

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 21, 2022 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 21, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlatt, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:32:22) – Mayor Bagwell called the meeting to order at 8:30 a.m. Ms. Warren called roll and noted the presence of a quorum. Calvary Chapel Pastor Pat Propster provided the invocation. At Mayor Bagwell’s request, Richard Staub led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:35:23) – Mayor Bagwell entertained public comments. Deni French introduced himself as a Carson City resident and noted he had several concerns. He stated that pharmacies should be able to carry medical marijuana. He also explained that the slurry seal in his neighborhood was “disruptive” and “unnecessary.” Mr. French wished to see the slurry seal applied to streets that “are falling apart.”

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 16, 2022

(8:36:21) – Mayor Bagwell introduced the item and entertained comments or corrections and when none were forthcoming a motion.

(8:38:27) – Supervisor Giomi moved to approve the minutes of the June 16, 2022 Board of Supervisors meeting as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.

7. SPECIAL PRESENTATIONS

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7.A PROCLAMATION AND PRESENTATION OF THE EMPLOYEE-OF-THE-QUARTER AWARD TO JESSICA ARRENDALE, INFORMATION TECHNOLOGY SYSTEMS TECHNICIAN.

(8:38:55) – Mayor Bagwell introduced the item and read into the record a proclamation which she presented to the Employee of the Quarter, Information Technology Technician Jessica Arrendale. Ms. Arrendale joined the Mayor and the Board for a commemorative photograph.

7.B PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:42:23) – Mayor Bagwell invited the Supervisors to join her to present length of service certificates. Each Board member read the accomplishments of a City employee after which they presented them with their longevity award certificates. The following employees were award recipients and joined the Board for a commemorative photograph with family and friends after the presentation:

- Tom Grundy, Water Operations Supervisor – 20 years
- Victoria Chandler, Office Specialist – 10 years
- Israel Loyola, Deputy Sheriff – 10 years
- Paul Griffitts, Parks Shop Coordinator – 5 years

CONSENT AGENDA

(8:50:01) – Mayor Bagwell introduced the item and entertained disclosures. Supervisors Giomi and Schuette read into the record prepared disclosure statements pertaining to item 10.A, advised of no disqualifying conflict of interest, and noted that they would participate in discussion and action. Mayor Bagwell also inquired whether the Board or members of the public wished to pull items from the Consent Agenda. When none were forthcoming, she entertained a motion.

(8:53:48) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.A, 9.A, 10.A, 11.A, 11.B, 11.C, 11.D, 11.E, 12.A, and 12.B as presented. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. CITY MANAGER

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8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JUNE 4, 2022 THROUGH JULY 8, 2022.

9. FINANCE

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 8, 2022, PER NRS 251.030 AND NRS 354.290.

10. PUBLIC WORKS

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED RATIFICATION OF A SHORT-TERM LEASE EXPIRING ON JUNE 30, 2023, AND TITLED "WATER LEASE AGREEMENT" BETWEEN CARSON CITY AND THE CARSON WATER SUBCONSERVANCY DISTRICT ("CWSD"), TO ALLOW CARSON CITY TO USE UP TO 100 ACRE- FEET OF SURFACE WATER FROM THE UPPER AND LOWER LOST LAKES RESERVOIRS AT NO COST BEYOND PERMIT FEES ANTICIPATED TO BE APPROXIMATELY \$780 AND THE CITY TO BEAR ITS OWN COSTS ASSOCIATED WITH THE USE OF THE CITY'S EXISTING WATER PRODUCTION AND DISTRIBUTION SYSTEM.

11. PURCHASING AND CONTRACTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE BOOKS AND PERIODICALS FOR THE CARSON CITY LIBRARY ("LIBRARY") FROM BTAC ACQUISITION CORP., DBA BAKER & TAYLOR, LLC ("BAKER & TAYLOR") FOR A TOTAL NOT TO EXCEED AMOUNT OF \$100,000 THROUGH JUNE 30, 2023.

11.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300006 WITH MICHAEL BAKER INTERNATIONAL, INC. ("MBI") FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEMS ("GIS") SERVICES THROUGH FISCAL YEAR ("FY") 2023, FOR AN AMOUNT NOT TO EXCEED \$125,000.

11.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300007 WITH ATKINS NORTH AMERICA, INC. ("ATKINS") FOR ON-CALL GEOGRAPHIC INFORMATION SYSTEM ("GIS") SERVICES THROUGH FISCAL YEAR ("FY") 2023, FOR A NOT TO EXCEED AMOUNT OF \$95,000.

11.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE RADIO COMMUNICATIONS EQUIPMENT AND RELATED SERVICES THROUGH JOINDER CONTRACT #P697-16-016 BETWEEN HARRIS CORPORATION AND THE NEVADA DEPARTMENT OF TRANSPORTATION ("NDOT") FOR A NOT TO EXCEED AMOUNT OF \$1,200,000 THROUGH FISCAL YEAR ("FY") 2023.

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11.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR THE CARSON CITY INFORMATION TECHNOLOGY DEPARTMENT (“IT”) TO PURCHASE HARDWARE COMPONENTS, SOFTWARE AND RELATED SERVICES TO SUPPORT THE CAPITAL AND OPERATIONAL NEEDS OF CARSON CITY’S VARIOUS OFFICES AND DEPARTMENTS DURING FISCAL YEAR (“FY”) 2023, FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$1,209,200.11 THROUGH THE FOLLOWING EIGHT JOINDER CONTRACTS: (1) 4400006644 BETWEEN INSIGHT PUBLIC SECTOR, INC. AND FAIRFAX COUNTY, VIRGINIA; (2) AR3227 BETWEEN CISCO SYSTEMS, INC. AND THE STATE OF UTAH; (3) MNWNC-108 BETWEEN DELL MARKETING LP AND THE STATE OF MINNESOTA; (4) R210401 BETWEEN CDW GOVERNMENT LLC AND TEXAS’ REGION 4 EDUCATION SERVICE CENTER; (5) MNWNC-119 BETWEEN MICROSOFT CORPORATION AND THE STATE OF MINNESOTA; (6) ADSPO16-130651 BETWEEN SHI INTERNATIONAL CORP. AND THE STATE OF ARIZONA; (7) 47QSWA18D0050 BETWEEN GENETEC, INC. AND THE UNITED STATES GENERAL SERVICES ADMINISTRATION; AND (8) AR3232 BETWEEN JUNIPER NETWORKS (US) INC. AND THE STATE OF UTAH.

12. TREASURER

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE AFFIDAVIT FILED BY CARSON CITY TREASURER ANDREW RASOR RELATING TO THE SALE OF ONE PROPERTY TO RECOVER DELINQUENT PROPERTY TAXES AND THE RESULTING EXCESS PROCEEDS.

12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER’S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS, AND CASH ON HAND FOR JUNE 2022 SUBMITTED PER NEVADA REVISED STATUTES (“NRS”) 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

14. CITY MANAGER

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE ADVISORY BOARD TO MANAGE WILDLIFE, ONE TO FILL A POSITION RESERVED FOR A HUNTER, TRAPPER OR ANGLER OR A PERSON ENGAGED IN RANCHING OR FARMING IN CARSON CITY, FOR A TWO-YEAR TERM THAT

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WILL EXPIRE IN JULY 2024, AND ONE TO FILL AN AT-LARGE POSITION TO REPRESENT THE GENERAL PUBLIC OF THE CITY, FOR A TERM THAT WILL EXPIRE IN JULY 2024.

(8:54:38) – Mayor Bagwell introduced the item and was informed that applicant Tim Wilson (applicant for the *at-large* vacancy) was not present to be interviewed. She also indicated that Corbett Fleming had applied for reappointment to fill the position reserved for *a hunter, trapper, angler, or a person engaged in ranching or farming in Carson City*, adding that reappointment applicants would not be subject to an interview. The Board agreed to proceed with the reappointment and to re-agendize Mr. Wilson’s interview “since none of us can speak on his behalf.” Mayor Bagwell entertained a motion.

(8:55:25) – Supervisor Jones moved to reappoint Corbett Fleming to the "sportsman/rancher" position for a term that will expire in July 2024. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(8:55:54) – Mayor Bagwell recessed the meeting until the Charter Review Committee quorum was established.

(9:03:15) – Mayor Bagwell reconvened the meeting and proceeded to agenda item 14.H until a Charter Review Committee quorum was established.

(9:16:20) – Mayor Bagwell noted the presence of the Charter Review Committee members. Ms. Warren called roll and established a quorum as the following Charter Review Committee members were present: Chairperson Richard Staub, Vice Chairperson Susan Hoffman, Member Kimberly Fiegehen, and Member Stacie Wilke-McCulloch. Deputy City Manager Stephanie Hicks noted that the Committee had met three times in February, April, and May 2022 and thanked all the members for their service. She also noted that She would be available to answer the Board’s questions along with District Attorney Jason Woodbury during Chairperson Staub’s presentation.

14.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON A STATUS REPORT AND OVERVIEW OF THE WORK OF THE CHARTER REVIEW COMMITTEE.

(9:17:32) – Mayor Bagwell thanked the members who had served on the Charter Review Committee and invited Mr. Staub to present.

(9:17:40) – Mr. Staub introduced himself and the members of the Charter Review Committee. He also reviewed the Staff Report and highlighted the following items that the Committee had not recommended for approval:

- The addition of two supervisors to the Board.

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- Ward-based voting.
- Changing “repugnant to the Constitution” to “in conflict with the constitution” in the City Charter.
- Voter registration fees.
- The duration and expiration of emergency ordinances.
- The time the Mayor can exercise emergency powers.
- Defining the duration of the [Mayor’s] emergency powers.

Mayor Bagwell noted that this item was not agendized for action

ITEMS 14.C THROUGH 14.G

(9:20:40) – Mayor Bagwell opened items 14.C through 14.G, noting that the public comments on those items would be heard during this discussion. She also noted that the Board could choose to approve items 14.C through 14.G in one motion or take action on each item separately.

(9:21:22) – Mr. Woodbury Commended the “extraordinary group” comprising the Charter Review Committee. He also reviewed all the recommendations highlighted in each of the Staff Reports (items 14.C through 14.G) which are incorporated into the record and responded to clarifying questions. Discussion ensued regarding item 14.E and Supervisor Giomi was in favor of having the Mayor Pro Tempore assume the Office of Mayor in the event of a vacancy in that office and establish the process by which the vacancy left by the Mayor Pro Tempore on the Board of Supervisors can be filled. He also noted that an even-numbered four-person Board would create issues, especially when a two-thirds majority is required for certain items to pass, and was not in favor of “underserving the community.” Supervisor White inquired about a “legal definition of vacancy” and Mr. Woodbury believed that vacant would mean “some permanent relinquishment of the office.” Mr. Woodbury also informed Supervisor Giomi that the Charter Review Committee’s recommendations would count as part of the “limited number of bills” the City would present to the State Legislature and Supervisor White was informed that all the changes would be “sent as one bill.” Mayor Bagwell entertained public comments and when none were forthcoming, she entertained a combined motion or separate actions for each agenda item.

(9:50:46) – Supervisor Giomi moved to accept the recommendations as presented and direct Staff to include the amendments in a bill draft request for the 2023 Nevada Legislative Session for items 14.C, 14.D, 14.F, and 14.G as presented and request that Staff return with [further clarification on] item 14.E. The motion was seconded by Supervisor White.

(9:51:21) – Mayor Bagwell entertained discussion and noted that she was “comfortable with letting [Staff] bring back the bill draft” to the Board. Supervisor Giomi wished to amend his motion.

(9:52:25) – Supervisor Giomi amended his motion to accept the recommendations as presented and direct Staff to include the amendments in a bill draft request for the 2023 Nevada Legislative Session for items 14.C, 14.D, 14.E, 14.F, and 14.G as presented and direct Staff to “bring them all back as the bill draft request before submitting it to the legislature.” Supervisor White agreed to the amendment as the seconder.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE THAT SECTION 2.100(1) OF THE CARSON CITY CHARTER AMEND THE REQUIRED STYLE OF ORDINANCES FROM “THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN” TO “THE BOARD OF SUPERVISORS OF CARSON CITY DOES ORDAIN.”

Approved per the discussion and motion above.

14.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE THAT SECTION 2.110 OF THE CARSON CITY CHARTER BE AMENDED: (1) TO REQUIRE THE BOARD OF SUPERVISORS TO ADOPT OR REJECT A PROPOSED ORDINANCE OR AMENDMENT THERETO WITHIN 60 DAYS AFTER THE PUBLICATION REQUIRED BY SECTION 2.110(1); (2) TO REQUIRE THE CARSON CITY CLERK TO COMPLETE PUBLICATION REQUIRED BY SECTION 2.110(4) NOT LATER THAN 14 DAYS AFTER ADOPTION OF THE ORDINANCE; AND (3) TO REMOVE THE REQUIREMENT OF SECTION 2.110(4) REQUIRING PUBLICATION OF AN APPROVED ORDINANCE PRIOR TO ITS EFFECTIVE DATE.

Approved per the discussion and motion above.

14.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE TO AMEND SECTION 3.015 OF THE CARSON CITY CHARTER TO HAVE THE MAYOR PRO TEMPORE ASSUME THE OFFICE OF MAYOR AND TO ESTABLISH THE PROCESS OF FILLING THE VACANCY LEFT BY THE MAYOR PRO TEMPORE IN THE EVENT OF A VACANCY IN THE OFFICE OF MAYOR.

Please see the discussion and motion above.

14.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE TO AMEND SECTION 2.010 OF THE CARSON CITY CHARTER TO CLARIFY WHEN THE TERM OF OFFICE FOR MEMBERS OF THE BOARD OF SUPERVISORS AND MAYOR BEGIN AND END.

Approved per the discussion and motion above.

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14.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION OF THE CHARTER REVIEW COMMITTEE TO AMEND SECTION 1.060(3) OF THE CARSON CITY CHARTER TO REMOVE THE DEADLINE FOR REALIGNMENT OF WARD BOUNDARIES.

Approved per the discussion and motion above.

14.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED REVISIONS TO THE CARSON CITY BOARDS, COMMITTEES, AND COMMISSIONS POLICIES AND PROCEDURES ("POLICIES AND PROCEDURES").

(9:03:27) – Mayor Bagwell introduced the item. Mr. Yu gave background and presented the proposed revisions to the Carson City Boards, Committees, and Commissions Policies and Procedures, incorporated into the record, adding that the last amendments had been approved by the Board of Supervisors on July 18, 2019. He also responded to clarifying questions. Mr. Yu distinguished between the sections that were only applicable to the advisory bodies created by this Board, and those that were applicable “to every public body that is created under the authority of the City Charter or the Nevada Revised Statute (NRS) and is subject to the Open Meeting Law.” Mayor Bagwell entertained public comments.

(9:15:15) – Mr. French received confirmation that public comments would still be entertained during every public hearing item. There were no other questions or comments; therefore, Mayor Bagwell entertained a motion.

(9:16:04) – Supervisor Schuette moved to approve the proposed revisions as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. COMMUNITY DEVELOPMENT - PLANNING

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 109, AN ORDINANCE AMENDING SECTION 18.04.135 OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) TO INCLUDE WATCHMAN’S QUARTERS IN THE LIST OF ACCESSORY USES FOR THE GENERAL COMMERCIAL USE DISTRICT.

(9:53:28) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris explained that there had been no changes to the Bill since the first reading. Mayor Bagwell entertained Board or public comments and when none were forthcoming, a motion.

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(9:53:49) – Supervisor Schuette moved to adopt, on second reading, Bill No. 109, Ordinance No. 2022-10. The motion was seconded by Supervisor Jones.

(9:54:16) – Supervisor White noted that he would not support the proposed ordinance for all the objections he had presented during the bill’s first reading.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 110, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 (“SF6”) TO PUBLIC NEIGHBORHOOD (“PN”) FOR ASSESSOR’S PARCEL NUMBER (“APN”) 008-852-28 AND A PORTION OF 008-754-28; AND FROM SINGLE-FAMILY 1 ACRE (“SF1A”) TO PN FOR APNS 008-052-24, 008-051-23, 008-051-24, 008-051-25, 008-754-29 AND A PORTION OF 008-754-28, PARCELS LOCATED ON THE EAST SIDE OF IMUS ROAD BETWEEN ARROWHEAD DRIVE AND GENOA LANE.

(9:54:34) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris explained that there had been no changes to the bill since the first reading. Mayor Bagwell entertained Board or public comments and when none were forthcoming, a motion.

(9:55:10) – Supervisor Jones moved to adopt, on second reading, Bill No. 110, Ordinance No. 2022-11. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

ITEMS 15.C THROUGH 15.H

(9:55:30) – Mayor Bagwell opened agenda items 15.C through 15.H. Ms. Ferris stated that there had been no changes to the proposed ordinances and that no public comments had been received on any of the items. Mayor Bagwell entertained public comments.

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(9:56:04) – Mr. French stated: “anytime you change these it puts things in a precarious situation.” He noted that he looked forward “to better understanding [the items] after the meeting.” Mayor Bagwell entertained a motion.

(9:56:33) – Supervisor Giomi moved to adopt, on second reading, Bill No. 111, Ordinance No. 2022-12; Bill No. 112, Ordinance No. 2022-13; Bill No. 113, Ordinance No. 2022-14; Bill No. 114, Ordinance No. 2022-15; Bill No. 115, Ordinance No. 2022-16; and Bill No. 116, Ordinance No. 2022-17 as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 111, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 PLANNED UNIT DEVELOPMENT (“SF12-P”) TO PUBLIC NEIGHBORHOOD PLANNED UNIT DEVELOPMENT (“PN-P”) FOR THE PARCEL LOCATED ON THE EAST SIDE OF OAK RIDGE DRIVE, APPROXIMATELY 300 FEET SOUTH OF W. COLLEGE PARKWAY, ASSESSOR’S PARCEL NUMBER (“APN”) 007-462-13.

Approved per the earlier discussion and motion.

15.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 112, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE FAMILY 5 ACRE (“SF5A”) TO PUBLIC COMMUNITY (“PC”) FOR PARCELS LOCATED ON BOTH SIDES OF SIERRA VISTA LANE, APPROXIMATELY 1 MILE SOUTH OF CARSON RIVER ROAD, ASSESSOR’S PARCEL NUMBERS (“APNS”) 010-121-08, 010-121-18 AND 010-121-20.

Approved per the earlier discussion and motion.

15.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 113, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 (“SF12”) AND CONSERVATION RESERVE (“CR”) TO PUBLIC COMMUNITY (“PC”) FOR ASSESSOR’S PARCEL NUMBER (“APN”) 007-061-18; AND FROM SINGLE-FAMILY 21,000 PLANNED UNIT DEVELOPMENT (“SF21-P”) TO PUBLIC COMMUNITY (“PC”) FOR APNS 007-322-32, 007-381-17, 007-382-27, 007-382-28, 007-383-07, 007-384-13, 007-385-09, 007-392-39, 007-394-16, 007-394-17, 007-401-06, 007-401-21, 007-401-36, 007-401-52, 007-401-68 AND 007-402-26, PARCELS LOCATED ON BOTH SIDES OF KINGS CANYON ROAD

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AND LONGVIEW WAY, WITHIN AND ADJACENT TO THE LONG RANCH ESTATES PLANNED UNIT DEVELOPMENT.

Approved per the earlier discussion and motion.

15.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 114, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPECIFIC PLAN AREA (“SF6-SPA”) TO PUBLIC NEIGHBORHOOD SPECIFIC PLAN AREA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1205 RACE TRACK RD., ASSESSOR’S PARCEL NUMBER (“APN”) 010-732-05.

Approved per the earlier discussion and motion.

15.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 115, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPECIFIC PLAN AREA (“SF-6-SPA”) TO PUBLIC NEIGHBORHOOD SPECIFIC PLAN AREA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1640 TULE PEAK CIRCLE, ASSESSOR’S PARCEL NUMBER (“APN”) 010-733-03.

Approved per the earlier discussion and motion.

15.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 116, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM GENERAL INDUSTRIAL (“GI”) TO CONSERVATION RESERVE (“CR”) FOR A PARCEL LOCATED AT 5480 MORGAN MILL ROAD, ASSESSOR’S PARCEL NUMBER (“APN”) 008-371-31.

Approved per the earlier discussion and motion.

15.I FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION ESTABLISHING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER CHAPTER 18.12 (THE “GROWTH MANAGEMENT ORDINANCE”) OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) FOR THE YEARS 2023 AND 2024, ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS FOR THE YEARS 2025 AND 2026, ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT PROJECT AND GENERAL PROPERTY OWNER CATEGORIES, ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW, ESTABLISHING CRITERIA TO APPLY WHEN MAKING DECISIONS REGARDING COMMERCIAL AND INDUSTRIAL PROJECTS SEEKING TO EXCEED THE THRESHOLD AND DIRECTING STAFF TO FORWARD THE GROWTH MANAGEMENT REPORT TO NEVADA STATE LEGISLATORS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 240 (2019).

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(9:57:14) – Mayor Bagwell introduced the item. Ms. Ferris noted that she was presenting on behalf of Community Development Director Hope Sullivan. She reviewed the Staff Report and Ms. Sullivan’s June 29, 2022 Staff Report to the Growth Management Commission, and referenced the accompanying proposed resolution, all of which are incorporated into the record. Based on the maximum three percent growth rate, Ms. Ferris explained that the Growth Management Commission had recommended a total of [744] residential allocations for 2023, with a commercial and industrial daily water usage threshold of 15,000 gallons per day, above which Growth Management Commission approval would be required. Ms. Ferris also stated that the proposed resolution had been corrected since the Growth Management meeting to reflect the calculations based on the correct Carson City population figures. She noted that the population count was based on the 2020 census data which had shown a decrease in the average household size from 2.54 to 2.32 persons, adding that the under 18-year-old population had decreased and the over 65-year-old population had increased. Ms. Ferris informed the Board that the Growth Management Commission had requested a future presentation on transportation impacts and water threshold levels based on growth. She also stated that the following correction would be made to the third paragraph in the proposed resolution:

WHEREAS, the Carson City Board of Supervisors finds and declares pursuant to Carson City Municipal Code Section 18.12 that city water and wastewater treatment capacity, as well as other resources identified in Section ~~18.12.050(2)~~ 18.12.015(2), are essential resources that limit the available residential building permits authorized by this resolution.

(10:04:28) – Mayor Bagwell entertained public comments. Mr. French expressed concern about the current growth, noting that the homes are “beyond most people’s means.” He believed that the insects, lizards, rabbits, and other creatures were trying to relocate and were “getting a little bit squeezed” and “needed time to decompress and figure out where they belong.” Mr. French was also concerned with the traffic and water issues. There were no additional comments; therefore, Mayor Bagwell entertained a motion to approve the attached resolution with the above-noted correction.

(10:06:17) – Supervisor White moved to adopt Resolution No. 2022-R-26 with the correction stated on the record. The motion was seconded by Supervisor Jones.

(10:06:54) – Supervisor Schuette explained that she was aware that the growth rate had not historically reached three percent; however, she hoped that it would eventually decrease to two-and-a-half percent as the actual numbers would continue to go up.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 21, 2022 Meeting

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DRAFT

16. BOARD OF SUPERVISORS

NON-ACTION ITEMS:

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(10:08:50) – Mayor Bagwell entertained Staff and Board comments. Ms. Paulson announced a special meeting of the Cultural Commission on July 25, 2022, to review a public art policy draft which would eventually be presented to the Board.

(10:09:24) – Supervisor White noted the Nevada State Prison Preservation Society’s (NSPPS) progress and presented the Board members with a casino chip depicting NSPPS and noted they would be available as souvenirs at the prison gift shop. Supervisor White also highlighted a paranormal tour the tickets of which had been sold in six hours.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

This item did not take place.

17. PUBLIC COMMENT

(10:11:41) – Mayor Bagwell entertained final public comments. Mr. French wished to see a discussion on electric vehicles and how they would contribute to road repairs which are currently funded by fuel taxes. He also referenced the discussion regarding dogs during the Parks and Recreation Commission/Open Space Advisory Committee meeting and believed that “not every park should be a dog park,” and that “each park should be taken individually.” Additionally, Mr. French expressed his appreciation to the Board. There were no additional public comments.

18. FOR POSSIBLE ACTION: TO ADJOURN

(10:12:58) – Mayor Bagwell adjourned the meeting at 10:12 a.m.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the July 21, 2022 Meeting
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DRAFT

The Minutes of July 21, 2022 Carson City Board of Supervisors meeting are so approved on this 18th day of August 2022.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Alana Mills, HR Generalist

Agenda Title: Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)

Staff Summary: Every month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

Agenda Action: Other / Presentation **Time Requested:** 15 Minutes

Proposed Motion

N/A

Board's Strategic Goal

Organizational Culture

Previous Action

The Board of Supervisors presented the "Length of Service" certificates on June 21, 2022.

Background/Issues & Analysis

The Board of Supervisors wishes to recognize those employees who have provided, and continue to provide, dedicated service to the residents, business owners and visitors of Carson City. This month, the following employees are recognized:

15 Years:

Sean Palamar, Deputy Sheriff

Christopher Ramos, Deputy Sheriff

10 Years:

Margaret Holloway, Advanced Practice RN

Gage Mead, Deputy Sheriff

Mary Jane Ostrander, Human Services Manager

5 Years:

Israel Duenas-Estrella, Parks Irrigation Specialist

Kyle Espino, Deputy Sheriff

Lesley Schreckengost, Juvenile Services Support Specialist 1

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? Yes

Explanation of Fiscal Impact:

Alternatives

Attachments:

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed memorandum of understanding ("MOU") between Carson City and the Fraternal Order of Police, Lodge No. 1 ("FOP"), representing the Carson City Department of Alternative Sentencing ("DAS") officers, to clarify that the terms of Article 6(A) of the current Collective Bargaining Agreement ("CBA") between the City and FOP were intended to provide a 2.0% cost of living adjustment to existing DAS officers as of July 1, 2022. (Nancy Paulson, npaulson@carson.org)

Staff Summary: On June 16, 2022, the Board of Supervisors approved the current CBA between the City and FOP. The terms of the CBA were intended to include a 2.0% cost of living adjustment ("COLA") for existing DAS officers as of July 1, 2022, which was inadvertently omitted. This MOU clarifies the intent of the parties. There is no fiscal impact to the City; the date was correctly calculated in the fiscal analysis provided with the CBA on June 16, 2022.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the MOU.

Board's Strategic Goal

Organizational Culture

Previous Action

June 16, 2022: The Board of Supervisors approved the CBA by a vote of 5 – 0.

Background/Issues & Analysis

Carson City and the FOP engaged in extensive labor negotiations for a CBA culminating in the Board of Supervisors' approval of the CBA on June 16, 2022. Article 6(A) of the CBA stated in part: "The pay range for a DAS Officer is \$55,539.29 to \$78,101.81. Effective July 1, 2023 and on July 1 of each year thereafter through and including July 1, 2026, all Employees will receive a 2.0% cost-of-living increase and the bottom and top of the pay range will be adjusted upwards by 2.0%."

This section inadvertently combined the COLA for existing DAS officers with the pay range adjustment. The pay range of \$55,539.29 to \$78,101.81 was specifically negotiated for fiscal year ("FY") 2023, and was not intended to begin to be adjusted upwards with a 2.0% COLA until July 1, 2023. The COLA for an existing DAS officer's salary was a part of the change in merit/pay increases and was intended to begin on July 1, 2022. Under the prior compensation schedule, a DAS officer was given a 3.0% merit increase for performance that "meets expectations," 4.5% merit increase for performance that "exceeds expectations" and 5.5% merit increase for performance that was "outstanding." Under the new compensation schedule, a DAS officer

receives a 2.0% COLA and a 3.0% merit increase for a "meets expectations" or higher on an annual performance appraisal. The 2.0% COLA is part of the new merit/pay increase compensation schedule and was inadvertently omitted for FY 2023. The fiscal analysis provided to the Board of Supervisors correctly calculated the 2.0% COLA applying on July 1, 2022; there is no change in the fiscal impact to the City.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 288

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not approve the MOU and/or provide alternative direction to staff.

Attachments:

[22.08.04 MOU v2.docx](#)

[CBA Article 6.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”), is made by and between Carson City, Nevada, a Consolidated Municipality (“City”), and the Fraternal Order of Police, Las Vegas Lodge #1 (“FOP”). City and FOP may be individually referred to as “Party” and collectively referred to as “Parties.”

RECITALS:

WHEREAS, City and FOP have entered into a collective bargaining agreement, effective July 1, 2022 and approved by the Carson City Board of Supervisors on June 16, 2022, governing officers in the Carson City Department of Alternative Sentencing (“DAS CBA”); and

WHEREAS, Article 6(A) of the DAS CBA inadvertently omitted a 2.0% cost of living adjustment for current employees for fiscal year (“FY”) 2023, which began on July 1, 2022;

NOW, THEREFORE, the Parties agree as follows:

1. **Article 6(A) of the DAS CBA.**

Article 6(A) of the DAS CBA is restated to state:

(A) **PAY RATES:**

The pay range for a DAS Officer is \$55,539.29 to \$78,101.81. Beginning July 1, 2022 and on July 1 of each year thereafter through and including July 1, 2026, all Employees will receive a 2.0% cost-of-living increase. Beginning July 1, 2023 and on July 1 of each year thereafter through and including July 1, 2026, the bottom and top of the pay range will be adjusted upwards by 2.0%.

2. **No Other Changes.** No other provisions of the DAS CBA are affected by this MOU.

3. **Effective Date.** This MOU becomes effective on the date of the last authorized signature when signed by all Parties.

4. **Entire Agreement.** This MOU constitutes the entire agreement of the Parties and is the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof.

5. **Counterparts.** This MOU may be executed in counterparts, each of which shall be deemed to be an original but all of which, taken together, shall constitute one and the same agreement.

(The remainder of this page is blank; signature blocks follow on the next page.)

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates written below.

Fraternal Order of Police, Las Vegas Lodge #1:

David Moody, President

Date

Cody Peek, Lead Negotiator

Date

Carson City:

Lori Bagwell, Mayor

Date

Attest:

Aubrey Rowlett, Clerk-Recorder

Date

Approved as to form:

Deputy District Attorney

Date

Article 6. PAY RATES

(A) PAY RATES:

The pay range for a DAS Officer is \$55,539.29 to \$78,101.81. Effective July 1, 2023 and on July 1 of each year thereafter through and including July 1, 2026, all Employees will receive a 2.0% cost-of-living increase and the bottom and top of the pay range will be adjusted upwards by 2.0%.

(B) MERIT INCREASE

An Employee who has not reached the top of the pay range is eligible for a merit increase on July 1 of each year and every year, except that an Employee must have been employed by the DAS for not less than one (1) entire fiscal year before reaching eligibility. If an Employee has not reached eligibility by July 1 of his or her first year of employment, the Employee is not eligible until July 1 of the next fiscal year. Beginning on July 1, 2022, and upon each successive annual performance evaluation, on the recommendation of the DAS Chief, an eligible Employee who receives a performance evaluation of “Meets Expectations” or better will receive an annual merit increase of 3%. An employee who receives a rating of “below expectations” will not receive an annual merit increase for that evaluation period. The performance evaluation must be filed with the Human Resources Department by the date established by the Department in order to process the merit increase, if any, by July 1. A copy of the annual written performance evaluation will be placed in the Employee’s personnel file in the City’s Human Resources Department. The performance evaluation may be used when considering any employment action.

(C) MERIT INCREASES NOT GRANTED

An Employee who disagrees with the substance of a performance evaluation that is prepared in accordance with this Article may request a meeting with the DAS Chief to communicate his or her disagreement and request a review and modification of the performance evaluation. The decision to amend, modify or alter in any way an Employee performance evaluation is at the sole discretion of the DAS Chief as a managerial right. A meeting that is requested under this provision must be held as soon as reasonably practicable.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of July 8, 2022 through August 5, 2022. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to ratify the approval of bills and other requests for payments by the City Manager for the period of July 8, 2022 through August 5, 2022.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 2.29

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: All Funds

Is it currently budgeted?

Explanation of Fiscal Impact: Accounts Payable & Wire Transfers \$ 9,845,251.35
Payroll Checks and Direct Deposits \$ 3,767,184.50

Alternatives

No viable alternative.

Attachments:

[Ratify the Bills Backup.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
1860722	07/12/2022	WIRE	000186 BANK OF AMERICA		565,869.32		1 07/11/2022
3530722	07/25/2022	WIRE	000353 CARSON CITY SCHOOL DISTRI		55,104.41		1 07/22/2022
13690722	07/25/2022	WIRE	001369 PUBLIC EMPLOYEE'S BENEFIT		30,322.27		1 07/22/2022
15580722	07/18/2022	WIRE	001558 PERS ADMINISTRATIVE FUND		1,288,314.09		1 07/19/2022
24990722	07/25/2022	WIRE	002499 NEVADA STATE CONTROLLER		29,226.50		1 07/22/2022
25110722	07/25/2022	WIRE	002511 STATE OF NEVADA TREASURER		966,619.25		1 07/22/2022
155810722	07/18/2022	WIRE	001558 PERS ADMINISTRATIVE FUND		2,141.54		1 07/19/2022
249810722	07/22/2022	WIRE	002498 VOYA		181,637.65		1 07/22/2022
249910722	07/25/2022	WIRE	002499 NEVADA STATE CONTROLLER		29,201.37		1 07/22/2022
250130722	07/19/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		14.14		1 07/19/2022
250140722	07/22/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		390,987.97		1 07/22/2022
251110722	07/25/2022	WIRE	002511 STATE OF NEVADA TREASURER		5,569.44		1 07/22/2022
311063022	07/15/2022	WIRE	000311 CANNON COCHRAN MNGMT SERV		52,208.37		1 07/11/2022
903097662	07/15/2022	PRINTED	002980 ABE PRINTING & COPY	659.00			
903097663	07/15/2022	PRINTED	003998 ACCO ENGINEERED SYSTEMS,		13,532.48		1 07/22/2022
903097664	07/15/2022	PRINTED	000025 ACRE LLC	2,497.62			
903097665	07/15/2022	PRINTED	000041 ADVOCATES TO END DOMESTIC		7,700.85		1 07/25/2022
903097666	07/15/2022	PRINTED	000045 AETNA LIFE INSURANCE CO.	220.99			
903097667	07/15/2022	PRINTED	000071 ALLSTREAM		2,627.17		1 07/20/2022
903097668	07/15/2022	PRINTED	000100 AMERICAN READY-MIX INC		1,422.00		1 07/20/2022
903097669	07/15/2022	PRINTED	000100 PYRAMID MATERIALS, INC		997.89		1 07/20/2022
903097670	07/15/2022	PRINTED	000147 AT&T		102.61		1 07/21/2022
903097671	07/15/2022	PRINTED	000148 AT&T		26,514.39		1 07/20/2022
903097672	07/15/2022	PRINTED	000165 AT&T ONENET SERVICE		24.12		1 07/20/2022
903097673	07/15/2022	PRINTED	000170 AXON ENTERPRISE INC		156,839.42		1 07/19/2022
903097674	07/15/2022	PRINTED	000177 BADGER DAYLIGHTING CORP		6,709.24		1 07/19/2022
903097675	07/15/2022	PRINTED	002787 BAKEMARK USA LLC		791.20		1 07/18/2022
903097676	07/15/2022	PRINTED	000190 BARBER, FAITH		57.62		1 07/22/2022
903097677	07/15/2022	PRINTED	002491 B&C CABINETS MILLWORK, IN		810.00		1 07/20/2022
903097678	07/15/2022	PRINTED	000250 BOARD OF REGENTS, SYSTEM		77,376.86		1 07/22/2022
903097679	07/15/2022	PRINTED	002746 BRIAN LONDON	2,475.00			
903097680	07/15/2022	PRINTED	003094 BROWN HEATING & AIR CONDI		9,843.30		1 07/18/2022
903097681	07/15/2022	PRINTED	000285 BRUNSWICK CANYON MATERIAL		3,309.89		1 07/20/2022
903097682	07/15/2022	PRINTED	000320 CAPITAL GLASS INC		690.95		1 07/19/2022
903097683	07/15/2022	PRINTED	000330 CARDINAL HEALTH 110		620.47		1 07/20/2022
903097684	07/15/2022	PRINTED	000360 CARSON CITY SQUARE, LLC		5,645.20		1 08/01/2022
903097685	07/15/2022	PRINTED	000392 CASA OF CARSON CITY INC		7,781.38		1 07/15/2022
903097686	07/15/2022	PRINTED	000402 CCSO AERO SQUADRON		1,224.00		1 08/03/2022
903097687	07/15/2022	PRINTED	003890 CHASE INTERNATIONAL PROPE		1,100.00		1 07/18/2022
903097688	07/15/2022	PRINTED	000428 CHEMSEARCH		277.90		1 07/21/2022
903097689	07/15/2022	PRINTED	000440 CHRISTY VAULT COMPANY INC		8,152.00		1 07/18/2022
903097690	07/15/2022	PRINTED	000457 CLINICAL PHARMACY CONSULT	400.00			
903097691	07/15/2022	PRINTED	004418 CMC TIRES INC		21,487.33		1 07/19/2022
903097692	07/15/2022	PRINTED	000487 CONSTRUCTION MATERIALS EN		3,557.50		1 07/19/2022
903097693	07/15/2022	PRINTED	000573 DEPT OF PUBLIC SAFETY		442.75		1 07/19/2022
903097694	07/15/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR		189.97		1 07/19/2022
903097695	07/15/2022	PRINTED	002419 EDEN HOSPICE AT CARSON CI	1,381.00			
903097696	07/15/2022	PRINTED	002401 ESTIPONA GROUP INC.		9,375.00		1 07/21/2022
903097697	07/15/2022	PRINTED	000689 EUROFINS EATON ANALYTICAL		2,400.00		1 07/20/2022
903097698	07/15/2022	PRINTED	000695 EWING IRRIGATION PRODUCTS		6,637.89		1 07/18/2022
903097699	07/15/2022	PRINTED	000705 FEDEX		94.58		1 07/25/2022
903097700	07/15/2022	PRINTED	999912 Betty Platero		105.96		1 07/22/2022

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903097701	07/15/2022	PRINTED	999912 Iris Blaisdell		1,588.00		1 07/19/2022
903097702	07/15/2022	PRINTED	999912 Maria Garcia		100.00		1 07/25/2022
903097703	07/15/2022	PRINTED	000724 DAIHOS USA INC		182.00		1 07/18/2022
903097704	07/15/2022	PRINTED	000728 FISH		351.00		1 07/20/2022
903097705	07/15/2022	PRINTED	000736 FLYERS ENERGY LLC		16,222.97		1 07/18/2022
903097706	07/15/2022	PRINTED	000738 FOERSCHLER, CHARLENE		2,432.00		1 08/02/2022
903097707	07/15/2022	PRINTED	003222 GARDNER ENGINEERING, INC		79,126.00		1 07/19/2022
903097708	07/15/2022	PRINTED	000787 GIANTS COMMUNITY FUND		302.50		1 08/03/2022
903097709	07/15/2022	PRINTED	000801 GONZALES, DAN	206.22			
903097710	07/15/2022	PRINTED	000825 GREAT BASIN INSTITUTE		2,846.17		1 07/20/2022
903097711	07/15/2022	PRINTED	000863 HATLEY, SAM		209.00		1 07/21/2022
903097712	07/15/2022	PRINTED	000867 HDR INC.		2,518.13		1 07/19/2022
903097713	07/15/2022	PRINTED	000874 H&E EQUIPMENT SERVICES IN		3,070.57		1 07/20/2022
903097714	07/15/2022	PRINTED	000875 HEMOCUE AMERICA/ RADIOMET		160.00		1 07/19/2022
903097715	07/15/2022	PRINTED	002742 HERSHENOW & KLIPPENSTEIN		3,717.00		1 07/18/2022
903097716	07/15/2022	PRINTED	000929 IC SOLUTIONS		12,446.72		1 07/18/2022
903097717	07/15/2022	PRINTED	000932 IMSA		100.00		1 08/01/2022
903097718	07/15/2022	PRINTED	002867 INDUSTRIAL SERVICE AND SU		14,943.24		1 07/21/2022
903097719	07/15/2022	PRINTED	003011 INLAND SUPPLY CO., INC.		481.89		1 07/19/2022
903097720	07/15/2022	PRINTED	000959 J & A DESIGN STUDIO		4,706.25		1 07/27/2022
903097721	07/15/2022	PRINTED	001872 JOHNSON CONTROLS US HOLDI		531.50		1 07/25/2022
903097722	07/15/2022	PRINTED	003040 J-U-B ENGINEERS. INC.		90.00		1 07/22/2022
903097723	07/15/2022	PRINTED	002487 KATHARINE J COX		405.00		1 07/29/2022
903097724	07/15/2022	PRINTED	001040 KNECHT, RAQUEL		408.81		1 07/20/2022
903097725	07/15/2022	PRINTED	001053 KRONOS INC		7.41		1 07/22/2022
903097726	07/15/2022	PRINTED	001076 SHANE BELL		5,115.00		1 07/21/2022
903097727	07/15/2022	PRINTED	004330 LAW OFFICE OF JANICE HUBB		4,179.84		1 07/18/2022
903097728	07/15/2022	PRINTED	001102 RELX INC.		2,583.00		1 07/20/2022
903097729	07/15/2022	PRINTED	001103 LEXISNEXIS RISK DATA MANA		530.44		1 07/20/2022
903097730	07/15/2022	PRINTED	001122 LOWE, CRAIG		232.00		1 07/27/2022
903097731	07/15/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP		776.47		1 07/29/2022
903097732	07/15/2022	PRINTED	001159 MARATHON STAFFING GROUP I		14,245.83		1 07/22/2022
903097733	07/15/2022	PRINTED	004493 MICHAEL EFSTRATIS	850.00			
903097734	07/15/2022	PRINTED	002974 MIGUEL RIVERA-TORRES		1,335.00		1 07/19/2022
903097735	07/15/2022	PRINTED	999913 Access to Healthcare Netw	75.24			
903097736	07/15/2022	PRINTED	999913 Bethany Wurster		1,435.63		1 07/25/2022
903097737	07/15/2022	PRINTED	999913 CHRISTIE CONTRERAS		128.70		1 07/20/2022
903097738	07/15/2022	PRINTED	999913 CHRISTIE CONTRERAS		134.55		1 07/20/2022
903097739	07/15/2022	PRINTED	999913 CHRISTIE CONTRERAS		38.61		1 07/20/2022
903097740	07/15/2022	PRINTED	999913 Fresno Superior Court	166.00			
903097741	07/15/2022	PRINTED	999913 Gage Mead		68.00		1 07/21/2022
903097742	07/15/2022	PRINTED	999913 GREGORY & VICKY JONES		363.75		1 07/29/2022
903097743	07/15/2022	PRINTED	999913 JERAD REID		120.00		1 07/19/2022
903097744	07/15/2022	PRINTED	999913 Kevin Murry		209.00		1 07/18/2022
903097745	07/15/2022	PRINTED	999913 Lucas Burr		290.08		1 07/25/2022
903097746	07/15/2022	PRINTED	999913 NATHAN TIEARNEY		192.00		1 07/18/2022
903097747	07/15/2022	PRINTED	999913 SWANA		290.00		1 07/25/2022
903097748	07/15/2022	PRINTED	999913 WILLIAM KOHBARGER		150.00		1 07/15/2022
903097749	07/15/2022	PRINTED	002470 MISSION CRITICAL PARTNERS		24,912.00		1 07/20/2022
903097750	07/15/2022	PRINTED	001237 MOJAVE MAILING LLC		175.00		1 07/25/2022
903097751	07/15/2022	PRINTED	003286 MOUNTAIN TOP CLEANING SER		2,015.00		1 07/18/2022
903097752	07/15/2022	PRINTED	001272 CHARLES ROBERT AYERS		430.50		1 07/22/2022

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903097753	07/15/2022	PRINTED	001275 MUND, STEPHEN		539.00		1 07/18/2022
903097754	07/15/2022	PRINTED	001284 UNITED WORLD LIFE INSURAN		52.46		1 07/19/2022
903097755	07/15/2022	PRINTED	001342 NEVADA DEPARTMENT OF TAXA		8,929.47		1 07/19/2022
903097756	07/15/2022	PRINTED	002524 NEVADA DIVISION OF INSURA		1,423.00		1 07/19/2022
903097757	07/15/2022	PRINTED	001347 NEVADA DIVISION OF STATE		2,485.00		1 07/21/2022
903097758	07/15/2022	PRINTED	001372 NEVADA PRESORT & MAIL MAR		1,595.04		1 07/20/2022
903097759	07/15/2022	PRINTED	001375 NEVADA RURAL COUNTIES RSV		1,786.92		1 07/21/2022
903097760	07/15/2022	PRINTED	001387 NEVADA STATE HEALTH LABOR		301.00		1 07/22/2022
903097761	07/15/2022	PRINTED	001389 NEVADA STATE PUBLIC DEFEN		321,844.00		1 07/18/2022
903097762	07/15/2022	PRINTED	003256 NICHOLAS & CO., INC		1,003.12		1 07/26/2022
903097763	07/15/2022	PRINTED	002844 NICHOLS CONSULTING ENGINE		61,825.14		1 07/19/2022
903097764	07/15/2022	PRINTED	001402 NIELSEN CONSULTING, LLC		2,035.00		1 07/18/2022
903097765	07/15/2022	PRINTED	001407 NORIDIAN JE PART B		1,254.29		1 07/19/2022
903097766	07/15/2022	PRINTED	001442 NEVADA DEPT OF CONSERVATI		65,000.00		1 07/22/2022
903097767	07/15/2022	PRINTED	001458 NV ENERGY		376.43		1 07/18/2022
903097768	07/15/2022	PRINTED	001461 NV ENERGY		1,205.87		1 07/18/2022
903097769	07/15/2022	PRINTED	001462 NV ENERGY/PARKS SUMMARY		23,039.92		1 07/18/2022
903097770	07/15/2022	PRINTED	001494 OFFSITE DATA DEPOT LLC		466.90		1 07/19/2022
903097771	07/15/2022	PRINTED	004149 ALEJANDRO CORTEZ RAMIREZ		4,480.00		1 07/27/2022
903097772	07/15/2022	PRINTED	001513 OVERHEAD FIRE PROTECTION		14,953.75		1 07/20/2022
903097773	07/15/2022	PRINTED	003264 KENT'S OIL SERVICE		352.80		1 07/18/2022
903097774	07/15/2022	PRINTED	001538 PARKSON CORPORATION		11,742.65		1 07/20/2022
903097775	07/15/2022	PRINTED	003907 PATRICK F. WILKES		1,650.00		1 07/18/2022
903097776	07/15/2022	PRINTED	004305 LAURA NIELSEN, PSYD		3,750.00		1 07/19/2022
903097777	07/15/2022	PRINTED	001609 POWERCOMM SOLUTIONS INC		189.00		1 07/28/2022
903097778	07/15/2022	PRINTED	001626 PROMINENCE HEALTH PLAN		97.19		1 07/19/2022
903097779	07/15/2022	PRINTED	001646 RAPID SPACE, LLC		187.85		1 07/18/2022
903097780	07/15/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		67.50		1 07/19/2022
903097781	07/15/2022	PRINTED	003069 RENO GREEN LANDSCAPING, I		3,582.00		1 07/20/2022
903097782	07/15/2022	PRINTED	001695 RENO TAHOE TERRITORY		1,000.00		1 07/25/2022
903097783	07/15/2022	PRINTED	004395 RETAIL COURT HOTEL, LLC	16,896.18			
903097784	07/15/2022	PRINTED	001708 RICK'S AEC REPROGRAPHIC'S		1,500.00		1 07/22/2022
903097785	07/15/2022	PRINTED	001740 RON WOOD FAMILY RESOURCE		19,307.48		1 07/20/2022
903097786	07/15/2022	PRINTED	001808 SCOTT, JEFF		103.00		1 07/27/2022
903097787	07/15/2022	PRINTED	002353 SC SIERRA PROPERTIES, LLC		1,215.00		1 07/25/2022
903097788	07/15/2022	PRINTED	001845 SIERRA NEVADA CONSTRUCTIO		33,292.75		1 07/18/2022
903097789	07/15/2022	PRINTED	001854 SIERRA TRANSPORTATION & T		4,280.00		1 07/22/2022
903097790	07/15/2022	PRINTED	002735 SIGN LANGUAGE TEAM.COM		520.00		1 07/19/2022
903097791	07/15/2022	PRINTED	002259 SITEONE LANDSCAPE SUPPLY		7,461.21		1 07/20/2022
903097792	07/15/2022	PRINTED	001892 SNYDER, TERRI		1,485.90		1 07/18/2022
903097793	07/15/2022	PRINTED	001904 SOUTHWEST GAS CORP		393.84		1 07/19/2022
903097794	07/15/2022	PRINTED	001921 STANKA CONSULTING, LTD		261.25		1 07/22/2022
903097795	07/15/2022	PRINTED	001922 STANLEY CONVERGENT SECURI		64.36		1 07/25/2022
903097796	07/15/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG		88.36		1 07/18/2022
903097797	07/15/2022	PRINTED	004492 STATE OF NEVADA, DEPARTME		330.00		1 07/19/2022
903097798	07/15/2022	PRINTED	001931 STATE OF NEVADA OFFICE OF		2,500.00		1 07/21/2022
903097799	07/15/2022	PRINTED	000008 SFP HOLDING, INC.		1,583.30		1 07/19/2022
903097800	07/15/2022	PRINTED	002675 SUPERIOR COURT OF CALIFOR		124.93		1 07/21/2022
903097801	07/15/2022	PRINTED	003204 T&T LAWNS PLUS, LLC		18,702.00		1 07/18/2022
903097802	07/15/2022	PRINTED	001980 TAHOE DOUGLAS FIRE PROTEC		6,000.00		1 07/26/2022
903097803	07/15/2022	PRINTED	002481 TARGET SPECIALTY PRODUCTS		14,664.00		1 07/18/2022
903097804	07/15/2022	PRINTED	001989 TATRO, JOHN	1,377.50			

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903097805	07/15/2022	PRINTED	002014 THOMAS PETROLEUM LLC		56,511.91		1 07/20/2022
903097806	07/15/2022	PRINTED	004131 T-MOBILE USA, INC.		124.60		1 07/20/2022
903097807	07/15/2022	PRINTED	003048 RICHARD W. DWINELL II	500.00			
903097808	07/15/2022	PRINTED	002034 TRAVELERS		943.00		1 07/19/2022
903097809	07/15/2022	PRINTED	002048 TRUJILLO, DANIEL F		24,937.50		1 07/21/2022
903097810	07/15/2022	PRINTED	002052 TSCHETTER, MARTHA ANN		68.00		1 07/27/2022
903097811	07/15/2022	PRINTED	003997 INTELLIGENT MARKING USA I		422.69		1 07/25/2022
903097812	07/15/2022	PRINTED	002488 TYCO FIRE AND SECURITY (U		254.95		1 07/25/2022
903097813	07/15/2022	PRINTED	002990 VALLEY SPRINGS PARTNERS,		865.00		1 07/22/2022
903097814	07/15/2022	PRINTED	002103 VANCE, JERRY		208.60		1 07/19/2022
903097815	07/15/2022	PRINTED	002112 VERITIV OPERATING COMPANY		4,032.22		1 07/20/2022
903097816	07/15/2022	PRINTED	002792 WALTER B. FEY		1,472.00		1 07/19/2022
903097817	07/15/2022	PRINTED	002139 WALTON'S CHAPEL OF THE VA		650.00		1 07/26/2022
903097818	07/15/2022	PRINTED	004415 WEST COAST PAVING, INC.		194,387.60		1 07/27/2022
903097819	07/15/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO		917.75		1 07/20/2022
903097820	07/15/2022	PRINTED	002711 WHARTON CONCRETE FORMING		232.80		1 07/19/2022
903097821	07/15/2022	PRINTED	002224 YEAMAN, GUY		567.00		1 07/20/2022
903097822	07/19/2022	PRINTED	999913 HANNAH MARIE TAYLOR		1,797.71		1 07/20/2022
903097823	07/22/2022	PRINTED	003640 ACED, PAUL T		44.26		1 08/01/2022
903097824	07/22/2022	PRINTED	000036 ADVANCED COMPUTER TECHNOL		1,226.95		1 08/03/2022
903097825	07/22/2022	PRINTED	002473 JC WEIR INC.	910.48			
903097826	07/22/2022	PRINTED	002856 ALLIED ENVIRONMENTAL SERV	1,165.50			
903097827	07/22/2022	PRINTED	004384 PACIFIC STORAGE COMPNAY		125.00		1 07/25/2022
903097828	07/22/2022	PRINTED	002828 AM SIGNAL, INC		15,035.80		1 07/27/2022
903097829	07/22/2022	PRINTED	000128 ARC HEALTH AND WELLNESS		1,235.00		1 07/28/2022
903097830	07/22/2022	PRINTED	000134 ARTISTIC FENCE CO., INC.		14,790.00		1 07/29/2022
903097831	07/22/2022	PRINTED	002603 ASPEN DEVELOPERS CORP		437,273.12		1 07/25/2022
903097832	07/22/2022	PRINTED	000147 AT&T		37.73		1 07/25/2022
903097833	07/22/2022	PRINTED	000148 AT&T		2,450.81		1 07/27/2022
903097834	07/22/2022	PRINTED	002895 AT&T		655.54		1 07/28/2022
903097835	07/22/2022	PRINTED	000152 AT&T (775-71C-1404)		3,619.00		1 07/27/2022
903097836	07/22/2022	PRINTED	000153 AT&T (775-71E-0004)		326.52		1 07/27/2022
903097837	07/22/2022	PRINTED	000154 AT&T (775-74C-1517)		7,799.00		1 07/27/2022
903097838	07/22/2022	PRINTED	002407 LANEY, JOLYN		3,375.00		1 07/25/2022
903097839	07/22/2022	PRINTED	002787 BAKEMARK USA LLC		3,105.13		1 07/26/2022
903097840	07/22/2022	PRINTED	004522 BERG, GREGORY		105.06		1 08/01/2022
903097841	07/22/2022	PRINTED	000237 BISBEE, PATRICIA		148.27		1 07/29/2022
903097842	07/22/2022	PRINTED	000237 BISBEE, PATRICIA		296.54		1 07/29/2022
903097843	07/22/2022	PRINTED	000240 BLACK EAGLE CONSULTING IN		6,706.50		1 07/26/2022
903097844	07/22/2022	PRINTED	000250 BOARD OF REGENTS, SYSTEM		31,772.73		1 07/29/2022
903097845	07/22/2022	PRINTED	000267 BOYS & GIRLS CLUB OF WEST		162,281.75		1 07/28/2022
903097846	07/22/2022	PRINTED	000284 BRUNO, JOE		279.51		1 07/25/2022
903097847	07/22/2022	PRINTED	004497 BUTLER, MICHAEL		122.70		1 08/01/2022
903097848	07/22/2022	PRINTED	003726 CADD MICROSYSTEMS, INC		83.60		1 07/27/2022
903097849	07/22/2022	PRINTED	004155 CAL-LINE EQUIPMENT INC		38,600.00		1 07/25/2022
903097850	07/22/2022	PRINTED	000315 CAPITAL BEVERAGES		4,895.93		1 07/26/2022
903097851	07/22/2022	PRINTED	004452 CAPSTONE COMMUNITIES, INC		99.88		1 07/26/2022
903097852	07/22/2022	PRINTED	000392 CASA OF CARSON CITY INC		40,000.00		1 07/27/2022
903097853	07/22/2022	PRINTED	000417 CERTIFIED FOLDER DISPLAY		6,053.85		1 07/27/2022
903097854	07/22/2022	PRINTED	004520 CHERYL HONG		62.39		1 07/25/2022
903097855	07/22/2022	PRINTED	000447 CINDERLITE TRUCKING INC		1,601.95		1 07/26/2022
903097856	07/22/2022	PRINTED	004418 CMC TIRES INC		327.50		1 07/27/2022

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903097857	07/22/2022	PRINTED	000465 COLBRE GRADING & PAVING O		65,526.60	1	07/25/2022
903097858	07/22/2022	PRINTED	000477 COMMUNITY COUNSELING CENT	4,200.00			
903097859	07/22/2022	PRINTED	001469 OCCUPATIONAL HEALTH CENTE		147.00	1	07/28/2022
903097860	07/22/2022	PRINTED	000487 CONSTRUCTION MATERIALS EN		8,436.25	1	07/26/2022
903097861	07/22/2022	PRINTED	004518 CRONE, BRYAN Y		192.73	1	07/25/2022
903097862	07/22/2022	PRINTED	000573 DEPT OF PUBLIC SAFETY		7,076.50	1	07/26/2022
903097863	07/22/2022	PRINTED	000610 DOUGLAS COUNTY UTILITIES		41.80	1	07/26/2022
903097864	07/22/2022	PRINTED	002380 EGGEN, LOREN ELIZABETH		260.00	1	07/27/2022
903097865	07/22/2022	PRINTED	004521 ENGLER, MIKE		60.75	1	07/29/2022
903097866	07/22/2022	PRINTED	002510 ENVISIONWARE INC	19,682.20			
903097867	07/22/2022	PRINTED	000675 EP MINERALS LLC		26,807.04	1	07/27/2022
903097868	07/22/2022	PRINTED	000689 EUROFINS EATON ANALYTICAL		180.00	1	07/27/2022
903097869	07/22/2022	PRINTED	000731 FITZHENRY'S FUNERAL HOME		650.00	1	08/04/2022
903097870	07/22/2022	PRINTED	000748 FRANCO AMERICAN BAKING CO		236.40	1	07/29/2022
903097871	07/22/2022	PRINTED	000757 FRONTIER COMMUNICATIONS		62.12	1	07/28/2022
903097872	07/22/2022	PRINTED	000770 GALAS, VERONICA		1,925.99	1	07/25/2022
903097873	07/22/2022	PRINTED	004519 GONZALES, ARNULFO N	179.60			
903097874	07/22/2022	PRINTED	004498 GRAHAM, THOMAS A & JOAN	120.32			
903097875	07/22/2022	PRINTED	000814 GRANITE CONSTRUCTION COMP		92,248.65	1	07/26/2022
903097876	07/22/2022	PRINTED	000819 GRAVES, JENNIFER		17.90	1	07/27/2022
903097877	07/22/2022	PRINTED	000825 GREAT BASIN INSTITUTE		5,692.35	1	07/27/2022
903097878	07/22/2022	PRINTED	000842 GUTIERREZ, JESSE		53.91	1	07/29/2022
903097879	07/22/2022	PRINTED	000853 HANSFORD, CATHERINE		4,301.25	1	07/25/2022
903097880	07/22/2022	PRINTED	002361 HARRIS CORPORATION		218,029.13	1	07/26/2022
903097881	07/22/2022	PRINTED	000867 HDR INC.		27,658.78	1	07/27/2022
903097882	07/22/2022	PRINTED	004508 HOLZHAUSER, DONALD		85.66	1	07/25/2022
903097883	07/22/2022	PRINTED	004515 HOWARD, RICHARD	22.81			
903097884	07/22/2022	PRINTED	000911 HR SIMPLIFIED		385.41	1	07/29/2022
903097885	07/22/2022	PRINTED	002497 HYDRO-DYNE ENGINEERING, I		1,368.98	1	07/26/2022
903097886	07/22/2022	PRINTED	004509 JOHNSON, ELIZABETH C		112.73	1	07/29/2022
903097887	07/22/2022	PRINTED	002967 KANSAS CITY LIFE INSURANC		9,593.43	1	07/27/2022
903097888	07/22/2022	PRINTED	001012 KDJ COMPANY LTD		1,420.00	1	07/25/2022
903097889	07/22/2022	PRINTED	004510 KERFELD, DAVID J		223.27	1	08/04/2022
903097890	07/22/2022	PRINTED	001041 ELEVATOR SERVICES INC.		2,185.70	1	07/26/2022
903097891	07/22/2022	PRINTED	002649 LLUMIN, INC		30,438.00	1	07/29/2022
903097892	07/22/2022	PRINTED	001130 LUM, KERSTIN		65.52	1	07/26/2022
903097893	07/22/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP		690.20	1	07/25/2022
903097894	07/22/2022	PRINTED	001159 MARATHON STAFFING GROUP I		17,824.97	1	08/04/2022
903097895	07/22/2022	PRINTED	004514 MARIA WILSON		540.55	1	07/28/2022
903097896	07/22/2022	PRINTED	001176 MAUPIN, COX & LEGOY		4,956.25	1	07/27/2022
903097897	07/22/2022	PRINTED	004210 RANDY L ROBERTSON		1,147.50	1	08/01/2022
903097898	07/22/2022	PRINTED	001183 JOSEPH MCELLISTREM	1,700.00			
903097899	07/22/2022	PRINTED	001192 MCMORRIS, STEVEN D		537.35	1	08/01/2022
903097900	07/22/2022	PRINTED	002348 MICROGENICS CORP.		4,955.68	1	07/27/2022
903097901	07/22/2022	PRINTED	002974 MIGUEL RIVERA-TORRES		70.00	1	07/28/2022
903097902	07/22/2022	PRINTED	999913 Azucena Ledezma Rubio		53.25	1	07/27/2022
903097903	07/22/2022	PRINTED	999913 Azucena Ledezma Rubio		369.64	1	07/27/2022
903097904	07/22/2022	PRINTED	999913 Cindy Lepe		61.62	1	07/29/2022
903097905	07/22/2022	PRINTED	999913 Cindy Lepe		311.00	1	07/29/2022
903097906	07/22/2022	PRINTED	999913 Doug Morrill	15.00			
903097907	07/22/2022	PRINTED	999913 FILIPINO AMERICAN ASSOC	150.00			
903097908	07/22/2022	PRINTED	999913 James Colatorti		167.00	1	08/01/2022

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903097909	07/22/2022	PRINTED	999913 KENNETH WEEK		675.00	1	07/25/2022
903097910	07/22/2022	PRINTED	999913 KRAE WALLER		525.07	1	07/25/2022
903097911	07/22/2022	PRINTED	999913 Leah Walters	393.67			
903097912	07/22/2022	PRINTED	999913 Raquel Espinoza		339.08	1	07/25/2022
903097913	07/22/2022	PRINTED	999913 STEVEN M STOVALL	161.40			
903097914	07/22/2022	PRINTED	999913 Suzanne Crawford		418.08	1	07/28/2022
903097915	07/22/2022	PRINTED	999913 SYLVIA LOPEZ		90.00	1	07/25/2022
903097916	07/22/2022	PRINTED	001243 MONARCH DIRECT LLC		913.75	1	07/26/2022
903097917	07/22/2022	PRINTED	001309 QUADIENT FINANCE USA, INC		722.75	1	08/03/2022
903097918	07/22/2022	PRINTED	001316 NEVADA APPEAL/SUBSCRIBER		305.88	1	07/27/2022
903097919	07/22/2022	PRINTED	001347 NEVADA DIVISION OF STATE		1,500.00	1	07/29/2022
903097920	07/22/2022	PRINTED	001350 NEVADA ENERGY	8,808.00			
903097921	07/22/2022	PRINTED	001356 NEVADA HEALTH CENTERS INC		13,276.06	1	08/02/2022
903097922	07/22/2022	PRINTED	002940 PACIFIC PUBLISHING COMPAN		346.94	1	07/27/2022
903097923	07/22/2022	PRINTED	001372 NEVADA PRESORT & MAIL MAR		727.46	1	07/26/2022
903097924	07/22/2022	PRINTED	001375 NEVADA RURAL COUNTIES RSV		31,574.26	1	07/27/2022
903097925	07/22/2022	PRINTED	003256 NICHOLAS & CO., INC		3,950.34	1	07/26/2022
903097926	07/22/2022	PRINTED	002844 NICHOLS CONSULTING ENGINE		742.50	1	07/26/2022
903097927	07/22/2022	PRINTED	001402 NIELSEN CONSULTING, LLC		400.00	1	07/25/2022
903097928	07/22/2022	PRINTED	001415 NORTHERN NEVADA DEVELOPME		25,000.00	1	07/25/2022
903097929	07/22/2022	PRINTED	001424 NORTH LAKE TAHOE FIRE PRO		65.00	1	07/29/2022
903097930	07/22/2022	PRINTED	001461 NV ENERGY		67,493.48	1	07/25/2022
903097931	07/22/2022	PRINTED	001474 NEVADA STATE LIBRARY AND		46,074.01	1	07/29/2022
903097932	07/22/2022	PRINTED	001487 OFFICE DEPOT INC		64.77	1	07/27/2022
903097933	07/22/2022	PRINTED	001494 OFFSITE DATA DEPOT LLC		3,480.96	1	07/25/2022
903097934	07/22/2022	PRINTED	001539 COLLEGE PARKWAY ASSOC LLC	2,589.06			
903097935	07/22/2022	PRINTED	004516 PELTON, GARY G		174.72	1	07/27/2022
903097936	07/22/2022	PRINTED	001552 PEPSI-COLA		2,456.12	1	07/29/2022
903097937	07/22/2022	PRINTED	002495 PERKINS ESQ., THOMAS E		470.25	1	07/25/2022
903097938	07/22/2022	PRINTED	004517 PETERSEN, JOHN		26.35	1	08/03/2022
903097939	07/22/2022	PRINTED	004305 LAURA NIELSEN, PSYD		3,000.00	1	07/26/2022
903097940	07/22/2022	PRINTED	001646 RAPID SPACE, LLC		3,437.15	1	07/25/2022
903097941	07/22/2022	PRINTED	002721 RAD STRATEGIES INC.		675.00	1	07/28/2022
903097942	07/22/2022	PRINTED	004501 RAPID SPACE		651.76	1	07/25/2022
903097943	07/22/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		4,407.49	1	07/26/2022
903097944	07/22/2022	PRINTED	001683 REGIONAL TRANSPORTATION C		16,698.94	1	07/27/2022
903097945	07/22/2022	PRINTED	003069 RENO GREEN LANDSCAPING, I		3,952.00	1	07/27/2022
903097946	07/22/2022	PRINTED	004502 RENO ORTHOPAEDIC CLINIC I		180.00	1	07/29/2022
903097947	07/22/2022	PRINTED	001700 RESOURCE CONCEPTS, INC.		3,762.50	1	07/25/2022
903097948	07/22/2022	PRINTED	999915 ADAM BOND		50.00	1	07/28/2022
903097949	07/22/2022	PRINTED	999915 DIANA ROSALES		50.00	1	08/01/2022
903097950	07/22/2022	PRINTED	999915 JAMES HART		50.00	1	07/26/2022
903097951	07/22/2022	PRINTED	999915 JUAN MENA		300.00	1	07/29/2022
903097952	07/22/2022	PRINTED	999915 MATTHEW NIELSEN	61.25			
903097953	07/22/2022	PRINTED	999915 MIDTOWN MARKETPLACE	5.01			
903097954	07/22/2022	PRINTED	999915 MV TRANSPORTATION	50.00			
903097955	07/22/2022	PRINTED	999915 RISE CANNABIS DISPENSARY	50.00			
903097956	07/22/2022	PRINTED	999915 RONALD MEADORS	110.00			
903097957	07/22/2022	PRINTED	999915 THE GLASS SHACK		44.99	1	07/26/2022
903097958	07/22/2022	PRINTED	004511 RICKABAUGH, DAWN		28.57	1	07/29/2022
903097959	07/22/2022	PRINTED	001739 RON'S REFRIGERATION INC		763.25	1	07/28/2022
903097960	07/22/2022	PRINTED	004513 SANTOS, DANA M		205.05	1	08/02/2022

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903097961	07/22/2022	PRINTED	001796 SATELLITE TRACKING OF PEO		408.75		1 07/27/2022
903097962	07/22/2022	PRINTED	004499 SEYLER, JEFFREY S		164.89		1 08/04/2022
903097963	07/22/2022	PRINTED	004507 SHELTON, SHANNON	154.91			
903097964	07/22/2022	PRINTED	002341 SIERRA NEVADA CHILD AND A		1,854.10		1 08/03/2022
903097965	07/22/2022	PRINTED	001865 SILVER STATE INDUSTRIES		183.00		1 07/25/2022
903097966	07/22/2022	PRINTED	004424 SPENCE,DANIEL		14,583.34		1 07/25/2022
903097967	07/22/2022	PRINTED	001912 SPENCER INVESTIGATIONS		4,741.20		1 07/27/2022
903097968	07/22/2022	PRINTED	001921 STANKA CONSULTING, LTD		451.25		1 07/29/2022
903097969	07/22/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG		20.52		1 07/25/2022
903097970	07/22/2022	PRINTED	000008 SFP HOLDING, INC.		124.00		1 07/27/2022
903097971	07/22/2022	PRINTED	001977 SYSCO FOOD SERVICES OF SA		1,464.22		1 07/27/2022
903097972	07/22/2022	PRINTED	001985 DOMINIC J SPALLONE III		3,369.21		1 07/25/2022
903097973	07/22/2022	PRINTED	001989 TATRO, JOHN	1,885.00			
903097974	07/22/2022	PRINTED	004505 THE ENTRUST GROUP INC	755.42			
903097975	07/22/2022	PRINTED	003223 LAMAR TEXAS LIMITED PARTN		6,050.00		1 07/25/2022
903097976	07/22/2022	PRINTED	004500 THORNLEY, RICHARD E	60.81			
903097977	07/22/2022	PRINTED	000692 TIAA, FSB		255.00		1 07/29/2022
903097978	07/22/2022	PRINTED	004474 TOM D HARRIS		21.65		1 07/26/2022
903097979	07/22/2022	PRINTED	002536 TOTAL COURT SERVICES OF N		1,542.68		1 07/27/2022
903097980	07/22/2022	PRINTED	004130 TRACK GROUP AMERICAS, INC		2,657.50		1 07/26/2022
903097981	07/22/2022	PRINTED	002048 TRUJILLO, DANIEL F		9,687.50		1 07/28/2022
903097982	07/22/2022	PRINTED	002055 TURF STAR INC.		74,703.87		1 07/26/2022
903097983	07/22/2022	PRINTED	002083 U.S. BANK NATIONAL ASSOCI		181.00		1 07/28/2022
903097984	07/22/2022	PRINTED	002392 USI INSURANCE SERVICES LL		4,866.00		1 07/25/2022
903097985	07/22/2022	PRINTED	002104 VARN		5,086.63		1 07/26/2022
903097986	07/22/2022	PRINTED	002119 VIRGINIA & TRUCKEE RAILRO	1,250.00			
903097987	07/22/2022	PRINTED	002125 DEUCE NINE LLC		3,742.30		1 07/27/2022
903097988	07/22/2022	PRINTED	002792 WALTER B. FEY		14,583.34		1 07/26/2022
903097989	07/22/2022	PRINTED	002139 WALTON'S CHAPEL OF THE VA		1,300.00		1 07/29/2022
903097990	07/22/2022	PRINTED	002145 WASHOE COUNTY CORONER		31,522.61		1 07/26/2022
903097991	07/22/2022	PRINTED	002148 WASHOE COUNTY SHERIFF'S O		3,925.00		1 07/28/2022
903097992	07/22/2022	PRINTED	002155 WATERS ESQ., NOEL S.		14,583.34		1 07/25/2022
903097993	07/22/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO		925.12		1 07/25/2022
903097994	07/22/2022	PRINTED	004506 WONG FAMILY TRUST 11/22/9	185.25			
903097995	07/22/2022	PRINTED	004512 ZZ-69 SRCH PROPERTIES LL	2,729.85			
903097996	07/29/2022	PRINTED	002415 ABLANG, SCOTT	261.41			
903097997	07/29/2022	PRINTED	000023 MORLAN, WADE R		270.00		1 08/02/2022
903097998	07/29/2022	PRINTED	002856 ALLIED ENVIRONMENTAL SERV	2,571.50			
903097999	07/29/2022	PRINTED	000076 ALPINE HELICOPTER SERVICE		4,620.00		1 08/04/2022
903098000	07/29/2022	PRINTED	003101 AMERICAN CLEANING SERVICE		470.00		1 08/02/2022
903098001	07/29/2022	PRINTED	000091 AMERICAN FAMILY LIFE ASSU		1,684.48		1 08/03/2022
903098002	07/29/2022	PRINTED	000100 AMERICAN READY-MIX INC		2,107.72		1 08/03/2022
903098003	07/29/2022	PRINTED	000100 PYRAMID MATERIALS, INC		690.20		1 08/03/2022
903098004	07/29/2022	PRINTED	003768 PAM PER HER LLC		894.00		1 08/01/2022
903098005	07/29/2022	PRINTED	000126 ARAMARK UNIFORM & CAREER		150.16		1 08/02/2022
903098006	07/29/2022	PRINTED	000148 AT&T	3,501.32			
903098007	07/29/2022	PRINTED	000160 AT&T MOBILITY #2872445916	55.83			
903098008	07/29/2022	PRINTED	000169 AWARDZONE LLC		159.90		1 08/03/2022
903098009	07/29/2022	PRINTED	000178 BADGER METER INC		14,696.64		1 08/04/2022
903098010	07/29/2022	PRINTED	003719 BANDWANGO, INC		9,500.00		1 08/02/2022
903098011	07/29/2022	PRINTED	000250 BOARD OF REGENTS		69,604.45		1 08/04/2022
903098012	07/29/2022	PRINTED	000273 BREWERY ARTS CENTER		5,000.00		1 08/02/2022

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903098013	07/29/2022	PRINTED	003726 CADD MICROSYSTEMS, INC		4,138.15	1	08/03/2022
903098014	07/29/2022	PRINTED	000324 CAPITOL CITY CREMATION &	1,950.00			
903098015	07/29/2022	PRINTED	002264 CARDNO, INC		4,680.00	1	08/03/2022
903098016	07/29/2022	PRINTED	000390 CARSON WATER SUB-CONSERVA	1,644.27			
903098017	07/29/2022	PRINTED	000394 CASHMAN EQUIPMENT COMPANY		5,260.36	1	08/01/2022
903098018	07/29/2022	PRINTED	002552 CDW LLC	6,931.18			
903098019	07/29/2022	PRINTED	003890 CHASE INTERNATIONAL PROPE	800.00			
903098020	07/29/2022	PRINTED	004320 CINTAS CORPORATION		306.02	1	08/04/2022
903098021	07/29/2022	PRINTED	002631 CISCO AIR SYSTEMS, INC		1,895.00	1	08/03/2022
903098022	07/29/2022	PRINTED	000511 COUNTY FISCAL OFFICERS AS	150.00			
903098023	07/29/2022	PRINTED	000527 CREATIVE BUS SALES INC		412,584.00	1	08/03/2022
903098024	07/29/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR		1,354.77	1	08/03/2022
903098025	07/29/2022	PRINTED	000583 DIAMOND DRUGS, INC		10,772.52	1	08/01/2022
903098026	07/29/2022	PRINTED	000660 MESA ENERGY SYSTEMS, INC.		3,549.50	1	08/01/2022
903098027	07/29/2022	PRINTED	000670 ENNIS PAINT INC.		9,229.00	1	08/01/2022
903098028	07/29/2022	PRINTED	000694 EVERGREEN AT MOUNTAIN VIE		4,781.10	1	08/02/2022
903098029	07/29/2022	PRINTED	000695 EWING IRRIGATION PRODUCTS		4,575.48	1	08/02/2022
903098030	07/29/2022	PRINTED	002490 FARR WEST ENGINEERING	2,962.25			
903098031	07/29/2022	PRINTED	000700 FASTENAL COMPANY		2.60	1	08/03/2022
903098032	07/29/2022	PRINTED	000706 FELIX, RYAN	34.00			
903098033	07/29/2022	PRINTED	004530 FIFTH ASSET, INC.		6,500.00	1	08/02/2022
903098034	07/29/2022	PRINTED	000724 DATOHS USA INC		92.95	1	08/01/2022
903098035	07/29/2022	PRINTED	000736 FLYERS ENERGY LLC		2,101.87	1	08/02/2022
903098036	07/29/2022	PRINTED	003988 GENOA FLATS LLC	2,325.00			
903098037	07/29/2022	PRINTED	000788 GIBB, BRENDON	219.99			
903098038	07/29/2022	PRINTED	000811 GRAINGER		1,583.72	1	08/02/2022
903098039	07/29/2022	PRINTED	000842 GUTIERREZ, JESSE	34.00			
903098040	07/29/2022	PRINTED	002361 HARRIS CORPORATION		31,297.93	1	08/02/2022
903098041	07/29/2022	PRINTED	000950 ION WAVE TECHNOLOGIES, IN		16,550.00	1	08/04/2022
903098042	07/29/2022	PRINTED	002496 CHRISTOPHER J BADER		7,808.41	1	08/01/2022
903098043	07/29/2022	PRINTED	000958 JACKSON, ERIN		34.00	1	08/01/2022
903098044	07/29/2022	PRINTED	000964 JARRARD, JAMES		2,512.50	1	08/04/2022
903098045	07/29/2022	PRINTED	002410 JOHNSON LAW PRACTICE, PLL	730.00			
903098046	07/29/2022	PRINTED	001012 KDJ COMPANY LTD		100.00	1	08/01/2022
903098047	07/29/2022	PRINTED	001026 KIMLEY-HORN & ASSOCIATES		12,205.00	1	08/04/2022
903098048	07/29/2022	PRINTED	001047 KOMATSU AMERICA CORP		195.13	1	08/03/2022
903098049	07/29/2022	PRINTED	001050 KPS-3	13,216.03			
903098050	07/29/2022	PRINTED	001075 LAWLOR, LINDA	34.00			
903098051	07/29/2022	PRINTED	001094 LEGALSHIELD		464.19	1	08/04/2022
903098052	07/29/2022	PRINTED	001114 LOCKE, JOEL		400.00	1	08/01/2022
903098053	07/29/2022	PRINTED	001131 LUMOS & ASSOCIATES, INC		288.00	1	08/03/2022
903098054	07/29/2022	PRINTED	001137 LYON COUNTY UTILITIES		7,563.84	1	08/01/2022
903098055	07/29/2022	PRINTED	001140 MORRILL & MACHABEE, INC.	1,792.15			
903098056	07/29/2022	PRINTED	001142 MACIAS, EDGAR	34.00			
903098057	07/29/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP		733.34	1	08/02/2022
903098058	07/29/2022	PRINTED	001159 MARATHON STAFFING GROUP I		1,798.74	1	08/04/2022
903098059	07/29/2022	PRINTED	004210 RANDY L ROBERTSON	2,497.50			
903098060	07/29/2022	PRINTED	001223 MILLARD REALTY	1,885.00			
903098061	07/29/2022	PRINTED	999913 BRET WASZKIEWICZ		2,358.95	1	08/03/2022
903098062	07/29/2022	PRINTED	999913 COREY WALLS	224.00			
903098063	07/29/2022	PRINTED	999913 ISELA URIBE		1,328.43	1	07/29/2022
903098064	07/29/2022	PRINTED	999913 JARET REED	224.00			

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903098065	07/29/2022	PRINTED	999913 Paola Villagrana	34.00			
903098066	07/29/2022	PRINTED	999913 RANDALL RICE		159.00	1	08/04/2022
903098067	07/29/2022	PRINTED	999913 ST. TERESA'S CHURCH	400.00			
903098068	07/29/2022	PRINTED	001236 MKD CONSTRUCTION INC	16,392.27			
903098069	07/29/2022	PRINTED	001243 MONARCH DIRECT LLC		4,462.30	1	08/02/2022
903098070	07/29/2022	PRINTED	001331 NEVADA BLUE LTD	86.40			
903098071	07/29/2022	PRINTED	001359 NEVADA LAND TRUST	5,959.00			
903098072	07/29/2022	PRINTED	002582 NEVADA LEGAL SERVICES INC	4,103.70			
903098073	07/29/2022	PRINTED	001371 NEVADA PREMIER PROPERTIES		1,119.94	1	08/02/2022
903098074	07/29/2022	PRINTED	001375 NEVADA RURAL COUNTIES RSV	400.00			
903098075	07/29/2022	PRINTED	001390 NEVADA STATE TREASURER		12.00	1	08/01/2022
903098076	07/29/2022	PRINTED	001434 NEVADA DEPARTMENT OF AGR		750.00	1	08/01/2022
903098077	07/29/2022	PRINTED	001461 NV ENERGY		1,865.85	1	08/02/2022
903098078	07/29/2022	PRINTED	001464 NV ENERGY/WASTE WATER SUM		28,959.05	1	08/02/2022
903098079	07/29/2022	PRINTED	001505 ORAVETZ, LEE M		234.46	1	08/03/2022
903098080	07/29/2022	PRINTED	001531 PARADIGM SOFTWARE		14,640.00	1	08/03/2022
903098081	07/29/2022	PRINTED	001539 COLLEGE PARKWAY ASSOC LLC	3,197.00			
903098082	07/29/2022	PRINTED	004305 LAURA NIELSEN, PSYD		2,500.00	1	08/02/2022
903098083	07/29/2022	PRINTED	003838 POLARIS SALES INC.		40,987.57	1	08/02/2022
903098084	07/29/2022	PRINTED	001619 PRIMA-PUBLIC RISK MANAGEM	385.00			
903098085	07/29/2022	PRINTED	001633 PUBLIC EMPLOYEES RETIREME		3,405.35	1	08/01/2022
903098086	07/29/2022	PRINTED	001646 RAPID SPACE, LLC		339.00	1	08/01/2022
903098087	07/29/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		732.70	1	08/02/2022
903098088	07/29/2022	PRINTED	001681 REESE, RICHARD R.		565.00	1	08/01/2022
903098089	07/29/2022	PRINTED	999916 TERAMONT LLC	2,200.00			
903098090	07/29/2022	PRINTED	999916 TERAMONT LLC	2,200.00			
903098091	07/29/2022	PRINTED	999916 TERAMONT LLC	2,200.00			
903098092	07/29/2022	PRINTED	999916 TERAMONT LLC	2,200.00			
903098093	07/29/2022	PRINTED	999916 TERAMONT LLC	2,200.00			
903098094	07/29/2022	PRINTED	999916 TERAMONT LLC	2,200.00			
903098095	07/29/2022	PRINTED	004428 RENAISSANCE LIFE & HEALTH		98,988.64	1	08/02/2022
903098096	07/29/2022	PRINTED	001762 RSVP HOME COMPANION RESPI	1,201.30			
903098097	07/29/2022	PRINTED	001835 SIERRA COUNSELING & NEURO		305.00	1	08/04/2022
903098098	07/29/2022	PRINTED	001852 SIERRA SPRINGS APARTMENTS	1,928.00			
903098099	07/29/2022	PRINTED	001865 SILVER STATE INDUSTRIES		1,500.00	1	08/01/2022
903098100	07/29/2022	PRINTED	004336 SILVER STATE LAW LLC	2,437.50			
903098101	07/29/2022	PRINTED	001876 TONICA LATHROP	400.00			
903098102	07/29/2022	PRINTED	003684 SONIA TAGGART		400.00	1	08/01/2022
903098103	07/29/2022	PRINTED	001904 SOUTHWEST GAS CORP		17,037.47	1	08/02/2022
903098104	07/29/2022	PRINTED	002777 1788 INC.		6,201.99	1	08/01/2022
903098105	07/29/2022	PRINTED	002769 SPIRIT OF HOPE, INC		7,090.50	1	08/03/2022
903098106	07/29/2022	PRINTED	001922 STANLEY CONVERGENT SECURI	1,661.44			
903098107	07/29/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG		33.46	1	08/02/2022
903098108	07/29/2022	PRINTED	002489 STATE OF NEVADA MANUFAC		2.50	1	08/01/2022
903098109	07/29/2022	PRINTED	002310 STATE ROOFING SYSTEMS, IN		104,054.45	1	08/01/2022
903098110	07/29/2022	PRINTED	000008 SFP HOLDING, INC.		1,344.00	1	08/02/2022
903098111	07/29/2022	PRINTED	002675 SUPERIOR COURT OF CALIFOR	125.31			
903098112	07/29/2022	PRINTED	002594 SWITCH, LTD		2,582.46	1	08/04/2022
903098113	07/29/2022	PRINTED	001989 TATRO, JOHN	1,703.75			
903098114	07/29/2022	PRINTED	001991 JONES SR, TRAVIS B	1,200.00			
903098115	07/29/2022	PRINTED	002623 THOMAS COMBS	650.00			
903098116	07/29/2022	PRINTED	002057 TYLER TECHNOLOGIES INC		141.50	1	08/02/2022

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903098117	07/29/2022	PRINTED	002076 D & C PROPERTIES LLC		753.00		1 08/01/2022
903098118	07/29/2022	PRINTED	002088 US GEOLOGICAL SURVEY	9,702.00			
903098119	07/29/2022	PRINTED	002104 VARN	385.00			
903098120	07/29/2022	PRINTED	002117 MATTHEW PETERSON		1,350.00		1 08/03/2022
903098121	07/29/2022	PRINTED	002125 DEUCE NINE LLC		2,249.85		1 08/01/2022
903098122	07/29/2022	PRINTED	002148 WASHOE COUNTY SHERIFF'S O	2,412.03			
903098123	07/29/2022	PRINTED	002170 MDK, LLC		1,305.20		1 08/03/2022
903098124	07/29/2022	PRINTED	002173 WESTERN INSURANCE SPECIAL		3,331.66		1 08/03/2022
903098125	07/29/2022	PRINTED	002176 WESTERN NEVADA REGIONAL Y	375.00			
903098126	07/29/2022	PRINTED	002185 CAROL J. AALBERS, PHD	757.47			
903098127	07/29/2022	PRINTED	002711 WHARTON CONCRETE FORMING	9,200.00			
903098128	08/05/2022	PRINTED	003998 ACCO ENGINEERED SYSTEMS,	10,175.27			
903098129	08/05/2022	PRINTED	000054 A&K EARTH MOVERS, INC	47,407.85			
903098130	08/05/2022	PRINTED	000067 ALLIANCEONE RECEIVABLES M	800.00			
903098131	08/05/2022	PRINTED	000090 AMERICAN EQUIPMENT CO, IN	940.05			
903098132	08/05/2022	PRINTED	000099 AMERICAN PUBLIC WORKS ASS	3,459.50			
903098133	08/05/2022	PRINTED	000100 AMERICAN READY-MIX INC	1,793.50			
903098134	08/05/2022	PRINTED	000128 ARC HEALTH AND WELLNESS	482.00			
903098135	08/05/2022	PRINTED	000134 ARTISTIC FENCE CO., INC.	780.56			
903098136	08/05/2022	PRINTED	004599 ASSESSOR'S ASSOCIATION OF	335.00			
903098137	08/05/2022	PRINTED	000146 ATKINS NORTH AMERICA, INC	4,810.00			
903098138	08/05/2022	PRINTED	000148 AT&T	5,305.78			
903098139	08/05/2022	PRINTED	000169 AWARDZONE LLC	59.80			
903098140	08/05/2022	PRINTED	000178 BADGER METER INC	5,980.40			
903098141	08/05/2022	PRINTED	004143 BATES HOMES	73.61			
903098142	08/05/2022	PRINTED	000238 BISHOP PEAK TECHNOLOGY IN	7,200.00			
903098143	08/05/2022	PRINTED	003726 CADD MICROSYSTEMS, INC	8,698.24			
903098144	08/05/2022	PRINTED	000327 CAPITOL REPORTERS	1,627.80			
903098145	08/05/2022	PRINTED	000330 CARDINAL HEALTH 110	1,033.23			
903098146	08/05/2022	PRINTED	003760 CARSON CITY NV I SGF, LLC	4,186.00			
903098147	08/05/2022	PRINTED	000387 CARSON VALLEY OIL CO	9.01			
903098148	08/05/2022	PRINTED	002382 GREGORY MILTON-BOYD DEINE	3,999.84			
903098149	08/05/2022	PRINTED	000394 CASHMAN EQUIPMENT COMPANY	2,145.67			
903098150	08/05/2022	PRINTED	000407 CEBALLOS, MARICELA	552.80			
903098151	08/05/2022	PRINTED	004320 CINTAS CORPORATION	93.68			
903098152	08/05/2022	PRINTED	002390 CITI CARDS	10,120.76			
903098153	08/05/2022	PRINTED	003198 COLLEEN C. LYONS	2,500.00			
903098154	08/05/2022	PRINTED	000476 COMMUNITY CHEST	720.00			
903098155	08/05/2022	PRINTED	004533 DAVIES, JEFF	134.76			
903098156	08/05/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR	4,639.75			
903098157	08/05/2022	PRINTED	000579 DEVNET INC	64,263.36			
903098158	08/05/2022	PRINTED	004536 DONTCHO, STEVE	115.01			
903098159	08/05/2022	PRINTED	000607 DOUGLAS COUNTY SHERIFF'S	3,609.90			
903098160	08/05/2022	PRINTED	000610 DOUGLAS COUNTY UTILITIES	159,572.67			
903098161	08/05/2022	PRINTED	000627 DYNAMIC SAFETY LLC	11,887.50			
903098162	08/05/2022	PRINTED	000636 EBSCO INFORMATION SERVICE	14,933.00			
903098163	08/05/2022	PRINTED	002380 EGGEN,LOREN ELIZABETH	226.25			
903098164	08/05/2022	PRINTED	004535 ELSWICK, JOHN	203.05			
903098165	08/05/2022	PRINTED	000669 ENGLISH MAILING SERVICE	708.00			
903098166	08/05/2022	PRINTED	002510 ENVISIONWARE INC	725.00			
903098167	08/05/2022	PRINTED	004529 EPACT NETWORK LTD	3,251.00			
903098168	08/05/2022	PRINTED	000695 EWING IRRIGATION PRODUCTS	55.14			

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903098169	08/05/2022	PRINTED	002490 FARR WEST ENGINEERING	9,107.75			
903098170	08/05/2022	PRINTED	000724 DAIHOS USA INC	116.35			
903098171	08/05/2022	PRINTED	000736 FLYERS ENERGY LLC	22,096.03			
903098172	08/05/2022	PRINTED	003222 GARDNER ENGINEERING, INC	13,943.80			
903098173	08/05/2022	PRINTED	000777 GARLAND/DBS INC	10,747.99			
903098174	08/05/2022	PRINTED	000811 GRAINGER	82.27			
903098175	08/05/2022	PRINTED	000814 GRANITE CONSTRUCTION COMP	25,309.89			
903098176	08/05/2022	PRINTED	000818 GRATE DETECTIONS LLC	150.00			
903098177	08/05/2022	PRINTED	000831 THE GREENHOUSE PROJECT	2,500.00			
903098178	08/05/2022	PRINTED	000875 HEMOCUE AMERICA/ RADIOMET	629.00			
903098179	08/05/2022	PRINTED	002693 GREG HERBACK	515,291.08			
903098180	08/05/2022	PRINTED	000888 HIGH SIERRA ELEVATOR INSP	500.00			
903098181	08/05/2022	PRINTED	002742 HERSHENOW & KLIPPENSTEIN	8,673.00			
903098182	08/05/2022	PRINTED	002922 INLAND BUSINESS MACHINES	5.25			
903098183	08/05/2022	PRINTED	000972 JFG SYSTEMS INC	88.00			
903098184	08/05/2022	PRINTED	001021 KEPLER, DERRICK	100.00			
903098185	08/05/2022	PRINTED	001024 K G WALTERS CONSTRUCTION	21,289.50			
903098186	08/05/2022	PRINTED	001026 KIMLEY-HORN & ASSOCIATES	8,070.00			
903098187	08/05/2022	PRINTED	001040 KNECHT, RAQUEL	138.75			
903098188	08/05/2022	PRINTED	001047 KOMATSU AMERICA CORP	1,820.50			
903098189	08/05/2022	PRINTED	003328 LANTURN INVESTMENTS, LLC	78.91			
903098190	08/05/2022	PRINTED	001076 SHANE BELL	1,260.00			
903098191	08/05/2022	PRINTED	001114 LOCKE, JOEL	200.00			
903098192	08/05/2022	PRINTED	001126 L/P INSURANCE SERVICES IN	2,917.00			
903098193	08/05/2022	PRINTED	001131 LUMOS & ASSOCIATES, INC	2,904.50			
903098194	08/05/2022	PRINTED	001140 MORRILL & MACHABEE, INC.	244.84			
903098195	08/05/2022	PRINTED	001142 MACIAS, EDGAR	28.00			
903098196	08/05/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP	690.20			
903098197	08/05/2022	PRINTED	001159 MARATHON STAFFING GROUP I	2,705.48			
903098198	08/05/2022	PRINTED	004210 RANDY L ROBERTSON	337.50			
903098199	08/05/2022	PRINTED	002974 MIGUEL RIVERA-TORRES	1,085.00			
903098200	08/05/2022	PRINTED	999913 BKS GUNS AND ANNO LLC	50.00			
903098201	08/05/2022	PRINTED	999913 BRYCE WIELE	154.38			
903098202	08/05/2022	PRINTED	999913 Casey Drews	74.00			
903098203	08/05/2022	PRINTED	999913 CHARLES DEWITT	80.00			
903098204	08/05/2022	PRINTED	999913 COREY WALLS	209.00			
903098205	08/05/2022	PRINTED	999913 Johnathan wielkie	1,504.80			
903098206	08/05/2022	PRINTED	999913 Johnathan wielkie	768.90			
903098207	08/05/2022	PRINTED	999913 KARSON KRUZERS	550.00			
903098208	08/05/2022	PRINTED	999913 Miguel Albarran	34.00			
903098209	08/05/2022	PRINTED	999913 Paola Villagrana	28.00			
903098210	08/05/2022	PRINTED	999913 Schuette, Lisa	1,643.12			
903098211	08/05/2022	PRINTED	999913 SCOTT WITTER	179.00			
903098212	08/05/2022	PRINTED	004534 MOORE, RYAN	155.09			
903098213	08/05/2022	PRINTED	001263 MOUNTAIN MACHINERY REPAIR	1,879.35			
903098214	08/05/2022	PRINTED	004538 NELSON, RICHARD	154.94			
903098215	08/05/2022	PRINTED	001316 NEVADA APPEAL/SUBSCRIBER	305.88			
903098216	08/05/2022	PRINTED	001338 STATE OF NEVADA	61,891.34			
903098217	08/05/2022	PRINTED	001399 BRET ALLEN	538.00			
903098218	08/05/2022	PRINTED	002684 NICHE ACADEMY LLC	2,800.00			
903098219	08/05/2022	PRINTED	001449 NEVADA DEPARTMENT OF HEAL	361.70			
903098220	08/05/2022	PRINTED	001461 NV ENERGY	17,725.83			

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except State

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903098221	08/05/2022	PRINTED	001462 NV ENERGY/PARKS SUMMARY	22,701.83			
903098222	08/05/2022	PRINTED	001463 NV ENERGY/STREETS SUMMARY	29,687.56			
903098223	08/05/2022	PRINTED	001465 NV ENERGY/WATER SUMMARY	98,698.21			
903098224	08/05/2022	PRINTED	001467 NEVADA LEGISLATIVE COUNSE	257.97			
903098225	08/05/2022	PRINTED	001513 OVERHEAD FIRE PROTECTION	2,259.80			
903098226	08/05/2022	PRINTED	001579 PIASECKI MD, MELISSA	1,400.00			
903098227	08/05/2022	PRINTED	001586 PIONEER TECHNOLOGY GROUP,	14,250.00			
903098228	08/05/2022	PRINTED	001593 PURCELL ELECTRICAL PROFES	690.00			
903098229	08/05/2022	PRINTED	001609 POWERCOMM SOLUTIONS INC	2,615.00			
903098230	08/05/2022	PRINTED	001613 COMPLETE DOCUMENT MANAGEM	437.50			
903098231	08/05/2022	PRINTED	001149 QUADIENT LEASING USA, INC	301.69			
903098232	08/05/2022	PRINTED	001646 RAPID SPACE, LLC	700.00			
903098233	08/05/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC	3,839.01			
903098234	08/05/2022	PRINTED	999916 Carson High School	80.00			
903098235	08/05/2022	PRINTED	999916 Christopher Barrientos	60.00			
903098236	08/05/2022	PRINTED	999916 Jacob Murray	50.00			
903098237	08/05/2022	PRINTED	999916 Pioneer High School	80.00			
903098238	08/05/2022	PRINTED	999916 Risk Management	200.00			
903098239	08/05/2022	PRINTED	999916 Simeon Lopez	50.00			
903098240	08/05/2022	PRINTED	001694 RENO RENDERING CO INC	180.00			
903098241	08/05/2022	PRINTED	999915 BALWINDER SINGH THND	373.44			
903098242	08/05/2022	PRINTED	999915 CARSON NUGGET	100.00			
903098243	08/05/2022	PRINTED	999915 CARSON NUGGET	150.00			
903098244	08/05/2022	PRINTED	999915 JAMES FORD	2,400.00			
903098245	08/05/2022	PRINTED	999915 JOEL WALKER	100.00			
903098246	08/05/2022	PRINTED	999915 KRAIG PORTER	50.00			
903098247	08/05/2022	PRINTED	999915 MARCY GOODALE	100.00			
903098248	08/05/2022	PRINTED	999915 MICHAEL EUGENE WALTERS	50.00			
903098249	08/05/2022	PRINTED	999915 MIDTOWN MARKETPLACE	50.00			
903098250	08/05/2022	PRINTED	999915 MV TRANSPORTATION	50.00			
903098251	08/05/2022	PRINTED	999915 RAYMOND ALLEN PORTER	50.00			
903098252	08/05/2022	PRINTED	001739 RON'S REFRIGERATION INC	430.00			
903098253	08/05/2022	PRINTED	003053 RUNBECK ELECTION SERVICES	28,820.97			
903098254	08/05/2022	PRINTED	001780 SALOGGA, MICHAEL	252.94			
903098255	08/05/2022	PRINTED	001808 SCOTT, JEFF	100.00			
903098256	08/05/2022	PRINTED	001828 SHRED-IT RENO	959.79			
903098257	08/05/2022	PRINTED	001839 SIERRA FLOOR COVERING INC	4,921.00			
903098258	08/05/2022	PRINTED	001884 HADRONEX, INC	12,418.00			
903098259	08/05/2022	PRINTED	001904 SOUTHWEST GAS CORP	57.82			
903098260	08/05/2022	PRINTED	001922 STANLEY CONVERGENT SECURI	591.22			
903098261	08/05/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG	165.66			
903098262	08/05/2022	PRINTED	002310 STATE ROOFING SYSTEMS, IN	124,633.00			
903098263	08/05/2022	PRINTED	002317 SAINT TERESA OF AVILA CON	1,998.00			
903098264	08/05/2022	PRINTED	001967 SURF THRU INC	959.00			
903098265	08/05/2022	PRINTED	001989 TATRO, JOHN	1,848.75			
903098266	08/05/2022	PRINTED	001991 JONES SR, TRAVIS B	600.00			
903098267	08/05/2022	PRINTED	003653 TERRAPHASE ENGINEERING IN	1,217.70			
903098268	08/05/2022	PRINTED	002623 THOMAS COMBS	2,400.00			
903098269	08/05/2022	PRINTED	002014 THOMAS PETROLEUM LLC	47,472.97			
903098270	08/05/2022	PRINTED	002051 TSA CUSTOM CAR + TRUCK	1,610.09			
903098271	08/05/2022	PRINTED	003997 INTELLIGENT MARKING USA I	2,289.00			
903098272	08/05/2022	PRINTED	004019 TURNER & TOWNSEND AMCL IN	9,625.00			

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903098273	08/05/2022	PRINTED	002070 UNITED SITE SERVICES OF N	477.50			
903098274	08/05/2022	PRINTED	002083 U.S. BANK NATIONAL ASSOCI	258.14			
903098275	08/05/2022	PRINTED	004415 WEST COAST PAVING, INC.	178,689.68			
903098276	08/05/2022	PRINTED	002170 MDK, LLC	284.70			
903098277	08/05/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO	3,305.58			
903098278	08/05/2022	PRINTED	099998 BOB LOGAN JR	25.00			
903098279	08/05/2022	PRINTED	099998 CIDNEY DEFOREST	25.00			
903098280	08/05/2022	PRINTED	099998 DANNY SELMI	25.00			
903098281	08/05/2022	PRINTED	099998 DEPUTY C ARNETT	25.00			
903098282	08/05/2022	PRINTED	099998 DOUGLAS DEFOREST	25.00			
903098283	08/05/2022	PRINTED	099998 ENRIQUE LEMOS JR.	25.00			
903098284	08/05/2022	PRINTED	099998 GABRIEL ESCOBAR-OLIVO	25.00			
903098285	08/05/2022	PRINTED	099998 JIMMY SURRETT	25.00			
903098286	08/05/2022	PRINTED	099998 JOHN NAPOLEON	25.00			
903098287	08/05/2022	PRINTED	099998 JOSE ESQUIVEL	25.00			
903098288	08/05/2022	PRINTED	099998 MICHAEL THOMAS BAXTER	25.00			
903098289	08/05/2022	PRINTED	099998 NICHOLAS JENNINGS	25.00			
903098290	08/05/2022	PRINTED	099998 PARIS WITHERSPOON	25.00			
903098291	08/05/2022	PRINTED	099998 RAMON SANTANA	25.00			
903098292	08/05/2022	PRINTED	004537 WOODWORTH, JEFF	105.09			
644 CHECKS							
CASH ACCOUNT TOTAL				1,940,140.16	7,905,111.19		

City of Carson City

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
644 CHECKS	FINAL TOTAL	1,940,140.16	7,905,111.19

** END OF REPORT - Generated by Sheri Russell **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220708 PAY PERIOD: 06/17/2022 TO 06/30/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/08/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	200.00	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	100.00	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
760	BRUKETTA, MELANIE	1010705	0705	1,500.00	0.00			
4542	BURT, CAMERON M	5012525	2525	50.00	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	450.00	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	300.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	150.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
3631	COOPER, MATTHEW L	1012520	2520	100.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	25.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
470	DAWLEY, DAVID	1010400	0400	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	400.00	0.00			
1507	FRY, CARL V	1012014	2005	2,400.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	300.00	0.00			
1662	GARDNER, JASON A	1012512	2512	5.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	35.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	50.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
3488	HERRING, ANNA C	1010500	0500	75.00	0.00			
358	HUCK, ELIZABETH A	1010300	0300	50.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012512	2512	20.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1010400	3012	250.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,000.00	0.00			
5551	JOHNSON, MAIA	1010710	0710	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4418	KIZER, JESSIE C	1012017	2017	50.00	0.00			
5161	KURLAND, ANA M	1016200	6200	30.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5045	LAZANEO, GALIN J	2563038	3201	100.00	0.00			
3017	LEE, KIPLAN M	1012014	2005	700.00	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	250.00	0.00			
1726	MARSHALL, ADA D	1015055	5055	30.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2893	MENDOZA, BRIAN P	1012014	2005	650.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220708 PAY PERIOD: 06/17/2022 TO 06/30/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/08/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5145	MURRAY, RAY D	5103201	3201	750.00	0.00			
5140	PACHECO, CESAR R	1012012	2005	0.00	0.00			
4974	PETERSON, CASEY C	1012706	2706	700.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			
3076	PETTY, CORY E	1012512	2512	5.00	0.00			
3834	PIER, CAMERON M	5103201	3702	275.00	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	150.00	0.00			
938	PRIMKA, JAMES W	1012004	2004	40.00	0.00			
4887	RATTI, ANIL K	5012525	2525	5.00	0.00			
5038	REGALADO, DANIEL R	1012012	2005	250.00	0.00			
5069	RENDINELLI, MARK A	5103201	3201	1,050.00	0.00			
5323	REYNOSO, JACK B	5012525	2525	600.00	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	5.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	1,400.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	600.00	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	450.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	450.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	500.00	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	167.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	100.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	100.00	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	10.00	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	720.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	500.00	0.00			
1551	TORRES, BRENDA L	1014700	4700	1,500.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	50.00	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	200.00	0.00			
3219	TUCKER, MORGAN H	1012012	2012	500.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	100.00	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	100.00	0.00			
	RECORD COUNT:	85	TOTAL	30,222.23	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	1,000.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	600.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	50.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	100.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
1474	HUNT, BRYON A	1012512	2512	640.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	5.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	500.00	0.00			

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DEDUCTION: 9981 DIRDEP\$2

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3075	NYBERG, KEVIN J	1012512	2512	1,100.00	0.00			
3076	PETTY, CORY E	1012512	2512	340.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,924.07	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	800.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	215.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	300.00	0.00			
RECORD COUNT: 20				TOTAL	8,799.07	0.00		

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	200.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	1,500.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	2,000.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
1474	HUNT, BRYON A	1012512	2512	920.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
3076	PETTY, CORY E	1012512	2512	500.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	72.54	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
RECORD COUNT: 10				TOTAL	5,992.54	0.00		

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	780.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
1731	MAYS, BRIAN M	1012012	2005	2,600.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	436.00	0.00			
RECORD COUNT: 6				TOTAL	4,041.00	0.00		

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	270.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	75.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	400.00	0.00			
RECORD COUNT: 3				TOTAL	745.00	0.00		

DEDUCTION: 9985 DIRECT DEPOSIT AMT 6

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			

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 ORG RANGE:

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
RECORD COUNT:		2	TOTAL	50.00	0.00			

DEDUCTION: 9986 DIRECT DEPOSIT AMT 7

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	6.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	750.00	0.00			
RECORD COUNT:		2	TOTAL	756.00	0.00			

DEDUCTION: 9990 DIRECT DEPOSIT PER 1

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5148	ABLANG, SCOTT R	1016854	6800	1,214.43	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,230.39	0.00			
4961	BARBER, FAITH M	2756574	6800	386.42	0.00			
3025	BINDLEY, BRETT J	1012014	2014	339.11	0.00			
5196	BURR, LUCAS P	1010500	0500	424.19	0.00			
4542	BURT, CAMERON M	5012525	2525	1,742.54	0.00			
4279	COOK, CRAIG A	1012512	2512	281.75	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	213.21	0.00			
5695	EARL, DEVIN R	1014700	4700	1,646.96	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	486.60	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	28.69	0.00			
2396	GOMES, DANIEL A	1012012	2005	4,559.15	0.00			
2593	GONZALES, DANIEL G	1012011	2005	75.60	0.00			
2605	GONZALES, MELIAH H	1014700	4700	469.16	0.00			
5748	HARRIS, JESSICA M	1016200	6200	8.57	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	148.74	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	3,014.59	0.00			
3646	JAMES, EDWIN D	7607050	3005	728.58	0.00			
5803	KEY, MICHAEL T	5603055	3201	136.80	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	213.43	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	729.59	0.00			
4699	PEEK, CODY R	1012800	2800	259.04	0.00			
5587	PETERSON, BRYCE M	1015055	5055	156.41	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	136.04	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	1,838.47	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	261.64	0.00			
4785	SLAMON, SEAN P	1012505	2505	1,294.59	0.00			
RECORD COUNT:		27	TOTAL	22,024.69	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3025	BINDLEY, BRETT J	1012014	2014	6,443.15	0.00			
4279	COOK, CRAIG A	1012512	2512	3,743.27	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	2,840.38	0.00			
2396	GOMES, DANIEL A	1012012	2005	804.56	0.00			
2593	GONZALES, DANIEL G	1012011	2005	7,483.93	0.00			

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DEDUCTION: 9991 DIRDEP%2

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2605	GONZALES, MELIAH H	1014700	4700	2,658.60	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	1,291.97	0.00			
3646	JAMES, EDWIN D	7607050	3005	3,319.08	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	1,920.86	0.00			
4699	PEEK, CODY R	1012800	2800	4,921.75	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	1,224.39	0.00			
4785	SLAMON, SEAN P	1012505	2505	3,883.75	0.00			
RECORD COUNT: 12 TOTAL				40,535.69	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	3,884.56	0.00			
5674	ABELLA, FRANK K	1010710	0710	4,339.92	0.00			
5148	ABLANG, SCOTT R	1016854	6800	653.92	0.00			
2612	ACOSTA, SALVADOR	1012014	2014	6,478.90	0.00			
5570	ADAMS, JOSHUA N	2752505	2505	3,019.41	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	2,553.88	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,103.72	0.00			
4982	AKERS, CAROLINA E	1010620	0720	2,466.92	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	3,951.30	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,125.61	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	1,979.79	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	1,906.87	0.00			
4120	ALLEN, KATHLEEN A	1013012	3012	2,075.98	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	1,936.91	0.00			
5745	ALVAREZ-ORTEGA, MIGUEL I	1013034	3034	1,337.12	0.00			
1581	AMUNDSON, ROBERT C	2563038	3038	1,767.34	0.00			
3937	ANDERSON, DARREN S	1013012	3012	3,330.87	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,347.90	0.00			
2250	ANNETT, ALLEN J	1013904	3904	2,593.15	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	4,443.59	0.00			
5488	ARDINGER, ROBERT J	5012525	2525	2,700.23	0.00			
5064	ARGUST, RYAN F	5203502	3502	2,272.89	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	4,921.68	0.00			
5696	ARNOLD, WENDY J	1015005	5005	550.61	0.00			
5584	ARRENDALE, JESSICA D	1010710	0710	1,570.29	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2005	2,816.98	0.00			
2946	ASHLEY, FRANCES M	2756800	6800	1,934.01	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	5,469.37	0.00			
2097	AUNKST, MIA G	1015055	5055	122.75	0.00			
4598	AURAND, DAVID P	1012505	2505	2,595.07	0.00			
4244	BACA, REGINA M	1012800	2800	2,239.76	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,368.85	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,845.58	0.00			
4134	BANISTER, ALI M	1012705	2705	4,376.85	0.00			
5329	BARAJAS, SINDY	1014700	4700	1,433.29	0.00			
4961	BARBER, FAITH M	2756574	6800	1,159.27	0.00			
3868	BARLOW, JUDY L	1016800	6800	2,858.04	0.00			
4579	BARNETT, KEITH A	1010710	0710	748.79	0.00			
1204	BARR, LORALEI	1012515	2515	3,975.50	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5341	BATEMAN, DAWN E	1015057	5057	885.44	0.00			
2611	BAUER, DENISE M	1012017	2005	5,521.77	0.00			
4790	BAUGH, MICHELE H	1012705	2705	2,692.78	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2005	2,319.29	0.00			
5671	BAXTER, GARRET R	2563038	3038	1,475.74	0.00			
5076	BEAUDETTE, CAITLIN M	1015056	5056	593.25	0.00			
5070	BECK, LYDIA M	7407201	7200	1,593.38	0.00			
5690	BELLUSA, STEPHANIE A	1012705	2705	2,751.64	0.00			
5379	BENNETT, COLE G	1015055	5055	227.55	0.00			
5810	BENSON, JAMES F	1012515	2515	426.79	0.00			
4309	BENSON, KIRT A	1013034	3034	2,181.30	0.00			
3442	BERGENHEIER, ELAINE	1016800	6800	1,961.78	0.00			
4788	BERGGREN, GREGG E	2545047	5047	1,428.57	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	2,715.80	0.00			
2877	BIASOTTI, ANDREW J	1013034	3034	2,593.67	0.00			
4546	BINDLEY, CODY D	1012012	2005	2,828.77	0.00			
4249	BLATNICK, KYLE J	1013904	3904	1,664.47	0.00			
5258	BOEHME, JOSHUA L	2563038	3038	1,643.98	0.00			
3274	BOGGAN, JAMES T	1012014	2014	5,448.90	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,389.64	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	5,534.95	0.00			
5782	BOHEMIER, ALAN S	2503040	3012	2,395.36	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	5,129.70	0.00			
956	BOOTHE, DUSTIN	1016800	6800	3,015.58	0.00			
5461	BORINO, BRYSON D	1012512	2512	2,515.49	0.00			
5271	BORN, AUBREY M	1012017	2005	2,555.02	0.00			
5533	BOTT, ELIZABETH M	1010500	0500	550.43	0.00			
3923	BOTTINO, WARREN J	2151500	1500	2,315.11	0.00			
5789	BOWMAN, FAITH L	1015057	5057	399.14	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	2,615.07	0.00			
4779	BOYER, LYNDESEY J	2545047	5047	2,180.25	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	6,038.45	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,457.72	0.00			
5106	BRANDON, KELLY E	1010500	0500	2,794.23	0.00			
4993	BRANINBURG, MARILYN A	1012005	2005	697.42	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	4,008.68	0.00			
2805	BREHM, NATHAN E	1012012	2005	3,377.62	0.00			
5204	BRISTOL, MARC D	1012512	2512	2,274.44	0.00			
5321	BROWN, ANDREA L	1012512	2512	2,398.46	0.00			
5783	BROWN, BARBARA G	1012004	2004	473.46	0.00			
4186	BROWN, JACK B	2563038	3038	1,536.75	0.00			
5333	BROWN, RANDALL E	1012800	2800	600.87	0.00			
760	BRUKETTA, MELANIE	1010705	0705	3,515.29	0.00			
4799	BRUNO, JOE A	1012004	2005	72.84	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	4,863.15	0.00			
2948	BUENO, JASON J	1012012	2005	2,871.58	0.00			
4924	BURNHAM, JOHN R	1015012	5012	1,783.58	0.00			
3773	BURNHAM, TERENCE O	1012014	2005	3,149.05	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,301.06	0.00			
5196	BURR, LUCAS P	1010500	0500	1,696.75	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,414.06	0.00			
4542	BURT, CAMERON M	5012525	2525	1,742.54	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4882	BURTON, HEATH D	5012525	2525	2,755.46	0.00			
5717	BURTRAW, DEMPSEY R	1010710	0710	2,342.32	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,987.53	0.00			
5775	BYRNE, BRYAN J	2503035	3012	3,048.11	0.00			
5121	CAMACHO REYES, MIGUEL A	1010216	0216	2,278.34	0.00			
3466	CANNE, MICHAEL A	1012705	2705	605.87	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	1,458.76	0.00			
5086	CARILLO, JAIME	1012012	2012	3,935.53	0.00			
5571	CARLSON, JOHN T	2752505	2505	1,978.30	0.00			
5768	CARRILLO, LUIS E	1015012	5012	873.56	0.00			
2890	CARTER, JOSH J	1012014	2005	3,592.75	0.00			
5407	CASAREZ, SALVADOR N	5103201	3201	1,874.04	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,013.86	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,015.75	0.00			
5066	CASTANEDA, VICTOR M	1012014	2005	2,165.90	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	1,460.64	0.00			
3333	CATLETT, JEFF W	2563038	3038	1,577.83	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	2,103.07	0.00			
4999	CHACON, KAITLYN J	1015057	5057	426.19	0.00			
5709	CHALK, PAUL M	1016800	6800	1,916.68	0.00			
3728	CHANDLER, VICTORIA J	1016800	6800	1,344.95	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	2,333.15	0.00			
4733	CHANEY, TEDDY L	2563038	3038	1,666.63	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	2,414.64	0.00			
5008	CHASE, JANET E	1015055	5055	359.81	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	1,466.90	0.00			
3985	CHURCHWARD, JENNIFER A	1013012	3201	1,406.96	0.00			
4883	CLAMAN, JUSTIN B	5012525	2525	2,905.13	0.00			
4599	CLARK, ROBIN M	1014300	4300	747.12	0.00			
5764	CLARKE, KATHERINE L	1013015	3012	391.49	0.00			
1661	COLATORTI, JAMES P	1012512	2512	10,097.46	0.00			
5315	COLEGROVE, PATRICK T	1016200	6200	4,202.20	0.00			
5532	COLEMAN, CRAIG R	1013034	3034	1,369.12	0.00			
3272	COLLAZO, URIEL	1012014	2014	3,848.78	0.00			
3551	COLLIER, AARON S	5203502	3502	3,180.15	0.00			
5822	COLONICA, JOHN T	1015055	5055	406.99	0.00			
5562	CONNORS, TIMOTHY P	1015059	5059	611.86	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,128.07	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,359.19	0.00			
4606	COOPER, LAURA K	2756800	6800	188.63	0.00			
3631	COOPER, MATTHEW L	1012520	2520	3,020.61	0.00			
3878	CORBET, JUNE K	2756800	6800	797.96	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	1,532.50	0.00			
3285	CORTES, MAXINE	1014700	4700	4,835.39	0.00			
5402	COSEL, CASSANDRA N	1012017	2017	2,314.96	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,132.89	0.00			
862	COX, GEORGE	5103201	3702	2,129.09	0.00			
4884	COX, MICHAEL R	1012512	2525	2,772.06	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	2,227.25	0.00			
3961	CRAWFORD, SUZANNE M	1010500	0500	2,783.32	0.00			
5860	CRISP, KONNOR J	1015055	5055	0.00	0.00			
5467	CROWLEY, JOSEPH J	1013034	3034	1,317.10	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4664	CRUZ, DANTE H	1015060	5060	493.94	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	2,029.94	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,918.89	0.00			
5752	CUPP, DENNIS M	2545047	5047	573.61	0.00			
4768	CUSTIS, MARK R	1015055	5055	235.58	0.00			
1301	DANEN, JASON T	5012525	2525	4,660.14	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	2,587.91	0.00			
4131	DANIELS, SHARON E	1012004	2005	1,818.74	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	3,342.20	0.00			
5449	DAVIDSON, SARA N	1012013	2013	1,324.14	0.00			
5506	DAVIS, DENISE L	1010710	0710	0.00	0.00			
85	DAVIS, KURT E	1012800	2800	601.24	0.00			
470	DAWLEY, DAVID	1010400	0400	975.47	0.00			
5712	DAWSON, CHRISTIAN D	1012014	2014	2,083.76	0.00			
5244	DEFALCO, RYAN B	1015060	5060	603.00	0.00			
5772	DEFURIO, LISA M	1010500	0500	1,374.99	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,244.53	0.00			
5377	DELANEY, PAMELA A	1014700	4700	374.02	0.00			
5804	DELUCA, BREANNA	1015055	5055	90.92	0.00			
2487	DEVERAUX, SHANE D	1013034	3034	1,643.21	0.00			
5670	DEWITT, CHARLES B	5203502	3502	2,576.30	0.00			
5397	DI FEDE, AMBER E	1012017	2017	3,254.21	0.00			
3218	DICKEY, JESSICA M	1012012	2005	2,743.28	0.00			
4159	DORAN, JOHN P	1015012	5012	1,806.37	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	2,095.46	0.00			
1500	DOYAL, BRIAN A	1013012	3012	2,294.54	0.00			
3102	DRAKE, LINDA R	1010213	0213	2,340.12	0.00			
4890	DREWS, CASEY A	5251414	2515	3,085.96	0.00			
3651	DREWS, CODY J	1014700	4700	2,797.39	0.00			
4873	DUENAS-ESTRELLA, ISRAEL	1015012	5012	1,400.87	0.00			
5184	DUNCAN, LORI	1012505	2505	394.29	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	3,239.05	0.00			
5381	DURAN, JAZLYN V	1015057	5057	736.93	0.00			
5660	DURAN, TALLAN J	1015060	5060	50.20	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	2,821.91	0.00			
5075	DZYAK, JAKOB A	1012013	2005	458.45	0.00			
5695	EARL, DEVIN R	1014700	4700	548.99	0.00			
4761	EARP, DANIEL J	1015057	5057	3,493.68	0.00			
4210	EGGERT, CHERYL A	1010212	0213	2,065.25	0.00			
3130	EISNER, DAVID F	5103201	3702	1,622.12	0.00			
5565	EISSINGER, LAUREN E	1012014	2014	1,966.68	0.00			
4362	ELDER, BRIAN W	1013012	3012	2,698.42	0.00			
5791	ELIAS, COHL M	1015055	5055	297.34	0.00			
3570	ENGELS, ERIC B	2563038	3038	4,409.94	0.00			
4936	ENTZ, MICHELLE R	1012706	2706	3,231.87	0.00			
5303	ESCALANTE, ELSIE M	1014700	4700	622.37	0.00			
4869	ESPINO, KYLE	1012012	2005	3,173.46	0.00			
4812	ESPINOZA, RAQUEL N	1010500	0500	1,750.59	0.00			
5455	ESTES, JACOB M	5103201	3702	2,483.90	0.00			
2829	ESTES, JAMES M	5203502	3502	2,522.70	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2005	2,260.96	0.00			
5322	EVANS, THOMAS G	5012525	2512	2,554.98	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4225	EVANSON, RACHAEL N	1010600	0600	1,749.66	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	1,946.40	0.00			
5856	FELIPE-HERNANDEZ, MIGUEL	1012014	2014	2,336.35	0.00			
4388	FELIX, RYAN J	1012705	2705	4,215.75	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	439.16	0.00			
5749	FEMATT-GALINDO, NOREEN M	1012014	2014	1,819.81	0.00			
5675	FENCL, AMANDA J	1010701	0701	1,403.21	0.00			
5050	FERRIS, HEATHER M	1011425	1425	3,620.18	0.00			
511	FISCHER, CARIN	1014700	4700	3,502.28	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2005	3,510.95	0.00			
5825	FONSECA DELGADILLO, MOISE	1012012	2012	1,948.87	0.00			
5292	FOUTZ, MYLES L	1012012	2012	2,292.45	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	2,541.29	0.00			
5234	FRAZER, JACOB B	1015055	5055	291.56	0.00			
4774	FREEMAN, JEANNE M	2756800	6800	2,767.34	0.00			
5061	FREEMAN, JEFFREY A	1013012	3012	3,353.20	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,438.65	0.00			
5389	FRIEND, MICHAEL P	1013012	3012	3,120.41	0.00			
1507	FRY, CARL V	1012014	2005	834.78	0.00			
4623	FRYER, SHANE E	7607050	3005	2,076.47	0.00			
2781	FUHRMAN, DANIEL D	1012512	2512	2,328.50	0.00			
2458	FURLONG, KENNETH T	1012004	2005	4,034.63	0.00			
5828	GAFFORD, MARY J	1012017	2017	487.58	0.00			
3718	GALAS, VERONICA M	2756800	6800	1,574.41	0.00			
5719	GAMER, SYDNEY L	1016800	6800	1,587.87	0.00			
4540	GANGER, PAMALA A	1010701	0701	2,892.43	0.00			
4590	GARCIA, JEREMY N	1012014	2005	2,038.43	0.00			
4696	GARCIA, MICHELE A	1010217	0217	1,329.63	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	2,389.95	0.00			
4828	GARCIA, SAVAHNA C	1015057	5057	587.29	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	1,948.69	0.00			
5739	GARCIA OTERO, LAURA E	1016800	6800	1,357.74	0.00			
1662	GARDNER, JASON A	1012512	2512	2,642.79	0.00			
2372	GAULT, JASON A	1012012	2005	2,745.32	0.00			
5781	GAUNT, DANIEL D	1012800	2800	3,355.23	0.00			
5079	GAVRIC, MIRJANA	1010701	0701	2,775.01	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	603.66	0.00			
4512	GETZ, STEVEN W	1013034	3034	2,011.68	0.00			
4414	GIBB, BRENDON M	1016853	6800	2,307.03	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,082.37	0.00			
4125	GIBSON, MICHAEL D	2752005	2005	3,275.49	0.00			
5111	GIOMI, JOHN C	1010217	0217	2,931.78	0.00			
145	GIOMI, ROBERT S	1010100	0100	750.77	0.00			
5614	GOBERT, JOSEPH A	5203502	3502	1,739.15	0.00			
5814	GOETZ, ALLISON A	1010300	0300	318.67	0.00			
5823	GOETZ, ROCKY D	1012012	2012	2,398.16	0.00			
4366	GOLDWATER, WHITNEY L	1012017	2017	8,982.08	0.00			
5104	GOMEZ, EMMA	5012525	2525	1,386.13	0.00			
5609	GOMEZ, JAYDEN O	1015060	5060	82.22	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	2,473.83	0.00			
4755	GONZALES, DANIEL B	1015054	3034	465.57	0.00			
5293	GOODNIGHT, DILLON M	6027505	5012	1,039.27	0.00			

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5615	GOODWIN, EMILY E	1015057	5057	403.94	0.00			
414	GOWER, CYNTHIA L	1013012	3012	196.67	0.00			
2283	GOWER, MITCHELL A	1013904	3904	1,725.57	0.00			
4749	GRANATA, LIZZETH	1012011	2011	2,573.17	0.00			
4570	GRAVES, JENNIFER C	1012005	2005	2,297.87	0.00			
4771	GRAY, KENNETH D	7607050	3005	0.00	0.00			
4697	GREB, RYAN M	1012012	2005	2,559.46	0.00			
4154	GREEN, COLE E	1012512	2512	1,865.52	0.00			
5694	GREEN, JEREMIAH A	1012012	2012	2,792.82	0.00			
5516	GREEN, KENNETH C	2752505	2545	1,295.82	0.00			
5679	GREENLAW, BRIANNA R	1013012	3012	2,133.52	0.00			
3973	GREGG, ANA C	1016800	6800	1,363.04	0.00			
4858	GRIFFITTS, WILLIAM P	1015012	5012	1,699.17	0.00			
5502	GROTH, GARY R	2752505	2505	2,403.87	0.00			
1613	GRUNDY, TOM B	5203502	3502	3,215.84	0.00			
5740	GUBERMAN, GARY S	1015056	5056	99.77	0.00			
788	GUIMONT, ROBERT	1012800	2800	1,277.54	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	5,708.34	0.00			
836	GUTIERREZ, MARIBEL	1014300	4300	2,594.96	0.00			
3143	HALE, KELLY A	5203502	3201	2,944.56	0.00			
5793	HALE, SHANE J	2752505	2505	2,473.06	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	226.74	0.00			
5592	HARDIMAN, ATHENA D	1011425	1425	371.58	0.00			
5543	HARE, COREY E	5203502	3502	1,444.37	0.00			
4804	HARJES, SHANNON P	2563038	3038	1,741.78	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	2,682.41	0.00			
2782	HARNS, CHAD	1012512	2512	2,721.17	0.00			
5784	HARRIS, CANDICE-SREEN M	1015057	5057	197.19	0.00			
5748	HARRIS, JESSICA M	1016200	6200	25.69	0.00			
5711	HARRISON, CAROL E	2086550	2014	1,456.71	0.00			
4202	HARVEY, KANDIS A	1016853	6800	1,907.98	0.00			
5611	HARWART, DONALD A	1010710	0710	1,414.88	0.00			
5151	HASKELL, NATALIE R	1015055	5055	165.64	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	594.98	0.00			
5147	HASLEM, TRAVIS J	1010400	0400	1,706.07	0.00			
1971	HATLEY, SAMUEL I	1012011	2005	3,320.85	0.00			
226	HEATH, CATHERINE	1012004	2005	241.67	0.00			
5729	HECIMOVICH, LISA M	5012535	2535	1,782.69	0.00			
4568	HENNEBERGER, DANIEL G	2752005	2005	3,316.66	0.00			
5299	HERBERT, JUSTIN T	5603025	3025	2,266.71	0.00			
3488	HERRING, ANNA C	1010500	0500	1,549.09	0.00			
5401	HEWLETT, KENNETH C	1012800	2800	380.74	0.00			
5300	HICKS, DWIGHT M	2563038	3038	2,615.67	0.00			
5327	HICKS, EMILY E	1010500	0500	1,414.90	0.00			
4735	HICKS, KOLBY B	1012011	2005	2,883.02	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	5,447.96	0.00			
1264	HIGGINS, JOLIE C	1014700	4700	2,986.02	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	1,474.75	0.00			
4767	HILL, ANTOINETTE F	5305067	5067	472.78	0.00			
5705	HILLIS, KIANA S	1015060	5060	105.17	0.00			
5387	HILLS, KENDRA L	1016800	6800	81.94	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	3,396.78	0.00			

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3319	HITCH, JOHN R	1012014	2005	2,256.12	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,690.43	0.00			
262	HOGEN, RORY A	5251414	3012	902.94	0.00			
5665	HOLLAND, DUSTIN J	5012525	2525	1,326.62	0.00			
3969	HOLLAND, SHELLEY L	5012525	2525	537.97	0.00			
4059	HOLLOWAY, MARGARET	1016800	6800	2,629.79	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,433.00	0.00			
5848	HOLST, BAILEY J	1015057	5057	305.95	0.00			
4904	HOLT, JOY N	1016200	6200	2,647.62	0.00			
5313	HOMER, ZACHARY D	5603025	3025	1,800.42	0.00			
5354	HOPPER, ERIK A	5012525	2525	2,748.70	0.00			
2298	HORTON, JESSE C	1012512	2512	3,292.67	0.00			
2152	HORTON, MICAH S	1012512	2512	6,686.37	0.00			
5638	HOTALING, DANIEL O	1015055	5055	107.86	0.00			
3465	HOTALING, SALVANETTE O	1016800	6800	2,791.71	0.00			
245	HOUSTON, ROBIN M	1010216	0216	143.46	0.00			
5337	HOWARD, DANIELLE A	1010212	0212	1,446.53	0.00			
1663	HOWE, TRAVIS W	1012512	2512	3,581.33	0.00			
358	HUCK, ELIZABETH A	1010300	0300	3,066.38	0.00			
5738	HUERTA, MARCO A JR	5012537	2537	1,215.62	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	3,555.05	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	53.73	0.00			
3964	HUNT, BRENDA L	7607050	3005	1,695.35	0.00			
1474	HUNT, BRYON A	1012512	2512	3,607.84	0.00			
577	HUTT, ERIC	1012012	2005	3,046.95	0.00			
2385	INGRAM, JACK H	2563038	3038	1,787.41	0.00			
4437	INMAN, BRETTE D	1016800	6800	2,460.35	0.00			
3216	IRWIN, MARK A	5103201	3201	4,797.69	0.00			
2842	JACKLETT, JAMES V	5103201	3201	3,297.55	0.00			
4514	JACKSON, ERIN M	1012705	2705	5,934.25	0.00			
5801	JACKSON, TRE A	5012535	2535	589.69	0.00			
4243	JACKSON, CHRISTOPHER G	1012705	2705	1,930.52	0.00			
5269	JAMES, MARVIN R	1010400	3012	1,636.61	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,350.93	0.00			
4428	JERAULD, MICHAEL C	1012012	2005	2,356.29	0.00			
4643	JESSE, TYLER H	1013012	3012	2,481.91	0.00			
5630	JEZEK, LINCOLN C	1015057	5057	217.50	0.00			
5588	JILK, JONATHAN M	2752505	2545	1,218.54	0.00			
5144	JOHANSEN, MISTY A	1012013	2005	1,520.80	0.00			
5039	JOHNSON, BENJAMIN R	1010500	0500	3,510.15	0.00			
5722	JOHNSON, DEBRA M	5700706	0705	491.53	0.00			
5551	JOHNSON, MAIA	1010710	0710	2,239.90	0.00			
2623	JOHNSON, SARAH L	1012017	2017	2,359.26	0.00			
5589	JONES, CHRISTOPHER T	1013904	3904	1,543.53	0.00			
3099	JONES, DANIEL L	1012012	2005	2,903.72	0.00			
3833	JONES, DILLON C	1013904	3904	3,976.69	0.00			
5758	JONES, TIMOTHY K	1011425	1425	540.61	0.00			
5521	JONES, WARD S	1010100	0100	962.03	0.00			
4597	KAHABKA, HEATHER D	2756800	6800	1,759.22	0.00			
4094	KASTENS, DANIEL D	1015012	5012	2,277.79	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	3,341.27	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	569.47	0.00			

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5527	KEENNON, DOUGLAS A	1012014	2014	1,901.71	0.00			
3518	KELLY, SHADOW L	5203502	3502	2,504.15	0.00			
3755	KEPLER, DERRICK D	2752005	2005	2,252.96	0.00			
5640	KERR, EVAN W	5103201	3201	1,762.75	0.00			
5083	KERVER, TYLER J	1015012	5012	1,465.53	0.00			
5803	KEY, MICHAEL T	5603055	3201	2,599.21	0.00			
5480	KIEL, NATALIE S	1011430	1425	197.17	0.00			
5372	KINDORF, HARRY R	1015055	5055	95.80	0.00			
4522	KING, JON G	2563038	3038	1,888.28	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	229.49	0.00			
4418	KIZER, JESSIE C	1012017	2017	2,153.42	0.00			
2878	KLUG, ERIC M	1015056	5056	1,808.38	0.00			
4617	KLUG, KRISTIN J	1016200	6200	461.62	0.00			
5114	KNIGHT, ROBERT A	5012537	2537	1,135.70	0.00			
4932	KOHBARGER, WILLIAM A	1011425	1425	2,142.62	0.00			
4763	KOHLER, JESSE W	1012512	2512	3,683.30	0.00			
5128	KOVAL, ANDREW B	1013034	3034	1,527.86	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,399.39	0.00			
5747	KUKONU, KEALOHINANI S	1016200	6200	338.71	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,114.48	0.00			
5161	KURLAND, ANA M	1016200	6200	2,085.37	0.00			
350	LAAKER, JOHN J JR	2563038	3038	1,824.31	0.00			
5742	LABATE, JOHN A	2453028	3201	2,850.30	0.00			
4931	LACHEW, JAMES F	1012012	2005	2,812.79	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	2,396.40	0.00			
5807	LAHAIR, KELLY J	1015012	5012	1,350.87	0.00			
4602	LAMBERT, BART A	1012800	2800	2,950.66	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,203.82	0.00			
5439	LANE, JOANMARIE G	1012706	2706	421.38	0.00			
5762	LANE, MORIAH R	1014700	4700	1,356.38	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,095.23	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	4,527.39	0.00			
5477	LARSON, CRAIG A	1013034	3034	2,038.38	0.00			
5771	LARSON, DEBORAH R	1010500	0500	564.96	0.00			
1784	LAWLOR, LINDA L	1012705	2705	3,864.79	0.00			
5045	LAZANEO, GALIN J	2563038	3201	6,342.80	0.00			
4365	LEAGUE, TYSON D	1010500	0500	3,236.30	0.00			
5664	LEBLANC, ARENE J	1015055	5055	198.19	0.00			
5159	LECK, AUSTIN M	1012512	2512	2,550.90	0.00			
5093	LEDEZMA RUBIO, AZUCENA	1016800	6800	2,305.37	0.00			
3017	LEE, KIPLAN M	1012014	2005	1,945.44	0.00			
3036	LEET, KAREN L	1013012	3012	2,847.30	0.00			
2001	LEGRÓS, DAVID A	1012014	2005	3,676.26	0.00			
5641	LELAND, CHAD W	5012535	2535	109.26	0.00			
5849	LEPORE, ANTHONY R	1012014	2014	2,141.02	0.00			
5672	LEWIS, JERRED S	5053702	3038	1,319.38	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,688.83	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,259.98	0.00			
5815	LINDSAY, CHRISTIAN L	2752505	2545	991.09	0.00			
2783	LINSCOTT, JEFF F	1012512	2512	2,892.03	0.00			
3926	LIVESAY, APRIL G	1015005	5005	1,615.43	0.00			
5649	LLAMAS CRUZ, ALEXANDRA	1015055	5055	9.56	0.00			

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WARRANT: 220708 PAY PERIOD: 06/17/2022 TO 06/30/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/08/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	1,867.65	0.00			
3512	LOCATELLI, RONALD G	1012014	2005	1,969.81	0.00			
952	LOPEZ, JULIO A	1014300	4300	5,179.70	0.00			
5666	LOPEZ, MARTHA	1016800	6800	1,460.94	0.00			
405	LOPEZ, SYLVIA C	1014700	4700	2,963.06	0.00			
4408	LOTZ, CHRISTOPHER M	1012012	2012	2,591.29	0.00			
5471	LOWE, AARON B	1012512	2512	4,026.20	0.00			
2870	LOWE, CRAIG E	1012011	2011	4,283.49	0.00			
4787	LOYOLA, DANIEL A	1012012	2005	2,803.05	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	5,332.22	0.00			
5698	LUCAS, EMMA J	1015057	5057	382.42	0.00			
5852	LUCAS, KATE E	1015057	5057	568.39	0.00			
1772	LUIS, KRISTIN N	1014700	4700	4,334.42	0.00			
3549	LUTU, JAMES S	1012706	2706	2,080.84	0.00			
3682	MACAULEY, LINDA K	7407200	7200	1,664.85	0.00			
5837	MACDONALD, JENNIFER A	1010701	0701	1,326.54	0.00			
2335	MACHADO, CARON P	1010400	0400	1,972.51	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,956.90	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	1,421.32	0.00			
4555	MACIAS, EDGAR	1012705	2705	3,384.06	0.00			
5824	MACIAS, JOSE C	1012014	2014	2,288.60	0.00			
5646	MADERA, PEDRO A	2364700	4700	559.42	0.00			
4783	MAFFEI, BRANDON P	1015054	5054	66.92	0.00			
2226	MANDEL, HEATHER V	1010300	0300	2,511.56	0.00			
5685	MANZO, HEATHER R	1011425	1425	2,700.91	0.00			
5659	MARCH, BRADEN J	1015060	5060	496.44	0.00			
2010	MARCH, RACHEL M	1016200	6200	1,905.32	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012011	2011	3,027.82	0.00			
1726	MARSHALL, ADA D	1015055	5055	1,455.94	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	1,817.19	0.00			
3128	MARTIN, ELIZABETH A	1012011	2005	1,965.32	0.00			
5370	MARTINEZ, PATRICIA M	1012013	2013	1,491.26	0.00			
5478	MARTINONI, ROBERTA L	1010216	0216	514.48	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,942.17	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	5,638.49	0.00			
4216	MASON, JENNIFER L	5103201	3201	2,706.12	0.00			
5840	MASTERS, MADISON L	1015057	5057	317.89	0.00			
1262	MATHIESEN, BRANDON N	5203502	3502	2,757.73	0.00			
5847	MATSON, MONICA N	1015057	5057	411.10	0.00			
4587	MAURER, TREY U	1015060	5060	320.20	0.00			
1731	MAYS, BRIAN M	1012012	2005	961.42	0.00			
1577	MAYS III, EARL A	1012014	2014	3,706.45	0.00			
4653	MCCARTHY, MEGAN L	1010705	0705	1,893.36	0.00			
5763	MCCREARY, MEGAN A	1012014	2014	1,483.94	0.00			
5731	MCDONALD, JEREMY R	1012706	2706	2,005.08	0.00			
3577	MCDONALD, THOMAS D	1012012	2005	2,838.93	0.00			
3520	MCPMAHON, ERIN M	1012011	2005	2,789.88	0.00			
4068	MEAD, GAGE M	1012012	2012	2,706.30	0.00			
4500	MELGAREJO, SUSANA E	1016853	6800	1,524.75	0.00			
5785	MELGAREJO-LARA, JESSICA	1016574	6574	1,082.70	0.00			
5307	MELHAFF, COURTNEY L	1013012	3012	1,693.50	0.00			
5838	MENDEZ VARELA, SUSANA M	1016800	6800	1,432.07	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2893	MENDOZA, BRIAN P	1012014	2005	2,812.88	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	1,976.75	0.00			
5829	MENJIVAR, MARIA E	1016853	6800	0.00	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	4,235.72	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,300.61	0.00			
5396	MESCH, TONIA L	2802020	2014	1,165.73	0.00			
5431	MESSMANN, EMILY A	1015057	5057	508.06	0.00			
4944	METZLER CURRY, LYNSY A	1010500	0500	2,378.62	0.00			
3727	MEYER, CECILIA A	5800704	0704	2,308.57	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012014	2014	1,999.55	0.00			
5553	MICHAEL, CHRISTOPHER G	1015059	5059	417.91	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	1,568.72	0.00			
4420	MIERAS, TAYLOR M	1012011	2005	4,030.36	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	3,319.30	0.00			
3741	MILES, SALLYANNE L	1016800	6800	91.58	0.00			
2667	MILLER, THOMAS T	1014700	4700	2,995.27	0.00			
4312	MILLS, ALANA N	1010705	0705	1,919.73	0.00			
5792	MILLS, GAGE J	2563038	3038	871.17	0.00			
5576	MILLS, HOPE M	1010212	0212	1,202.39	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,275.35	0.00			
5453	MONROY, ALEXANDER T	1012011	2011	2,713.20	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	1,914.59	0.00			
5836	MOORE, CAMERON R	1013012	3012	929.28	0.00			
4702	MOORE, CORY M	5603025	3025	2,624.81	0.00			
3443	MOORE, JASON	2563038	3038	3,308.09	0.00			
5290	MOORE, MONICA R	1015055	5055	28.21	0.00			
5668	MOORE, ROD T	1010500	0500	554.51	0.00			
5773	MORA, OMAR	1015012	5012	1,098.53	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	729.58	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,023.75	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	3,381.17	0.00			
5209	MORGAN, WALKER D	1015055	5055	393.20	0.00			
5755	MORO, MICHAEL T	1012014	2014	2,082.38	0.00			
5291	MORRILL, DOUGLAS F	1010500	0500	791.92	0.00			
5626	MORRIS, JAMES D	1013012	3012	1,522.76	0.00			
5304	MOSES, SIERRA J	5103201	3201	1,985.65	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,285.26	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1,761.09	0.00			
5577	MUNDY, SEAN R	1012017	2017	4,509.22	0.00			
5145	MURRAY, RAY D	5103201	3201	1,584.20	0.00			
4103	MURRY, KEVIN R	1012011	2011	2,775.88	0.00			
5796	MURUATO, AIDA A	1014700	4700	1,801.44	0.00			
3203	NAVARRO, DAVID A	1015012	5012	3,312.63	0.00			
5845	NAVARRO, RILEY J	1015054	5054	121.09	0.00			
5210	NAYLOR, JEAN-MARIE	1016200	6200	2,055.50	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	2,818.14	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	1,086.98	0.00			
409	NEEP, REBECCA J	1012005	2005	1,639.93	0.00			
5470	NELLIS, ROBERT C	1013012	3012	3,446.62	0.00			
5854	NERSKA, ALEXANDRA K	1015055	5055	33.94	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	2,222.57	0.00			
4802	NICHOLAS, COURTTNEY J	1013012	3012	2,415.34	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5759	NOBRIGA, DARIN A	1015056	5056	358.40	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	6,966.16	0.00			
5105	NORMAN, KELLY M	2503035	3012	2,514.43	0.00			
5142	NUNEZ, JOSE A	1012012	2012	2,072.67	0.00			
5733	NUNEZ, JUDITH	1014700	4700	1,313.42	0.00			
3075	NYBERG, KEVIN J	1012512	2512	1,963.26	0.00			
2784	O BRIEN, SCOTT T	1012512	2512	2,553.75	0.00			
5844	OCHOA CARRILLO, MIRELLA	2756800	6800	233.09	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	4,360.76	0.00			
5573	OKUMA, BRANDON W	2752505	2505	1,952.98	0.00			
4340	OLSON, JASON L	1012011	2005	4,347.27	0.00			
5492	OLSON, KYLE T	5012525	2525	3,395.18	0.00			
2793	OLSON, STEVEN T	2752005	2012	3,456.33	0.00			
5481	OLVERA, CHELSEA	1015057	5057	493.98	0.00			
4747	ORAVETZ, LEE M	1016854	6800	1,224.63	0.00			
4081	OSTRANDER, MARY JANE A	1016574	6800	2,744.74	0.00			
4766	OTTO, CASEY G	1012005	2005	2,359.64	0.00			
5634	OVERLAY, CHRISTIE M	1011425	1425	1,579.59	0.00			
5140	PACHECO, CESAR R	1012012	2005	2,599.99	0.00			
3411	PALAMAR, SEAN C	1012012	2005	2,785.22	0.00			
5623	PAPKE, REBECCA K	1015057	5057	393.34	0.00			
4879	PARKER, MYA A	1015057	5057	526.87	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	213.06	0.00			
1524	PAULSON, NANCY M	1010600	0600	5,443.78	0.00			
3457	PECK, KENNETH S	5103201	3201	3,209.05	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	10,558.37	0.00			
4558	PENDRAGON, BRUCE	1012012	2005	5,966.46	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,212.02	0.00			
5827	PERKINS, MARK A	1012005	2005	0.00	0.00			
5535	PERRYMAN, LISA M	1013012	3012	2,079.98	0.00			
5587	PETERSON, BRYCE M	1015055	5055	234.62	0.00			
4974	PETERSON, CASEY C	1012706	2706	807.51	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	2,783.34	0.00			
5107	PETERSON, DAVID C	7407200	7200	4,278.55	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	3,990.34	0.00			
5262	PETERSON, EVAN H	1015055	5055	528.22	0.00			
5466	PETERSON, KAILA N	1014700	4700	1,558.30	0.00			
3927	PETRI, TONYA J	1013012	3012	1,562.63	0.00			
3076	PETTY, CORY E	1012512	2512	5,228.95	0.00			
5119	PHAY, NICOLE D	1010216	0216	1,364.32	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	949.01	0.00			
4444	PICKEL, LANE A	5203502	3502	2,486.27	0.00			
3834	PIER, CAMERON M	5103201	3702	2,513.03	0.00			
4807	PIERINI, CELESTE E	2756800	6800	103.57	0.00			
485	PIROZZI, VINCENT G	1012005	2005	241.67	0.00			
4477	PITTENGER, BRIAN M	2752505	2505	687.85	0.00			
1104	PLATT, JOHN F	1013012	3012	2,268.25	0.00			
189	POPE, RICHARD D	1012012	2005	3,308.18	0.00			
5655	PORRAS, JASON M	1012705	2705	2,783.79	0.00			
5777	PORTER, ROBERT W JR	1013034	3034	1,337.12	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,475.02	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	2,337.47	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5834	PRICE, CALEB J	5203502	3502	1,243.19	0.00			
2822	PRICE, RHONDA L	1010400	0400	1,382.01	0.00			
4209	PRICE, SHELBY L	1012520	2520	1,469.81	0.00			
5647	PRIETO, YVONNE J	1014700	4700	1,619.84	0.00			
938	PRIMKA, JAMES W	1012004	2004	4,824.47	0.00			
5850	PRIMKA, NATHAN J	1012014	2014	1,835.09	0.00			
5598	PRUDHOMME, NICHOLAS D	5012537	2537	1,737.01	0.00			
4594	PRUYT, GARRIT S	1010500	0500	4,446.74	0.00			
2255	PULLEN, JEFF J	1012012	2005	3,321.79	0.00			
5795	QUAGGE, ALEXANDER E	1010500	0500	3,054.07	0.00			
5041	QUAGLIERI, EDMUND P	5203502	3502	3,927.39	0.00			
5579	QUINTERO, MASON R	1015012	5012	989.43	0.00			
5720	RAISOR, KELLY J	2086550	6800	678.40	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2005	5,444.90	0.00			
5500	RANDOL, DUSTIN A	1012014	2014	2,055.79	0.00			
5097	RAPP, JESSICA R	1016800	6800	1,642.26	0.00			
5364	RASOR, ANDREW J	1010300	0300	2,629.70	0.00			
4887	RATTI, ANIL K	5012525	2525	3,173.00	0.00			
4959	RAUB, MAKAYLA A	1012017	2005	0.00	0.00			
5769	REDDICK, ETHAN T	2752505	2505	5,933.14	0.00			
5247	REDDICK, LESLIE B	1015054	5060	152.96	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	2,037.05	0.00			
4535	REECE, DANIEL J	2752005	2011	2,451.59	0.00			
5776	REECE, KATHARYN E	1016852	6800	2,636.90	0.00			
5703	REED, JARET J	5103201	3201	1,438.31	0.00			
2808	REED, RONALD J	1013034	3034	2,929.91	0.00			
5116	REESE, TODD E	1010500	0500	2,688.62	0.00			
5038	REGALADO, DANIEL R	1012012	2005	1,817.62	0.00			
3410	REID, JERAD M	5203502	3502	1,466.65	0.00			
5790	REID, KALEB J	1016200	3034	730.39	0.00			
5537	REILLY, DANA T	1013904	3904	2,156.53	0.00			
5069	RENDINELLI, MARK A	5103201	3201	1,374.42	0.00			
3027	RESECK, LENA E	1011425	1425	2,269.28	0.00			
5393	RESNICK, RACHELLE M	1010500	0500	2,674.71	0.00			
5406	REW, DENNIS J	5103201	3702	1,530.94	0.00			
3831	REYNA, KELLY J	5203502	3502	3,831.30	0.00			
5349	REYNA, KRISTINA L	5700706	0705	2,094.80	0.00			
5323	REYNOSO, JACK B	5012525	2525	2,031.79	0.00			
1796	RHINES, RUTH	1012005	2005	2,181.41	0.00			
5692	RICE, ANDREW W	1010710	0710	3,554.68	0.00			
5473	RICE, RANDALL C	1013012	3012	2,765.03	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	204.27	0.00			
3289	RICHARDSON, NATHAN	5203502	3502	2,065.38	0.00			
3345	RIGGIN, DARIN G	1012012	2012	3,798.31	0.00			
4256	RIGGIN, KEVIN R	1012706	2706	1,853.14	0.00			
5518	RIKALO, ROBERT P	1010620	2800	746.01	0.00			
4776	RIOUX, CARI C	2756800	6800	1,913.98	0.00			
5846	RISI, EVAN J	1015060	5060	0.00	0.00			
2307	RIVERA, CHRISTOPHER P	1012014	2014	3,823.82	0.00			
5405	ROBBINS, PAUL G	1012012	2012	2,365.24	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	4,786.87	0.00			
5248	ROBINSON, BROOKE A	1015060	5060	200.78	0.00			

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5278	ROBINSON, DUSTIN M	5103201	3201	467.62	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	989.72	0.00			
5256	ROBINSON, GREGORY E	5012525	2525	2,375.25	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,168.42	0.00			
5636	ROJAS PEREZ, SUMMER	1015055	5055	153.37	0.00			
5826	RONK, WEHILANI A	1015057	5057	363.29	0.00			
5504	ROSAS, HESED S	1016800	6800	1,116.24	0.00			
5797	ROSASCHI, ROBERT L	5012535	2535	1,068.98	0.00			
5867	ROSELIUS, ERICA L	2503040	3012	0.00	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	2,198.01	0.00			
5141	ROUTON, ROBERT F	1012014	2014	2,195.66	0.00			
4439	ROWLATT, AUBREY L	1010213	0213	2,868.48	0.00			
5642	RUGAMA MEZA, STEFANY	1016200	6200	213.06	0.00			
5221	RUGAMA ZELEDON, HAROLD A	1015055	5055	94.58	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,540.08	0.00			
4298	RUMMEL, RODD L	2752505	2545	2,374.41	0.00			
5608	RUNDELL, ALYSSA M	1015060	5060	196.00	0.00			
4816	RUNDELL, RACHEL C	1015060	5060	331.66	0.00			
3934	RUSSELL, SHERI M	1010701	0701	4,687.04	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,377.96	0.00			
4953	RYAN, PETER J	1012512	2512	3,624.62	0.00			
3434	RYBA, JUSTIN M	1012800	2800	4,830.70	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,329.11	0.00			
3994	SALOGGA, MICHAEL J	2151500	1500	2,767.98	0.00			
4962	SAMANIEGO, CHARMAINE F	1010213	0213	383.58	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,272.28	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	540.61	0.00			
5177	SANDSTROM, KASSIE B	1016200	6200	1,436.96	0.00			
4264	SAPOSNEK, JEREMY M	1010400	0400	2,018.95	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	2,613.16	0.00			
5737	SAWYERS, DYLAN M	5012537	2537	1,269.97	0.00			
75	SAYLO, RAYMONT C	1012004	2005	113.81	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	39.88	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	2,591.71	0.00			
5508	SCHAIRER, KAYLA M	1012017	2017	2,106.62	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	1,531.44	0.00			
3638	SCHANK, ERNEST C	7607050	3005	0.00	0.00			
5794	SHELLHAMMER, TYLER F	2752505	2505	2,471.22	0.00			
5412	SCHILLER, LINDA C	1012013	2013	578.16	0.00			
5862	SCHMELZER, ETHAN M	1015055	5055	0.00	0.00			
5818	SCHMID, ANDREW R	2752505	2545	723.66	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	0.00	0.00			
5805	SCHMITZ, JEFFREY D	1015055	5055	40.35	0.00			
4741	SCHRECKENGOST, BRITTANY A	1012014	2014	1,706.03	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,397.88	0.00			
3048	SCHUELLER, LORA M	1013012	3012	331.87	0.00			
5526	SCHUETTE, LISA G	1010100	0100	764.42	0.00			
5507	SCHULTZ, PAMELA B	1010500	0500	1,478.29	0.00			
3678	SCHULZ, DARREN L	1013012	3012	4,625.74	0.00			
4378	SCHULZ, RAYMOND J	5103201	3702	1,634.80	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	2,849.34	0.00			
5250	SEPULVEDA LOZANO, MELANIE	1015054	5054	505.67	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220708 PAY PERIOD: 06/17/2022 TO 06/30/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/08/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5103	SERRANO, KIMBERLY K	1014700	4700	1,916.62	0.00			
4615	SEWELL, JAZMYN D	1012706	2706	2,546.40	0.00			
5404	SHADRON, BILLIE J	1014700	4700	2,503.45	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,354.75	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,532.28	0.00			
4545	SHULL, DENISE A	5012535	2525	1,719.17	0.00			
5606	SIEGMANN, SHAWNA M	1015060	5060	57.36	0.00			
5384	SIEVERS, CAMERON H	1012017	2017	2,017.86	0.00			
4387	SIMPSON, NICHOLAS G	1012012	2005	2,778.91	0.00			
5180	SINGH-LUEDTKE, OMATTIE	1010701	0701	2,469.30	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	963.11	0.00			
4945	SLIGER, GARY A	5251414	3012	2,268.42	0.00			
4509	SMITH, KYLE A	1012014	2005	4,653.20	0.00			
2985	SMITH, MATTHEW R	1012012	2012	3,076.96	0.00			
5194	SMITH, PETER W	1010500	0500	3,279.81	0.00			
5721	SMITH, RANDY J	1010710	0710	2,614.35	0.00			
5029	SMITH, ROBERT G	1010500	0500	1,679.92	0.00			
5134	SMITH, SOMMER P	1015057	5057	525.68	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	1,970.92	0.00			
5639	SORENSEN, ILSE S	1015055	5055	317.43	0.00			
5761	SORHOUE, MATTHEW M	5603025	3025	1,895.68	0.00			
5645	SOULE, DEBRA J	7407254	7200	2,132.66	0.00			
5725	SOUZA, MARY E	1010217	0217	586.18	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	3,204.61	0.00			
4937	SPENCER II, DAVID L	1012004	2005	47.80	0.00			
4983	STAFFEN, LAUREN M	2756800	6800	1,929.55	0.00			
5676	STEELE, JAKE D	2752505	2545	955.66	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,053.88	0.00			
4410	STEVENSON, JAMIE D	1010701	0701	2,475.80	0.00			
3902	STOFFER, JENNIFER A	1012017	2014	2,815.03	0.00			
4311	STONE, JONATHAN M	1012012	2005	2,483.19	0.00			
5585	STONE, MARLINA M	1012800	2800	4,126.35	0.00			
5650	STOVALL, STEVEN M	1013904	3904	2,212.10	0.00			
4819	STUCKY, DANIEL L	1013012	3012	4,053.34	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	2,876.52	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	3,115.77	0.00			
4090	SWANSON, TERRANCE A	2563038	3038	2,353.94	0.00			
4422	SWIFT, HALEY C	1016200	6200	2,117.50	0.00			
5701	TANN, JACKSON J	1014700	4700	2,240.74	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	1,333.21	0.00			
3246	THICKE, MICHAEL R	5203502	3502	2,370.92	0.00			
4618	THOMAS, DAVID C	1015012	5012	1,452.69	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	149.80	0.00			
5832	THORNTON, STELLA K	1015057	5057	57.36	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	2,685.64	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,309.16	0.00			
4364	TIEARNEY, NATHAN J	5203502	3502	3,281.83	0.00			
5515	TIGNAC, JACOB W	2752505	2505	1,715.78	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	2,004.75	0.00			
1551	TORRES, BRENDA L	1014700	4700	947.57	0.00			
5644	TORRES, FRANCISCO	2752005	2011	3,336.11	0.00			
4836	TORRES, KATE M	1015055	5055	769.22	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220708 PAY PERIOD: 06/17/2022 TO 06/30/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/08/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4981	TORRES, SAMANTHA M	1012011	2005	2,820.25	0.00			
5043	TOUPS, EMILY A	1010216	0216	1,603.93	0.00			
5469	TRAPP, NATHAN P	1012014	2014	1,930.73	0.00			
5115	TREMAINE, TY W	1012512	2512	1,844.71	0.00			
5566	TRIPP, JONATHAN A	1012012	2012	3,227.99	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	3,776.91	0.00			
4108	TRIPP, NATHANIEL J	1015056	5056	41.60	0.00			
2291	TROTTER, JOE C	1012011	2011	7,994.57	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	3,157.35	0.00			
5821	TUCKER, GABRIEL C	2752505	2545	1,044.40	0.00			
3219	TUCKER, MORGAN H	1012012	2012	3,303.46	0.00			
5560	TULLY, ADAM Q	1010500	0500	2,995.06	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	533.61	0.00			
4926	TUSHBANT, JEROME S	1012004	2004	4,661.14	0.00			
5861	TUTTLE, BRIDGET B	1015055	5055	0.00	0.00			
4371	TUTTLE, CHRISTINE A	1012004	2005	2,373.48	0.00			
5181	TUTTLE, EMMA J	1015055	5055	453.07	0.00			
478	TUTTLE, JEREMY J	1015055	5055	226.77	0.00			
5122	URIBE, ISELA	1012013	2013	1,519.29	0.00			
4765	VALDES, JOSHUA O	1012014	2005	4,323.87	0.00			
5864	VAN UNEN, ANNETTE N	1012004	2005	0.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	1,346.60	0.00			
5437	VANBEUGE, JACOB D	1012014	2014	2,135.37	0.00			
5819	VASENDEN, SAMANTHA N	2752505	2545	864.24	0.00			
5613	VASEY, GEORGIA L	2545047	5047	2,052.13	0.00			
5376	VEGA, BRANDI M	1012706	2706	4,621.45	0.00			
5851	VIEIRA, LAUREN M	1012017	2017	1,550.51	0.00			
4219	VIGLIETTA, ANTHONY W	1012012	2005	3,194.99	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	2,369.11	0.00			
3643	WAKELING, EVELYN S	1014700	4700	2,228.21	0.00			
5770	WALKER, TYLER C	1015012	5012	1,192.48	0.00			
3572	WALL, ERIKA L	1012013	2013	2,155.42	0.00			
492	WALL, FRED	1012012	2005	4,235.65	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	3,635.32	0.00			
5799	WALLS, COREY J	5103201	3201	1,642.68	0.00			
5760	WALSH, MEGAN N	1016853	6800	960.51	0.00			
4508	WARNER, COURTNEY E	2151500	1500	3,748.37	0.00			
3794	WARREN, TAMAR S	1010212	0212	2,923.24	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	2,736.81	0.00			
5067	WASS, GRANT H	1015056	5056	262.24	0.00			
4952	WASZKIEWICZ, BRET A	5012525	2525	3,187.86	0.00			
4929	WATERMAN, VANESSA A	1012706	2706	1,906.26	0.00			
5335	WEAVER, JAKOB B	1012017	2017	1,638.77	0.00			
5581	WEIDNER, AMY C	1012014	2014	1,553.98	0.00			
5708	WEISS, KEVIN B	1010710	0710	1,775.64	0.00			
4287	WENTWORTH, NICHOLAS A	1015005	5005	2,122.84	0.00			
4502	WERNETT, JAMES A	1016200	6200	1,331.77	0.00			
5599	WETHERINGTON, CHASE R	2752505	2545	991.09	0.00			
5802	WEXLER, STUART B	7407205	7200	2,044.70	0.00			
5833	WHALEN, CLAYTON S	1015055	5055	37.47	0.00			
4984	WHITAKER, JARED L	2545047	5047	1,546.16	0.00			
5841	WHITE, ASHLI-NICOLE L	1015057	5057	33.46	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220708 PAY PERIOD: 06/17/2022 TO 06/30/2022 CHECK DATE: 07/08/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5816	WHITE, CARMEN E	1013034	3034	1,483.85	0.00			
5540	WHITE, JEANNIE M	1013034	3034	1,727.77	0.00			
5522	WHITE, MAURICE E	1010100	0100	629.09	0.00			
5135	WHITE, SARAH E	1010500	0500	2,914.99	0.00			
5346	WIELE, BRYCE C	1010400	0400	1,781.02	0.00			
4951	WIELKIE, JOHNATHAN S	5012525	2525	3,764.19	0.00			
3866	WIESE, SHAWN L	5103201	3201	2,887.26	0.00			
5479	WIEST, JAMIE M	1010212	0212	1,056.07	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	2,633.77	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	4,537.14	0.00			
5558	WILLIAMS, MARQUIS D	2503035	3012	2,339.98	0.00			
4744	WILLIAMSON, JENNIFER C	1012515	2515	2,470.91	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	243.79	0.00			
5385	WILLIS, ROSALINDA B	1012004	2004	0.00	0.00			
4960	WILSON, DANIELLE R	1012017	2005	413.06	0.00			
5411	WILSON, HALEY M	1016200	6200	1,855.74	0.00			
5447	WING, MICHELLE R	1010500	0500	1,191.72	0.00			
4971	WISE, ALLEN W	1015056	5056	417.91	0.00			
3032	WISE, URIAH V	5203502	3502	1,624.62	0.00			
5538	WITTER, SCOTT M	5203502	3502	1,301.41	0.00			
5203	WOLZ, MADELINE E	1015055	5055	156.03	0.00			
4092	WOOD, GARY N	2563038	3038	1,851.80	0.00			
5757	WOOD, STEPHEN J	1010600	0600	2,400.12	0.00			
4432	WOODBURY, JASON D	1010500	0500	4,228.09	0.00			
5124	WORKMAN, MICHAEL L	7607050	3005	0.00	0.00			
5359	WURSTER, BETHANY M	1012012	2012	3,921.04	0.00			
623	YANG, WENDY E	1014700	4700	2,804.83	0.00			
2705	YASUMOTO, SYLVIA M	1010213	0213	1,641.05	0.00			
5684	YOST, JANELLE L	1010500	0500	416.18	0.00			
4601	YU, JENG DAW	1010500	0500	5,436.79	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	1,708.69	0.00			
5275	ZAVALA, FRANK	1012706	2706	0.00	0.00			
RECORD COUNT: 799		TOTAL		1,640,256.40	0.00			
GRAND TOTAL				1,753,422.62	0.00			

** END OF REPORT - Generated by Steffi Soliman **

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 220708

06/17/2022 to 06/30/2022

CHECK DATE: 07/08/2022

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5842	GREGORY, ADDISON A.	CK	507.89	000001633	07/08/2022	
5506	DAVIS, DENISE L.	CK	345.99	000001634	07/08/2022	
5361	DAVIS, MARIAH M.	CK	906.02	000001635	07/08/2022	
5827	PERKINS, MARK A.	CK	842.21	000001636	07/08/2022	
4959	RAUB, MAKAYLA A.	CK	763.07	000001637	07/08/2022	
5864	VAN UNEN, ANNETTE N.	CK	540.61	000001638	07/08/2022	
5572	MADRID, CARLOS A.	CK	2,277.33	000001639	07/08/2022	
5820	ROEFER, FREDERICK A.	CK	991.09	000001640	07/08/2022	
5857	THOMAS PHIPPS, JORDA	CK	884.43	000001641	07/08/2022	
398	AIKINS, ALBERT P.	CK	582.72	000001642	07/08/2022	
5867	ROSELIUS, ERICA L.	CK	69.20	000001643	07/08/2022	
5811	GOLSBY, MALIQ D.	CK	971.15	000001644	07/08/2022	
5860	CRISP, KONNOR J.	CK	169.70	000001645	07/08/2022	
5808	EBERLE-BRINSON, JANE	CK	92.16	000001646	07/08/2022	
5859	FREEMAN, JESSE A.	CK	133.08	000001647	07/08/2022	
5774	GOSELIN, TODD A.	CK	406.52	000001648	07/08/2022	
5788	KALLEY, EWAN F.	CK	98.38	000001649	07/08/2022	
5662	MUNOZ, BRENDIN C.	CK	476.69	000001650	07/08/2022	
5263	POOR, ANNEISE J.	CK	361.39	000001651	07/08/2022	
5778	ROBBINS, PARIS L.	CK	284.52	000001652	07/08/2022	
5435	ROBINSON, SHANE R.	CK	177.92	000001653	07/08/2022	
5862	SCHMELZER, ETHAN M.	CK	286.15	000001654	07/08/2022	
5652	SERVICE, LORRELL S.	CK	308.73	000001655	07/08/2022	
5667	TORRES-CRUZ, ANTON H	CK	702.81	000001656	07/08/2022	
5643	TURNER, ANNA K.	CK	383.95	000001657	07/08/2022	
5861	TUTTLE, BRIDGET B.	CK	190.64	000001658	07/08/2022	
4659	URBAN, ANDREA C.	CK	39.01	000001659	07/08/2022	
2242	VALLEY, BRIANA J.	CK	181.08	000001660	07/08/2022	
5806	ARNESON, ALYENE M.	CK	296.38	000001661	07/08/2022	
5839	DAVIS, LAUREN R.	CK	415.87	000001662	07/08/2022	
5753	ENGELS, LONDYN L.	CK	196.00	000001663	07/08/2022	
5843	HOULE, EMILY K.	CK	301.16	000001664	07/08/2022	
5853	RAMIREZ-RODRIGUEZ, C	CK	277.26	000001665	07/08/2022	
5831	SIMOLA, COLBY T.	CK	351.36	000001666	07/08/2022	
5858	SNYDER, EMILY L.	CK	567.31	000001667	07/08/2022	
3452	LOZANO-HERNANDEZ, DE	CK	202.81	000001668	07/08/2022	
5846	RISI, EVAN J.	CK	222.30	000001669	07/08/2022	
5829	MENJIVAR, MARIA E.	CK	2,690.56	000001670	07/08/2022	

38 ** TOTAL CHECK(S) 19,495.45

** END OF REPORT - Generated by Steffi Soliman **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220722 PAY PERIOD: 07/01/2022 TO 07/14/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/22/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	200.00	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	100.00	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
5204	BRISTOL, MARC D	1012512	2512	0.00	0.00			
760	BRUKETTA, MELANIE	1010705	0705	1,500.00	0.00			
4542	BURT, CAMERON M	5012525	2525	50.00	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	450.00	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	300.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	150.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
3631	COOPER, MATTHEW L	1012520	2520	100.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	25.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
470	DAWLEY, DAVID	1010400	0400	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	400.00	0.00			
1507	FRY, CARL V	1012014	2005	2,400.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	300.00	0.00			
1662	GARDNER, JASON A	1012512	2512	5.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	35.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	50.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
3488	HERRING, ANNA C	1010500	0500	75.00	0.00			
358	HUCK, ELIZABETH A	1010300	0300	50.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012512	2512	20.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1010400	3012	250.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,000.00	0.00			
5551	JOHNSON, MAIA	1010710	0710	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4418	KIZER, JESSIE C	1012017	2017	50.00	0.00			
5161	KURLAND, ANA M	1016200	6200	30.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5045	LAZANEO, GALIN J	2563038	3201	100.00	0.00			
3017	LEE, KIPLAN M	1012014	2005	700.00	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	250.00	0.00			
1726	MARSHALL, ADA D	1015055	5055	30.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2893	MENDOZA, BRIAN P	1012014	2005	650.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220722 PAY PERIOD: 07/01/2022 TO 07/14/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/22/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4459	MUDGETT, ANGELA C	1012800	2800	1.00	0.00			
5145	MURRAY, RAY D	5103201	3201	750.00	0.00			
5140	PACHECO, CESAR R	1012012	2005	200.00	0.00			
4974	PETERSON, CASEY C	1012706	2706	700.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			
3076	PETTY, CORY E	1012512	2512	5.00	0.00			
3834	PIER, CAMERON M	5103201	3702	275.00	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	150.00	0.00			
938	PRIMKA, JAMES W	1012004	2004	40.00	0.00			
4887	RATTI, ANIL K	5012525	2525	5.00	0.00			
5038	REGALADO, DANIEL R	1012012	2005	250.00	0.00			
5069	RENDINELLI, MARK A	5103201	3201	1,050.00	0.00			
5323	REYNOSO, JACK B	5012525	2525	600.00	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	5.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	1,400.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	600.00	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	450.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	450.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	500.00	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	167.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	100.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	100.00	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	10.00	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	720.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	500.00	0.00			
1551	TORRES, BRENDA L	1014700	4700	1,500.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	50.00	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	200.00	0.00			
3219	TUCKER, MORGAN H	1012012	2012	500.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	100.00	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	100.00	0.00			
	RECORD COUNT:	86	TOTAL	30,422.23	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	0.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	1,000.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	600.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	50.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	100.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
1474	HUNT, BRYON A	1012512	2512	640.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	5.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			

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 ORG RANGE:

CHECK DATE: 07/22/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3560	KIPP, CHRISTINE V	7407200	7200	500.00	0.00			
3075	NYBERG, KEVIN J	1012512	2512	1,100.00	0.00			
3076	PETTY, CORY E	1012512	2512	340.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,924.07	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	800.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	215.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	300.00	0.00			
RECORD COUNT: 20 TOTAL				8,299.07	0.00			

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	200.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	1,500.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	2,000.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
1474	HUNT, BRYON A	1012512	2512	920.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
3076	PETTY, CORY E	1012512	2512	500.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	72.54	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
RECORD COUNT: 10 TOTAL				5,992.54	0.00			

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	780.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
1731	MAYS, BRIAN M	1012012	2005	2,600.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	436.00	0.00			
RECORD COUNT: 6 TOTAL				4,041.00	0.00			

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	270.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	75.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	400.00	0.00			
RECORD COUNT: 3 TOTAL				745.00	0.00			

DEDUCTION: 9985 DIRECT DEPOSIT AMT 6

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	25.00	0.00			

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 ORG RANGE:

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
RECORD COUNT: 2		TOTAL		50.00	0.00			

DEDUCTION: 9986 DIRECT DEPOSIT AMT 7

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	6.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	750.00	0.00			
RECORD COUNT: 2		TOTAL		756.00	0.00			

DEDUCTION: 9990 DIRECT DEPOSIT PER 1

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5148	ABLANG, SCOTT R	1016854	6800	1,223.43	0.00			
3174	ADAMS, ZACHARY B	1015060	5060	2.67	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,676.56	0.00			
4961	BARBER, FAITH M	2756574	6800	369.49	0.00			
3025	BINDLEY, BRETT J	1012014	2014	423.46	0.00			
5196	BURR, LUCAS P	1010500	0500	431.73	0.00			
4542	BURT, CAMERON M	5012525	2525	2,462.10	0.00			
4279	COOK, CRAIG A	1012512	2512	317.78	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	179.24	0.00			
5695	EARL, DEVIN R	1014700	4700	1,713.89	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	499.78	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	73.49	0.00			
2396	GOMES, DANIEL A	1012012	2005	8,140.65	0.00			
2593	GONZALES, DANIEL G	1012011	2005	112.82	0.00			
2605	GONZALES, MELIAH H	1014700	4700	404.73	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	150.73	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	3,041.09	0.00			
3646	JAMES, EDWIN D	7607050	3005	801.30	0.00			
5803	KEY, MICHAEL T	5603055	3201	158.70	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	217.42	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	994.10	0.00			
4699	PEEK, CODY R	1012800	2800	100.85	0.00			
5587	PETERSON, BRYCE M	1015055	5055	102.55	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	138.58	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	2,406.81	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	265.63	0.00			
4785	SLAMON, SEAN P	1012505	2505	1,304.58	0.00			
RECORD COUNT: 27		TOTAL		27,714.16	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3174	ADAMS, ZACHARY B	1015060	5060	15.10	0.00			
3025	BINDLEY, BRETT J	1012014	2014	8,045.64	0.00			
4279	COOK, CRAIG A	1012512	2512	4,221.96	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	7,275.03	0.00			

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 ORG RANGE:

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2396	GOMES, DANIEL A	1012012	2005	1,436.58	0.00			
2593	GONZALES, DANIEL G	1012011	2005	11,169.44	0.00			
2605	GONZALES, MELIAH H	1014700	4700	2,293.45	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	1,303.33	0.00			
3646	JAMES, EDWIN D	7607050	3005	3,650.36	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	1,956.74	0.00			
4699	PEEK, CODY R	1012800	2800	1,916.11	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	1,247.24	0.00			
4785	SLAMON, SEAN P	1012505	2505	3,913.73	0.00			
RECORD COUNT: 13 TOTAL				48,444.71	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	4,042.68	0.00			
5674	ABELLA, FRANK K	1010710	0710	4,467.35	0.00			
5148	ABLANG, SCOTT R	1016854	6800	658.77	0.00			
2612	ACOSTA, SALVADOR	1012014	2014	10,717.42	0.00			
5570	ADAMS, JOSHUA N	2752505	2505	2,207.97	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	2,677.89	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,165.45	0.00			
4982	AKERS, CAROLINA E	1010620	0720	2,504.11	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	2,590.77	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,173.48	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	2,007.95	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	2,003.93	0.00			
4120	ALLEN, KATHLEEN A	1013012	3012	2,054.07	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	1,759.85	0.00			
5745	ALVAREZ-ORTEGA, MIGUEL I	1013034	3034	1,360.93	0.00			
1581	AMUNDSON, ROBERT C	2563038	3038	1,809.99	0.00			
3937	ANDERSON, DARREN S	1013012	3012	3,384.78	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,375.58	0.00			
2250	ANNETT, ALLEN J	1013904	3904	2,337.08	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	8,519.82	0.00			
5488	ARDINGER, ROBERT J	5012525	2525	2,339.32	0.00			
5064	ARGUST, RYAN F	5203502	3502	1,829.32	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	4,860.44	0.00			
5696	ARNOLD, WENDY J	1015005	5005	419.32	0.00			
5584	ARRENDALE, JESSICA D	1010710	0710	1,534.75	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2005	2,211.07	0.00			
2946	ASHLEY, FRANCES M	2756800	6800	1,819.92	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	11,851.74	0.00			
2097	AUNKST, MIA G	1015055	5055	103.50	0.00			
4598	AURAND, DAVID P	1012505	2505	2,706.97	0.00			
4244	BACA, REGINA M	1012800	2800	2,345.93	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,501.88	0.00			
4548	BAILEY, RYAN R	1012512	2512	2,514.83	0.00			
4134	BANISTER, ALI M	1012705	2705	4,491.96	0.00			
5329	BARAJAS, SINDY	1014700	4700	1,516.81	0.00			
4961	BARBER, FAITH M	2756574	6800	1,108.47	0.00			
3868	BARLOW, JUDY L	1016800	6800	2,919.00	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4579	BARNETT, KEITH A	1010710	0710	454.13	0.00			
1204	BARR, LORALEI	1012515	2515	2,859.99	0.00			
5341	BATEMAN, DAWN E	1015057	5057	961.30	0.00			
2611	BAUER, DENISE M	1012017	2005	3,914.12	0.00			
4790	BAUGH, MICHELE H	1012705	2705	2,734.93	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2005	2,422.59	0.00			
5671	BAXTER, GARRET R	2563038	3038	2,351.78	0.00			
5076	BEAUDETTE, CAITLIN M	1015056	5056	1,481.69	0.00			
5070	BECK, LYDIA M	7407201	7200	1,532.14	0.00			
5690	BELLUSA, STEPHANIE A	1012705	2705	2,803.22	0.00			
5379	BENNETT, COLE G	1015055	5055	249.33	0.00			
5810	BENSON, JAMES F	1012515	2515	290.23	0.00			
4309	BENSON, KIRT A	1013034	3034	2,529.22	0.00			
3442	BERGENHEIER, ELAINE	1016800	6800	1,976.88	0.00			
4788	BERGGREN, GREGG E	2545047	5047	1,396.48	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	3,514.40	0.00			
2877	BIASOTTI, ANDREW J	1013034	3034	3,223.66	0.00			
4546	BINDLEY, CODY D	1012012	2005	3,664.13	0.00			
4249	BLATNICK, KYLE J	1013904	3904	1,696.14	0.00			
5261	BOBBITT, ALEXANDRA D	1012800	2800	691.82	0.00			
5258	BOEHME, JOSHUA L	2563038	3038	1,731.96	0.00			
3274	BOGGAN, JAMES T	1012014	2014	7,035.84	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,438.37	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	8,490.27	0.00			
5782	BOHEMIER, ALAN S	2503040	3012	2,370.95	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	3,123.73	0.00			
956	BOOTHE, DUSTIN	1016800	6800	2,933.94	0.00			
5461	BORINO, BRYSON D	1012512	2512	2,727.37	0.00			
5271	BORN, AUBREY M	1012017	2005	2,240.69	0.00			
5533	BOTT, ELIZABETH M	1010500	0500	294.09	0.00			
3923	BOTTINO, WARREN J	2151500	1500	2,425.13	0.00			
5789	BOWMAN, FAITH L	1015057	5057	469.82	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	2,450.66	0.00			
4779	BOYER, LYNDESEY J	2545047	5047	2,199.61	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	2,092.07	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,457.70	0.00			
5106	BRANDON, KELLY E	1010500	0500	2,853.18	0.00			
4993	BRANINBURG, MARILYN A	1012005	2005	837.33	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	4,016.80	0.00			
2805	BREHM, NATHAN E	1012012	2005	8,873.01	0.00			
5204	BRISTOL, MARC D	1012512	2512	4,589.42	0.00			
5321	BROWN, ANDREA L	1012512	2512	2,781.62	0.00			
5783	BROWN, BARBARA G	1012004	2004	591.82	0.00			
4186	BROWN, JACK B	2563038	3038	1,573.59	0.00			
5333	BROWN, RANDALL E	1012800	2800	636.86	0.00			
760	BRUKETTA, MELANIE	1010705	0705	3,555.25	0.00			
4799	BRUNO, JOE A	1012004	2005	391.51	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	4,977.02	0.00			
2948	BUENO, JASON J	1012012	2005	4,918.81	0.00			
4924	BURNHAM, JOHN R	1015012	5012	1,674.82	0.00			
3773	BURNHAM, TERENCE O	1012014	2005	4,222.81	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,326.57	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5196	BURR, LUCAS P	1010500	0500	1,726.94	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,533.38	0.00			
4542	BURT, CAMERON M	5012525	2525	2,462.10	0.00			
4882	BURTON, HEATH D	5012525	2525	2,708.80	0.00			
5717	BURTRAW, DEMPSEY R	1010710	0710	2,377.25	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	2,025.61	0.00			
5775	BYRNE, BRYAN J	2503035	3012	3,041.03	0.00			
5121	CAMACHO REYES, MIGUEL A	1010216	0216	2,328.60	0.00			
3466	CANNE, MICHAEL A	1012705	2705	442.27	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	1,488.55	0.00			
5086	CARILLO, JAIME	1012012	2012	1,219.07	0.00			
5571	CARLSON, JOHN T	2752505	2505	2,036.30	0.00			
2890	CARTER, JOSH J	1012014	2005	5,313.47	0.00			
5407	CASAREZ, SALVADOR N	5103201	3201	1,909.18	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,052.29	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,126.96	0.00			
5066	CASTANEDA, VICTOR M	1012014	2005	2,451.08	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	1,486.00	0.00			
3333	CATLETT, JEFF W	2563038	3038	1,609.18	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	2,300.16	0.00			
4999	CHACON, KAITLYN J	1015057	5057	357.01	0.00			
5709	CHALK, PAUL M	1016800	6800	1,954.04	0.00			
3728	CHANDLER, VICTORIA J	1016800	6800	1,370.72	0.00			
5448	CHANEY, DANIEL S	1012515	2515	111.33	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	3,144.24	0.00			
4733	CHANEY, TEDDY L	2563038	3038	1,703.32	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	2,443.76	0.00			
5008	CHASE, JANET E	1015055	5055	308.74	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	1,491.61	0.00			
3985	CHURCHWARD, JENNIFER A	1013012	3201	1,441.43	0.00			
4883	CLAMAN, JUSTIN B	5012525	2525	2,707.29	0.00			
4599	CLARK, ROBIN M	1014300	4300	785.65	0.00			
1661	COLATORTI, JAMES P	1012512	2512	12,130.61	0.00			
5315	COLEGROVE, PATRICK T	1016200	6200	4,414.07	0.00			
5532	COLEMAN, CRAIG R	1013034	3034	1,368.49	0.00			
3272	COLLAZO, URIEL	1012014	2014	6,790.64	0.00			
3551	COLLIER, AARON S	5203502	3502	2,203.43	0.00			
5822	COLONICA, JOHN T	1015055	5055	382.41	0.00			
5562	CONNORS, TIMOTHY P	1015059	5059	541.74	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,127.31	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,186.48	0.00			
4606	COOPER, LAURA K	2756800	6800	232.16	0.00			
3631	COOPER, MATTHEW L	1012520	2520	4,173.61	0.00			
3878	CORBET, JUNE K	2756800	6800	528.69	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	1,529.37	0.00			
3285	CORTES, MAXINE	1014700	4700	4,786.71	0.00			
5402	COSEL, CASSANDRA N	1012017	2017	3,017.90	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,146.65	0.00			
862	COX, GEORGE	5103201	3702	1,721.95	0.00			
4884	COX, MICHAEL R	1012512	2525	2,850.77	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	2,257.49	0.00			
3961	CRAWFORD, SUZANNE M	1010500	0500	2,555.15	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5860	CRISP, KONNOR J	1015055	5055	369.84	0.00			
5467	CROWLEY, JOSEPH J	2545012	5012	1,281.23	0.00			
4664	CRUZ, DANTE H	1015060	5060	508.08	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	2,003.40	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,613.18	0.00			
4768	CUSTIS, MARK R	1015055	5055	260.47	0.00			
1301	DANEN, JASON T	5012525	2525	10,428.11	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	2,662.91	0.00			
4131	DANIELS, SHARON E	1012004	2005	1,900.81	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	2,572.51	0.00			
5449	DAVIDSON, SARA N	1012013	2013	1,353.30	0.00			
5506	DAVIS, DENISE L	1010710	0710	752.53	0.00			
85	DAVIS, KURT E	1012800	2800	641.30	0.00			
470	DAWLEY, DAVID	1010400	0400	975.47	0.00			
5712	DAWSON, CHRISTIAN D	1012014	2014	2,141.59	0.00			
5244	DEFALCO, RYAN B	1015060	5060	331.23	0.00			
5772	DEFURIO, LISA M	1010500	0500	1,401.15	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,201.07	0.00			
5377	DELANEY, PAMELA A	1014700	4700	553.85	0.00			
5804	DELUCA, BREANNA	1015055	5055	335.64	0.00			
2487	DEVERAUX, SHANE D	1013034	3034	1,698.88	0.00			
5670	DEWITT, CHARLES B	5203502	3502	1,774.84	0.00			
5397	DI FEDE, AMBER E	1012017	2017	2,275.40	0.00			
3218	DICKEY, JESSICA M	1012012	2005	4,431.72	0.00			
4159	DORAN, JOHN P	1015012	5012	1,834.48	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	2,326.43	0.00			
1500	DOYAL, BRIAN A	1013012	3012	2,192.25	0.00			
3102	DRAKE, LINDA R	1010213	0213	2,444.94	0.00			
4890	DREWS, CASEY A	5251414	2515	3,994.90	0.00			
3651	DREWS, CODY J	1014700	4700	2,820.24	0.00			
4873	DUENAS-ESTRELLA, ISRAEL	1015012	5012	1,356.92	0.00			
5184	DUNCAN, LORI	1012505	2505	478.04	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	1,341.63	0.00			
5381	DURAN, JAZLYN V	1015057	5057	885.56	0.00			
5660	DURAN, TALLAN J	1015060	5060	49.17	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	1,441.70	0.00			
5863	DUTTON, RACHEL N	1012017	2017	0.00	0.00			
5075	DZYAK, JAKOB A	1012013	2005	507.53	0.00			
5695	EARL, DEVIN R	1014700	4700	571.30	0.00			
4761	EARP, DANIEL J	1015057	5057	3,581.18	0.00			
4210	EGGERT, CHERYL A	1010212	0213	1,534.02	0.00			
3130	EISNER, DAVID F	5103201	3702	1,993.08	0.00			
5565	EISSINGER, LAUREN E	1012014	2014	2,107.01	0.00			
4362	ELDER, BRIAN W	1013012	3012	2,726.35	0.00			
5791	ELIAS, COHL M	1015055	5055	207.81	0.00			
3570	ENGELS, ERIC B	2563038	3038	6,495.60	0.00			
5870	ENTNER, LORRAINE K	2503040	3012	0.00	0.00			
4936	ENTZ, MICHELLE R	1012706	2706	1,688.84	0.00			
5303	ESCALANTE, ELSIE M	1014700	4700	481.84	0.00			
4869	ESPINO, KYLE	1012012	2005	2,628.66	0.00			
4812	ESPINOZA, RAQUEL N	1010500	0500	1,504.08	0.00			
5455	ESTES, JACOB M	5103201	3702	2,034.41	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2829	ESTES, JAMES M	5203502	3502	1,947.48	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2005	2,727.53	0.00			
5322	EVANS, THOMAS G	5012525	2512	2,517.19	0.00			
4225	EVANSON, RACHAEL N	1010600	0600	1,770.87	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	1,999.11	0.00			
5856	FELIPE-HERNANDEZ, MIGUEL	1012014	2014	2,564.40	0.00			
4388	FELIX, RYAN J	1012705	2705	3,117.03	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	443.87	0.00			
5749	FEMATT-GALINDO, NOREEN M	1012014	2014	1,110.81	0.00			
5675	FENCL, AMANDA J	1010701	0701	1,489.51	0.00			
5050	FERRIS, HEATHER M	1011425	1425	0.00	0.00			
511	FISCHER, CARIN	1014700	4700	3,506.87	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2005	3,441.73	0.00			
5825	FONSECA DELGADILLO, MOISE	1012012	2012	2,167.61	0.00			
5292	FOUTZ, MYLES L	1012012	2012	2,750.19	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	2,532.78	0.00			
5234	FRAZER, JACOB B	1015055	5055	755.53	0.00			
4774	FREEMAN, JEANNE M	2756800	6800	2,703.08	0.00			
5061	FREEMAN, JEFFREY A	1013012	3012	3,374.24	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,495.93	0.00			
5707	FRESHMAN, RAECHEL E	2756800	6800	450.69	0.00			
5389	FRIEND, MICHAEL P	1013012	3012	3,137.86	0.00			
1507	FRY, CARL V	1012014	2005	7,389.25	0.00			
4623	FRYER, SHANE E	7607050	3005	1,935.23	0.00			
2781	FUHRMAN, DANIEL D	1012512	2512	13,822.54	0.00			
2458	FURLONG, KENNETH T	1012004	2005	4,034.63	0.00			
5828	GAFFORD, MARY J	1012017	2017	487.58	0.00			
3718	GALAS, VERONICA M	2756800	6800	1,617.57	0.00			
5719	GAMER, SYDNEY L	1016800	6800	1,550.55	0.00			
4540	GANGER, PAMALA A	1010701	0701	2,934.04	0.00			
4590	GARCIA, JEREMY N	1012014	2005	2,770.14	0.00			
4696	GARCIA, MICHELE A	1010217	0217	1,389.10	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	2,469.07	0.00			
4828	GARCIA, SAVAHNA C	1015057	5057	430.89	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	1,926.54	0.00			
5739	GARCIA OTERO, LAURA E	1016800	6800	1,286.17	0.00			
1662	GARDNER, JASON A	1012512	2512	8,531.10	0.00			
2372	GAULT, JASON A	1012012	2005	2,754.71	0.00			
5781	GAUNT, DANIEL D	1012800	2800	2,276.11	0.00			
5079	GAVRIC, MIRJANA	1010701	0701	2,825.14	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	467.09	0.00			
4512	GETZ, STEVEN W	1013034	3034	1,735.27	0.00			
4414	GIBB, BRENDON M	1016853	6800	2,477.45	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,104.82	0.00			
4125	GIBSON, MICHAEL D	2752005	2005	3,157.54	0.00			
5111	GIOMI, JOHN C	1010217	0217	2,992.80	0.00			
145	GIOMI, ROBERT S	1010100	0100	752.85	0.00			
5614	GOBERT, JOSEPH A	5203502	3502	2,088.66	0.00			
5814	GOETZ, ALLISON A	1010300	0300	159.33	0.00			
5823	GOETZ, ROCKY D	1012012	2012	2,249.35	0.00			
5104	GOMEZ, EMMA	5012525	2525	1,599.26	0.00			
5609	GOMEZ, JAYDEN O	1015060	5060	142.04	0.00			

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5787	GONZALES, CHRISTOPHER A	1013012	3012	2,457.91	0.00			
4755	GONZALES, DANIEL B	1015054	3034	513.54	0.00			
5293	GOODNIGHT, DILLON M	6027505	5012	1,063.74	0.00			
5615	GOODWIN, EMILY E	1015057	5057	439.77	0.00			
414	GOWER, CYNTHIA L	1013012	3012	65.56	0.00			
2283	GOWER, MITCHELL A	1013904	3904	2,630.33	0.00			
4749	GRANATA, LIZZETH	1012011	2011	2,457.79	0.00			
4570	GRAVES, JENNIFER C	1012005	2005	1,797.12	0.00			
4697	GREB, RYAN M	1012012	2005	3,028.23	0.00			
4154	GREEN, COLE E	1012512	2512	1,928.14	0.00			
5694	GREEN, JEREMIAH A	1012012	2012	2,462.27	0.00			
5516	GREEN, KENNETH C	2752505	2545	3,028.83	0.00			
5679	GREENLAW, BRIANNA R	1013012	3012	2,192.54	0.00			
3973	GREGG, ANA C	1016800	6800	1,373.86	0.00			
4858	GRIFFITTS, WILLIAM P	1015012	5012	1,665.33	0.00			
5502	GROTH, GARY R	2752505	2505	2,140.65	0.00			
1613	GRUNDY, TOM B	5203502	3502	3,200.72	0.00			
788	GUIMONT, ROBERT	1012800	2800	1,277.54	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	3,385.92	0.00			
836	GUTIERREZ, MARIBEL	1014300	4300	2,734.10	0.00			
3143	HALE, KELLY A	5203502	3201	3,003.77	0.00			
5793	HALE, SHANE J	2752505	2530	2,248.97	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	1,180.06	0.00			
5592	HARDIMAN, ATHENA D	1011425	1425	378.49	0.00			
5543	HARE, COREY E	5203502	3502	1,608.36	0.00			
4804	HARJES, SHANNON P	2563038	3038	1,772.74	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	2,742.49	0.00			
2782	HARNS, CHAD	1012512	2512	7,262.93	0.00			
5784	HARRIS, CANDICE-SREEN M	1015057	5057	243.45	0.00			
5702	HARRIS, TYLER W	1015060	5060	120.19	0.00			
5711	HARRISON, CAROL E	2086550	2014	1,646.59	0.00			
4202	HARVEY, KANDIS A	1016800	6800	3,333.44	0.00			
5611	HARWART, DONALD A	1010710	0710	1,380.18	0.00			
5151	HASKELL, NATALIE R	1015055	5055	289.06	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	602.93	0.00			
5147	HASLEM, TRAVIS J	1010400	0400	1,743.70	0.00			
1971	HATLEY, SAMUEL I	1012011	2005	5,002.28	0.00			
226	HEATH, CATHERINE	1012004	2005	68.28	0.00			
4568	HENNEBERGER, DANIEL G	2752005	2005	3,023.79	0.00			
5299	HERBERT, JUSTIN T	5603025	3025	1,812.98	0.00			
3488	HERRING, ANNA C	1010500	0500	1,583.01	0.00			
5401	HEWLETT, KENNETH C	1012800	2800	540.99	0.00			
5300	HICKS, DWIGHT M	2563038	3038	2,328.62	0.00			
5327	HICKS, EMILY E	1010500	0500	1,571.11	0.00			
4735	HICKS, KOLBY B	1012011	2005	2,136.07	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	5,650.90	0.00			
1264	HIGGINS, JOLIE C	1014700	4700	2,978.67	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	1,503.66	0.00			
4767	HILL, ANTOINETTE F	5305067	5067	451.61	0.00			
5705	HILLIS, KIANA S	1015060	5060	131.11	0.00			
5387	HILLS, KENDRA L	1016800	6800	38.92	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	2,294.04	0.00			

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3319	HITCH, JOHN R	1012014	2005	7,024.17	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,401.67	0.00			
262	HOGEN, RORY A	5251414	3012	844.28	0.00			
3969	HOLLAND, SHELLEY L	5012525	2525	537.97	0.00			
4059	HOLLOWAY, MARGARET	1016800	6800	2,682.03	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,498.89	0.00			
5848	HOLST, BAILEY J	1015057	5057	210.32	0.00			
4904	HOLT, JOY N	1016200	6200	3,084.17	0.00			
5313	HOMER, ZACHARY D	5603025	3025	2,139.91	0.00			
5354	HOPPER, ERIK A	5012525	2525	2,710.03	0.00			
5016	HORN, TIMOTHY D	1015060	5060	814.89	0.00			
2298	HORTON, JESSE C	1012512	2512	5,433.67	0.00			
2152	HORTON, MICAH S	1012512	2512	9,775.35	0.00			
5638	HOTALING, DANIEL O	1015055	5055	159.94	0.00			
3465	HOTALING, SALVANETTE O	1016800	6800	2,828.74	0.00			
245	HOUSTON, ROBIN M	1010216	0216	79.72	0.00			
5337	HOWARD, DANIELLE A	1010212	0212	1,470.58	0.00			
1663	HOWE, TRAVIS W	1012512	2512	8,343.92	0.00			
358	HUCK, ELIZABETH A	1010300	0300	3,008.45	0.00			
5738	HUERTA, MARCO A JR	5012537	2537	1,215.04	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	2,557.35	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	327.40	0.00			
3964	HUNT, BRENDA L	7607050	3005	2,354.86	0.00			
1474	HUNT, BRYON A	1012512	2512	7,417.30	0.00			
577	HUTT, ERIC	1012012	2005	7,075.35	0.00			
2385	INGRAM, JACK H	2563038	3038	1,526.88	0.00			
4437	INMAN, BRETTE D	1016800	6800	2,497.74	0.00			
3216	IRWIN, MARK A	5103201	3201	2,321.04	0.00			
5869	IZQUIERDO, ROBYN E	1013012	3012	0.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	3,381.86	0.00			
4514	JACKSON, ERIN M	1012705	2705	2,620.33	0.00			
4243	JALKSON, CHRISTOPHER G	1012705	2705	1,995.71	0.00			
5269	JAMES, MARVIN R	1010400	3012	1,649.49	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,395.91	0.00			
4428	JERAULD, MICHAEL C	1012012	2005	2,531.12	0.00			
4643	JESSE, TYLER H	1013012	3012	2,793.23	0.00			
5630	JEZEK, LINCOLN C	1015057	5057	196.67	0.00			
5588	JILK, JONATHAN M	2752505	2545	1,478.84	0.00			
5144	JOHANSEN, MISTY A	1012013	2005	1,330.99	0.00			
5039	JOHNSON, BENJAMIN R	1010500	0500	3,527.52	0.00			
5551	JOHNSON, MAIA	1010710	0710	2,283.31	0.00			
2623	JOHNSON, SARAH L	1012017	2017	2,075.83	0.00			
5589	JONES, CHRISTOPHER T	1013904	3904	1,736.88	0.00			
3099	JONES, DANIEL L	1012012	2005	4,977.55	0.00			
3833	JONES, DILLON C	1013904	3904	2,237.58	0.00			
5758	JONES, TIMOTHY K	1011425	1425	345.99	0.00			
5521	JONES, WARD S	1010100	0100	872.55	0.00			
4597	KAHABKA, HEATHER D	2756800	6800	1,358.05	0.00			
4094	KASTENS, DANIEL D	1015012	5012	2,293.95	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	3,426.02	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	550.43	0.00			
5527	KEENNON, DOUGLAS A	1012014	2014	2,062.85	0.00			

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3518	KELLY, SHADOW L	5203502	3502	1,961.23	0.00			
3755	KEPLER, DERRICK D	2752005	2005	3,183.99	0.00			
5640	KERR, EVAN W	5103201	3201	1,765.79	0.00			
5083	KERVER, TYLER J	1015012	5012	1,400.16	0.00			
5803	KEY, MICHAEL T	5603055	3201	3,015.33	0.00			
5480	KIEL, NATALIE S	1011430	1425	994.74	0.00			
5372	KINDORF, HARRY R	1015055	5055	57.80	0.00			
4522	KING, JON G	2563038	3038	2,677.49	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	229.49	0.00			
4418	KIZER, JESSIE C	1012017	2017	2,181.17	0.00			
2878	KLUG, ERIC M	1015056	5056	1,853.18	0.00			
4617	KLUG, KRISTIN J	1016200	6200	437.04	0.00			
5114	KNIGHT, ROBERT A	5012537	2537	1,135.12	0.00			
4932	KOHBARGER, WILLIAM A	1011425	1425	2,116.83	0.00			
4763	KOHLER, JESSE W	1012512	2512	3,987.58	0.00			
5128	KOVAL, ANDREW B	1013034	3034	1,419.49	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,396.29	0.00			
5747	KUKONU, KEAOLOHINANI S	1016200	6200	360.56	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,192.25	0.00			
5161	KURLAND, ANA M	1016200	6200	2,122.62	0.00			
350	LAAKER, JOHN J JR	2563038	3038	1,883.37	0.00			
5742	LABATE, JOHN A	2453028	3201	3,528.16	0.00			
4931	LACHEW, JAMES F	1012012	2005	2,144.88	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	1,983.16	0.00			
5807	LAHAIR, KELLY J	1015012	5012	901.15	0.00			
4602	LAMBERT, BART A	1012800	2800	3,353.73	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,228.61	0.00			
5439	LANE, JOANMARIE G	1012706	2706	447.25	0.00			
5762	LANE, MORIAH R	1014700	4700	1,382.09	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,117.76	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	2,139.84	0.00			
5477	LARSON, CRAIG A	1013034	3034	1,995.51	0.00			
5771	LARSON, DEBORAH R	1010500	0500	530.14	0.00			
1784	LAWLOR, LINDA L	1012705	2705	3,945.28	0.00			
5045	LAZANEO, GALIN J	2563038	3201	1,998.15	0.00			
4365	LEAGUE, TYSON D	1010500	0500	3,239.28	0.00			
5664	LEBLANC, ARENE J	1015055	5055	615.85	0.00			
5159	LECK, AUSTIN M	1012512	2512	2,629.56	0.00			
5093	LEDEZMA RUBIO, AZUCENA	1016800	6800	1,572.14	0.00			
3017	LEE, KIPLAN M	1012014	2005	3,557.15	0.00			
3036	LEET, KAREN L	1013012	3012	2,806.66	0.00			
2001	LEGROS, DAVID A	1012014	2005	20,328.46	0.00			
5849	LEPORE, ANTHONY R	1012014	2014	2,431.82	0.00			
5672	LEWIS, JERRED S	5053702	3038	1,348.45	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,554.34	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,296.65	0.00			
5815	LINDSAY, CHRISTIAN L	2752505	2545	535.70	0.00			
2783	LINSCOTT, JEFF F	1012512	2512	7,244.92	0.00			
3926	LIVESAY, APRIL G	1015005	5005	1,685.53	0.00			
5649	LLAMAS CRUZ, ALEXANDRA	1015055	5055	26.99	0.00			
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	1,704.42	0.00			
3512	LOCATELLI, RONALD G	1012014	2005	3,730.07	0.00			

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952	LOPEZ, JULIO A	1014300	4300	2,937.70	0.00			
5666	LOPEZ, MARTHA	1016800	6800	1,526.13	0.00			
405	LOPEZ, SYLVIA C	1014700	4700	29,866.23	0.00			
4408	LOTZ, CHRISTOPHER M	1012012	2012	3,698.00	0.00			
5471	LOWE, AARON B	1012512	2512	4,172.74	0.00			
2870	LOWE, CRAIG E	1012011	2011	11,031.17	0.00			
4787	LOYOLA, DANIEL A	1012012	2005	3,185.95	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	4,778.51	0.00			
5698	LUCAS, EMMA J	1015057	5057	469.82	0.00			
5852	LUCAS, KATE E	1015057	5057	417.91	0.00			
1772	LUIS, KRISTIN N	1014700	4700	4,113.81	0.00			
3549	LUTU, JAMES S	1012706	2706	2,240.90	0.00			
3682	MACAULEY, LINDA K	7407200	7200	1,664.85	0.00			
5837	MACDONALD, JENNIFER A	1010701	0701	1,351.69	0.00			
2335	MACHADO, CARON P	1010400	0400	2,006.57	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,625.33	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	1,448.68	0.00			
4555	MACIAS, EDGAR	1012705	2705	3,022.66	0.00			
5824	MACIAS, JOSE C	1012014	2014	2,044.82	0.00			
5646	MADERA, PEDRO A	2364700	4700	556.27	0.00			
4783	MAFFEI, BRANDON P	1015054	5054	74.10	0.00			
2226	MANDEL, HEATHER V	1010300	0300	1,866.39	0.00			
5685	MANZO, HEATHER R	1011425	1425	2,535.39	0.00			
5659	MARCH, BRADEN J	1015060	5060	631.40	0.00			
2010	MARCH, RACHEL M	1016200	6200	2,305.90	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012011	2011	3,139.86	0.00			
1726	MARSHALL, ADA D	1015055	5055	1,462.01	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	1,721.13	0.00			
3128	MARTIN, ELIZABETH A	1011425	2005	2,018.92	0.00			
5370	MARTINEZ, PATRICIA M	1012013	2013	1,355.92	0.00			
5478	MARTINONI, ROBERTA L	1010216	0216	537.71	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	3,020.95	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	10,776.04	0.00			
4216	MASON, JENNIFER L	5103201	3201	2,656.92	0.00			
5840	MASTERS, MADISON L	1015057	5057	512.39	0.00			
1262	MATHIESEN, BRANDON N	5203502	3502	2,748.86	0.00			
5847	MATSON, MONICA N	1015057	5057	71.02	0.00			
4587	MAURER, TREY U	1015060	5060	498.53	0.00			
1731	MAYS, BRIAN M	1012012	2005	7,184.36	0.00			
1577	MAYS III, EARL A	1012014	2014	11,986.59	0.00			
4653	MCCARTHY, MEGAN L	1010705	0705	1,974.13	0.00			
5763	MCCREARY, MEGAN A	1012014	2014	1,512.33	0.00			
5731	MCDONALD, JEREMY R	1012706	2706	2,412.43	0.00			
3577	MCDONALD, THOMAS D	1012012	2005	3,858.40	0.00			
3520	MCMAHON, ERIN M	1012011	2005	4,838.95	0.00			
4068	MEAD, GAGE M	1012012	2012	3,124.98	0.00			
4500	MELGAREJO, SUSANA E	1016853	6800	1,357.55	0.00			
5785	MELGAREJO-LARA, JESSICA	1016574	6574	1,167.24	0.00			
5307	MELHAFF, COURTNEY L	1013012	3012	1,727.10	0.00			
5838	MENDEZ VARELA, SUSANA M	1016800	6800	1,444.34	0.00			
2893	MENDOZA, BRIAN P	1012014	2005	5,167.70	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	1,987.59	0.00			

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5829	MENJIVAR, MARIA E	1016853	6800	2,671.09	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	10,491.23	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,325.25	0.00			
5396	MESCH, TONIA L	2802020	2014	1,188.88	0.00			
5431	MESSMANN, EMILY A	1015057	5057	812.80	0.00			
4944	METZLER CURRY, LYNDY A	1010500	0500	2,112.45	0.00			
3727	MEYER, CECILIA A	5800704	0704	2,296.39	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012014	2014	2,173.18	0.00			
5553	MICHAEL, CHRISTOPHER G	1015059	5059	417.91	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	1,613.73	0.00			
4420	MIERAS, TAYLOR M	1012011	2005	3,712.86	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	9,257.68	0.00			
3741	MILES, SALLYANNE L	1016800	6800	266.41	0.00			
2667	MILLER, THOMAS T	1014700	4700	2,663.14	0.00			
4312	MILLS, ALANA N	1010705	0705	2,002.51	0.00			
5792	MILLS, GAGE J	2563038	3038	651.03	0.00			
5576	MILLS, HOPE M	1010212	0212	1,137.43	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,463.26	0.00			
5453	MONROY, ALEXANDER T	1012011	2011	2,320.41	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	1,672.26	0.00			
5836	MOORE, CAMERON R	1013012	3012	929.28	0.00			
4702	MOORE, CORY M	5603025	3025	2,232.09	0.00			
3443	MOORE, JASON	2563038	3038	3,117.13	0.00			
5290	MOORE, MONICA R	1015055	5055	454.58	0.00			
5668	MOORE, ROD T	1010500	0500	534.44	0.00			
5773	MORA, OMAR	1015012	5012	1,120.12	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	994.10	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,011.78	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	2,678.70	0.00			
5209	MORGAN, WALKER D	1015055	5055	428.81	0.00			
5755	MORO, MICHAEL T	1012014	2014	1,910.04	0.00			
5291	MORRILL, DOUGLAS F	1010500	0500	321.22	0.00			
5626	MORRIS, JAMES D	1013012	3012	1,354.86	0.00			
5855	MORWAY, LEIF E	1015055	5055	0.00	0.00			
5304	MOSES, SIERRA J	5103201	3201	2,080.32	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	2,777.65	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1,794.42	0.00			
5577	MUNDY, SEAN R	1012017	2017	1,941.26	0.00			
5145	MURRAY, RAY D	5103201	3201	2,644.61	0.00			
4103	MURRY, KEVIN R	1012011	2011	2,760.17	0.00			
5796	MURUATO, AIDA A	1014700	4700	1,615.60	0.00			
3203	NAVARRO, DAVID A	1015012	5012	3,371.38	0.00			
5210	NAYLOR, JEAN-MARIE	1016200	6200	1,609.06	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	2,896.58	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	1,278.78	0.00			
409	NEEP, REBECCA J	1012005	2005	1,652.51	0.00			
5470	NELLIS, ROBERT C	1013012	3012	3,518.93	0.00			
5854	NERSKA, ALEXANDRA K	1015055	5055	335.04	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	1,580.13	0.00			
4802	NICHOLAS, COURTNEY J	1013012	3012	2,444.46	0.00			
5759	NOBRIGA, DARIN A	1015056	5056	343.82	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	2,865.26	0.00			

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5105	NORMAN, KELLY M	2503035	3012	2,493.21	0.00			
5142	NUNEZ, JOSE A	1012012	2012	2,551.28	0.00			
5733	NUNEZ, JUDITH	1014700	4700	1,341.21	0.00			
3075	NYBERG, KEVIN J	1012512	2512	6,336.82	0.00			
2784	O BRIEN, SCOTT T	1012512	2512	9,039.68	0.00			
5844	OCHOA CARRILLO, MIRELLA	2756800	6800	233.09	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	4,480.42	0.00			
5573	OKUMA, BRANDON W	2752505	2505	1,920.86	0.00			
4340	OLSON, JASON L	1012011	2005	2,260.71	0.00			
5492	OLSON, KYLE T	5012525	2525	2,532.34	0.00			
2793	OLSON, STEVEN T	2752005	2012	8,257.46	0.00			
5481	OLVERA, CHELSEA	1015057	5057	596.44	0.00			
4747	ORAVETZ, LEE M	1016854	6800	746.01	0.00			
5635	ORVALD, OWEN L	1015055	5055	199.84	0.00			
4081	OSTRANDER, MARY JANE A	1016574	6800	2,810.24	0.00			
4766	OTTO, CASEY G	1012005	2005	2,409.47	0.00			
5634	OVERLAY, CHRISTIE M	1011425	1425	1,256.16	0.00			
5140	PACHECO, CESAR R	1012012	2005	2,529.29	0.00			
3411	PALAMAR, SEAN C	1012012	2005	3,814.60	0.00			
5623	PAPKE, REBECCA K	1015057	5057	381.04	0.00			
4879	PARKER, MYA A	1015057	5057	706.15	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	229.45	0.00			
1524	PAULSON, NANCY M	1010600	0600	8,768.78	0.00			
3457	PECK, KENNETH S	5103201	3201	2,236.49	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	12,895.85	0.00			
4558	PENDRAGON, BRUCE	1012012	2005	2,716.79	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,305.09	0.00			
5827	PERKINS, MARK A	1012005	2005	933.26	0.00			
5535	PERRYMAN, LISA M	1013012	3012	2,029.44	0.00			
5587	PETERSON, BRYCE M	1015055	5055	153.83	0.00			
4974	PETERSON, CASEY C	1012706	2706	1,241.24	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3,568.61	0.00			
5107	PETERSON, DAVID C	7407200	7200	4,278.55	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	3,835.55	0.00			
5262	PETERSON, EVAN H	1015055	5055	325.12	0.00			
5466	PETERSON, KAILA N	1014700	4700	1,727.15	0.00			
3927	PETRI, TONYA J	1013012	3012	1,595.70	0.00			
3076	PETTY, CORY E	1012512	2512	6,169.69	0.00			
5119	PHAY, NICOLE D	1010216	0216	1,178.07	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	1,278.46	0.00			
4444	PICKEL, LANE A	5203502	3502	1,645.96	0.00			
3834	PIER, CAMERON M	5103201	3702	2,995.12	0.00			
4807	PIERINI, CELESTE E	2756800	6800	167.31	0.00			
485	PIROZZI, VINCENT G	1012005	2005	180.33	0.00			
4477	PITTENGER, BRIAN M	2752505	2505	807.49	0.00			
1104	PLATT, JOHN F	1013012	3012	2,230.11	0.00			
189	POPE, RICHARD D	1012012	2005	6,229.46	0.00			
5655	PORRAS, JASON M	1012705	2705	2,829.80	0.00			
5777	PORTER, ROBERT W JR	1013034	3034	1,360.93	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,535.02	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	1,987.53	0.00			
5834	PRICE, CALEB J	5203502	3502	1,267.23	0.00			

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2822	PRICE, RHONDA L	1010400	0400	1,409.70	0.00			
4209	PRICE, SHELBY L	1012520	2520	1,573.68	0.00			
5647	PRIETO, YVONNE J	1014700	4700	1,658.90	0.00			
938	PRIMKA, JAMES W	1012004	2004	4,775.92	0.00			
5850	PRIMKA, NATHAN J	1012014	2014	2,033.91	0.00			
5598	PRUDHOMME, NICHOLAS D	5012537	2537	1,215.04	0.00			
4594	PRUYT, GARRIT S	1010500	0500	4,462.05	0.00			
2255	PULLEN, JEFF J	1012012	2005	6,018.19	0.00			
5795	QUAGGE, ALEXANDER E	1010500	0500	2,953.59	0.00			
5041	QUAGLIERI, EDMUND P	5203502	3502	4,015.04	0.00			
5579	QUINTERO, MASON R	1015012	5012	993.85	0.00			
5720	RAISOR, KELLY J	2086550	6800	1,031.22	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2005	4,141.00	0.00			
5500	RANDOL, DUSTIN A	1012014	2014	2,697.73	0.00			
5097	RAPP, JESSICA R	1016800	6800	1,607.07	0.00			
5364	RASOR, ANDREW J	1010300	0300	2,473.91	0.00			
4887	RATTI, ANIL K	5012525	2525	2,315.51	0.00			
4959	RAUB, MAKAYLA A	1012017	2005	1,248.59	0.00			
5769	REDDICK, ETHAN T	2752505	2505	3,139.80	0.00			
5247	REDDICK, LESLIE B	1015054	5060	84.67	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	2,167.87	0.00			
4535	REECE, DANIEL J	2752005	2011	3,001.96	0.00			
5776	REECE, KATHARYN E	1016852	6800	0.00	0.00			
5703	REED, JARET J	5103201	3201	1,467.69	0.00			
2808	REED, RONALD J	1013034	3034	2,996.24	0.00			
5116	REESE, TODD E	1010500	0500	2,490.62	0.00			
5038	REGALADO, DANIEL R	1012012	2005	1,962.09	0.00			
3410	REID, JERAD M	5203502	3502	1,588.34	0.00			
5790	REID, KALEB J	1016200	3034	815.46	0.00			
5537	REILLY, DANA T	1013904	3904	1,797.96	0.00			
5069	RENDINELLI, MARK A	5103201	3201	834.15	0.00			
3027	RESECK, LENA E	1011425	1425	2,117.26	0.00			
5393	RESNICK, RACHELLE M	1010500	0500	2,670.04	0.00			
5406	REW, DENNIS J	5103201	3702	1,558.68	0.00			
3831	REYNA, KELLY J	5203502	3502	3,949.09	0.00			
5349	REYNA, KRISTINA L	5700706	0705	2,155.22	0.00			
5323	REYNOSO, JACK B	5012525	2525	2,104.73	0.00			
1796	RHINES, RUTH	1012005	2005	2,086.83	0.00			
5692	RICE, ANDREW W	1010710	0710	3,656.21	0.00			
5473	RICE, RANDALL C	1013012	3012	2,860.58	0.00			
5866	RICHARDS, ERNEST H	1015055	5055	0.00	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	267.42	0.00			
3289	RICHARDSON, NATHAN	5203502	3502	3,793.10	0.00			
3345	RIGGIN, DARIN G	1012012	2012	6,447.86	0.00			
4256	RIGGIN, KEVIN R	1012706	2706	1,945.36	0.00			
5518	RIKALO, ROBERT P	1010620	2800	582.41	0.00			
4776	RIOUX, CARI C	2756800	6800	1,845.28	0.00			
5846	RISI, EVAN J	1015060	5060	207.59	0.00			
2307	RIVERA, CHRISTOPHER P	1012014	2014	9,933.20	0.00			
5405	ROBBINS, PAUL G	1012012	2012	2,735.50	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	5,287.77	0.00			
5248	ROBINSON, BROOKE A	1015060	5060	325.95	0.00			

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5278	ROBINSON, DUSTIN M	5103201	3201	1,027.87	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	2,220.93	0.00			
5256	ROBINSON, GREGORY E	5012525	2525	2,442.84	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,276.74	0.00			
5531	RODRIGUEZ, MARILU J	2756800	6800	117.93	0.00			
5798	ROGERS, GREGORY L	1015055	5055	22.62	0.00			
5636	ROJAS PEREZ, SUMMER	1015055	5055	194.92	0.00			
5826	RONK, WEHILANI A	1015057	5057	213.06	0.00			
5504	ROSAS, HESED S	1016800	6800	1,139.03	0.00			
5867	ROSELIUS, ERICA L	2503040	3012	190.29	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	1,926.98	0.00			
5141	ROUTON, ROBERT F	1012014	2014	2,161.43	0.00			
4439	ROWLATT, AUBREY L	1010213	0213	2,799.24	0.00			
5642	RUGAMA MEZA, STEFANY	1016200	6200	152.96	0.00			
5221	RUGAMA ZELEDON, HAROLD A	1015055	5055	19.50	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,571.32	0.00			
4298	RUMMEL, RODD L	2752505	2545	2,403.92	0.00			
5608	RUNDELL, ALYSSA M	1015060	5060	76.48	0.00			
4816	RUNDELL, RACHEL C	1015060	5060	560.86	0.00			
3934	RUSSELL, SHERI M	1010701	0701	4,793.90	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,316.11	0.00			
4953	RYAN, PETER J	1012512	2512	2,523.41	0.00			
3434	RYBA, JUSTIN M	1012800	2800	2,166.87	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,364.89	0.00			
3994	SALOGGA, MICHAEL J	2151500	1500	2,762.70	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,427.18	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	540.61	0.00			
5177	SANDSTROM, KASSIE B	1016200	6200	1,297.76	0.00			
4264	SAPOSNEK, JEREMY M	1010400	0400	2,055.64	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	8,348.49	0.00			
5737	SAWYERS, DYLAN M	5012537	2537	1,539.10	0.00			
75	SAYLO, RAYMONT C	1012004	2005	113.81	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	130.24	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	1,469.66	0.00			
5508	SCHAIRER, KAYLA M	1012017	2017	1,617.85	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	1,827.08	0.00			
5794	SHELLHAMMER, TYLER F	2752505	2530	2,252.76	0.00			
5412	SCHILLER, LINDA C	1012013	2013	600.93	0.00			
5862	SCHMELZER, ETHAN M	1015055	5055	376.62	0.00			
5818	SCHMID, ANDREW R	2752505	2545	1,587.03	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	571.61	0.00			
4741	SCHRECKENGOST, BRITTANY A	1012014	2014	1,700.23	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,403.83	0.00			
3048	SCHUELLER, LORA M	1013012	3012	73.75	0.00			
5526	SCHUETTE, LISA G	1010100	0100	764.64	0.00			
5507	SCHULTZ, PAMELA B	1010500	0500	1,506.51	0.00			
3678	SCHULZ, DARREN L	1013012	3012	5,426.54	0.00			
4378	SCHULZ, RAYMOND J	5103201	3702	1,668.23	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	5,043.47	0.00			
5250	SEPULVEDA LOZANO, MELANIE	1015054	5054	660.91	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	1,825.02	0.00			
4615	SEWELL, JAZMYN D	1012706	2706	2,188.90	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220722 PAY PERIOD: 07/01/2022 TO 07/14/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/22/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5404	SHADRON, BILLIE J	1014700	4700	2,593.12	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,390.69	0.00			
4035	SHINE, NOLAN J	1012512	2512	3,043.78	0.00			
4545	SHULL, DENISE A	5012525	2525	1,596.98	0.00			
5606	SIEGMANN, SHAWNA M	1015060	5060	65.56	0.00			
5384	SIEVERS, CAMERON H	1012017	2017	1,586.12	0.00			
4387	SIMPSON, NICHOLAS G	1012012	2005	2,687.53	0.00			
5180	SINGH-LUEDTKE, OMATTIE	1010701	0701	2,497.79	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	963.11	0.00			
4945	SLIGER, GARY A	5251414	3012	156.25	0.00			
4509	SMITH, KYLE A	1012014	2005	3,112.75	0.00			
2985	SMITH, MATTHEW R	1012012	2012	8,381.38	0.00			
5194	SMITH, PETER W	1010500	0500	3,276.26	0.00			
5721	SMITH, RANDY J	1010710	0710	2,628.55	0.00			
5029	SMITH, ROBERT G	1010500	0500	2,186.75	0.00			
5134	SMITH, SOMMER P	1015057	5057	734.80	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	1,150.60	0.00			
5639	SORENSEN, ILSE S	1015055	5055	278.29	0.00			
5761	SORHOUE, MATTHEW M	5603025	3025	1,890.72	0.00			
5645	SOULE, DEBRA J	7407254	7200	2,132.66	0.00			
5725	SOUZA, MARY E	1010217	0217	493.53	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	9,387.42	0.00			
4983	STAFFEN, LAUREN M	2756800	6800	1,902.54	0.00			
5676	STEELE, JAKE D	2752505	2545	1,165.65	0.00			
4200	STEVENS, CASEY T	1015060	5060	180.28	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,084.48	0.00			
4410	STEVENSON, JAMIE D	1010701	0701	2,543.83	0.00			
3902	STOFFER, JENNIFER A	1012017	2014	2,873.32	0.00			
4311	STONE, JONATHAN M	1012012	2005	3,443.30	0.00			
5585	STONE, MARLINA M	1012800	2800	4,227.73	0.00			
5650	STOVALL, STEVEN M	1013904	3904	1,753.50	0.00			
4819	STUCKY, DANIEL L	1013012	3012	4,149.99	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	2,985.89	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	3,356.53	0.00			
4090	SWANSON, TERRANCE A	2563038	3038	2,334.65	0.00			
5575	SWEETLAND, JUSTIN A	1013012	3012	2,845.53	0.00			
4422	SWIFT, HALEY C	1016200	6200	1,727.14	0.00			
5701	TANN, JACKSON J	1014700	4700	2,328.09	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	1,362.85	0.00			
3246	THICKE, MICHAEL R	5203502	3502	2,563.27	0.00			
4618	THOMAS, DAVID C	1015012	5012	1,482.20	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	76.04	0.00			
5832	THORNTON, STELLA K	1015057	5057	159.81	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	2,659.99	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,336.08	0.00			
4364	TIEARNEY, NATHAN J	5203502	3502	1,730.68	0.00			
5515	TIGNAC, JACOB W	2752505	2505	3,678.03	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	1,725.30	0.00			
1551	TORRES, BRENDA L	1014700	4700	919.00	0.00			
5644	TORRES, FRANCISCO	2752005	2011	2,887.54	0.00			
4836	TORRES, KATE M	1015055	5055	372.77	0.00			
4981	TORRES, SAMANTHA M	1012011	2005	2,601.68	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

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 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 07/22/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5043	TOUPS, EMILY A	1010216	0216	1,482.54	0.00			
5469	TRAPP, NATHAN P	1012014	2014	2,019.34	0.00			
5115	TREMAINE, TY W	1012512	2512	1,815.39	0.00			
5566	TRIPP, JONATHAN A	1012012	2012	3,294.86	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	2,005.28	0.00			
2291	TROTTER, JOE C	1012011	2011	4,361.35	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	5,262.54	0.00			
5821	TUCKER, GABRIEL C	2752505	2545	1,972.30	0.00			
3219	TUCKER, MORGAN H	1012012	2012	6,431.96	0.00			
5560	TULLY, ADAM Q	1010500	0500	3,061.70	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	380.65	0.00			
4926	TUSHBANT, JEROME S	1012004	2004	8,606.49	0.00			
5861	TUTTLE, BRIDGET B	1015055	5055	450.26	0.00			
4371	TUTTLE, CHRISTINE A	1012004	2005	2,417.04	0.00			
5181	TUTTLE, EMMA J	1015055	5055	331.44	0.00			
478	TUTTLE, JEREMY J	1015055	5055	207.99	0.00			
5122	URIBE, ISELA	1012013	2013	1,328.43	0.00			
4765	VALDES, JOSHUA O	1012014	2005	1,744.23	0.00			
5864	VAN UNEN, ANNETTE N	1012004	2005	561.51	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	1,132.77	0.00			
5437	VANBEUGE, JACOB D	1012014	2014	2,171.03	0.00			
5819	VASENDEN, SAMANTHA N	2752505	2545	1,910.16	0.00			
5613	VASEY, GEORGIA L	2545047	5047	2,061.29	0.00			
5376	VEGA, BRANDI M	1012706	2706	1,778.46	0.00			
5851	VIEIRA, LAUREN M	1012017	2017	1,580.16	0.00			
4219	VIGLIETTA, ANTHONY W	1012012	2005	3,631.24	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	2,423.19	0.00			
3643	WAKELING, EVELYN S	1014700	4700	1,984.06	0.00			
5770	WALKER, TYLER C	1015012	5012	1,218.72	0.00			
3572	WALL, ERIKA L	1012013	2013	2,254.09	0.00			
492	WALL, FRED	1012012	2005	12,237.14	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	1,380.06	0.00			
5799	WALLS, COREY J	5103201	3201	1,687.41	0.00			
5760	WALSH, MEGAN N	1016853	6800	1,295.30	0.00			
4508	WARNER, COURTNEY E	2151500	1500	3,808.67	0.00			
3794	WARREN, TAMAR S	1010212	0212	1,740.84	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	2,823.44	0.00			
5067	WASS, GRANT H	1015056	5056	303.55	0.00			
4952	WASZKIEWICZ, BRET A	5012525	2525	2,358.95	0.00			
4929	WATERMAN, VANESSA A	1012706	2706	1,870.69	0.00			
5871	WATSON, LUCIANA V	1014700	4700	0.00	0.00			
5335	WEAVER, JAKOB B	1012017	2017	1,864.20	0.00			
5581	WEIDNER, AMY C	1012014	2014	1,485.36	0.00			
5708	WEISS, KEVIN B	1010710	0710	1,911.66	0.00			
4287	WENTWORTH, NICHOLAS A	1015005	5005	2,126.60	0.00			
4502	WERNETT, JAMES A	1016200	6200	1,357.82	0.00			
5599	WETHERINGTON, CHASE R	2752505	2545	1,268.13	0.00			
5802	WEXLER, STUART B	7407205	7200	2,044.70	0.00			
5833	WHALEN, CLAYTON S	1015055	5055	106.31	0.00			
4984	WHITAKER, JARED L	2545047	5047	1,509.43	0.00			
5816	WHITE, CARMEN E	1013034	3034	1,513.85	0.00			
5540	WHITE, JEANNIE M	1013034	3034	1,450.66	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220722 PAY PERIOD: 07/01/2022 TO 07/14/2022 CHECK DATE: 07/22/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5522	WHITE, MAURICE E	1010100	0100	542.54	0.00			
5135	WHITE, SARAH E	1010500	0500	2,905.58	0.00			
5346	WIELE, BRYCE C	1010400	0400	1,814.44	0.00			
4951	WIELKIE, JOHNATHAN S	5012525	2525	3,281.89	0.00			
3866	WIESE, SHAWN L	5103201	3201	4,118.35	0.00			
5479	WIEST, JAMIE M	1010212	0212	1,077.65	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	4,728.47	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	4,593.50	0.00			
5558	WILLIAMS, MARQUIS D	2503035	3012	2,318.74	0.00			
4744	WILLIAMSON, JENNIFER C	1012515	2515	2,846.13	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	545.51	0.00			
5385	WILLIS, ROSALINDA B	1012004	2004	639.33	0.00			
4960	WILSON, DANIELLE R	1012017	2005	516.52	0.00			
5411	WILSON, HALEY M	1016200	6200	1,419.97	0.00			
5447	WING, MICHELLE R	1010500	0500	759.06	0.00			
4971	WISE, ALLEN W	1015056	5056	467.08	0.00			
3032	WISE, URIAH V	5203502	3502	1,661.40	0.00			
5538	WITTER, SCOTT M	5203502	3502	1,657.56	0.00			
5203	WOLZ, MADELINE E	1015055	5055	223.73	0.00			
4092	WOOD, GARY N	2563038	3038	1,887.60	0.00			
5757	WOOD, STEPHEN J	1010600	0600	2,436.91	0.00			
4432	WOODBURY, JASON D	1010500	0500	5,138.31	0.00			
5359	WURSTER, BETHANY M	1012012	2012	2,446.04	0.00			
623	YANG, WENDY E	1014700	4700	2,865.77	0.00			
2705	YASUMOTO, SYLVIA M	1010213	0213	1,677.58	0.00			
5684	YOST, JANELLE L	1010500	0500	474.45	0.00			
4601	YU, JENG DAW	1010500	0500	5,480.81	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	2,022.71	0.00			
5275	ZAVALA, FRANK	1012706	2706	0.00	0.00			
RECORD COUNT: 794		TOTAL		1,843,279.18	0.00			
GRAND TOTAL				1,969,743.89	0.00			

** END OF REPORT - Generated by Steffi Soliman **

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 220722

07/01/2022 to 07/14/2022

CHECK DATE: 07/22/2022

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5842	GREGORY, ADDISON A.	CK	507.89	000001673	07/22/2022	
5361	DAVIS, MARIAH M.	CK	660.19	000001674	07/22/2022	
5050	FERRIS, HEATHER M.	CK	3,626.95	000001675	07/22/2022	
5863	DUTTON, RACHEL N.	CK	1,485.21	000001676	07/22/2022	
5572	MADRID, CARLOS A.	CK	2,026.53	000001677	07/22/2022	
5820	ROEFER, FREDERICK A.	CK	2,112.56	000001678	07/22/2022	
5857	THOMAS PHIPPS, JORDA	CK	1,621.17	000001679	07/22/2022	
398	AIKINS, ALBERT P.	CK	437.04	000001680	07/22/2022	
3777	LEWIS, JOHN W.	CK	160.25	000001681	07/22/2022	
5870	ENTNER, LORRAINE K.	CK	100.61	000001682	07/22/2022	
5869	IZQUIERDO, ROBYN E.	CK	1,058.04	000001683	07/22/2022	
5871	WATSON, LUCIANA V.	CK	797.17	000001684	07/22/2022	
5811	GOLSBY, MALIQ D.	CK	875.37	000001685	07/22/2022	
5874	DELANGE, SOFIA M.	CK	214.43	000001686	07/22/2022	
5808	EBERLE-BRINSON, JANE	CK	84.24	000001687	07/22/2022	
5868	FRANCO, ABIGAIL K.	CK	226.28	000001688	07/22/2022	
5859	FREEMAN, JESSE A.	CK	348.11	000001689	07/22/2022	
5865	GAGEN, LEO S.	CK	121.71	000001690	07/22/2022	
5774	GOSELIN, TODD A.	CK	471.51	000001691	07/22/2022	
5788	KALLEY, EWAN F.	CK	31.36	000001692	07/22/2022	
5855	MORWAY, LEIF E.	CK	131.88	000001693	07/22/2022	
5662	MUNOZ, BRENDIN C.	CK	336.20	000001694	07/22/2022	
5263	POOR, ANNEISE J.	CK	229.01	000001695	07/22/2022	
5866	RICHARDS, ERNEST H.	CK	81.29	000001696	07/22/2022	
5778	ROBBINS, PARIS L.	CK	277.30	000001697	07/22/2022	
5435	ROBINSON, SHANE R.	CK	157.77	000001698	07/22/2022	
5648	RUSSELL, BRYNN A.	CK	62.35	000001699	07/22/2022	
5652	SERVICE, LORRELL S.	CK	281.23	000001700	07/22/2022	
5667	TORRES-CRUZ, ANTON H	CK	304.18	000001701	07/22/2022	
5643	TURNER, ANNA K.	CK	247.25	000001702	07/22/2022	
4659	URBAN, ANDREA C.	CK	49.05	000001703	07/22/2022	
5806	ARNESON, ALYENE M.	CK	111.99	000001704	07/22/2022	
5839	DAVIS, LAUREN R.	CK	589.69	000001705	07/22/2022	
5753	ENGELS, LONDYN L.	CK	165.52	000001706	07/22/2022	
5843	HOULE, EMILY K.	CK	478.01	000001707	07/22/2022	
5853	RAMIREZ-RODRIGUEZ, C	CK	445.23	000001708	07/22/2022	
5831	SIMOLA, COLBY T.	CK	472.54	000001709	07/22/2022	
5858	SNYDER, EMILY L.	CK	363.28	000001710	07/22/2022	
3452	LOZANO-HERNANDEZ, DE	CK	147.50	000001711	07/22/2022	
5776	REECE, KATHARYN E.	CK	2,624.65	000001712	07/22/2022	

40 ** TOTAL CHECK(S) 24,522.54

** END OF REPORT - Generated by steffi soliman **



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Sheri Russell, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding an application to remove \$388,954.46 in uncollectible accounts receivable from the records of the Ambulance Fund. (Sheri Russell, srussell@carson.org)

Staff Summary: The Carson City Fire Department's emergency medical billing and collection services contractor, Wittman Enterprises, notified Carson City that certain accounts receivable on the records of the Ambulance Fund are uncollectible. Under NRS 354.256, the Carson City Auditor applies to the Board of Supervisors for permission to remove uncollectible accounts receivable from the records of Carson City.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the application.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Carson City operates the Ambulance Enterprise Fund which serves the Carson City area. The City contracts with Wittman Enterprises for emergency medical billing and collection services. Wittman notified Carson City that certain accounts receivable on the records of the Ambulance Fund are uncollectible. Under NRS 354.256, the County Auditor (Chief Financial Officer) must apply to the Board of Supervisors for permission to remove uncollectible accounts receivable from the records of the County.

Wittman used all reasonable efforts available to them to collect these funds. Most of the uncollectible amounts are due from transient individuals with no income or assets, or from people who are deceased or bankrupt. The unpaid amounts will remain on the credit records of the debtors for seven years.

A listing of the accounts that Wittman has deemed uncollectible is attached including amounts, ambulance run number, incident number, the date of the incident and the reasons indicating why the debt is uncollectible. The total write-off is \$388,954.46 for January 1, 2022 through June 30, 2022 (which is the period in which Wittman has deemed these receivables to be uncollectible), and this amount will be sent to a hard collections company, National Business Factors. If National Business Factors is successful in collecting funds, the City will receive 70% of the amount collected. For Fiscal Year ("FY") 2021, the City collected \$50,365 from National Business Factors and year to date for FY 2022, the City collected \$38,741.

Under NRS 354.256, the County Auditor (Chief Financial Officer) hereby applies for permission to remove the accounts listed on the attached documents from the records of the Ambulance Fund.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 354.256

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Ambulance Fund, Uncollectible/ Bad Debt: Write-off / 5017080-441659

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The amount of the write-off is \$388,954.46 and the available budget amount for write-offs is \$625,289.97. The bad debt write-off account is a contra account which reduces ambulance revenues. See bad debt analysis to see how current year write-off compares to previous years.

Alternatives

1. Reject application.
2. Modify application.
3. Provide alternative direction.

Attachments:

[01.01.22-06.30.22 Carson Fire EMS Write-Off.pdf](#)

[Bad Debt Analysis 6-30-22.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

Number of accounts assigned to collection:
 Total balance due of accounts assigned to collection:

605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
3/26/21	142919	210850039	\$ 1,144.00	No Response
7/16/21	368240	211970009	\$ 250.00	Insurance paid no response
8/7/21	414819	212190021	\$ 87.40	Insurance paid no response
6/27/21	326180	211780019	\$ 150.00	Insurance paid no response
4/6/21	160975	210960017	\$ 1,491.00	No Response
4/8/21	165719	210980026	\$ 1,711.00	No Response
8/5/21	410581	212170004	\$ 250.00	Insurance paid no response
6/22/21	320809	211730018	\$ 250.00	Insurance paid no response
7/12/21	354163	211930006	\$ 250.00	Insurance paid no response
7/28/21	390431	212090001	\$ 250.00	Insurance paid no response
8/7/21	414764	212190001	\$ 1,634.00	No Response
4/29/21	205983	211190001	\$ 1,138.00	No Response
9/20/21	511292	212630029	\$ 1,128.00	No Response
5/16/21	237507	211360004	\$ 1,223.00	No Response
9/21/21	514646	212640012	\$ 1,105.00	No Res/Med Nec
8/25/21	455444	212370032	\$ 250.00	Insurance paid no response
4/17/20	184104	201080020	\$ 909.00	Insurance paid no response
3/26/21	142931	210850044	\$ 434.00	Insurance paid no response
3/18/21	127387	210770015	\$ 300.00	Insurance paid no response
5/10/21	226739	211300017	\$ 533.56	Mail Return
4/23/21	192045	211130003	\$ 81.06	Insurance paid no response
7/6/21	343468	211870005	\$ 757.41	Insurance paid no response
10/17/21	568108	212900022	\$ 265.00	Insurance paid no response
4/30/21	209673	211200016	\$ 1,532.00	No Response
8/16/21	434696	212280014	\$ 250.00	Insurance paid no response
6/25/21	326208	211760032	\$ 1,381.00	Mail Return
7/3/21	340676	211840038	\$ 96.50	Insurance paid no response
5/9/21	223432	211290018	\$ 1,128.00	No Response
4/8/21	165718	210980001	\$ 1,466.00	Mail Return
9/16/21	507631	212590005	\$ 82.28	Insurance paid no response
5/11/21	228940	211310018	\$ 167.88	Insurance paid no response
8/30/21	465835	212420008	\$ 46.64	Insurance paid no response
8/31/21	468519	212430034	\$ 46.87	Insurance paid no response
5/13/21	234188	211330027	\$ 1,338.00	No Response
2/21/21	81324	210520023	\$ 1,821.00	No Response
9/30/21	555652	212730006	\$ 393.00	No Response
7/17/21	368292	211980022	\$ 80.45	Insurance paid no response
11/15/20	538902	203200031	\$ 1,161.00	Mail Return
5/22/21	251960	211420013	\$ 1,887.00	No Response
3/29/21	145532	210880005	\$ 1,082.00	No Res/Med Nec
9/14/21	498610	212570021	\$ 250.00	Insurance paid no response
9/20/21	514665	212630036	\$ 1,167.00	No Response

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 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
8/14/21	431702	212260034	\$ 608.50	Insurance paid no response
7/22/21	380694	212030039	\$ 250.00	Insurance paid no response
5/10/21	226753	211300022	\$ 1,223.00	No Response
8/15/21	431733	212270004	\$ 260.00	Insurance paid no response
9/14/21	498623	212570003	\$ 98.18	Insurance paid no response
5/3/21	213102	211230020	\$ 300.00	Insurance paid no response
3/4/21	102618	210630013	\$ 78.31	Insurance paid no response
9/24/21	523060	212670019	\$ 93.14	Insurance paid no response
6/17/21	304677	211680012	\$ 251.22	Insurance paid no response
4/26/21	197856	211160032	\$ 1,059.00	No Res/Med Nec
4/28/21	203357	211180033	\$ 1,997.00	Mail Return
8/9/21	417776	212210032	\$ 802.00	Insurance paid to patient
8/15/21	431735	212270013	\$ 98.03	Insurance paid no response
4/22/21	192057	211120005	\$ 1,335.00	No Response
5/3/21	213104	211230005	\$ 1,059.00	No Response
5/5/21	218252	211250032	\$ 1,335.00	Mail Return
4/18/21	182413	211080019	\$ 1,514.00	No Response
4/19/21	187871	211090005	\$ 1,151.00	No Response
8/12/21	427899	212240005	\$ 1,135.85	Insurance paid no response
11/30/20	575734	203350033	\$ 78.92	Insurance paid no response
5/6/21	220119	211260009	\$ 1,276.00	No Response
5/6/21	220121	211260028	\$ 1,719.00	No Response
1/12/21	14057	210120009	\$ 1,059.20	Insurance paid no response
5/2/21	209676	211220007	\$ 1,082.00	No Response
7/10/21	354169	211910002	\$ 398.99	Insurance paid no response
8/20/21	446656	212320037	\$ 260.00	Insurance paid no response
9/28/21	528605	212710025	\$ 260.00	Insurance paid no response
10/23/21	582654	212960016	\$ 260.00	Insurance paid no response
4/23/21	195196	211130030	\$ 1,358.00	No Response
6/17/21	320808	211680030	\$ 300.00	Insurance paid no response
7/1/21	336817	211820018	\$ 179.30	Insurance paid no response
8/25/21	455446	212370041	\$ 92.53	Insurance paid no response
5/8/21	223396	211280007	\$ 1,404.00	No Response
5/7/21	223410	211270023	\$ 1,282.00	No Response
2/1/21	47868	210320006	\$ 1,578.00	No Response
9/29/21	530759	212720033	\$ 260.00	Insurance paid no response
8/31/21	468513	212430039	\$ 200.00	Insurance paid no response
9/7/21	479295	212500001	\$ 200.00	Insurance paid no response
4/11/21	170072	211010023	\$ 92.53	Insurance paid no response
2/5/21	56493	210360022	\$ 689.80	Insurance paid no response
7/22/21	380695	212030023	\$ 706.80	Insurance paid no response
7/24/21	384144	212050018	\$ 344.40	Insurance paid no response

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TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
8/8/21	417784	212200034	\$ 915.46	Insurance paid no response
7/28/21	396728	212090024	\$ 300.00	Insurance paid no response
4/4/21	155817	210940025	\$ 1,059.00	No response
9/18/21	507614	212610009	\$ 1,102.00	No response
8/5/21	414763	212170007	\$ 83.96	Insurance pd no response
8/6/21	414761	212180044	\$ 52.61	Insurance pd no response
4/27/21	200248	211170024	\$ 74.97	Insurance pd no response
6/16/21	301879	211670001	\$ 1,059.00	No response
10/10/21	555655	212830020	\$ 1,038.30	No response
3/7/21	106178	210660012	\$ 94.21	Insurance pd no response
11/26/20	571804	203310012	\$ 484.00	Ins denied no response
4/13/21	175046	211030012	\$ 97.57	Insurance pd no response
9/16/21	507630	212590004	\$ 81.97	Insurance pd no response
6/19/21	311055	211700003	\$ 94.97	Insurance pd no response
5/24/21	254546	211440021	\$ 1,200.00	No response
5/29/21	266853	211490032	\$ 1,425.00	No response
6/23/21	320817	211740024	\$ 250.00	Insurance pd no response
9/3/21	479147	212460022	\$ 1,125.00	No response
11/2/21	603191	213060022	\$ 81.21	Insurance pd no response
10/1/21	536670	212740012	\$ 96.50	Insurance pd no response
6/6/21	278267	211570033	\$ 1,128.00	No response
5/23/21	251981	211430013	\$ 1,338.00	No response
10/11/21	555638	212840010	\$ 1,319.00	No response
6/7/21	281229	211580029	\$ 1,174.00	No response
7/19/21	374554	212000026	\$ 1,544.33	Insurance pd no response
10/2/21	536679	212750004	\$ 1,213.00	No response
5/23/21	251997	211430019	\$ 1,174.00	No response
10/11/21	555624	212840024	\$ 76.94	Insurance pd no response
11/1/21	603123	213050032	\$ 290.00	Insurance pd no response
8/28/21	479270	212400016	\$ 488.62	Insurance pd no response
6/10/20	266141	201620001	\$ 1,190.00	No response
11/12/21	628802	213160018	\$ 92.53	Insurance pd no response
6/3/21	274851	211540030	\$ 1,190.00	No response
8/5/21	462413	212170002	\$ 922.14	Insurance pd no response
10/11/21	555642	212840019	\$ 1,227.00	Insurance pd to pt no response
4/27/21	200237	211170023	\$ 250.00	Insurance pd no response
6/18/21	311064	211690021	\$ 81.06	Insurance pd no response
7/12/21	359990	211930036	\$ 81.52	Insurance pd no response
9/17/21	507636	212600006	\$ 81.52	Insurance pd no response
9/16/21	503944	212590028	\$ 337.46	Insurance pd no response
4/13/21	175051	211030019	\$ 1,547.63	Insurance pd no response
9/3/21	479170	212460006	\$ 46.87	Insurance pd no response

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TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
5/18/21	242738	211380032	\$ 290.00	Insurance pd no response
10/11/21	555628	212840014	\$ 275.00	Insurance pd no response
9/30/21	533325	212730023	\$ 250.00	Insurance pd no response
8/8/21	414812	212200037	\$ 603.50	Insurance pd no response
8/3/21	403133	212150003	\$ 242.39	Insurance pd no response
3/25/21	139623	210840015	\$ 250.00	Insurance pd no response
8/24/21	450212	212360019	\$ 225.00	Insurance pd no response
5/11/21	231586	211310012	\$ 1,499.00	No response
9/5/21	479176	212480002	\$ 300.00	Insurance pd no response
9/10/21	491385	212530024	\$ 1,555.00	No response
10/3/21	536665	212760026	\$ 99.09	Insurance pd no response
10/3/21	540121	212760038	\$ 99.17	Insurance pd no response
10/25/21	588190	212980028	\$ 260.00	Insurance pd no response
4/15/21	179350	211050036	\$ 50.01	Insurance pd no response
5/13/21	234192	211330009	\$ 1,867.00	No response
12/10/20	585842	203450036	\$ 1,759.00	No response
4/25/21	195216	211150009	\$ 81.97	Insurance pd no response
5/30/21	266823	211500013	\$ 1,082.00	No response
6/9/21	286821	211600025	\$ 1,102.00	No response
6/30/21	334473	211810016	\$ 51.39	Insurance pd no response
7/26/21	390416	212070034	\$ 1,489.00	No response
1/22/21	31414	210220026	\$ 240.00	Insurance pd no response
3/7/21	106125	210660024	\$ 94.67	Insurance pd no response
5/14/21	237515	211340010	\$ 1,379.00	No response
9/3/21	479150	212460037	\$ 1,196.29	Insurance pd no response
10/20/21	579368	212930017	\$ 250.00	Insurance pd no response
10/13/21	562017	212860005	\$ 275.00	Insurance pd no response
6/2/21	274799	211530040	\$ 1,315.00	No response
5/28/21	266798	211480012	\$ 1,184.00	No response
8/4/21	408785	212160005	\$ 577.74	Insurance pd no response
9/28/21	530749	212710030	\$ 860.58	Insurance pd no response
2/11/21	66184	210420001	\$ 1,335.00	No response
10/21/20	503012	202950044	\$ 533.28	Insurance pd no response
5/19/21	247646	211390030	\$ 1,269.00	No response
5/25/21	259875	211450027	\$ 1,059.00	No response
8/12/21	427909	212240020	\$ 122.30	Insurance pd no response
5/8/21	223390	211280003	\$ 1,059.00	No response
7/9/21	354188	211900034	\$ 1,167.00	No response
9/25/21	523066	212680022	\$ 290.00	Insurance pd no response
11/4/21	609148	213080018	\$ 300.00	Insurance pd no response
5/19/21	245005	211390013	\$ 1,161.00	No response
6/26/21	326153	211770002	\$ 98.18	Insurance pd no response

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TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
9/30/21	536643	212730034	\$ 1,726.00	No response
9/23/21	520074	212660017	\$ 67.87	Insurance pd no response
4/21/21	192070	211110011	\$ 1,161.00	No response
7/6/21	343477	211870037	\$ 1,082.00	No response
11/4/20	522264	203090032	\$ 300.00	Insurance pd no response
9/28/21	530763	212710006	\$ 93.60	Insurance pd no response
7/25/20	339549	202070013	\$ 1,148.00	No response
6/5/21	278237	211560004	\$ 1,358.00	No response
7/10/20	315738	201920004	\$ 1,802.00	No response
11/23/21	667451	213270019	\$ 1,059.00	No response
5/27/21	266778	211470034	\$ 1,082.00	No response
5/20/21	247651	211400003	\$ 146.58	Insurance pd no response
6/1/21	274764	211520039	\$ 1,362.00	No response
4/24/21	195226	211140010	\$ 1,128.00	No response
5/29/21	266772	211490037	\$ 1,677.00	No response
6/28/21	329618	211790020	\$ 1,700.00	No response
7/6/21	347403	211870028	\$ 1,677.00	No response
9/30/21	536649	212730041	\$ 1,381.00	No response
9/9/21	487392	212520034	\$ 300.00	Insurance pd no response
9/4/21	479200	212470006	\$ 1,292.00	No response
5/2/21	209674	211220004	\$ 1,184.00	No response
5/27/21	261721	211470037	\$ 1,082.00	No response
10/28/21	594356	213010029	\$ 250.00	Insurance pd no response
4/13/21	175061	211030014	\$ 250.00	Insurance pd no response
9/9/21	487381	212520030	\$ 300.00	Insurance pd no response
1/29/20	47451	200290002	\$ 643.51	Insurance pd no response
7/13/21	359984	211940029	\$ 95.58	Insurance pd no response
8/23/21	450206	212350012	\$ 95.58	Insurance pd no response
9/28/21	528607	212710014	\$ 82.28	Insurance pd no response
7/29/21	396737	212100018	\$ 148.29	Insurance pd no response
10/14/21	568079	212870025	\$ 260.00	Insurance pd no response
10/25/21	585735	212980033	\$ 260.00	Insurance pd no response
8/25/21	458281	212370009	\$ 353.00	Insurance pd no response
10/3/21	536697	212760029	\$ 20.36	Insurance pd no response
7/26/21	387003	212070022	\$ 260.00	Insurance pd no response
9/22/21	517643	212650027	\$ 260.00	Insurance pd no response
10/3/20	466654	202770012	\$ 86.54	Insurance pd no response
11/10/21	623108	213140038	\$ 133.28	Insurance pd no response
11/10/21	625056	213140035	\$ 94.97	Insurance pd no response
10/19/21	574334	212920009	\$ 1,269.00	No response
6/1/21	274855	211520016	\$ 1,292.00	No response
5/28/21	266799	211480023	\$ 1,146.00	No response

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 \$388,954.46

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9/10/21	491384	212530046	\$ 1,059.00	No response
11/1/21	603256	213050020	\$ 81.97	Insurance paid no response
9/19/21	507628	212620006	\$ 75.89	Insurance paid no response
5/11/21	228938	211310006	\$ 1,105.00	No Res/Med Nec
10/1/21	536738	212740022	\$ 1,246.00	No Response
2/7/21	56448	210380008	\$ 93.29	Insurance paid no response
10/7/21	547162	212800009	\$ 83.65	Insurance paid no response
11/19/21	652221	213230019	\$ 98.18	Insurance paid no response
7/23/21	384104	212040017	\$ 622.96	Insurance paid no response
6/25/21	326183	211760031	\$ 1,105.00	No Res/Med Nec
10/18/21	568063	212910004	\$ 325.00	Insurance paid no response
7/3/21	340672	211840026	\$ 1,335.00	No Response
6/21/21	317225	211720040	\$ 260.00	Insurance paid no response
6/14/21	301894	211650032	\$ 1,128.00	No Response
9/30/21	536701	212730018	\$ 77.70	Insurance paid no response
9/30/21	536703	212730033	\$ 52.15	Insurance paid no response
10/25/21	585733	212980025	\$ 78.16	Insurance paid no response
10/25/21	585737	212980035	\$ 51.85	Insurance paid no response
8/8/21	414802	212200001	\$ 199.45	Insurance paid no response
9/18/21	507634	212610003	\$ 74.67	Insurance paid no response
11/9/21	616596	213130005	\$ 250.00	Insurance paid no response
11/11/21	625081	213150013	\$ 462.73	Insurance paid no response
8/26/21	458277	212380035	\$ 1,190.00	No Response
6/26/21	326175	211770027	\$ 150.00	Insurance paid no response
10/19/21	574329	212920007	\$ 1,402.00	Insurance paid to patient
9/20/21	514639	212630033	\$ 97.26	Insurance paid no response
11/21/21	652201	213250003	\$ 290.00	Insurance paid no response
6/28/21	332050	211790032	\$ 1,269.00	No Response
3/2/21	99843	210610044	\$ 80.60	Insurance paid no response
4/17/20	184102	201080010	\$ 1,250.00	No Response
6/13/21	292753	211640018	\$ 1,849.00	No Response
6/27/21	329634	211780023	\$ 1,105.00	No Response
11/29/21	667384	213330007	\$ 1,227.00	No Response
11/7/21	612721	213110022	\$ 101.23	Insurance paid no response
10/10/21	550924	212830026	\$ 96.19	Insurance paid no response
6/17/21	304676	211680017	\$ 1,082.00	No Response
10/27/21	590516	213000017	\$ 99.40	Insurance paid no response
10/28/21	594354	213010031	\$ 136.27	Mail Return
6/29/21	332059	211800036	\$ 912.67	Insurance paid no response
9/30/21	533330	212730020	\$ 300.00	Insurance paid no response
10/20/21	579365	212930018	\$ 86.55	Insurance paid no response
4/1/21	152664	210910025	\$ 1,887.00	No Response

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 \$388,954.46

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4/15/21	179342	211050026	\$ 80.75	Insurance paid no response
6/7/21	281230	211580025	\$ 1,341.00	No Response
11/6/21	612728	213100010	\$ 260.00	Insurance paid no response
9/17/21	507613	212600016	\$ 1,105.00	No Response
6/9/21	286807	211600032	\$ 81.97	Insurance paid no response
3/7/21	106160	210660002	\$ 97.57	Insurance paid no response
8/25/21	455445	212370032	\$ 529.28	Insurance paid no response
11/26/21	667397	213300010	\$ 81.67	Insurance paid no response
9/7/21	479285	212500005	\$ 1,343.00	No Response
4/20/21	187865	211100007	\$ 90.00	Insurance paid no response
9/7/21	479277	212500027	\$ 300.00	Insurance paid no response
10/25/21	585757	212980006	\$ 92.07	Insurance paid no response
11/6/21	612718	213100011	\$ 95.28	Insurance paid no response
2/22/21	81350	210530001	\$ 1,514.00	No Response
6/7/21	281215	211580035	\$ 150.00	Insurance paid no response
6/9/21	286816	211600024	\$ 150.00	Insurance paid no response
9/30/21	536700	212730011	\$ 828.90	Insurance paid no response
10/16/21	568073	212890025	\$ 100.16	Insurance paid no response
10/7/21	547191	212800035	\$ 79.38	Insurance paid no response
10/29/21	603251	213020016	\$ 657.75	Insurance paid no response
6/17/21	304674	211680029	\$ 1,919.00	No Response
11/1/21	603121	213050001	\$ 82.13	Insurance paid no response
11/5/21	612733	213090014	\$ 250.00	Insurance paid no response
5/1/21	209683	211210015	\$ 1,364.00	Insurance paid to patient
3/13/21	118177	210720005	\$ 1,522.00	No Response
6/29/21	329623	211800006	\$ 1,887.00	No Response
11/6/21	612749	213100014	\$ 1,128.00	Insurance paid to patient
9/16/21	511305	212590002	\$ 92.53	Insurance paid no response
6/13/21	292737	211640004	\$ 1,269.00	No Response
11/7/21	612720	213110013	\$ 79.38	Insurance paid no response
5/13/21	237571	211330038	\$ 410.00	Mail Return
10/6/21	550926	212790031	\$ 275.00	Insurance paid no response
10/6/21	547174	212790027	\$ 300.00	Insurance paid no response
6/25/21	326137	211760045	\$ 1,105.00	No Response
10/22/21	582620	212950024	\$ 50.62	Insurance paid no response
9/15/21	501427	212580032	\$ 1,230.00	Insurance paid to patient
10/12/21	559531	212850036	\$ 84.35	Insurance paid no response
5/23/21	251999	211430016	\$ 82.43	Insurance paid no response
6/18/21	311032	211690005	\$ 96.35	Insurance paid no response
10/12/21	562013	212850044	\$ 91.16	Insurance paid no response
10/31/21	603133	213040003	\$ 94.21	Insurance paid no response
7/5/21	340729	211860002	\$ 135.60	Insurance paid no response

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7/23/21	384066	212040024	\$ 250.00	Insurance paid no response
11/3/21	605941	213070013	\$ 1,105.00	No Res/Med Nec
3/22/21	130911	210810001	\$ 1,215.00	Mail Return
12/19/21	717664	213530008	\$ 82.89	Insurance paid no response
1/14/22	26203	220140008	\$ 101.75	Insurance paid no response
3/29/21	145534	210880017	\$ 1,381.00	No Response
1/9/22	8837	220090018	\$ 24.75	Insurance paid no response
4/15/21	179337	211050009	\$ 92.84	Insurance paid no response
6/22/21	317237	211730025	\$ 78.31	Insurance paid no response
6/27/21	329630	211780021	\$ 1,315.00	No Response
7/29/21	396725	212100023	\$ 1,082.00	Insurance paid to patient
4/15/21	179356	211050027	\$ 1,059.00	No Response
7/6/21	343450	211870017	\$ 1,312.00	Mail Return
10/13/21	562021	212860026	\$ 39.26	Insurance paid no response
12/10/21	696960	213440029	\$ 260.00	Insurance paid no response
11/29/21	667407	213330020	\$ 818.15	Insurance paid no response
4/18/21	182399	211080018	\$ 1,184.00	No Response
3/24/21	137772	210830032	\$ 1,036.00	No Response
5/11/21	237510	211310025	\$ 250.00	Insurance paid no response
12/27/21	731543	213610005	\$ 79.84	Insurance paid no response
1/1/22	754	220010024	\$ 86.48	Insurance paid no response
7/1/21	336839	211820038	\$ 1,036.00	No Response
2/2/21	47871	210330022	\$ 725.80	Insurance paid no response
9/19/21	507627	212620016	\$ 94.97	Insurance paid no response
9/30/21	533321	212730027	\$ 242.39	Insurance paid no response
11/20/21	652258	213240007	\$ 78.46	Insurance paid no response
11/21/21	652237	213250013	\$ 81.67	Insurance paid no response
12/11/21	696947	213450001	\$ 95.89	Insurance paid no response
12/12/21	696984	213460017	\$ 53.07	Insurance paid no response
7/7/21	354147	211880034	\$ 1,036.00	No Response
9/26/21	523070	212690004	\$ 300.00	Insurance paid no response
1/19/22	33042	220190036	\$ 756.00	No Response
12/14/21	705075	213480012	\$ 1,059.00	No Response
6/13/21	292747	211640014	\$ 2,000.00	No Response
7/16/21	368236	211970014	\$ 1,059.00	No Response
11/23/21	667387	213270005	\$ 86.55	Insurance paid no response
10/7/21	547177	212800004	\$ 854.62	Insurance paid no response
12/5/21	680182	213390008	\$ 80.30	Insurance paid no response
3/28/21	142949	210870020	\$ 1,246.00	No Response
4/1/21	152662	210910019	\$ 1,489.00	No Response
10/24/21	582631	212970020	\$ 1,032.01	Insurance paid no response
9/2/21	479212	212450028	\$ 1,082.00	Insurance paid to patient

Number of accounts assigned to collection:
 Total balance due of accounts assigned to collection:

605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
7/7/21	347418	211880006	\$ 1,128.00	No Response
10/15/20	487524	202890036	\$ 1,082.00	No Response
2/16/21	73059	210470007	\$ 1,082.00	Insurance paid to patient
10/17/21	568107	212900007	\$ 94.82	Insurance paid no response
12/7/21	686820	213410027	\$ 92.68	Insurance paid no response
12/4/21	680169	213380001	\$ 96.50	Insurance paid no response
12/11/21	697013	213450022	\$ 79.69	Insurance paid no response
7/19/21	374512	212000004	\$ 83.81	Insurance paid no response
9/24/21	523080	212670035	\$ 94.67	Insurance paid no response
10/1/21	536669	212740016	\$ 94.67	Insurance paid no response
11/16/21	636237	213200022	\$ 95.13	Insurance paid no response
2/19/22	102119	220500016	\$ 87.60	Insurance paid no response
10/24/21	585736	212970011	\$ 81.06	Insurance paid no response
11/27/21	667324	213310014	\$ 81.67	Insurance paid no response
9/3/21	479257	212460030	\$ 1,354.87	Insurance paid no response
11/9/21	631692	213130020	\$ 1,128.00	No Response
7/6/21	343445	211870036	\$ 1,059.00	No Res/Med Nec
1/8/22	8832	220080025	\$ 99.02	Insurance paid no response
7/7/21	350711	211880036	\$ 1,489.00	No Response
10/30/21	603200	213030027	\$ 52.15	Insurance paid no response
7/5/21	340647	211860041	\$ 1,491.00	No Response
5/2/21	209610	211220024	\$ 1,151.00	No Res/Med Nec
6/21/21	315166	211720016	\$ 1,059.00	No Response
7/5/21	343467	211860013	\$ 1,105.00	No Response
7/8/21	354148	211890030	\$ 1,207.00	No Response
11/20/21	652228	213240032	\$ 159.98	Insurance paid no response
11/10/21	625060	213140042	\$ 172.71	Insurance paid no response
3/25/21	139629	210840023	\$ 100.47	Insurance paid no response
7/5/21	354151	211860025	\$ 1,425.00	No Response
11/14/21	631680	213180024	\$ 53.68	Insurance paid no response
12/10/21	711121	213440005	\$ 270.00	Mail Return
12/12/21	701287	213460022	\$ 290.00	Insurance paid no response
12/14/21	705065	213480011	\$ 290.00	Insurance paid no response
12/29/21	731558	213630030	\$ 290.00	Insurance paid no response
1/2/22	772	220020020	\$ 315.00	Insurance paid no response
10/7/21	547153	212800002	\$ 300.00	Insurance paid no response
6/22/21	320806	211730031	\$ 221.77	Insurance paid no response
4/10/21	170119	211000022	\$ 1,220.00	No Response
11/24/21	667390	213280016	\$ 52.15	Insurance paid no response
12/9/21	692371	213430026	\$ 120.21	Insurance paid no response
8/23/21	450199	212350006	\$ 200.00	Insurance paid no response
6/18/21	311035	211690034	\$ 82.13	Insurance paid no response

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605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
12/22/21	731599	213560022	\$ 78.92	Insurance paid no response
12/10/21	696987	213440024	\$ 81.67	Insurance paid no response
12/8/21	690010	213420015	\$ 83.50	Insurance paid no response
6/18/21	311030	211690014	\$ 1,277.00	Insurance paid to patient
11/29/20	566457	203340031	\$ 1,059.00	No Res/Med Nec
4/2/19	150843	190002823	\$ 70.00	Insurance paid no response
1/2/22	758	220020011	\$ 100.30	Insurance paid no response
7/20/21	374516	212010001	\$ 1,220.00	No Response
10/4/21	540133	212770030	\$ 94.36	Insurance paid no response
12/27/21	731503	213610023	\$ 95.43	Insurance paid no response
7/3/21	340692	211840019	\$ 1,128.00	No Response
1/8/22	8893	220080037	\$ 1,246.00	Mail Return
9/12/21	494444	212550027	\$ 1,145.24	Insurance paid no response
9/13/21	494443	212560004	\$ 1,026.12	Insurance paid no response
1/1/22	752	220010019	\$ 315.00	Insurance paid no response
1/2/22	759	220020012	\$ 315.00	Insurance paid no response
4/23/21	195192	211130005	\$ 95.58	Insurance paid no response
12/30/21	735100	213640032	\$ 97.72	Insurance paid no response
8/11/21	424223	212230023	\$ 1,161.00	No Response
10/30/21	603146	213030031	\$ 94.67	Insurance paid no response
2/10/21	64073	210410016	\$ 1,148.00	No Response
12/27/21	731585	213610021	\$ 81.36	Insurance paid no response
11/7/21	616589	213110027	\$ 93.75	Insurance paid no response
11/3/21	609164	213070025	\$ 98.33	Insurance paid no response
6/21/20	280107	201730007	\$ 100.00	Insurance paid no response
10/18/21	574341	212910045	\$ 1,829.00	No Response
7/22/21	380685	212030008	\$ 1,082.00	No Response
7/16/21	368293	211970021	\$ 1,059.00	No Response
7/11/21	354178	211920016	\$ 1,269.00	No Response
10/1/21	536740	212740027	\$ 1,059.00	No Response
11/30/21	670928	213340027	\$ 275.00	Insurance paid no response
12/16/21	711122	213500039	\$ 250.00	Insurance paid no response
7/15/21	365746	211960003	\$ 1,289.00	No Response
1/5/22	5646	220050024	\$ 1,059.00	No Res/Med Nec
8/4/21	410579	212160025	\$ 1,379.00	No Response
7/27/21	390427	212080014	\$ 1,013.00	No Res/Med Nec
11/14/21	628764	213180027	\$ 98.33	Insurance paid no response
12/29/21	731613	213630012	\$ 79.84	Insurance paid no response
12/25/21	731483	213590006	\$ 97.11	Insurance paid no response
12/31/21	735107	213650008	\$ 290.00	Insurance paid no response
12/21/21	719509	213550033	\$ 92.99	Insurance paid no response
3/1/22	121374	220600033	\$ 97.42	Insurance paid no response

Number of accounts assigned to collection:
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605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
9/8/21	485252	212510026	\$ 300.00	Insurance paid no response
10/22/21	582649	212950030	\$ 300.00	Insurance paid no response
9/7/21	479303	212500023	\$ 290.00	Insurance paid no response
10/28/21	603160	213010014	\$ 290.00	Insurance paid no response
11/28/21	667360	213320021	\$ 290.00	Insurance paid no response
12/26/21	731490	213600049	\$ 1,036.00	Insurance paid to patient
4/4/21	155853	210940019	\$ 1,161.00	No Response
2/24/21	90470	210550020	\$ 300.00	Insurance paid no response
8/4/21	408794	212160037	\$ 1,059.00	No Response
10/25/21	585742	212980018	\$ 98.83	Insurance paid to patient
1/14/22	26233	220140037	\$ 300.00	Insurance paid no response
7/29/21	396724	212100020	\$ 92.99	Insurance paid no response
7/29/21	399924	212100028	\$ 1,036.00	No Res/Med Nec
8/12/21	427900	212240004	\$ 1,844.00	No Response
1/11/22	14955	220110012	\$ 265.00	Insurance paid no response
11/23/21	667448	213270021	\$ 260.00	Insurance paid no response
9/6/21	479289	212490039	\$ 100.29	Insurance paid no response
4/26/21	197860	211160023	\$ 735.91	Insurance paid no response
10/30/21	603173	213030036	\$ 685.42	Insurance paid no response
11/14/21	628775	213180001	\$ 97.11	Insurance paid no response
12/9/21	696946	213430016	\$ 1,190.00	Insurance paid no response
1/19/22	32997	220190027	\$ 200.00	Insurance paid no response
9/1/20	408380	202450028	\$ 1,102.00	No Response
11/20/21	652198	213240006	\$ 250.00	Insurance paid no response
7/18/21	378083	211990006	\$ 1,105.00	No Response
1/3/22	3355	220030032	\$ 647.64	Insurance paid no response
9/9/21	487393	212520029	\$ 954.00	Insurance paid to patient
11/13/21	628774	213170012	\$ 300.00	Insurance paid no response
4/27/21	200236	211170014	\$ 1,515.05	Insurance paid no response
1/1/22	753	220010025	\$ 1,048.53	Insurance paid no response
12/27/21	731584	213610011	\$ 99.25	Insurance paid no response
10/23/21	582623	212960013	\$ 94.21	Insurance paid no response
12/14/21	705066	213480015	\$ 93.91	Insurance paid no response
2/12/21	70399	210430007	\$ 290.00	Insurance paid no response
11/19/21	652220	213230016	\$ 1,269.00	No Response
2/13/21	70405	210440018	\$ 1,171.00	No Response
11/15/21	636232	213190024	\$ 705.70	Insurance paid no response
12/5/21	683929	213390029	\$ 93.60	Insurance paid no response
1/24/22	47210	220240035	\$ 99.82	Insurance paid no response
11/27/21	667373	213310001	\$ 1,312.00	No Response
11/18/21	652191	213220037	\$ 62.43	Insurance paid no response
10/11/21	555650	212840018	\$ 283.00	No Response

Number of accounts assigned to collection:
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605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
1/10/22	14939	220100030	\$ 286.22	Insurance paid no response
1/10/22	8808	220100004	\$ 1,581.00	No Response
7/27/21	390422	212080016	\$ 1,082.00	No Response
7/17/21	368244	211980003	\$ 280.00	Insurance paid no response
7/28/21	396722	212090048	\$ 280.00	Insurance paid no response
8/16/21	434703	212280029	\$ 290.00	Insurance paid no response
7/12/21	359986	211930021	\$ 1,402.00	No Response
1/12/22	18661	220120007	\$ 270.00	Insurance paid no response
1/12/22	21940	220120035	\$ 1,105.00	No Response
10/25/20	503064	202990017	\$ 1,036.00	No Response
2/29/20	105877	200600004	\$ 609.40	Insurance paid no response
7/20/21	378110	212010024	\$ 1,269.00	No Response
9/20/21	511290	212630008	\$ 80.45	Insurance paid no response
7/16/21	368220	211970019	\$ 260.00	Insurance paid no response
11/15/21	636245	213190016	\$ 136.50	Insurance paid no response
12/3/21	680158	213370003	\$ 93.75	Insurance paid no response
7/16/21	368237	211970013	\$ 1,161.00	No Response
7/29/21	396738	212100036	\$ 1,269.00	No Response
12/16/21	711112	213500002	\$ 275.00	Insurance paid no response
12/17/21	714208	213510021	\$ 93.45	Insurance paid no response
12/17/21	714182	213510032	\$ 1,128.00	Mail Return
12/12/21	701272	213460003	\$ 93.91	Insurance paid no response
1/7/22	8827	220070022	\$ 102.07	Insurance paid no response
6/1/21	274762	211520040	\$ 541.00	Insurance paid no response
1/11/22	14957	220110029	\$ 333.88	Insurance paid no response
12/29/21	731519	213630034	\$ 1,634.00	Insurance paid to patient
1/22/22	40070	220220017	\$ 281.12	Insurance paid no response
11/27/21	667376	213310035	\$ 171.23	Insurance paid no response
2/20/22	102104	220510027	\$ 192.60	Insurance paid no response
4/29/21	205969	211190021	\$ 1,289.00	No Response
8/20/21	446627	212320022	\$ 1,207.00	No Response
6/27/21	329644	211780006	\$ 260.00	Insurance paid no response
2/2/22	64633	220330031	\$ 270.95	Insurance paid no response
8/5/21	410577	212170021	\$ 1,555.00	No Response
7/13/21	363100	211940009	\$ 91.62	Insurance paid no response
7/17/21	368233	211980002	\$ 1,068.20	No Response
9/28/21	528612	212710036	\$ 1,036.00	No Res/Med Nec
11/8/21	616610	213120025	\$ 53.07	Insurance paid no response
11/10/21	623101	213140010	\$ 95.43	Insurance paid no response
11/10/21	623122	213140019	\$ 52.76	Insurance paid no response
12/28/21	731506	213620020	\$ 95.89	Insurance paid no response
1/2/22	1899	220020021	\$ 300.00	Insurance paid no response

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605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
2/14/22	92677	220450009	\$ 101.11	Insurance paid no response
8/22/21	446619	212340002	\$ 1,138.00	No Response
9/16/21	507632	212590032	\$ 1,292.00	No Response
8/1/21	399920	212130029	\$ 260.00	Insurance paid no response
8/24/21	450202	212360001	\$ 1,312.00	No Response
12/27/21	731496	213610037	\$ 300.00	Insurance paid no response
1/7/22	8813	220070015	\$ 300.00	Insurance paid no response
11/5/21	612748	213090010	\$ 160.00	Insurance paid no response
3/5/22	130405	220640024	\$ 315.00	Insurance paid no response
11/13/21	628773	213170006	\$ 80.91	Insurance paid no response
1/30/22	56207	220300003	\$ 107.04	Insurance paid no response
3/1/22	123182	220600032	\$ 265.00	Insurance paid no response
8/17/21	438061	212290025	\$ 1,187.00	No Response
1/2/22	761	220020025	\$ 101.27	Insurance paid no response
1/23/22	40100	220230023	\$ 315.00	Insurance paid no response
2/5/22	70905	220360001	\$ 315.00	Insurance paid no response
8/8/21	414806	212200026	\$ 1,236.00	No Response
1/16/22	26263	220160019	\$ 200.00	Insurance paid no response
8/15/21	431728	212270003	\$ 1,059.00	No Res/Med Nec
1/17/22	26236	220170001	\$ 1,082.00	No Response
2/7/22	70939	220380009	\$ 101.43	Insurance paid no response
6/3/21	274808	211540032	\$ 267.61	Insurance paid no response
7/6/21	343447	211870035	\$ 1,346.00	No Res/Med Nec
10/26/21	588202	212990028	\$ 715.83	Insurance paid no response
1/20/22	33020	220200003	\$ 88.08	Insurance paid no response
9/10/21	491377	212530016	\$ 92.99	Insurance paid no response
8/31/21	470321	212430049	\$ 86.55	Insurance paid no response
8/17/21	442937	212290029	\$ 1,197.00	No Response
11/28/21	667359	213320014	\$ 1,466.00	No Response
1/15/22	26209	220150030	\$ 673.42	Insurance paid no response
1/26/22	52110	220260021	\$ 30.00	Insurance paid no response
4/2/21	155886	210920022	\$ 1,236.00	No Response
7/23/21	384091	212040012	\$ 1,335.00	No Response
8/15/21	431720	212270010	\$ 1,174.00	No Response
4/15/21	179357	211050021	\$ 300.00	Insurance paid no response
8/20/21	446641	212320024	\$ 1,514.00	No Response
2/12/22	92710	220430004	\$ 1,151.00	No Response
3/25/21	139643	210840005	\$ 1,719.00	No Response
8/8/21	417794	212200033	\$ 2,120.00	No Response
7/29/21	399874	212100021	\$ 1,246.00	No Response
8/12/21	427905	212240011	\$ 1,478.00	Insurance paid no response
1/19/22	32975	220190024	\$ 53.37	Insurance paid no response

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605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
1/24/22	43897	220240017	\$ 97.10	Insurance paid no response
8/1/21	399889	212130025	\$ 1,184.00	No Response
1/6/22	8812	220060038	\$ 1,048.53	Insurance paid no response
8/3/21	405452	212150019	\$ 100.00	Insurance paid no response
1/10/22	14941	220100028	\$ 1,719.00	No Response
8/19/21	446622	212310006	\$ 1,105.00	No Response
3/5/21	106154	210640014	\$ 1,315.00	Insurance paid to patient
4/1/21	152668	210910026	\$ 1,128.00	Insurance paid to patient
4/27/21	200239	211170030	\$ 1,190.00	Insurance paid to patient
8/22/21	446696	212340017	\$ 1,082.00	No Res/Med Nec
7/30/21	408808	212110004	\$ 1,466.00	No Response
1/16/22	26264	220160003	\$ 1,246.00	No Response
2/1/22	62588	220320015	\$ 315.00	Insurance paid no response
2/5/22	70917	220360028	\$ 315.00	Insurance paid no response
1/28/22	56201	220280020	\$ 96.94	Insurance paid no response
1/13/22	21944	220130012	\$ 96.94	Insurance paid no response
8/28/21	485260	212400036	\$ 269.84	Insurance paid no response
8/3/21	408797	212150022	\$ 1,379.00	No Response
2/22/21	85989	210530030	\$ 896.00	Insurance paid no response
1/2/22	787	220020004	\$ 82.47	Insurance paid no response
1/26/22	52098	220260027	\$ 103.51	Insurance paid no response
8/14/21	431690	212260010	\$ 1,348.00	No Response
2/28/22	119066	220590008	\$ 1,384.00	No Response
2/10/22	92689	220410013	\$ 53.76	Insurance paid no response
5/14/21	237532	211340018	\$ 1,167.00	Mail Return
8/14/21	431713	212260013	\$ 1,105.00	No Response
1/12/22	14959	220120001	\$ 101.27	Insurance paid no response
1/14/22	32981	220140036	\$ 101.43	Insurance paid no response
8/10/21	421297	212220024	\$ 1,867.00	No Response
12/16/21	714203	213500045	\$ 94.97	Insurance paid no response
2/21/22	102091	220520012	\$ 77.82	Insurance paid no response
8/9/21	417786	212210002	\$ 1,036.00	No Res/Med Nec
12/1/21	677194	213350031	\$ 1,316.80	Insurance paid no response
1/16/22	26260	220160004	\$ 1,384.00	Insurance paid to patient
7/28/21	396720	212090026	\$ 1,379.00	No Response
1/30/22	56235	220300022	\$ 375.00	Insurance paid no response
5/5/21	220115	211250021	\$ 93.91	Insurance paid no response
2/19/22	102085	220500025	\$ 153.04	Insurance paid no response
1/27/22	56220	220270015	\$ 1,138.00	No Response
1/22/22	40072	220220006	\$ 315.00	Insurance paid no response
1/21/22	40068	220210020	\$ 300.00	Insurance paid no response
8/8/21	414832	212200011	\$ 2,062.00	No Response

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605
 \$388,954.46

TRIP DATE	RUN #	INCIDENT #	BALANCE	REASON
1/7/22	8822	220070042	\$ 315.00	Insurance paid no response
3/3/22	126876	220620012	\$ 83.43	Insurance paid no response
8/6/21	414831	212180008	\$ 1,167.00	No Response
1/7/22	8859	220070017	\$ 229.60	Insurance paid no response
8/6/21	414753	212180036	\$ 1,059.00	No Response
10/29/21	603106	213020009	\$ 94.97	Insurance paid no response
1/23/22	40103	220230034	\$ 101.27	Insurance paid no response
1/23/22	40104	220230039	\$ 56.26	Insurance paid no response
2/2/22	64629	220330028	\$ 267.61	Insurance paid no response
12/11/21	696953	213450018	\$ 96.19	Insurance paid no response
1/31/22	59920	220310025	\$ 1,128.00	No Response
4/29/21	209675	211190047	\$ 1,197.00	No Response
1/31/22	59922	220310035	\$ 126.68	Insurance paid no response
1/19/22	33030	220190004	\$ 393.00	No Response
12/31/21	735095	213650039	\$ 95.28	Insurance paid no response
5/5/21	218246	211250029	\$ 1,184.00	No Response
2/14/22	92673	220450036	\$ 99.50	Insurance paid no response

Count: 605 Total: \$ 388,954.46

**Carson City, Nevada
Ambulance Bad Debt Analysis**

	6/30/2012	6/30/2013	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022 YTD
Total Ambulance Revenues	\$ 6,858,683.77	\$ 6,794,885.00	\$ 7,000,051.80	\$ 7,661,558.10	\$ 7,867,699.50	\$ 7,814,597.20	\$ 8,016,550.70	\$ 9,183,588.20	\$ 9,178,933.10	\$ 9,099,514.60	\$ 9,056,995.90
Contractual Allowances	(3,277,748.95)	(3,516,753.37)	(3,695,434.98)	(4,199,800.97)	(4,396,457.84)	(4,358,610.01)	(4,077,872.16)	(4,554,482.34)	(4,513,687.44)	(4,250,917.49)	(4,248,302.45)
Total Revenue	3,580,934.82	3,278,131.63	3,304,616.82	3,461,757.13	3,471,241.66	3,455,987.19	3,938,678.54	4,629,105.86	4,665,245.66	4,848,597.11	4,808,693.45
Bad Debt Write-off	\$ 1,116,053.09	\$ 1,073,953.84	\$ 1,281,485.73	\$ 737,547.21	\$ 710,104.97	\$ 608,180.18	\$ 718,329.24	\$ 760,672.45	\$ 1,003,682.69	\$ 826,509.86	\$ 758,085.49
Bad Debt as a Percent of Revenue	31.17%	32.76%	38.78%	21.31%	20.46%	17.60%	18.24%	16.43%	21.51%	17.05%	15.76%



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Sheri Russell, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through August 5, 2022, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

A "Condition of the Treasury Report" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of August 5, 2022.

It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030 and 354.290

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachments:

[BOS Cash Report 08-05-2022.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 7/23/2022 & 8/5/2022

FUND	FUND NAME	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101	GENERAL FUND	\$10,436,327.82	\$6,707,682.99	\$2,957,127.72	\$14,186,883.09
201	AIRPORT FUND	\$0.07	\$0.00	\$0.00	\$0.07
202	COOPERATIVE EXTENSION FUND	\$256,276.43	\$15,385.40	\$69,604.45	\$202,057.38
208	SUPPLEMENTAL INDIGENT FUND	\$3,235,052.02	\$138,236.16	\$25,671.42	\$3,347,616.76
210	CAPITAL PROJECTS FUND	\$24,124,445.23	\$916,306.85	\$56,397.34	\$24,984,354.74
215	SENIOR CENTER FUND	\$296,402.04	\$60,102.36	\$18,903.73	\$337,600.67
225	CARSON CITY TRANSIT FUND	\$177,410.61	\$450,518.00	\$416,448.34	\$211,480.27
230	LIBRARY GIFT FUND	\$106,612.15	\$24.00	\$0.00	\$106,636.15
235	LANDSCAPE MAINTENANCE FUND	\$482,617.70	\$5,497.40	\$1,410.34	\$486,704.76
236	ADMINISTRATIVE ASSESSMENT FUND	\$49,600.75	\$399.00	\$547.81	\$49,451.94
237	S. CARSON NEIGHBORHOOD IMPROV. DIST.	\$6,940.06	\$2,691.50	\$0.00	\$9,631.56
240	TRAFFIC/TRANSPORTATION FUND	\$19,959.40	\$45.00	\$103.51	\$19,900.89
245	CAMPO FUND	\$102,758.70	\$0.00	\$20,301.02	\$82,457.68
250	REGIONAL TRANSPORTATION FUND	\$4,240,849.03	\$414,515.52	\$33,716.06	\$4,621,648.49
253	V & T INFRASTRUCTURE FUND	\$2,481,240.06	\$173,189.88	\$0.00	\$2,654,429.94
254	QUALITY OF LIFE FUND	\$5,185,489.49	\$363,027.66	\$37,177.14	\$5,511,340.01
256	STREET MAINTENANCE FUND	\$1,257,799.09	\$513,403.07	\$116,870.40	\$1,654,331.76
275	GRANT FUND	\$19,329,525.10	\$523,913.45	\$225,044.59	\$19,628,393.96
280	COMMISSARY FUND	\$134,326.03	\$0.00	\$4,318.88	\$130,007.15
287	911 SURCHARGE FUND	\$1,121,361.19	\$553.00	\$157.80	\$1,121,756.39
310	INFRASTRUCTURE TAX FUND	\$1,832,846.46	\$173,194.20	\$1,025.75	\$2,005,014.91
340	EXTRAORDINARY MAINTENANCE FUND	\$12,230,025.27	\$0.00	\$105,547.79	\$12,124,477.48
350	RESIDENTIAL CONSTRUCTION TAX FUND	\$1,061,355.20	\$21,000.00	\$12,000.00	\$1,070,355.20
410	DEBT SERVICE FUND	\$748,687.43	\$0.00	\$0.00	\$748,687.43
501	AMBULANCE FUND	\$4,173,213.62	\$0.00	\$119,538.82	\$4,053,674.80
505	STORMWATER FUND	\$1,340,927.70	\$61,522.45	\$18,747.98	\$1,383,702.17
510	WASTEWATER FUND	\$25,079,732.37	\$646,848.90	\$151,903.84	\$25,574,677.43
520	WATER FUND	\$26,108,928.10	\$779,805.40	\$185,696.88	\$26,703,036.62
525	BUILDING PERMITS FUND	\$1,387,426.91	\$105,378.96	\$14,545.83	\$1,478,260.04
530	CEMETERY FUND	\$549,510.58	\$10,656.33	\$3,244.41	\$556,922.50
560	FLEET MANAGEMENT FUND	\$2,891,627.17	\$0.00	\$78,383.92	\$2,813,243.25
570	GROUP MEDICAL INSURANCE FUND	\$93,464.13	\$396.48	\$124,404.11	(\$30,543.50)
580	WORKERS COMPENSATION FUND	\$3,613,072.30	\$0.00	\$7,403.94	\$3,605,668.36
590	INSURANCE FUND	\$1,759,626.89	\$0.00	\$5,741.83	\$1,753,885.06
602	REDEVELOPMENT ADMINISTRATIVE FUND	\$101,115.07	\$1,000.00	\$8,027.54	\$94,087.53
603	REDEVELOPMENT REVOLVING FUND	\$2,775,422.52	\$17,329.47	\$1,866.18	\$2,790,885.81
604	REDEVELOPMENT TAX INCREMENT FUND	\$360,123.87	\$197,272.96	\$0.00	\$557,396.83
730	SCHOOL DEBT FUND	\$8,813,185.85	\$548,952.82	\$14,000.00	\$9,348,138.67
740	CARSON CITY TOURISM AUTHORITY	\$2,688,405.63	\$0.00	\$62,056.65	\$2,626,348.98
748	CARSON CITY SCHOOL OPERATING FUND	\$101,147.96	\$903,961.40	\$41,104.41	\$964,004.95
750	STATE OF NEVADA FUND	\$1,207,446.67	\$208,939.94	\$1,025,049.62	\$391,336.99
752	RANGE IMPROVEMENT FUND	\$166.65	\$0.00	\$0.00	\$166.65
756	EAGLE VALLEY WATER DISTRICT FUND	\$464.80	\$4,834.47	\$203.32	\$5,095.95
760	WATER SUB-CONSERVANCY FUND	(\$21,556.84)	\$62,730.93	\$28,573.94	\$12,600.15
765	FISH AND GAME FUND	\$7,118.06	\$0.00	\$0.00	\$7,118.06
770	FORFEITURE ACCOUNT	\$98,003.77	\$0.00	\$0.00	\$98,003.77
780	DOWNTOWN NEIGHBORHOOD IMPROV. DIST.	\$129,306.05	\$2,186.21	\$0.00	\$131,492.26
793	CONTROLLER'S TRUST FUND	\$2,976.29	\$0.00	\$0.00	\$2,976.29
850	CARSON CITY OPEB TRUST FUND	\$2,652,592.59	\$54,114.01	\$17,768.47	\$2,688,938.13
TOTAL		\$174,831,356.04	\$14,085,616.17	\$6,010,635.78	\$182,906,336.43

¹ Timing difference - medical insurance monthly premium paid before all payroll withholdings posted.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Ali Banister, Chief Juvenile Probation

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed acceptance of a grant from the federal Delinquency Prevention Grants Program, administered by the State of Nevada Department of Health and Human Services, Division of Child & Family Services ("DCFS"), in the amount of \$95,000 for the grant period of July 1, 2022 through September 30, 2026. (Ali Banister, ABanister@carson.org)

Staff Summary: The Delinquency Prevention Grants Program provides funds to assist with delinquency prevention of at-risk youth. This is a pass-through grant from the State. The grant provides 100 percent funding; there is no match requirement.

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to authorize acceptance of the grant.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

The Carson City Juvenile Services (Detention/Probation) Department of the First Judicial District Court ("Juvenile Services") did not apply for these funds. Instead, Juvenile Services received the attached Notice of Subaward ("NOSA") from the DCFS offering these funds. In order to accept the funds, Juvenile Services is required to provide (1) a one-page narrative of the program outline, and (2) a one-page budget for the use of the \$95,000 in grant funds allocated to Carson City. These documents are attached to this staff report along with the NOSA.

Delinquency Prevention Grants Program funds can be used for items such as programs, services, evaluations, gas, mileage, transportation and outreach related to delinquency prevention. Juvenile Services proposes to purchase a vehicle with some of these funds. Since the funds are available for the period of July 1, 2022 through September 30, 2026, Juvenile Services would also allocate funds to provide three years of vehicle maintenance. After the grant expires, Juvenile Services will request supplemental funds to continue the vehicle maintenance.

In addition, the remaining funds would be utilized to pay for psychiatric services to youth, as well as evaluations. These services would assist in the objective of providing appropriate services to reduce delinquent behavior.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Grant Policy

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: If approved, the grant title will be "Delinquency Prevention Grant" (DPGP) and the account number will be G270523005.

Is it currently budgeted? No

Explanation of Fiscal Impact: If approved, both revenue and expense would be augmented in the Grant Fund for \$95,000.

Alternatives

Do not authorize acceptance of the grant and/or provide staff with alternative direction.

Attachments:

[CC NOSA Del Prevention Grant.pdf](#)

[DPGP Outline Budget 8-22 Revised.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



State of Nevada
 Department of Health and Human Services
Division of Child & Family Services
 (hereinafter referred to as the Department)

Agency Ref. #: 409
 Budget Account: 1383
 Category: DPGP
 GL: NA
 Job Number: NA

NOTICE OF SUBAWARD

Program Name: Federal Funds Award – Delinquency Prevention Grant Leslie Bittleston, Juvenile Services Programs Office Chief lbittleston@dcsf.nv.gov	Subrecipient's Name: 1 st Judicial District Attn: Ali Banister, Ph.D. abanister@carson.org
Address: 4126 Technology Way, 3 rd Floor Carson City, NV 89706-2009	Address: 1545 East Fifth Street Carson City, Nevada 89701
Subaward Period: July 1, 2022 through September 30, 2026	Subrecipient's: EIN: _____ Vendor #: <u>T80990941 Q</u> Dun & Bradstreet: _____

Purpose of Award:

Region(s) to be served: Statewide Specific county or counties: **Carson City/Storey County**

Approved Amount: Federal Funds Award Amount \$95,000 State Award Number - 2021-DPGP-03 Please provide: 1) a one-page narrative of your program outline and 2) a one-page budget for the \$95,000 funds allocated for your district.	FEDERAL AWARD COMPUTATION: Total Obligated by this Action: \$ 95,000 Cumulative Prior Awards this Budget Period: \$ 0.00 Total Federal Funds Awarded to Date: \$ 0.00 Match Required <input type="checkbox"/> Y <input checked="" type="checkbox"/> N Amount Required this Action: \$ 0.00 Amount Required Prior Awards: \$ 0.00 Total Match Amount Required: \$ 0.00 Research and Development (R&D) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N Federal Budget Period: Start Date through End Date of September 30, 2026 Federal Project Period: Start Date through End Date of September 30, 2026 FOR AGENCY USE, ONLY
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Source of Funds: Must include name of Federal Agency and Grant name. (indicate %). Use this field for all funding sources. If more than one federal funding source (grant) is utilized, attach the optional Subaward Additional Funding Sheet and enter "See Subaward Additional Funding Sheet".	%	CFDA:	FAIN:	Federal Grant #:	Federal Grant Award Date by Federal Agency:
	100	16.540	15PJDP-21-GG-03248-TITL	15PJDP-21-GG-03248-TITL	11/09/2021

Agency Approved Indirect Rate: 0.00% **Subrecipient Approved Indirect Rate:** Enter %; de minimis or N/A

Terms and Conditions:
 In accepting these grant funds, it is understood that:

- This award is subject to the availability of appropriate funds.
- Expenditures must comply with any statutory guidelines, the DHHS Grant Instructions and Requirements, and the State Administrative Manual.
- Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented.
- Subrecipient must comply with all applicable Federal regulations.
- Quarterly progress reports are due by the 15th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator.
- Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator.

Incorporated Documents:
 Section A: General Conditions
 Section B: Grant Assurances

Attachments:
 Quarterly Report

Authorized Subrecipient Official's Name	Signature	Date
Ali Banister, Ph.D. Chief		
Leslie Bittleston. MSQA Juvenile Services Programs Office Chief		
RESERVED		

SECTION A:

GENERAL CONDITIONS

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Recipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Department of Health and Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Recipient is an independent entity.
2. The Recipient shall hold harmless, defend and indemnify the Department from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Recipient's performance or nonperformance of the services or subject matter called for in this Agreement.
3. The Department or Recipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Recipient from its obligations under this Agreement.
 - The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Recipient.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Recipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - The Department may also suspend or terminate this Agreement, in whole or in part, if the Recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Recipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Recipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

SECTION B:

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. An organization receiving grant funds through the Nevada Department of Health and Human Services shall not use grant funds for any activity related to the following:
 - Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation; or
 - The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation;
 - The enactment or modification of any pending federal, state or local legislation; or
 - The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, **by preparing, distributing or using** publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
6. An organization receiving grant funds through the Nevada Department of Health and Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
 - Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - Not specifically directed at:
 - Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

Special Conditions:

7. Reporting requirements: An agency or organization may forfeit funds for failure to comply with reporting requirements as outlined in NAC 62B, NAC 62H, established performance measures, or grant reporting criteria.
 - Before any funds are withheld, DCFS shall notify you of any lack of compliance and allow for a corrective action period. If those measures are unsuccessful, DCFS shall notify you of loss of funds to include the total amount of fund withholding.
 - Funds withheld shall not be returned, but rather re-invested in the juvenile justice system in accordance with state law.
8. Utilize these funds on evidence-based programs and services as outlined in NRS 62B.630.

Compliance with this section is acknowledged by signing the subaward cover page.

DELINQUENCY PREVENTION GRANT PROGRAM OUTLINE

The mission of the Carson City Department of Juvenile Services is to encourage positive change in the lives of juvenile offenders through respect, fairness, and integrity. The department is committed to serving the welfare of juveniles and their families by holding juvenile offenders accountable for their actions by providing meaningful consequences and a continuum of services and sanctions in order to create a safer community. In partnership with integrated programming, the department promotes the process of reintegration and directs delinquent juveniles toward reforming their behavior in the context of increased accountability, enhanced community restoration, and expanded personal competencies.

Carson City Juvenile Services has been successful in providing programs to include contracting with licensed mental health professionals to provide psychiatric evaluations, competency evaluations, and violent risk assessments to assist with appropriate recommendations for services. Traveling to homes and treatment facilities to interact with the youth and their families is a crucial component of the job. The department does not have a city vehicle assigned to the mental health counselors. Sharing vehicles is sometimes difficult and using a personal vehicle is not always appropriate. The Delinquency Prevention Grant would allow the department to purchase a vehicle for the mental health Counselors. This would aid the mental health counselors with travel to treatment centers and in home therapy with at risk youth and their families. In addition, the remaining funds would be utilized to pay for psychiatric services to the youth we serve as well as evaluations. These services would assist in the mission of providing appropriate services to reduce delinquent behavior.

The desired outcome of having a vehicle for the mental health counselors and funds to pay for evaluations would improve departmental services for at risk youth by offering access to a mental health services. These services will assist youth involved in the juvenile justice system and encourage positive change to their thoughts, feelings, and behaviors, demonstrated by reduced recidivism.

**DELINQUENCY PREVENTION GRANT
BUDGET**

Proposed Project Budget

Category	Amount Requested (\$)
Mental Health Vehicle	\$34,850
Vehicle maintenance for 3 years (length of the grant)	\$9,850
Psychiatric Services (evaluations and med management)	10,300
Competency Evaluations	\$10,000
Violent Risk Assessment	\$10,000
Psychosexual Evaluations	\$10,000
Psychological Evaluation	\$10,000
Total Funding Requested (\$)	\$95,000

The above budget is an estimate of costs. The funds may fluctuate to different line items depending on need. In the event a vehicle is not purchased the funds allocated for the vehicle will be moved to line items in most need.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding direction to staff on the initiation of due diligence and the pursuit of all preparatory tasks required for later action by the Board of Supervisors on the acquisition of property located in west Carson City that is suitable for flood control purposes. (Robert Nellis, rnellis@carson.org; Dan Stucky, dstucky@carson.org)

Staff Summary: Carson City's Public Works Department ("Public Works") is exploring the acquisition of property on the west side of Carson City that could be utilized to improve flood control. If any acquisition is approved at a later Board of Supervisors meeting, and depending on the results of the appraisal, funds for the property acquisition would come from the Stormwater Utility Fund.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to direct staff to proceed with due diligence and all preparatory tasks required to lawfully acquire property in west Carson City that is suitable for flood control purposes.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

N/A

Background/Issues & Analysis

NRS Chapter 244 offers the City several options for acquiring real property, including NRS 244.275, which provides that the Board has the power to "purchase any real or personal property necessary for the use of the county," (NRS 244.275(1)(a)), provided it gets at least one appraisal, (NRS 244.275(2)). Public Works has determined that the City's flood mitigation system could be improved by acquiring property on the west side of the City; therefore, Public Works seeks authority to perform the diligence and preparatory tasks required for acquisition of any property in west Carson City that is suitable for flood control purposes.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; NRS 244.275

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Stormwater Utility Fund, Professional Services Account – 5053702-500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, Public Works would pay for the cost of any appraisals and title reports for suitable parcels. If potential sellers are willing to accept an offer based on appraised value, the funds for the acquisition of any suitable property would be paid for using Stormwater Utility Fund. The long-term fiscal impacts associated with this acquisition of such property is primarily related to flood control mitigation, which can be presented in greater detail at any subsequent Board of Supervisors meeting concerning the potential acquisition of any specific, vetted parcel.

Alternatives

Do not direct staff to proceed with any means of property acquisition and/or provide alternative direction.

Attachments:

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Kimberly Adams, Chief Deputy Assessor

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed contract with iLOOKABOUT (“ILA”) for the Streetscape Image Delivery System for an amount not to exceed \$69,000, and authorization for the Assessor to sign the contract. (Carol Akers; CAkers@carson.org and Kimberly Adams, KAdams@carson.org)

Staff Summary: If approved, ILA will take new photographs of buildings and structures in Carson City to assist appraisers during the property reappraisal cycles by providing uniformity and consistency, specifically with regard to multiple improvements on a single parcel. Funding was approved through the Fiscal Year (“FY”) 2023 Capital Improvement Program (“CIP”).

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve, and authorize the Assessor to sign, the contract as presented.

Board's Strategic Goal

Efficient Government

Previous Action

The final budget for FY 2023, including the CIP, was approved by the Board of Supervisors on May 19, 2022.

Background/Issues & Analysis

With the conversion to the Assessor’s Office new computer-assisted mass appraisal (“CAMA”) system, the City now has the ability to attach individual photographs of each structure to the parcel in the property database and have them available through the website. This is especially beneficial when there are numerous structures on a single parcel. Individual photographs can be attached to each improvement on that parcel to assist appraisers with valuation.

Many of the original photos are out of date, of poor quality or are no longer available for conversion to the new CAMA system. The Assessor’s Office would like to commence from the beginning, get the new images online and on the server for the website and for in-house use. For the Assessor’s Office to attempt to take on the task of recreating the photographs in-house, there would be a tremendous hardship on staff and delay the timeliness of the project. With over 19,000 parcels to photograph, it would take the appraisers several years to complete the project. Once ILA has completed taking new photographs, Assessor’s Office staff will be able to update any digital photographs as needed.

ILA will deliver images via hard drive to Carson City and will work with DEVNET, the City's CAMA provider, to load the images into the CAMA system.

The ILA contract is currently undergoing final edits and will be provided as late material.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.115(1)(h)

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Capital Projects Fund, Professional Services 2101002-500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, the professional services account will be reduced by \$69,000. Current approved budget is \$70,000, approved as part of the 2023 CIP.

Alternatives

Do not approve the contract and/or provide alternative direction.

Attachments:

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: August 18, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and David Navarro, Parks Operation Superintendent

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase various equipment for the Carson City Department of Parks, Recreation and Open Space ("Parks Department"), utilizing cooperative purchasing agreements available through OMNIA Partners Public Sector ("OMNIA") and Sourcewell, for a total not to exceed amount of \$400,885.86. (Carol Akers, cakers@carson.org and David Navarro, dnavarro@carson.org)

Staff Summary: Approval of this item would authorize the purchase of various equipment for the Parks Department, as approved by the Capital Improvement Program ("CIP") for Fiscal Year ("FY") 2023. The purchase amounts with vendors exceed \$50,000 and therefore requires approval by the Board of Supervisors.

Agenda Action: Formal Action / Motion

Time Requested: Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Efficient Government

Previous Action

May 19, 2022 – The Board of Supervisors approved the final budget for FY 2023, including the CIP.

Background/Issues & Analysis

The Parks Department has been working on updating equipment fleet that are aging, singular use and more costly to repair and maintain. Strategically updating aging equipment as it depreciates, and adding new equipment with versatility to perform multiple tasks, are priorities for the Parks Department. The equipment intended to be purchased represents essential and versatile components of the Parks Department's fleet. Current equipment that is slated to be replaced will either be salvaged for parts for other equipment or sent to auction.

The Parks Department has over 8,000 acres of Open Space, 100+ acres of turf to mow, two large parks (Mills Park and Fuji Park) and three sport complexes that regularly have activities on the schedule starting in February and ending in November; having versatile and high efficiency equipment is a must. If the City does not have this type of equipment in its fleet, the overall staff hours and repair cost will significantly increase while the City's level of services will decrease.

Approval of this request will authorize the purchase of:

1. Toro Groundsmaster 5900 mower - This mower would be new to the current fleet of mowers. The GM5900 is a high efficiency yielding mower allowing staff to mow large areas in a shorter amount of time.
2. SmithCo Sand-Star Electric infield drag - This piece of equipment would replace an aging infield drag and also provide the department with its first piece of 48volt electrical equipment.
3. SmithCo Sweep Star 60 - This piece of equipment replaces the current Sweep Star that has been in service for over 15 years.
- 4 & 5. (2) Turfco Edge-R-Rite II - Replaces current piece of equipment that has been in service for 16+ years.
6. Kubota KX033-4R3A mini excavator - This is a new piece of equipment for the fleet that has many versatile uses for the Parks Department. It will also come with a bulldozing blade and three buckets for digging and grading.
- 7 & 8. (2) Kubota RTV X900 - These Kubota RTV's will be replacing existing vehicles in the fleet that have exceeded their useful life and have been in service for 16+ years.
9. Bobcat UW53 Tool Kat - This is a new addition to the equipment fleet that provides many different uses and attachments for completing different tasks from working on a trail, installing fence post or moving material around. This piece of equipment will also come with the following quick attachment: box blade, brush mower, bucket, landplane, V-blade snow plow and auger.

Please refer to the attached spreadsheet for all the equipment information. These proposed purchases were approved as part of the FY 2023 CIP. All quotes have been verified and all vendors have confirmed they will honor quotes as provided.

Contracts being utilized:

OMNIA Partners Public Sector:

Toro Contract# 2017025 (expires March 31, 2023)

<https://www.omniapartners.com/publicsector/suppliers/toro/contract-documentation>

Sourcewell:

1. Deere and Company Contract #031121-DAC (expires April 30, 2025)

Belkorp Ag, LLC, Ahern Rentals, Inc. and Nevada Power Products are authorized dealer

<https://www.sourcewell-mn.gov/cooperative-purchasing/031121-dac>

2. Kubota Contract# 031121-KBA (expires April 30, 2025)

<https://www.sourcewell-mn.gov/cooperative-purchasing/031121-kba#tab-contract-documents>

3. Bobcat/Doosan/Clark Equip. Compact Construction Equipment Contract #040319-CEC (expires May 31, 2023)

<https://www.sourcewell-mn.gov/cooperative-purchasing/040319-cec#tab-contract-documents>

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Capital Projects Fund Parks Equipment Replacement Account / 2105050 506515

Quality of Life Fund Park Maintenance Equipment Account / 2545012 507775

Quality of Life Fund Capital Equipment Account / 2545046 507775

Quality of Life Fund Open Space Equipment Account / 2545047 507775

Is it currently budgeted? Yes

Explanation of Fiscal Impact: 2105050 506515 will be decreased by a not to exceed amount of \$34,771.58; the approved budget is \$37,845.

2545012 507775 will be decreased by a not to exceed amount of \$30,508.75; the approved budget is \$30,510.

2545046 507775 will be decreased by a not to exceed amount of \$257,447.74; the approved budget is \$257,086.

2545047 507775 will be decreased by a not to exceed amount of \$78,157.79; the approved budget is \$95,331.00.

If approved, the overage of \$361.74 in the Quality of Life Capital account 2545046-507775 will come from the undesignated account (current amount available from FY 22 and FY 23 is \$195,955).

Alternatives

Do not approve the purchase authority and/or provide alternative direction to staff.

Attachments:

[PARKS CIP FY 23 EQUIPMENT LISTING.pdf](#)

[FY23 CIP Equipment Quotes.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

PARKS EQUIPMENT - Purchases Fiscal Year 2023

	Fund	TYPE OF UNIT	Year	Equip #	Hours	Years in Service	MODEL of Unit	*FY 23 Budget	Equipment Quote	Replacement model	Vendor/Contract	Projected BOS Date
1	2545046 507775	MOWER	NEW	NEW	New	NEW	N/A	\$110,000.00	\$127,529.00	Toro Groundsmaster 5900	Turfstar Omnia Partners - Toro Contract #2017025	August 18, 2022
2	2545012 507775	Infield Groomer	2007	1134	4,473	15	Toro Sandpro 3040	\$30,510.00	\$30,508.75	SmithCo Sand-Star Electric	BelKorp Ag.LLC, Deere & Company Sourcewell Grounds Maintenance Equipment #031121-DAC	August 18, 2022
3	2545046 507775	Sweeper	New	New	New	NEW	N/A	\$51,755.00	\$51,760.95	SmithCo Sweep Star 60	BelKorp Ag.LLC, Deere & Company Sourcewell Grounds Maintenance Equipment #031121-DAC	August 18, 2022
4	2105050 506515	L-Edger	2006	302	N/A	16	85304	\$2,822.50	\$2,822.50	Turfco Edge-R-Rite II	BelKorp Ag.LLC, Deere & Company Sourcewell Grounds Maintenance Equipment #031121-DAC	August 18, 2022
5	2105050 506515	L-Edger	2006	308	N/A	16	85304	\$2,822.50	\$2,822.50	Turfco Edge-R-Rite II	BelKorp Ag.LLC, Deere & Company Sourcewell Grounds Maintenance Equipment #031121-DAC	August 18, 2022
6	2545046 507775 2545047 507775	Mini Excavator	New	New	New	New	N/A	\$49,419.00 \$49,419.00	\$31,400.50 \$31,400.50	Kubota KX033-4R3A	Ahern Rentals, Inc. Sourcewell Utility Tractors & Mowers 031121	August 18, 2022
7	2105050 506515	UTV	2006	702	4,552	16	KAF620B	\$16,100.00	\$14,563.29	Kubota RTV X900WL-H	Ahern Rentals, Inc. Sourcewell Utility Tractors & Mowers 031121	August 18, 2022
8	2105050 506515	UTV	2006	704	6,886	16	KAF620B	\$16,100.00	\$14,563.29	Kubota RTV X900WL-H	Ahern Rentals, Inc. Sourcewell Utility Tractors & Mowers 031121	August 18, 2022
9	2545046 507775 2545047 507775	Utility Bobcat	NEW	N/A	New	NEW	N/A	\$45,912.00 \$45,912.00	\$46,757.29 \$46,757.29	BobCat UW53	Clark Equipment Co. dba Bobcat Company Govt. sales Sourcewell #040319-CEC	August 18, 2022

Total \$420,772.00 \$400,885.86

Breakdown by account

\$37,845.00	\$34,771.58	2105050 506515
\$30,510.00	\$30,508.75	2545012 507775
\$257,086.00	\$257,447.74	2545046 507775
\$95,331.00	\$78,157.79	2545047 507775
\$420,772.00	\$400,885.86	



Date: April 28, 2022

Quotation for Carson City Parks Maint

Quote No:631520-00

Prepared For: Paul Griffiths	Quote No: 631520-00
Carson City Parks Maint	iQuote No: 104403
3303 Butti Way Bldg 9	Sales Person: Don Kittilsen
Carson City, NV 89706	don.kittilsen@turfstar.com (916) 709-7104

*National IPA Pricing: Contract 2017025, IPA Membership required.
Carson City Parks National IPA/Omnia Partners membership number is NIPA3257
Any unforeseen Toro price increase prior to delivery will be added*

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
010-GM5900 T4 Final	1	\$127,529.00	\$127,529.00	\$0.00	\$127,529.00
Totals:			\$127,529.00	\$0.00	\$127,529.00

PARKS MOWER (Reference ID#1)



Date: April 28, 2022

Quotation for Carson City Parks Maint

Quote No:631520-00

Configuration Product Details 010-GM5900 T4 Final

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
31698	GM5900 T4 Final	1	\$122,984.16	\$122,984.16	\$0.00	\$122,984.16
138-3002	POWER-HARNESS, KIT (GM59 00)	1	\$89.47	\$89.47	\$0.00	\$89.47
03247	Operating Cooling Fan	1	\$265.98	\$265.98	\$0.00	\$265.98
03248	Switch Panel, Universal Sunshade	1	\$234.78	\$234.78	\$0.00	\$234.78
31604	Leaf Mulching Kit	1	\$2,571.66	\$2,571.66	\$0.00	\$2,571.66
132-1391	BLADE SERVICE PACK, ATOM IC 20.00 IN	2	\$302.23	\$604.46	\$0.00	\$604.46
131-6691	SEAT COVER, LARGE	1	\$45.29	\$45.29	\$0.00	\$45.29
30669	Universal Sunshade White	1	\$733.20	\$733.20	\$0.00	\$733.20
Totals:						\$127,529.00

Quote Summary

Prepared For:

CITY OF CARSON CITY CARSON CITY RECREATION
 841 N ROOP ST
 CARSON CITY, NV 89701
 Business: 775-887-2290

Prepared By:

Josh Martin
 Belkorp Ag, LLC
 1120 W Charter Way
 Stockton, CA 95206
 Phone: 209-944-5714
 Mobile: 530-249-2193
 jmartin@belkorpag.com

By signing this purchase order, buyer agrees to assume ownership and all associated risks when equipment is delivered, picked up, or invoiced, whichever comes first. Bid assit applied for government entity.

Quote Id: 26006664
Created On: 01 February 2022
Last Modified On: 27 June 2022
Expiration Date: 31 March 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
SMITHCO Sand-Star Electric 48 Volt PARKS INFIELD GROOMER (Reference ID#2)	\$ 34,192.00	\$ 30,508.75 X	1 =	\$ 30,508.75
SMITHCO Sweep Star 80 PARKS SWEEPER (Reference ID#3)	\$ 60,887.00	\$ 51,753.95 X	1 =	\$ 51,753.95+ tire fee
TURFCO Edge-R-Rite II, Includes Traction Kit and Right Angle Blade PARKS L-EDGER (Reference ID#4)	\$ 2,864.00	\$ 2,822.50 X	1 =	\$ 2,822.50
TURFCO Edge-R-Rite II, Includes Traction Kit and Right Angle Blade PARKS L-EDGER (Reference ID#5)	\$ 2,864.00	\$ 2,822.50 X	1 =	\$ 2,822.50
Equipment Total				\$ 87,907.70

Quote Summary

Equipment Total	\$ 87,907.70
CA Tire Fee	\$ 7.00
Convenience CC Fee two and half percent	\$ 0.00
SubTotal	\$ 87,914.70
Est. Service Agreement Tax	\$ 0.00
Total	\$ 87,914.70
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 87,914.70

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 26006664

Customer: CITY OF CARSON CITY CARSON CITY RECREATION

SMITHCO Sand-Star Electric 48 Volt				
Hours:	0			Suggested List
Stock Number:	51657			\$ 34,192.00
				Selling Price
				\$ 30,508.75
Code	Description	Qty	Unit	Extended
8510	SAND-STAR ELECTRIC 48-VOLT	1	\$ 27,758.00	\$ 27,758.00
Standard Options - Per Unit				
26-008Q	Flex Action Infield Finisher-Leveler w/ Drag mat	1	\$ 3,892.00	\$ 3,892.00
42-586Q	RBS Main Frame with Qwitch implement	1	\$ 962.00	\$ 962.00
	Standard Options Total			\$ 4,854.00
Other Charges				
	Freight	1	\$ 800.00	\$ 800.00
	Setup	1	\$ 780.00	\$ 780.00
	Other Charges Total			\$ 1,580.00
	Suggested Price			\$ 34,192.00
Customer Discounts				
	Customer Discounts Total		\$ -3,683.25	\$ -3,683.25
Total Selling Price				\$ 30,508.75

SMITHCO Sweep Star 60				
Hours:	0			Suggested List
Stock Number:	51658			\$ 60,887.00
				Selling Price
				\$ 51,753.95
Code	Description	Qty	Unit	Extended
76-750AF	SWEEP STAR 60 Finger Reel (Quad)	1	\$ 58,415.00	\$ 58,415.00
Standard Options - Per Unit				
76-751	Dust & Dirt Filtration Package	1	\$ 572.00	\$ 572.00
	Standard Options Total			\$ 572.00
Other Charges				
	Freight	1	\$ 1,500.00	\$ 1,500.00
	Setup	1	\$ 400.00	\$ 400.00
	Other Charges Total			\$ 1,900.00
	Suggested Price			\$ 60,887.00



Selling Equipment

Quote Id: 26006664

Customer: CITY OF CARSON CITY CARSON CITY RECREATION

Customer Discounts		
Customer Discounts Total	\$ -9,133.05	\$ -9,133.05
Total Selling Price		\$ 51,753.95

TURFCO Edge-R-Rite II, Includes Traction Kit and Right Angle Blade				
Hours:	0			Suggested List
Stock Number:	51663			\$ 2,864.00
				Selling Price
				\$ 2,822.50
Code	Description	Qty	Unit	Extended
85304	Edge-R-Rite II, Includes Traction Kit and Right Angle Blade	1	\$ 2,424.00	\$ 2,424.00
Other Charges				
	Freight	1	\$ 200.00	\$ 200.00
	Setup	1	\$ 240.00	\$ 240.00
	Other Charges Total			\$ 440.00
	Suggested Price			\$ 2,864.00
Customer Discounts				
	Customer Discounts Total		\$ -41.50	\$ -41.50
	Total Selling Price			\$ 2,822.50

TURFCO Edge-R-Rite II, Includes Traction Kit and Right Angle Blade				
Hours:	0			Suggested List
Stock Number:	51664			\$ 2,864.00
				Selling Price
				\$ 2,822.50
Code	Description	Qty	Unit	Extended
85304	Edge-R-Rite II, Includes Traction Kit and Right Angle Blade	1	\$ 2,424.00	\$ 2,424.00
Other Charges				
	Freight	1	\$ 200.00	\$ 200.00
	Setup	1	\$ 240.00	\$ 240.00
	Other Charges Total			\$ 440.00
	Suggested Price			\$ 2,864.00
Customer Discounts				
	Customer Discounts Total		\$ -41.50	\$ -41.50



JOHN DEERE



Selling Equipment

Quote Id: 26006664

Customer: CITY OF CARSON CITY CARSON CITY RECREATION

Total Selling Price

\$ 2,822.50

Sourcewell
 Utility Tractors & Mowers - 091127
 CE and AG - 040219
 Utility Vehicles 122220
 Arkansas 850043716
 Delaware 688-21673
 Mississippi (CE Only) 8200056379
 Mississippi 8200055681

KX033-4R3A WEB QUOTE #2363835
 Date: 5/17/2022 2:13:39 PM
 - Customer Information -
 Griffiths, Paul
 Carson City Parts Department
 pgriffits@carson.org
 7752837338

Quote Provided By
AHERN RENTALS, INC.
 Daniel Rojas Medina
 3750 N Virginia St
 Reno, NV 89506
 email: danny.medina@ahern.com
 phone: 7758152443

Vendor #49

PARKS Mini Excavator (Reference ID#6)

- Standard Features -

- Custom Options -



Kubota

K Series **KX033-4R3A**
 *** EQUIPMENT IN STANDARD MACHINE ***

FEATURES

Half Pitched Rubber Tracks or (Steel Tracks)
 ROPS/OPG (Top Guard, Level 1)
 4 Post Canopy or Heated Cab with A/C
 Suspension Seat
 Kubota 3 Hydraulic Pump Design
 1 Gear; 2 Variable Displacement Pumps
 Hydraulic Joystick Controls with Wrist Rests
 Hydraulic Accumulator
 Two Operating Pattern Selection System
 Standard Front Dozer Blade
 360 Degree Full Rotation
 70° Left and 46° Right Boom Swing Angle
 15.8 GPM Adjustable Auxiliary Hydraulics Port
 With Diverter Valve
 Five Second Quick Preheat System
 Key Switch Stop System
 Self Bleed Fuel System
 Two Speed Travel
 Auto Idle
 Thumb Bracket and Relief Valves
 Swivel Negative Brake
 Travel Negative Brake
 Third Line Return (Hydraulic)

ENGINE

Kubota D1703M-DI-E4
 3 Cylinder, 4 Cycle
 24.8 Gross HP (SAE J1995) @ 2200 RPM
 23.2 Net HP (SAE J1349) @ 2200 RPM

OPERATIONAL

DIMENSIONS
 Max Digging Depth 10' 6"
 Max Digging Radius @ Ground Level 18' 10"
 Max Vertical Digging Depth 7' 4"
 Max Dumping Height 11' 7"

DOZER BLADE

DIMENSIONS
 Width 61"
 Height 13.5" / 15.2" Angle
 Lift Above Ground 14.4"
 15.9" Angle
 Drop Below Ground 14.8"
 16.1" Angle

PERFORMANCE

Digging Force @ Bucket 8138 lbs
 Digging Force @ Dipper Arm 3867 lbs
 Travel Speed (Low/High) 1.9/2.9 mph
 Traction Force (Low) 6091 lbs
 Lift Capacity 3230 lbs
 - Over Front
 - Blade Grounded
 - 2 Ft. Load Point Height
 - 8 Ft. Load Radius

DIMENSIONS AND

OPERATING WEIGHT
 KX033-4R3A, Rubber Tracks, ROPS/OPG (Top Guard, Level 1) Heated Cab with A/C, Angle Blade
 Overall Length 15' 6"
 Overall Width 5' 1"
 Overall Height 6' 1"
 Operating Weight* 7,742 lbs,
 Ground Clearance 11.4"
 * Includes operator's weight, 175 lbs.

KX033-4R3A Base Price: \$60,441.00

(1) 24" QA TRENCHING BUCKET K7875A-24" QA TRENCHING BUCKET	\$1,843.00
(1) 12" QUICK ATTACH TRENCHING BUCKET K7872A-12" QUICK ATTACH TRENCHING BUCKET	\$1,362.00
(1) CANOPY WORK LIGHT KIT K7940-CANOPY WORK LIGHT KIT	\$161.00
(1) CAB MIRROR KIT K7479-CAB MIRROR KIT	\$305.00
(1) HYDRAULIC THUMB KIT K7810A-HYDRAULIC THUMB KIT	\$3,772.00
(1) MECHANICAL QUICK COUPLER K7875A-MECHANICAL QUICK COUPLER	\$1,333.00
(1) SPARK ARRESTING MUFFLER FOR U35-4 PNF K7394-SPARK ARRESTING MUFFLER FOR U35-4 PNF	\$501.00
(1) 36" QA TILT GRADING BUCKET K7473A-36" QA TILT GRADING BUCKET	\$6,257.00
Configured Price:	\$75,975.00
Sourcewell Discount:	(\$18,234.00)
SUBTOTAL:	\$57,741.00
2Yr KX033-4R3A Extended Warranty (4000 hrs.)	\$3,500.00
Dealer Assembly:	\$403.75
Freight Cost:	\$906.25
PD1:	\$250.00

Total Unit Price: \$62,801.00
 Quantity Ordered: 1
 Final Sales Price: \$62,801.00

Purchase Order Must Reflect the Final Sales Price

To order, place your Purchase Order directly with the quoting dealer

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PD1 fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

Vendor 49

2-PARKS UTV's (Reference ID#7 & 8)

- Standard Features -

- Custom Options -



V Series

RTV-X900WL-H

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D902
 3 Cyl. 54.8 cu in
 +21.6 Gross Eng HP
 60 Amp Alternator

TRANSMISSION

VH-T-X
 Variable Hydro Transmission
 Forward Speeds:
 Low 0 - 15 mph
 High 0 - 25 mph
 Reverse 0 - 17 mph
 Limited-slip Front Differential
 Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
 with manual tilt-feature
 Hydraulic Cargo Dump
 Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
 Cooling 6.4 qts
 Engine Oil 3.3 qts
 Transmission Oil 1.8 gal
 Brake Fluid 0.4 qts

CARGO BOX

Width 57.7in
 Length 40.5 in
 Depth 11.2 in
 Load Capacity 1102 lbs
 Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

KEY FEATURES

Digital Multi-meter
 Front Independent Adjustable
 Suspension
 Rear Independent Adjustable
 Suspension
 Brakes - Front/Rear Wet Disc
 Rear Brake Lights / Front
 Headlights
 2" Hitch Receiver, Front and Rear
 Deluxe 60/40 split bench seats
 with driver's side seat adjustment
 Underseat Storage Compartments
 Lockable Glove Box
 Front Guard (radiator guard and
 bumper)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
 Dash-mounted Parking Brake
 Horn
 Spark Arrestor Muffler
 Retractable 2-point Seat Belts
 Rear Protective Sreen

DIMENSIONS

Width 63.2 in
 Height 79.5 in
 Length 120.3 in
 Wheelbase 80.5 in
 Tow Capacity 1300 lbs
 Ground Clearance 10.4 in
 Suspension Travel 8 in
 Turning Radius 13.1 ft

Factory Spray-on Bedliner

"L" Models Only

Bright Alloy Wheels (Silver-painted)

"S" Models Only

RTV-X900WL-H Base Price: \$16,849.00

(1) PLASTIC CANOPY (BLACK) \$359.28
 K7591-99390-PLASTIC CANOPY (BLACK)

Configured Price: \$17,208.28

Sourcewell Discount: (\$3,785.82)

SUBTOTAL: \$13,422.46

Dealer Assembly: \$28.33

Freight Cost: \$712.50

PDI: \$400.00

Total Unit Price: \$14,563.29

Quantity Ordered: 2

Final Sales Price: \$29,126.58

**Purchase Order Must Reflect
 the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

Block Heater	M1227-A01-C02	1	\$86.31	\$86.31
72" 3PT Box Blade	7365527	1	\$783.56	\$783.56
66" Brushcat (HF)	7233014	1	\$6,445.56	\$6,445.56
62" Combination Bucket	7167310	1	\$2,825.68	\$2,825.68
72" Landplane	6906150	1	\$1,895.44	\$1,895.44
60" Snow V-Blade, 7 Pin	7104861	1	\$3,725.52	\$3,725.52
--- Attachment Control, 7 Pin (5600 D-Series, 5610)	7133350	1	\$424.47	\$424.47
30C Auger Drive Unit	6809445	1	\$2,080.12	\$2,080.12
--- Auger 15C/H, 30C/H Mounting Frame	6812980	1	\$394.44	\$394.44
--- Standard Duty Bit, 12"	6666893	1	\$576.22	\$576.22
--- Standard Duty Bit, 15"	6666894	1	\$760.48	\$760.48
--- CAP AUGER 1/8YD TAG for use with TAG style Interface	7387139	1	\$378.48	\$378.48

Total of Items Quoted	\$82,597.08
Dealer P.D.I.	\$400.00
Freight Charges	\$2,155.00
Dealer Assembly Charges	\$247.50
Other Charges: Material and Logistics	\$8,115.00
Quote Total - US dollars	\$93,514.58

*Prices per the Sourcewell Contract #040319-CEC.

*Terms Net 60 Days. Credit cards accepted.

*FOB Destination

*State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.

*TID# 38-0425350

*Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.

*Quote valid for 30 days

ORDER ACCEPTED BY:

SIGNATURE

DATE

PRINT NAME AND TITLE

PURCHASE ORDER NUMBER

DELIVERY ADDRESS: _____

BILLING ADDRESS (if different than Shlp To): _____

TAX EXEMPT? _____ YES _____ NO

Exempt in the State of _____

Tax Exempt ID:

FEDERAL - _____

STATE - _____

Expiration Date: _____



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed amendment to Contract No. 21300207 (“Amendment”) for Farr West Engineering (“FWE”) to provide engineering design and construction support services for Zone A of the Southeast Mandatory Sewer Extension Project (“Project”) and engineering design services for Zone B of the Project, for an additional \$346,505, resulting in a total not to exceed amount of \$396,494. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: The Project will design and construct sanitary sewer infrastructure in southeastern Carson City where groundwater contaminate levels are high, due in part to the high density of residential septic systems. City staff completed a formal Request for Qualifications process (RFQ 21300207) before selecting FWE. FWE completed the preliminary engineering phase of the Project under Contract No. 21300207 for \$49,989. The proposed Amendment includes surveying, a geotechnical investigation and design for Zones A and B of the Project, plus construction support services necessary to complete construction for Zone A.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the Amendment as presented.

Board's Strategic Goal

Efficient Government

Previous Action

August 5, 2021 – The Board of Supervisors approved \$1,000,000 in funding for the Project under the Plan of Expenditure through the Coronavirus Local Fiscal Recovery Fund, American Rescue Plan Act (ARPA).

Background/Issues & Analysis

The high density of septic systems in the Project area have resulted in groundwater nitrates exceeding the federally mandated levels for drinking water in the Project area. Due to the contamination issue identified, a program was developed approximately 20 years ago to construct City sewer throughout the affected areas and require properties to abandon their septic systems and connect to City sewer. The program consisted of 12 phases, with 9 of the 12 phases completed to date (Phases 1 through 8 and 11).

To address these final phases, a formal RFQ was released on October 7, 2021, with proposals accepted through 2:00 pm on November 4, 2021. The RFQ included the full scope of the services and the federal requirements for this project. Three proposals were received, and the City’s Review and Selection Committee selected FWE for this contract. FWE was selected above the other firms based on its qualifications, project

experience, technical capacity and project approach. FWE achieved the highest combined average ranking among all committee members during the evaluation.

The initial goal of the project which is now complete, was for FWE to provide preliminary engineering services for the remaining Project phases, which included evaluating alternatives to address groundwater contamination and impacts to City well numbers 38 and 43. This preliminary engineering design phase was initiated based on the estimated high construction costs to finish all remaining portions of the sewer connection program and the lack of available funding to complete them all.

As part of the preliminary engineering stage, FWE developed a technical memorandum which identified the increasing trend in nitrate accumulation and summarized the recommended alternatives, including preliminary layouts, costs, maintenance, operation and efficiency to address nitrate contamination. It also included recommended priorities for the remaining phases.

During the preliminary engineering stage, FWE established alternative options for the Project. In doing so, FWE combined Project Phases 9 and 10, then sub-divided that combined area into four zones: Zones A, B, C and D. Staff is now recommending moving to final design under the Amendment to this Contract, for FWE to provide (1) concurrent design services for Alternative A1 for Zone A of the Project and Alternative B1.3 for Zone B, and (2) construction engineering for Alternative A1 in Zone A.

Staff recommends designing Zone B as part of this project even though construction funds have not been identified, to provide "shovel-ready projects" if grants or other funding becomes available. FWE will perform Zone B design under the Amendment, and staff anticipates designing Phase 12 using in-house resources.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 625.530(3); NRS chapter 332

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Sub-Project P320121007 of master grant G070121010 (ARPA Grant)
Grant Fund Capital Improvements Account / 2750600-507010

Is it currently budgeted? Yes

Explanation of Fiscal Impact: This Project was approved as part of the ARPA Plan of Expenditures and tracked as Project P320121007; this will be a sub-project of the ARPA master grant No. G070121010. Account 2750600-507010 will be reduced by a not to exceed amount of \$396,494; the budget available is \$961,641.75.

Alternatives

Do not approve the amendment and/or provide alternative direction to staff.

Attachments:

[Sewer Extension Program Alt Analysis for Phases 9,10,12 - Final Draft.pdf](#)

[21300207 Amendment 1.pdf](#)

[21300207 Executed Contract.pdf](#)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

Carson City Public Works

Mandatory Sewer Extension Program for Phases 9, 10 and 12

OWNER:

Carson City Public Works

ENGINEER:

FARR WEST
ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
(775) 851-4788



08/11/2022

Prepared by Keith Karpstein, P.E.

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TECHNICAL MEMORANDUM #1

CARSON CITY PUBLIC WORKS

SE MANDATORY SEWER EXTENSION PROJECT

Prepared For: Carson City Public Works
Prepared By: Savannah Hughes, EI
Reviewed By: Keith Karpstein, PE
Date: August 11, 2022
Subject: Preliminary Alternatives Analysis

1.0 BACKGROUND

Nitrate contamination in groundwater underlying areas of southeast Carson City has long been established. In the early 1990s, a study was commissioned reviewing water supply well sample results and potential nitrate sources; ultimately the widespread use of septic systems in the southeast area of Carson City was determined to be the cause. In 1994, sanitary sewer collection system piping began to be installed into the area of concern. Installation of piping continued over the next 15 years; to date the project is approximately 75% complete. Three project phases encompassing up to approximately 140 current and future connections remain to be completed in the subject area.

Widespread literature and region-specific studies correlate the density of septic tanks to the presence of nitrate concentrations. “Fate and Transport of Septic Tank Derived Nitrogen in an Alluvial Aquifer, Carson Valley, Nevada” was a study conducted in partnership with the United States Geological Survey, Desert Research Institute, and the University of Nevada, Reno, Hydrological Science Program. This study concluded that the elevated nitrate concentrations are “most likely the result of septic tank use” [Jacobson, J., et. al.]. This conclusion was based partly on data showing the nitrate levels decreasing over time after the removal of the septic tanks. These reduced levels were shown to decrease at a faster rate particularly when the aquifer continued to be pumped. High density septic tank areas are defined within the study as more than 0.6 septic tanks per acre. Low septic tank densities are defined as less than 0.3 septic tanks per acre. The areas classified as “high septic tank density” have two to three times greater nitrate concentrations.

The existing properties located within this area, referenced as phases 9, 10, and 12 of the *Southeast Carson Sewer Extension Plan*, are currently served by individual septic systems. These systems are contributing to the continuing rise in nitrate levels that are negatively impacting groundwater resources. **Figure 1** shows the location of the phases within Carson City, as well as the location of each active well.



Figure 1: Vicinity map of Carson City and phase locations

Table 1 summarizes the attributes of phases 9, 10, and 12 in relation to septic tank densities.

Table 1: Septic tank densities by phase

	Area (acres)	Septic Tanks (units)	Density (tanks per acre)
Phase 9	60	58	0.96
Phase 10	98	54	0.55
Phase 12	38	20	0.52

A study specific to the Carson Valley supports the causal relationship between the use of septic tanks and high nitrate levels (Shiple and Rosen, 2005). This is of great interest to the Carson City Public Works Department due to the negative impacts of nitrate.

Nitrate is a chemical compound with one nitrate ion and three oxygen atoms. Many nitrate salts are soluble in water and are therefore a highly discussed constituent in both drinking water and wastewater. The maximum contaminant level (MCL) for nitrates is 10 mg/L, as a measurement of nitrogen. Some health complications that may arise due to high nitrate exposure include methemoglobinemia, otherwise known as blue baby syndrome, thyroid disease, and birth defects [NDEP].

Exceeding the nitrate MCL is a Tier 1 violation under 40 CFR 141.202(b). In addition to staying below the MCL of 10 mg/L, the utility has additional requirements if nitrate levels exceed specific levels below the MCL. If levels exceed 5 mg/L sampling frequency is increased to three times per week. If levels exceed 8 mg/L, the water will be pumped to waste until levels drop below 8 mg/L. These requirements make operation of the wells difficult, costly, and time intensive. This also greatly impacts the reliability of the water source.

Figure 2 and Figure 3 illustrate the rising nitrate levels over time, for wells 38 and 43, respectively.

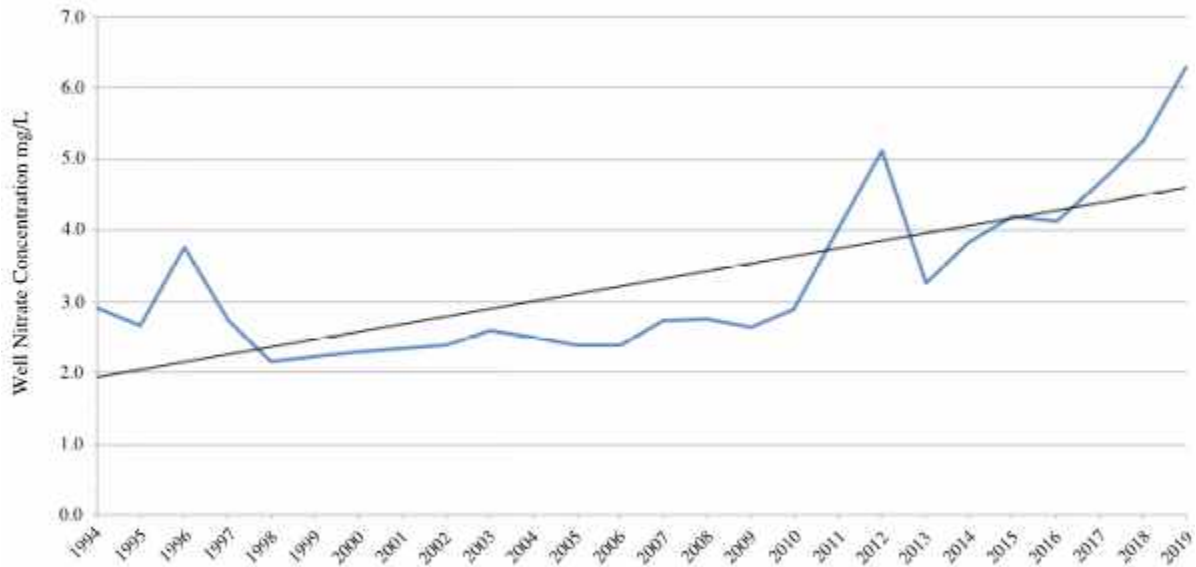


Figure 2: Well 38 nitrate concentrations from 1994-2019, during the summer months (July to October).

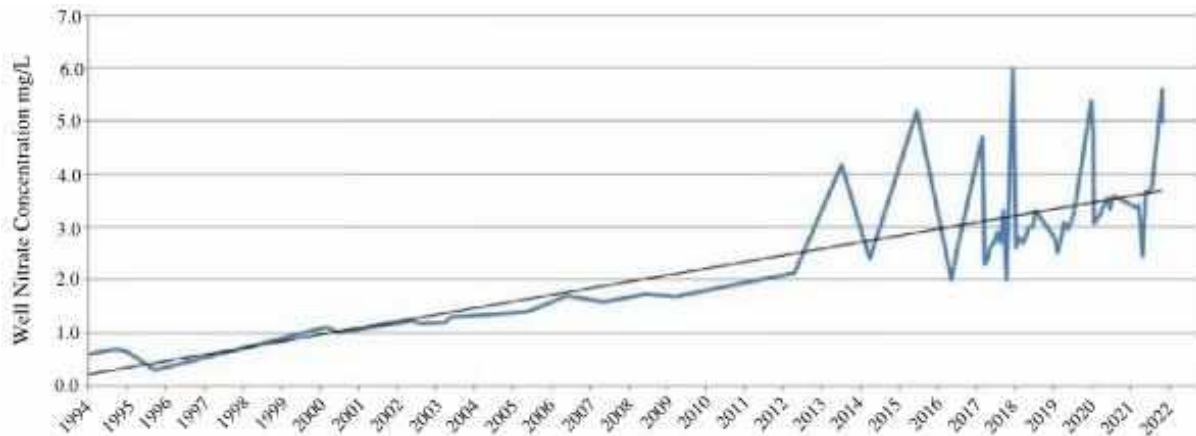


Figure 3: Well 43 nitrate concentrations from 1994 to 2022, taken on March 30th of each year, provided by Carson City Public Works.

1.1 PURPOSE

Several alternatives are being explored with the intent of reducing nitrogen concentrations at wells 38 and 43. These alternatives can be generally grouped into the following:

- **Alternative 1:** Extending the existing sewage collection system with the use of gravity sewer mains, force mains, municipal and residential lift stations;
- **Alternative 2:** Extending the existing sewage collection system with limited residential lift stations and septic tank denitrification systems installed at residencies not feasible to connect to the gravity sewer system without the installation of a municipal lift station;
- **Alternative 3:** Denitrification systems installed in all residential septic systems;
- **Alternative 4:** Nitrate treatment installed at wells no. 38 and 43. This alternative is not fully investigated within the scope of the technical memorandum but is mentioned to provide a more holistic explanation of the project options.

This technical memorandum explores several iterations of these alternatives to develop the best solution for Carson City Public Works and residents. **Appendix A** includes all the plan and profile drawings for the alternatives. **Appendix B** includes the corresponding cost estimates for all the alternatives and sub-alternatives.

2.0 PHASES 9 AND 10 ALTERNATIVES

For the preliminary evaluation of this project, three main alternatives have been established for Phase 9 and 10. Phases 9 and 10 are being evaluated jointly due to their close geographic proximity, and therefore the interconnected nature of the proposed improvements.

2.1 ALTERNATIVE 1

Alternative 1 includes collection system extension with gravity sewer, force mains, and residential and municipal lift stations. Residential lift stations are generally referring to prefabricated grinder pump stations that service an individual residence. These are proposed when the sewer laterals are unable to gravity flow into the sewer main. Municipal lift stations would be part of the overall collection system, connecting to a gravity sewer main and a force main. Any house connecting to the collections system will have their septic tank abandoned. It is assumed the individual homeowners will bear the cost of septic tank abandonment, lateral extensions, and prefabricate grinder pump stations, if required.

Alternative 1 consists of several sub-alternatives to provide multiple considerations to avoid the installation of a municipal lift station. Because of the complexities of Alternative 1 and these sub-alternatives, they have been further categorized by geographical Zones, as shown in **Figure 4**. These Zones have been established, corresponding to the houses serviced by each municipal lift station and direction of flow. The total number of lots in Phases 9 and 10 accumulate to be 114. A summary of each Zone is provided.

- Zone A – No municipal lift station and 1 residential lift stations; 47 lots.
- Zone B – Bennett lift station and 4 residential lift stations; 39 lots.
- Zone C – Heidi lift station and no residential lift stations; 24 lots.
- Zone D – No municipal lift station and 4 residential lift stations; 4 lots.



Figure 4: Phases 9 & 10, Alternative 1 Zones

2.1.1 Zone A

Zone A has one feasible alternative within Alternative 1. Zone A will consist of gravity sewer mains and one private residential lift station is anticipated. Gravity sewer within Zone A conveys collected sewage from Gentry Lane to Snyder Avenue and Hudson Drive. The flow from Hudson Drive collects from Ethel

and conveys the sewage to the existing system on Conte Drive. See sheets P1, P4 and P6 for the plan and profile design of Zone A.

Zone A is estimated to cost \$3,772,239 and will be installed independently of the preferred sub-alternatives for each Zone within Alternative 1. All costs for each zone are developed based on high, volatile prices seen in 2021 and 2022 and include a 30% contingency along with a 15% design and construction management add on. See Sheet 1 in Appendix B for a detailed cost breakdown of Alternative 1 in Zone A.

2.1.2 Zone B (Bennett Lift Station)

Zone B includes three sub-alternatives. The three different sub-alternatives and their respective costs are provided in **Table 2**.

Table 2: Zone B, Alternative 1 Capital Costs

Zone B Alternatives	Total Capital Cost
B 1.1	\$3,573,717
B 1.2	\$3,493,719
B 1.3	\$3,151,094

Alternative B 1.1: Gravity sewer mains will convey wastewater from Gentry Lane and down Bennett Avenue. A lift station on Bennett will be installed to then convey the wastewater to an existing manhole on Conte Drive. Four residential lift stations will be required. See sheet P5 in Appendix A for plan and profile design and Sheet 2 in Appendix B for a detailed cost estimate.

Alternative B 1.2: Gravity sewer mains will convey wastewater from Gentry Lane and down Bennett Avenue. In place of the Bennett Lift Station, gravity mains will be installed within existing easements as well as acquiring a new property easement parcel to the south (APN 010-261-08). This will convey sewage to Ethel Way solely via gravity. Four residential lift stations will be required. Gravel surfacing is proposed along the easements to provide maintenance as needed. See sheet BC 1.2 within Appendix A and Sheet 3 in Appendix B for a detailed cost estimate.

Alternative B 1.3: To avoid installing the Bennett lift station, the gravity sewer main along Gentry Lane can be deepened to approximately 25 feet, allowing wastewater to be conveyed to the Zone A gravity sewer main. This alternative will eliminate the need to provide any immediate gravity mains or a lift station along Bennett Avenue. However, if the empty lots along Bennett Avenue were to be developed, a future main and lift station would still be necessary. This Alternative would not work in conjunction with Zone C Alternative 1.2, unless the gravity main were to be extended all the way to Ethel Way. See sheet P1 within Appendix A and Sheet 4 in Appendix B for a detailed cost estimate.

2.1.3 Zone C (Heidi Lift Station)

Zone C includes two sub-alternatives. **Table 3** summarizes the capital costs for each sub-alternative for Zone C Alternative 1.

Table 3: Zone C, Alternative 1 Capital Costs

Zone C Alternatives	Total Capital Cost
C 1.1	\$1,922,055
C 1.2	\$2,112,949

Alternative C 1.1: Install gravity sewer, the Heidi Lift Station, and accompanying force main to convey sewage to Gentry Lane. See sheet P7 within Appendix A and Sheet 5 in Appendix B for a detailed cost estimate.

Alternative C 1.2: To avoid installing the Heidi Lift Station, a new property easement parcel (APN 010-333-08) would need to be acquired to then install a gravity sewer main from Heidi to transport sewage south to Bennett Avenue. Gravel surfacing is proposed along the easements to provide maintenance as needed. The alternative is the most compatible when working in conjunction with Zone B, Alternative 1.1 and 1.2 and does not work with Zone B, 1.3. See sheet BC 1.2 within Appendix A and Sheet 6 in Appendix B for a detailed cost estimate.

2.1.4 Zone D (Clearview)

Zone D includes three sub-alternatives. **Table 5** summarizes the cost of each sub-alternative for Zone D Alternative 1.

Table 4: Zone D, Alternative 1 Capital Costs

Zone D Alternatives	Total Capital Cost
D 1.1	\$145,464
D 1.2	\$488,636
D 1.3	\$702,562

Alternative D 1.1: Involves the installation of a manifold sanitary sewer force main and residential lift stations for four parcels. The manifold force main would connect to the Zone B infrastructure at a manhole at the Gentry Lane and E Clearview Drive intersection. The manifold system will be routed to the existing system on Conte Drive or routed to Gentry Lane and Zone B infrastructure. The estimate shown examines the route to Conte Drive. All residential lift stations would be provided by owners. See sheet P3 within Appendix A and Sheet 7 in Appendix B for a detailed cost estimate.

Alternative D 1.2: Install shallow gravity sewer main with four residential lift stations provided by owners. The main would convey sewage to Gentry Lane. See Sheet D 1.2 within Appendix A and Sheet 8 in Appendix B for a detailed cost estimate.

Alternative D 1.3: To avoid the installation of residential lift stations, the gravity sewer main will be deeper than it otherwise would be in Alternative 1.2, allowing all laterals to connect to the sewer main and flow via gravity, roughly 22' at its deepest point. While this does result in the elimination of residential lift station expenses, it increases the cost of construction due to the deeper trench excavation and the need for 60" manholes. See Sheet D 1.3 within Appendix A and Sheet 9 in Appendix B for a detailed cost estimate.

2.2 ALTERNATIVE 2

Alternative 2 involves the installation of denitrification units at the residential septic tanks, as a means of avoiding the use of municipal lift stations. This alternative assumes that easements cannot be acquired, and the Heidi and Bennett Lift Stations would be needed. All parcels within Zones B, C, and D would require denitrification units, Zone A does not require the use of denitrification as it can utilize gravity sewer mains without the need for a municipal lift station. Carson City would be responsible for the installation of the denitrification units, whereas operation and maintenance would be the financial responsibility of the either the homeowner or an outside agency called the Responsible Management Entity (RME). This approach is discussed further in Section 5.0 and operation and maintenance in Section 7.0.

Table 5: Alternative 2 – Capital Costs

Alternative 2	Capital Cost
Zone A	\$3,772,239
Zone B	\$2,947,850
Zone C	\$1,861,800
Zone D	\$310,300

*These costs are capital only and do not consider the present worth of service and RME

2.2.1 Zone A

Zone A will not require any denitrification as all lots can collectively work without the need of a municipal lift station. See **Section 2.1.1 Zone A** for a description of the proposed gravity system. See Sheet 1 of Appendix B for a detailed cost estimate.

2.2.2 Zone B

Alternative 2 for Zone B will opt out of the installation of the Bennett lift station, instead proposing that all residencies within Zone B will have denitrification units installed. Zone B also dictates Alternative 2 for Zone C as Zone C would require flow into Zone B. Therefore, choosing this alternative for Zone B includes all lots for Zone B and C combined (39 lots in Zone B and 24 lots in Zone C). See Sheet 10 of Appendix B for a detailed cost estimate.

2.2.3 Zone C

Zone C consists of 24 lots around Heidi Circle. These lots would require flow to Gentry Lane located within Zone B under Alternative C 1.1. If Zone B Alternative 2 is chosen, then no other option is possible except the denitrification of the 24 lots within Zone C. However, if one of the sub-alternatives proposed in Alternative 1 for Zone B is installed, Zone C denitrification can still be used independently of Zone B. See Sheet 11 of Appendix B for a detailed cost estimate.

2.2.4 Zone D

Zone D consists of 4 lots on Clearview Drive. Denitrification of these lots can work independently of any other option for the other zones. See Sheet 12 of Appendix B for a detailed cost estimate.

2.3 ALTERNATIVE 3

Alternative 3 is the least complex alternative that is being explored. Rather than extending the collection system to connect to the houses in Phases 9 & 10, each septic tank will be retrofitted to have a denitrification system installed. No collection system infrastructure would be considered. This alternative would require the installation of 113 denitrification units as one lot is currently vacant. This alternative has an associated capital cost of \$8,765,975. This number does not consider the present worth of service and RME. Operation and maintenance responsibilities and challenges are further discussed in Section 5.0. See sheet 13 in Appendix B for a detailed cost estimate.

3.0 PHASE 12

Phase 12 consists of 15 lots and exists independently of Phases 9 & 10. Phase 12 considers three design approaches, consistent with the three alternatives that are considered for Phases 9 & 10. Because Phase 12 is independent of Phases 9 & 10, those cost of the chosen alternatives for each Phase group will be additive. Phase 12 does not include Zones as applied in Phase 9 and 10 as there are no municipal lift stations included in the alternative options. **Table 6** summarizes the costs for each alternative for Phase 12. **Appendix A** includes all of the plan and profile drawings for the alternatives.

Table 6: Phase 12 Alternatives Capital Costs

Alternatives	Total Capital Cost
1	\$1,368,749
2	\$1,517,284
3	\$1,163,625

3.1 ALTERNATIVE 1

Alternative 1 for Phase 12 includes the use of gravity sewer main, residential lift stations, and a manifold force main. The gravity sewer main will flow the length of Arthur Drive, conveying sewage to an existing manhole at Center Drive. A manifold force main will be serviced by a residential lift station at each of the parcels requiring one along Silver Sage Drive (4 parcels total), north of Arthur Drive. Installation of residential lift stations will be the responsibility of the homeowners. See Sheets P17 and P18 for the plan and profile views and sheet 14 in Appendix B for a detailed cost estimate.

3.2 ALTERNATIVE 2

Alternative 2 proposes a gravity sewer main along Arthur Drive. However, rather than installing a manifold force main and residential lift stations along Silver Sage Drive, the parcels that would otherwise require them would opt for individual denitrification systems at each of the septic tanks (4 parcels total). See sheet 15 in Appendix B for a detailed cost estimate.

3.3 ALTERNATIVE 3

Alternative 3 proposes the installation of denitrification systems at each of the septic tanks within Phase 9. A total of 15 lots and denitrification units. This alternative does not involve any infrastructure associated with the public collection system. See sheet 16 in Appendix B for a detailed cost estimate.

4.0 ALTERNATIVE 4 -WELL DENITRIFICATION

Rather than installing infrastructure to prevent the contamination of groundwater with nitrates from the septic tanks, Alternative 4 explores the option of removing nitrates at the wells. This alternative would need to be installed at each well that has high nitrate levels.

The Environmental Protection Agency (EPA) has approved three methods for nitrate removal. These options include ion exchange, reverse osmosis, and electro dialysis.

Ion exchange is the most common option for treating larger amounts of water. Ion exchange produces deionized water that is highly pure and void of most minerals. A resin acts to facilitate the ion exchange mechanism, which requires routine recharging. This can only be done at special facilities. Failing to regenerate or replace the resin will lead to an increase in nitrate concentrations within the potable water so maintaining the resins is incredibly important.

University of California Davis provides “Technical Report 6: Drinking Water Treatment for Nitrate”. **Table 7** of this Report provides estimated costs for ion exchange treatment.

Table 7: Selected Published Costs* of Ion Exchange Systems for Nitrate Removal [UC Davis]

System Flow**	< 0.5 MGD	0.5 – 5 MGD	5 + MGD
Annualized Capital Cost (\$/1000 Gal)	0.37 – 1.21 [1]	0.28 – 0.94 [2,3]	0.28 – 0.61 [3,4,5]
O&M Cost (\$/1000 gal)	0.60 - 4.65 [1]	0.46 – 1.25 [2,3]	0.37 – 0.87 [3,4,5]
Total Annualized Cost (\$/1000 gal)	0.97 – 5.71 [1]	0.74 – 2.19 [2,3]	0.65 – 1.44 [3,4,5]

*Costs have been adjusted to 2010 dollars with 7% interest over 20 years.

**When available, costs are based on actual system flow rather than design capacity.

[1] Minnesota Department of Agriculture (N.D), not adjusted to 2010 dollars, 20 year amortization without interest. [2] Guter (1995). [3] Conlon et al. (1995). [4] Meyer et al. (2010). [5] Drewry (2010).

Within the UC Davis Report, several case studies are provided. Case #1 has similar flow and nitrate levels as the Carson City wells.

Table 8 provides a summary of the treatment system attributes to illustrate what a system for Carson City would resemble. The capital costs given in the study were given in 2007 dollars and converted to 2022 dollars using the Engineering News-Record historical Construction Cost Index (ENR-CCI) inflation factors. The annual operation and maintenance values were converted utilizing the U.S. Bureau of Labor Statistics Consumer Price Index factors to provide a better assessment of labor cost changes associated with labor maintenance. These costs are estimated for a single well and would be applicable to both Well 38 and Well 43.

Table 8: Case #1 Ion Exchange Treatment Characteristics [UC Davis]

Characteristic	Value	
Flow	400 GPM	
Nitrate Concentration (as N)	7 – 12 mg/L	
Treatment System Footprint	30’ x 35’	
Gallons Treated Before Regeneration is Needed	220,000 – 300,000	
Brine Disposal Option	Wastewater	
Capital Cost	\$350,000	(2007 Dollars)
	\$576,000	(2022 Dollars)
Annual Operation and Maintenance	\$66,500	(2007 Dollars)
	\$92,000	(2022 Dollars)

An important consideration with these treatment options is the disposal of brine. The waste product of ion exchange is a highly concentrated brine, consisting of all the ions removed during the treatment process.

The utility will need a method of disposing this brine. Oceans are the optimal disposal option, however, due to the inland nature of Carson City, this is not practical. The disposal option in the Case referred to previously disposed of the brine via the sewage system, one of the least expensive options. An assessment of the impact this would have on sewage treatment would need to be done prior to considering this as a viable option for Carson City. Other disposal options include deep well injection, trucking off-site, drying beds, and advanced treatment.

5.0 SEPTIC TANK DENITRIFICATION SYSTEM

Onsite wastewater treatment and disposal systems have been a well-known practice for several years. In 1980 the U.S Environmental Protection Agency issued the *Design Manual: Onsite Wastewater Treatment and Disposal Systems*. **Table 9** is modified from Table 1 of the *Design Manual* and provides the percent of total nitrogen removal from various on-site nitrogen removal processes. While multiple processes are included for reference, only some of them are practical options for the needs of Carson City. **Figure 5** provides a process flow schematic of a residential nitrate removal system, provided by Lombardo Associates.

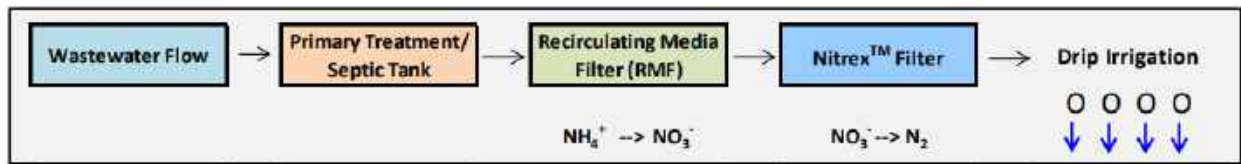


Figure 5: Residential Nitrate removal flow diagram from Lombardo Associates.

Table 9: Nitrogen removal processes and removal percentages [EPA, 1980].

Process	Percent Total Nitrogen Removal
Recirculating Sand Filters	40-50
Recirculating Sand Filters (w/ recycle to septic tank or anaerobic upflow filter)	70-80
Septic Tank Fixed Film System (w/ recycle to septic tank or anaerobic upflow filter) ^a	65-75
Sequencing batch reactor	50-80
Source Separation and removal	60-80
Source separation treatment applied to both systems, recombined	40-60
Intermittent Sand Filter, Anaerobic Upflow Filter	55-75

^a Commercially available systems

^b Source separation options are only available for new homes due to the cost prohibiting nature of retrofitting them for installation.

Several manufacturers are available for septic tank denitrification systems. When these systems are installed, it is typical for the manufacturer to also act as a Responsible Management Entity for the units due to the fallibility of homeowners maintaining these systems themselves. These are typically achieved through Public Private Partnerships and involve utility payments by the serviced parcels.

6.0 CAPITAL COSTS

Capital costs for each alternative include mobilization, demobilization, temporary erosion control, temporary traffic control where applicable and a 15% design and construction management cost. A 30% contingency is included to account for volatility in the supply chain in recent years, preliminary nature of the cost estimate, and unknown construction date. A complete breakdown of each alternative and sub-alternative is provided in Appendix B of this memorandum.

Table 10: Phases 9 & 10, Alternative 1 Capital Costs

ALTERNATIVE 1 – LIFT STATIONS OR GRAVITY MAINS								
ZONE A		ZONE B		ZONE C		ZONE D		Total Range
Sub-Alt	Cost	Sub-Alt	Cost	Sub-Alt	Cost	Sub-Alt	Cost	
A1.1	\$3,772,238	B1.1	\$3,573,717	C1.1	\$1,922,055	D1.1	\$145,464	8.9-10.1 million
		B1.2	\$3,493,719	C1.2	\$2,112,949	D1.2	\$488,636	
		B1.3	\$3,151,094			D1.3	\$702,562	

Table 11: Phases 9 & 10, Alternative 2 Capital Costs

ALTERNATIVE 2 – GRAVITY MAIN IN ZONE A AND DENITRIFICATION IN ZONES B, C, D				
ZONE A	ZONE B	ZONE C	ZONE D	TOTAL
\$3,695,479	\$2,947,850	\$1,861,800	\$310,300	\$8,815,429

Table 12: Phases 9 & 10, Alternative 3 Capital Costs

ALTERNATIVE 3 – ALL ZONES USE DENITRIFICATION
\$8,765,975

Table 13: Phase 12 Alternatives

PHASE 12 ALTERNATIVES	COST
ALTERNATIVE 1 – Gravity Main On Arthur And SSFM Manifold On Silver Age	\$1,368,749
ALTERNATIVE 2 – Denitrification On Silver Sage Lots, Gravity Main On Arthur	\$1,517,284
ALTERNATIVE 3 - Denitrification For All Lots	\$1,163,625

7.0 OPERATION AND MAINTENANCE

The different alternatives will vary in terms of operational and maintenance requirements. Municipal lift stations require significantly more maintenance and operator hours than a gravity sewer system does. The power required also adds to annual operating costs.

Gravity sewer mains and manholes typically require routine inspection via closed-caption television video (CCTV).

In a scenario where septic tank denitrification is used, the maintenance could be the responsibility of the homeowner, however as mentioned previously, it is recommended that an RME take control of denitrification maintenance. Assuming RME cost is approximately \$100,000 in labor and testing per year and a total of 128 denitrification systems between Phases 9, 10 and 12, the monthly payment per household would be approximately \$65. Providing maintenance over a 20-year period would cost \$2,000,000 without interest or 2.7 million with the notion of a flat forward rate of inflation at 3%.

The residential lift stations installation costs are expected to be the responsibility of the homeowners, therefore all maintenance associated with them will be the homeowner's responsibility as well.

8.0 CONCLUSION

The recommended solution for Carson City Public Works is to expand the sewer collection system to include Phases 9, 10, and 12. When comparing the first three alternatives with Alternative 4, the most important distinction is that the sewer collection alternatives provide a method of preventing the contamination at the source, rather than removing it at a later point. This approach also provides protection to the critical aquifer to the city. The primary benefit to this regarding efficacy, is that it is a solution that will prevent contamination of all groundwater and would be effective even if new wells are drilled in the future. In terms of principal alone, it is preferable to prevent contamination; therefore, Alternative 4 is the least favorable option.

The recommended solution for Phases 9 and 10 is a combination of the sub-alternatives within Alternative 1, with the exact alignments and sewer main depths to be determined in the design phase. As previous studies have shown, nitrate levels do drop consistently with the removal of septic tank systems. The denitrification units that are proposed in Alternatives 2 and 3 result in a few key issues. Primarily, the denitrification units present a notable constructability, maintenance, and reliability issue. Several site constraints will exist, solely due to the unique nature of the 128 occupied residential parcels. If the denitrification units are not installed or are unable to be installed, this will greatly decrease the effectiveness of the nitrate prevention efforts. Lastly, it has been shown that denitrification units have not generally been well maintained by homeowners. If these systems are left unmaintained then they offer no advantage over a typical septic system. Without the ability to enforce maintenance, homeowner-maintained denitrification units are not considered to be a reliable solution to the nitrate levels. Because of the lack of responsibility homeowners have shown in maintaining these systems, it is industry practice for these denitrification units to be maintained by an outside entity. This option will result in increased coordination expenses for Carson City. For these reasons, it is preferred that Phases 9 and 10 opt for sewer expansion via a combination of gravity sewer mains and municipal lift stations.

The recommended solution for Phase 12 is Alternative 1. This alternative includes gravity main and a manifold sanitary sewer force main, connected to residential lift stations where needed.

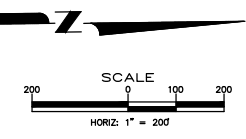
For properties requiring a residential lift station to connect to the extended sewer system, the best way to achieve effective nitrate prevention would be for the utility to provide additional funding for the residential lift stations. This would eliminate the risk of homeowners opting out of connecting to the newly extended system as allowed per Carson City Municipal Code. However, if Carson City does not provide this funding, Alternative 1 - for all phases - is still the most favorable option because it provides a mechanism for the proper disposal of sewage.

9.0 REFERENCES

- EPA, *Work Breakdown Structure-Based Cost Model for Reverse Osmosis/Nanofiltration Drinking Water Treatment*, June 2019. Website. Retrieved from: <https://www.epa.gov/sites/default/files/2019-07/documents/wbs-ronf-documentation-june-2019.pdf>
- NDEP, *Drinking Water Quality In Nevada: Common Problems for the Well Owner*, 2012, PDF. Retrieved from: https://ndep.nv.gov/uploads/water-labcert-dwtesting-docs/common_probs.pdf
- Texas A&M University, AgriLife Extension, *Drinking Water Problems: Nitrates*, Website. Retrieved from: <https://agrilifeextension.tamu.edu/library/water/drinking-water-problems-nitrates/>
- UC Davis, *Technical Report 6: Drinking Water Treatment for Nitrate*, PDF, Retrieved from: 139107.pdf (ucdavis.edu)
- Shipley and Rosen, *Identification of Nitrate and Dissolved-Solids Sources in Ground Water by GIS Analysis*, 2005, PDF.

APPENDIX A

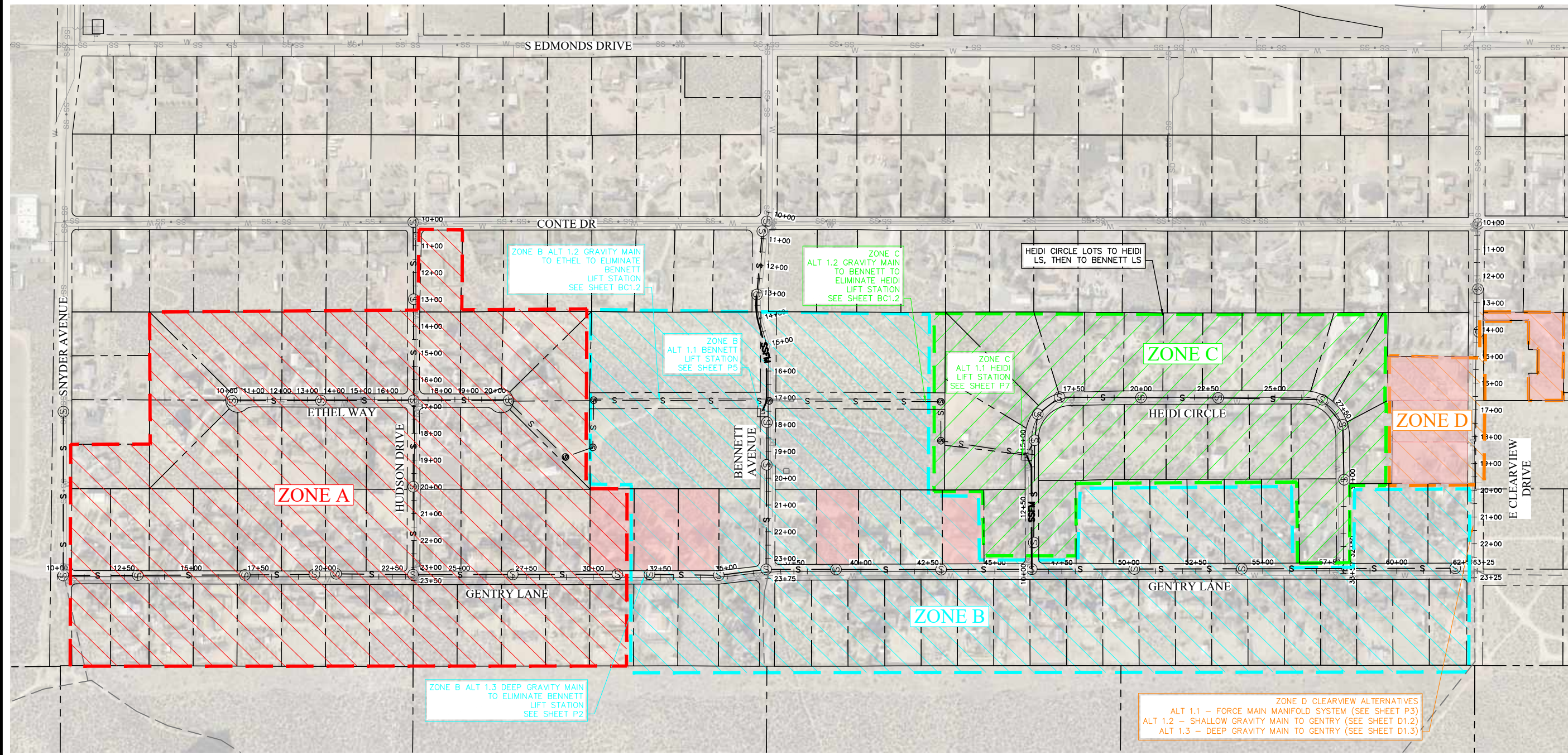
PRILIMINARY PLAN SET



DESIGNED BY: KK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

CARSON CITY PUBLIC WORKS DEPARTMENT
 3505 BUTTI WAY
 CARSON CITY, NEVADA 89701
 PH: 887-2355 FAX: 887-2112

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 billing@farrwestengineering.com - USA



- LOTS REQUIRING INDIVIDUAL LIFT STATIONS - 9 TOTAL.
- ZONE A, 47 LOTS TOTAL, NO MUNICIPAL LIFT STATION REQUIRED.
- ZONE B - BENNETT LIFT STATION, 63 LOTS BEING SERVED WITH MUNICIPAL LIFT STATION WHICH INCLUDE 24 LOTS FROM HEIDI CIRCLE.
- ZONE C - HEIDI LIFT STATION, 24 LOTS BEING SERVED WITH MUNICIPAL LIFT STATION.
- ZONE D, 4 LOTS, NO MUNICIPAL LIFT STATIONS PROPOSED.

PHASES 9 AND 10

ZONE D CLEARVIEW ALTERNATIVES
 ALT 1.1 - FORCE MAIN MANIFOLD SYSTEM (SEE SHEET P3)
 ALT 1.2 - SHALLOW GRAVITY MAIN TO GENTRY (SEE SHEET D1.2)
 ALT 1.3 - DEEP GRAVITY MAIN TO GENTRY (SEE SHEET D1.3)



REV.	DATE	DESCRIPTION	BY	APP'D

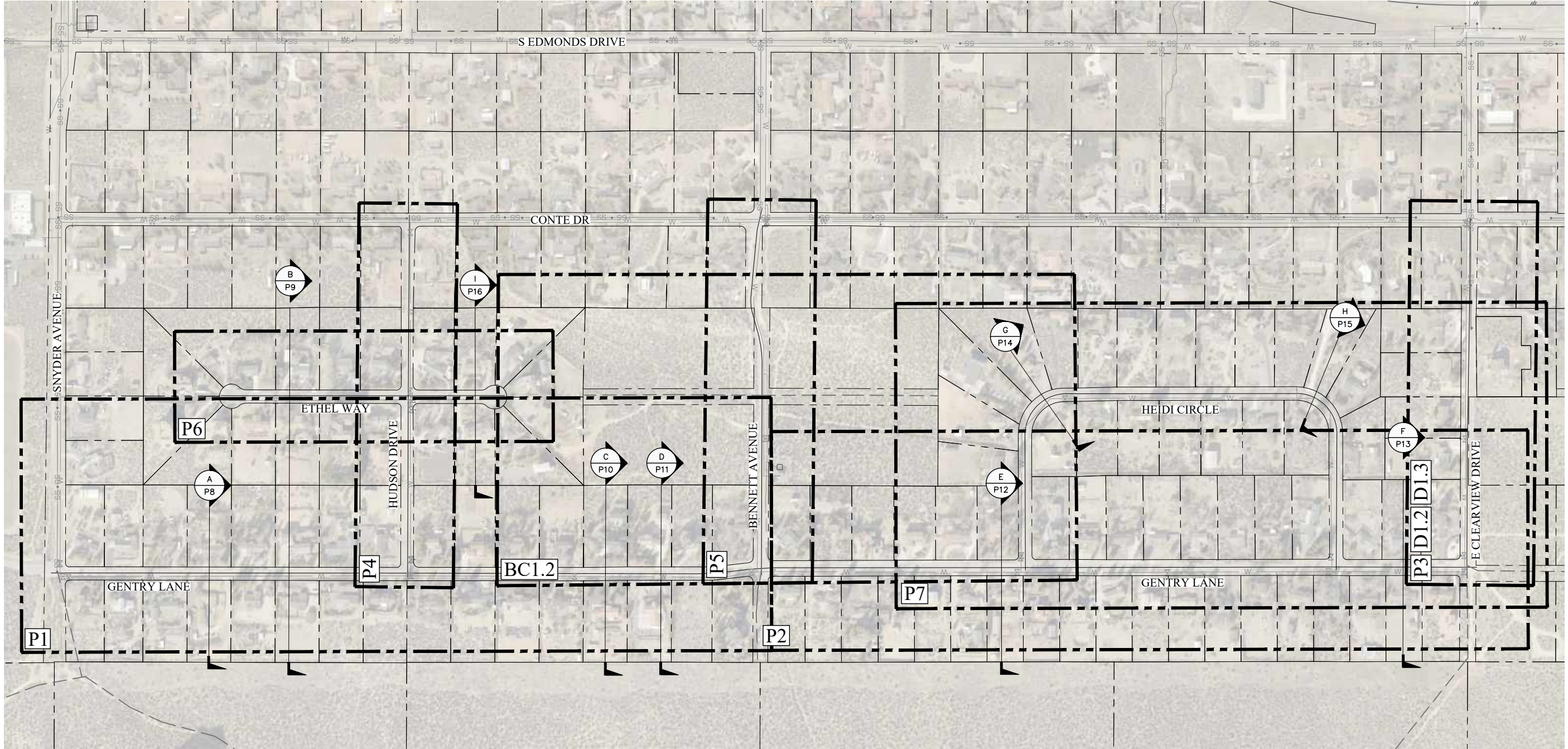
CARSON CITY - MANDATORY SEWER EXTENSION PROJECT
PHASE 9 AND 10 OVERALL MAP

SHEET **C1** OF **24**

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 159

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PHASES 9 AND 10

Call before you Dig
 Avoid cutting underground utility lines. It's costly.

Call 811
 OR
 1-800-227-2600

**CARSON CITY - MANDATORY SEWER
 EXTENSION PROJECT**

**PHASE 9 AND 10
 SHEET INDEX**

SHEET
C2
 OF
24

REV.	DATE	DESCRIPTION	BY	APP'D

**CARSON CITY
 PUBLIC WORKS
 DEPARTMENT**

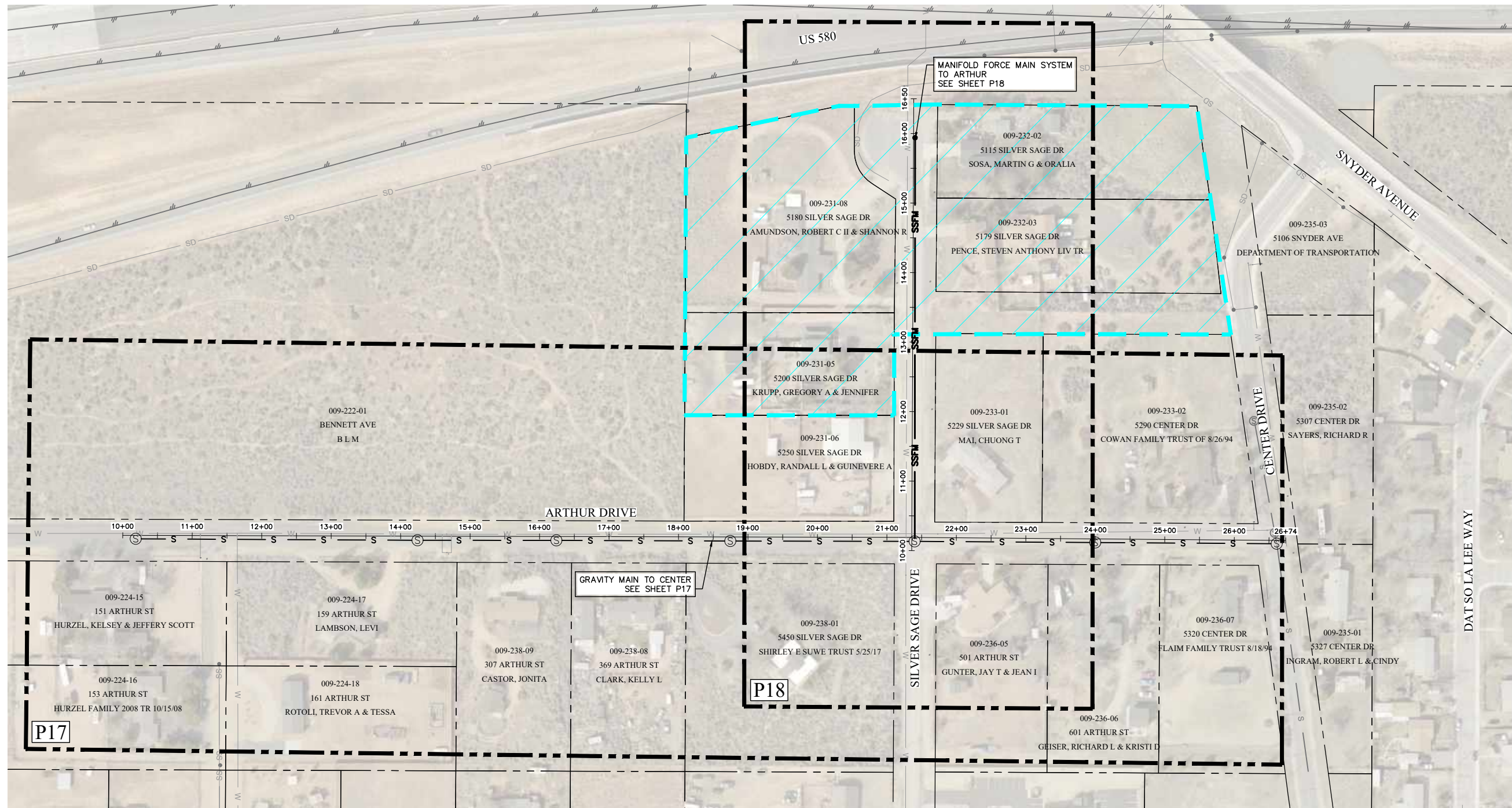
3505 BUTTI WAY
 CARSON CITY, NEVADA 89701
 PH: 887-2355 FAX: 887-2112

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 ENGINEERING**

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 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
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PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)



LOTS BEING SERVED WITH MANIFOLD FORCE MAIN SYSTEM (4 LOTS TOTAL, NO RESIDENTIAL LIFT STATIONS REQUIRED)

PHASE 12

DESIGNED BY: KK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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REV.	DATE	DESCRIPTION	BY	APP'D

CARSON CITY - MANDATORY SEWER EXTENSION PROJECT
PHASE 12
OVERALL MAP AND SHEET INDEX



SHEET **C3** OF **24**

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 161

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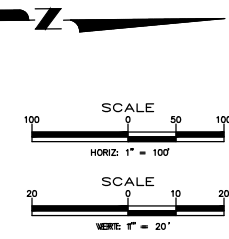
GENERAL NOTES:

1. EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
2. ALL LATERALS TO BE STUBBED AT PROPERTY LINE FOR FUTURE CONNECTION TO BE PROVIDED BY HOME OWNER.

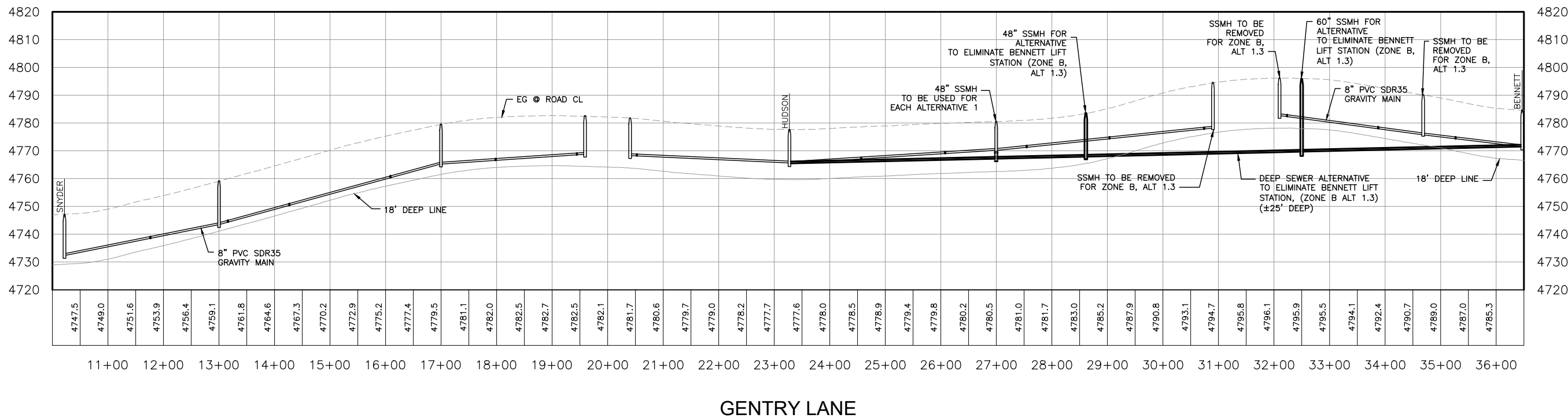
LEGEND:



LOTS REQUIRING INDIVIDUAL LIFT STATIONS



36+50 MATCHLINE SEE SHT P2



GENTRY LANE

DESIGNED BY: KK
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 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 GENTRY LANE PLAN AND PROFILE STA 10+00 to STA 36+50

SHEET **P1** OF **24**

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

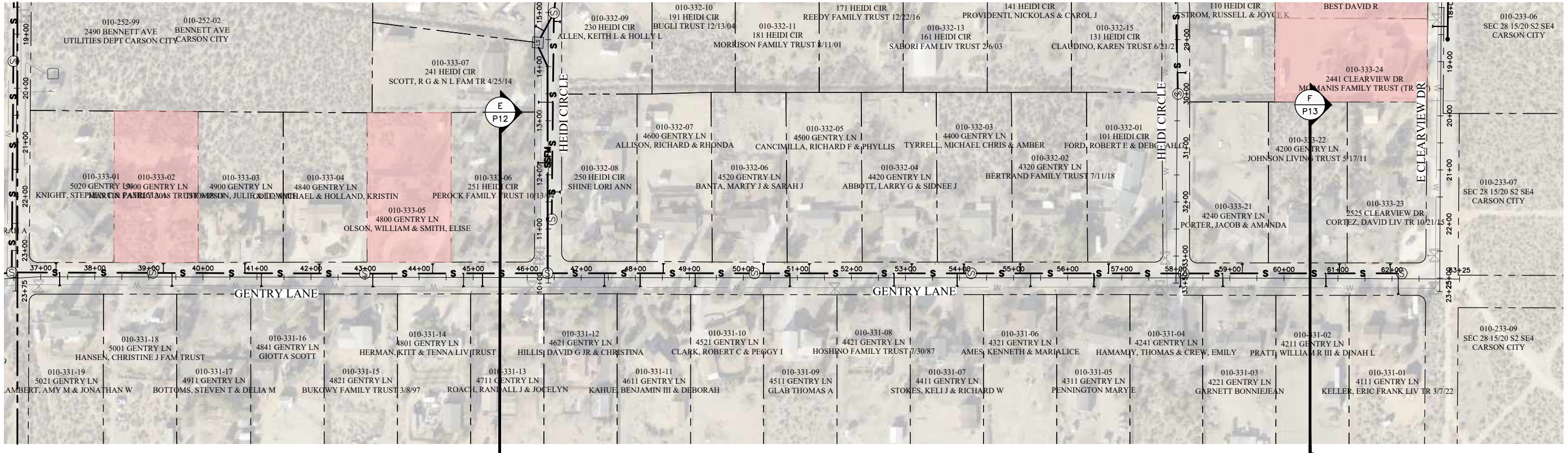
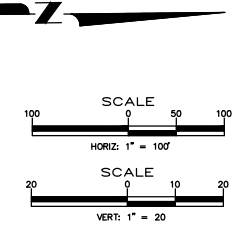
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GENERAL NOTES:

- EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
- ALL LATERALS TO BE STUBBED AT PROPERTY LINE FOR FUTURE CONNECTION TO BE PROVIDED BY HOME OWNER.

LEGEND:

LOTS REQUIRING INDIVIDUAL LIFT STATIONS



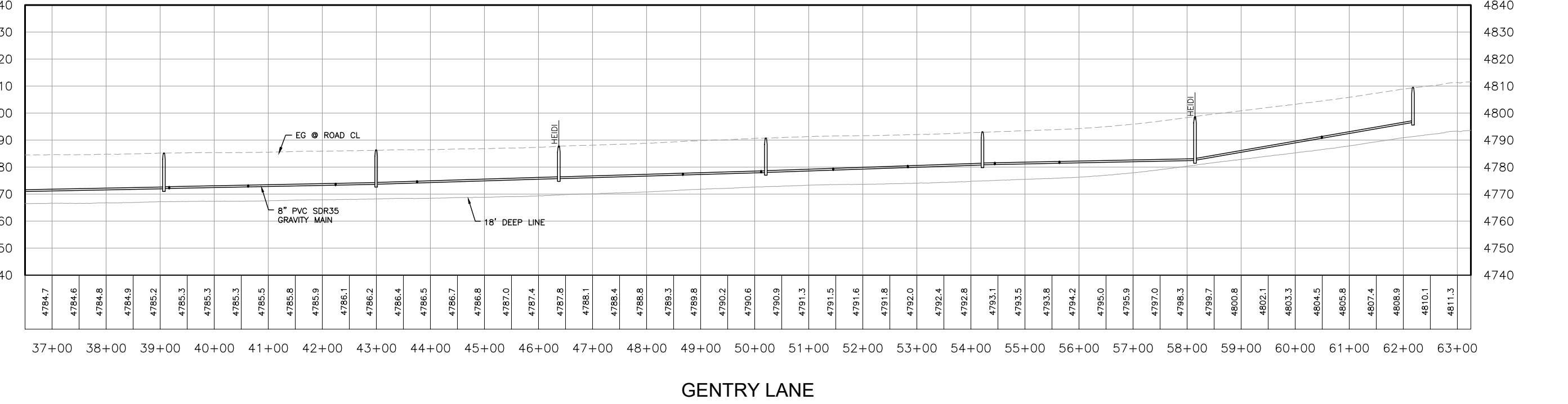
36+50 MATCHLINE SEE SHT P1

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 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10
GENTRY LANE PLAN AND PROFILE
STA 36+50 to STA 63+00

SHEET **P2** OF **24**

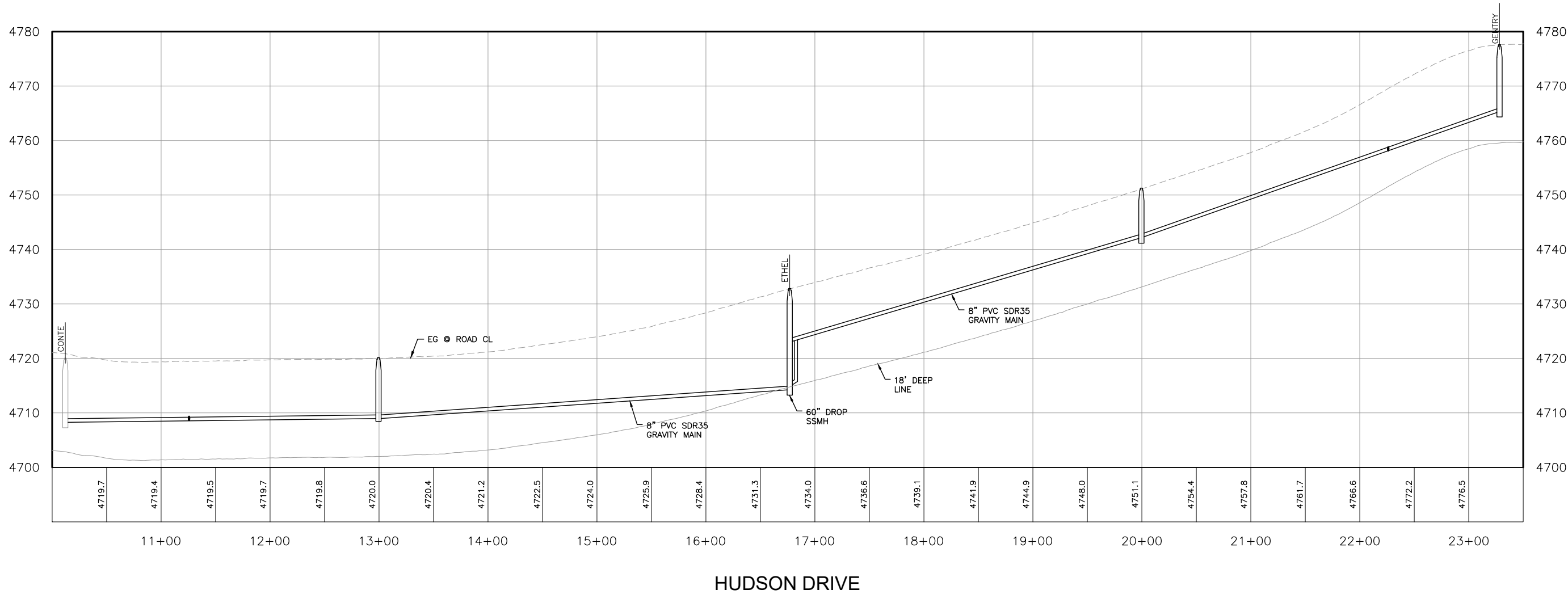
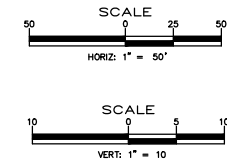
LIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

GENERAL NOTES:

1. EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
2. ALL LATERALS TO BE STUBBED AT PROPERTY LINE FOR FUTURE CONNECTION TO BE PROVIDED BY HOME OWNER.

LEGEND:

LOTS REQUIRING INDIVIDUAL LIFT STATIONS



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 SCALE (VERT): AS SHOWN
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 HUDSON DRIVE PLAN AND PROFILE STA 10+00 to STA 23+50

SHEET
P4
 OF
24

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 165

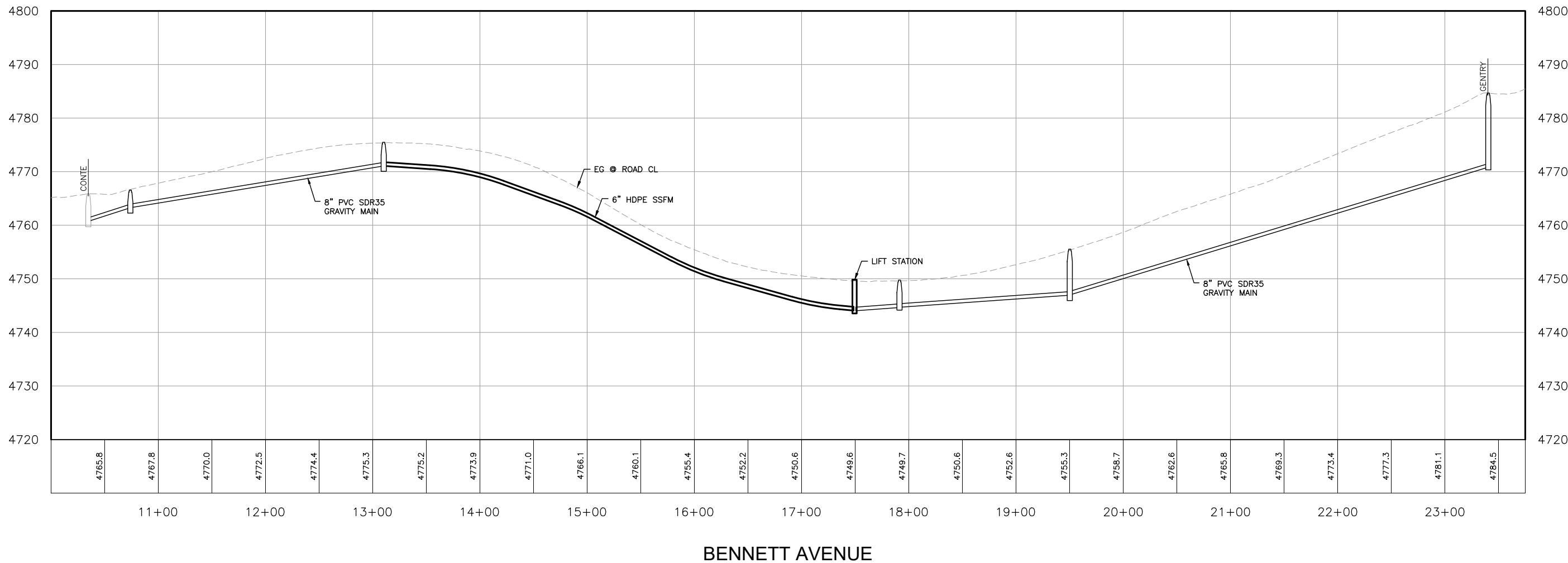
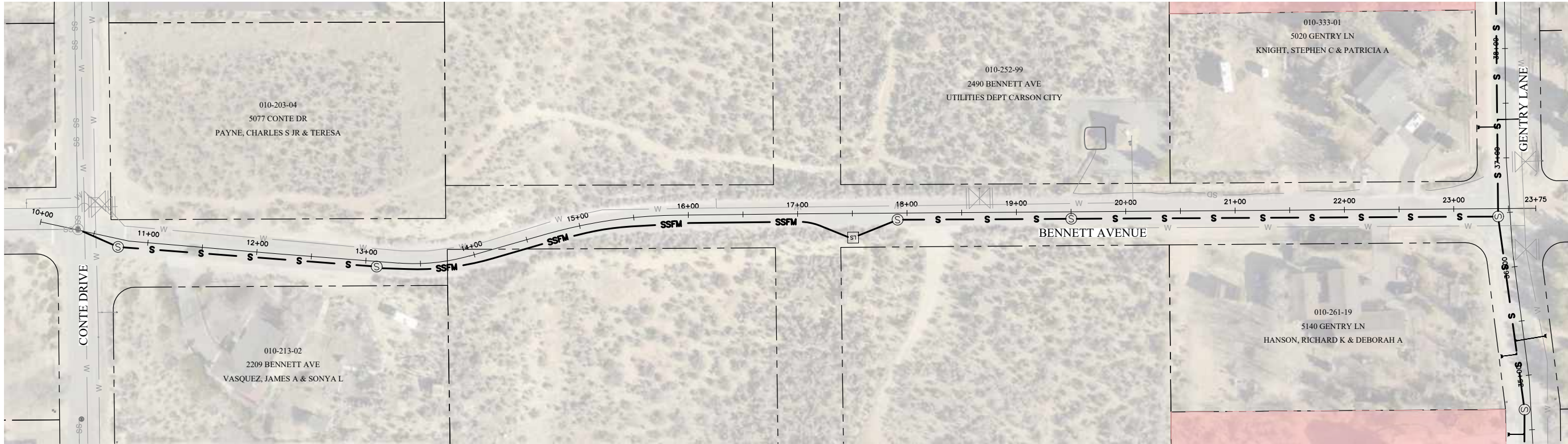
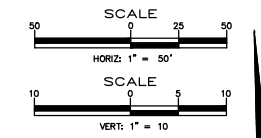
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GENERAL NOTES:

1. EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
2. ALL LATERALS TO BE STUBBED AT PROPERTY LINE FOR FUTURE CONNECTION TO BE PROVIDED BY HOME OWNER.

LEGEND:

LOTS REQUIRING INDIVIDUAL LIFT STATIONS



DESIGNED BY: KKK
 DRAWN BY: ED
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 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

CARSON CITY PUBLIC WORKS DEPARTMENT
 3505 BUTTI WAY
 CARSON CITY, NEVADA 89701
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 billing@farrwestengineering.com-USA

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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 BENNETT AVENUE PLAN AND PROFILE STA 10+00 to STA 23+75

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Preliminary Engineering (NOT FOR CONSTRUCTION) 166

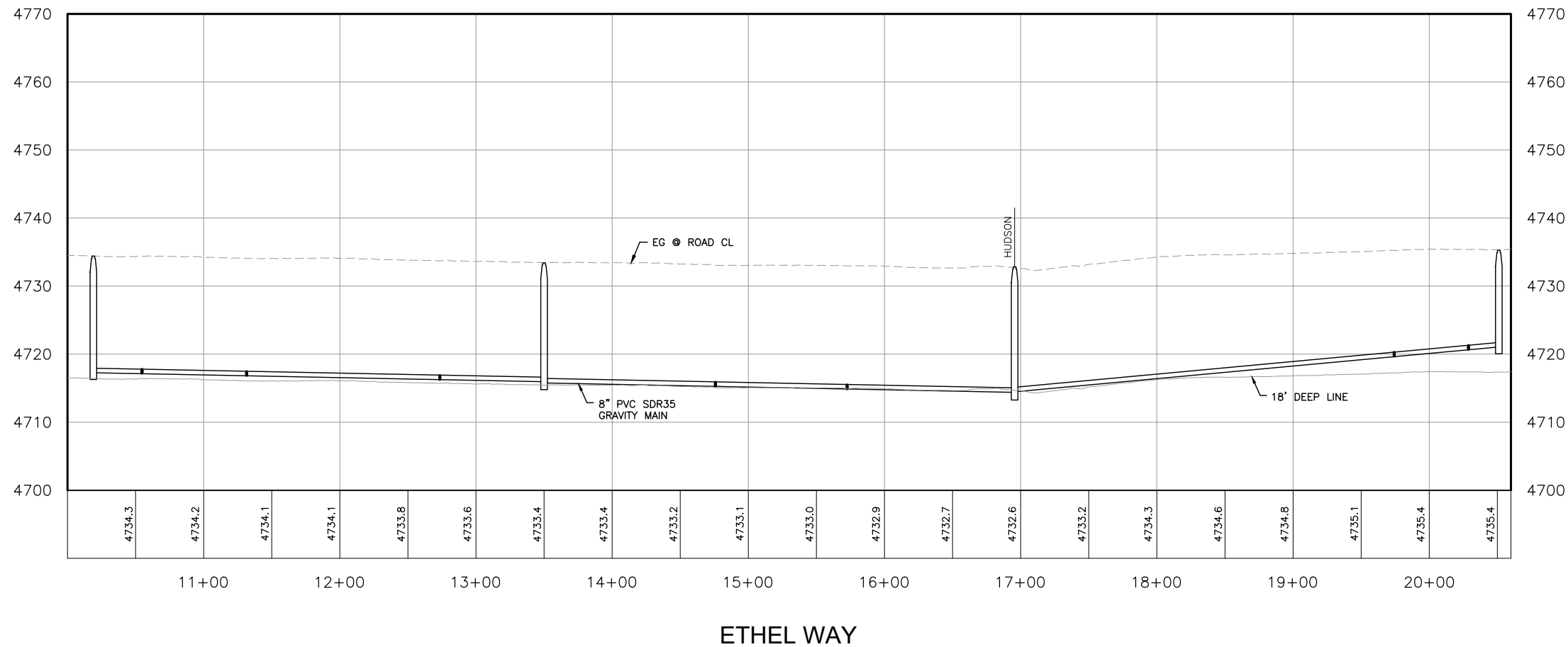
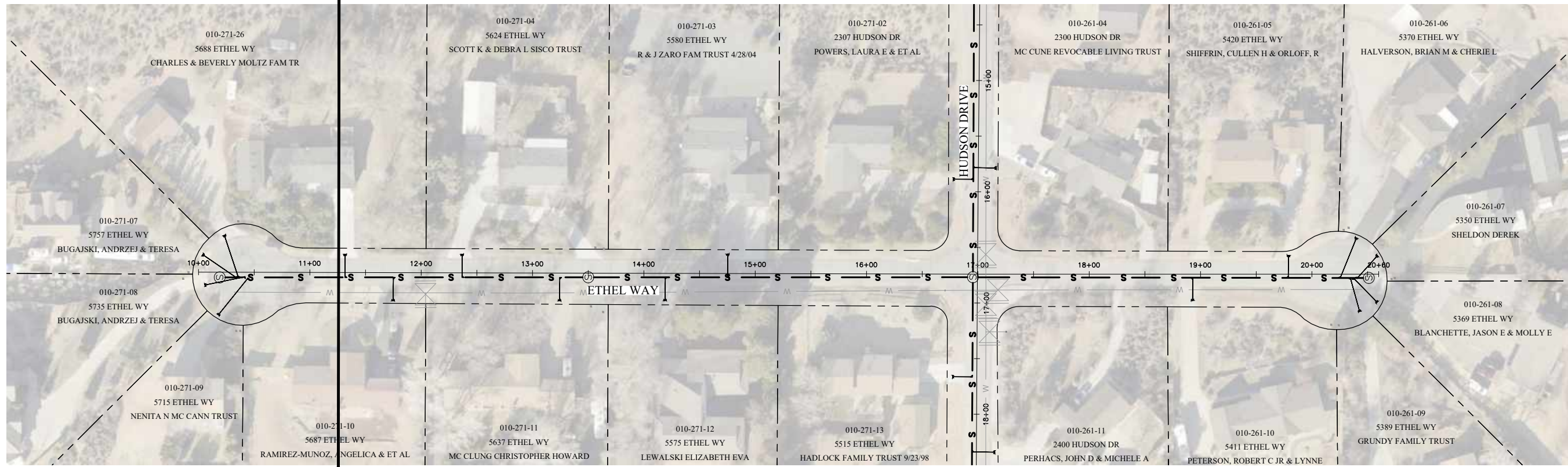
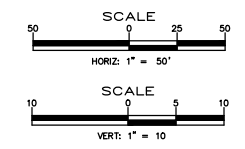
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GENERAL NOTES:

1. EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
2. ALL LATERALS TO BE STUBBED AT PROPERTY LINE FOR FUTURE CONNECTION TO BE PROVIDED BY HOME OWNER.

LEGEND:

 LOTS REQUIRING INDIVIDUAL LIFT STATIONS



DESIGNED BY: KKK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

CARSON CITY PUBLIC WORKS DEPARTMENT
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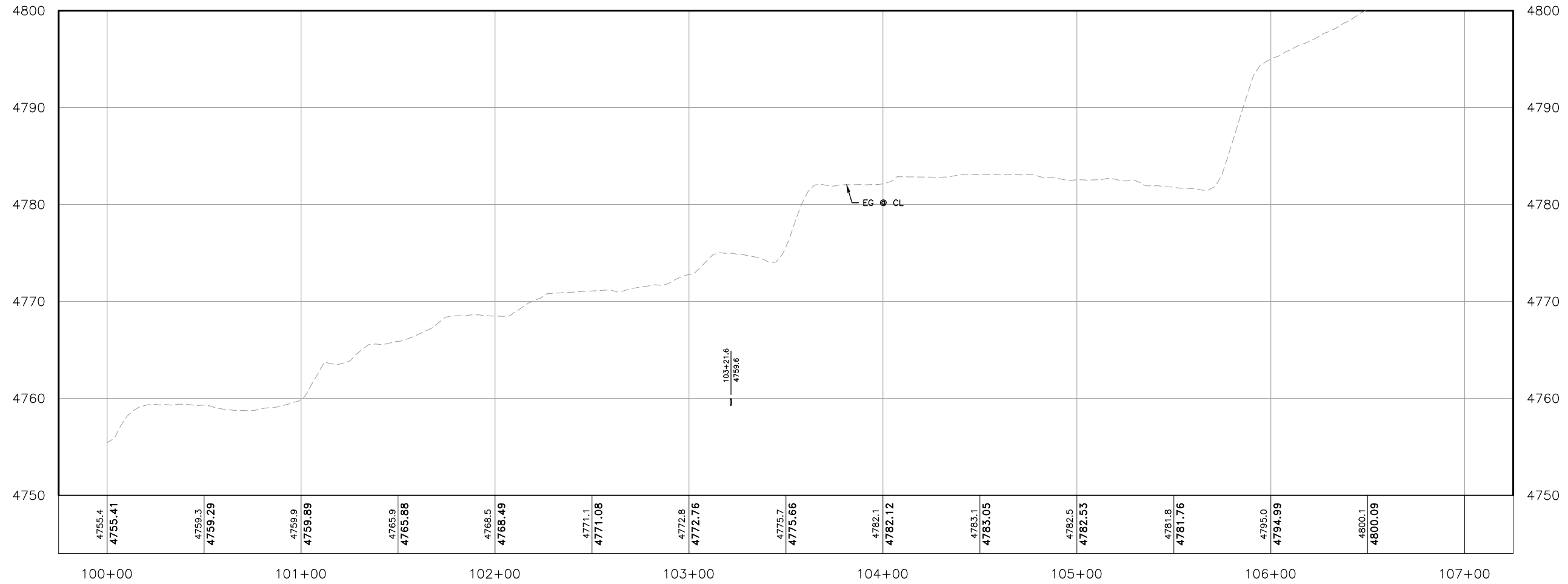
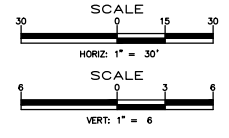
CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10
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PLAN AND PROFILE
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PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 167

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DESIGNED BY: KK
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 CHECKED BY: CL
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 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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 3505 BUTTI WAY
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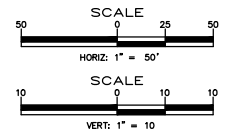
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 GENTRY LANE CROSS SECTION

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 OF
24

Preliminary Engineering (NOT FOR CONSTRUCTION)

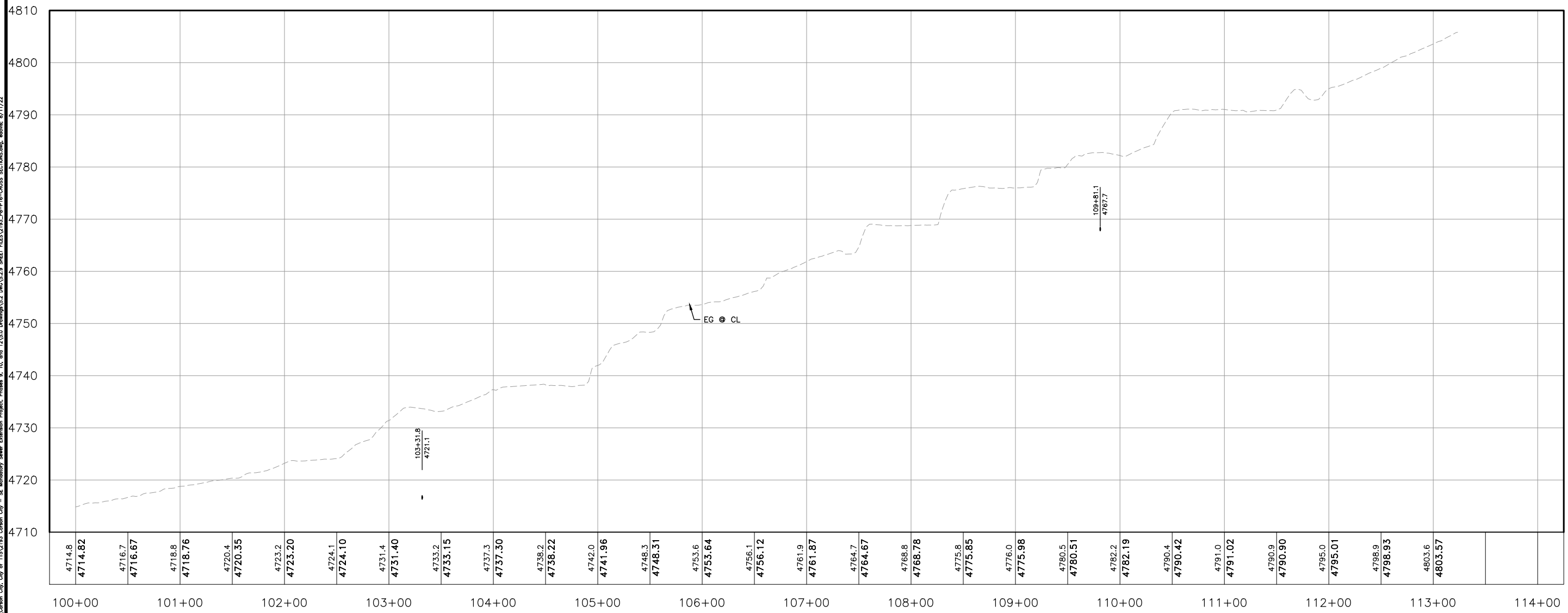
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DESIGNED BY: KKK
 DRAWN BY: ED
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 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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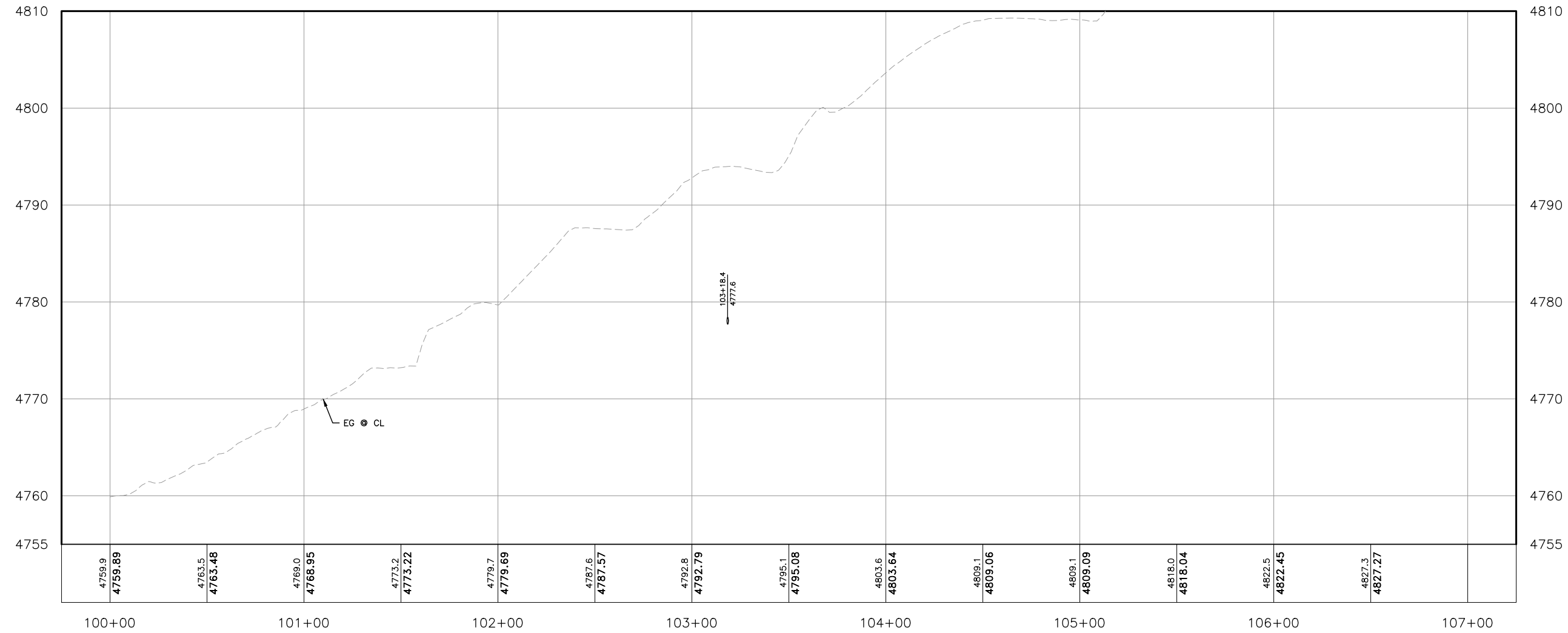
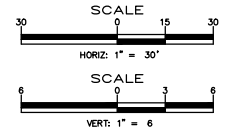
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT
PHASE 9 AND 10
ETHEL WAY AND GENTRY LANE
CROSS SECTION

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24

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 170

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 CHECKED BY: CL
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 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

CARSON CITY PUBLIC WORKS DEPARTMENT
 3505 BUTTI WAY
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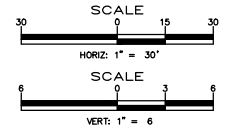
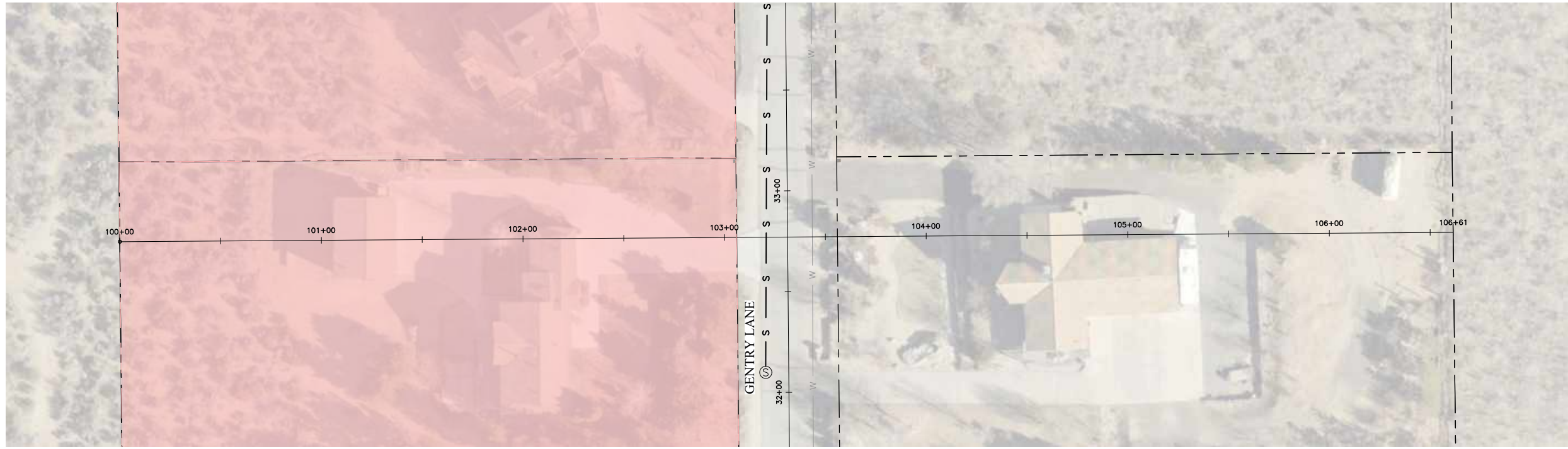
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 GENTRY LANE CROSS SECTION

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24

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

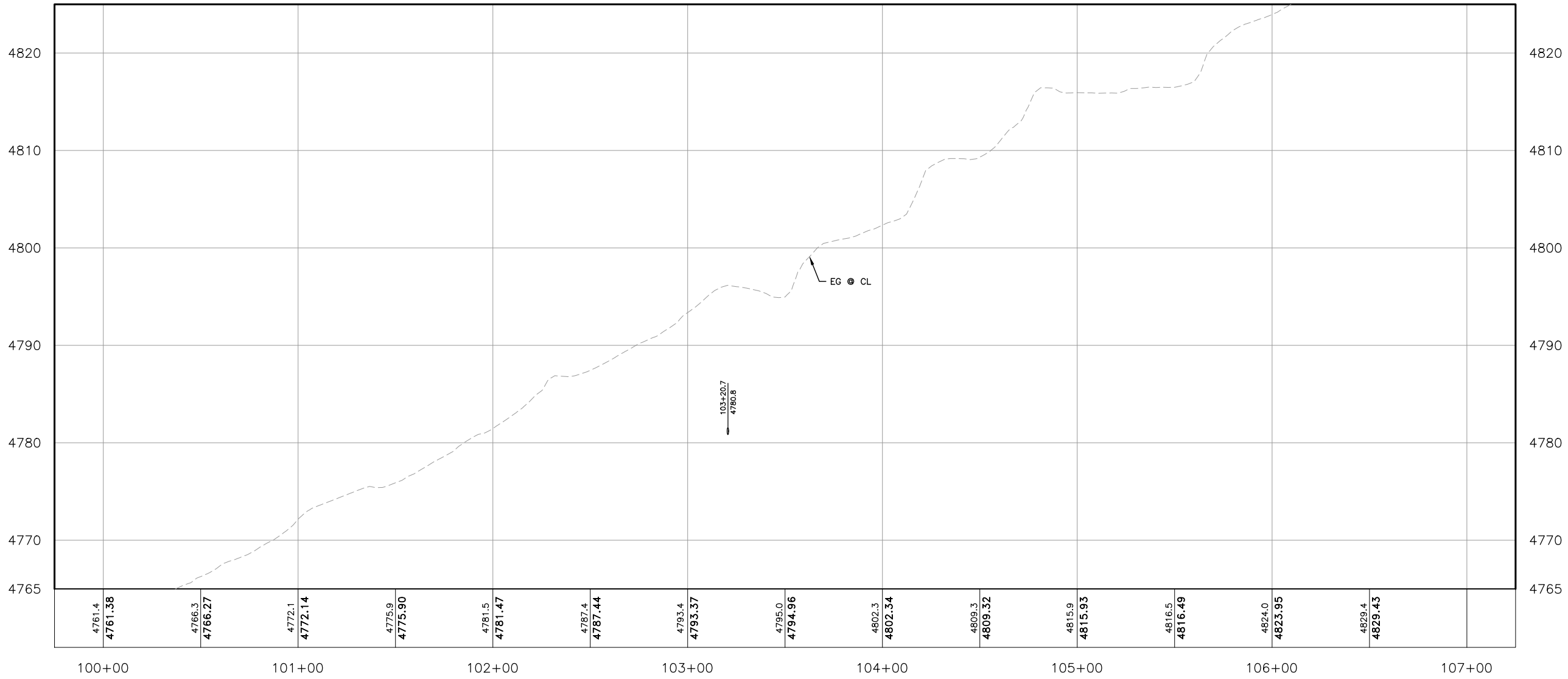
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DESIGNED BY: KKK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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 3505 BUTTI WAY
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 PH: 887-2355 FAX: 887-2112

FARR WEST ENGINEERING
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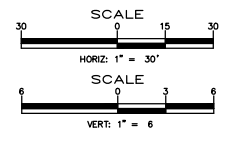
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REV.	DATE	DESCRIPTION	BY	APP'D

CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 GENTRY LANE CROSS SECTION

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 OF
24

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)



DESIGNED BY: KKK
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 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

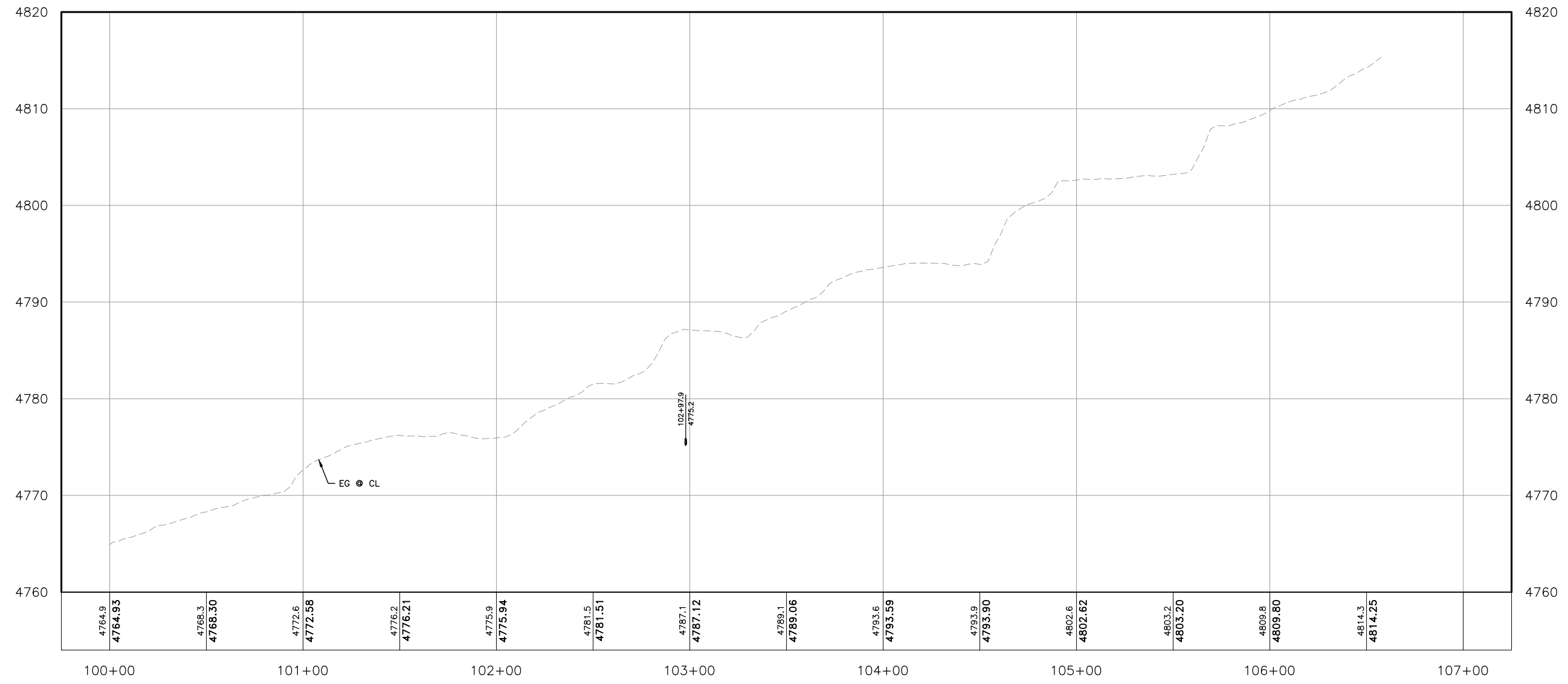
CARSON CITY PUBLIC WORKS DEPARTMENT
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REV.	DATE	DESCRIPTION	BY	APP'D

CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 GENTRY LANE CROSS SECTION

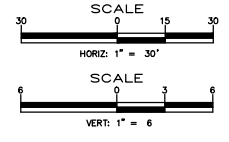
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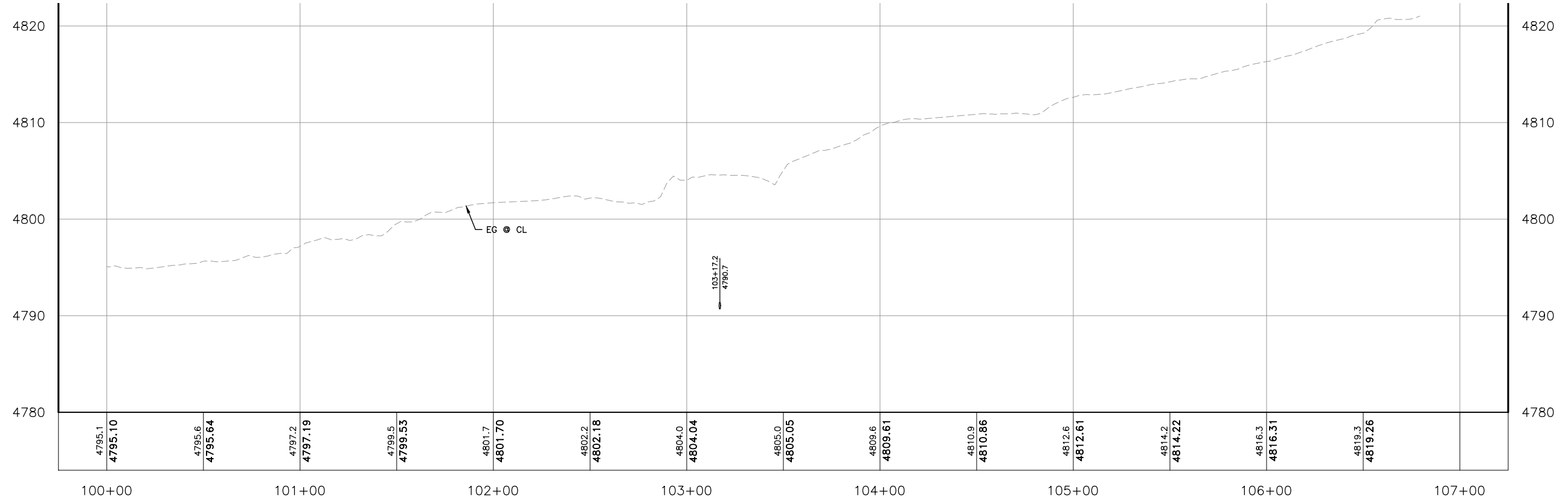
PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 173



DESIGNED BY: KK
 DRAWN BY: ED
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 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

**CARSON CITY
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 3505 BUTTI WAY
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**FARR WEST
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 PHONE: (775) 851-4788
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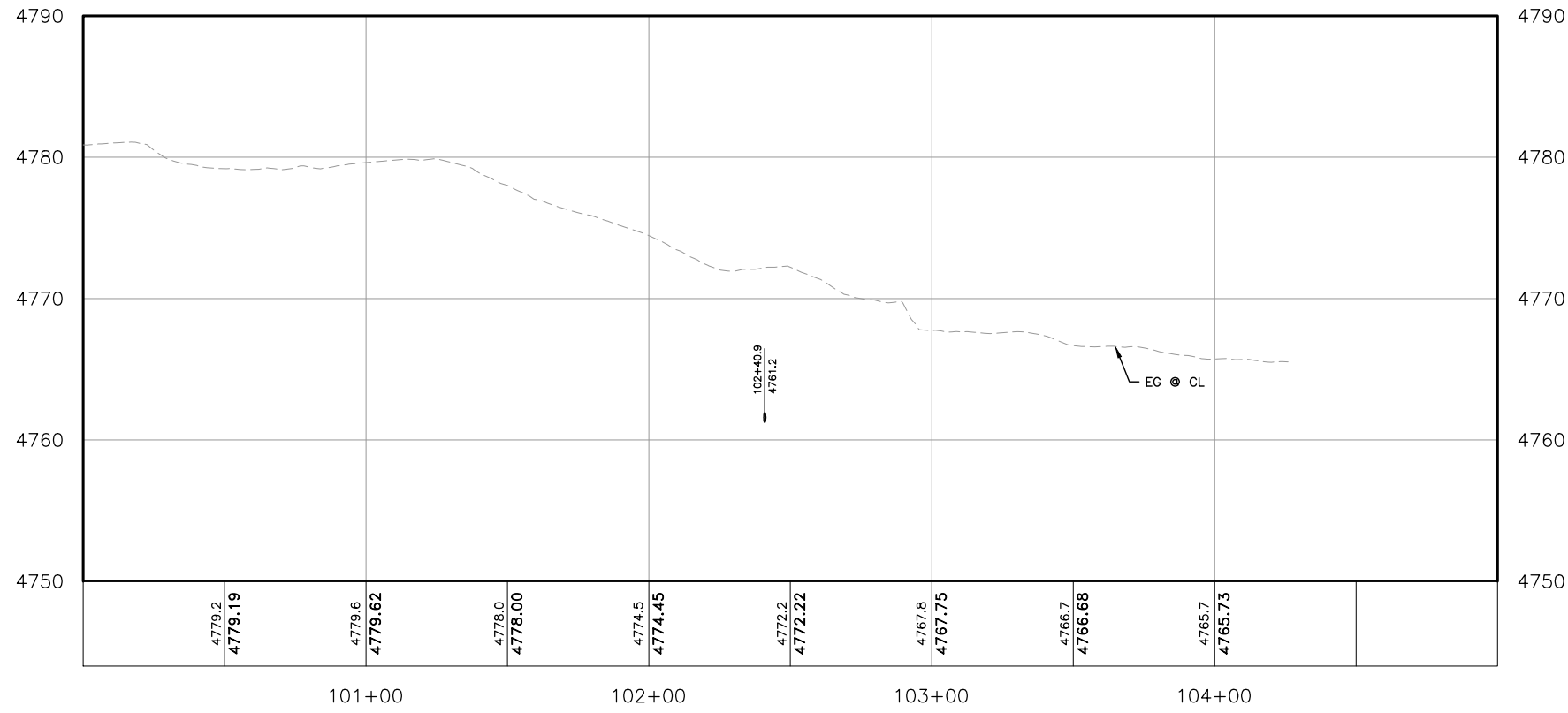
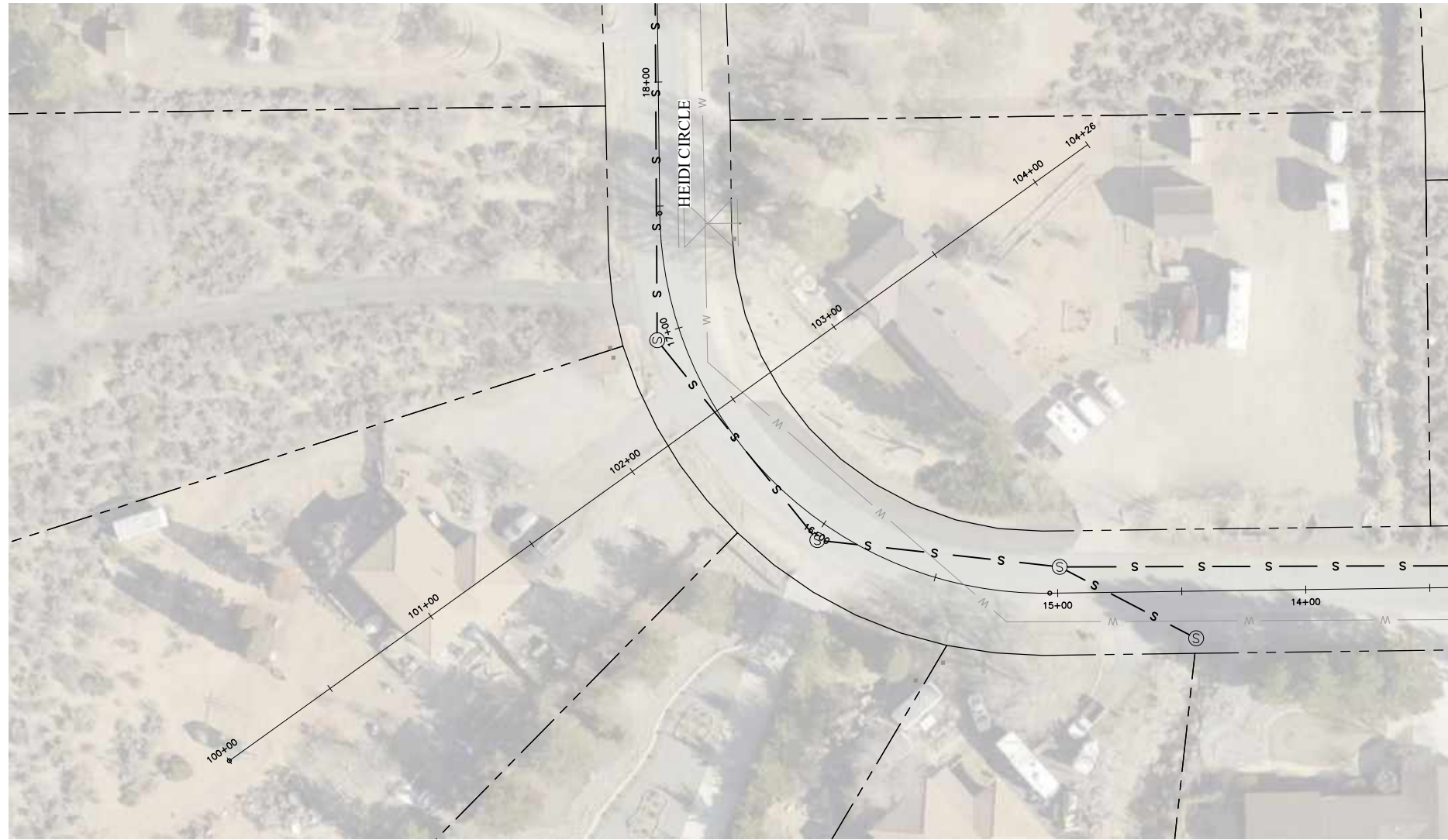


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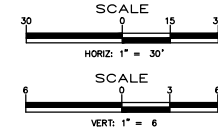
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**CARSON CITY - MANDATORY SEWER
 EXTENSION PROJECT
 PHASE 9 AND 10
 GENTRY LANE
 CROSS SECTION**

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P13
 OF
24



CROSS SECTION G



DESIGNED BY: KKK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

CARSON CITY PUBLIC WORKS DEPARTMENT
 3505 BUTTI WAY
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 5510 LONGLEY LANE
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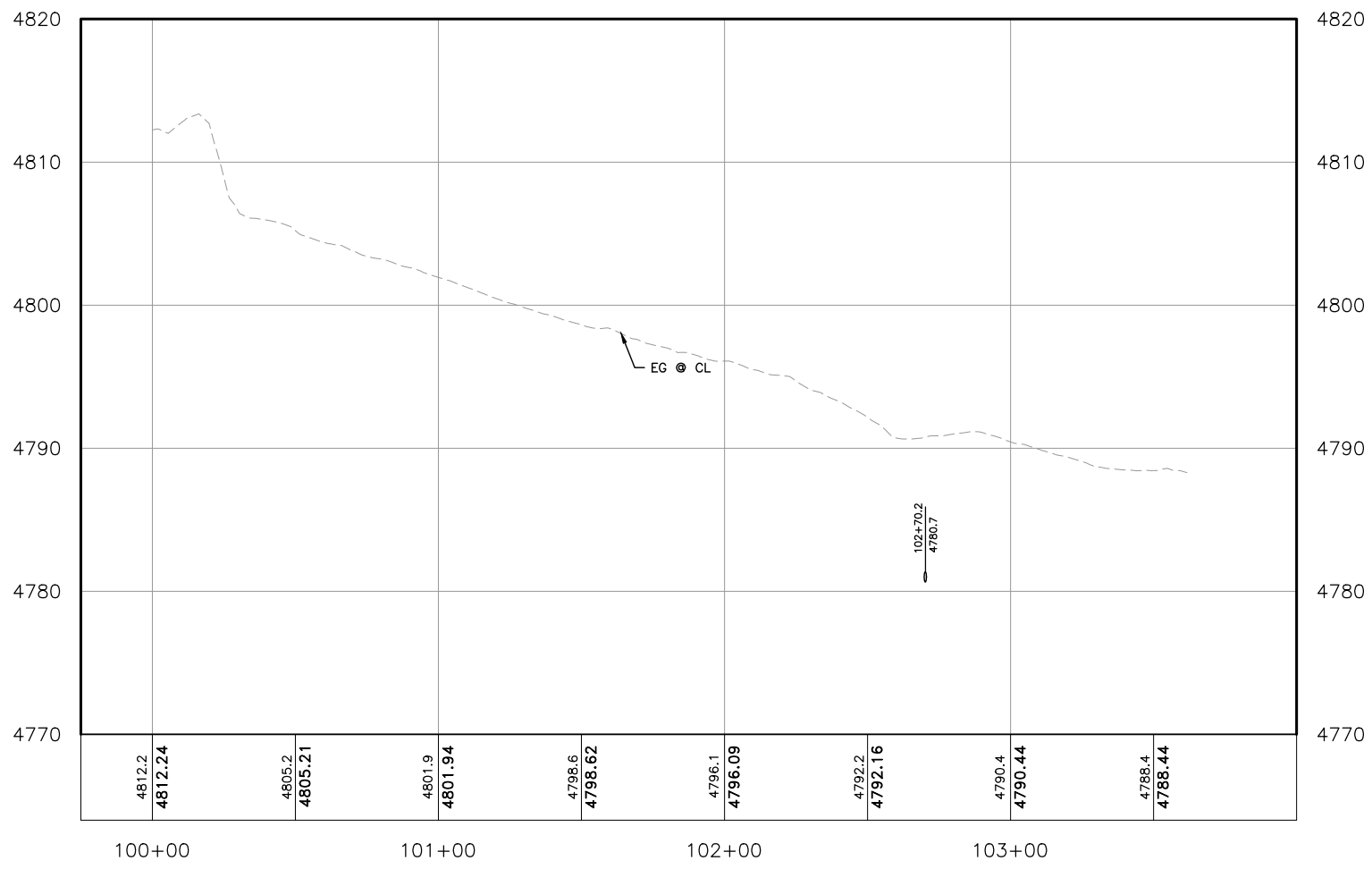
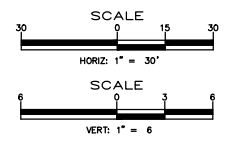
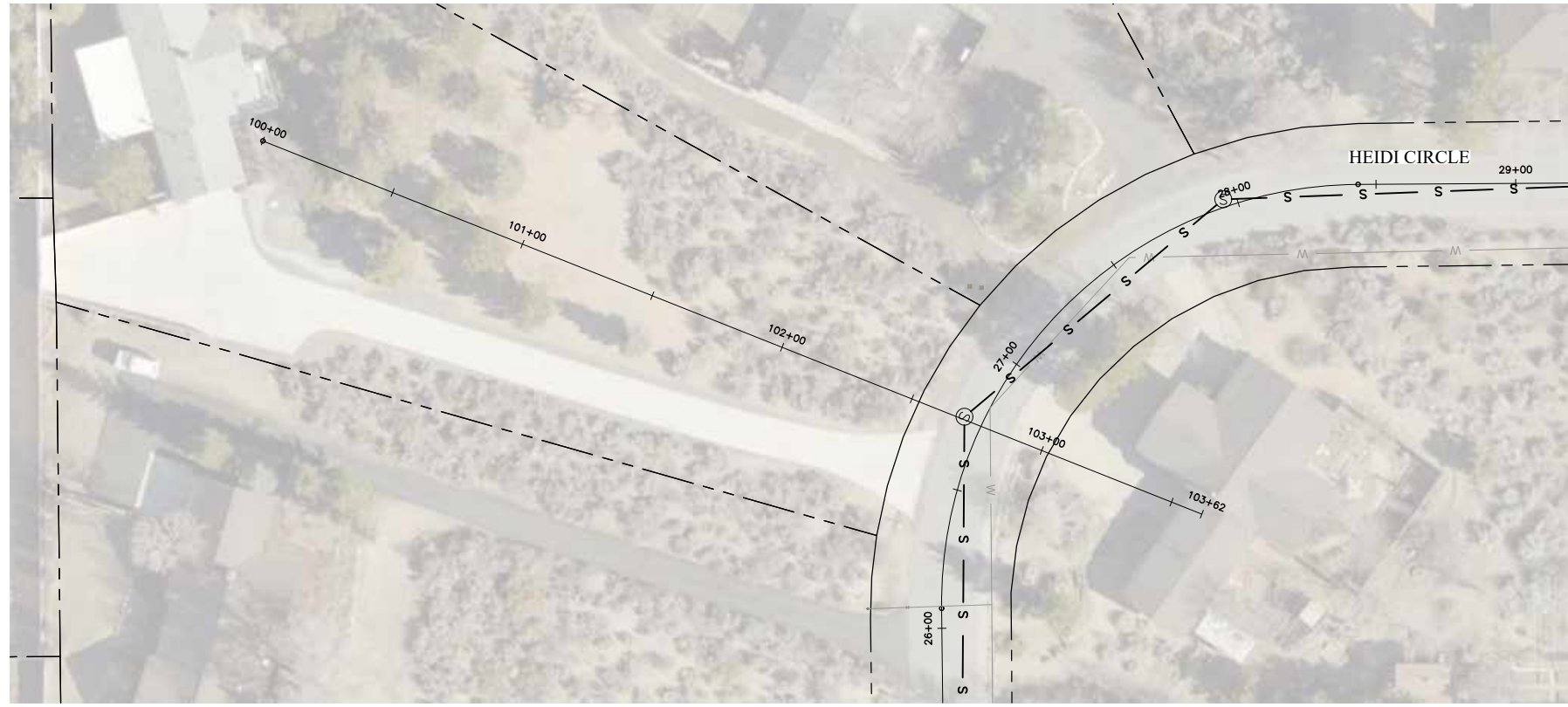
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 HEIDI CIRCLE CROSS SECTION

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PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

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CROSS SECTION H

DESIGNED BY: KKK
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 DWG NO.:
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 PLOT DATE: 8/11/22

CARSON CITY PUBLIC WORKS DEPARTMENT
 3505 BUTTI WAY
 CARSON CITY, NEVADA 89701
 PH: 887-2355 FAX: 887-2112

FARR WEST ENGINEERING
 5510 LONGLEY LANE
 RENO, NEVADA 89511
 PHONE: (775) 851-4788
 billing@farrwestengineering.com-USA

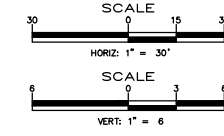
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 HEIDI CIRCLE CROSS SECTION

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 OF
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PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

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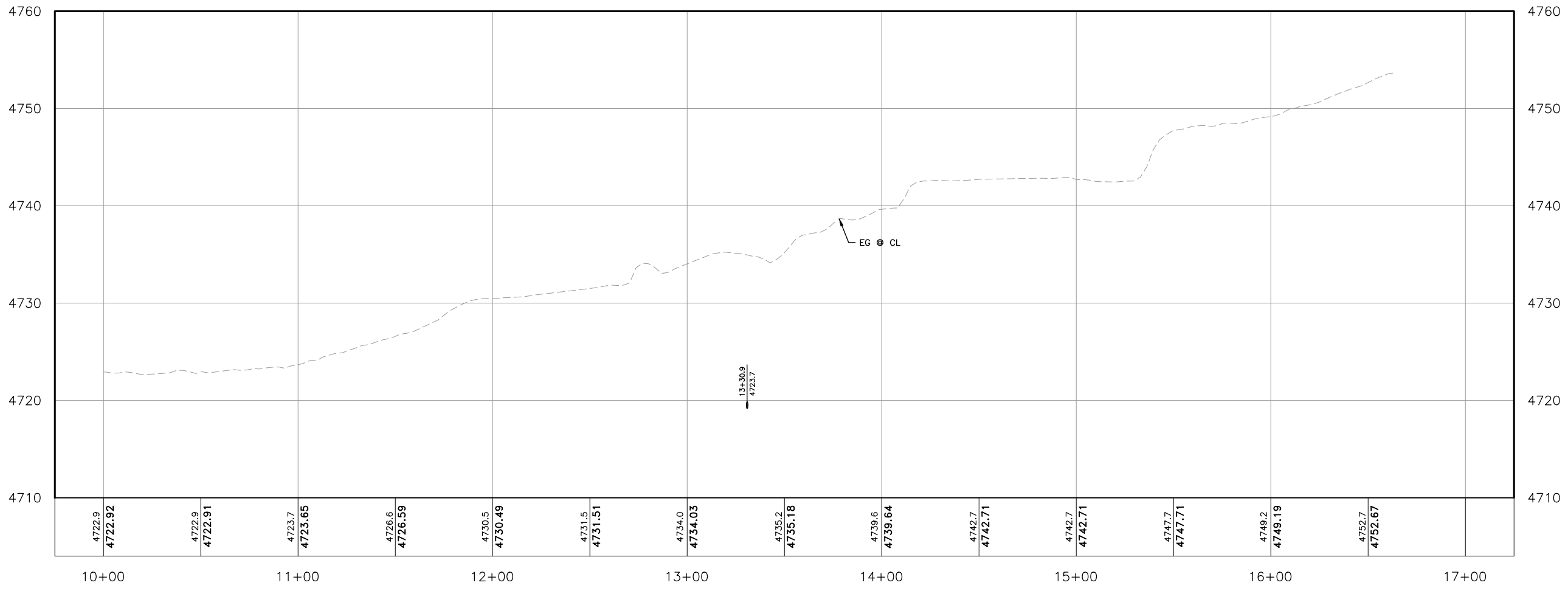
**CARSON CITY
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 3505 BUTTI WAY
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**CARSON CITY - MANDATORY SEWER
 EXTENSION PROJECT
 PHASE 9 AND 10
 ETHEL WAY
 CROSS SECTION**

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24



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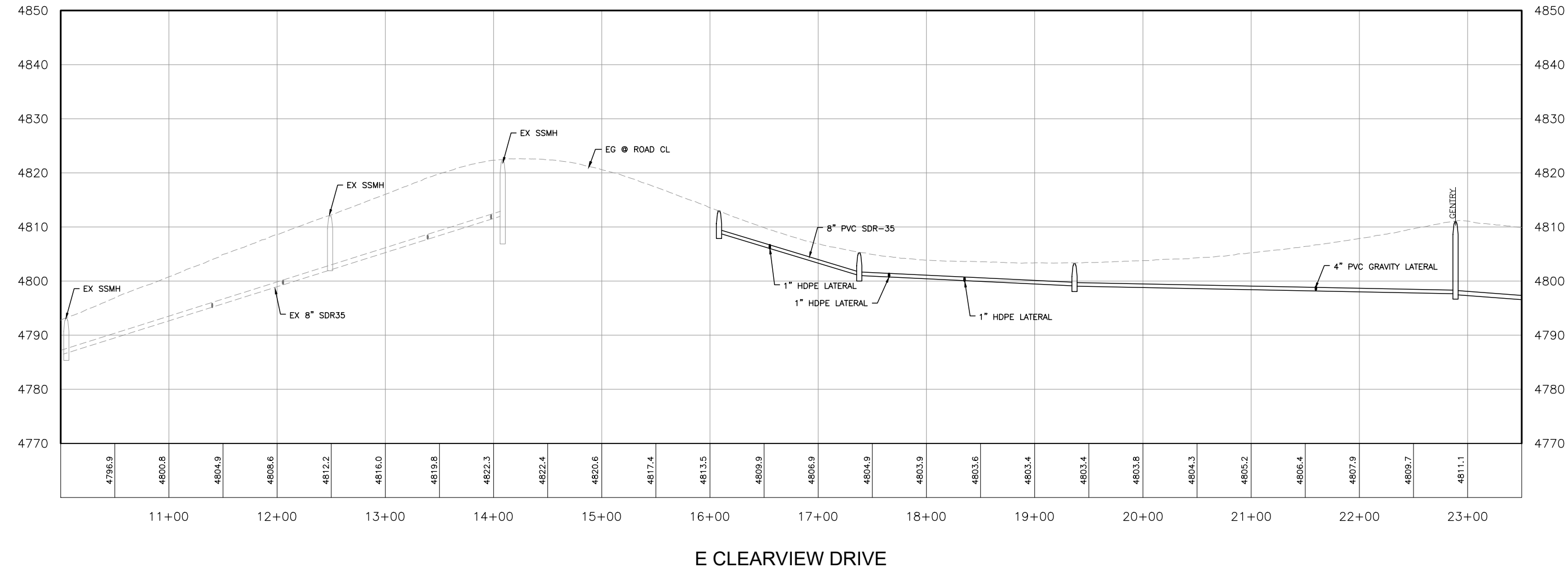
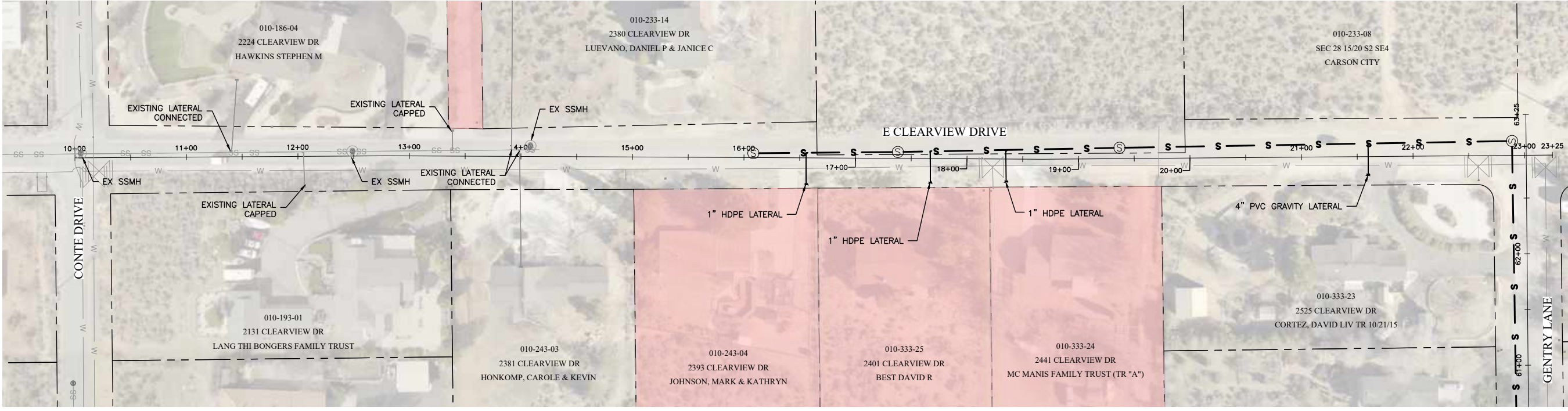
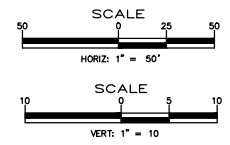
PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION) 177

GENERAL NOTES:

1. EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
2. ALL LATERALS TO BE STUBBED AT PROPERTY LINE FOR FUTURE CONNECTION TO BE PROVIDED BY HOME OWNER.

LEGEND:

LOTS REQUIRING INDIVIDUAL LIFT STATIONS



DESIGNED BY: KKK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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 3505 BUTTI WAY
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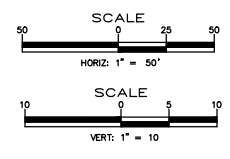
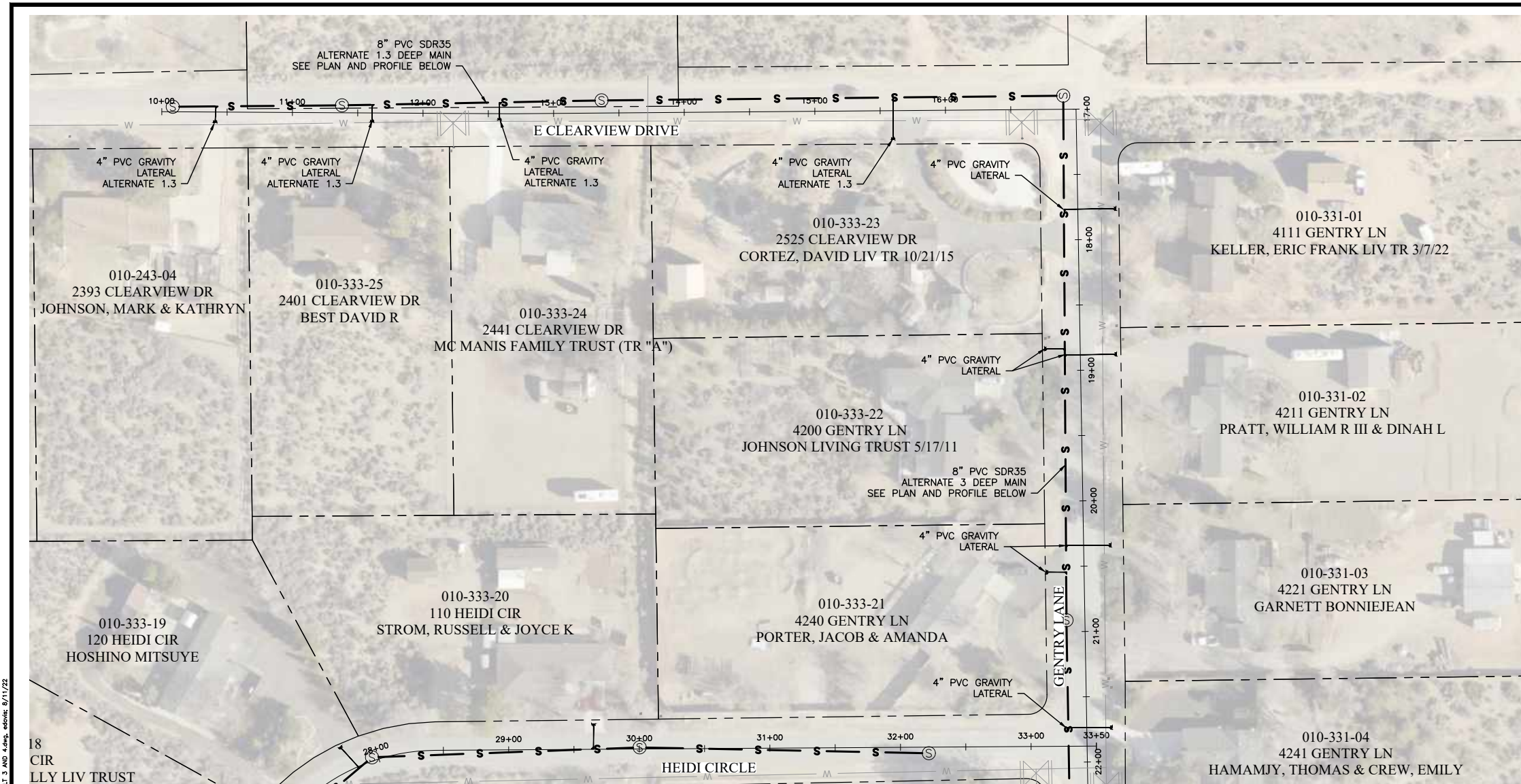
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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 E CLEARVIEW DRIVE PLAN AND PROFILE ZONE D ALTERNATIVE 1.2

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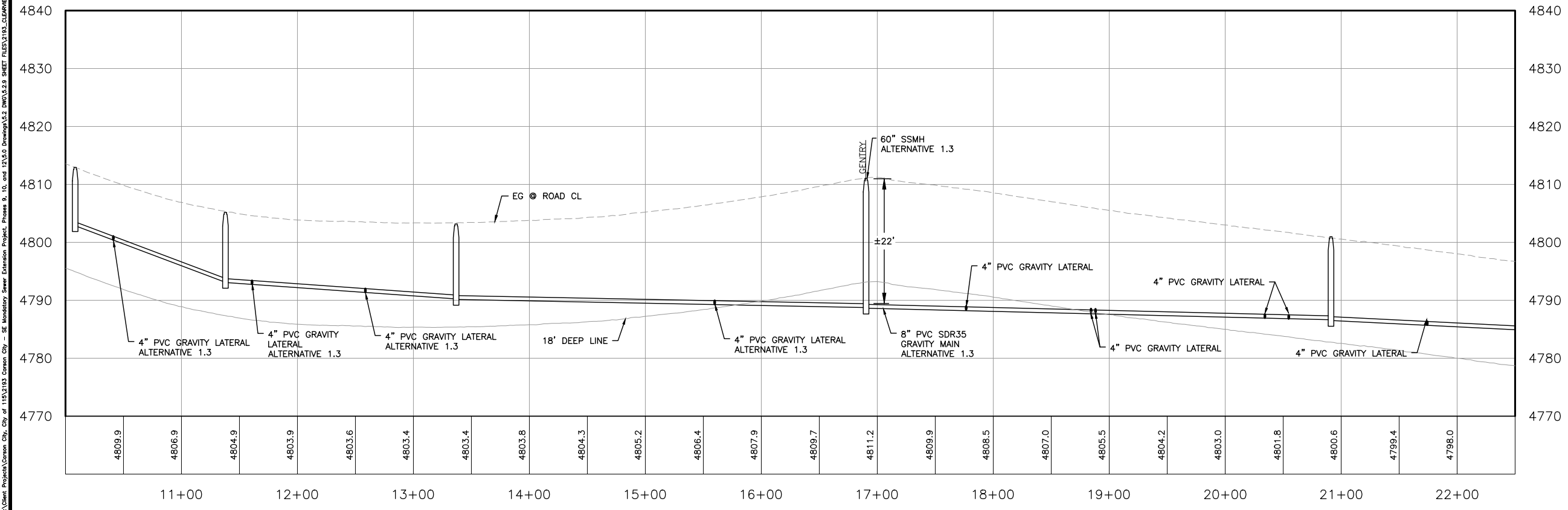
- EXACT LOCATION OF LATERAL STUBS TO BE DETERMINED IN THE DESIGN PHASING OF THE PROJECT.
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DESIGNED BY: KK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT PHASE 9 AND 10 E CLEARVIEW DRIVE PLAN AND PROFILE ZONE D ALTERNATIVES 1.3

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24

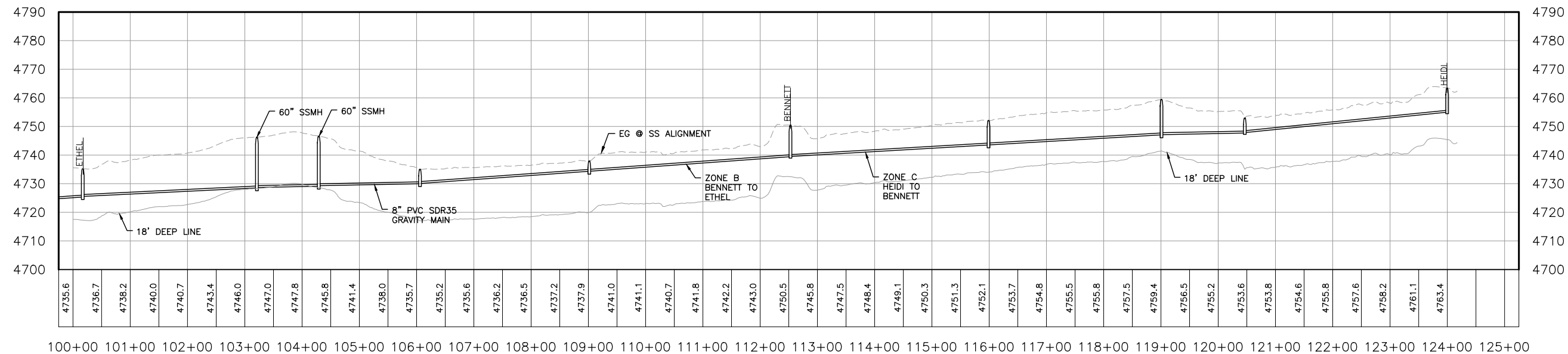
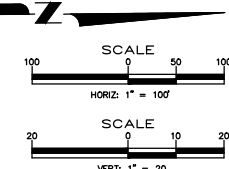
PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

GENERAL NOTES:

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LEGEND:

LOTS REQUIRING INDIVIDUAL LIFT STATIONS



HEIDI CIRCLE TO ETHEL WAY

DESIGNED BY: KKK
 DRAWN BY: ED
 CHECKED BY: CL
 DWG NO.:
 SCALE (HORIZ): AS SHOWN
 SCALE (VERT): AS SHOWN
 PLOT DATE: 8/11/22

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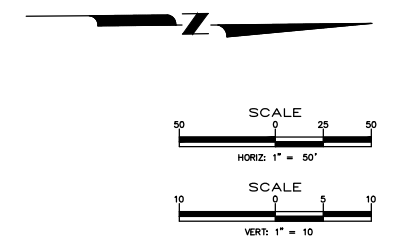
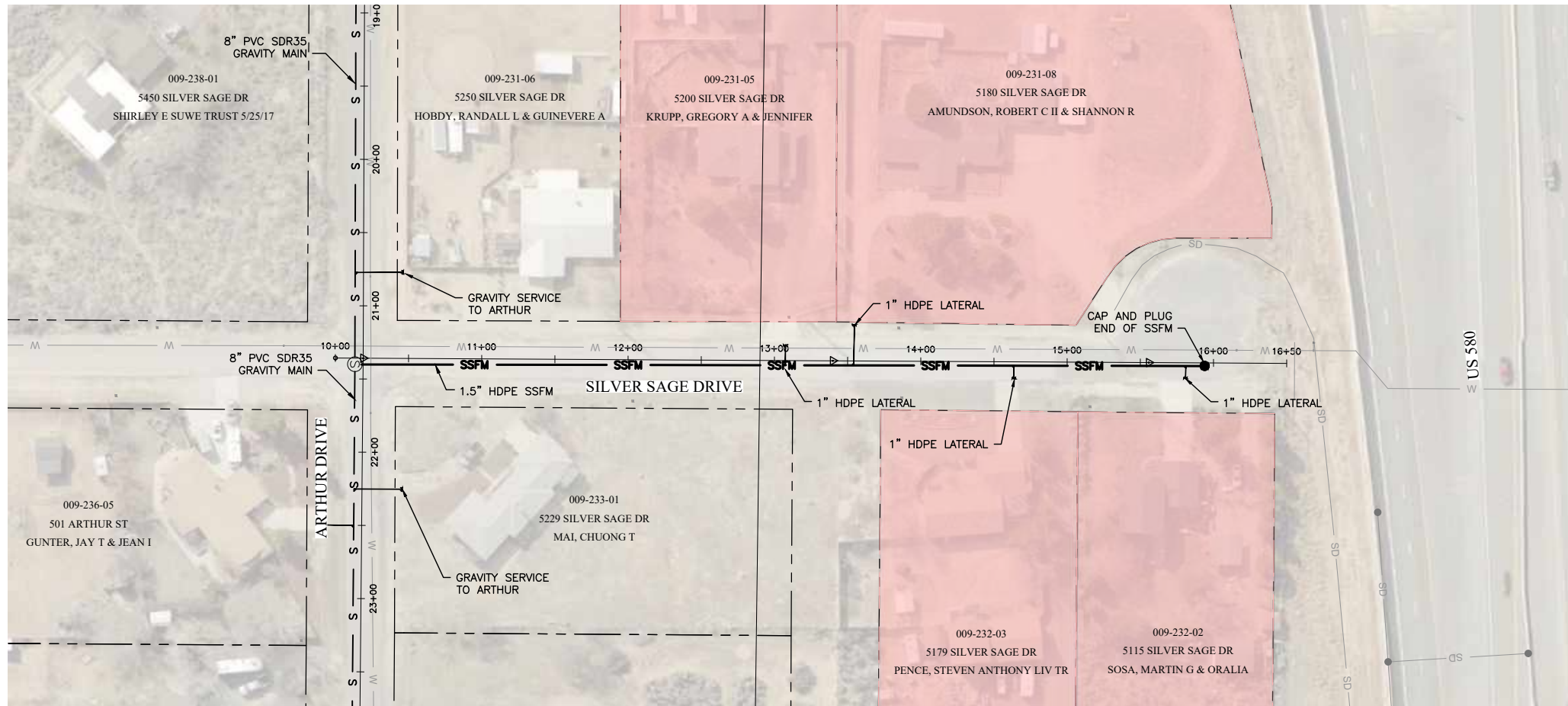
CARSON CITY - MANDATORY SEWER EXTENSION PROJECT
PHASE 9 AND 10
BENNETT AND HEIDI LIFT STATIONS
ZONES B & C ALTERNATIVES 1.2

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 OF
24

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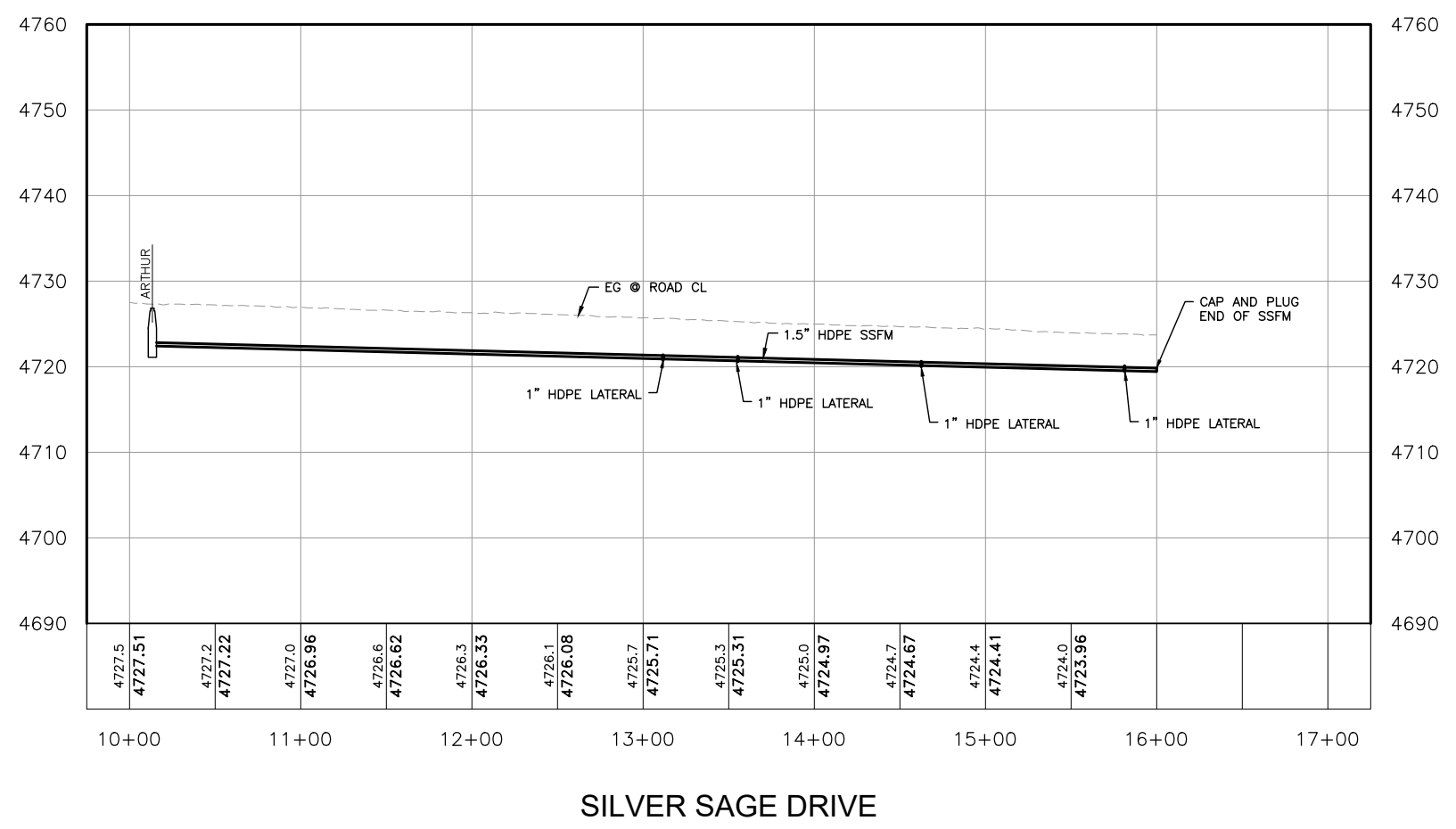
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GENERAL NOTES:

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CARSON CITY - MANDATORY SEWER EXTENSION PROJECT
PHASE 12
SILVER SAGE DRIVE
PLAN AND PROFILE
STA 10+00 to STA 16+50

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 OF
24

PRELIMINARY ENGINEERING (NOT FOR CONSTRUCTION)

APPENDIX B

PRELIMINARY COST ESTIMATES

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone A Alternative 1.1
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
Project No. 2193
Date: 08/11/22
QC Check by: Keith Karpstein
Date: 08/11/22

ZONE A - ALTERNATIVE 1.1

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 118,252.00	\$ 118,252.00
2	Temporary Traffic Control (2.5%)	1	LS	\$ 59,126.00	\$ 59,126.00
3	Temporary Erosion Control (2.5%)	1	LS	\$ 59,126.00	\$ 59,126.00
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	4,621	LF	\$ 275.00	\$ 1,270,775.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	350	LF	\$ 412.50	\$ 144,375.00
6	48" Manhole	14	EA	\$ 12,000.00	\$ 168,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	4,971	LF	\$ 90.00	\$ 447,390.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 75.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	4	EA	\$ 3,000.00	\$ 12,000.00
11	4" PVC Residential Gravity Lateral Stub	43	EA	\$ 7,500.00	\$ 322,500.00
12	Municipal Lift Station	0	EA	\$ 250,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 2,601,544.00
30% Contingency: \$780,463.20
Design and CM: \$390,231.60
Base Bid Total: \$ 3,772,238.80

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone B Alternative 1.1
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE B - ALTERNATIVE 1.1

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 112,028.75	\$ 112,028.75
2	Temporary Traffic Control (2.5%)	1	LS	\$ 56,014.38	\$ 56,014.38
3	Temporary Erosion Control (2.5%)	1	LS	\$ 56,014.38	\$ 56,014.38
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	3,864	LF	\$ 275.00	\$ 1,062,600.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	14	EA	\$ 12,000.00	\$ 168,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	4,325	LF	\$ 90.00	\$ 389,250.00
9	6" HDPE DR 11 Sanitary Sewer Force Main	461	LF	\$ 225.00	\$ 103,725.00
10	1" HDPE Residential Force Main Lateral Stub	4	EA	\$ 3,000.00	\$ 12,000.00
11	4" PVC Residential Gravity Lateral Stub	34	EA	\$ 7,500.00	\$ 255,000.00
12	Municipal Lift Station	1	EA	\$ 250,000.00	\$ 250,000.00
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 2,464,632.50
30% Contingency: \$739,389.75
Design and CM: \$ 369,694.88
Base Bid Total: \$ 3,573,717.13

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone B Alternative 1.2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE B - ALTERNATIVE 1.2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 109,520.98	\$ 109,520.98
2	Temporary Traffic Control (2.5%)	1	LS	\$ 54,760.49	\$ 54,760.49
3	Temporary Erosion Control (2.5%)	1	LS	\$ 54,760.49	\$ 54,760.49
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	4,743	LF	\$ 275.00	\$ 1,304,325.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	105	LF	\$ 412.50	\$ 43,312.50
6	48" Manhole	14	EA	\$ 12,000.00	\$ 168,000.00
7	60" Manhole	2	EA	\$ 16,000.00	\$ 32,000.00
8	Pavement Restoration	3,619	LF	\$ 90.00	\$ 325,710.00
9	6" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 225.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	4	EA	\$ 3,000.00	\$ 12,000.00
11	4" PVC Residential Gravity Lateral Stub	34	EA	\$ 7,500.00	\$ 255,000.00
12	Municipal Lift Station	0	EA	\$ 250,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	14,748	SF	\$ 1.50	\$ 22,122.00
14	Property Easements	5590	SF	\$ 5.00	\$ 27,950.00

Construction Subtotal: \$ 2,409,461.45
30% Contingency: \$722,838.44
Design and CM: \$361,419.22
Base Bid Total: \$ 3,493,719.10

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone B Alternative 1.3
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE B - ALTERNATIVE 1.3

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 98,780.38	\$ 98,780.38
2	Temporary Traffic Control (2.5%)	1	LS	\$ 49,390.19	\$ 49,390.19
3	Temporary Erosion Control (2.5%)	1	LS	\$ 49,390.19	\$ 49,390.19
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	3,273	LF	\$ 275.00	\$ 900,075.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	585	LF	\$ 412.50	\$ 241,312.50
6	48" Manhole	10	EA	\$ 12,000.00	\$ 120,000.00
7	60" Manhole	1	EA	\$ 16,000.00	\$ 16,000.00
8	Pavement Restoration	3,858	LF	\$ 90.00	\$ 347,220.00
9	6" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 225.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	2	EA	\$ 3,000.00	\$ 6,000.00
11	4" PVC Residential Gravity Lateral Stub	46	EA	\$ 7,500.00	\$ 345,000.00
12	Municipal Lift Station	0	EA	\$ 250,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 2,173,168.25
30% Contingency: \$651,950.48
Design and CM: \$325,975.24
Base Bid Total: \$ 3,151,093.96

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone C Alternative 1.1
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
Project No. 2193
Date: 08/02/22
QC Check by: Keith Karpstein
Date: 08/02/22

ZONE C - ALTERNATIVE 1.1

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 60,252.50	\$ 60,252.50
2	Temporary Traffic Control (2.5%)	1	LS	\$ 30,126.25	\$ 30,126.25
3	Temporary Erosion Control (2.5%)	1	LS	\$ 30,126.25	\$ 30,126.25
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	1,925	LF	\$ 275.00	\$ 529,375.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	9	EA	\$ 12,000.00	\$ 108,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	2,085	LF	\$ 90.00	\$ 187,650.00
9	3" HDPE DR 11 Sanitary Sewer Force Main	435	LF	\$ 115.00	\$ 50,025.00
10	1" HDPE Residential Force Main Lateral Stub	0	EA	\$ 3,000.00	\$ -
11	4" PVC Residential Gravity Lateral Stub	24	EA	\$ 7,500.00	\$ 180,000.00
12	*Municipal Lift Station	1	EA	\$ 150,000.00	\$ 150,000.00
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

*Lift Station priced differently than others as it will take in less flow and be smaller in size.

Construction Subtotal: \$ 1,325,555.00
30% Contingency: \$397,666.50
Design and CM: \$198,833.25
Base Bid Total: \$ 1,922,054.75

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone C Alternative 1.2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
Project No. 2193
Date: 08/02/22
QC Check by: Keith Karpstein
Date: 08/02/22

ZONE C - ALTERNATIVE 1.2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 66,236.65	\$ 66,236.65
2	Temporary Traffic Control (2.5%)	1	LS	\$ 33,118.33	\$ 33,118.33
3	Temporary Erosion Control (2.5%)	1	LS	\$ 33,118.33	\$ 33,118.33
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	2,990	LF	\$ 275.00	\$ 822,250.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	11	EA	\$ 12,000.00	\$ 132,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	1,854	LF	\$ 90.00	\$ 166,860.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 75.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	0	EA	\$ 3,000.00	\$ -
11	4" PVC Residential Gravity Lateral Stub	24	EA	\$ 7,500.00	\$ 180,000.00
12	Municipal Lift Station	0	EA	\$ 150,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	13,632	SF	\$ 1.50	\$ 20,448.00
14	Property Easements	635	SF	\$ 5.00	\$ 3,175.00

Construction Subtotal: \$ 1,457,206.30
30% Contingency: \$437,161.89
Design and CM: \$218,580.95
Base Bid Total: \$ 2,112,949.14

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone D Alternative 1.1
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE D - ALTERNATIVE 1.1

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 4,560.00	\$ 4,560.00
2	Temporary Traffic Control (2.5%)	1	LS	\$ 2,280.00	\$ 2,280.00
3	Temporary Erosion Control (2.5%)	1	LS	\$ 2,280.00	\$ 2,280.00
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	0	LF	\$ 275.00	\$ -
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	0	EA	\$ 12,000.00	\$ -
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	480	LF	\$ 90.00	\$ 43,200.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	480	LF	\$ 75.00	\$ 36,000.00
10	1" HDPE Residential Force Main Lateral Stub	4	EA	\$ 3,000.00	\$ 12,000.00
11	4" PVC Residential Gravity Lateral Stub	0	EA	\$ 7,500.00	\$ -
12	Municipal Lift Station	0	EA	\$ 150,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 100,320.00
30% Contingency: \$30,096.00
Design and CM \$15,048.00
Base Bid Total: \$ 145,464.00

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone D Alternative 1.2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE D - ALTERNATIVE 1.2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 15,317.75	\$ 15,317.75
2	Temporary Traffic Control (2.5%)	1	LS	\$ 7,658.88	\$ 7,658.88
3	Temporary Erosion Control (2.5%)	1	LS	\$ 7,658.88	\$ 7,658.88
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	677	LF	\$ 275.00	\$ 186,175.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	3	EA	\$ 12,000.00	\$ 36,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	752	LF	\$ 90.00	\$ 67,680.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 75.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	3	EA	\$ 3,000.00	\$ 9,000.00
11	4" PVC Residential Gravity Lateral Stub	1	EA	\$ 7,500.00	\$ 7,500.00
12	Municipal Lift Station	0	EA	\$ 150,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 336,990.50
30% Contingency: \$101,097.15
Design and CM: \$50,548.58
Base Bid Total: \$ 488,636.23

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone D Alternative 1.3
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
Project No. 2193
Date: 08/02/22
QC Check by: Keith Karpstein
Date: 08/02/22

ZONE D - ALTERNATIVE 1.3

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 22,023.88	\$ 22,023.88
2	Temporary Traffic Control (2.5%)	1	LS	\$ 11,011.94	\$ 11,011.94
3	Temporary Erosion Control (2.5%)	1	LS	\$ 11,011.94	\$ 11,011.94
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	576	LF	\$ 275.00	\$ 158,400.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	295	LF	\$ 412.50	\$ 121,687.50
6	48" Manhole	3	EA	\$ 12,000.00	\$ 36,000.00
7	60" Manhole	1	EA	\$ 16,000.00	\$ 16,000.00
8	Pavement Restoration	871	LF	\$ 90.00	\$ 78,390.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 75.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	0	EA	\$ 3,000.00	\$ -
11	4" PVC Residential Gravity Lateral Stub	4	EA	\$ 7,500.00	\$ 30,000.00
12	Municipal Lift Station	0	EA	\$ 150,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 484,525.25
30% Contingency: \$145,357.58
Design and CM: \$72,678.79
Base Bid Total: \$ 702,561.61

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone B Alternative 2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE B ALTERNATIVE 2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 95,000.00	\$ 95,000.00
2	Temporary Erosion Control (1%)	1	LS	\$ 19,000.00	\$ 19,000.00
3	Temporary Traffic Control (1%)	1	LS	\$ 19,000.00	\$ 19,000.00
4	Zone B Denitrification Units	38	LF	\$ 50,000.00	\$ 1,900,000.00

Construction Subtotal: \$2,033,000.00
30% Contingency: \$609,900.00
Design and CM: \$304,950.00
Base Bid Total: \$2,947,850.00

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone C Alternative 2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE C - ALTERNATIVE 2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 60,000.00	\$ 60,000.00
2	Temporary Erosion Control (1%)	1	LS	\$ 12,000.00	\$ 12,000.00
3	Temporary Traffic Control (1%)	1	LS	\$ 12,000.00	\$ 12,000.00
4	Zone C Denitrification Units	24	EA	\$ 50,000.00	\$ 1,200,000.00

Construction Subtotal: \$1,284,000.00
30% Contingency: \$385,200.00
Design and CM: \$192,600.00
Base Bid Total: \$1,861,800.00

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Zone D Alternative 2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

ZONE D - ALTERNATIVE 2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 10,000.00	\$ 10,000.00
2	Temporary Erosion Control (1%)	1	LS	\$ 2,000.00	\$ 2,000.00
3	Temporary Traffic Control (1%)	1	LS	\$ 2,000.00	\$ 2,000.00
4	Zone D Denitrification Units	4	EA	\$ 50,000.00	\$ 200,000.00

Construction Subtotal: \$214,000.00
30% Contingency: \$64,200.00
Design and CM: \$32,100.00
Base Bid Total: \$310,300.00

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 9 & 10 Alternative 3
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

PHASE 9 AND 10 - ALTERNATIVE 3

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 282,500.00	\$ 282,500.00
2	Temporary Traffic Control (Zone A) (1%)	1	LS	\$ 56,500.00	\$ 56,500.00
3	Temporary Erosion Control (1%)	1	LS	\$ 56,500.00	\$ 56,500.00
4	Zone A Denitrification Units	47	LS	\$ 50,000.00	\$ 2,350,000.00
5	Zone B Denitrification Units	38	LF	\$ 50,000.00	\$ 1,900,000.00
6	Zone C Denitrification Units	24	EA	\$ 50,000.00	\$ 1,200,000.00
7	Zone D Denitrification Units	4	EA	\$ 50,000.00	\$ 200,000.00

Construction Subtotal: \$6,045,500.00
30% Contingency: \$1,813,650.00
Design and CM: \$906,825.00
Base Bid Total: \$8,765,975.00

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 12 Alternative 1
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

PHASE 12 ALTERNATIVE 1

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 42,907.50	\$ 42,907.50
2	Temporary Traffic Control (2.5%)	1	LS	\$ 21,453.75	\$ 21,453.75
3	Temporary Erosion Control (2.5%)	1	LS	\$ 21,453.75	\$ 21,453.75
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	1,635	LF	\$ 275.00	\$ 449,625.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	6	EA	\$ 12,000.00	\$ 72,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	2,210	LF	\$ 90.00	\$ 198,900.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	575	LF	\$ 75.00	\$ 43,125.00
10	1" HDPE Residential Force Main Lateral Stub	4	EA	\$ 3,000.00	\$ 12,000.00
11	4" PVC Residential Gravity Lateral Stub	11	EA	\$ 7,500.00	\$ 82,500.00
12	Municipal Lift Station	0	EA	\$ 150,000.00	\$ -
13	12' Wide Access Road w/ 6" Gravel	0	SF	\$ 1.50	\$ -
14	Property Easements	0	SF	\$ 5.00	\$ -

Construction Subtotal: \$ 943,965.00
30% Contingency: \$283,189.50
Design and CM: \$141,594.75
Base Bid Total: \$ 1,368,749.25

City of Carson City
Southeast Mandatory Sewer Extension Project - Phases 12 Alternative 2
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 08/02/22
 QC Check by: Keith Karpstein
 Date: 08/02/22

PHASE 12 - ALTERNATIVE 2

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 47,563.75	\$ 47,563.75
2	Temporary Traffic Control (2.5%)	1	LS	\$ 23,781.88	\$ 23,781.88
3	Temporary Erosion Control (2.5%)	1	LS	\$ 23,781.88	\$ 23,781.88
4	8" PVC SDR 35 Gravity Sewer Main <18' Deep	1,635	LF	\$ 275.00	\$ 449,625.00
5	8" PVC SDR 35 Gravity Sewer Main >18' Deep	0	LF	\$ 412.50	\$ -
6	48" Manhole	6	EA	\$ 12,000.00	\$ 72,000.00
7	60" Manhole	0	EA	\$ 16,000.00	\$ -
8	Pavement Restoration	1,635	LF	\$ 90.00	\$ 147,150.00
9	1.5" HDPE DR 11 Sanitary Sewer Force Main	0	LF	\$ 75.00	\$ -
10	1" HDPE Residential Force Main Lateral Stub	0	EA	\$ 3,000.00	\$ -
11	4" PVC Residential Gravity Lateral Stub	11	EA	\$ 7,500.00	\$ 82,500.00
12	Denitrification Units	4	EA	\$ 50,000.00	\$ 200,000.00

Construction Subtotal: \$1,046,402.50
30% Contingency: \$313,920.75
Design and CM: \$156,960.38
Base Bid Total: \$1,517,283.63

City of Carson City
Southeast Mandatory Sewer Extension Project - Phase 12 Alternative 3
Engineer's Opinion of Probable Construction Costs (Preliminary Submittal)

Estimate by: Eric Davis
 Project No. 2193
 Date: 8/2/2022
 QC Check by: Keith Karpstein
 Date: 8/2/2022

PHASE 12 - ALTERNATIVE 3

Bid Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization and Demobilization (NTE 5%)	1	LS	\$ 37,500.00	\$ 37,500.00
2	Temporary Erosion Control (1%)	1	LS	\$ 7,500.00	\$ 7,500.00
3	Temporary Traffic Control (1%)	1	LS	\$ 7,500.00	\$ 7,500.00
4	Septic Denitrification System	15	EA	\$ 50,000.00	\$ 750,000.00

Construction Subtotal: \$802,500.00
30% Contingency: \$240,750.00
Design and CM: \$120,375.00
Base Bid Total: \$1,163,625.00

AMENDMENT FOR CONTRACT

Contract No.: 21300207
Title: Design Services for the Southeast Mandatory Sewer Extension Project
Amendment No.: 1

If Consideration will be amended, please indicate amount: Increase \$346,505.

Reason for amendment: To extend the contract from December 31, 2022 through December 31, 2023 and to increase the contract an additional \$346,505 for the design phase services described in Exhibit A to this Amendment, for a new total contract amount of \$396,494.

It is also agreed, that all unaffected conditions, requirements, and restrictions of Contract No. 21300207, and Amendment No. 1 thereto, remain in full force and effect for the duration of the Contract term.

Amendment will become effective when approved by the Carson City Board of Supervisors and executed by the Carson City Mayor.

CONSULTANT

Approved by:

Farr West Engineering.:

Name/Title: Brent Farr, President

Signature: _____ Date: _____

CITY

Approved by:

City Department: Public Works

Name/Title: Darren Schulz, Director

Signature: _____ Date: _____

Carson City Purchasing and Contracts:

Name/Title: Carol Akers, Purchasing and Contracts Administrator

Signature: _____ Date: _____

Approved as to form by:

District Attorney's Office:

Name/Title: Adam Tully, Deputy District Attorney

Signature: _____ Date: _____

**Sub-Project P320121007
Master Grant G070121010 (ARPA Grant)
2750600-507010**

AMENDMENT FOR CONTRACT

Contract No.: 21300207

Title: Design Services for the Southeast Mandatory Sewer Extension Project

Amendment No.: 1

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of August 18, 2022, approved the acceptance of the attached Amendment for Contract hereinbefore identified as Amendment No. 1 to CONTRACT No. 21300207. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to sign this document and record the signature for the execution of this Amendment for Contract in accordance with the action taken.

CARSON CITY, NEVADA

LORI BAGWELL, MAYOR

DATED this 18th day of August, 2022.

ATTEST:

AUBREY ROWLATT
Clerk-Recorder

DATED this 18th day of August, 2022.

Sub-Project P320121007
Master Grant G070121010 (ARPA Grant)
2750600-507010

EXHIBIT A SCOPE OF WORK

Carson City Public Works

SE Mandatory Sanitary Sewer Extension Project – Phases 9 and 10, Zones A and B

INTRODUCTION

Carson City has observed high nitrate levels in groundwater samples pulled from existing wells in the surrounding area of Southeast Carson. The existing properties located within phases 9 and 10 of the Southeast Carson Sewer Extension Plan are currently served by individual septic systems that are contributing to the continuing rise in nitrate levels that are negatively impacting surrounding water sources. The proposed work will follow the recommendations contained within the technical memorandum previously completed by Farr West Engineering for alternative A1 and B1.3. The expansion of the existing sewer system will include main line extensions, private lateral extensions, pavement patching and surface restoration. Private lateral extensions on private property are excluded from this scope of work, however all properties will be evaluated and recommendations provided for connection to the new sewer system. Both alternatives will be designed concurrently with only Zone A being constructed in year 2023. Zone B will be constructed in a later year depending on funding availability. Farr West Engineering (Farr West) will provide project management, public outreach assistance, preliminary engineering, survey and mapping, geotechnical investigation, final design, bid support, and construction administration assistance as described in the following task descriptions.

The phase and task breakdown for the project is designated as follows:

Design Services

- Task 1 – Project Management
- Task 2A – Survey and Mapping
- Task 2B – Boundary Survey
- Task 3 – Public Outreach
- Task 4 - Preliminary Engineering
- Task 5 – Geotechnical Investigation
- Task 6 – Final Design
- Task 7 – Bid Support
- Task 8 – Owner Directed Services

DESIGN SERVICES

Task 1 – Project Management

Objective

To plan, organize, direct, control, and communicate all relevant activities set forth in this Scope of Work within the approved budget and schedule.

Approach

Farr West will routinely review project progress and communicate project status on a regular basis. Communication will be through email and telephone, and with monthly project coordination meetings with Carson City Public Works and Farr West staff. This task will include the following activities:

- Project administration includes scheduling maintenance, cost control, monthly invoicing, filing, resource allocation, subconsultant management, and routine communications.
- Conducting a project kick-off meeting with Farr West and Carson City Public Works staff.
- Team coordination, including conference calls and internal meetings.
- Monitoring changes to the scope, budget, or schedule and developing change management strategies with Carson City Public Works.

Deliverables

The following deliverables will be submitted under this task:

- Project schedule.
- Monthly status reports.

Assumptions

The following assumptions apply:

- Monthly reports will be provided with timely invoices.
- Project-related issues will be identified, communicated, and resolved.

Task 2A – Survey and Mapping

Objective

To generate survey and mapping data for development of CAD base maps in support of design activities.

Approach

The following approach applies:

- Farr West will utilize Carson City GIS data for boundary lines between private parcels. Street right-of-way will be established by locating property corners at the edge of right-of-way, if locatable, and referencing record map data. Street right-of-way accuracy will be within 1' of actual boundary line. A boundary survey will not be required.
- Farr West will establish project control for base map preparation. The horizontal and vertical control will be based on published data. Horizontal control will conform to North American Datum of 1983 (NAD 83), and vertical control will conform to North American Vertical Datum of 1988 (NAVD 88). Constrained to Carson City Control Network.
- Farr West will provide a topographic survey to support development of design drawings. The final drawing will be prepared showing one - foot Contour intervals with drawing scale of 1" = 20'.

- Farr West will locate existing conditions including, but not be limited to curbs, walks and utility features including water and sewer, drainage features and structures which are visible from the surface of the ground. These features will be mapped and shown on the topographic map.
- Existing manholes, catch basins and valves will be dipped to establish vertical profiles for existing utilities.
- Farr West will locate and provide elevation data for each affected property owner's private sewer laterals where cleanouts are visible.

Deliverables

- Electronic CAD files for use in preparing design plans conforming to Carson City Mapping Standards.

Assumptions

The following assumptions apply:

- Carson City will be responsible for obtaining any required off-site right of entries, easements, or right-of-way.
- Boundary survey and record map recordation are not included.
- Permission to enter private property will be obtained through Task 3.

Task 2B – Boundary Survey

Objective

To generate right-of-way limits for roadways where sanitary sewer work is anticipated in support of design activities.

Approach

The following approach applies:

- Farr West will conduct a boundary survey for the right-of-way where sanitary sewer work is anticipated, in accordance with state and local statutes, to locate the right-of-way. If necessary, adjacent parcel corners will be located to assist in the establishment of the project boundary(ies).
- Farr West will complete document research including record maps, deed documents, and preliminary title reports for the subject right-of-way and adjacent parcels.

Deliverables

- Electronic CAD files for use in preparing design plans conforming to Carson City Mapping Standards.

Assumptions

The following assumptions apply:

- This task will only be used if the data produced under Task 2A cannot achieve boundary accuracy to within 1' of actual boundary line due to unlocatable boundary corners or road monuments.
- Record map recordation is not included.

Task 3 – Public Outreach

Objective

To inform the affected property owners of the project and to coordinate private improvements for municipal sewer connection with each affected property owner.

Approach

This task will include the following activities:

- Prepare a draft mass mailer to notify affected property owners of the project.
- Prepare a draft mass mailer to notify affected property owners of public meeting.
- Attend public meeting and prepare project exhibits for presentation. Exhibits will include:
 - Project overview, including scope and purpose of project (map and text)
 - Preliminary sewer alignments for each phase, with potential lift stations identified (maps)
 - Details for sewer trenching and patching (maps)
 - Preliminary schedule for construction (text/gantt chart)
- Prepare a residential septic system conversion letter for mass mailer with specific private lateral layout options for each affected property owner.
- Prepare private lateral layout acceptance letter for each affected property owner.
- Prepare tracking sheet and map and maintain throughout project design. This will keep Carson City informed of status of acceptance for each affected property owner.
- Meet with each affected property owner to discuss details of private lateral layouts.

Deliverables

The following deliverables will be submitted under this task:

- Electronic files of all mass mailers listed above
- Electronic and hard copies of the exhibits listed above for public meeting (maps will be full size sheets 22" x 34")
- Electronic files of tracking sheet and map (provided monthly throughout design)

Assumptions

The following assumptions apply:

- Layout design for each affected property owner will be provided under Task 4.
- Carson City will mail/deliver all mass mailers.
- Carson City will provide venue and issue public notices for public meeting.
- Public meeting will be scheduled after acceptance of the preliminary design by Carson City (Task 4).

Task 4 – Preliminary Engineering

Objective

To develop a preliminary design and opinion of probable construction costs for each phase of the sewer main extension project.

Approach

This task will include the following activities:

- Coordinate with utility owners in the project area to obtain record drawings and/or maps. Fees, if applicable, are included in this task. A third-party utility locator to mark buried utilities is not included. This information will be transferred to the base map for use in design.
- Review existing septic system data for each affected property owner. This effort will include research of existing building permits, NDEP permits, Carson City Health Department data, and field verification. Elevation verification of cleanouts and/or septic tanks is included in Task 2. This effort will assist with establishing the depth of the new sewer main and verifying the need for private lift stations.
- Prepare preliminary sewer main alignments and profiles based on existing topography, utility, and septic information.
- Complete a site visit to verify the topographic data and existing utility information. Conflicts between the preliminary alignments and existing utilities will be identified, noted and addressed in the design plans. Areas of uncertainty of existing utility locations will be identified and measures implemented to verify the location. This effort will include coordinating with utility owner representatives to locate and verify the utility locations in the field. Utility potholing is not proposed at this time, but may be required if utility owner verification of location/depth cannot be achieved.
- Prepare a preliminary sewer model to determine sewer main sizes based on the number of homes served. This effort will be preliminary and assume minimum pipe slopes to determine pipe sizes.
- Prepare an opinion of probable cost for review by Carson City. The intent of this effort is to notify Carson City of the anticipated costs related to construction. Cost may be a factor in the final verification of the limits of work. Farr West will utilize historic cost data from projects of similar scope and size.
- The Farr West design team will meet with Carson City Public Works staff to discuss the preliminary design to receive concurrence on the limits of work and proposed alignment, pipe diameters, tie-in concepts, and lift station locations and ownership, if applicable.

Deliverables

The following deliverables will be submitted under this task:

- Preliminary design plans (11”x17”) and opinion of probable costs in hard copy and pdf format. (2 hard copies will be hand delivered to Carson City 2 weeks prior to the preliminary engineering review meeting.)

Assumptions

The following assumptions apply:

- No utility potholing is required.
- Drawings will be at 1"=20' scale horizontal (22"x34").
- No connection details will be provided with this task.
- A preliminary profile will be provided with this task.
- No technical specifications will be provided with this task.
- A geotechnical investigation will not be completed until the preliminary design is approved by Carson City.
- Carson City will provide review comments on the preliminary design within 3 weeks of submission.
- No municipal lift stations are required.
- The sewer model effort will be used internally to verify pipe sizes and no technical memorandum or documentation will be submitted.

Task 5 – Geotechnical Investigation

Objective

To identify subsurface conditions in the proposed trenching/excavation areas to assist with design and for use by Contractors during bidding.

Approach

This task will include the following activities:

- Review published geotechnical reports, geologic maps, fault hazard reports, and soils maps to identify the presence of documented geologic hazards at the site.
- Complete up to five (5) borings to depths ranging from 15 to 30 feet below existing ground surface.
- Obtain up to four (4) asphalt concrete pavement cores, two within each phase.
- Complete laboratory testing of soil samples from borings. Testing for index properties including moisture determination, grain size distribution, and plasticity. Testing will also include corrosion testing including soluble sulfates for corrosion to concrete and two (2) modified proctors.
- Upon completion of our field, laboratory and office studies, a Geotechnical Investigation report will be completed for the project and will include the following:
 - Description of the project site with the approximate locations of our field exploration and previous field explorations, shown on a site plan;
 - Descriptive logs of the explorations performed for this study;
 - General summary of the site soils and geology;
 - General summary of the structural section thicknesses observed within the borings and asphalt cores (excludes descriptions of pavement overlays, observed distress, and/or aggregate type used for pavement).
 - Discussion of groundwater conditions and potential for dewatering during construction;
 - Construction and design recommendations for pipeline replacement;

- Trench excavatability, backfill, and bottom of trench preparation;
- Recommendations for trench excavations and shoring requirements as required by soil conditions including anticipated caving and/or sloughing soil conditions;
- Corrosion potential to concrete of site soils;
- Anticipated construction difficulties.

Deliverables

The following deliverables will be submitted under this task:

- Geotechnical Report and Analysis. (Draft and Final in pdf and word format.)

Assumptions

The following assumptions apply:

- Traffic control, USA dig coordination and permits are included in this task.
- Permit fees for encroachment permit will be waived.
- Borings will be completed using a 2-wheel drive truck mounted drill rig, equipped with solid or hollow-stem auger and automatic hammer.
- Bulk sample collection of base or subgrade R-value and index testing is not proposed.
- Pavement cores will be collected using a hand coring rig equipped with a 4-inch diameter barrel. The underlying base thickness will not be measured nor collected.

Task 6 – Final Design

Objective

To develop a detailed design of the approved preliminary design, technical specifications, and engineer's opinion of probable construction costs for each phase.

Approach

This task will include the following activities:

- Prepare 60% design drawings, technical specifications and engineer's opinion of probable cost for each phase for Carson City review and comment. Plan sets will be prepared for each zone with the option to bid separately based on available funding. This milestone will incorporate Carson City's comments from the preliminary design review completed in Task 4. The intent of this milestone is to ensure that all design features are addressed and the design is proceeding in accordance with Carson City standards and expectations. The submittal will include:
 - General sheets, which include the cover sheet, vicinity map and sheet index; general notes, abbreviations and legend; survey and alignment control; and sheet layouts. (4 sheets estimated for each zone – 8 total.)
 - Plan and profile sheets of sewer main improvements (1"=20' scale horizontal and 1"=5' vertical). (21 sheets estimated total.)
 - General detail sheets. (6 sheets estimated for each zone – 12 total.)

- Private sanitary sewer lateral layout plans (8.5" x 11"). (85 sheets estimated total.)
 - Technical specifications.
 - Engineer's opinion of probable costs.
 - Internal quality assurance and quality control of deliverables.
 - One (1) 60% submittal review meeting with Carson City.
- Prepare 90% design drawings, technical specifications and engineer's opinion of probable costs for bidding. This milestone will incorporate Carson City's comments from the 60% review. The following details/sheets will be included with this submittal in addition to those listed above for a total estimated sheet count of 53:
 - Connection detail sheet. (1 sheets total.)
 - Restoration sheets. (11 sheets total.)
 - Prepare 100% design drawings, technical specifications and engineer's opinion of probable costs for bidding. This milestone will incorporate Carson City's comments from the 90% review and is considered the final submittal.
 - Submit construction documents to Nevada Division of Environmental Protection (NDEP) Bureau of Water Pollution Control (BWPC) for review and approval.

Deliverables

The following deliverables will be submitted under this task:

- 60% design drawings, technical specifications and engineer's opinion of probable costs in hard copy and pdf format. (2 hard copies hand delivered to Carson City 2 weeks prior to 60% submittal review meeting.)
- 90% design drawings, technical specifications and engineer's opinion of probable costs in hard copy and pdf format. (2 hard copies hand delivered to Carson City 2 weeks prior to 90% submittal review meeting.)
- 100% design drawings, technical specifications and engineer's opinion of probable costs in pdf format. Plans and technical specifications will include electronic stamp and signature for use in bidding.
- An AutoCAD 2020 electronic transmittal that contains supporting files, including plot files, shape files, fonts, and reference files; an electronic Word file of Specifications.

Assumptions

The following assumptions apply:

- No utility potholing is required. If determined required, it will be billed under Task 8 – Owner Directed Services.
- Carson City will provide review comments on the preliminary design within 3 weeks of submission.
- Carson City will prepare “front-end” bid documents.
- Farr West will pay required permit fees and Carson City will pay as a reimbursable expense to Farr West.

Task 7 – Bid Support

Objective

Assist Carson City with responding to bidder questions and issuing responses and addendums for Zone A.

Approach

This task will include the following activities:

- Attend pre-bid meeting.
- Responding to bidder questions and RFIs.
- Issue addendums as required to address bidder questions and RFIs.

Deliverables

The following deliverables will be submitted under this task:

- Addendums as required.

Assumptions

The following assumptions apply:

- Carson City will handle “front-end” contract documents, advertisement, pre-bid meeting, and issuing addendums to bidders.
- Farr West will attend the pre-bid meeting.
- Farr West will not attend the bid opening.
- This excludes bid support for Zone B.

Task 8 – Owner Directed Services

Objective

The intent of this task is to cover out of scope costs agreed to between Farr West and Carson City that may arise throughout the duration of the project. No work will be completed under this task without written authorization from Carson City.

Approach

The following activities will be performed as part of this task:

- Utility potholing.
- Additional services other than those listed in Tasks 1-7 above.

Deliverables:

The following deliverables will be submitted under this task:

- Deliverables will be negotiated if services are approved under this task.

Assumptions:

The following assumptions apply:

- Work in this task may only proceed after approval is given from Carson City.

**EXHIBIT B
SCHEDULE**

Notice to Proceed:	September 2022
Survey Base Map Completion:	October 2022
Preliminary Design Completion:	January 2023
Geotechnical Investigation Completion:	February 2023
Final Design Completion:	May 2023
Bid Completion:	July 2023

**EXHIBIT C
BUDGET**

Task 1	Project Management	\$10,812
Task 2A	Survey and Mapping	\$30,000
Task 2B	Boundary Survey	\$11,940
Task 3	Public Outreach	\$33,298
Task 4	Preliminary Engineering	\$78,769
Task 5	Geotechnical Investigation	\$28,555
Task 6	Final Design	\$120,034
Task 7	Bid Support	\$3,097
Task 8	Owner Directed Services	\$30,000
	TOTAL:	\$346,505

Notes:

1. Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any. Engineer's standard hourly rates and reimbursable expenses will be adjusted on January 1st of each year that this Agreement is in effect to reflect equitable changes in the compensation payable to Engineer. Adjusted standard hourly rates and reimbursable expenses will become effective immediately.
2. Engineer's Rate Schedule is included as Exhibit D.
3. The total compensation for services and reimbursable expenses is not to exceed the amount shown above.

**EXHIBIT D
2022 ENGINEER'S RATE SCHEDULE**

Title	Hourly Rate	Title	Hourly Rate
Principal Engineer	\$189	Project Coordinator	\$105
Senior Engineer II	\$182	Project Assistant I	\$80
Senior Engineer	\$170	Admin IV	\$110
Engineer IV	\$150	Admin III	\$95
Engineer III	\$140	Admin II	\$85
Engineer II	\$130	Admin I	\$75
Engineer I	\$120	Intern	\$50
Engineer in Training II	\$108	GIS Analyst II	\$150
Engineer in Training I	\$100	GIS Analyst I	\$125
Senior Electrical Engineer	\$170	GIS Specialist	\$110
Electrical Engineer III	\$150	GIS Technician II	\$100
Electrical Engineer II	\$140	GIS Technician I	\$90
Electrical Engineer I	\$130	Water Resource Specialist	\$150
Electrical and Controls Engineer in Training	\$125	Water Rights Specialist II	\$140
Electrical Engineer in Training II	\$120	Water Rights Specialist I	\$115
Electrical Engineer in Training I	\$110	Water Rights Technician III	\$100
Senior Hydrogeologist	\$176	Water Rights Technician II	\$90
Hydrogeologist II	\$125	Water Rights Technician I	\$80
Hydrogeologist I	\$110	Regulatory & Env. Specialist	\$110
Construction Inspector III	\$125	Professional Surveyor	\$155
Construction Inspector II	\$120	Senior Survey Technician	\$135
Construction Inspector I	\$110	Survey Technician III	\$125
Designer III	\$130	Survey Technician II	\$115
Designer II	\$125	Survey Technician I	\$100
Designer I	\$115	1 Man Survey Crew	\$160
Proposal Specialist	\$85	2 Man Survey Crew	\$270

Other Fees and Charges:

1. All direct project expenses, including subconsultants, will be billed at actual cost plus 15%.
2. An overtime surcharge of 25% will be applied to the hourly rates of non-salaried employees for authorized overtime work.
3. Different survey and construction inspection labor rates will apply on prevailing wage projects. Rates for prevailing wage projects will be provided on a case by case basis.

Carson City Public Works
SE Mandatory Sanitary Sewer Extension Project - Phases 9 and 10, Zones A and B
Engineering Fee Estimate

TASKS	Principal Civil Engineer -	Senior Engineer II -	Engineer III -	Engineer I -	Engineer in Training II -	Engineer in Training I -	Senior Electrical Engineer	Electrical Engineer	Project Assistant -	Administrator IV -	GIS Analyst II -	GIS Analyst I -	GIS Specialist -	GIS Technician -	Professional Surveyor -	Senior Survey Technician -	Survey Technician I -	1 Man Survey Crew	2 Man Survey Crew	Total Labor	Expenses	CME	TOTAL			
	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	2023 Rate (\$/hr)	2022 Rate (\$/hr)	Hours	(\$)	(\$)	(\$)	(\$)	
1.0 Project Management																										
Project Coordination and Management (12 months)	4	40																			44					\$8,036
Monthly Reports/Progress Billings (12 months)		8							12												20					\$2,776
Subtotal	4	48							12												64					\$10,812
2A Survey and Mapping																										
Project Management															4						4					\$620
Office Control																4					4					\$540
Field Flight and Control																			8		8					\$2,160
Field Locate Roadway Utilities																			24		24					\$6,480
Field Locate Private Sewer Laterals																			40		40					\$10,800
Office Mapping																40	40				80					\$9,400
Subtotal															4	44	40		72	160						\$30,000
2B Boundary Survey																										
Project Management															4						4					\$620
Field Survey																			10	28	38					\$9,160
Office Mapping																16					16					\$2,160
Subtotal															4	16		10	28	58						\$11,940
3.0 Public Outreach																										
Public Notification (Mass Mailer) - Notice of Project Kickoff	1	2																			3					\$553
Public Notification (Mass Mailer) - Notice of Public Meeting	1	2																			3					\$553
Public Meeting, Preparation and Follow Up	8	12		16	24																60					\$8,016
Property Owner Notification - SS Lateral Layout Options	1	4		40	60				40												145					\$14,917
Property Owner Notification - Acceptance of SS Lateral Layout	1	2		4	16				16												39					\$3,913
Tracking Sheets and Maps	2	4		8	16						4			12							46					\$5,346
Subtotal	14	26		68	116				56		4			12						296					\$33,298	
4.0 Preliminary Engineering																										
Existing Utility Data/As-builts Research and Mapping		4		32	60																96					\$10,568
Research, Review and Map Existing Septic System Data (85 properties)		24		48	96																168					\$19,728
Site Visits (Incl. homeowner visits)		72		72																	144					\$21,744
Preliminary Plan and Profile	4	16		40	80																140					\$16,468
Preliminary Engineer's Opinion of Probable Costs	1	4		12	32		4														53					\$6,077
Preliminary Sewer Model		2	4		12																18					\$2,220
South Lift Station Evaluation/Technical Memorandum																										
Preliminary Design Review Meeting	4	4		4																	12					\$1,964
Subtotal	9	126	4	208	12	268		4												631					\$78,769	
5.0 Geotechnical Investigation																										
Farr West Labor				12																	12					\$1,440
Subconsultant																								\$2,465	\$24,650	\$27,115

**Carson City Public Works
SE Mandatory Sanitary Sewer Extension Project - Phases 9 and 10, Zones A and B
Engineering Fee Estimate**

	Principal Civil Engineer -	Senior Engineer II -	Engineer III -	Engineer I -	Engineer in Training II -	Engineer in Training I -	Senior Electrical Engineer	Electrical Engineer	Project Assistant -	Administrator IV -	GIS Analyst II -	GIS Analyst I -	GIS Specialist -	GIS Technician -	Professional Surveyor -	Senior Survey Technician -	Survey Technician I -	1 Man Survey Crew	2 Man Survey Crew	Total Labor		Expenses	CME	TOTAL
	2023 Rate (\$/hr)	2022 Rate (\$/hr)																		Hours	(\$)	(\$)	(\$)	(\$)
TASKS																				Hours	(\$)	(\$)	(\$)	(\$)
Subtotal				12																12	\$1,440	\$2,465	\$24,650	\$28,555
6.0 Final Design																								
2023	Finalize Sewer Model/Prepare Technical Memorandum																							
	60% Design Drawings	8	36		96	144		10												294	\$37,046			\$37,046
	60% Technical Specifications	4	8		40			8	24											84	\$10,472			\$10,472
	60% Opinion of Probable Cost	2	6		16	36		8												68	\$8,434			\$8,434
	90% Design Drawings	6	24		48	96		8												182	\$22,996			\$22,996
	90% Technical Specifications	2	6		24			16	8											56	\$7,430			\$7,430
	90% Opinion of Probable Cost	1	2		8	20		6												37	\$4,510			\$4,510
	100% Design Drawings	6	14		24	48		8												100	\$13,022			\$13,022
	100% Technical Specifications	2	4		16			4	4											30	\$4,060			\$4,060
	100% Opinion of Probable Cost	1	2		4	10		4												21	\$2,682			\$2,682
	Quality Assurance/Quality Control	12					8													20	\$3,808			\$3,808
	NDEP-BWPC	2	6		12	24														44	\$5,574			\$5,574
Subtotal		46	108		288	378	8	72	36											936	\$120,034			\$120,034
7.0 Bid Support																								
2023	Attend Pre-Bid Meeting (Virtual)		1		1															2	\$317			\$317
	RFI's, Questions During Bidding, Addendum		2		6	12														20	\$2,398			\$2,398
	Review Contractor Bids		2																	2	\$382			\$382
Subtotal			5		7	12														24	\$3,097			\$3,097
8.0 Owner Directed Services																								
	Owner Directed Services																							\$30,000
Subtotal																								\$30,000
TOTAL		73	313	4	583	12	774	8	76	92	12	4		12	8	60	40	10	100	2,181	289,390	2,465	24,650	346,505

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 21300207
Title: Preliminary Design Services for SE Mandatory Sanitary Sewer Extension Project

THIS CONTRACT is made and entered into this 8th day of March, 2022, by and between Carson City, a consolidated municipality, a political subdivision of the State of Nevada, hereinafter referred to as "**CITY**", and Farr West Engineering, hereinafter referred to as "**CONSULTANT**".

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as "NRS") 332 and 338 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, this Contract is for consulting services from one or more licensed architects, engineers and/or land surveyors; and

WHEREAS, this Contract (does involve X) (does not involve) a "public work" construction project, which pursuant to NRS 338.010(18) means any project for the new construction, repair or reconstruction of an applicable project financed in whole or in part from public money; and

WHEREAS, CONSULTANT'S compensation under this agreement (does X) (does not) utilize in whole or in part money derived from one or more federal grant funding source(s) as set forth in **Exhibit B**; and

WHEREAS, it is deemed necessary that the services of **CONSULTANT** for **CONTRACT No. 21300207** (hereinafter referred to as "Contract") are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. REQUIRED APPROVAL:

This Contract shall not become effective until signed by all parties and insurance certificates are received.

2. SCOPE OF WORK (Incorporated Contract Documents):

2.1 **CONSULTANT** shall provide and perform the following services set forth in **Exhibit A**, which shall all be attached hereto and incorporated herein by reference for and on behalf of **CITY** and hereinafter referred to as the "SERVICES".

2.2 **CONSULTANT** represents that it is duly licensed by **CITY** for the purposes of performing the SERVICES.

2.3 **CONSULTANT** represents that it is duly qualified and licensed in the State of Nevada for the purposes of performing the SERVICES.

For P&C Use Only	
CCBL expires	12/31/22
GL expires	11/7/22
AL expires	11/7/22
PL expires	1/17/23
WC expires	11/7/22

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2.4 **CONSULTANT** represents that it and/or the persons it may employ possess all skills and training necessary to perform the SERVICES described herein and required hereunder. **CONSULTANT** shall perform the SERVICES faithfully, diligently, in a timely and professional manner, to the best of its ability, and in such a manner as is customarily performed by a person who is in the business of providing such services in similar circumstances. **CONSULTANT** shall be responsible for the professional quality and technical accuracy of all SERVICES furnished by **CONSULTANT** to **CITY**.

2.5 **CONSULTANT** represents that neither the execution of this Contract nor the rendering of services by **CONSULTANT** hereunder will violate the provisions of or constitute a default under any other contract or agreement to which **CONSULTANT** is a party or by which **CONSULTANT** is bound, or which would preclude **CONSULTANT** from performing the SERVICES required of **CONSULTANT** hereunder, or which would impose any liability or obligation upon **CITY** for accepting such SERVICES.

2.6 Before commencing with the performance of any work under this Contract, **CONSULTANT** shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Contract, **CONSULTANT** shall give all notice and comply with all the laws, ordinances, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, or other Governmental Authority, relating to the performance of work under this Contract. If **CONSULTANT** performs any work that is contrary to any such law, ordinance, rule or regulation, it shall bear all the costs arising therefrom.

2.7 Special Terms and Conditions for Engineers, Architects, and Land Surveying/Testing:

2.7.1 *Use of **CONSULTANT'S** Drawings, Specifications and Other Documents:*

2.7.1.1 The drawings, specifications and other documents prepared by **CONSULTANT** for this Contract are instruments of **CONSULTANT'S** service for use solely with respect to this Contract and, unless otherwise provided, **CONSULTANT** shall be deemed the author of these documents and shall retain all common law statutory and other reserved rights, including the copyright.

2.7.2 *Cost Accounting and Audits:*

2.7.2.1 If required by **CITY**, **CONSULTANT** agrees to make available to **CITY** for three (3) years after the completion of the SERVICES under this Contract, such books, records, receipts, vouchers, or other data as may be deemed necessary by **CITY** to enable it to arrive at appropriate cost figures for the purpose of establishing depreciation rates for the various materials and other elements which may have been incorporated into the SERVICES performed under this Contract.

2.7.3 *If Land Surveying or Testing SERVICES are provided to a Public Work Project involving actual Construction (not solely design work):*

2.7.3.1 DAVIS-BACON & RELATED ACTS 29 CFR PARTS 1,3,5,6,&7 AND NRS 338.070(5): **CONSULTANT** shall comply with Davis-Bacon Act and NRS 338.070(5). **CONSULTANT** and each covered contractor or subcontractor must provide a weekly statement of wages paid to each of its employees engaged in covered SERVICES. The

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statement shall be executed by **CONSULTANT** or subcontractor or by an authorized officer or employee of **CONSULTANT** or subcontractor who supervised the payment of wages and shall be on the "Statement of Compliance" form. **CONSULTANT** shall submit a Statement of Compliance that is prescribed by the Nevada Labor Commissioner or contains identical wording. Per NRS 338.070(6) the records maintained pursuant to subsection 5 of this statute must be open at all reasonable hours to the inspection of the public body (the **CITY'S** representative) awarding the contract. The **CONSULTANT** engaged on the public work or subcontractor engaged on the public work shall ensure that a copy of each record for each calendar month is received by the public body awarding the contract (the **City**) **no later than 15 days after the end of the month.**

2.7.3.2 FEDERAL FUNDING: In the event federal funds are used for payment of all or part of this Contract, **CONSULTANT** shall submit a Statement of Compliance form WH347 or a form with identical wording and a Statement of Compliance prescribed by the Nevada Labor Commissioner **within 7 days after the regular pay date for the pay period.** The original Statements shall be delivered to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance.

2.7.3.3 CERTIFIED PAYROLLS FOR DAVIS-BACON AND PREVAILING WAGE PROJECTS: The higher of the Federal or local prevailing wage rates for **CITY**, as established by the Nevada Labor Commission and the Davis-Bacon Act, shall be paid for all classifications of labor on this project SERVICES. Should a classification be missing from the Davis-Bacon rates the **CONSULTANT** shall complete a request of authorization for additional classification or rate form SF1444 in its entirety and submit it to the **CITY** for approval and submission to the U.S. Department of Labor. Also, in accordance with NRS 338, the hourly and daily wage rates for the State and Davis-Bacon must be posted at the work site by **CONSULTANT**. **CONSULTANT** shall ensure that a copy of **CONSULTANT'S** and subcontractor's certified payrolls for each calendar week are received by **CITY**.

2.7.3.3.1 Per NRS 338.070(5) a **CONSULTANT** engaged on a public work and each subcontractor engaged on the public work shall keep or cause to be kept:

(a) An accurate record showing, for each worker employed by the consultant or subcontractor in connection with the public work:

- (1) The name of the worker;
- (2) The occupation of the worker;
- (3) The gender of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (4) The ethnicity of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (5) If the worker has a driver's license or identification card, an indication of the state or other jurisdiction that issued the license or card; and

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(6) The actual per diem, wages and benefits paid to the worker; and

(b) An additional accurate record showing, for each worker employed by the consultant or subcontractor in connection with the public work who has a driver's license or identification card:

(1) The name of the worker;

(2) The driver's license number or identification card number of the worker; and

(3) The state or other jurisdiction that issued the license or card.

2.7.3.3.2 The original payroll records shall be certified and shall be submitted weekly to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance. Submission of such certified payrolls shall be a condition precedent for processing the monthly progress payment. **CONSULTANT**, as General Contractor, shall collect the wage reports from the subcontractors and ensure the receipt of a certified copy of each weekly payroll for submission to **CITY** as one complete package.

2.7.3.3.3 Pursuant to NRS 338.060 and 338.070, **CONSULTANT** hereby agrees to forfeit, as a penalty to **CITY**, not less than Twenty Dollars (\$20) nor more than Fifty Dollars (\$50) for each calendar day or portion thereof that each worker employed on the Contract is paid less than the designated rate for any WORK done under the Contract, by **CONSULTANT** or any subcontractor under him/her, or is not reported to **CITY** as required by NRS 338.070.

2.7.3.4 FAIR EMPLOYMENT PRACTICES: Pursuant to NRS 338.125, Fair Employment Practices, the following provisions must be included in any contract between **CONSULTANT** and a public body such as **CITY**:

2.7.3.4.1 *In connection with the performance of work or SERVICES under this Contract, CONSULTANT agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity, or age, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including without limitation, apprenticeship.*

2.7.3.4.2 **CONSULTANT** further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

2.7.3.5 PREFERENTIAL EMPLOYMENT: Unless, and except if, this Contract is funded in whole or in part by federal grant funding (see 40 C.F.R. § 31.36(c) *Competition*), pursuant to NRS 338.130, in all cases where persons are employed in the construction of public works, preference must be given, the qualifications of the applicants being equal: (1) First: To persons who have been honorably discharged from the Army, Navy, Air Force, Marine Corps or Coast Guard of the United States, a reserve component thereof

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or the National Guard; and are citizens of the State of Nevada. (2) Second: To other citizens of the State of Nevada.

2.7.3.5.1 In connection with the performance of SERVICES under this Contract, **CONSULTANT** agrees to comply with the provisions of NRS 338.130 requiring certain preferences to be given to which persons are employed in the construction of a public work. If **CONSULTANT** fails to comply with the provisions of NRS 338.130, pursuant to the terms of NRS 338.130(3), this Contract is void, and any failure or refusal to comply with any of the provisions of this section renders this Contract void.

2.7.4 If the CITY was required by NRS 332.039(1) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONSULTANT** provides a written certification that the **CONSULTANT** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017). The **CONSULTANT** shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the **CONSULTANT's** non-compliance with this Section.

2.8 **CITY Responsibilities:**

2.8.1 **CITY** shall make available to **CONSULTANT** all technical data that is in **CITY'S** possession, reasonably required by **CONSULTANT** relating to the SERVICES.

2.8.2 **CITY** shall provide access to and make all provisions for **CONSULTANT** to enter upon public and private lands, to the fullest extent permitted by law, as reasonably required for **CONSULTANT** to perform the SERVICES.

2.8.3 **CITY** shall examine all reports, correspondence, and other documents presented by **CONSULTANT** upon request of **CITY**, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of **CONSULTANT**.

2.8.4 It is expressly understood and agreed that all work done by **CONSULTANT** shall be subject to inspection and acceptance by **CITY** and approval of SERVICES shall not forfeit the right of **CITY** to require correction, and nothing contained herein shall relieve **CONSULTANT** of the responsibility of the SERVICES required under the terms of this Contract until all SERVICES have been completed and accepted by **CITY**.

3. **CONTRACT TERM:**

3.1 The term of this Contract begins March 28, 2022 and ends on December 31, 2022, unless sooner terminated by either party as specified in **Section 7** (CONTRACT TERMINATION).

4. **NOTICE:**

4.1 Except any applicable bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carson.org), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous

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regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

4.2 Notice to **CONSULTANT** shall be addressed to:

Brent Farr, President
Farr West Engineering
5510 Longley Lane
Reno, NV 89511
775-851-4788
brent@farrwestengineering.com

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
CAkers@carson.org

5. COMPENSATION:

5.1 The parties agree that **CONSULTANT** will provide the SERVICES specified in **Section 2** (SCOPE OF WORK) and **CITY** agrees to pay **CONSULTANT** the Contract's compensation based upon Time and Materials and the Scope of Work Fee Schedule for a not to exceed maximum amount of Forty Nine Thousand Nine Hundred Eighty Nine Dollars and 00/100 (\$49,989.00) and hereinafter referred to as "Contract Sum".

5.2 Contract Sum represents full and adequate compensation for the completed SERVICES, and includes the furnishing of all materials; all labor, equipment, tools, and appliances; and all expenses, direct or indirect, connected with the proper execution of the SERVICES.

5.3 **CITY** has provided a sample invoice and **CONSULTANT** shall submit its request for payment using said sample invoice.

5.4 Payment by **CITY** for the SERVICES rendered by **CONSULTANT** shall be due within thirty (30) calendar days from the date **CITY** acknowledges that the performance meets the requirements of this Contract or from the date the correct, complete, and descriptive invoice is received by **CITY** employee designated on the sample invoice, whichever is the later date.

5.5 **CITY** does not agree to reimburse **CONSULTANT** for expenses unless otherwise specified.

6. TIMELINESS OF BILLING SUBMISSION:

6.1 The parties agree that timeliness of billing is of the essence to this Contract and recognize that **CITY** is on a fiscal year which is defined as the period beginning July 1 and ending June 30 of the following year. All billings for dates of service prior to July 1 must be submitted to **CITY** no later than the first Friday in August of the same year. A billing submitted after the first Friday in August will subject

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CONSULTANT to an administrative fee not to exceed \$100.00. The parties hereby agree this is a reasonable estimate of the additional costs to **CITY** of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to **CONSULTANT**.

7. CONTRACT TERMINATION:

7.1 Termination Without Cause:

7.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

7.1.2 **CITY** reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for SERVICES actually completed. If termination occurs under this provision, in no event shall **CONSULTANT** be entitled to anticipated profits on items of SERVICES not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. **CONSULTANT** shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subconsultant to make claims against **CONSULTANT** for damages due to breach of contract, of lost profit on items of SERVICES not performed or of unabsorbed overhead, in the event of a convenience termination.

7.2 Termination for Nonappropriation:

7.2.1 All payments and SERVICES provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon **CITY'S** notice to **CONSULTANT** of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

7.3 Cause Termination for Default or Breach:

7.3.1 A default or breach may be declared with or without termination.

7.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

7.3.2.1 If **CONSULTANT** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or any SERVICES called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

7.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

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7.3.2.3 If **CONSULTANT** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

7.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONSULTANT'S** ability to perform; or

7.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONSULTANT**, or any agent or representative of **CONSULTANT**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

7.3.2.6 If it is found by **CITY** that **CONSULTANT** has failed to disclose any material conflict of interest relative to the performance of this Contract.

7.4 Time to Correct (Declared Default or Breach):

7.4.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause or termination for nonappropriation.

7.5 Winding Up Affairs Upon Termination:

7.5.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 7.5** (Winding Up Affairs Upon Termination) survive termination:

7.5.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

7.5.1.2 **CONSULTANT** shall satisfactorily complete SERVICES in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

7.5.1.3 **CONSULTANT** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

7.5.1.4 **CONSULTANT** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance **Section 19** (CITY OWNERSHIP OF PROPRIETARY INFORMATION).

7.6 Notice of Termination:

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7.6.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately at any time after the running of the 7-day notice period, and such termination shall be effective on the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

8. REMEDIES:

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of \$125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONSULTANT** to **CITY**.

9. LIMITED LIABILITY:

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONSULTANT**, for the fiscal year budget in existence at the time of the breach. **CONSULTANT'S** tort liability shall not be limited.

10. FORCE MAJEURE:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

11. INDEMNIFICATION:

11.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

11.2 As required by NRS 338.155, if this Contract involves a "public work" construction project as defined above, **CONSULTANT** shall defend, indemnify and hold harmless the **CITY**, and the employees, officers and agents of the public body from any liabilities, damages, losses, claims, actions or proceedings, including without limitation, reasonable attorney's fees, to the extent that such liabilities, damages, losses, claims, actions or proceedings are caused by the negligence, errors, omissions, recklessness or intentional misconduct of the **CONSULTANT** or the employees or agents of the **CONSULTANT** in the performance of the Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this section. However, with respect to any anticipated benefits to

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CITY resulting from the Scope of Work, **CONSULTANT** shall not be responsible or liable to **CITY** for any warranties, guarantees, fitness for a particular purpose or loss of anticipated profits resulting from any termination of this Contract. Additionally, **CONSULTANT** shall not be responsible for acts and decisions of third parties, including governmental agencies, other than **CONSULTANT'S** subcontractors, that impact project completion and/or success.

11.3 Except as otherwise provided in **Subsection 11.5** below, the indemnifying party shall not be obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending claim(s) or cause(s) of action to the indemnifying party, along with:

11.3.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

11.3.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

11.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

11.5 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

12. **INDEPENDENT CONTRACTOR:**

12.1 **CONSULTANT**, as an independent contractor, is a natural person, firm or corporation who agrees to perform SERVICES for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the SERVICES, and not as to the means by which the SERVICES are accomplished.

12.2 It is mutually agreed that **CONSULTANT** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted SERVICES pursuant to this Contract. **CONSULTANT** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

12.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONSULTANT** or any other party.

12.4 **CONSULTANT**, in addition to **Section 11** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONSULTANT'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

12.5 Neither **CONSULTANT** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

13. **INSURANCE REQUIREMENTS (GENERAL):**

13.1 **NOTICE: The following general insurance requirements shall apply unless these general**

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requirements are altered by any specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties.

13.2 **CONSULTANT**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

13.3 **CONSULTANT** shall not commence work before: (1) **CONSULTANT** has provided the required evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance policies provided by **CONSULTANT**.

13.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

13.5 *Insurance Coverage (13.6 through 13.23):*

13.6 **CONSULTANT** shall, at **CONSULTANT'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONSULTANT** and shall continue in force as appropriate until the later of:

13.6.1 Final acceptance by **CITY** of the completion of this Contract; or

13.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

13.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONSULTANT**. **CONSULTANT'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONSULTANT** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONSULTANT** has knowledge of any such failure, **CONSULTANT** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

13.7 *General Insurance Requirements (13.8 through 13.23):*

13.8 **Certificate Holder:** Each certificate shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

13.9 **Additional Insured:** By endorsement to the general liability insurance policy evidenced by **CONSULTANT**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

13.10 **Waiver of Subrogation:** Each liability insurance policy, except for professional liability, shall provide for a waiver of subrogation in favor of City.

13.11 **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

13.12 **Deductibles and Self-Insured Retentions:** Insurance maintained by **CONSULTANT** shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONSULTANT** from the obligation to pay

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any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by CITY.

13.13 **Policy Cancellation:** Except for ten (10) calendar days' notice for non-payment of premium, **CONSULTANT** or its insurers must provide thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts if any policy will be canceled, non-renewed or if required coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701. When available, each insurance policy shall be endorsed to provide thirty (30) days' notice of cancellation, except for ten (10) days' notice for non-payment of premium, to City.

13.14 **Approved Insurer:** Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers under federal and Nevada law and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-VII" or better.

13.15 **Evidence of Insurance:** Prior to commencement of work, **CONSULTANT** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

13.16 **Certificate of Insurance:** **CONSULTANT** shall furnish City with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth herein. The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONSULTANT**.

13.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 13.9** (Additional Insured).

13.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

13.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONSULTANT**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONSULTANT** shall relieve **CONSULTANT** of **CONSULTANT'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONSULTANT** or its subcontractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

13.20 **COMMERCIAL GENERAL LIABILITY INSURANCE:**

CONSULTANT shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence.

13.20.1 *Minimum Limits required:*

13.20.2 Two Million Dollars (\$2,000,000.00) - General Aggregate.

13.20.3 Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.

13.20.4 One Million Dollars (\$1,000,000.00) - Each Occurrence.

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- 13.20.5 CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].
- 13.20.6 City and County of Carson City, Nevada, its officers, employees and immune contractors shall be included as an additional insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, and under the commercial umbrella, if any.
- 13.20.7 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to City There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
- 13.20.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
- 13.20.9 Consultant waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against City with respect to any loss paid under the policy.
- 13.21 **BUSINESS AUTOMOBILE LIABILITY INSURANCE:**
- 13.21.1 *Minimum Limit required:*
- 13.21.2 Consultant shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- 13.21.3 Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- 13.21.4 Consultant waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by **CONSULTANT** pursuant this Contract.
- 13.22 **PROFESSIONAL LIABILITY INSURANCE**
- 13.22.1 *Minimum Limit required:*
- 13.22.2 **CONSULTANT** shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- 13.22.3 Retroactive date: Prior to commencement of the performance of this Contract.
- 13.22.4 **CONSULTANT** will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the City. In the event of non-renewal or other lapse in

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coverage during the term of this Contract or the three (3) year period described above, **CONSULTANT** shall purchase Extended Reporting Period coverage for claims arising out of **CONSULTANT's** negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.

13.22.5 A certified copy of this policy may be required.

13.23 WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:

13.23.1 **CONSULTANT** shall provide workers' compensation insurance as required by NRS Chapters 616A through 616D inclusive and Employer's Liability insurance with a minimum limit not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

13.23.2 **CONSULTANT** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONSULTANT** is a sole proprietor; that **CONSULTANT** will not use the services of any employees in the performance of this Contract; that **CONSULTANT** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONSULTANT** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

13.23.3 **CONSULTANT** waives all rights against City and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by Consultant pursuant to this Contract. Consultant shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.

14. BUSINESS LICENSE:

14.1 **CONSULTANT** shall not commence work before **CONSULTANT** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

14.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

15. COMPLIANCE WITH LEGAL OBLIGATIONS:

CONSULTANT shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services of this Contract. **CONSULTANT** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONSULTANT** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONSULTANT** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

16. WAIVER OF BREACH:

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

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17. SEVERABILITY:

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

18. ASSIGNMENT / DELEGATION:

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY**, such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONSULTANT** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The parties do not intend to benefit any third party beneficiary regarding their respective performance under this Contract.

19. CITY OWNERSHIP OF PROPRIETARY INFORMATION:

Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by **CONSULTANT** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONSULTANT** upon completion, termination, or cancellation of this Contract. **CONSULTANT** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONSULTANT'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

20. PUBLIC RECORDS:

Pursuant to NRS 239.010, information or documents received from **CONSULTANT** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONSULTANT** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONSULTANT** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

21. CONFIDENTIALITY:

CONSULTANT shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONSULTANT** to the extent that such information is confidential by law or otherwise required by this Contract.

22. FEDERAL FUNDING:

22.1 In the event federal grant funds are used for payment of all or part of this Contract:

22.1.1 **CONSULTANT** certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

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22.1.2 **CONSULTANT** and its subcontractors must be registered in the US Government System for Award Management (SAM) for verification on projects with federal funding.

22.1.3 **CONSULTANT** and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

22.1.4 **CONSULTANT** and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

22.1.5 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONSULTANT** and its subcontractors shall comply with: American Iron and Steel (AIS) provisions of P.L. 113- 76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. §635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

23. **LOBBYING:**

23.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

23.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

23.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

23.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

24. **GENERAL WARRANTY:**

CONSULTANT warrants that it will perform all SERVICES required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar SERVICES, under the same or similar circumstances, in the State of Nevada.

25. **PROPER AUTHORITY:**

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONSULTANT** acknowledges that this Contract is effective only for the period of time specified in this Contract. Any SERVICES performed by **CONSULTANT** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONSULTANT**.

26. **ALTERNATIVE DISPUTE RESOLUTION (Public Work):**

If the SERVICES under this Contract involve a “public work” as defined under NRS 338.010(18), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the

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specifications a clause requiring the use of a method of alternative dispute resolution (“ADR”) before initiation of a judicial action if a dispute arising between the public body and the **CONSULTANT** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONSULTANT** regarding that public work cannot otherwise be settled, **CITY** and **CONSULTANT** agree that, before judicial action may be initiated, **CITY** and **CONSULTANT** will submit the dispute to non-binding mediation. **CITY** shall present **CONSULTANT** with a list of three potential mediators. **CONSULTANT** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

27. GOVERNING LAW / JURISDICTION:

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. **CONSULTANT** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

28. ENTIRE CONTRACT AND MODIFICATION:

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. Conflicts in language between this Contract and any other agreement between **CITY** and **CONSULTANT** on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

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29. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

CITY


Executive Office
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
CAkers@carson.org

By: 
Sheri Russell, Chief Financial Officer

Dated 3/7/2022

CITY'S LEGAL COUNSEL

Carson City District Attorney
I have reviewed this Contract and approve
as to its legal form.

By: 
Deputy District Attorney

Dated 3/7/22

CITY'S ORIGINATING DEPARTMENT
CONSULTANT will not be given authorization
to begin work until this Contract has been
signed by Purchasing and Contracts

BY: Carol Akers
Purchasing & Contracts Administrator

By: 

Dated 3/8/2022

Project: P320121007
Account: ~~5188285-800010~~
2750600-507010

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Undersigned deposes and says under penalty of perjury: That he/she is **CONSULTANT** or authorized agent of **CONSULTANT**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONSULTANT

BY: Brent Farr

TITLE: President

FIRM: Farr West Engineering

CARSON CITY BUSINESS LICENSE #: BL-003768

Address: 5510 Longley Lane

City: Reno **State:** NV **Zip Code:** 89511

Telephone: 775-851-4788

E-mail Address: brent@farrwestengineering.com



(Signature of Consultant)

DATED

3.7.22

EXHIBIT A SCOPE OF WORK

Carson City Public Works

SE Mandatory Sanitary Sewer Extension Project – Phases 9, 10 and 12

Revision 1

INTRODUCTION

Since the early 1990s, Carson City has observed a steady rise in nitrate levels in groundwater samples pulled from existing wells no. 38 and 43 in the surrounding area of Southeast Carson. The existing properties located within this area, referenced as phases 9, 10, and 12 of the Southeast Carson Sewer Extension Plan, are currently served by individual septic systems. These systems are contributing to the continuing rise in nitrate levels that are negatively impacting groundwater resources. Farr West Engineering will evaluate up to four alternatives to address this issue which include:

- Sewer main extension with private and public lift stations.
- Sewer main extension with denitrification systems installed in residential septic systems not feasible to serve by gravity.
- Denitrification systems installed in all residential septic systems.
- Nitrate treatment installed at wells no. 38 and 43.

Farr West Engineering (Farr West) will provide a technical memorandum that summarizes the above alternatives, including preliminary layouts, costs, maintenance and operation, and efficiency to address nitrate contamination.

The phase and task breakdown for the project is designated as follows:

Engineering Services

- Task 1 – Project Management
- Task 2 - Preliminary Engineering

DESIGN SERVICES

Task 1 – Project Management

Objective

To plan, organize, direct, control, and communicate all relevant activities set forth in this Scope of Work within the approved budget and schedule.

Approach

Farr West will routinely review project progress and communicate project status on a regular basis. Communication will be through email and telephone, and with monthly project coordination meetings with Carson City Public Works and Farr West staff. This task will include the following activities:

- Project administration includes scheduling maintenance, cost control, monthly invoicing, filing, resource allocation, subconsultant management, and routine communications.
- Conducting a project kick-off meeting with Farr West and Carson City Public Works staff.
- Team coordination, including conference calls and internal meetings.
- Monitoring changes to the scope, budget, or schedule and developing change management strategies with Carson City Public Works.

Deliverables

The following deliverables will be submitted under this task:

- Project schedule.
- Monthly status reports.

Assumptions

The following assumptions apply:

- Monthly reports will be provided with timely invoices.
- Project-related issues will be identified, communicated, and resolved.

Task 2 – Preliminary Engineering

Objective

To develop a preliminary design and opinion of probable construction costs for each alternative and compile in a technical memorandum to allow Carson City to decide on the preferred alternative.

Approach

This task will include the following activities:

- Communicate with Carson City staff to obtain data of the existing sewer main infrastructure adjacent to the project limits. The intent of this effort is to verify and establish points of connection for the sewer main extension.
- Coordinate with utility owners in the project area to obtain record drawings and/or maps. Fees, if applicable, are included in this task. A third-party utility locator to mark buried utilities is not included. The intent of this effort is to identify areas of conflict that may impact construction feasibility and/or cost.
- Research and provide recommendations for denitrification systems for individual septic systems. The findings will be summarized in the technical memorandum.
- Research and provide recommendations for nitrate treatment at the well sites. The findings will be summarized in the technical memorandum.
- Prepare preliminary design for each alternative. General layouts will be provided with minor detail where necessary to depict the design intent. Main extensions will not include profiles. Main extensions will be evaluated for feasibility by reviewing existing GIS topography data provided by Carson City. Lift station locations will be identified and no design will be provided.

- Complete a site visit to verify points of connection, utility conflicts, and construction challenges.
- Prepare an opinion of probable cost for each alternative for review by Carson City. Costs will be summarized in the technical memorandum.
- The Farr West design team will meet with Carson City Public Works staff to discuss comments on the draft technical memorandum prior to finalizing.

Deliverables

The following deliverables will be submitted under this task:

- Technical memorandum. (Draft and Final in pdf and word format.)

Assumptions

The following assumptions apply:

- Topographic or boundary survey will not be provided.
- Utility potholing is not required.
- Drawings will be schematic (11"x17") with varying scale as necessary to clearly identify the proposed improvements.
- A geotechnical investigation will not be completed.
- Carson City will provide review comments on the technical memorandum within 2 weeks of submission.

**EXHIBIT B
SCHEDULE**

Notice to Proceed: **March 2022**

Draft Preliminary Alternatives Memorandum: **May 2022**

Final Preliminary Alternatives Memorandum: **July 2022**

**EXHIBIT C
BUDGET**

Task 1	Project Management	\$3,744
Task 2	Preliminary Engineering	\$46,245
	TOTAL:	\$49,989

Notes:

1. Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any. Engineer's standard hourly rates and reimbursable expenses will be adjusted on January 1st of each year that this Agreement is in effect to reflect equitable changes in the compensation payable to Engineer. Adjusted standard hourly rates and reimbursable expenses will become effective immediately.
2. Engineer's Rate Schedule is included as Exhibit D.
3. The total compensation for services and reimbursable expenses is not to exceed the amount shown above.

EXHIBIT D
2022 ENGINEER'S RATE SCHEDULE

Title	Hourly Rate	Title	Hourly Rate
Principal Engineer	\$189	Project Coordinator	\$105
Senior Engineer II	\$182	Project Assistant I	\$80
Senior Engineer	\$170	Admin IV	\$110
Engineer IV	\$150	Admin III	\$95
Engineer III	\$140	Admin II	\$85
Engineer II	\$130	Admin I	\$75
Engineer I	\$120	Intern	\$50
Engineer in Training II	\$108	GIS Analyst II	\$150
Engineer in Training I	\$100	GIS Analyst I	\$125
Senior Electrical Engineer	\$170	GIS Specialist	\$110
Electrical Engineer III	\$150	GIS Technician II	\$100
Electrical Engineer II	\$140	GIS Technician I	\$90
Electrical Engineer I	\$130	Water Resource Specialist	\$150
Electrical and Controls Engineer in Training	\$125	Water Rights Specialist II	\$140
Electrical Engineer in Training II	\$120	Water Rights Specialist I	\$115
Electrical Engineer in Training I	\$110	Water Rights Technician III	\$100
Senior Hydrogeologist	\$176	Water Rights Technician II	\$90
Hydrogeologist II	\$125	Water Rights Technician I	\$80
Hydrogeologist I	\$110	Regulatory & Env. Specialist	\$110
Construction Inspector III	\$125	Professional Surveyor	\$155
Construction Inspector II	\$120	Senior Survey Technician	\$135
Construction Inspector I	\$110	Survey Technician III	\$125
Designer III	\$130	Survey Technician II	\$115
Designer II	\$125	Survey Technician I	\$100
Designer I	\$115	1 Man Survey Crew	\$160
Proposal Specialist	\$85	2 Man Survey Crew	\$270

Other Fees and Charges:

1. All direct project expenses, including subconsultants, will be billed at actual cost plus 15%.
2. An overtime surcharge of 25% will be applied to the hourly rates of non-salaried employees for authorized overtime work.
3. Different survey and construction inspection labor rates will apply on prevailing wage projects. Rates for prevailing wage projects will be provided on a case by case basis.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity.

Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141–3148).

When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act

provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708).

Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement.

If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—

Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—

A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), “Debarment and Suspension.” The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as

parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—

Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See § 200.323 Procurement of recovered materials.

(K) See §200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(L) See §200.322 Domestic preferences for procurements.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014; 85 FR 49577, Aug. 13, 2020]

AFFIDAVIT REQUIRED UNDER 23 USC SECTION 112(c) AND 2 CFR PARTS 180 AND 1200 - SUSPENSION OR DEBARMENT

STATE OF NEVADA } COUNTY OF WASHOE } SS

I, Brent Farr (Name of party signing this affidavit and the Proposal Form) President (title).

being duly sworn do depose and say: That Farr West Engineering (name of person, firm, association, or corporation) has not, either directly or indirectly, entered into agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract; and further that, except as noted below to the best of knowledge, the above named and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction;
(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(Insert Exceptions, attach additional sheets)

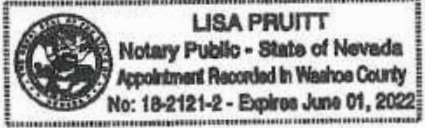
The above exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility and whether or not the [Agency Name] will enter into contract with the party. For any exception noted, indicate on an attached sheet to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. The failure to furnish this affidavit and required exceptions if any shall disqualify the party.

Brent Farr Signature

President Title

Sworn to before me this 2nd day of November, 20 21

(SEAL)



Lisa Pruitt Notary Public, Judge or other Official

CERTIFICATION REQUIRED BY SECTION 1352 OF TITLE 31, UNITED STATES CODE
RESTRICTIONS OF LOBBYING USING APPROPRIATED FEDERAL FUNDS

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriate funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Brent Farr

Name (please type or print)

Brent Farr

Signature

President

Title

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity in and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, first Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1362

Approved by OMB

0348-0046

<p>1. Type of Federal Action:</p> <p><input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance</p>	<p>2. Status of Federal Action:</p> <p><input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> c. initial award <input type="checkbox"/> d. post-award</p>	<p>3. Report Type:</p> <p><input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change</p> <p>For Material Change Only: year _____ quarter _____ date of last report _____</p>
<p><input type="checkbox"/> 4. Name and Address of Reporting Entity: Prime <input type="checkbox"/> Sub-awardee Tier _____, if known: Congressional District, if known:</p>	<p>5. If Reporting Entity in No. 4 is Sub-awardee, Enter Name and Address of Prime: Congressional District, if known:</p>	
<p>6. Federal Department/Agency:</p>	<p>7. Federal Program Name/Description: CFDA Number, if applicable: _____</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known: \$ _____</p>	
<p>10. a. Name and Address of Lobbying Entity <i>(if individual, last name, first name, MI):</i> <i>(attach Continuation Sheet(s) SF-LLL-A, if necessary)</i></p>	<p>b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> <i>(attach Continuation Sheet(s) SF-LLL-A, if necessary)</i></p>	
<p><input type="checkbox"/> 11. Amount of Payment <i>(check all that apply):</i> <input type="checkbox"/> \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned</p>	<p>13. Type of Payment <i>(check all that apply):</i></p> <p><input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: _____</p>	
<p>12. Form of Payment <i>(check all that apply):</i></p> <p><input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____</p>		
<p>14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment indicated in Item 11: <i>(attach Continuation Sheet(s) SF-LLL-A, if necessary)</i></p>		
<p>15. Continuation Sheet(s) SF-LLL-A attached: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>16. Information requested through this form is authorized by title 31 U.S.C. section 1362. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the iter above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1362. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	<p>Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____</p>	
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form - LLL</p>

Conflict of Interest Disclosure Form

Date: **November 3, 2021**

Project: **RFQ #21300207 - Surveying, Engineering Design, and Construction Support Services**

Title: **SE Mandatory Sewer Extension Project, Phases 9, 10, and 12**

Name: **Brent Farr, PE**

Position: **President**

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

NONE

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: 

Date: **November 3, 2021**

DUNS Number & SAM Verification

Information Required

DUNS Number

Proposers need to have a DUNS number (obtained from Dun & Bradstreet: <http://www.sba.gov/content/getting-d-u-n-s-number>) and be registered in the US Government System for Award Management (SAM: <https://www.sam.gov>) for ease of verification they are not debarred from working on projects with federal funding.

SAM registration must be completed and valid to execute the Contract.

Farr West Engineering
DUNS #097569987

FARR WEST ENGINEERING

DUNS Unique Entity ID 097569987	SAM Unique Entity ID CHLYMVCXC4U9	CAGE / NCAGE 5ENV4
Purpose of Registration All Awards	Registration Status Active	Expiration Date May 25, 2022
Physical Address 5510 Longley LN Reno, Nevada 89511-1825 United States	Mailing Address 5510 Longley Lane Reno, Nevada 89511-1825 United States	

Business Information

Doing Business as (blank)	Division Name Farr West Engineering	Division Number (blank)
Congressional District Nevada 02	State / Country of Incorporation Nevada / United States	URL http://www.farrwestengineering.com

Registration Dates

Activation Date May 26, 2021	Submission Date May 25, 2021	Initial Registration Date Apr 15, 2009
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Entity Dates

Entity Start Date Mar 1, 2001	Fiscal Year End Close Date Dec 31
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2.C.F.R. 200 Appendix XII. Their responses are not displayed in SAM. They are sent to FAPIIS.gov for display as applicable. Maintaining an active registration in SAM demonstrates the registrant responded to the proceedings questions.

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors Subchapter S Corporation
Profit Structure For Profit Organization		

Socio-Economic Types

Self Certified Small Disadvantaged Business

Check the registrant's Reqs & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed **253**

SBA supplemental pages during registration.

Exhibit B

Financial Information

Accepts Credit Card Payments No	Debt Subject To Offset No
EFT Indicator 0000	CAGE Code 5ENV4

Points of Contact

Electronic Business

♀
Coralee Griswold, Sr. Businesss Administrator 5510 Longley Lane
Reno, Nevada 89511
United States

Government Business

♀
Lisa Pruitt, Office Manager 5510 Longley Lane
Reno, Nevada 89511
United States

Coralee Griswold, Sr. Businesss Administrator 421 Court Street
Elko, Nevada 89801
United States

Past Performance

♀
BRENT Farr, President 5510 Longley Lane
Reno, Nevada 89511
United States

Greg Lyman, Engineering Manager 5510 Longley Lane
Reno, Nevada 89511
United States

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	541330	Engineering Services
	541310	Architectural Services
	541340	Drafting Services
	541370	Surveying And Mapping (Except Geophysical) Services

Product and Service Codes

PSC	PSC Name
C1KA	Architect And Engineering- Construction: Dams
C1KB	Architect And Engineering- Construction: Canals
C1LB	Architect And Engineering- Construction: Highways, Roads, Streets, Bridges, And Railways
C1PC	Architect And Engineering- Construction: Unimproved Real Property (Land)
C1PD	Architect And Engineering- Construction: Waste Treatment And Storage Facilities
C213	Architect And Engineering- General: Inspection (Non-Construction)
C214	Architect And Engineering- General: Management Engineering
C219	Architect And Engineering- General: Other
C221	Architect And Engineering- General: Plumbing Systems
C222	Architect And Engineering- General: Electrical Systems
R425	Support- Professional: Engineering/Technical
R499	Support- Professional: Other

Disaster Response

Exhibit B

Yes, this entity appears in the disaster response registry.

States	Counties	Metropolitan Statistical Areas
California		
Nevada		



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding a determination that Sierra Nevada Construction, Inc. ("SNC") is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes ("NRS") Chapter 338 and whether to award Contract No. 23300149 to SNC to rehabilitate and reconstruct the west parking lot at the City's Corporate Yard ("Project") for a total amount not to exceed \$380,607.70. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: This Project will improve the west parking lot located at the City's Corporate Yard, and includes: placement of concrete, paving of the new parking lot, irrigation, landscaping, lighting improvements, striping and signage. The not to exceed amount of \$380,607.70 comprises the base bid amount of \$346,007, plus a 10% contingency of \$34,600.70. The engineer's estimate was \$600,000. Funding for the Project was approved through the Fiscal Year ("FY") 2023 Capital Improvement Program ("CIP").

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to award the contract as presented.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

May 20, 2021 – The Board of Supervisors approved the final budget for FY 2022, including the CIP.

May 19, 2022 – The Board of Supervisors approved the final budget for FY 2023, including the CIP.

Background/Issues & Analysis

The Project consists of the rehabilitation and reconfiguration of the existing west parking lot—which is a combination of gravel, dirt and grindings—located off the entrance road to the City's Corporate Yard. This contract includes paving, placement of concrete (curb, gutter, and sidewalk), landscaping, irrigation, lighting improvements and striping for the parking lot. Included in the approved FY 2021 CIP was \$320,700 for Corporate Yard security upgrades. Included in the approved FY 2023 CIP was \$515,000 for Corporate Yard asphalt replacement. The security upgrades have been placed on hold while City Staff determine the most cost effective and efficient way to allow members of the public access to the parks administration building, while ensuring the security at the Corporate Yard. The Public Works Department has combined these two projects to Corporate Yard improvements with a total budget of \$835,700. Other Corporate Yard improvements, associated with the overall Project, will be completed separately outside of this contract, including security camera upgrades, pedestrian and security access improvements, new access gates and site grading.

A notice to contractors regarding the opportunity to bid on this Project was published in the Reno Gazette Journal and posted on NGEM on July 5, 2022. Three bids were opened at approximately 11:30 a.m. on July 26, 2022, via online Cisco Webex bid opening. Present during the bid opening were: Kurt Matzoll, Aspen Developers Corp.; Darcey Carpenter, SNC; Dee Westmoreland, MKD Construction; Jessica Moomey, Herback General Engineering; Kate Allen and Courtney Melhaff, Carson City Public Works; and Carol Akers, Carson City Purchasing and Contracts Administrator.

The City received the following bids:

Bidders	Base Bid
SNC	\$346,007.00
Herback General Engineering	\$454,532.80
Aspen Developers Corp.	\$698,894.00

Staff recommends award to SNC as the lowest responsive and responsible bidder pursuant to NRS Chapter 338.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 338

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Project# P303521002
 Extraordinary Maintenance Fund Asphalt Replacement Account / 3403034-506540

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Project# P303521002, Account 3403034-506540 will be reduced by a not to exceed amount of \$380,607.70. The approved budgeted funding through the 2023 CIP for Corporate Yard Asphalt is \$515,000.

Alternatives

Do not approve the contract and/or provide alternative direction to staff.

Attachments:

[23300149 Bid Tabulation_ROA.pdf](#)

[Vicinity_Map.pdf](#)

[23300149 Draft Contract.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

 (Vote Recorded By)

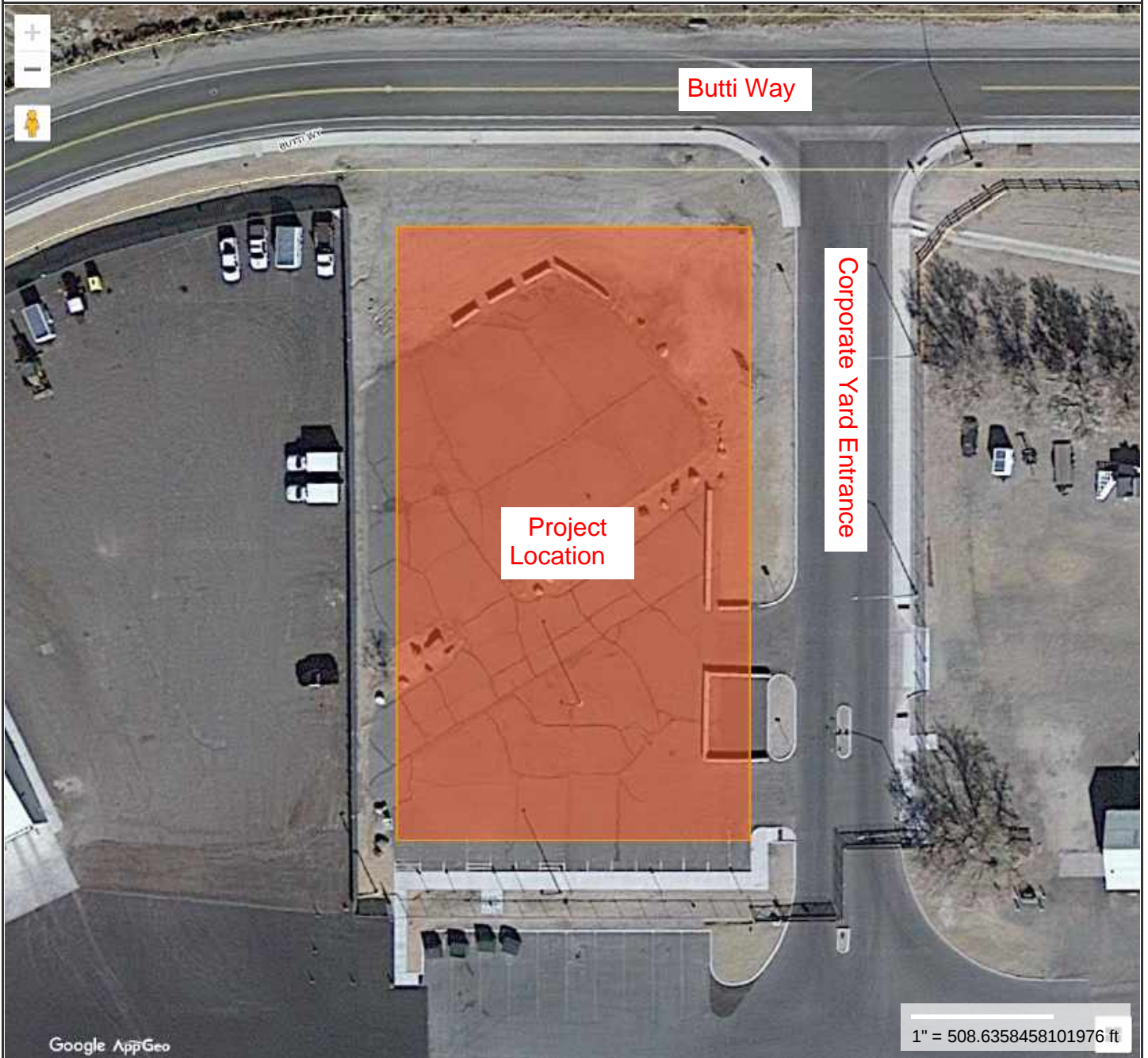
Notice to Contractors Bid# 23300149 Corporate Yard - West Parking Project

Date and Time of Opening: 7/26/22 @ 11:30am

Line #	Description	QTY	UOM	Sierra Nevada Construction, Inc.		Herback General Engineering		Aspen Developers Corp	
				Unit	Extended	Unit	Extended	Unit	Extended
1	Schedule A: Base Bid Items								
1.1	Mobilization, Demobilization and Clean-Up	1	LS	\$15,823.00	\$15,823.00	\$60,000.00	\$60,000.00	\$59,000.00	\$59,000.00
1.2	Relocate Vehicle Gate and Repair Chainlink Fence	1	LS	\$4,000.00	\$4,000.00	\$4,200.00	\$4,200.00	\$5,400.00	\$5,400.00
1.3	3" AC PG64-28NV Type 3 Aggregate, NV 64-28 w/lime	33940	SF	\$4.00	\$135,760.00	\$3.35	\$113,699.00	\$5.40	\$183,276.00
1.4	P.C.C. Type 1 Curb and Gutter on 6" Aggregate Base	252	LF	\$40.00	\$10,080.00	\$140.00	\$35,280.00	\$102.00	\$25,704.00
1.5	P.C.C. Retaining Curb	780	LF	\$35.00	\$27,300.00	\$52.00	\$40,560.00	\$88.00	\$68,640.00
1.6	P.C.C. Type A Sidewalk on 4" Aggregate Base	272	SF	\$20.00	\$5,440.00	\$35.00	\$9,520.00	\$60.00	\$16,320.00
1.7	Wheel Stop	3	EA	\$185.00	\$555.00	\$195.00	\$585.00	\$170.00	\$510.00
1.8	New "No Parking" Sign and Post	2	EA	\$700.00	\$1,400.00	\$726.00	\$1,452.00	\$300.00	\$600.00
1.9	New "No Overnight Parking" and "Employee and Visitor Parking Only" Sign and Post	2	EA	\$800.00	\$1,600.00	\$840.00	\$1,680.00	\$300.00	\$600.00
1.10	Reinstall Existing Sign and Post	6	EA	\$500.00	\$3,000.00	\$500.00	\$3,000.00	\$200.00	\$1,200.00
1.11	Waterborne Pavement Marking - "Do Not Block Fire Lane"	1	LS	\$200.00	\$200.00	\$168.00	\$168.00	\$1,500.00	\$1,500.00
1.12	Waterborne Pavement Marking - Handicap Sign	4	EA	\$200.00	\$800.00	\$195.00	\$780.00	\$500.00	\$2,000.00
1.13	Waterborne Pavement Marking - 24" White Crosswalk Stripe	100	LF	\$5.00	\$500.00	\$5.60	\$560.00	\$6.00	\$600.00
1.14	Waterborne Pavement Marking - 4" White Stripe	1744	LF	\$1.00	\$1,744.00	\$0.95	\$1,656.80	\$1.00	\$1,744.00
1.15	Waterborne Pavement Marking - 6" White Stripe	550	LF	\$0.60	\$330.00	\$0.62	\$341.00	\$1.00	\$550.00
1.16	#10 Electrical Wire	1	LS	\$1,940.00	\$1,940.00	\$16,625.00	\$16,625.00	\$2,000.00	\$2,000.00
1.17	Light Pole Concrete Base	2	EA	\$2,950.00	\$5,900.00	\$2,500.00	\$5,000.00	\$4,500.00	\$9,000.00
1.18	Light Pole and Twin LED Fixtures	2	EA	\$4,580.00	\$9,160.00	\$7,400.00	\$14,800.00	\$6,000.00	\$12,000.00
1.19	1" Irrigation Mainline	400	LF	\$30.00	\$12,000.00	\$16.00	\$6,400.00	\$65.00	\$26,000.00
1.20	Irrigation System	1	LS	\$7,491.00	\$7,491.00	\$25,000.00	\$25,000.00	\$107,125.00	\$107,125.00
1.21	Split Rail Fence	200	LF	\$40.00	\$8,000.00	\$43.00	\$8,600.00	\$45.00	\$9,000.00
1.22	Fill Dirt for Landscape Berms	50	CY	\$200.00	\$10,000.00	\$54.00	\$2,700.00	\$210.00	\$10,500.00
1.23	Decomposed Granite	3680	SF	\$1.00	\$3,680.00	\$1.50	\$5,520.00	\$3.00	\$11,040.00
1.24	Rock Mulch, 1-3" Crushed River Rock	17050	SF	\$2.00	\$34,100.00	\$2.50	\$42,625.00	\$3.00	\$51,150.00
1.25	River Rock, 3-6" Round River Rock	4920	SF	\$3.00	\$14,760.00	\$3.00	\$14,760.00	\$4.50	\$22,140.00
1.26	2" Caliper Tree	21	EA	\$1,000.00	\$21,000.00	\$800.00	\$16,800.00	\$1,100.00	\$23,100.00
1.27	1 Gallon Grass/Shrub	92	EA	\$27.00	\$2,484.00	\$55.00	\$5,060.00	\$140.00	\$12,880.00
1.28	2 Gallon Shrub	135	EA	\$36.00	\$4,860.00	\$75.00	\$10,125.00	\$175.00	\$23,625.00
1.29	3-5 Gallon Shrub	26	EA	\$50.00	\$1,300.00	\$86.00	\$2,236.00	\$265.00	\$6,890.00
1.30	Relocate Existing Boulder	16	EA	\$50.00	\$800.00	\$300.00	\$4,800.00	\$300.00	\$4,800.00
Schedule A: Base Bid Items				\$346,007.00		\$454,532.80		\$698,894.00	

Carson City is recommending award to Sierra Nevada Construction, Inc. and is tentatively scheduled for approval and award at the August 18, 2022 Board of Supervisors meeting.

West Corporate Yard Parking Lot



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Carson City , NV makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 11/17/2018
Data updated 11/17/2018

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

Contract No: 23300149

Title: Corporate Yard – West Parking Lot Project

THIS CONTRACT is made and entered into this 18th day of August, 2022, by and between Carson City, a consolidated municipality, a political subdivision of the State of Nevada, hereinafter referred to as “**CITY**”, and Sierra Nevada Construction, Inc., hereinafter referred to as “**CONTRACTOR**”.

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as “NRS”) 338 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, this Contract involves a “public work,” which pursuant to NRS 338.010(18) means any project for the new construction, repair or reconstruction of an applicable project financed in whole or in part from public money; and

WHEREAS, CONTRACTOR’S compensation under this agreement (does) (does not X) utilize in whole or in part money derived from one or more federal grant funding source(s); and

WHEREAS, it is deemed necessary that the services of **CONTRACTOR** for **CONTRACT No. 23300149**, titled **Corporate Yard – West Parking Lot Project** (hereinafter referred to as “Contract”) are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. **REQUIRED APPROVAL:**

This Contract shall not become effective until and unless approved by the Carson City Board of Supervisors and all required documents are received and signed by all parties.

2. **SCOPE OF WORK (Incorporated Contract Documents):**

2.1 The parties agree that the Scope of Work will be specifically described and hereinafter referred to as the “WORK.” This Contract incorporates the following attachments, and a **CONTRACTOR’S** attachment shall not contradict or supersede any **CITY** specifications and/or terms or conditions without written evidence of mutual assent to such change appearing in this Contract:

2.1.1 **CONTRACTOR** agrees that the Contract Documents for Bid No. 23300149 including, but not limited to, the Notice to Contractors, Table of Contents, Project Coordination, Instructions to Bidders, Contract Award Information, General Conditions, Special Conditions, Technical Specification, Prevailing Wages, Contract Drawings, and Addenda, if any, are intended to be complete and complementary and are intended to describe a complete WORK. These documents are incorporated herein by reference and made a part of this Contract. All of these documents can be viewed through the Carson City Website <https://carson.org/bids>.

2.1.2 **CONTRACTOR** additionally agrees **CONTRACTOR’S** Bid Bond, Bid Proposal, Proposal Summary, Executed Contract, Performance Bond, Labor and Material Bond, Certificate of Eligibility, Insurance Certificates, Permits, Notice of Award, Notice to Proceed and Executed Change Orders, hereinafter all referred to as **Exhibit A**, are incorporated herein and made a part of this Contract.

For P&C Use Only

CCBL expires	_____
NVCL expires	_____
GL expires	_____
AL expires	_____
WC expires	_____

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

Contract No: 23300149

Title: Corporate Yard – West Parking Lot Project

3. CONTRACT TERM AND LIQUIDATED DAMAGES:

3.1 **CONTRACTOR** agrees to complete the WORK on or before the date specified in the Notice to Proceed or any executed Change Orders to the entire satisfaction of **CITY** before final payment is made, unless sooner termination by either party as specified in **Section 6** (CONTRACT TERMINATION) and the General Conditions, Section GC 3.18.

3.2 Pursuant to the provisions under Time for Completion and Liquidated Damages in the Contract Documents of said Specifications, **CONTRACTOR** will complete the WORK within the Contract time. Since **CITY** and **CONTRACTOR** agree it is difficult to ascertain the actual amount of damages incurred due to delay of the Project, it is agreed that **CITY** will be paid the liquidated damages as specified in the Contract Special Conditions for each and every calendar day of delay in the completion of the WORK, in addition to any direct charges incurred by **CITY** as a result of delay of the Project, including engineering fees and additional damages due to late construction. **CITY** also reserves the right to deduct any amounts due **CITY** from any monies earned by **CONTRACTOR** under this Contract.

3.3 That in the performance of this Contract, **CONTRACTOR** and any subcontractors, as employers, shall pay 1 ½ times an employee's regular wage rate whenever an employee who received compensation for employment at a rate less than 1 ½ time the minimum wage who works more than forty (40) hours in any scheduled work week, more than eight (8) hours in a day, unless by mutual agreement the employee works a scheduled ten (10) hours per day for four (4) calendar days within a work week. Employers should refer to NRS 608.018, NRS 338.020 and A.O. 2013-04 for further details on overtime requirements.

4. NOTICE:

4.1 Except the bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carson.org), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

4.2 Notice to **CONTRACTOR** shall be addressed to:

Marc T. Markwell, Secretary/Treasurer
Sierra Nevada Construction, Inc.
PO Box 50760
Sparks, NV 89435
775-355-0420
bids@snc.biz

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
CAkers@carson.org

5. COMPENSATION:

5.1 The parties agree that **CONTRACTOR** will provide the WORK specified in the Contract for the Contract Amount of Three Hundred Forty Six Thousand Seven Dollars and 00/100 (\$346,007.00).

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

Contract No: 23300149

Title: Corporate Yard – West Parking Lot Project

5.2 CITY will pay CONTRACTOR progress payments and the final payment computed from the actual quantities of WORK performed and accepted and the materials furnished at the Unit and Lump Sum prices shown on CONTRACTOR'S Bid Proposal and any executed Change Orders.

5.3 Contract Amount represents full and adequate compensation for the complete WORK, and includes the furnishing of all materials, all labor, equipment, tools, transportation, services, appliances, and all expenses, direct or indirect connected with the proper execution of the WORK.

5.4 CITY does not agree to reimburse CONTRACTOR for expenses unless otherwise specified.

6. CONTRACT TERMINATION:

6.1 Termination Without Cause:

6.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

6.1.2 CITY reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for WORK actually completed. If termination occurs under this provision, in no event shall CONTRACTOR be entitled to anticipated profits on items of WORK not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. CONTRACTOR shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subcontractor to make claims against CONTRACTOR for damages due to breach of contract, lost profit on items of WORK not performed, or unabsorbed overhead, in the event of a convenience termination.

6.2 Termination for Nonappropriation:

6.2.1 All payments and WORK provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon CITY'S notice to CONTRACTOR of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

6.3 Cause Termination for Default or Breach:

6.3.1 A default or breach may be declared with or without termination.

6.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

6.3.2.1 If CONTRACTOR fails to provide or satisfactorily perform any of the conditions, WORK, deliverables, goods, or any services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

6.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by CONTRACTOR to provide the goods or WORK or any services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

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Title: Corporate Yard – West Parking Lot Project

6.3.2.3 If **CONTRACTOR** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

6.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONTRACTOR'S** ability to perform; or

6.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONTRACTOR**, or any agent or representative of **CONTRACTOR**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

6.3.2.6 If it is found by **CITY** that **CONTRACTOR** has failed to disclose any material conflict of interest relative to the performance of this Contract.

6.3.2.7 **CITY** may terminate this Contract if **CONTRACTOR**:

6.3.2.7.1 Fails to maintain bonding, Nevada State Contractors' Board License, State Industrial Insurance requirements or insurance policies for limits as defined in this Contract; or

6.3.2.7.2 Persistently or materially refuses or fails to supply properly skilled workers or proper materials; or

6.3.2.7.3 Fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between **CONTRACTOR** and the subcontractors; or

6.3.2.7.4 Disregards laws, ordinances, or rules, regulations or order of a public authority having jurisdiction; or

6.3.2.7.5 Otherwise makes a material breach of a provision of this Contract; or

6.3.2.7.6 **CONTRACTOR** fails to maintain safe working conditions.

6.3.3 When any of the Subsection 6.3.2.7.1 through 6.3.2.7.6, inclusive, cause reasons exist, and without prejudice to any other rights or remedies of **CITY**, **CITY** may terminate this Contract at any time after giving **CONTRACTOR** and **CONTRACTOR'S** Surety seven (7) calendar days written notice of default or breach and intent to terminate and **CONTRACTOR'S** subsequent failure to timely correct as provided below, and subject to any prior rights of the Surety, **CITY** may:

6.3.3.1 Take possession of the site and of all materials, equipment, tools and construction equipment and machinery thereon owned by **CONTRACTOR**;

6.3.3.2 Accept assignment of subcontractors pursuant to this Contract (Contingent Assignment of Subcontracts to Carson City if this Contract is terminated); and

6.3.3.3 Finish the WORK by whatever reasonable method **CITY** may deem expedient.

6.3.4 If **CITY** terminates this Contract for any of the cause reasons stated in Section 6.3:

6.3.4.1 **CONTRACTOR** shall not be entitled to receive further payment until the WORK is finished.

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

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Title: Corporate Yard – West Parking Lot Project

6.3.4.2 If the unpaid balance of the Contract Amount exceeds the cost of finishing the WORK including expenses made necessary thereby, such excess shall be paid to **CONTRACTOR**. If the costs of finishing the WORK exceed the unpaid balance, **CONTRACTOR** shall pay the difference to **CITY**. The amount to be paid to **CONTRACTOR** or **CITY**, as the case may be, shall survive termination of this Contract.

6.3.4.3 In the event of such cause termination, all monies due **CONTRACTOR** or retained under the terms of this Contract shall be held by **CITY**, however, such holdings will not release **CONTRACTOR** or its Sureties from liability for failure to fulfill this Contract. Any excess cost over and above the Contract Amount incurred by **CITY** arising from the termination of the operations of this Contract and the completion of the WORK by **CITY** as provided above shall be paid for by any available funds held by **CITY**. **CONTRACTOR** will be so credited with any surplus remaining after all just claims for such completion have been paid.

6.4 If at any time before completion of the WORK under this Contract, the WORK shall be stopped by an injunction of a court of competent jurisdiction or by order of any competent government authority, **CITY** may give immediate notice to **CONTRACTOR** to discontinue the WORK and terminate this Contract. **CONTRACTOR** shall discontinue the WORK in such manner, sequence, and at such times as **CITY** may direct. **CONTRACTOR** shall have no claim for damages for such discontinuance or termination, nor any claim for anticipated profits on the WORK thus dispensed with, nor for any claim for penalty, nor for any other claim such as unabsorbed overhead, except for the WORK actually performed up to the time of discontinuance, including any extra WORK ordered by **CITY** to be done.

6.5 Time to Correct (Declared Default or Breach):

6.5.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause, termination for nonappropriation or termination due to court injunction or order of a competent government authority.

6.6 Winding Up Affairs Upon Termination:

6.6.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 6.6** survive termination:

6.6.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

6.6.1.2 **CONTRACTOR** shall satisfactorily complete WORK in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

6.6.1.3 **CONTRACTOR** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

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6.6.1.4 **CONTRACTOR** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance with **Section 21**.

6.7 Notice of Termination:

6.7.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately at any time after the running of the 7-day notice period, and such termination shall be effective on the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

7. DAVIS-BACON & RELATED ACTS 29 CFR PARTS 1,3,5,6,&7 AND NRS 338.070(5):

In the event federal grant funds are used for payment of all or part of this Contract

7.1 **CONTRACTOR** shall comply with Davis-Bacon Act and NRS 338.070(5). **CONTRACTOR** and each covered contractor or subcontractor must provide a weekly statement of wages paid to each of its employees engaged in covered WORK. The statement shall be executed by **CONTRACTOR** or subcontractor or by an authorized officer or employee of **CONTRACTOR** or subcontractor who supervised the payment of wages and shall be on the "Statement of Compliance" form. **CONTRACTOR** shall submit a Statement of Compliance that is prescribed by the Nevada Labor Commissioner or contains identical wording. Per NRS 338.070(6) the records maintained pursuant to subsection 5 must be open at all reasonable hours to the inspection of the public body (the **CITY'S** representative) awarding the contract. The **CONTRACTOR** engaged on the public work or subcontractor engaged on the public work shall ensure that a copy of each record for each calendar month is received by the public body awarding the contract (the **City**) **no later than 15 days after the end of the month**.

7.2 In the event federal funds are used for payment of all or part of this Contract, **CONTRACTOR** shall submit a Statement of Compliance form WH347 or a form with identical wording and a Statement of Compliance prescribed by the Nevada Labor Commissioner **within 7 days after the regular pay date for the pay period**. The original Statements shall be delivered to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance.

7.3 CERTIFIED PAYROLLS FOR DAVIS-BACON AND PREVAILING WAGE PROJECTS:

7.3.1 The higher of the Federal or local prevailing wage rates for **CITY**, as established by the Nevada Labor Commission and the Davis-Bacon Act, shall be paid for all classifications of labor on this project WORK. Should a classification be missing from the Davis-Bacon rates the **CONTRACTOR** shall complete a request of authorization for additional classification or rate form SF1444 in its entirety and submit it to the **CITY** for approval and submission to the U.S. Department of Labor. Also, in accordance with NRS 338, the hourly and daily wage rates for the State and Davis-Bacon must be posted at the work site by **CONTRACTOR**. **CONTRACTOR** shall ensure that a copy of **CONTRACTOR'S** and subcontractor's certified payrolls for each calendar week are received by **CITY**.

7.3.2 Per NRS 338.070(5) a **CONTRACTOR** engaged on a public work and each subcontractor engaged on the public work shall keep or cause to be kept:

(a) An accurate record showing, for each worker employed by the contractor or subcontractor in connection with the public work:

(1) The name of the worker;

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(2) The occupation of the worker;

(3) The gender of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;

(4) The ethnicity of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;

(5) If the worker has a driver's license or identification card, an indication of the state or other jurisdiction that issued the license or card; and

(6) The actual per diem, wages and benefits paid to the worker; and

(b) An additional accurate record showing, for each worker employed by the contractor or subcontractor in connection with the public work who has a driver's license or identification card:

(1) The name of the worker;

(2) The driver's license number or identification card number of the worker; and

(3) The state or other jurisdiction that issued the license or card.

7.3.3 The original payroll records shall be certified and shall be submitted weekly to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance. Submission of such certified payrolls shall be a condition precedent for processing the monthly progress payment. **CONTRACTOR**, as General Contractor, shall collect the wage reports from the subcontractors and ensure the receipt of a certified copy of each weekly payroll for submission to **CITY** as one complete package.

7.3.4 Pursuant to NRS 338.060 and 338.070, **CONTRACTOR** hereby agrees to forfeit, as a penalty to **CITY**, not less than Twenty Dollars (\$20) nor more than Fifty Dollars (\$50) for each calendar day or portion thereof that each worker employed on the Contract is paid less than the designated rate for any WORK done under the Contract, by **CONTRACTOR** or any subcontractor under him/her, or is not reported to **CITY** as required by NRS 338.070.

8. FAIR EMPLOYMENT PRACTICES:

8.1 Pursuant to NRS 338.125, Fair Employment Practices, the following provisions must be included in any contract between **CONTRACTOR** and a public body such as **CITY**:

8.1.1 *In connection with the performance of work under this Contract, **CONTRACTOR** agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity, or age, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including without limitation, apprenticeship.*

8.1.2 **CONTRACTOR** further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

8.2 If the CITY was required by NRS 332.065(4) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONTRACTOR** provides a written certification that the **CONTRACTOR** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26

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(2017). The CONTRACTOR shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the CONTRACTOR's non-compliance with this Section.

9. PREFERENTIAL EMPLOYMENT:

9.1 Unless, and except if, this Contract is funded in whole or in part by federal grant funding (see 40 C.F.R. § 31.36(c) *Competition*), pursuant to NRS 338.130, in all cases where persons are employed in the construction of public works, preference must be given, the qualifications of the applicants being equal: (1) First: To persons who have been honorably discharged from the Army, Navy, Air Force, Marine Corps or Coast Guard of the United States, a reserve component thereof or the National Guard; and are citizens of the State of Nevada. (2) Second: To other citizens of the State of Nevada.

9.2 Unless, and except if, this Contract is funded in whole or in part by federal grant funding (see 40 CFR § 31.36(c) *Competition*), in connection with the performance of WORK under this Contract, **CONTRACTOR** agrees to comply with the provisions of NRS 338.130 requiring certain preferences to be given to which persons are employed in the construction of a public work. If **CONTRACTOR** fails to comply with the provisions of NRS 338.130, pursuant to the terms of NRS 338.130(3), this Contract is void, and any failure or refusal to comply with any of the provisions of this section renders this Contract void.

10. REMEDIES:

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of \$125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONTRACTOR** to **CITY**.

11. LIMITED LIABILITY:

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONTRACTOR**, for the fiscal year budget in existence at the time of the breach. **CONTRACTOR'S** tort liability shall not be limited.

12. FORCE MAJEURE:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

13. INDEMNIFICATION:

13.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

13.2 Except as otherwise provided in **Subsection 13.4** below, the indemnifying party shall not be obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending

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claim(s) or cause(s) of action to the indemnifying party, along with:

13.2.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

13.2.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

13.3 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

13.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

14. **INDEPENDENT CONTRACTOR:**

14.1 **CONTRACTOR**, as an independent contractor, is a natural person, firm or corporation who agrees to perform WORK for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the WORK, and not as to the means by which the WORK are accomplished.

14.2 It is mutually agreed that **CONTRACTOR** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted WORK pursuant to this Contract. **CONTRACTOR** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

14.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONTRACTOR** or any other party.

14.4 **CONTRACTOR**, in addition to **Section 13** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONTRACTOR'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

14.5 Neither **CONTRACTOR** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

15. **INSURANCE REQUIREMENTS (GENERAL):**

15.1 NOTICE: The following general insurance requirements shall apply unless these general requirements are altered by the specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties. These general insurance requirements do not include terms related to bond(s) required for this Contract, which are set forth in the CITY'S solicitation and below in this Contract following the execution pages.

15.2 **CONTRACTOR**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

15.3 **CONTRACTOR** shall not commence work before: (1) **CONTRACTOR** has provided the required evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance policies provided by **CONTRACTOR**.

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

Contract No: 23300149

Title: Corporate Yard – West Parking Lot Project

15.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

15.5 *Insurance Coverage (15.6 through 15.23):*

15.6 **CONTRACTOR** shall, at **CONTRACTOR'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONTRACTOR** and shall continue in force as appropriate until the later of:

15.6.1 Final acceptance by **CITY** of the completion of this Contract; or

15.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

15.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONTRACTOR**. **CONTRACTOR'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONTRACTOR** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONTRACTOR** has knowledge of any such failure, **CONTRACTOR** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

15.7 *General Insurance Requirements (15.8 through 15.23):*

15.8 **Certificate Holder:** Each certificate shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

15.9 **Additional Insured:** By endorsement to the general liability insurance policy evidenced by **CONTRACTOR**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

15.10 **Waiver of Subrogation:** Each liability insurance policy, except for professional liability, shall provide for a waiver of subrogation in favor of the City.

15.11 **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

15.12 **Deductibles and Self-Insured Retentions:** Insurance maintained by **CONTRACTOR** shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONTRACTOR** from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by **CITY**.

15.13 **Policy Cancellation:** Except for ten (10) calendar days notice for non-payment of premium, **CONTRACTOR** or its insurers must provide thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts if any policy will be canceled, non-renewed or if required coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701. When available, each insurance policy shall be endorsed to provide thirty (30) days' notice of cancellation, except for ten (10) days' notice for non-payment of premium, to City.

15.14 **Approved Insurer:** Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers under federal and Nevada law and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-VII" or better.

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

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15.15 **Evidence of Insurance:** Prior to commencement of work, **CONTRACTOR** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

15.16 **Certificate of Insurance:** Contractor shall furnish City with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth herein. The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONTRACTOR**.

15.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 15.9** (Additional Insured).

15.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

15.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONTRACTOR**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONTRACTOR** shall relieve **CONTRACTOR** of **CONTRACTOR'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONTRACTOR** or its sub-contractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

15.20 **COMMERCIAL GENERAL LIABILITY INSURANCE:**

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence.

15.20.1 *Minimum Limits required:*

15.20.2 Two Million Dollars (\$2,000,000.00) - General Aggregate.

15.20.3 Two Million Dollars (\$2,000,000.00) - Products & Completed Operations. Aggregate

15.20.4 One Million Dollars (\$1,000,000.00) - Each Occurrence.

15.20.5 CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].

15.20.6 City and County of Carson City, Nevada, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, and under the commercial umbrella, if any.

15.20.7 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to City. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.

15.20.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.

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- 15.20.9 Contractor waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against City with respect to any loss paid under the policy
- 15.21 **BUSINESS AUTOMOBILE LIABILITY INSURANCE:**
- 15.21.1 *Minimum Limit required:*
- 15.21.2 Contractor shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- 15.21.3 Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- 15.21.4 Contractor waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by Contractor pursuant this Contract.
- 15.22 **PROFESSIONAL LIABILITY INSURANCE (Architects, Engineers and Land Surveyors)**
- 15.22.1 *Minimum Limit required:*
- 15.22.2 CONTRACTOR shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- 15.22.3 Retroactive date: Prior to commencement of the performance of this Contract.
- 15.22.4 CONTRACTOR will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the City. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above, CONTRACTOR shall purchase Extended Reporting Period coverage for claims arising out of CONTRACTOR's negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.
- 15.22.5 A certified copy of this policy may be required.
- 15.23 **WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:**
- 15.23.1 **CONTRACTOR** shall provide workers' compensation insurance as required by NRS Chapters 616A through 616D inclusive and Employer's Liability insurance with a minimum limit not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease
- 15.23.2 **CONTRACTOR** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONTRACTOR** is a sole proprietor; that **CONTRACTOR** will not use the services of any employees in the performance of this Contract; that **CONTRACTOR** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONTRACTOR** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.
- 15.23.3 **CONTRACTOR** waives all rights against City and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers'

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compensation and employer's liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract. Contractor shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.

16. **BUSINESS LICENSE:**

16.1 **CONTRACTOR** shall not commence work before **CONTRACTOR** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

16.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

17. **COMPLIANCE WITH LEGAL OBLIGATIONS:**

CONTRACTOR shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONTRACTOR** to provide the goods or WORK or any services of this Contract. **CONTRACTOR** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONTRACTOR** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONTRACTOR** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

18. **WAIVER OF BREACH:**

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

19. **SEVERABILITY:**

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

20. **ASSIGNMENT / DELEGATION:**

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY**, such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONTRACTOR** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The parties do not intend to benefit any third party beneficiary regarding their respective performance under this Contract.

21. **CITY OWNERSHIP OF PROPRIETARY INFORMATION:**

21.1 Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by **CONTRACTOR** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONTRACTOR** upon completion, termination, or cancellation of this Contract. **CONTRACTOR** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONTRACTOR'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

21.2 **CITY** shall be permitted to retain copies, including reproducible copies, of **CONTRACTOR'S**

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drawings, specifications, and other documents for information and reference in connection with this Contract.

21.3 **CONTRACTOR'S** drawings, specifications and other documents shall not be used by **CITY** or others without expressed permission of **CONTRACTOR**.

22. PUBLIC RECORDS:

Pursuant to NRS 239.010, information or documents received from **CONTRACTOR** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONTRACTOR** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONTRACTOR** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

23. CONFIDENTIALITY:

CONTRACTOR shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONTRACTOR** to the extent that such information is confidential by law or otherwise required by this Contract.

24. FEDERAL FUNDING:

24.1 *In the event federal grant funds are used for payment of all or part of this Contract:*

24.1.1 **CONTRACTOR** certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

24.1.2 **CONTRACTOR** and its subcontractors must be registered in the US Government System for Award Management (SAM) for verification on projects with federal funding.

24.1.3 **CONTRACTOR** and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

24.1.4 **CONTRACTOR** and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

24.14.1 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONTRACTOR** and its subcontractors shall comply with: American Iron and Steel (AIS) provisions of P.L. 113-76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. §635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

25. LOBBYING:

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25.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

25.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

25.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

25.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

26. GENERAL WARRANTY:

CONTRACTOR warrants that it will perform all WORK required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar WORK, under the same or similar circumstances, in the State of Nevada.

27. PROPER AUTHORITY:

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONTRACTOR** acknowledges that this Contract is effective only after approval by the Carson City Board of Supervisors and only for the period of time specified in this Contract. Any WORK performed by **CONTRACTOR** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONTRACTOR**.

28. ALTERNATIVE DISPUTE RESOLUTION (Public Work):

If the WORK under this Contract involves a “public work” as defined under NRS 338.010(18), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the specifications a clause requiring the use of a method of alternative dispute resolution (“ADR”) before initiation of a judicial action if a dispute arising between the public body and the **CONTRACTOR** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONTRACTOR** regarding that public work cannot otherwise be settled, **CITY** and **CONTRACTOR** agree that, before judicial action may be initiated, **CITY** and **CONTRACTOR** will submit the dispute to non-binding mediation. **CITY** shall present **CONTRACTOR** with a list of three potential mediators. **CONTRACTOR** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

29. GOVERNING LAW / JURISDICTION:

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. **CONTRACTOR** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

30. ENTIRE CONTRACT AND MODIFICATION:

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Carson City Board of Supervisors. Conflicts in language between this Contract and any other agreement between **CITY** and **CONTRACTOR** on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

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31. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

AND ALL SUPPLEMENTAL AGREEMENTS AMENDING OR EXTENDING THE WORK CONTEMPLATED.

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

CITY

Executive Office
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
CAkers@carson.org

CITY'S LEGAL COUNSEL

Carson City District Attorney
I have reviewed this Contract and approve
as to its legal form.

By: _____
Sheri Russell, Chief Financial Officer

By: _____
Deputy District Attorney

Dated _____

Dated _____

**CONTRACTOR will not be given authorization
to begin work until this Contract has been
signed by Purchasing and Contracts**

BY: Carol Akers
Purchasing & Contracts Administrator

Project# P303521002
Account # 3403034-506540

By: _____

Dated _____

PROJECT CONTACT PERSON:

Darren Anderson, Project Manager
Telephone: 775-283-7584

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

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Undersigned deposes and says under penalty of perjury: That he/she is **CONTRACTOR** or authorized agent of **CONTRACTOR**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONTRACTOR

BY: Marc T. Markwell

TITLE: Secretary/Treasurer

FIRM: Sierra Nevada Construction, Inc.

CARSON CITY BUSINESS LICENSE #: BL-002775

NEVADA CONTRACTORS LICENSE #: 0025565

Address: PO Box 50760

City: Sparks **State:** NV **Zip Code:** 89435

Telephone: 775-355-0420

E-mail Address: bids@snc.biz

(Signature of Contractor)

DATED _____

STATE OF _____)

)ss

County of _____)

Signed and sworn (or affirmed before me on this _____ day of _____, 20____.

(Signature of Notary)

(Notary Stamp)

CONSTRUCTION INDEPENDENT CONTRACTOR AGREEMENT

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CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of August 18, 2022, approved the acceptance of the attached Contract hereinbefore identified as **CONTRACT No. 23300149** and titled **Corporate Yard – West Parking Lot Project**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to sign this document and record the signature for the execution of this Contract in accordance with the action taken.

CARSON CITY, NEVADA

LORI BAGWELL, MAYOR

DATED this 18th day of August, 2022.

ATTEST:

AUBREY ROWLATT, CLERK-RECORDER

DATED this 18th day of August, 2022.

PERFORMANCE BOND

Doc. No. 2151
(Rev. 11-17-99)

Bond #: _____

KNOW ALL MEN BY THESE PRESENTS, that I/we _____ as Principal, hereinafter called CONTRACTOR,
and

_____ a corporation duly organized under the laws of _____, as Surety, hereinafter called the Surety, are held and firmly bound unto Carson City, Nevada a consolidated municipality of the State of Nevada, hereinafter called CITY, for the sum of \$ _____ (state sum in Words) _____ for the payment whereof CONTRACTOR and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, CONTRACTOR has by written agreement dated _____, entered into a contract with CITY for **BID# 23300149** and titled **Corporate Yard – West Parking Lot Project** in accordance with drawings and specifications prepared by CITY and which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall promptly and faithfully perform said Contract then this obligation shall be null and void; otherwise it shall remain in full force and effect. The Surety hereby waives notice of any alteration or extension of time made by CITY and its obligation is not affected by any such alteration or extension provided the same is within the scope of the Contract. Whenever CONTRACTOR shall be, and is declared by CITY to be in default under the Contract, CITY having performed CITY'S obligations thereunder, the Surety may promptly remedy the default or shall promptly:

- 1) Complete the Contract in accordance with its terms and conditions; or
- 2) Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by CITY and the Surety jointly of the lowest responsive, responsible bidder, arrange for a contract between such bidder and CITY, and make available as work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by CITY to CONTRACTOR under the Contract and any amendments thereto, less the amount properly paid by CITY to CONTRACTOR. No right of action shall accrue on this bond to or for the use of any person or corporation other than CITY or successors of CITY.

PERFORMANCE BOND

Continued for BID# 23300149 and titled Corporate Yard – West Parking Lot Project

BY:	(Signature of Principal) L.S.
TITLE:	
FIRM:	
Address:	
City, State, Zip:	
Phone:	
Printed Name of Principal:	
Attest By:	(Signature of Notary)
Subscribed and Sworn before me this day of ,20____	

CLAIMS UNDER THIS BOND MAY BE ADDRESSED TO:

Name of Surety:	
Address:	
City:	
State/Zip Code:	
Name:	
Title:	
Telephone:	
Surety's Acknowledgment:	
By:	

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in the State of Nevada. Certified copy of Power of Attorney must be attached.

LABOR AND MATERIAL PAYMENT BOND

Bond #: _____

Doc. No. 2152
(Rev. 11-17-99)

KNOW ALL MEN BY THESE PRESENTS, that I/we _____
_____ as Principal, hereinafter called

CONTRACTOR, and

_____ a
corporation duly organized under the laws of the State of Nevada, as Surety, hereinafter called the Surety, are held and firmly bound unto Carson City, Nevada a consolidated municipality of the State of Nevada, hereinafter called CITY, for the \$ _____ Dollars (state sum in words) _____

_____ for
the payment whereof CONTRACTOR and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, CONTRACTOR has by written agreement dated _____ entered into a contract with CITY for **BID# 23300149** and titled **Corporate Yard – West Parking Lot Project** in accordance with drawings and specifications prepared by CITY and which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

- 1) A claimant is defined as one having a direct contract with CONTRACTOR or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service, or rental of equipment directly applicable to the Contract.
- 2) The above-named Principal and Surety hereby jointly and severally agree with CITY that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. CITY shall not be liable for the payment of any costs or expenses of any such suit.
- 3) No suit or action shall be commenced hereunder by any claimant:
 - a) Unless claimant, other than one having a direct contract with CONTRACTOR, shall have given written notice to any two of the following: CONTRACTOR, CITY, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be personally served or served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal at any place the Principal maintains an office or conducts its business.
 - b) After the expiration of one (1) year following the date on which the last of the labor was performed or material was supplied by the party bringing suit.
 - c) Other than in a court of competent jurisdiction for the county or district in which the construction Contract was to be performed.

LABOR AND MATERIAL PAYMENT BOND

Continued for **BID# 23300149** and titled **Corporate Yard – West Parking Lot Project**

- 4) The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against this bond.

BY:	(signature of Principal) L.S.
TITLE:	
FIRM:	
Address:	
City, State, Zip:	
Phone:	
Printed Name of Principal:	
Attest by:	(signature of notary)
Subscribed and Sworn before me this day of , 20__	

**CLAIMS UNDER THIS BOND
MAY BE ADDRESSED TO:**

Name of Surety:	
Address:	
City:	
State/Zip Code:	
Name:	
Title:	
Telephone:	
Surety's Acknowledgment:	
By:	

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in the State of Nevada. Certified copy of Power of Attorney must be attached.

CITY OF CARSON CITY, NEVADA – BID BOND

KNOW ALL MEN BY THESE PRESENTS: That we the undersigned Sierra Nevada Construction, Inc., as "Principal," and Liberty Mutual Insurance Company, as "Surety," are hereby held and firmly bound unto the City of Carson City, Nevada, as "Obligee," in the penal sum of Five Percent of Total Amount Bid dollars (5% of Total Amount Bid) for the payment of which, well and truly to be made, the Principal and Surety bind themselves, their heirs, executors, and administrators, successors and assigns, jointly and severally, by this instrument. The condition of the obligation of this bid bond is as follows:

WHEREAS, NRS 332.105 authorizes local governments to require bid bonds to insure execution and proper performance of the Contract and the Bonding Company has an "A" or better rating with Moody's or A.M. Best and T-Listed with the U.S. Treasury Department;

AND, WHEREAS, the Principal has submitted a bid for Bid # 23300149, PWP # CC-2022-410, for the Project Title: Corporate Yard - West Parking Lot.

NOW, THEREFORE,

- (a) If said Bid shall be rejected; or
- (b) If said Bid shall be accepted and the Principal shall execute and deliver the contract in the bid documents ("Contract") to Obligee in accordance with the terms of the bid documents, and give such bond or bonds as may be specified in the bid or contract documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or
- (c) If the Principal shall pay to the Obligee the full amount of the bid bond as a penalty irrespective of the Obligee's actual damages in the event of the failure of the Principal to enter into such Contract and give such bond or bonds,

then, this obligation shall be null and void. Otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety (but not of the Principal) for any and all claims hereunder shall, in no event, exceed the penal amount of the obligation as herein stated.

The Surety, for the consideration for which this bond was executed, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and hereby waives notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and the Surety has caused their seal to be hereto affixed and these present to be signed by their proper officers.

Signed, Sealed and dated: July 12, 2022

Sierra Nevada Construction, Inc.

Principal

By: Kevin L. Robertson

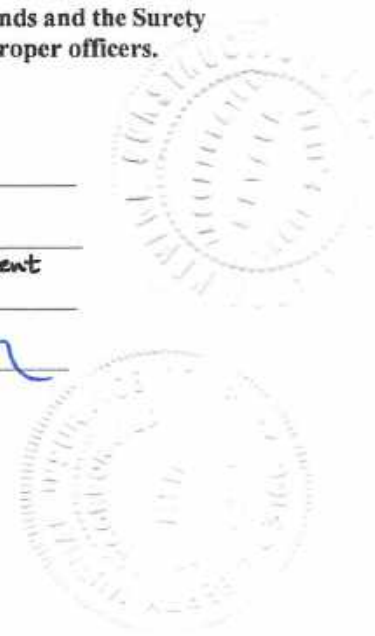
Kevin L. Robertson, President

Liberty Mutual Insurance Company

Surety

By: Andrea Cantlon

Andrea Cantlon, Attorney-In-Fact





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8207614-976312

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the 'Companies'), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Andrea Cantlon, Carey Morgan, Dena VanDeVanter, Nicholas D. Rossi, Patricia Owen, Shelly Demaray, Teri L. Nowak, Teri L. Wood

all of the city of Reno state of NV each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 8th day of April, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA
County of MONTGOMERY

On this 8th day of April, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 29, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 12th day of July, 2022.



By: Renee C. Llewellyn, Assistant Secretary

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

Vendor Information

Vendor Information:	
Company Name: Sierra Nevada Construction, Inc.	Federal ID No: 88-0245093
	UEI/DUNS #: UEI# ECUFLL5LJ8M6 - DUNS# 361701170
Mailing Address: P.O. Box 50760	City, State, Zip Code: Sparks, Nevada, 89435
Telephone Number: (775) 355-0420	Email: bids@snc.biz

Contact Person/Title:	
Name: Kevin L. Robertson	Title: President
Mailing Address: P.O. Box 50760	City, State, Zip Code: Sparks, Nevada, 89435
Telephone Number: (775) 355-0420	Email: bids@snc.biz

Licensing Information:	
Nevada State Contractor's License Number: 25565	
License Classification(s): Type A, General Engineering	Date Issued: 7/5/88
Limitation(s) of License: Unlimited	Date of Expiration: 7/31/23
Name of Licensee: Sierra Nevada Construction, Inc.	
Carson City Business License Number: BL-002775-2020	

Name of Licensee: Sierra Nevada Construction, Inc.		
Disclosures of Principals:		
Individual and/or Partnership: N/A		
(1) Owner Name:		
Address:		
City:	State:	Zip Code:
Telephone:	Email:	
(2) Owner Name:		
Address:		
City:	State:	Zip Code:
Telephone:	Email:	
(1) Other Title:		
Name:		
(2) Other Title:		
Name:		

SIERRA NEVADA CONSTRUCTION, INC. STATEMENT OF EXPERIENCE

Exhibit A

Agency	Job Name	Contract Amount	Type of Contract	Completion Date	Contact Person	Phone #	Address
Town of Truckee	2021 Paving and Drainage Project	\$ 4,026,007.00	Reconstruct	12/03/21	Mike Vaughn	530-582-2923	10183 Truckee Airport Road, Truckee, CA 96161
Nevada Department of Transportation	NDOT 3865 Denio	\$ 2,646,007.00	Reconstruct	08/26/21	Trent Averett	775-623-8070	1263 S. Stewart Street, Carson City, NV 89712
Regional Transportation Commission	Reno Consolidated 21-01	\$ 1,536,007.00	Reconstruct	08/23/21	Andrew Jayankura	775-741-3576	1105 Terminal Way, Ste 108, Reno, NV 89502
Douglas County	Centerville Lane Reconstruction	\$ 3,284,007.00	Reconstruct	06/01/21	Jon Erb	775-782-6233	P.O. Box 218, Minden, NV 89423
City of South Lake Tahoe	Al Tahoe Blvd Safety & Mobility Project	\$ 2,284,007.00	Reconstruct	12/23/20	Chuck Taylor	530-542-6042	1740 D Street, South Lake Tahoe, CA 96150
Core Construction	Truckee High School Modernization	\$ 1,853,529.00	Sitework	12/18/20	Taylor Laack	775-386-3037	5330 Reno Corporate Drive, Reno, NV 89511
Regional Transportation Commission	Lakeside Drive Rehabilitation	\$ 1,621,007.00	Paving/Reconstruct/Sewer/Crack Seal/Concrete	12/03/20	Warren Call	775-348-0400	1105 Terminal Way, Ste 108, Reno, NV 89502
Carson City	Fairview Waterline & Road Reconstruction	\$ 821,007.00	Underground Utilities/Road Reconstruction	11/19/20	Jeff Freeman	775-887-2355	201 N. Carson St. Ste 2, Carson City, NV 89701
Eureka County	2020 Road & Airport Maintenance Project	\$ 3,414,007.00	Paving/Patching/Slurry Seal	10/05/20	Jeb Rowley	775-237-5372	701 S. Main Street, Eureka, Nevada 89316
City of Sparks	City of Sparks - 2020 Street Rehab - Unit 2	\$ 847,007.00	Earthwork/Grading/Paving/Reconstruct/Sewer/C	09/22/20	Brandon Baxter	775-353-2273	431 Prater Way, Sparks NV 89431
Douglas County	Meridian Lift Station	\$ 424,007.00	Sewer	08/04/20	Richard Robillard	775-782-6274	1120 Airport Rd, Building F-2, Minden, NV 89423
City of Sparks	City of Sparks - 2020 Street Rehab - Unit 1	\$ 1,481,007.00	Earthwork/Grading/Paving/Reconstruct/Concrete	05/18/20	Brandon Baxter	775-353-2273	431 Prater Way, Sparks NV 89431
Nevada Department of Transportation	NDOT 3778 US93 & SR318	\$ 1,894,007.00	Chip Seal	12/31/19	Regina Pierce	775-777-2806	1263 S. Stewart Street, Carson City, NV 89712
City of Davis	City of Davis - Slurry Seal	\$ 1,296,007.00	AC Patch/Slurry Seal/Crack Seal	12/01/19	Michael Mitchell	530-757-5686	23 Russell Blvd., Suite 3, Davis, CA 95616
City of Sparks	2019 Street Preventative Maintenance	\$ 354,007.00	Chip Seal/Micro-Surfacing	12/01/19	Bob Schricker	775-691-4573	P.O. Box 857, Sparks, NV 89432
Lyon County	2019 Roadway Resurfacing	\$ 1,634,007.00	Chip Seal/Micro-Surfacing/AC Patch/Crack Seal	12/01/19	Dustin Homan	775-246-6220	34 Lakes Blvd., Suite 103, Dayton, NV 89403
City of Elko	2019 Micro Slurry	\$ 404,007.00	Micro-Surfacing	12/01/19	Dennis Strickland	775-777-7241	1751 College Avenue, Elko, NV 89801
San Joaquin County	San Joaquin Chip 2017-18	\$ 2,267,007.00	Chip Seal	11/01/19	Thienan Nguentan	209-468-3000	1810 East Hazelton Avenue, Stockton, CA 95205
Nevada Department of Transportation	NDOT 3777 Lyon County Slurry	\$ 951,007.00	Earthwork/Grading/AC Patch/Slurry Seal	11/01/19	Sam Thompson	775-888-1440	310 Galletti Way, Reno, NV 89431
Nevada Department of Transportation	NDOT 3785 Washoe Slurry	\$ 534,007.00	Slurry Seal	11/01/19	Gary Selmi	775-834-8300	310 Galletti Way, Reno, NV 89431
Douglas County	2019 Road Seal	\$ 589,441.60	Chip Seal/Slurry Seal	11/01/19	Jon Erb	775-782-6233	P.O. Box 218, Minden, NV 89423
Town of Gardnerville	2019 Annual Street Seal	\$ 142,007.00	Slurry Seal	10/01/19	Geoff LaCost	775-782-7134	1407 Highway 395 North, Gardnerville, NV 89410
Aggregate Industries	Tweezer Road	\$ 657,007.00	Chip Seal	10/01/19	Phil Langager	702-649-6250	4675 W. Teco Avenue, Suite 140, Las Vegas, NV 89118
Esmeralda County	Goldfield Street Repair	\$ 214,007.00	Slurry Seal	10/01/19	Deven Thackeray	775-485-3406	P.O. Box 517, Goldfield, NV 89013
Truckee Meadows Community College	Dandini Roadway Resurfacing	\$ 884,007.00	AC Patch/Paving/Crack Seal	09/01/19	Ayodele Akinola	775-674-7617	7000 Dandini Boulevard, Reno, NV 89512
Lander County	2019 Micro Slurry	\$ 239,007.00	Slurry Seal	09/01/19	Bert Ramos	775-635-2885	50 State Route 305, Battle Mountain, NV 89820
Douglas County School District	Pavement Maintenance 19	\$ 134,007.00	AC Patch/Slurry Seal/Crack Seal	08/01/19	Scott McCullough	775-790-5212	1638 Mono Avenue, Minden, NV 89423
Regional Transportation Commission	S. Virginia Street Phase 1	\$ 13,356,188.00	Reconstruct	06/21/19	Doug Maloy	775-348-0171	1105 Terminal Way, Ste 108, Reno, NV 89502
Ryan Companies	Polaris MDC	\$ 5,689,334.00	Sitework	06/14/19	Garin Frandle	507-380-4749	3335 Wynn Road, Las Vegas, NV 89102
Nevada Department of Transportation	NDOT 3721 Lander Chip	\$ 1,322,007.00	Chip Seal	06/01/19	Mirak Mehari	775-291-0213	1951 Idaho Street, Elko, NV 89801
City of Reno	2018 Preventative Maintenance	\$ 2,790,946.00	Micro/Slurry Seal/Asphalt Patching	10/01/18	Teri Martinetti	775-334-2148	P.O. Box 1900, Reno NV 89505
Truckee Meadows Water Authority	STMGID Arrowcreek BPS Main	\$ 2,439,007.00	Water Line Reconstruct	09/20/18	David Deigle	775-834-8293	1355 Capital Blvd., Reno, NV 89502
Miles Construction	Heritage Sitework	\$ 3,515,251.00	Sitework	09/02/18	Jeff Rowan	775-246-3722	61 Industrial Parkway, Carson City, NV 89706
City of Reno	2017 Sewer Lift Station Replacement	\$ 3,843,007.00	Underground Utilities	07/16/18	Jon Simpson	775-689-2961	P.O. Box 1900, Reno NV 89505
Core Construction	Starbucks Distribution Center	\$ 7,958,567.00	Sitework	04/15/18	Travis Coombs	775-525-5757	5330 Reno Corporate Drive, Reno, NV 89511
Town of Truckee	Brockway Road Corridor & East River Street	\$ 2,687,007.00	Road Reconstruct	02/01/18	Jessica Thompson	530-582-2938	10183 Truckee Airport Road, Truckee, CA 96161
City of Reno	2017 Reno Surface Treatment Project	\$ 782,007.00	Microsurfacing/AsphaltPatching/Cape Seal	12/01/17	Kerrie Koski	775-830-3976	P.O. Box 1900, Reno NV 89505
Nevada Department of Transportation	NDOT #3685 SR 225 Elko	\$ 856,007.00	Chip Seal/Fog Seal	12/01/17	Regina Pierce	775-777-7768	1951 Idaho Street, Elko, NV 89801
Washoe County	2017/2018 Roadway & Parking Lot Repairs	\$ 3,155,007.00	Chip Seal/Microsurfacing/Cape Seal/Asphalt Paving	11/30/17	Greg Belancio	775-328-2041	1001 E. 9th Street, Reno, Nevada 89520
City of South Lake Tahoe	El Dorado Beach to Ski Run Bike Trail	\$ 2,352,675.00	Reconstruct	11/28/17	Stan Hill	530-542-6039	1052 Tata Lane, South Lake Tahoe, CA 96150
Washoe County	N. Valleys Phase V Sports Complex	\$ 2,330,007.00	Reconstruct	11/15/17	Brett Steinhardt	775-328-3600	1001 E. 9th Street, Reno, Nevada 89520
City of Santa Clarita	2016-17 Slurry Seal	\$ 1,496,000.00	Slurry Seal/Microsurfacing	11/07/17	Frank Lujan	661-294-2538	23920 Valencia Blvd., Santa Clarita, CA 91355
County of San Joaquin	Chip Seal 2016-2017	\$ 1,721,007.00	Chip Seal	10/01/17	Awmi Taha	209-953-7619	1810 E. Hazelton Avenue, Stockton, CA 95205
Eureka County	Eureka County 2017 Streets Maintenance Project	\$ 2,336,418.20	Chip Seal/Slurry Seal	10/01/17	Loren Hunewill	775-623-2888	P.O. Box 714, Eureka, NV 89316
Santa Barbara County	2016-17 Countywide Preventive Maintenance Proj	\$ 865,400.00	Cape Seal/Microsurfacing	09/30/17	Andrew Rose	805-739-8794	620 W. Foster Rd., Santa Maria, CA 93455
California Department of Transportation	Caltrans 02-4E4204 Hallelujah Junction	\$ 9,527,007.00	Reconstruct	09/20/17	John Yoltson	530-864-9033	1727 30th Street, Sacramento, CA 95816
Regional Transportation Commission	2016 Pavement Maintenance Project	\$ 5,137,007.00	Chip Seal/Microsurfacing/Crack Seal/Asphalt Paving	07/31/17	Doug Maloy	775-335-1865	1105 Terminal Way, Ste 108, Reno, NV 89502
Reno-Sparks Indian Colony	RSIC Sewer & Water Improvement	\$ 3,072,007.00	Underground Utilities	07/21/17	Craig Wesner	775-827-6111	34 Reservation Road, Reno, NV 89502
Washoe County	2016/2017 Slurry Seal of Selected Streets	\$ 3,936,404.00	Slurry Seal	10/31/16	Greg Belancio	775-328-2041	1001 E. 9th Street, Reno, NV 89520
Douglas County	Buckeye Road Reconstruct	\$ 1,544,007.00	Road Reconstruct	09/30/16	Jon Erb	775-782-6274	1120 Airport Rd, Building F-2, Minden, NV 89423
California Department of Transportation	Caltrans 02-1H0104 Quincy	\$ 2,206,007.00	Road Reconstruct	09/30/16	Ron Collins	530-605-5866	1727 30th Street, Sacramento, CA 95816
City of Portola	Portola Reconstruct A15	\$ 2,497,933.55	Road Reconstruct	09/29/16	Daniel Bastian	530-836-2644	P.O. Box 1225, Portola, CA 96122
Regional Transportation Commission	North McCarran at North Virginia Intersection	\$ 3,124,007.00	Road Reconstruct	09/16/16	Blaine Petersen	775-335-1871	1105 Terminal Way, Ste 108, Reno, NV 89502
Lander County	Battle Mountain 2016 Road Maintenance Project	\$ 3,087,816.00	Chip/Slurry	09/15/16	Burt Ramos	775-635-2728	50 State Route 305, Battle Mountain, NV 89820
Nevada Department of Transportation	NDOT #3603 Denio	\$ 2,527,366.00	Chip Seal	09/01/16	Dave Schwartz	775-623-8070	795 E. Fourth Street, Winnemucca, NV 89445

Tahoe Truckee Unified School District	2015 Track & Field Project	\$ 3,059,795.00	Track & Field Reconstruct	08/20/16	Rob Koster	530-582-2542	11063 Donner Pass Road, Truckee, CA 96161
Miles Construction	Fulcrum Sierra Feedstock Processing	\$ 1,149,304.00	Sitework	06/30/16	Jim Magrogan	775-246-3722	61 Industrial Parkway, Carson City, NV 89706
Carson City	Mountain Street Rehabilitation	\$ 1,869,007.00	Road Reconstruct	06/30/16	Rick Cooley	775-887-2355	201 N. Carson St. Ste 2, Carson City, NV 89701
Alston Construction	Wild Horse Offsites	\$ 1,986,478.00	Sitework	06/01/16	Brett Olsen	775-327-6275	980 Sandhill Rd., Suite 100, Reno, Nevada 89521
City of Reno	College Drive Sewer Project	\$ 2,693,360.00	Sewer Reconstruct	01/30/16	Khalil Wilson	775-334-2461	PO Box 1900, Reno, NV 89505
Carson City	East West Water Transmission Main Ph 2A-2	\$ 1,693,810.00	Water Line Reconstruct	01/21/16	Rick Cooley	775-887-2355	201 N. Carson St. Ste 2, Carson City, NV 89701
Washoe County	2015-2016 Slurry Seal	\$ 1,534,003.81	Asphalt Maintenance	10/15/15	Greg Belancio	775-328-2040	1001 E. 9th Street, Reno, NV 89520
United Construction	Logisticenter Building A	\$ 2,672,038.96	Sitework	09/28/15	Nick Christensen	775-870-3347	5300 Mill Street, Reno, NV 89502
Washoe County	Ventana Parkway	\$ 1,030,961.35	Road Reconstruct	08/31/15	Greg Belancio	775-328-2040	1001 E. 9th Street, Reno, NV 89520
City of Clovis	Clovis Rubberized Cape Seal	\$ 1,392,865.00	Cape Seal	08/30/15	Steve White	559-324-2060	1033 Fifth Street, Clovis, CA 93612
SMC Contracting Inc.	Edgewood Phase 3	\$ 5,926,264.66	Site Reconstruct	05/30/15	Joe Steward	775-324-1800	290 Gentry Way, Suite 1, Reno, NV 89502
Nevada Department of Transportation	NDOT #3571 Gardnerville	\$ 951,361.00	Highway Reconstruct	05/22/15	Stephen Lani	775-687-3367	1263 S. Stewart St, Carson City, NV 89712
City of Carson City	East West Water Transmission Main	\$ 2,103,233.00	Water Line Reconstruct	04/30/15	Jeff Sharp	775-887-2355	201 N. Carson Street Ste 2, Carson City, NV 89701
County of San Joaquin	Benjamin Holt Drive Improvements	\$ 1,705,053.00	Street Reconstruct	02/27/15	Jayna Rutz	209-468-3017	1810 E. Hazelton Ave., Stockton CA 95205
County of Sacramento	Sacramento Intl Airport Landside Roadway Rehab	\$ 1,076,118.00	Apron Paving & Reconstruction	02/04/15	Steve Cooke	916-591-0310	6650 Aviation Drive, Sacramento, CA 95873
Regional Transportation Commission	RTC Prater Way & El Rancho Drive Pavement Res	\$ 1,335,326.00	Street Reconstruct	01/31/15	Scott Gibson	775-335-1874	P.O. Box 30002, Reno, NV 89520
Regional Transportation Commission	RTC 2014 Corrective Maintenance Program	\$ 1,554,860.00	Corrective Maintenance	01/31/15	Scott Gibson	775-335-1874	P.O. Box 30002, Reno, NV 89520
Regional Transportation Commission	RTC 2014 Preventive Maintenance Slurry Seal	\$ 2,216,474.00	Slurry Seal	01/31/15	Scott Gibson	775-335-1874	P.O. Box 30002, Reno, NV 89520
City of Brentwood	Brentwood 2014 Pavement Management Program	\$ 534,746.00	Asphalt Maintenance	12/31/14	Anthony Salam	925-516-5420	150 City Park Way, Brentwood, CA 94513
Nevada Department of Transportation	NDOT 3569 - Pyramid Highway Chip	\$ 2,567,813.00	Chip Seal	12/31/14	Sam Lompa	775-888-3040	310 Galetti Way, Sparks, NV 89431
City of South Lake Tahoe	Harrison Avenue Streetscape	\$ 5,353,530.00	Street Reconst/Underground Utilities	12/31/14	Jim Merino	530-542-6027	1052 Tata Lane, South Lake Tahoe, CA 96150
City of Rocklin	Rocklin 2014 Resurfacing Project	\$ 2,208,709.00	Street Reconstruction	12/19/14	Miguel Chavez	916-625-5511	4081 Alvis Ct., Rocklin, NV 95677
City of Sparks	City of Sparks 2015 Street Rehab - Unit 1	\$ 605,833.00	Street Reconstruct	12/02/14	Brent Quilici	775-353-2273	431 Prater Way, Sparks NV 89431
Associa Sierra North	Arowcreek 2014	\$ 1,616,752.00	Asphalt Maintenance	11/15/14	Jeanne Tarantino	775-626-7333	10509 Professional Circle, Suite 200 Reno NV 89521
Sacramento County	Sacramento International Airport Taxiway Delta 3	\$ 392,695.00	Apron Paving & Reconstruction	11/14/14	Steve Cooke	916-591-0310	6650 Aviation Drive, Sacramento, CA 95873
Washoe County	Washoe County - 2014/2015 Slurry Seal	\$ 1,558,641.00	Asphalt Maintenance	11/07/14	Greg Belancio	775-328-2040	1001 E. 9th Street, Reno NV 89520
Town of Truckee	Glenshire Drive Phase II	\$ 2,654,007.00	Street Reconst/Underground Utilities	11/01/14	Todd Landry	530-582-2904	10183 Truckee Airport Road, Truckee, CA 96161
Northstar Community Services District	Martis Valley Trail Segment 1A Project	\$ 513,889.00	Trail Reconstruct	10/31/14	Eric Martin	530-562-0747	908 Northstar Drive, Northstar, CA 96161
County of San Joaquin	San Joaquin Slurry Seal 2013	\$ 681,713.00	Asphalt Maintenance	10/23/14	Jayna Rutz	209-468-3018	1811 E. Hazelton Ave., Stockton CA 95205
SMC Contracting Inc.	Edgewood Phase 2	\$ 1,375,385.00	Site Reconstruct	10/15/14	Joe Steward	775-324-1800	290 Gentry Way, Suite 1, Reno, NV 89502
Reno Tahoe Airport Authority	Landside Pavement - Phase 7	\$ 400,710.00	Apron Paving & Reconstruction	10/15/14	Tony Curatolo	775-328-6400	P.O. Box 12490, Reno NV 89510
Contra Costa County	Contra Costa 2014 Slurry Seal	\$ 407,239.00	Asphalt Maintenance	10/15/14	Public Works	925-313-2000	255 Glacier Drive, Martinez CA 94553
Lyon County	Lyon County 2014 Pavement Maintenance Project	\$ 1,021,540.00	Asphalt Maintenance	09/30/14	Kelly Garcia	775-827-6111	P.O. Box 1900, Reno, NV 89505
Elko County School District	Spring Creek Elementary ADA Retrofit	\$ 529,421.00	Parking Lot Reconstruct	09/30/14	Aaron Martinez	775-738-7271	442 Court Street, Elko NV 89801
Nevada Department of Transportation	NDOT Q2-004-14 Coldsprings Cattle Guards	\$ 136,123.00	Cattle Guard	09/30/14	Stephen Lani	775-687-3367	1263 S. Stewart St, Carson City, NV 89712
Lander County	Austin 2014 Road Maintenance	\$ 1,438,778.00	Asphalt Maintenance	09/30/14	Cody Black	775-329-5559	315 S. Humboldt Street, Battle Mountain, NV 89820
Washoe County School District	WCSD Pavement Maintenance 2014	\$ 721,007.00	Asphalt Maintenance	08/25/14	Gary Clark	775-348-0200	925 E. 9th Street, Reno NV 8950
City of Elko	Elko Micro Slurry Project 2014	\$ 281,618.00	Asphalt Maintenance	08/12/14	Dennis Strickland	775-777-7241	1751 College Avenue, Elko, NV 89801
Nevada Department of Transportation	NDOT 3563 Chip Seal	\$ 2,288,324.00	Chip Seal	08/08/14	Randy Hastlee	775-289-1700	1401 E. Autum Street, Ely NV 89301
Regional Transportation Commission	RTC Avenida de Landa Reconstruction Project	\$ 518,073.00	Street Reconstruct	07/31/14	Scott Gibson	775-335-1874	P.O. Box 30002, Reno NV 89520
City of Sparks	City of Sparks-4th Street CDBG Curb, Gutter & Ped	\$ 304,554.00	Street, Curb & Gutter Reconstruct	06/30/14	Brent Quilici	775-353-2273	431 Prater Way, Sparks NV 89431
Nevada Department of Transportation	NDOT #3544 District II Maintenance Yard	\$ 616,652.00	Waterline/Backflow Upgrade	04/14/14	Thor Dyson	775-687-3367	1263 S. Stewart St, Carson City, NV 89712
Lander County	2013 Road Maintenance Project	\$ 900,519.00	Asphalt Maintenance	01/31/14	Louis Lani	775-964-2676	P.O. Box 144, Austin, NV 89310
Truckee Tahoe Airport District	2013 Airfield Maintenance Program	\$ 1,830,928.00	Apron Paving & Reconstruction	11/30/13	Kevin Smith	530-587-4119	10356 Truckee Airport Road, Truckee, CA 96161
Eureka County	2013 Street Maintenance Program	\$ 3,289,708.00	Street Reconstruction	10/31/13	Ron Damele	775-237-5265	10 S. Main Street, Eureka, NV 89316
Town of Truckee	Glenshire Drive Bike Lane	\$ 2,286,007.00	Street Reconstruction	10/01/13	Todd Landry	530-582-2904	10183 Truckee Airport Road, Truckee, CA 96161
Lander County	Town of Austin Water Systems	\$ 3,527,007.00	Booster Pump Station	09/30/13	Louis Lani	775-964-2676	P.O. Box 144, Austin, NV 89310
California Department of Transportation	Caltrans 03-3F0304 I-80 Median	\$ 1,276,007.00	Dirtwork and Road Realignment	09/30/13	Hugo Topete	530-741-5504	1727 30th Street Sacramento, CA 95816
Regional Transportation Commission	Corrective Maintenance	\$ 1,373,007.00	Corrective Maintenance	09/30/13	Scott Gibson	775-348-0400	P.O. Box 30002, Reno, NV 89520
Regional Transportation Commission	Lakeside Drive Street Pres.	\$ 1,686,007.00	Pavement Preservation	09/10/13	Scott Gibson	775-348-0400	P.O. Box 30002, Reno, NV 89520
California Department of Transportation	Caltrans Asphalt Rubber Seal Coat	\$ 1,088,007.00	Asphalt Rubber Seal Coat	09/10/13	Hugo Topete	530-741-5504	1727 30th Street Sacramento, CA 95816
SMC Contracting Inc.	Sugar Bowl Academy	\$ 1,100,000.00	Sitework/Sewer	08/31/13	Joe Steward	775-324-1800	290 Gentry Way, Suite 1, Reno, NV 89502
Nevada Department of Transportation	NDOT #3513 SR 306 Beowawe	\$ 7,477,007.00	Asphalt Maintenance	08/31/13	Boyd Ratliff	775-777-2713	1263 S. Stewart St, Carson City, NV 89712
City of Rocklin	Granite Drive Reconstruct	\$ 1,785,007.00	Street Reconstruction Project	08/31/13	Miguel Chavez	916-625-5511	4081 Alvis Ct., Rocklin, CA 95677
Washoe County School District	Incline High School Track	\$ 542,007.00	Running Track Reconstruct	08/26/13	Tony McMillan	775-742-4908	925 E. 9th Street, Reno, NV 8950
City of Elko	2013 Microsurfacing Project	\$ 244,663.00	Microsurfacing	08/20/13	Dennis Strickland	775-777-7241	1751 College Avenue, Elko, NV 89801
Regional Transportation Commission	Sutro Street Rehab	\$ 1,376,007.00	Street Reconstruct/Underground Utilities	08/20/13	Scott Gibson	775-335-1874	P.O. Box 30002, Reno, NV 89520
Nye County	New Well Facility and Transmission Main	\$ 712,007.00	New Well Facility and Transmission Main	07/30/13	David Fanning	775-482-8174	250 N. Hwy 160, Suite 2. Pahump, NV 89060
Regional Transportation Commission	2013 Preventive Crack & Maint.	\$ 1,073,007.00	Preventive Maint., Crack and Patch	06/30/13	Scott Gibson	775-348-0400	P.O. Box 30002, Reno, NV 89520

Nevada Department of Transportation	NDOT #3465 Virginia City	\$ 8,096,061.00	Street Reconstruction	05/31/13	Larry Boge	775-688-1253	1263 S. Stewart St, Carson City, NV 89712
California Department of Transportation	Caltrans 03-1E0004 Squaw Valley	\$ 6,787,007.00	Road Reconstruct	11/30/12	Jaret Montplaisier	530-682-5837	1727 30th Street, Sacramento, CA 95816
City of South Lake Tahoe	2012 Road Rehabilitation	\$ 3,277,163.00	Street Reconstruction	10/31/12	Jim Merino	530-542-6027	1052 Tata Lane, South Lake Tahoe, CA 96150
California Department of Transportation	Caltrans 03-3M8304 I-80 Truckee	\$ 7,159,007.00	Road Reconstruction	10/19/12	Jaret Montplaisier	530-682-5837	1727 30th Street, Sacramento, CA 95816
Miles Construction	Eagle Valley Middle School - Miles Const.	\$ 941,482.00	Sitework	10/10/12	Stacy Reid	775-246-3722	61 Industrial Parkway, Carson City NV 89706
California Department of Transportation	Caltrans 02-3E9204 Rt 70 & 89 Overlay	\$ 2,696,007.00	Asphalt Overlay	08/31/12	Michael Holrigel	530-283-2492	1727 30th Street, Sacramento, CA 95816
Regional Transportation Commission	RTC Reno Consolidated 11-02 Phase 1 (Brinkby)	\$ 1,737,007.00	Street Reconstruction	08/30/12	Michele Dennis	775-348-0171	1105 Terminal Way, Ste 108, Reno, NV 89502
Nevada Department of Transportation	NDOT Q2-006-12 Cattle Guards	\$ 167,007.00	Street Reconstruction/Cattleguard	07/31/12	Marlene Revera	775-843-8390	1263 S. Stewart St, Carson City, NV 89712
City of Reno	City of Reno 2012 Street Rehab - Unit G	\$ 2,157,007.00	Street Reconstruction	07/30/12	Bob Schricker	775-827-6111	P.O. Box 1900, Reno, NV 89505
Regional Transportation Commission	RTC 2011 Corrective Maintenance	\$ 1,026,553.00	Asphalt Maintenance	03/14/12	Scott Gibson	775-335-1874	1105 Terminal Way, Ste 108, Reno, NV 89502
Regional Transportation Commission	RTC Reno Consolidated 11-03 (Prosperity)	\$ 1,406,481.50	Street Reconstruction	01/07/12	Brenda Lee	775-348-0171	1105 Terminal Way, Ste 108, Reno, NV 89502
Eureka County	Crescent Valley Water Treatment Plant	\$ 1,548,007.00	Sitework/Piping	01/01/12	Ron Damele	775-237-5265	10 S. Main Street, Eureka, NV 89316
California Department of Transportation	Caltrans 09-338104 Bodie	\$ 3,586,007.00	Street Reconstruction	12/31/11	Kurt Weiermann	760-872-0781	1727 30th Street, Sacramento, CA 95816
Eureka County	Eureka Canyon US 50 Widening	\$ 1,659,007.00	Street Reconstruction	12/22/11	Ron Damele	775-237-5265	10 S. Main Street, Eureka, NV 89316
California Department of Transportation	Caltrans 03-3M9404 Truckee Rt. 267	\$ 957,007.00	Street Reconstruction	11/18/11	Ben Matye	530-550-9831	1727 - 30th Street, Sacramento, CA 95816
Nevada Department of Transportation	NDOT D2-011-11 Micro	\$ 958,007.00	Asphalt Maintenance	11/15/11	Boyd Ratcliff	775-777-2713	1263 S. Stewart St, Carson City, NV 89712
California Department of Transportation	Caltrans 03-4M1504 Sierraville Rt. 89	\$ 1,589,007.00	Street Reconstruction	11/10/11	Tim Crosby	530-587-5698	1727 30th Street, Sacramento, CA 95816
Regional Transportation Commission	Reno Consolidated 10-03 Lakeside	\$ 2,757,007.00	Street Reconstruction	10/01/11	Michele Dennis	775-348-0171	1105 Terminal Way Ste 108, Reno, NV 89502
Lyon County	Lyon County RTC Chip Slurry	\$ 1,459,007.00	Chip Seal/Slurry Seal	09/30/11	Gary Freid	775-577-5011	3590 Graham Avenue, Silver Springs, NV 89429
California Department of Transportation	Caltrans 09-348204 Rte 89 Coleville	\$ 1,186,007.00	Street Reconstruction	09/20/11	Jaret Montplaisier	530-682-5837	1727 - 30th Street, Sacramento, CA 95816
City of South Lake Tahoe	South Lake Tahoe Airport Phase 3	\$ 880,561.00	Apron Paving & Reconstruction	08/31/11	Sherry Miller	530-542-6182	1901 Airport Rd., #100, South Lake Tahoe, CA 96150
City of Reno	City of Reno 2011 Unit 1	\$ 1,895,007.00	Street Reconstruction	06/01/11	Khalil Wilson	775-321-8354	P.O. Box 1900, Reno, NV 89505
Sundt Construction, Inc.	Mammoth Lakes Courthouse	\$ 1,276,275.00	Sitework	06/01/11	Steve Bonicatto	775-852-9802	9855 Double R Blvd Ste 100, Reno, NV 89521
Carson City Public Works	Prison Hill Water Tank	\$ 1,237,007.00	Sitework/Tank/Piping	06/01/11	Jeff Sharp	775-887-2355	201 N. Carson Street Ste 3, Carson City, NV 89701
South Tahoe Public Utility District	Luther Pass Pump Station	\$ 2,027,007.00	Sitework/Piping/Sewer	02/18/11	Ivo Bergsohn	530-544-6474	1275 Meadow Crest Dr, South Lake Tahoe, CA 96150
Eureka County	Main Street Water & Sewer Reconstruct	\$ 3,936,007.00	Water/Sewer/Road Reconstruction	12/01/10	Ron Damele	775-237-5265	10 S. Main Street, Eureka, NV 89316
Nevada Department of Transportation	NDOT #3285 I-80 Vista	\$ 8,593,007.00	Asphalt Grind and Pave	11/19/10	Mike Glock	775-829-8383	1263 S. Stewart St, Carson City, NV 89712
California Department of Transportation	Caltrans 02-390904 Johnstonville	\$ 1,179,007.00	Road Widening	10/31/10	Jerome Tuholski	530-822-4305	1727 30th Street, Sacramento, CA 95816
Regional Transportation Commission	Reno Consolidated 10-02	\$ 1,658,007.00	Street Reconstruction	10/01/10	Warren Call	775-348-0171	1105 Terminal Way Ste 108, Reno, NV 89502
Regional Transportation Commission	Vassar Street	\$ 1,469,007.00	Street Reconstruction	09/30/10	Michele Dennis	775-348-0171	1105 Terminal Way Ste 108, Reno, NV 89502
Truckee Meadows Water Authority	West 7th Street Tank	\$ 892,007.00	Sitework/Tank/Piping	09/10/10	Jim Puccinelli	775-834-8000	1355 Capital Blvd., Reno, NV 89502
City of West Sacramento	West Capitol Avenue	\$ 6,424,101.00	Street Reconstruction	08/27/10	Toby Wong	916-617-4645	1110 W. Capitol Ave., West Sacramento, CA 95691
California Department of Transportation	Caltrans 09-342904 Lee Vining	\$ 2,027,007.00	Asphalt Overlay	08/15/10	Joe Blommer	760-648-7906	1727 30th Street, Sacramento, CA 95816
Regional Transportation Commission	S. Virginia/Kietzke Lane	\$ 1,349,507.00	Street Reconstruction	06/30/10	Michele Dennis	775-348-0171	1105 Terminal Way Ste 108, Reno, NV 89502
Eureka County	Street Maintenance 2009	\$ 1,248,007.00	Paving and Slurry Seal	06/01/10	Tom Young	775-237-5265	10 S. Main Street, Eureka, NV 89316
Eureka County	Eureka Water Tank	\$ 2,114,007.00	Sitework/Tank/Piping	12/31/09	Ron Damele	775-237-5265	10 S. Main Street, Eureka, NV 89316
City of Riverbank	Downtown Beautification Phase 2	\$ 4,634,265.00	Street Reconstruction	12/15/09	Laura Graybill	209-869-7128	6707 Third Street, Riverbank, CA 95367
City of Rancho Cordova	Pavement Rehab Phase 2	\$ 1,772,007.00	Asphalt Grind and Pave	11/30/09	Andy Gust	916-869-6912	2729 Prospect Park Circle, Rancho Cordova, CA
Butte County Association of Governments	SR 99 Gridley	\$ 1,534,007.00	Freeway Reconstruction	11/15/09	Keith Flaherty	916-826-3943	2580 Sierra Sunrise Terrace Ste 100, Chico, CA
California Department of Transportation	Caltrans #09-336604 Sonora Junction	\$ 1,993,007.00	Asphalt Grind and Pave	11/01/09	Joe Blommer	760-872-0601	1727 - 30th Street, Sacramento, CA 95816
Regional Transportation Commission	Mill Street Reconstruction	\$ 1,587,867.00	Street Reconstruction	11/01/09	Brenda Lee	775-348-0171	1105 Terminal Way Ste 108, Reno, NV 89502
Nevada Department of Transportation	NDOT #3347 Pumpernickel	\$ 9,088,007.00	Asphalt Grind and Pave	10/15/09	Jim Killian	775-623-8070	1263 S. Stewart St, Carson City, NV 89712
California Department of Transportation	Caltrans #09-269014 Rock Creek Road	\$ 7,488,007.00	Freeway Reconstruction	10/01/09	Joe Blommer	760-872-0601	1727 - 30th Street, Sacramento, CA 95816
City of Fernley	Water Conveyance Infrastructure Project 9	\$ 1,383,007.00	Sitework/Tank/Piping	07/01/09	Lowell Patton	775-784-9910	595 Silver Lace Blvd., Fernley, NV 89408

EXHIBIT A

BID PROPOSAL

Local Preference Affidavit

(This form is required to receive a preference in bidding)

I, Kevin L. Robertson, on behalf of the Contractor, Sierra Nevada Construction, Inc., swear and affirm that in order to be in compliance with NRS 338.147 and NRS 338.1389 and be eligible to receive a preference in bidding on:

Bid No. 2330149

Project Name: Corporate Yard - West Parking Lot

certify that the following requirement will be adhered to, documented, and attained on completion of the contract. Upon submission of this affidavit on behalf of Sierra Nevada Construction, Inc.

I recognize and accept that failure to comply with any requirements is a material breach of the contract and entitles the City to damages. In addition, the Contractor may lose their preference designation and/or lose their ability to bid on public works for one year, pursuant to NRS 338. 147 and NRS 338.1389:

1. The Contractor shall ensure that 50 percent of the workers employed on the job possess a Nevada driver's license or identification card;
2. The Contractor shall ensure all vehicles used primarily for the public work will be registered and (where applicable) partially apportioned to Nevada;
3. The Contractor shall ensure at least 50 percent of the design professionals who work on the project (including sub-contractors) have a Nevada driver's license or identification card.
4. The Contractor shall ensure payroll records related to this project are maintained and available within the State of Nevada.

***Note that specific sections of NRS 338 detailing the continued procedures associated with the use of the "bidder's preference" have been amended by the passage of Assembly Bill 172 effective 7/1/13, requiring this affidavit and subsequent record keeping and reporting by the General Contractor using the preference program and awarded this project . These requirements are not applicable to Contractors who do not use the "Bidder's Preference" eligibility certificate in their bid.**

By: Kevin L. Robertson

Title: President

Signature: 

Date: 7/26/2022



NEVADA STATE CONTRACTORS BOARD

5390 KIETZKE LANE, SUITE 102, RENO, NEVADA, 89511 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150
2310 CORPORATE CIRCLE, SUITE 200, HENDERSON, NEVADA, 89074, (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110

CERTIFICATE OF ELIGIBILITY PER NRS 338.147 and NRS 338.1389

CERTIFICATE NUMBER: **BPC-00-01-27-0032**

SIERRA NEVADA CONSTRUCTION, INC. (HEREIN THE "GENERAL CONTRACTOR") NEVADA STATE CONTRACTORS' LICENSE NUMBER **0025565** ORIGINAL ISSUE DATE: **07/05/1988** BUSINESS TYPE: **CORPORATION** CLASSIFICATION: **A-GENERAL ENGINEERING** MONETARY LICENSE LIMIT: **UNLIMITED** STATUS: **ACTIVE**, IS HEREBY ISSUED THIS CERTIFICATE BY THE NEVADA STATE CONTRACTORS' BOARD, BASED UPON THE INFORMATION CONTAINED IN THE STATEMENT OF COMPLIANCE WITH NEVADA REVISED STATUTES (NRS) 338.147 AND NRS 338.1389 AND THE AFFIDAVIT OF CERTIFIED PUBLIC ACCOUNTANT SUBMITTED TO THE NEVADA STATE CONTRACTORS BOARD AS PROOF OF CONTRACTOR'S COMPLIANCE WITH THE PROVISIONS OF NRS 338.147 AND NRS 338.1389, ATTACHED HERETO. IN ACCORDANCE WITH THE PROVISIONS OF NRS 338.147(3), THE ABOVE-NAMED GENERAL CONTRACTOR AND A CERTIFIED PUBLIC ACCOUNTANT HAVE SUBMITTED FULLY EXECUTED AND NOTARIZED SWORN AFFIDAVITS AS PROOF OF PREFERENTIAL BIDDER STATUS, UNDER PENALTY OF PERJURY, CERTIFYING THAT THE GENERAL CONTRACTOR IS QUALIFIED TO RECEIVE A PREFERENCE IN BIDDING AS SET FORTH IN NRS 338.147 AND NRS 338.1389 AND OTHER MATTERS RELATING THERETO.

THIS CERTIFICATE OF ELIGIBILITY IS ISSUED ON **AUGUST 1, 2021** AND EXPIRES ON **JULY 31, 2022** UNLESS SOONER REVOKED OR SUSPENDED BY THE NEVADA STATE CONTRACTORS BOARD.



Nancy Mathias 7/13/2021
NANCY MATHIAS, LICENSING ADMINISTRATOR DATE
FOR MARGI GREIN, EXECUTIVE OFFICER

The Nevada State Contractors Board assumes no liability or responsibility for the accuracy or validity of the information contained in the Contractors Statement of Compliance with NRS 338.147 or the Affidavit of Certified Public Accountant as Proof of Contractors Compliance with the Provisions of NRS 338.147. The above-named General Contractor shall bear the responsibility to ascertain the accuracy and validity of the affidavits provided to support the issuance of this certificate.



NEVADA STATE CONTRACTORS BOARD

5390 KIETZKE LANE, SUITE 102, RENO, NEVADA, 89511 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150
8400 WEST SUNSET ROAD, SUITE 150, LAS VEGAS, NEVADA, 89113, (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110

CERTIFICATE OF ELIGIBILITY PER NRS 338.147 and NRS 338.1389

CERTIFICATE NUMBER: **BPC-00-01-27-0032**

SIERRA NEVADA CONSTRUCTION, INC. (HEREIN THE "GENERAL CONTRACTOR") NEVADA STATE CONTRACTORS' LICENSE NUMBER **0025565** ORIGINAL ISSUE DATE: **07/05/1988** BUSINESS TYPE: **CORPORATION** CLASSIFICATION: **A-GENERAL ENGINEERING** MONETARY LICENSE LIMIT: **UNLIMITED** STATUS: **ACTIVE**, IS HEREBY ISSUED THIS CERTIFICATE BY THE NEVADA STATE CONTRACTORS' BOARD, BASED UPON THE INFORMATION CONTAINED IN THE STATEMENT OF COMPLIANCE WITH NEVADA REVISED STATUTES (NRS) 338.147 AND NRS 338.1389 AND THE AFFIDAVIT OF CERTIFIED PUBLIC ACCOUNTANT SUBMITTED TO THE NEVADA STATE CONTRACTORS BOARD AS PROOF OF CONTRACTOR'S COMPLIANCE WITH THE PROVISIONS OF NRS 338.147 AND NRS 338.1389, ATTACHED HERETO. IN ACCORDANCE WITH THE PROVISIONS OF NRS 338.147(3), THE ABOVE-NAMED GENERAL CONTRACTOR AND A CERTIFIED PUBLIC ACCOUNTANT HAVE SUBMITTED FULLY EXECUTED AND NOTARIZED SWORN AFFIDAVITS AS PROOF OF PREFERENTIAL BIDDER STATUS, UNDER PENALTY OF PERJURY, CERTIFYING THAT THE GENERAL CONTRACTOR IS QUALIFIED TO RECEIVE A PREFERENCE IN BIDDING AS SET FORTH IN NRS 338.147 AND NRS 338.1389 AND OTHER MATTERS RELATING THERETO.

THIS CERTIFICATE OF ELIGIBILITY IS ISSUED ON **AUGUST 1, 2022** AND EXPIRES ON **JULY 31, 2023** UNLESS SOONER REVOKED OR SUSPENDED BY THE NEVADA STATE CONTRACTORS BOARD.



NANCY MATHIAS, LICENSING ADMINISTRATOR DATE
FOR MARGI GREIN, EXECUTIVE OFFICER **6/30/2022**



The Nevada State Contractors Board assumes no liability or responsibility for the accuracy or validity of the information contained in the Contractors Statement of Compliance with NRS 338.147 or the Affidavit of Certified Public Accountant as Proof of Contractors Compliance with the Provisions of NRS 338.147. The above-named General Contractor shall bear the responsibility to ascertain the accuracy and validity of the affidavits provided to support the issuance of this certificate.



23300149 Addendum 1

Sierra Nevada Construction, Inc.

Supplier Response

Event Information

Number: 23300149 Addendum 1
Title: Corporate Yard-West Parking Lot
Type: Invitation for Bid
Issue Date: 7/5/2022
Deadline: 7/26/2022 11:00 AM (PT)
Notes: **Summary**

Carson City is accepting sealed bids for all labor, materials, equipment, and incidentals necessary for the Corporate Yard – West Parking Lot Project. The project includes placement of concrete (curb, gutter, and sidewalk), paving of the new parking lot, irrigation system improvements, landscaping, lighting improvements, striping, signage, and furnishing as shown on the plans and not indicated to be self-performed by the City. Carson City Public Works will self-perform the removal of existing improvements (grindings/AC, barrier rail, boulders, concrete, signage, and mailboxes) and install irrigation sleeves, electrical sleeves, electrical and communication conduit and boxes, storm drain pipe, storm drain catch basin, and type 2 base. Sealed bids must be submitted in accordance with the bid documents, drawings and plans, specifications and special conditions related hereto.

Project # P303521002
PWP# CC-2022-410

Engineers Estimate: \$600,000.00

This Project is deemed a **Horizontal** Construction Project.

Contact Information

Contact: Carol Akers, Purchasing & Contracts Administrator
Address: Suite 2

City Hall - Executive Office
201 North Carson Street, Suite 2
Carson City, NV 89701

Exhibit A

Phone: 1 (775) 283-7362
Fax: 1 (775) 887-2286
Email: cakers@carson.org

Sierra Nevada Construction, Inc. Information

Contact: Chief Estimator
 Address: P.O. Box 50760
 Sparks, NV 89435
 Phone: (775) 355-0420
 Fax: (775) 355-0535
 Email: bids@snc.biz
 Web Address: www.snc.biz

By submitting your response, you certify that you are authorized to represent and bind your company.

Kevin L. Robertson

Signature

Submitted at 7/26/2022 10:40:30 AM (PT)

bids@snc.biz

Email

Requested Attachments**Bid Bond Form**

Bid Bond.pdf

This document is required at time of bid submission. You can download this document from the "Attachments" Tab.

Vendor Information Form

Vendor Information 3.24.22.docx

This document is required at time of bid submission. You can download this document from the "Attachments" Tab.

References

References.xlsx

This is required at time of bid submission. Refer to Attributes for information needed.

5% Subcontractor Information

5% Subcontractor Listing.pdf

This document is required at time of bid submission. You can download this document from the "Attachments" Tab.

1% Subcontractor Information

1% Subcontractor Listing.pdf

Required 2 hours after bid opening. This form can be located in the "Attachments section of this bid"

Email to CAkers@carson.org

Debarment & Safety Form

Debarment and Safety Form.pdf

This document is required at time of bid submission. You can download this document from the "Attachments" Tab.

Certification of Auth & Understanding

Certificate of Authorization and Understanding.pdf

This document is required at time of bid submission from the General Contractor. You can download this document from the "Attachments" Tab.

Conflict of Interest

Conflict of Interest.pdf

This document is required at time of bid submission from the General Contractor. You can download this document from the "Attachments" Tab.

Local Preference Affidavit

Local Preference Affidavit.pdf

This document is required at time of bid submission. You can download this document from the "Attachments" Tab.(If Applicable)

Certificate of Eligibility (NRS 338.147 & 338.1389)

Certificate of Eligibility.pdf

Required Certificate from General at time of bid (If Applicable)

1	<p>Contractor's License</p> <p>Carson City has determined that the responsive bidder must possess a minimum of a Class A with appropriate sub-classifications or subcontractors. All Contractors license shall be in good standing and issued by the Nevada State Contractor's Board at the time of the bid.</p> <p><input checked="" type="checkbox"/> Acknowledged (Acknowledged)</p>
2	<p>A Copy of Contractor's Certificate of Eligibility</p> <p>A copy of Contractor's Certificate of eligibility issued by the State of Nevada Contractors' Board as proof of Bidder's compliance with the provisions of N.R.S. 338.147 must be submitted with his/her bid for the preference to be considered. This Statute does not apply to projects expected to cost less than \$250,000.</p> <p><input checked="" type="checkbox"/> Acknowledged (Acknowledged)</p>
3	<p>Substitutions</p> <p>No substitution or revision to this Bid Proposal form will be accepted. Carson City will reject any Bid that is received that has changes or alterations to this document.</p> <p><input checked="" type="checkbox"/> Acknowledged (Acknowledged)</p>
4	<p>Acknowledgement of Addendums</p> <p>Bidder acknowledges receipt of _____ Addendums.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">1</div>
5	<p>References</p> <p>Submit (In Response Attachments) at least (3) contracts of a similar nature performed by your firm in the last (3) years. If NONE, use your Company's letterhead (and submit with your bid proposal) to list what your qualifications are for this contract. Carson City reserves the right to contact and verify, with any and all references listed, the quality of and the degree of satisfaction for such performance.</p> <p>Information to be included:</p> <ol style="list-style-type: none"> 1. Company Name 2. Mailing Address 2. Telephone Number 4. E-Mail 5. Project Title 6. Amount of Contract 7. Scope of Work <p><input checked="" type="checkbox"/> Acknowledged (Acknowledged)</p>
6	<p>Prevailing Wages (State/Local)</p> <p>The successful bidder will be required to provide the current Prevailing Wages used in preparation of their bid within 24 hours of bid submission. The bidder is responsible to verify with the Labor Commissioner if any addendums have been issued. Email to Cakers@carson.org</p> <p><input checked="" type="checkbox"/> Acknowledged (Acknowledged)</p>

7 Required Documents

Exhibit A

Acknowledgement of Required Documents:

Bid Bond-Due at Bid Submission

Vendor Information-Due at Bid Submission

References-Due at Bid Submission

5%-Sub-Contractor Information-Due at Bid Submission

1%-Sub-Contractor Information-Due by the (3) three lowest bidders (2) two hours after bid opening (Email to Cakers@carson.org)

Debarment & Safety Form-Due at Bid Submission

Cert of Authorization & Understanding-Due from General at Bid Submission/Sub-Contractors first week of work

Conflict of Interest-Due from General at Bid Submission/Sub-Contractors first week of work

Local Preference Affidavit-Due at time of Bid Submission (If applicable)

Certificate of Eligibility-(NRS 338.14 & 338.1389-Due from General at Bid Submission (If applicable)

Project Workforce Checklist-Due from Lowest Bid-General Contractor & Sub-Contractors 24 hours from bid opening (Email to Cakers@carson.org)

Prevailing Wage Determination(State)-Due from General Contractor 24 hours after bid opening (Email to Cakers@carson.org)

Sub Contractor Monthly Payment Form-Due with each pay application submitted

Acknowledged (Acknowledged)

Apprentices-NRS 338.01165; SB 207 (2019)

As of January 1, 2020, NRS 338.01165 requires all contractors employing workers on certain public works projects to utilize apprentices for portions of the work. One or more apprentices must be used for at least 10% of the total hours on vertical construction and 3% of the total hours for horizontal construction. These percentages apply to the total hours of labor worked for each apprenticed craft or type of work to be performed on the public work for which more than three workers are employed. Under NRS Chapter 338, this project is a public work that requires the use of apprentices. All contractors must comply with NRS 338.01165 for this project, unless a modification, waiver, or exemption applies.

The Nevada Labor Commissioner has prepared forms for use in complying with the apprenticeship requirements. The following forms are available on the Labor Commissioner's website at: http://labor.nv.gov/Apprenticeship_Utilization_Act/Apprenticeship_Utilization_Act/

- **Apprenticeship Utilization Request Form**
Titled "Request For Apprentice Availability On A Public Work"
- **Apprenticeship Utilization Waiver Request Form**
Titled: "Apprenticeship Utilization Act Waiver Request"
- **Apprenticeship Agreement Form**
Titled: "Apprentice Agreement"
- ***Sample* Project Workforce Checklist**
Titled: "Project Workforce Checklist"

NO APPRENTICESHIP DOCUMENTS ARE REQUIRED TO BE SUBMITTED WITH A CONTRACTOR'S BID.

After the bids are opened, the apparent successful bidder must provide the Project Workforce Checklist to the City within 24 hours after bid opening along with the subcontractor list, that indicates expected classification of workers on the project and the determination as to whether or not apprentices may be required. **A PROJECT WORKFORCE CHECKLIST MUST BE COMPLETED BY THE CONTRACTOR AND BY EACH SUBCONTRACTOR.** (Email to Cakers@carson.org)

After the bid is awarded a pre-construction meeting will be held to set up the construction schedule. When working dates are known and if apprentices are required by NRS 338.01165, the Apprenticeship Utilization Request Form should be submitted to the necessary Registered Apprenticeship Programs to request apprentices for the project.

Waiver requests may be submitted to the City at any time, due to NRS 338.01165(10)(d) (1) (no apprentices available from apprenticeship programs within Carson City's jurisdiction) (2) (required to perform uniquely complex or hazardous tasks on the public work that require the skill and expertise of a greater percentage of the journeymen) or (3) (apprentices requested from an apprenticeship program have been denied or not approved within 5 business days). The waiver requests should be submitted to the City as soon as the need for a waiver is known. Along with the waiver request, the contractor and any subcontractors must provide to the City all required documentation to support the waiver request.

Upon receipt of any waiver requests, the City will forward the materials to the Nevada Labor Commissioner for consideration and possible approval. Upon receipt of that determination, the City will communicate the results back to the Contractor as soon as possible.

IF NO WAIVER OR MODIFICATION IS OBTAINED, THE CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH THE APPRENTICESHIP REQUIREMENTS OF NRS 338.01165.

Acknowledged (Acknowledged)

9 Acknowledgement & Execution of Bid Proposal

Exhibit A

I the Bidder, do depose and say: That I am the Bidder or authorized agent of the Bidder; and that I have read and agree to abide by this Bid which includes, but is not limited to the following documents: Instructions to Bidders, Bid Bond, Proposal Summary, Contract Award Instructions and Information, Sample Contract, Sample Performance Bond, Sample Labor and Material Payment Bond, General Conditions, Special Conditions, Standard Specifications, Technical Specifications, Geotechnical Report (if any), Contract Drawings, Permits (if any), and any addenda issued and understands the terms, conditions, and requirements thereof; that if his/her bid is accepted that he/she agrees to furnish and deliver all materials except those specified to be furnished by the City (Owner) and to do and perform all work for said project, together with incidental items necessary to complete the work to be constructed in accordance with the Contract Documents, Contract Drawings, and Specifications annexed hereto.

 Acknowledged (Acknowledged)
Bid Lines**1 Package Header**

Schedule A: Base Bid Items

 Quantity: 1 UOM: EA Total:
Package Items**1.1 Mobilization, Demobilization and Clean-Up**
 Quantity: 1 UOM: LS Unit Price: Total:
1.2 Relocate Vehicle Gate and Repair Chainlink Fence
 Quantity: 1 UOM: LS Unit Price: Total:
1.3 3" AC PG64-28NV Type 3 Aggregate, NV 64-28 w/lime
 Quantity: 33940 UOM: SF Unit Price: Total:
1.4 P.C.C. Type 1 Curb and Gutter on 6" Aggregate Base
 Quantity: 252 UOM: LF Unit Price: Total:
1.5 P.C.C. Retaining Curb
 Quantity: 780 UOM: LF Unit Price: Total:
1.6 P.C.C. Type A Sidewalk on 4" Aggregate Base
 Quantity: 272 UOM: SF Unit Price: Total:
1.7 Wheel Stop
 Quantity: 3 UOM: EA Unit Price: Total:
1.8 New "No Parking" Sign and Post
 Quantity: 2 UOM: EA Unit Price: Total:
1.9 New "No Overnight Parking" and "Employee and Visitor Parking Only" Sign and Post
 Quantity: 2 UOM: EA Unit Price: Total:
1.10 Reinstall Existing Sign and Post
 Quantity: 6 UOM: EA Unit Price: Total:
1.11 Waterborne Pavement Marking - "Do Not Block Fire Lane"
 Quantity: 1 UOM: LS Unit Price: Total:
1.12 Waterborne Pavement Marking - Handicap Sign
 Quantity: 4 UOM: EA Unit Price: Total:

1.13 Waterborne Pavement Marking - 24" White Crosswalk StripeQuantity: 100 UOM: LF Unit Price: Total: **1.14 Waterborne Pavement Marking - 4" White Stripe**Quantity: 1744 UOM: LF Unit Price: Total: **1.15 Waterborne Pavement Marking - 6" White Stripe**Quantity: 550 UOM: LF Unit Price: Total: **1.16 #10 Electrical Wire**Quantity: 1 UOM: LS Unit Price: Total: **1.17 Light Pole Concrete Base**Quantity: 2 UOM: EA Unit Price: Total: **1.18 Light Pole and Twin LED Fixtures**Quantity: 2 UOM: EA Unit Price: Total: **1.19 1" Irrigation Mainline**Quantity: 400 UOM: LF Unit Price: Total: **1.20 Irrigation System**Quantity: 1 UOM: LS Unit Price: Total: **1.21 Split Rail Fence**Quantity: 200 UOM: LF Unit Price: Total: **1.22 Fill Dirt for Landscape Berms**Quantity: 50 UOM: CY Unit Price: Total: **1.23 Decomposed Granite**Quantity: 3680 UOM: SF Unit Price: Total: **1.24 Rock Mulch, 1-3" Crushed River Rock**Quantity: 17050 UOM: SF Unit Price: Total: **1.25 River Rock, 3-6" Round River Rock**Quantity: 4920 UOM: SF Unit Price: Total: **1.26 2" Caliper Tree**Quantity: 21 UOM: EA Unit Price: Total: **1.27 1 Gallon Grass/Shrub**Quantity: 92 UOM: EA Unit Price: Total: **1.28 2 Gallon Shrub**Quantity: 135 UOM: EA Unit Price: Total: **1.29 3-5 Gallon Shrub**Quantity: 26 UOM: EA Unit Price: Total: **1.30 Relocate Existing Boulder**Quantity: 16 UOM: EA Unit Price: Total: **Response Total: \$346,007.00**

DEBARMENT AND SAFETY FORM

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal, State or Local department or agency.
 - b) Have not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d) Have not within a three-year period preceding this bid had one or more public transactions (Federal, State or Local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.



 Signature of Authorized Certifying Official
Kevin L. Robertson

 Printed Name

President

 Title
7/26/2022

 Date

I am unable to certify to the above statement. My explanation is attached.

Signature

Date

BIDDER'S SAFETY INFORMATION

Bidder's Safety Factors:

Year	"E-Mod" Factor ¹	OSHA Incident Rate ²
2021	0.86	3.47
2020	0.77	0.91

¹ E-Mod (Experience Modification) Factors are issued by the Employer's Insurance Company of Nevada.

² OSHA Incident Rate is the number of OSHA Recordable Accidents per 100 employees and is calculated as the number of accidents divided by 208,000.

Conflict of Interest Disclosure Form

Date: 7/26/2022

Project: P303521002

Title: Corporate Yard - West Parking Lot

Name: Kevin L. Robertson

Position: President

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: 

Date: 7/26/2022

Certification of Authorization and Understanding

Project Name: Corporate Yard - West Parking Lot

Project Number: P303521002

This is to certify that the principals, and the authorized payroll officer certify the following person(s) is designated as the payroll officer for the undersigned and is authorized to sign the Statement of Compliance which will accompany each weekly certified payroll report for this project.

Shelby Welsh

Payroll Officer (Name)


Payroll Officer (Signature)

Sierra Nevada Construction, Inc.

(Name of Contractor/Subcontractor)

By 
(Owner's Signature)

Kevin L. Robertson, President

(Title)

25565
(Contractor/Subcontractor License Number)

7/26/2022
(Date)

BIDDER SUBCONTRACTOR INFORMATION
(For subcontractors exceeding five percent (5%) of the bid amount)


Contract No.: _____ Contractor: Sierra Nevada Construction, Inc.
 Project No(s): P303521002 Address: P.O. Box 50760 Sparks, NV 89435
 Total Bid Amount \$ 346,007.00

This information must be submitted with your bid proposal. The bidder shall enter "NONE" under "SUBCONTRACTOR NAME" if not using subcontractors exceeding 5% of the bid amount. Per NRS 338.141 Prime Contractor to list itself on Subcontractor's list if to perform any of the work.

SUBCONTRACTOR NAME AND ADDRESS AND DUNS NUMBER	PHONE NO.	PROPOSAL (BID) LINE ITEM NO(S).*	NEVADA CONTRACTOR LICENSE # (IF APPLICABLE)	LICENSE LIMIT (IF APPLICABLE)	DESCRIPTION OF WORK OR SERVICES TO BE SUBCONTRACTED
Sierra Nevada Construction, Inc. - DUNS #361701170 P.O. Box 50760, Sparks, Nevada 89435	(775) 355-0420	1.1(Partial), 1.3, 1.4-1.15, 1.22	25565	Unlimited	All remaining work except those not required to be listed per NRS 338.141
Peri Landscape & Construction Materials, Inc. 2510 Tacchino Street, Reno, Nevada 89512	775-359-4512	1.1(Partial), 1.19, 1.20, 1.23-1.30	36955A	3,500,000	Irrigation and landscaping

The undersigned affirms all work, other than that being performed by the subcontractors listed in the subcontractor reports submitted for this contract, will be performed by the Prime Contractor listed above.

* Please list all items (attach a separate sheet if necessary). Do not enter "multiple" or "various."



 Contractor's Signature
 Kevin L. Robertson, President
 Telephone No. (775) 355-0420

 Date 7/26/2022

BIDDER SUBCONTRACTOR INFORMATION

(For subcontractors exceeding one percent (1%) of bid amount or \$50,000, whichever is greater)

Contract No.:

Contractor: Sierra Nevada Construction, Inc.

Project No(s): P303521002


Address: P.O. Box 50760 Sparks, NV 89435

Bid Amount \$ 346,007.00

This information must be submitted by the three (3) lowest bidders **no later than 2 hours after the bid opening time**. The bidder shall enter "NONE" under "SUBCONTRACTOR NAME" if not using subcontractors exceeding 1% of the bid amount. Per NRS 338.141 Prime Contractor to list itself on Subcontractor's list if to perform any of the work.

SUBCONTRACTOR NAME AND ADDRESS AND UEI NUMBER	SUBCONTRACTOR PHONE NO.	PROPOSAL (Bid) LINE ITEM NO(S)*	NEVADA CONTRACTOR LICENSE # (IF APPLICABLE)	LICENSE LIMIT (IF APPLICABLE)	DESCRIPTION OF WORK OR SERVICES TO BE SUBCONTRACTED
Sierra Nevada Construction, Inc. P.O. Box 50760, Sparks, Nevada 89435 UEI# ECUFLL5LJ8M6	(775) 355-0420	1.1 (Partial), 1.3, 1.4-1.15, 1.22	25565	Unlimited	All remaining work except those not required to be listed per NRS 338.141
Peri Landscape & Construction Materials Inc. 2510 Tacchino Street, Reno, Nevada 89512	775-359-4512	1.1 (Partial), 1.19, 1.20, 1.23-1.30	36955A	3,500,000	Irrigation and landscaping
No 1% Subcontractors					

* Please list all items (attach a separate sheet if necessary). Do not enter "multiple" or "various."



 Contractor's Signature
 Kevin L. Robertson, President
 Date 7/26/2022
 Telephone No. (775) 355-0420

*****Email to Cakers@carson.org

Project Workforce Checklist

Contract No.: PWP# CC-2022-410 Project Name: Corporate Yard - West Parking Lot


Contractor/Subcontractor: Sierra Nevada Construction, Inc.

Craft/Trade	More than 3 Employees Anticipated?			Anticipate Needing Waiver?	
	Yes	No	N/A	Yes	No
Air Balance Technician	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Alarm Installer	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Bricklayer , can also include tile setter, terrazzo workers and marble masons.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Carpenter , can also include cement masons, floor coverer, millwright and piledriver (non-equipment), plasterers and terrazzo workers.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Cement Mason (See Laborers)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Electrician , includes communication technician, line, neon sign and wireman. Can also include alarm installer.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Elevator Constructor	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Floor Coverer	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Glazier (see also Painters and Allied Trades)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Hod Carrier (See Laborers) , includes brick-mason tender and plaster tender.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Iron Worker , can also include fence erectors (steel/iron)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Laborer , can also include brick mason tender, cement mason, fence erector (non-steel/iron), flag person, highway striper, landscaper, plastic tender, and traffic barrier erector	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Lubrication and Service Engineer	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Mechanical Insulator	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Millwright	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Operating Engineer , can also include equipment greaser, piledriver, soils and material tester, steel fabricator/erector (equipment) and surveyor (non-licensed) and well driller.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Painters and Allied Trades , can also include glaziers, floor coverers, and tapers.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Pile Driver (non-equipment)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Plasterer	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Plumber/Pipefitter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

*This is intended as a "Sample Form" only and is not an official or approved form of the Office of the Labor Commissioner. *

	Yes	No ✓	N/A	Yes	No ✓
Refrigeration	Yes	No ✓	N/A	Yes	No ✓
Roofer (not sheet metal)	Yes	No ✓	N/A	Yes	No ✓
Sheet Metal Worker, can also include air balance technician.	Yes	No ✓	N/A	Yes	No ✓
Soils and Materials Tester, includes certified soil tester	Yes	No ✓	N/A	Yes	No ✓
Sprinkler Fitter	Yes	No ✓	N/A	Yes	No ✓
Surveyor (non-licensed)	Yes	No ✓	N/A	Yes	No ✓
Taper	Yes	No ✓	N/A	Yes	No ✓
Tile/Terrazzo Worker/Marble Mason	Yes	No ✓	N/A	Yes	No ✓
Traffic Barrier Erector (See Laborers)	Yes	No ✓	N/A	Yes	No ✓
Truck Driver	Yes	No ✓	N/A	Yes	No ✓
Well Driller (see also Operating Engineer)	Yes	No ✓	N/A	Yes	No ✓
Other*:	Yes	No	N/A	Yes	No
	Yes	No	N/A	Yes	No
	Yes	No	N/A	Yes	No
	Yes	No	N/A	Yes	No

I affirm I am fully authorized to acknowledge, on behalf of the Contractor listed above, the anticipated workforce, and acknowledge that changes to the anticipated workforce which may have an impact on compliance with the Nevada Apprenticeship Utilization Act, 2019 will require the submittal of a revised form within ten (10) working days of such change.

Signed: 
 Name and Title: Cliff Helmholz, Estimator
 Date: 7.26.2027
 Contractor Name: Sierra Nevada Construction, Inc.

OFFICE OF THE LABOR COMMISSIONER
1818 COLLEGE PARKWAY, SUITE 102
CARSON CITY, NEVADA 89706
PHONE (775) 684-1890
FAX (775) 687-6409
E-Mail: mail@labor.nv.gov

STATE OF NEVADA
Office of the Labor Commissioner

OFFICE OF THE LABOR COMMISSIONER
3300 W. SAHARA AVE. SUITE 226
LAS VEGAS, NEVADA 89102
PHONE (702) 486-2650
FAX (702) 486-2660
E-Mail: publicworks@labor.nv.gov

Project Workforce Checklist

Contract No.: _____ Project Name: Corporate Yard-W. Parking Lot-Carson City


Contractor/Subcontractor: Peri Landscape

Craft/Trade	More than 3 Employees Anticipated?			Anticipate Needing Waiver?	
	Yes	No	N/A	Yes	No
Air Balance Technician		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Alarm Installer		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Bricklayer, can also include tile setter, terrazzo workers and marble masons.		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Carpenter, (can also include floor coverer, millwright and piledriver (non-equipment) and terrazzo workers.)		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Cement Mason (Can also include Laborers)		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Electrician, includes communication technician, line, neon sign and wireman. Can also include alarm installer.		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Elevator Constructor		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Floor Coverer		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Glazier (see also Painters and Allied Trades)		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Hod Carrier (See Laborers), includes brick-mason tender and plaster tender.		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Iron Worker, can also include fence erectors (steel/iron)		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Laborer, can also include brick mason tender, cement mason, fence erector (non-steel/iron), flag person, highway stripier, landscaper, plastic tender, and traffic barrier erector	<input checked="" type="checkbox"/>	No	N/A	<input checked="" type="checkbox"/>	No
Lubrication and Service Engineer		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Mechanical Insulator		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Millwright		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Operating Engineer, can also include equipment greaser, piledriver, soils and material tester, steel fabricator/erector (equipment) and surveyor (non-licensed) and well driller.	<input checked="" type="checkbox"/>	No	N/A	<input checked="" type="checkbox"/>	No
Painters and Allied Trades, can also include glaziers, floor coverers, and tapers.		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Pile Driver (non-equipment)		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Plasterer		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>
Plumber/Pipefitter		<input checked="" type="checkbox"/>	N/A		<input checked="" type="checkbox"/>

This is intended as a "Sample Form" only and is not an official or approved form of the Office of the Labor Commissioner.

Refrigeration	Yes	No ✓	N/A	Yes	No ✓
Roofer (not sheet metal)	Yes	No ✓	N/A	Yes	No ✓
Sheet Metal Worker, can also include air balance technician.	Yes	No ✓	N/A	Yes	No ✓
Soils and Materials Tester, includes certified soil tester	Yes	No ✓	N/A	Yes	No ✓
Sprinkler Fitter	Yes	No ✓	N/A	Yes	No ✓
Surveyor (non-licensed)	Yes	No ✓	N/A	Yes	No ✓
Taper	Yes	No ✓	N/A	Yes	No ✓
Tile/Terrazzo Worker/Marble Mason	Yes	No ✓	N/A	Yes	No ✓
Traffic Barrier Erector (See Laborers)	Yes	No ✓	N/A	Yes	No ✓
Truck Driver	Yes	No ✓	N/A	Yes	No ✓
Well Driller (see also Operating Engineer)	Yes	No ✓	N/A	Yes	No ✓
Other*:	Yes	No	N/A	Yes	No
	Yes	No	N/A	Yes	No
	Yes	No	N/A	Yes	No
	Yes	No	N/A	Yes	No

I affirm I am fully authorized to acknowledge, on behalf of the Contractor listed above, the anticipated workforce, and acknowledge that changes to the anticipated workforce which may have an impact on compliance with the Nevada Apprenticeship Utilization Act, 2019 will require the submittal of a revised form within ten (10) working days of such change.

Signed: 
 Name and Title: Robert Peri
 Date: 7-26-2022
 Contractor Name: PERI LANDSCAPE

STATE OF NEVADA

STEVE SISOLAK
GOVERNOR

TERRY REYNOLDS
DIRECTOR

SHANNON M. CHAMBERS
LABOR COMMISSIONER



OFFICE OF THE LABOR COMMISSIONER
3300 WEST SAHARA AVENUE, SUITE 225
LAS VEGAS, NEVADA 89102
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PHONE: (775) 684-1890
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2022 PREVAILING WAGE RATES NORTHERN NEVADA RURAL COUNTIES

(Carson City, Churchill, Douglas, Elko, Eureka, Humboldt, Lander, Lyon, Mineral, Pershing, Storey and White Pine)

DATE OF DETERMINATION: October 1, 2021

**APPLICABLE FOR PUBLIC WORKS PROJECTS OVER \$100,000 BID/AWARDED
OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022**

Pursuant to Nevada Revised Statutes (NRS) section 338.030(9)(a), "If the contract for a public work: (a) Is to be awarded pursuant to a competitive bidding process, the prevailing wages in effect at the time of the opening of the bids for a contract for a public work must be paid until the completion or termination of the contract or for the 36 months immediately following the date on which the bids were opened, whichever is earlier." For contracts not awarded pursuant to competitive bidding, please see NRS section 338.030(9)(b). However, if a project exceeds 36 months new wage rates may apply pursuant to NRS section 338.030(9)(10). Prevailing Wage Rates may be adjusted based on Collective Bargaining Agreements (CBA's) and adjustments to those agreements. (See NRS 338.030)

PREVAILING WAGE DETERMINATIONS - NRS 338.030 subsection 7, the wages so determined must be:

- (a) Issued by the Labor Commissioner on October 1 of the odd-numbered year in which the survey was conducted and, except as otherwise provided in subsection 8, remain effective for 2 years after that date; and
- (b) Made available by the Labor Commissioner to any public body which awards a contract for any public work.

Senate Bill 243 passed during the 80th Nevada Legislative Session (2019) and set forth in NRS section 338.025, now requires the Labor Commissioner to calculate the Prevailing Wage Rates by region. NRS section 338.025 Prevailing wage regions. For the purpose of determining the prevailing rate of wages pursuant to NRS section 338.030, four prevailing wage regions are hereby established in this State as follows:

1. The Washoe Prevailing Wage Region consisting of Washoe County;
2. The Northern Rural Prevailing Wage Region consisting of Carson City and the counties of Churchill, Douglas, Elko Eureka, Humboldt, Lander, Lyon, Mineral, Storey, Pershing and White Pine;
3. The Clark Prevailing Wage Region consisting of Clark County; and
4. The Southern Rural Prevailing Wage Region consisting of the counties of Esmeralda, Lincoln and Nye.

OBJECTIONS TO PREVAILING WAGE DETERMINATIONS – NRS section 338.030 subsection 2. Objections to the Prevailing Wage Determinations must be submitted within 30 days after the Prevailing Wage Determinations are issued.

Pursuant to NRS section 338.030 subsection 8, the Labor Commissioner will review the prevailing wage rates in each even-numbered year to determine if adjustments should be made.

As Amendments/Revisions are made to the wage rates, they will be posted on the website for each respective Region. Please review regularly for any Amendments/Revisions that are posted or contact our offices directly for further assistance.



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: August 18, 2022

Staff Contact: Andrew Rasor, Treasurer

Agenda Title: For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for July 2022, submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasar@carson.org)

Staff Summary: NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

Agenda Action: Formal Action / Motion

Time Requested: Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

The monthly statement of the Treasurer is attached, containing a summary of all receipts, apportionments to, payments from and balances in all funds and separate accounts for the month of July 2022, as required by NRS 354.280. Detailed information is available at the Treasurer's office or the Carson City Finance Department. It is important to note that there will always be timing differences with these balances. For example, while all departments submit deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 354.280

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachments:

[BOS Monthly Report July 2022-pdf.pdf](#)

Board Action Taken:

Motion: _____ 1) _____
2) _____

Aye/Nay

(Vote Recorded By)



CARSON CITY NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

August 5, 2022

Carson City Board of Supervisors
201 N. Carson Street, Suite 2
Carson City, Nevada 89701

Re: Nevada Revised Statute 354.280
Monthly Statement of Carson City Treasurer: month ending July 31, 2022

Dear Mayor Bagwell, Supervisor Giomi, Supervisor White, Supervisor Jones, and Supervisor Schuette,

Pursuant to Nevada Revised Statutes 354.280, I hereby submit this summary record to you of the source and amount of all receipts, apportionments to, payments from, and balances in all funds and separate accounts for the Consolidated Municipality of Carson City:

CASH ON DEPOSIT	OUTSTANDING CHECKS	BOOK BALANCE
3,843,861.32	\$1,443,807.90	\$2,400,053.42

INVESTMENTS (Reported at Market Value)	
LOCAL GOVERNMENT INVESTMENT POOL	\$ 38,497,875.32
GPA/ ZION'S BANK	\$ 68,326,923.91
FHN/ ZION'S BANK	\$ 57,870,247.99

UNAPPORTIONED FUNDS		
SECURED	UNSECURED	TOTAL
\$1,903,174.67	\$87,420.51	\$1,990,595.18

Please note that this report does not reflect timing differences which are comprised of cash deposits in transit, unsettled credit card transactions, and direct deposits such as amounts due from the State of Nevada which have not posted yet to our general ledger. Should you need more detailed information about these funds, please contact the Office of the Treasurer or the Carson City Finance Department, and we will make this information available to you.

Sincerely,

Andrew Rasor, Treasurer
Consolidated Municipality of Carson City

OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a bill draft request to amend Sections 1.060, 2.010, 2.030, 2.100, 2.110 and 3.015 of the Carson City Charter for submission to the Legislative Counsel Bureau on behalf of Carson City for the 82nd (2023) Session of the Nevada Legislature. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Staff has prepared draft language to reflect the approved recommendations of the Charter Review Committee and additional options based on the Board of Supervisors' discussion at the July 21, 2022 meeting. Carson City's bill draft request must be submitted to the Legislative Counsel Bureau no later than September 1, 2022.

Agenda Action: Formal Action / Motion **Time Requested:** 5 min

Proposed Motion

I move to approve submission of the bill draft request incorporating the recommendations of the Charter Review Committee with the addition of option ____ as presented.

Board's Strategic Goal

Efficient Government

Previous Action

July 21, 2022 - The Board of Supervisors approved the recommendations of the Charter Review Committee with a requested change, and directed staff to return with bill draft request language.

Background/Issues & Analysis

Pursuant to NRS 218D.205, the board of county commissioners of a county whose population is less than 100,000 may request the drafting of not more than one legislative measure for a regular session of the Nevada Legislature. The following revisions are proposed for incorporation into one bill draft request for the 82nd (2023) Session of the Nevada Legislature:

- The amendment to section 1.060 of the Carson City Charter seeks to remove the January 1 redistricting deadline to give the Board of Supervisors more flexibility in the process of redistricting Ward boundaries.
- The amendment to section 2.010 will define the end of a term for members of the Board of Supervisors and Mayor as being 11:59 p.m. on the day before the first Monday in January following a general election, and the beginning of a term as the first Monday in January succeeding their election.
- The amendment to sections 2.030 and 3.015 resolves an issue that occurs in the event of a vacancy in the Office of Mayor and the subsequent vacancy left by the Mayor Pro Tempore on the Board of Supervisors.
- The amendment to section 2.100(1) seeks to correct a grammatical error.
- The amendment to section 2.110 changes the deadlines for the publication of ordinances and adds discretion over the effective dates of ordinances.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 218D.205; Carson City Charter §1.060(3), §1.090, §2.010, §2.110 and §3.015

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Modify or reject some or all of the recommendations of the Charter Review Committee.

Attachments:

[BDR CARSON CITY CHARTER.pdf](#)

[OPTION 1 Section 2.030, 3.015 Proposed Amendment.pdf](#)

[OPTION 2 Section 2.030, 3.015 Proposed Amendment.pdf](#)

[OPTION 3 Section 2.030, 3.015 Proposed Amendment.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

CARSON CITY CHARTER

CHAPTER 213, STATUTES OF NEVADA 1969

AN ACT relating to Carson City; consolidating Ormsby County and Carson City into one municipal government to be known as Carson City; providing a charter therefor; and providing other matters properly relating thereto.

[Approved April 1, 1969]

ARTICLE 1 - Incorporation of City; General Powers; Boundaries, Districts and Wards; Charter Committee

Section 1.010 Preamble: Legislative intent.

1. In order to provide for the orderly government of Carson City and the general welfare of its citizens and to effect the consolidation of the governments and functions of Carson City and Ormsby County, the Legislature hereby establishes this Charter for the government of Carson City. It is expressly declared as the intent of the Legislature that all provisions of this Charter be liberally construed to carry out the expressed purposes of the Charter and that the specific mention of particular powers shall not be construed as limiting in any way the general powers necessary to carry out the purposes of the Charter.
2. Any powers expressly granted by this Charter are in addition to any powers granted to a city or county by the general law of this state. All provisions of Nevada Revised Statutes which are applicable to counties or generally to cities (not including [chapter 265](#), [266](#) or [267](#) of NRS) or to both and which are not in conflict with the provisions of this Charter apply to Carson City. If there is a conflict between the law pertaining to counties and the law pertaining to cities, the Board of Supervisors may, by resolution choose which law applies. (Ch. 213, [Stats. 1969 p. 287](#); A — Ch. 690, [Stats. 1979 p. 1855](#); Ch. 425, [Stats. 1983 p. 1058](#))

Sec. 1.020 Creation of consolidated municipality. All persons who are inhabitants of that portion of the State of Nevada embraced within the limits set forth in section 1.030 shall be and constitute a body politic and incorporate by the name and style of “Carson City,” and by that name and style they and their successors shall be known in law, have perpetual succession and sue and be sued in all courts. (Ch. 213, [Stats. 1969 p. 288](#))

Sec. 1.030 Description of territory. The territory embraced in Carson City is that certain land situate in the State of Nevada, described as follows: Beginning at the northwest corner of Douglas County, Nevada, at a point on the common boundary between the State of Nevada and the State of California; thence due east to the shoreline of Lake Tahoe; thence easterly along the south boundaries of a portion of section 33, all of 34, 35 and 36, T. 15 N., R. 18 E., M.D.B. & M.; thence continuing easterly along the south boundaries of sections 31, 32, 33, 34, 35 and 36, T. 15 N., R. 19 E., to the southwest corner of section 31, T. 15 N., R. 20 E.; thence continuing easterly along the south boundary of section 31 to the east 1/16 corner common to section 31 and section 6, T. 14 N., R. 20 E.; thence southerly along the north-south centerline of the NE 1/4 of section 6, a distance of 300 feet, more or less, to the center north-north-northeast 1/256 corner of section 6; thence easterly along the east-west centerline NW 1/4 of the NE 1/4 of the NE 1/4 of section 6, a distance of 660 feet, more or less to the center north-northeast-northeast 1/256 corner of section 6; thence northerly along the north-south centerline of the NE 1/4 of the NE 1/4 of section 6, a distance of 300 feet, more or less, to the east-east 1/64 corner common to section 6, T. 14 N., R.

20 E., and section 31, T. 15 N., R. 20 E.; thence easterly along the south boundary of section 31 to its southeast corner; thence continuing easterly along the south boundary of section 32, T. 15 N., R. 20 E., to the one-quarter corner common to section 32 and section 5, T. 14 N., R. 20 E.; thence southerly along the north-south one-quarter section line of section 5 to the one-quarter corner common to section 5 and section 8, T. 14 N., R. 20 E.; thence easterly along the boundary common to sections 5 and 8 to the northeast corner of section 8; thence southerly along the boundary common to section 8 and section 9, T. 14 N., R. 20 E., to the southeast corner of section 8; thence easterly along the south boundaries of section 9, 10, 11 and 12, T. 14 N., R. 20 E.; thence continuing easterly along the south boundaries of sections 7, 8, 9, 10, 11 and 12, T. 14 N., R. 21 E.; thence easterly along the south boundary of section 7, T. 14 N., R. 22 E. to a point on the centerline of Eldorado Canyon and from which point the southeast corner of section 7 bears S. 89°51' E. a distance of 1,386 feet; thence down the center of Eldorado Canyon to a point thereon due east of Brown & Company's dam on the Carson River; thence in a westerly direction, crossing the Carson River at the dam; thence to the Half Way House, between Carson and Silver City; thence northwesterly to the summit of the mountains east of Washoe Lake; thence southwesterly to the corner common to sections 14, 15, 22 and 23, T. 16 N., R. 20 E.; thence westerly along the common boundaries between sections 15 and 22 and between 16 and 21, T. 16 N., R. 20 E. to the corner common to sections 16, 17, 20 and 21, T. 16 N., R. 20 E.; thence southerly along the common boundary between sections 20 and 21 to the corner common to sections 20, 21, 28 and 29, T. 16 N., R. 20 E.; thence westerly along the common boundary between sections 20 and 29 to the corner common to sections 19, 20, 29 and 30, T. 16 N., R. 20 E.; thence southerly along the common boundary between sections 29 and 30 to the corner common to sections 29, 30, 31 and 32, T. 16 N., R. 20 E.; thence westerly along the common boundary between sections 30 and 31, T. 16 N., R. 20 E. and sections 25 and 36, T. 16 N., R. 19 E., to the 1/4 corner common to sections 25 and 36, thence southerly along the north-south 1/4 section line of section 36 to the center of section 36; thence westerly along the east-west 1/4 section line of section 36, T. 16 N., R. 19 E. to a point on that line which lies 839.13 feet easterly from the 1/4 corner common to sections 35 and 36, T. 16 N., R. 19 E.; thence north 55°26'00" east, 152.32 feet; to the southerly right-of-way line of U.S. Highway 395; thence on a curve to the right from a tangent bearing of north 44°19'39" west, through an angle of 6°15'39" with a radius of 1972 feet, for a length of 215.48 feet; thence north 71°36'35" west, 859.24 feet to the section line common to sections 35 and 36; thence south 86°33'55" west, 2612.76 feet; to the 1/4 section line of section 35; thence south 1°39'33" west, 324.06 feet; to the center of section 35; thence westerly along the east-west 1/4 section line of sections 34 and 35, T. 16 N., R. 19 E. to the 1/4 corner common to sections 34 and 35, T. 16 N., R. 19 E.; thence southerly along the common boundary between sections 34 and 35 to the southeast corner of section 34; thence westerly along the common boundary between section 34, T. 16 N., R. 19 E., and section 3, T. 15 N., R. 19 E., to the northwest corner of section 3; thence southerly along the common boundary between sections 3 and 4, T. 15 N., R. 19 E., to the 1/4 corner common to sections 3 and 4; thence westerly along the east-west 1/4 section line of section 4 to the center of section 4; thence southerly along the north-south 1/4 section line of section 4 to the 1/4 corner common to sections 4 and 9, T. 15 N., R. 19 E.; thence westerly along the common boundary between sections 4 and 9 to the corner common to sections 4, 5, 8 and 9, T. 15 N., R. 19 E.; thence southerly along the common boundary between sections 8 and 9 to the corner common to sections 8, 9, 16 and 17, T. 15 N., R. 19 E.; thence westerly along the common boundary between sections 8 and 17 to the corner common to sections 7, 8, 17 and 18, T. 15 N., R. 19 E.; thence southerly along the common boundary between sections 17 and 18 to the north 1/64th corner common to sections 17 and 18, T. 15 N., R. 19 E.; thence westerly along the north boundary of the S 1/2 S 1/2 N 1/2 of section 18 to the north 1/64th corner common to sections 18, T. 15 N., R. 19 E. and 13, T. 15 N., R. 18 E.; thence continuing westerly along the north boundary of the S 1/2 S 1/2 N 1/2

of sections 13, 14, 15, 16, 17 and a portion of 18, T. 15 N., R. 18 E., to the Nevada-California state line; thence south along the California line to the place of beginning.

(Ch. 213, [Stats. 1969 p. 288](#); A — Ch. 532, [Stats. 1971 p. 1111](#); Ch. 246, [Stats. 1977 p. 446](#))

Sec. 1.040 Seal; property; eminent domain; gifts. Carson City may:

1. Have and use a common seal, which it may alter at pleasure.
2. Purchase, receive, hold and enjoy personal and real property wherever situated.
3. Sell, convey and dispose of such personal and real property for the common benefit.
4. Determine and declare what are public uses when the necessity exists of condemning lands.
5. Receive bequests, devises, gifts and donations of all kinds of property, wherever situated, in fee simple or in trust for charitable or other purposes and do any acts and things necessary to carry out the purposes of such bequests, devises, gifts and donations, with full power to manage, sell, lease or otherwise dispose of the same in accordance with the terms of such bequest, gift or trust. (Ch. 213, [Stats. 1969 p. 289](#))

Sec. 1.060 Wards: Creation; boundaries.

1. Carson City must be divided into four wards, ~~which~~ Each ward must be as nearly equal in population as can be conveniently provided, and the territory comprising each ward must be contiguous.

2. The boundaries of wards must be established and realigned, if necessary, by ordinance, passed by a vote of at least three-fifths of the Board of Supervisors.

3. ~~The Subject to the limitation set forth in subsection 4, the Board shall realign any such the boundaries on or before January 1 preceding the next general election at which Supervisors are to be elected, if reliable~~ of wards whenever:

(a) ~~Reliable~~ evidence indicates that the population in any ward exceeds the population in any other ward by more than 5 percent. ~~In any case, the Board shall reconsider the boundaries of the wards upon the receipt of the necessary information from the preceding national decennial census conducted by the Bureau of the Census of the United States Department of Commerce.~~ percent; or

(b) The population in any ward exceeds the population in any other ward by more than 5 percent, as determined by the preceding national decennial census conducted by the Bureau of the Census of the United States Department of Commerce.

4. In any year in which a general election is held, the Board:

(a) May not realign the boundaries of wards during the period beginning 30 days immediately preceding the first day of filing a declaration of candidacy by a candidate for nonjudicial office and ending on the date of the general election.

(b) May realign the boundaries of wards at any time before the first day for filing a declaration of candidacy by a candidate for nonjudicial office if any circumstance causes the realignment of boundaries of wards in the time prescribed by paragraph (a) to be impossible or impracticable.

(Ch. 213, [Stats. 1969 p. 293](#); A — Ch. 34, [Stats. 1973 p. 34](#); Ch. 304, [Stats. 1973 p. 375](#); Ch. 690, [Stats. 1979 p. 1856](#); Ch. 313, [Stats. 1983 p. 756](#))

Sec. 1.070 Corporate powers: Board of Supervisors. The corporate powers of Carson City are vested in the Board of Supervisors. (Ch. 213, [Stats. 1969 p. 294](#))

Sec. 1.080 Charter Committee: Appointment; qualifications; terms; compensation.

1. The members of the Charter Committee must be appointed as follows:

(a) The Mayor and each other member of the Board shall appoint one member; and

(b) Each member of the Senate and Assembly delegation representing the residents of the City shall appoint one member.

2. Each member of the Charter Committee must:
 - (a) Be a registered voter in Carson City;
 - (b) Serve a term concurrent to the term of the public officer by whom he or she was appointed, or at the pleasure of that public officer;
 - (c) Reside in Carson City during his or her term of office; and
 - (d) Serve without compensation. (Added — Ch. 341, [Stats. 1999 p. 1406](#); A — Ch. 359, [Stats. 2013 p. 1873](#))

Sec. 1.090 Charter Committee: Officers; meetings; duties; legislative measures.

1. The Charter Committee shall:
 - (a) Elect from among its members a Chair and Vice Chair, who each serve for a term of 2 years unless he or she resigns or is removed from the Committee pursuant to section 1.100;
 - (b) Meet at least once every 2 years before the beginning of each regular session of the Legislature and when requested by the Board or the Chair of the Committee;
 - (c) Meet jointly with the Board on a date to be set after the final biennial meeting of the Committee is conducted pursuant to paragraph (b) and before the beginning of the next regular session of the Legislature to advise the Board with regard to the recommendations of the Committee concerning necessary amendments to this Charter;
 - (d) If the Board elects to submit the Committee’s recommended amendments to the Legislature as one of the City’s legislative measures, assist the Board in the timely preparation of such amendments for presentation to the Legislature on behalf of the City; and
 - (e) Perform all functions and do all things necessary to accomplish the purposes for which it is established, including holding meetings and public hearings and obtaining assistance from officers of the City to ensure the Committee’s compliance with any law applicable to a public body.
2. If the Board elects not to submit the Committee’s recommended amendments to the Legislature as one of the City’s legislative measures, the Committee may vote to authorize a member of the Committee to seek sponsorship of a legislative measure by a member of the Senate or Assembly delegation representing the residents of the City and to assist the Senator, Assemblyman or Assemblywoman, as applicable, in the timely preparation of such amendments for presentation to the Legislature. The member of the Committee shall not represent that any such legislative measure is approved or supported by the Board and shall disclose to the Senator, Assemblyman or Assemblywoman, as applicable, that the legislative measure is not approved or supported by the Board.

(Added — Ch. 341, [Stats. 1999 p. 1406](#); A — Ch. 68, [Stats. 2003 p. 451](#); Ch. 359, [Stats. 2013 p. 1873](#))

Sec. 1.100 Charter Committee: Removal of members; vacancies.

1. A member of the Charter Committee may be removed by the public officer, or his or her successor in office, who appointed the member.
2. Any vacancy that occurs on the Charter Committee must be filled as provided by section 1.080. (Added — Ch. 341, [Stats. 1999 p. 1406](#); A — Ch. 359, [Stats. 2013 p. 1874](#))

ARTICLE 2 - Legislative Department

Sec. 2.010 Board of Supervisors: Qualifications; election; term of office.

1. The legislative power of Carson City is vested in a Board of Supervisors consisting of five Supervisors, including the Mayor.
2. The Mayor must be:
 - (a) An actual and bona fide resident of Carson City for at least 6 months immediately preceding his or her election.

- (b) A qualified elector within Carson City.
3. Each Supervisor must be:
- (a) An actual and bona fide resident of Carson City for at least 6 months immediately preceding his or her election.
 - (b) A qualified elector within the ward which he or she represents.
 - (c) A resident of the ward which he or she represents, except that changes effected in the boundaries of award pursuant to the provisions of section 1.060 do not affect the right of any elected Supervisor to continue in office for the term for which he or she was elected.
4. All Supervisors, including the Mayor, must be voted upon by the registered voters of Carson City at large and shall serve for terms of 4 years, and each term of office must:
- (a) Begin on the first Monday in January succeeding their election.
 - (b) Expire at 11:59 p.m. on the day preceding the first Monday in January following a general election.
- (Ch. 213, [Stats. 1969 p. 294](#); A — Ch. 672, [Stats. 1969 p. 1467](#); Ch. 673, [Stats. 1969 p. 1472](#); Ch. 98, [Stats. 1977 p. 203](#); Ch. 118, [Stats. 1985 p. 474](#))

Sec. 2.020 Definitions.

1. Whenever used throughout this Charter, “Board” means the Board of Supervisors of Carson City, unless the context clearly indicates otherwise.
2. Whenever used throughout this Charter, “Supervisor” means a member of the Board of Supervisors of Carson City, unless the context clearly indicates otherwise. (Ch. 213, [Stats. 1969 p. 294](#))

Sec. 2.030 Board of Supervisors: Vacancies. Except as otherwise provided in [section 3.015](#) and [NRS 268.325](#):

1. A vacancy in the office of Supervisor must be filled by appointment by a majority of the members of the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board pursuant to this section. The appointee must have the qualifications required by section 2.010.
2. No such appointment extends beyond the first Monday in January after the next general election, at which election a new Supervisor must be elected to fill the unexpired term.
(Ch. 213, [Stats. 1969 p. 294](#); A — Ch. 854, [Stats. 1989 p. 2059](#); Ch. 515, [Stats. 1997 p. 2449](#))

Sec. 2.040 Meetings: Time and place; rules. The Board may:

1. Fix the place of its meetings and the time for calling the same to order, and judge the qualifications and election of its own members.
2. Adopt rules for the government of its members and proceedings. (Ch. 213, [Stats. 1969 p. 294](#))

Sec. 2.050 Meetings: Quorum.

1. The Board shall hold at least two regular meetings each month, and by ordinance may provide for the holding of additional regular meetings.
2. Special meetings may be held on call of the Mayor or by a majority of the Board, by giving a minimum of 6 hours’ notice of such special meeting to each member of the Board prior to the meeting. No contract involving the expenditure of money may be made or claim allowed at a

special meeting unless notice of the meeting called to consider such action is published in a newspaper within Carson City at least 1 day before such meeting, and no business may be transacted at a special meeting except such as has been stated in the call of the meeting, and no ordinance may be passed at a special meeting except an emergency ordinance.

3. Except as otherwise provided in [NRS 241.0355](#), a majority of all members of the Board constitutes a quorum to do business, but a lesser number may meet and recess from time to time, and compel the attendance of the absent members.

4. Except as otherwise provided by law, the sessions and all proceedings of the Board must be public. (Ch. 213, [Stats. 1969 p. 295](#); A — Ch. 255, [Stats. 2001 p. 1130](#))

Sec. 2.060 Journal. The Board shall keep a journal of all its proceedings, and upon:

1. Call of any Supervisor, shall cause the yeas and nays to be taken and entered upon the journal upon any question before it.

2. Passage of all ordinances and the adoption of resolutions, the Clerk shall enter the results of the vote in the journal.

(Ch. 213, [Stats. 1969 p. 295](#))

Sec. 2.070 Oaths and affirmations. The Mayor and the Clerk may administer oaths and affirmations relating to any business pertaining to Carson City before the Board or to be considered by the Board.

(Ch. 213, [Stats. 1969 p. 295](#))

Sec. 2.080 Board of Supervisors: Discipline of members, other persons; subpoena power.

1. The Board may:

(a) Provide for the punishment of any member for disorderly conduct committed in its presence.
(b) Order the attendance of witnesses and the production of all papers relating to any business before the Board.

2. If any person ordered to appear before the Board fails to obey such order:

(a) The Board or any member of the Board may apply to the clerk of the district court for a subpoena commanding the attendance of the person before the Board.
(b) Such clerk may issue the subpoena, and any peace officer may serve it.
(c) If the person upon whom the subpoena is served fails to obey it, the court may issue an order to show cause why such person should not be held in contempt of court and upon hearing of the matter may adjudge such person guilty of contempt and punish him or her accordingly.

(Ch. 213, [Stats. 1969 p. 295](#))

Sec. 2.090 Power of Board: Ordinances, resolutions and orders.

1. The Board may make and pass all ordinances, resolutions and orders not repugnant to the Constitution of the United States or the State of Nevada, or to the provisions of Nevada Revised Statutes or of this Charter, necessary for the municipal government and the management of the affairs of Carson City, and for the execution of all the powers vested in Carson City.

2. When power is conferred upon the Board to do and perform any act or thing, and the manner of exercising such power is not specifically pointed out, the Board may provide by ordinance the manner and details necessary for the full exercise of such power.

3. The Board may enforce ordinances by providing penalties not to exceed those for misdemeanors as established by the Legislature.

4. The Board has all powers that are conferred upon the governing bodies of counties and cities by applicable laws which are not in conflict with the express or implied provisions of this Charter. (Ch. 213, [Stats. 1969 p. 295](#); A — Ch. 58, [Stats. 1981 p. 148](#))

Sec. 2.100 Ordinances: Passage by bill; amendments; subject matter; title requirements.

1. No ordinance may be passed except by bill and by a majority vote of the whole Board of Supervisors.

The style of all ordinances shall be as follows: “The Board of Supervisors of Carson City ~~de~~ does ordain.”

2. No ordinance shall contain more than one subject, which shall be briefly indicated in the title. Where the subject of the ordinance is not so expressed in the title, the ordinance is void as to the matter not expressed in the title.
3. Any ordinance which amends an existing ordinance shall set out in full the ordinance or sections thereof to be amended, and shall indicate matter to be omitted by enclosing it in brackets and shall indicate new matter by underscoring or by italics.

(Ch. 213, [Stats. 1969 p. 296](#))

Sec. 2.110 Ordinances: Enactment procedure; emergency ordinances.

1. All proposed ordinances when first proposed must be read to the Board by title, after which an adequate number of copies of the proposed ordinance must be filed with the Clerk for public distribution. Except as otherwise provided in subsection 3, notice of the filing must be published once in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS and published in Carson City at least 10 days before the adoption of the ordinance. The Board shall adopt or reject the ordinance or an amendment thereto, within ~~45~~ 60 days after the date of publication.

2. At a regular meeting or adjourned meeting of the Board following the proposal of an ordinance it must be read as first introduced, or as amended, and thereupon the proposed ordinance must be finally voted upon or action thereon postponed.

3. In cases of emergency or where the ordinance is of a kind specified in section 7.030, by unanimous consent of the Board, final action may be taken immediately or at a special meeting called for that purpose, and no notice of the filing of copies of the proposed ordinance with the Clerk need be published.

4. All ordinances must be signed by the Mayor, attested by the Clerk and published by title, together with the names of the Supervisors voting for or against passage, in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS and published in Carson City for at least one publication, ~~before the ordinance becomes effective~~ not later than 14 days after adoption. The Board may, by majority vote, order the publication of the ordinance in full in lieu of publication by title only.

5. The Clerk shall record all ordinances in a book kept for that purpose together with the affidavits of publication by the publisher.

(Ch. 213, [Stats. 1969 p. 296](#); A — Ch. 402, [Stats. 1971 p. 813](#); Ch. 58, [Stats. 1981 p. 149](#); Ch. 160, [Stats. 1983 p. 367](#); Ch. 118, [Stats. 1985 p. 475](#))

Sec. 2.120 Codification of ordinances; publication of Code.

1. The Board shall, without undue delay, codify and publish a Code of its municipal ordinances which must have incorporated therein a copy of this Charter and may contain such additional data as the Board may prescribe. When such a Code is published or amended, two copies must be filed with the Librarian of the Supreme Court Law Library.
2. The ordinances in the Code must be arranged in appropriate chapters, articles and sections, excluding the titles, enacting clauses, signature of the Mayor, attestations and other formal parts.

3. The codification must be adopted by an ordinance, which must not contain any substantive changes, modifications or alterations of existing ordinances; and the only title necessary for the ordinance is “An ordinance for codifying and compiling the general ordinances of Carson City.”
4. The codification may be amended or extended by ordinance.
(Ch. 213, [Stats. 1969 p. 297](#); A — Ch. 402, [Stats. 1971 p. 814](#); Ch. 344, [Stats. 1973 p. 428](#); Ch. 58, [Stats. 1981 p. 150](#))

Sec. 2.130 Uniform codes: Procedure for adoption. Except as otherwise provided in [NRS 707.375](#), an ordinance adopting a uniform building, plumbing, electrical, health, traffic or fire code, or any other uniform code or codes, printed in book or pamphlet form, may adopt such code or codes, or any portion thereof, with such changes as may be necessary to make such code or codes applicable to conditions in Carson City, and with such other changes as may be desirable, by reference thereto. Copies of such code or codes, either typewritten or printed, with such changes, if any, shall be filed for use and examination by the public in the Office of the Clerk at least 1 week prior to the passage of the ordinance adopting such code or codes. (Ch. 213, [Stats. 1969 p. 297](#); A — Ch. 237, [Stats. 2003 p. 1252](#))

Sec. 2.140 Power of Board: Public property, buildings. The Board may:

1. Control the property of the corporation.
2. Erect and maintain all buildings necessary for the use of Carson City.
3. Purchase, receive, hold, sell, lease, convey and dispose of property, real and personal, wherever situated, for the benefit of Carson City, improve and protect such property, and do all other things in relation thereto which natural persons might do. The Board may not, except as otherwise specifically provided by this Charter or any other law, mortgage, hypothecate or pledge any property of Carson City for any purpose. (Ch. 213, [Stats. 1969 p. 297](#))

Sec. 2.150 Power of Board: Eminent domain. The Board may condemn property for the public use in the manner prescribed by [chapter 37](#) of NRS. (Ch. 213, [Stats. 1969 p. 298](#))

Sec. 2.160 Power of Board: Fire protection; fire codes and regulations. The Board may:

1. Organize, regulate, maintain and disband a Fire Department.
2. Establish, by ordinance, a fire code and other regulations necessary to carry out the purposes of this section.
(Ch. 213, [Stats. 1969 p. 298](#); A — Ch. 118, [Stats. 1985 p. 475](#))

Sec. 2.165 Power of Board: Regulation of hazardous material. The Board may regulate or prohibit the storage within or transportation through Carson City of any explosive, combustible, toxic or other hazardous material. Any ordinance adopted pursuant to this section that regulates places of employment where explosives are stored must be at least as stringent as the standards and procedures adopted by the Division of Industrial Relations of the Department of Business and Industry pursuant to [NRS 618.890](#). (Added — Ch. 118, [Stats. 1985 p. 474](#); A — Ch. 391, [Stats. 1999 p. 1861](#))

Sec. 2.170 Power of Board: Nuisances. The Board may:

1. Determine by ordinance what shall be deemed nuisances.
2. Provide for the abatement, prevention and removal of such nuisances at the expense of the person creating, causing or committing such nuisances.

3. Provide for the penalty and punishment of persons responsible for such nuisances. (Ch. 213, [Stats. 1969 p. 298](#))

Sec. 2.180 Power of Board: Animals and poultry. The Board may:

1. Fix, impose and collect an annual per capita tax on all dogs and provide for the capture and disposal of all dogs on which the tax is not paid.
2. Regulate or prohibit the running at large within Carson City of all kinds of animals and poultry, establish a pound, appoint a Pound keeper and prescribe his or her duties, distrain and impound animals and poultry running at large, and provide for the disposition of such animals and poultry. The proceeds arising from the disposition of such animals and poultry, after the payment of all costs, must be deposited in the Treasury to be disposed of according to law.
3. Prohibit cruelty to animals.

(Ch. 213, [Stats. 1969 p. 298](#); A — Ch. 690, [Stats. 1979 p. 1857](#); Ch. 425, [Stats. 1983 p. 1059](#); Ch. 341, [Stats. 1999 p. 1407](#))

Sec. 2.190 Power of Board: Public health; Board of Health; regulations. The Board may:

1. Provide for safeguarding public health in Carson City.
2. Create a Board of Health and prescribe the powers and duties of such Board.
3. Provide for the enforcement of all regulations and quarantines established by the Board of Health by imposing adequate penalties for violations thereof. (Ch. 213, [Stats. 1969 p. 298](#))

Sec. 2.200 Power of Board: Police ordinances. The Board may enact and enforce such local police ordinances as are not in conflict with the general laws of the State of Nevada.

(Ch. 213, [Stats. 1969 p. 298](#))

Sec. 2.210 Power of Board: Buildings; construction and maintenance regulations; building and safety codes. The Board may:

1. Regulate all matters relating to the construction, maintenance and safety of buildings, structures and property within Carson City.
2. Adopt any building or safety code or ordinance necessary to carry out the provisions of this section.

(Ch. 213, [Stats. 1969 p. 298](#))

Sec. 2.220 Power of Board: Zoning and planning.

1. The Board may:
 - (a) Divide Carson City into districts and regulate and restrict the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land within those districts.
 - (b) Adopt master plans for Carson City which will serve as a pattern and guide for the kind of orderly physical growth and development of the City that will minimize impairment of the City's natural resources.
 - (c) Establish and adopt ordinances and regulations relating to the subdivision of land.

2. The Board shall carry out the provisions of subsection 1 in the manner prescribed by [chapters 278](#) and [278A](#) of NRS.

(Ch. 213, [Stats. 1969 p. 299](#); A — Ch. 96, [Stats. 1997 p. 181](#))

Sec. 2.230 Power of Board: Rights-of-way, parks and public buildings and grounds. The Board may:

1. Lay out, maintain, alter, improve or vacate all public rights-of-way in Carson City.

2. Regulate the use of public parks, buildings, grounds and rights-of-way and prevent the unlawful use thereof.
3. Regulate and prevent in the public parks, buildings, grounds and rights-of-way:
 - (a) The distribution and exhibition of handbills or signs.
 - (b) Any practice tending to annoy persons passing in public parks, buildings, grounds and rights-of-way.
 - (c) Public demonstrations and processions.
4. Require landowners to keep the adjacent streets, sidewalks and public parks, buildings and grounds free from encroachments or obstructions. (Ch. 213, [Stats. 1969 p. 299](#))

Sec. 2.240 Power of Board: Parking meters; off-street public parking facilities.

1. The Board may acquire, install, maintain, operate and regulate parking meters at the curbs of the streets or upon publicly owned property made available for public parking. The fees to be charged for the use of the facilities for parking regulated by parking meters must be fixed by the Board. The money received as fees for parking and fines from violations of regulations of parking must be deposited in a special revenue fund separate from the General Fund and may be expended only for the establishment, repair and control of parking meters, facilities for parking and any appurtenances necessary for the efficient control of traffic on public streets.
2. Except as otherwise provided by this Charter, the Board may acquire property within Carson City, by any lawful means, for the purpose of establishing facilities for public parking for vehicles off the street. The Board may, in bonds issued to acquire property for this purpose, pledge the revenues from fees for parking on the street or the general credit of Carson City, or both, to secure the payment of the principal and interest on those bonds. (Ch. 213, [Stats. 1969 p. 299](#); A — Ch. 49, [Stats. 1971 p. 104](#); Ch. 482, [Stats. 1981 p. 969](#); Ch. 118, [Stats. 1985 p. 476](#))

Sec. 2.250 Power of Board: Traffic control. The Board may, by ordinance, regulate:

1. Except as otherwise provided in [NRS 707.375](#), all vehicular, pedestrian and other traffic within Carson City and provide generally for the public safety on the public streets and rights-of-way.
2. The length of time which vehicles may be parked upon the public streets and publicly owned parking lots.
(Ch. 213, [Stats. 1969 p. 299](#); A — Ch. 237, [Stats. 2003 p. 1253](#))

Sec. 2.260 Power of Board: Licensing, regulation and prohibition of trades, professions and businesses.

1. Except as otherwise provided in [NRS 598D.150](#) and [640C.100](#), the Board may fix, impose and collect a license tax for revenue upon, or regulate:
 - (a) Or both, all trades, callings, professions and businesses, conducted in whole or in part within Carson City, except that no person licensed by an agency of the State of Nevada to practice any profession except gaming may be denied a license to conduct his or her profession or required to pay a license tax except for revenue.
 - (b) Or both, all businesses selling alcoholic liquors at wholesale or retail, or prohibit or suppress such businesses.
 - (c) Or prescribe the location of all gaming establishments, or any combination of these, or may prohibit gambling and gaming of all kinds, and all games of chance.
2. The Board may provide for the issuance of all licenses authorized in this section and the time and manner in which they will be issued.

3. The Board may establish any equitable standard to be used in fixing license taxes required to be collected pursuant to this section.
4. The Board may, for just cause, suspend, cancel or revoke any business license.
(Ch. 213, [Stats. 1969 p. 300](#); A — Ch. 96, Stats. 1997, p. 181; Ch. 465, [Stats. 2003 p. 2897](#);
Ch. 325, [Stats. 2005 p. 1141](#))

Sec. 2.270 Power of Board: Provision of utilities.

1. Except as otherwise provided in subsection 2 and section 2.272, the Board may:
 - (a) Provide, by contract, franchise or public enterprise, for any utility to be furnished to Carson City or the residents thereof.
 - (b) Provide for the construction of any facility necessary for the provision of such utilities.
 - (c) Fix the rate to be paid for any utility provided by public enterprise.
 - (d) Provide that any public utility be authorized, for any purpose or object whatever, to install, operate or use within the city mechanical water meters, or similar mechanical devices, to measure the quantity of water delivered to water users.
2. The Board:
 - (a) Shall not sell telecommunication service to the general public.
 - (b) May purchase or construct facilities for providing telecommunication that intersect with public rights-of-way if the governing body:
 - (1) Conducts a study to evaluate the costs and benefits associated with purchasing or constructing the facilities; and
 - (2) Determines from the results of the study that the purchase or construction is in the interest of the general public.
3. Any information relating to the study conducted pursuant to subsection 2 must be maintained by the Clerk and made available for public inspection during the business hours of the Office of the Clerk.
4. Notwithstanding the provisions of paragraph (a) of subsection 2, an airport may sell telecommunication service to the general public.
5. As used in this section:
 - (a) “Telecommunication” has the meaning ascribed to it in [NRS 704.025](#).
 - (b) “Telecommunication service” has the meaning ascribed to it in [NRS 704.028](#).
(Ch. 213, [Stats. 1969 p. 300](#); A — Ch. 532, [Stats. 1971 p. 1112](#); Ch. 565, [Stats. 1997 p. 2750](#);
Ch. 416, [Stats. 2001 p. 2096](#); Ch. 216, [Stats. 2007 p. 718](#))

Sec. 2.272 Franchises for the provision of telecommunication service.

1. The Board shall not:
 - (a) Impose any terms or conditions on a franchise for the provision of telecommunication service or interactive computer service other than terms or conditions concerning the placement and location of the telephone or telegraph lines and fees imposed for a business license or the franchise, right or privilege to construct, install or operate such lines.
 - (b) Require a company that provides telecommunication service or interactive computer service to obtain a franchise if it provides telecommunication service over the telephone or telegraph lines owned by another company.
 - (c) Require a person who holds a franchise for the provision of telecommunication service or interactive computer service to place its facilities in ducts or conduits or on poles owned or leased by the City.
2. As used in this section:

(a) “Interactive computer service” has the meaning ascribed to it in 47 U.S.C. § 230(f)(2), as that section existed on January 1, 2007.

(b) “Telecommunication service” has the meaning ascribed to it in [NRS 704.028](#). (Added — Ch. 565, [Stats. 1997 p. 2750](#); A — Ch. 216, [Stats. 2007 p. 719](#))

Sec. 2.275 Power of Board: Water project.

1. The Board may at any time or from time to time acquire, improve, equip, operate and maintain a water project within or without or both within and without Carson City.

2. As used in subsection 1, “water project” means facilities pertaining to a municipal water system for the collection, transportation, treatment, purification and distribution of water, including without limitation springs, wells, ponds, lakes, other raw water sources, basin cribs, dams, spillways, retarding basins, detention basins, reservoirs, towers, other storage facilities, pumping plants, infiltration galleries, filtration plants, purification systems, other water treatment facilities, power plants, waterwork plants, pumping stations, gauging stations, ventilating facilities, stream gauges, rain gauges, valves, stand-pipes, connections, hydrants, conduits, flumes, sluices, canals, channels, ditches, pipes, lines, laterals, service pipes, force mains, submains, syphons, other water transmission and distribution mains, engines, boilers, pumps, meters, apparatus, tools, equipment, fixtures, structures, buildings and other facilities for the acquisition, transportation, treatment, purification and distribution of untreated water or potable water for domestic, commercial and industrial use and irrigation (or any combination thereof).

(Added — Ch. 92, [Stats. 1979 p. 147](#))

Sec. 2.290 Power of Board: Sanitary sewer facilities. The Board may:

1. Construct, reconstruct, improve, extend or better a sanitary sewer system or any part thereof.
2. Sell any product or by-product thereof and acquire the appropriate outlets within or without Carson City and extend the sewer lines thereto. (Ch. 213, [Stats. 1969 p. 300](#))

Sec. 2.300 Power of Board: Abatement of noxious insects, rodents and disease-bearing organisms. The Board may take all steps necessary and proper for the extermination of noxious insects, rodents and other disease-bearing organisms either in Carson City or in territory outside Carson City but so situated that such insects, rodents and disease-bearing organisms migrate or are carried into Carson City. (Ch. 213, [Stats. 1969 p. 300](#); A — Ch. 58, [Stats. 1981 p. 150](#))

Sec. 2.310 Power of Board: Cemeteries; acquisition and maintenance. The Board may, by any lawful means, acquire and maintain property for public use as a cemetery. (Ch. 213, [Stats. 1969 p. 300](#))

Sec. 2.320 Power of Board: Advisory boards. The Board may by resolution or ordinance create advisory boards comprised of elected and appointed officers and representatives of the people of Carson City to advise the Board of Supervisors in specific areas of local government, including, without limitation, public safety, public employees, finance, human resources and public property and facilities. A person serving on an advisory board that only serves Carson City must be a resident of Carson City and registered to vote in Carson City. (Added — Ch. 690, [Stats. 1979 p. 1857](#); A — Ch. 72, [Stats. 2001 p. 520](#))

Sec. 2.330 Employees: Merit Personnel System.

1. The Board of Supervisors shall establish a Merit Personnel System for all employees of Carson City except those exempted under the provisions of subsection 4.

2. The Board of Supervisors shall administer this section through the adoption of appropriate regulations which shall provide for:

- (a) The classification of all positions, not exempt from the Merit Personnel System, based on the duties, authority and responsibility of each position, with adequate provision for reclassification of any position whatsoever whenever warranted by changed circumstances.
 - (b) A pay plan for all employees, including exempt employees other than elected officers that are covered in [NRS 245.043](#).
 - (c) Policies and procedures for regulating reduction in force and the removal of employees.
 - (d) Hours of work, attendance regulations and provisions for sick and vacation leave.
 - (e) Policies and procedures governing persons holding temporary or provisional appointments.
 - (f) Policies and procedures governing relationships with employees and employee organizations.
 - (g) Policies concerning employee training and development.
 - (h) Grievance procedures.
 - (i) Other policies and procedures necessary for the administration of a Merit Personnel System.
3. In the event of a conflict between the policies and procedures adopted pursuant to this section and the provisions of a collective bargaining agreement entered into pursuant to [chapter 288](#) of NRS, the provisions of the agreement prevail.
4. There are exempted from the provisions of this section:
- (a) The Manager and all department heads, elected or appointed;
 - (b) All deputy district attorneys;
 - (c) Not more than six employees in the Office of the Sheriff, as designated by the Sheriff; and
 - (d) Not more than two deputies each in the offices of the Clerk, the Treasurer, the Recorder, the Assessor, and any other department created by this Charter or by ordinance.
- (Added — Ch. 690, [Stats. 1979 p. 1857](#); A — Ch. 238, [Stats. 2007 p. 814](#))

ARTICLE 3 - Executive Department

Sec. 3.010 Mayor: Duties; salary.

1. The Mayor:

- (a) Shall serve as a member of the Board and preside over its meetings.
- (b) Is the head of the government of Carson City for all ceremonial purposes and for purposes of military law.
- (c) Shall perform such emergency duties as may be necessary for the general health, welfare and safety of Carson City.
- (d) Shall perform such other duties as may be prescribed by ordinance or by the provisions of Nevada Revised Statutes which apply to a mayor or to the chair of a board of county commissioners.

2. The Mayor is entitled to an annual salary of 130 percent of the amount specified in [NRS 245.043](#).

(Ch. 213, [Stats. 1969 p. 301](#); A — Ch. 672, [Stats. 1969 p. 1468](#); Ch. 673, [Stats. 1969 p. 1472](#); Ch. 532, [Stats. 1971 p. 1113](#); Ch. 118, [Stats. 1985 p. 476](#); Ch. 341, [Stats. 1999 p. 1407](#))

Sec. 3.015 Mayor Pro Tempore: Selection; duties. The Board shall elect one of its members, for such term as the Board determines, to be Mayor Pro Tempore. He or she shall:

- 1. Hold the office and title at all times during the term for which he or she was elected without additional compensation.
- 2. Perform the duties of Mayor during the absence or disability of the Mayor.
- 3. Act as Mayor until the next general election if the Office of Mayor becomes vacant.

(Added — Ch. 690, [Stats. 1979 p. 1858](#); A — Ch. 58, [Stats. 1981 p. 150](#); Ch. 238, [Stats. 2007 p. 815](#))

Sec. 3.020 Manager: Appointment; duties; salary.

1. The Board may appoint a Manager who is the Chief Administrative Officer of the City. He or she is responsible for carrying out the policy of the Board. His or her duties and salary must be fixed by the Board.
2. The Manager may appoint such clerical personnel and create such administrative positions as he or she considers necessary, subject to the review and approval of the Board.
(Ch. 213, [Stats. 1969 p. 301](#); A — Ch. 118, [Stats. 1985 p. 476](#); Ch. 341, [Stats. 1999 p. 1408](#))

Sec. 3.030 Clerk: Duties; salary.

1. The provisions of [chapter 246](#) of NRS apply to the Office of Clerk, except that all deputy clerks other than the two provided for in section 2.330 must be appointed pursuant to and are governed by the regulations for the Merit Personnel System.
2. The Clerk shall:
 - (a) Keep the corporate seal and all books and papers belonging to Carson City.
 - (b) Attend all meetings of the Board and keep an accurate journal of its proceedings, including a record of all ordinances, bylaws and resolutions passed or adopted by it. After approval of the journal at each meeting of the Board, the Clerk shall attest the journal after it has been signed by the Mayor.
 - (c) Enter in the journal the results of the vote of the Board upon the passage of ordinances or of any resolution appropriating money, abolishing licenses, or increasing or decreasing the rates of licenses.
 - (d) Act as ex officio Recorder. The provisions of [chapter 247](#) of NRS apply to the Clerk while acting in that capacity, except that all deputy recorders other than the two provided for in section 2.330 must be appointed pursuant to and as governed by the regulations for the Merit Personnel System.
 - (e) Except as otherwise provided in [NRS 253.125](#), serve as Public Administrator without additional salary. The provisions of [chapter 253](#) of NRS apply to the Office of Clerk while performing the duties of Public Administrator.
 - (f) Perform such other duties as may be required by:
 - (1) The Board; or
 - (2) The provisions of Nevada Revised Statutes, ↗ which apply to county clerks.

3. The Clerk is entitled to an annual salary in the amount specified in [NRS 245.043](#). The Clerk shall not engage in any other business or occupation that creates a conflict of interest between his or her personal interest in the business or occupation and his or her official duties.

(Ch. 213, [Stats. 1969 p. 301](#); A — Ch. 672, [Stats. 1969 p. 1468](#); Ch. 673, [Stats. 1969 p. 1473](#); Ch. 532, [Stats. 1971 p. 1113](#); Ch. 690, [Stats. 1979 p. 1859](#); Ch. 58, [Stats. 1981 p. 150](#); Ch. 118, [Stats. 1985 p. 477](#); Ch. 23, [Stats. 1987 p. 56](#); Ch. 341, [Stats. 1999 p. 1408](#); Ch. 270, [Stats. 2019 p. 1552](#))

Sec. 3.040 Recorder: Duties.

1. The provisions of [chapter 247](#) of NRS apply to the Clerk as ex officio Recorder, except that all deputy recorders other than the two provided for in section 2.330 must be appointed pursuant to and are governed by the regulations for the Merit Personnel System.
2. The Recorder shall perform such duties as may be imposed by the Board or by the provisions of Nevada Revised Statutes which apply to county recorders.
3. No fees may be charged by the Recorder except as provided by law and all such fees are payable in advance, if demanded. If he or she does not receive the fees payable to him or her for services rendered by him or her, he or she may have execution therefor in his or her own name

against the person from whom they are due, to be issued from the court, upon the order of the judge or court upon affidavit filed.

(Ch. 213, [Stats. 1969 p. 302](#); A — Ch. 672, [Stats. 1969 p. 1469](#); Ch. 673, [Stats. 1969 p. 1473](#); Ch. 532, [Stats. 1971 p. 1114](#); Ch. 690, [Stats. 1979 p. 1860](#); Ch. 58, [Stats. 1981 p. 151](#); Ch. 23, [Stats. 1987 p. 57](#))

Sec. 3.045 Treasurer: Duties; salary.

1. The provisions of [chapter 249](#) of NRS apply to the Office of Treasurer, except that all deputy treasurers other than the two provided for in section 2.330 must be appointed pursuant to and are governed by the regulations for the Merit Personnel System.
2. The Treasurer shall:
 - (a) Invest all surplus money of Carson City.
 - (b) Keep a record of the cash balance and reconcile it with the Controller's records monthly.
 - (c) Perform such other duties as may be required by:
 - (1) The Board; or
 - (2) The provisions of Nevada Revised Statutes, ↗ which apply to county treasurers.
 - (d) Establish and maintain a policy for the investment of the surplus money of Carson City. The Board of Supervisors shall review the policy at least once each year at a public hearing at which public comment is accepted.
3. The Treasurer is entitled to an annual salary in the amount specified in [NRS 245.043](#). The Treasurer shall not engage in any other business or occupation that creates a conflict of interest between his or her personal interest in the business or occupation and his or her official duties. (Added — Ch. 23, [Stats. 1987 p. 58](#); A — Ch. 535, [Stats. 1993 p. 2240](#); Ch. 341, [Stats. 1999 p. 1409](#))

Sec. 3.050 Assessor: Duties; salary.

1. The provisions of [chapter 250](#) of NRS apply to the Office of Assessor, except that all deputy assessors other than the two provided for in section 2.330 must be appointed pursuant to and are governed by the regulations for the Merit Personnel System.
2. The Assessor shall perform such other duties as may be required by:
 - (a) The Board; or
 - (b) The provisions of Nevada Revised Statutes, ↗ which apply to county assessors.
3. The Assessor is entitled to an annual salary in the amount specified in [NRS 245.043](#). The Assessor shall not engage in any other business or occupation that creates a conflict of interest between his or her personal interest in the business or occupation and his or her official duties. (Ch. 213, [Stats. 1969 p. 302](#); A — Ch. 672, [Stats. 1969 p. 1469](#); Ch. 673, [Stats. 1969 p. 1474](#); Ch. 690, [Stats. 1979 p. 1861](#); Ch. 341, [Stats. 1999 p. 1409](#))

Sec. 3.060 Sheriff: Duties; salary.

1. The provisions of [chapter 248](#) of NRS apply to the Office of Sheriff, except that all deputy sheriffs except any deputy sheriff who is one of the six employees designated by the Sheriff as described in section 2.330 must be appointed pursuant to and are governed by the regulations for the Merit Personnel System.
2. The Sheriff shall:
 - (a) Diligently enforce all ordinances of Carson City.

- (b) Perform such other duties as may be required by:
 - (1) The Board; or
 - (2) The provisions of Nevada Revised Statutes, ↪ which apply to county sheriffs.
- 3. The Sheriff is not answerable upon his or her official bond for the conduct of deputies appointed pursuant to the provisions of this Charter, but the Board may require of such deputies such bonds as it may deem proper.
- 4. The Sheriff is entitled to an annual salary in the amount specified in [NRS 245.043](#). The Sheriff shall not engage in any other business or occupation that creates a conflict of interest between his or her personal interest in the business or occupation and his or her official duties.
(Ch. 213, [Stats. 1969 p. 302](#); A — Ch. 672, [Stats. 1969 p. 1470](#); Ch. 673, [Stats. 1969 p. 1474](#); Ch. 690, [Stats. 1979 p. 1861](#); Ch. 341, [Stats. 1999 p. 1410](#); Ch. 238, [Stats. 2007 p. 815](#))

Sec. 3.070 District Attorney: Duties; salary.

- 1. The provisions of [chapter 252](#) of NRS apply to the Office of District Attorney for Carson City but:
 - (a) All deputy district attorneys serve at the pleasure of the District Attorney; and
 - (b) Deputy district attorneys shall not engage in the private practice of law after July 1, 1979.
- 2. The District Attorney shall perform such other duties as may be required by: (a) The Board; or
(b) The provisions of Nevada Revised Statutes, ↪ which apply to county district attorneys.
- 3. The District Attorney may, subject to the approval of the Board, contract for the services of special deputy district attorneys.
- 4. The District Attorney is entitled to an annual salary in the amount specified in [NRS 245.043](#).
- 5. The District Attorney shall not engage in the private practice of law or any other business or occupation that creates a conflict of interest between his or her personal interest in the business or occupation and his or her official duties.
(Ch. 213, [Stats. 1969 p. 303](#); A — Ch. 672, [Stats. 1969 p. 1470](#); Ch. 673, [Stats. 1969 p. 1475](#); Ch. 690, [Stats. 1979 p. 1861](#); Ch. 58, [Stats. 1981 p. 152](#); Ch. 341, [Stats. 1999 p. 1410](#))

Sec. 3.073 Controller: Appointment; compensation; duties.

- 1. The Manager, with the confirmation of the Board, shall appoint a Controller. If there is no Manager the Board shall appoint the Controller. The Controller's salary must be fixed by the Board.
- 2. The Controller:
 - (a) Is the Chief Fiscal Officer of Carson City under the direction of the Manager, or the Board if there is no Manager.
 - (b) Shall perform all of the duties required by county auditors by [chapter 251](#) of NRS and other applicable state law. Particularly he or she shall comply with the provisions of subsection 4 of [NRS 251.030](#), it being the intention of the Legislature that only one set of books be kept for Carson City.
 - (c) Shall establish, with the approval of the Board, such bookkeeping controls and accounting systems as are necessary to carry out effectively the duties of his or her office.

- (d) Shall keep an accurate account of all warrants and orders in such manner that the Board can, at any time, ascertain the actual indebtedness of Carson City.
- (e) As directed by the Board, shall audit all books and records of any fund or department and report the findings to the Board.
- (f) Shall prepare and maintain an accounting procedures manual for all departments and offices of Carson City.
- (g) Shall assist in the preparation of the budget.
- (h) Shall prepare cash flow projections for the purpose of assisting the Treasurer in investing excess funds.
- (i) Shall reconcile cash balances with the Treasurer's cash balance monthly.
- (j) Shall perform other duties as directed by the Manager.

(Added — Ch. 690, [Stats. 1979 p. 1862](#); A — Ch. 58, [Stats. 1981 p. 152](#))

Sec. 3.075 Internal Auditor: Appointment; compensation; duties.

1. The Board shall appoint a part-time or full-time Internal Auditor and fix his or her compensation. The Internal Auditor shall report directly to the Board.
2. The Internal Auditor shall:
 - (a) Investigate each office and department of Carson City to determine compliance with the Accounting Procedures Manual.
 - (b) Recommend changes in accounting procedures which would, in the opinion of the Internal Auditor, improve efficiency of internal controls.
 - (c) Conduct special investigations at the direction of the Board into any financial matter of any office or department of Carson City.
 - (d) Perform other duties as directed by the Board. (Added — Ch. 690, [Stats. 1979 p. 1862](#))

Sec. 3.077 Office of Purchasing and Contracts; Director.

1. The Board may create in Carson City an Office of Purchasing and Contracts to be administered by a Director of Purchasing and Contracts appointed by the Manager. If there is no Manager, the Board may appoint the Director of Purchasing and Contracts. The salary of the Director must be fixed by the Board.
2. If an Office of Purchasing and Contracts is created, the Director of Purchasing and Contracts shall:
 - (a) Administer the purchasing and contracts programs of Carson City, including the preparation, award and acceptance of formal contracts, agreements and construction bids and the purchase of materials, equipment, supplies and professional services for all offices and departments of Carson City.
 - (b) Comply with the provisions of the Local Government Purchasing Act.
 - (c) Within the limits of available money, maintain an inventory of supplies that are used on a repeated basis. (d) With the assistance of the Controller, establish procedures for emergency purchases of materials, equipment and supplies by individual offices and departments.
 - (e) Perform other duties as directed by the Manager.

(Added — Ch. 690, [Stats. 1979 p. 1863](#); A — Ch. 535, [Stats. 1993 p. 2240](#); Ch. 72, [Stats. 2001 p. 521](#))

Sec. 3.080 Officers: Duties imposed by Nevada Revised Statutes. Wherever any provision of Nevada Revised Statutes imposes any duty or grants any right to any official of a city or county, such duty or right shall be vested in the equivalent official of Carson City. (Ch. 213, [Stats. 1969 p. 303](#))

Sec. 3.090 Officers: Absence from office. If any appointive officer removes his or her office from Carson City, or absents himself or herself therefrom for more than 30 days without leave of the Board of Supervisors, the Board shall declare his or her office to be vacant and the vacancy must be filled by appointment as provided in this Charter.

(Ch. 213, [Stats. 1969 p. 303](#); A — Ch. 58, [Stats. 1981 p. 153](#))

Sec. 3.100 Officers: Collection and disposition of moneys.

1. All taxes, fines, forfeitures or other moneys collected or recovered by any officer or person pursuant to the provisions of this Charter or of any valid ordinance of Carson City shall be paid by the officer or person collecting or receiving them to the Treasurer, who shall dispose of them in accordance with ordinances, regulations and procedures established by the Board.

2. The Board may by proper legal action collect all moneys which are due and unpaid to Carson City or any office thereof, and the Board may pay from the General Fund all fees and expenses necessarily incurred by it in connection with the collection of such moneys.

(Ch. 213, [Stats. 1969 p. 303](#); A — Ch. 690, [Stats. 1979 p. 1863](#))

Sec. 3.110 Claims against Carson City: Procedure for payment. All claims for fees or expenses necessarily or properly incurred by Carson City shall be allowed or disallowed in accordance with procedures established by the Board of Supervisors. (Ch. 213, [Stats. 1969 p. 303](#))

Sec. 3.120 Official's bonds.

1. All appointive officers of Carson City, acting, ex officio or otherwise, under the provisions of this Charter, shall be liable and accountable on their official bonds for their acts and neglects respecting the provisions of this Charter, but the Board shall require from them such further or additional security as may be necessary from time to time.

2. The Board shall require from all other officers and employees of Carson City, constituted or appointed under this Charter, except supervisors, sufficient security for the faithful and honest performance of their respective duties, and they may require such bonds or security from all officers and employees of Carson City who receive any salary or compensation, at any time, if they see fit. (Ch. 213, [Stats. 1969 p. 303](#))

Sec. 3.130 Removal of officers. If any officer neglects or refuses on demand to give the bond or security required by section 3.120, or is guilty of any malpractice or malfeasance in office, or becomes so intoxicated or subject to the influence of intoxicating beverages or narcotics as to be unable to perform the duties of his or her office, the Board may declare the respective office vacant and fill the vacancy so caused as provided in section 2.030.

(Ch. 213, [Stats. 1969 p. 304](#))

Sec. 3.140 Officers: Removal from public board. The following officers may not continue to serve as representatives on a public board, if they obtained such position by virtue of their elected office, after their term in office has expired:

1. The Mayor;
2. A supervisor;
3. The Clerk;
4. The Treasurer;
5. The Assessor;
6. The Sheriff; and

7. The District Attorney.
(Added — Ch. 72, [Stats. 2001 p. 520](#))

ARTICLE 4 - Judicial Department

Sec. 4.010 Justice Court; Carson City.

1. All provisions of NRS relating to justice courts shall apply to the Justice Court of Carson City.
2. There shall be one township in Carson City, which shall be conterminous with the boundaries of Carson City.
(Ch. 213, [Stats. 1969 p. 304](#))

Sec. 4.030 Municipal Court: Judges.

1. The justices of the peace of Carson City are ex officio judges of the Municipal Court of Carson City which consists of at least two departments.
2. The Board of Supervisors may by ordinance establish a third department of the Municipal Court. The judge of this department must be:
 - (a) A resident of Carson City for a continuous 6-month period immediately preceding his or her election.
 - (b) A qualified elector.
 3. If a third department of the Municipal Court is established, the municipal judge elected for that department serves for a term of 6 years.
 4. The Board may appoint a municipal judge for a part-time or temporary position. The Board shall establish the hours of service for this position.
 5. The salary of the judges of the Municipal Court must be fixed by the Board and be paid in the same manner as provided for other elected officers.
(Ch. 213, [Stats. 1969 p. 304](#); A — Ch. 517, [Stats. 1979 p. 1000](#); Ch. 313, [Stats. 1983 p. 756](#); Ch. 118, [Stats. 1985 p. 477](#); Ch. 96, [Stats. 1997 p. 182](#))

ARTICLE 5 - Elections

Sec. 5.005 Nonpartisan offices. The offices of Carson City which are required to be filled by election are hereby designated nonpartisan offices. (Added — Ch. 690, [Stats. 1979 p. 1863](#))

Sec. 5.010 Primary election.

1. A primary election must be held on the date fixed by the election laws of this state for statewide elections, at which time there must be nominated candidates for offices to be voted for at the next general election.
2. A candidate for any office to be voted for at any primary election must file a declaration of candidacy as provided by the election laws of this state.
3. All candidates for the office of Mayor and Supervisor, and candidates for the office of Municipal Judge if a third department of the Municipal Court has been established, must be voted upon by the registered voters of Carson City at large.
4. If only two persons file for a particular office, their names must not appear on the primary ballot but their names must be placed on the ballot for the general election.
5. If in the primary election one candidate receives a majority of votes cast in that election for the office for which he or she is a candidate, the candidate must be declared elected to the office and his or her name must not be placed on the ballot for the general election. If in the primary election no candidate receives a majority of votes cast in that election for the office for which he

or she is a candidate, the names of the two candidates receiving the highest numbers of votes must be placed on the ballot for the general election.

(Ch. 213, [Stats. 1969 p. 304](#); A — Ch. 532, [Stats. 1971 p. 1115](#); Ch. 517, [Stats. 1979 p. 1001](#); Ch. 96, [Stats. 1997 p. 182](#); Ch. 686, [Stats. 1997 p. 3478](#); Ch. 100, [Stats. 1999 p. 271](#); Ch. 295, [Stats. 2015 p. 1481](#))

Sec. 5.020 General election.

1. A general election must be held in Carson City on the first Tuesday after the first Monday in November 1970, and on the same day every 2 years thereafter, at which time there must be elected such officers, the offices of which are required next to be filled by election.
2. All candidates for the office of Mayor and Supervisor, and all candidates for the office of Municipal Judge if a third department of the Municipal Court has been established, must be voted upon by the registered voters of Carson City at large.
(Ch. 213, [Stats. 1969 p. 305](#); A — Ch. 517, [Stats. 1979 p. 1001](#); Ch. 96, [Stats. 1997 p. 183](#))

Sec. 5.030 Applicability of state election laws; elections under control of Clerk; Board regulations. [Effective through December 31, 2019.]

1. All elections which are held under this Charter are governed by the provisions of the election laws of this State, as far as those laws can be made applicable and are not inconsistent with this Charter.
2. The conduct of all municipal elections is under the control of the Clerk. For the conduct of municipal elections, for the prevention of fraud in those elections and for the recount of ballots in cases of doubt or fraud, the Board shall adopt by ordinance all regulations which it considers desirable and consistent with law and this Charter.
(Ch. 213, [Stats. 1969 p. 305](#); A — Ch. 118, [Stats. 1985 p. 478](#))

Sec. 5.030 Applicability of state election laws; elections under control of Clerk; Board regulations. [Effective January 1, 2020.]

1. All elections held under this Charter must be governed by:
 - (a) The provisions of [NRS 293.5772](#) to [293.5887](#), inclusive, which supersede and preempt any conflicting provisions of this Charter; and
 - (b) All other provisions of the election laws of this State, so far as those laws can be made applicable and are not inconsistent with the provisions of this Charter.
2. The conduct of all municipal elections is under the control of the Clerk. For the conduct of municipal elections, for the prevention of fraud in those elections and for the recount of ballots in cases of doubt or fraud, the Board shall adopt by ordinance all regulations which it considers desirable and consistent with law and this Charter.
(Ch. 213, [Stats. 1969 p. 305](#); A — Ch. 118, [Stats. 1985 p. 478](#); Ch. 619, [Stats. 2019 p. 4133](#), effective January 1, 2020)

Sec. 5.040 Qualifications, registration of voters.

1. Every person who resides within Carson City at the time of holding any municipal election, and whose name appears upon the official register of voters in and for Carson City, is entitled to vote at each municipal election, whether special, primary or general, and for all officers to be voted for and on all questions that may be submitted to the people at any such primary, general or special city elections, except as otherwise provided in this article.

2. Nothing herein shall be so construed as to deny or abridge the power of the Board to provide for a supplemental registration.

(Ch. 213, [Stats. 1969 p. 305](#))

Sec. 5.050 Names on ballots.

1. The full names of all candidates, except those who have withdrawn, died or become ineligible, must be printed on the official ballots without party designation or symbol.

2. If two or more candidates have the same surname or surnames so similar as to be likely to cause confusion and:

(a) None of them is an incumbent, their middle names or middle initials, if any, must be included in their names as printed on the ballot; or

(b) One of them is an incumbent, the name of the incumbent must be listed first and must be printed in bold type.

(Ch. 213, [Stats. 1969 p. 305](#); A — Ch. 312, [Stats. 2003 p. 1729](#))

Sec. 5.060 Ballots for ordinances and Charter amendments. An ordinance or Charter amendment to be voted on in Carson City shall be presented for voting by ballot title. The ballot title of a measure may differ from its legal title and shall be a clear, concise statement describing the substance of the measure without argument or prejudice. Below the ballot title shall appear the following question: “Shall the above-described (ordinance) (amendment) be adopted?” The ballot or voting machine or device shall be so marked as to indicate clearly in what manner the voter may cast his or her vote either for or against the ordinance or amendment.

(Ch. 213, [Stats. 1969 p. 305](#))

Sec. 5.070 Availability of list of registered voters. If, for any purpose relating to a municipal election or to the candidates or issues involved in that election, any organization, group or person requests a list of the registered voters of Carson City, the department, office or agency which has custody of the official register of voters shall, except as otherwise provided in [NRS 293.5002](#) and [293.558](#):

1. Permit the organization, group or person to copy the voters’ names and addresses from the official register of voters; or

2. Furnish the list upon payment of the fee which is prescribed in [chapter 293](#) of NRS.

(Ch. 213, [Stats. 1969 p. 305](#); A — Ch. 118, [Stats. 1985 p. 478](#); Ch. 581, [Stats. 2001 p. 2971](#); Ch. 470, [Stats. 2005 p. 2303](#))

Sec. 5.080 Watchers and challengers. A candidate is entitled, upon written application to the election authorities at least 5 days before the election, to appoint two persons to represent him or her as watchers and challengers at each polling place where voters may cast their ballots for him or her. A person so appointed has all the rights and privileges prescribed by watchers and challengers under the election laws of this state. The watchers and challengers may exercise their rights throughout the voting and until the ballots have been counted.

(Ch. 213, [Stats. 1969 p. 306](#))

Sec. 5.090 Voting machines. The Board may provide for the use of mechanical or other devices for voting or counting the votes not inconsistent with law or regulations of the Secretary of State. (Ch. 213, [Stats. 1969 p. 306](#))

Sec. 5.100 Election returns; canvass; certificates of election; entry of officers upon duties. [Effective through December 31, 2019.]

1. The election returns from any special, primary or general municipal election shall be filed with the Clerk, who shall immediately place such returns in a safe or vault, and no person shall be permitted to handle, inspect or in any manner interfere with such returns until canvassed by the Board.
2. The Board shall meet within 10 days after any election and canvass the returns and declare the result. The election returns shall then be sealed and kept by the Clerk for 6 months and no person shall have access thereto except on order of a court of competent jurisdiction or by order of the Board.
3. The Clerk, under his or her hand and official seal, shall issue to each person declared to be elected a certificate of election. The officers so elected shall qualify and enter upon the discharge of their respective duties on the 1st Monday in January next following their election. (Ch. 213, [Stats. 1969 p. 306](#); A — Ch. 189, [Stats. 1977 p. 354](#))

Sec. 5.100 Election returns; canvass; certificates of election; entry of officers upon duties. [Effective January 1, 2020.]

1. The election returns from any special, primary or general municipal election shall be filed with the Clerk, who shall immediately place such returns in a safe or vault, and no person shall be permitted to handle, inspect or in any manner interfere with such returns until canvassed by the Board.
2. The Board shall meet within the time set forth in [NRS 293C.387](#) after any election and canvass the returns and declare the result. The election returns shall then be sealed and kept by the Clerk for 6 months and no person shall have access thereto except on order of a court of competent jurisdiction or by order of the Board.
3. The Clerk, under his or her hand and official seal, shall issue to each person declared to be elected a certificate of election. The officers so elected shall qualify and enter upon the discharge of their respective duties on the 1st Monday in January next following their election.
(Ch. 213, [Stats. 1969 p. 306](#); A — Ch. 189, [Stats. 1977 p. 354](#); Ch. 619, [Stats. 2019 p. 4134](#), effective January 1, 2020)

Sec. 5.110 Contest of election. A contested election for any municipal office shall be determined according to the law of the State regulating proceedings in contested elections in county offices. (Ch. 213, [Stats. 1969 p. 306](#))

ARTICLE 6 - Local Improvements

Sec. 6.010 Local improvement law. Except as otherwise provided in subsection 2 of section 2.270 and section 2.272, the Board may acquire, improve, equip, operate and maintain, convert to or authorize:

1. Curb and gutter projects;
2. Drainage projects;
3. Off-street parking projects;
4. Overpass projects;
5. Park projects;
6. Sanitary sewer projects;
7. Security walls;
8. Sidewalk projects;
9. Storm sewer projects;
10. Street projects;
11. Underground electric and communication facilities;
12. Underpass projects; and

13. Water projects.

(Ch. 213, [Stats. 1969 p. 306](#); A — Ch. 306, [Stats. 1973 p. 378](#); Ch. 690, [Stats. 1979 p. 1864](#); Ch. 361, [Stats. 1983 p. 872](#); Ch. 425, [Stats. 1983 p. 1059](#); Ch. 565, [Stats. 1997 p. 2751](#); Ch. 416, [Stats. 2001 p. 2096](#))

Sec. 6.020 Local improvement law: Collateral powers. The Board, for the purposes of defraying all the cost of acquiring or improving, or acquiring and improving, or converting to, any project authorized by section 6.010, or any portion of the cost thereof not to be defrayed with money otherwise available therefor, is vested with the powers granted to municipalities by [chapters 271](#) and [704A](#) of NRS. The obligations imposed by [NRS 271.495](#) and [271.500](#) apply to Carson City as a whole.

(Ch. 213, [Stats. 1969 p. 307](#); A — Ch. 306, [Stats. 1973 p. 378](#); Ch. 690, [Stats. 1979 p. 1864](#); Ch. 425, [Stats. 1983 p. 1060](#))

ARTICLE 7 - Local Bonds and Franchises

Sec. 7.010 Debt limit.

1. Carson City shall not incur an indebtedness for the City as a whole which with the indebtedness then outstanding for the City as a whole exceeds 15 percent of the total assessed valuation of the taxable property within the boundaries of the City, as shown by the last preceding assessment for general (ad valorem) tax purposes. Indebtedness incurred by Ormsby County before the effective date of this Charter must be considered in determining the debt limitation of the City as a whole.

2. Any indebtedness of Carson City incurred before the effective date of this Charter, or of the taxing district or districts which incorporate the former urban district, must not be considered in determining the debt limitation of the City as a whole.

3. In determining any debt limitation under this section, the following is not counted as indebtedness:

(a) Any revenue bonds, unless the full faith and credit of the City is also pledged to their payment.

(b) Any special assessment bonds, although a deficiency in the proceeds of the assessments is required to be paid from the General Fund of the City.

(c) Any short-term securities issued in anticipation of and payable from property taxes levied for the current fiscal year.

(Ch. 213, [Stats. 1969 p. 307](#); A — Ch. 690, [Stats. 1979 p. 1864](#); Ch. 313, [Stats. 1983 p. 757](#); Ch. 425, [Stats. 1983 p. 1060](#))

Sec. 7.020 Acquisition, operation of municipal utilities, facilities and franchises. Except as otherwise provided in subsection 2 of section 2.270 and section 2.272, Carson City may, in the manner and for the purposes provided in this Charter and Nevada Revised Statutes as they apply to cities and counties, grant franchises and acquire in any manner any public utility, airport, municipal hall, cemetery, fire station or other public building, park, recreation center and necessary equipment for municipal departments (such acquisitions hereafter sometimes referred to in this article as “facilities” or “projects”), and hold, manage and operate them either alone or jointly with any level of government or instrumentality or subdivision thereof.

(Ch. 213, [Stats. 1969 p. 308](#); A — Ch. 565, [Stats. 1997 p. 2751](#); Ch. 416, [Stats. 2001 p. 2097](#))

Sec. 7.030 Borrowing money.

1. Subject to the limitations imposed by this article, Carson City may borrow money for any corporate purpose, including without limitation any purpose expressly authorized by this chapter

or by Nevada Revised Statutes for a city or county or both, and for such purpose may issue bonds or other securities. The Local Government Securities Law applies to all securities so issued.

2. Any ordinance pertaining to the sale or issuance of bonds or other securities may be adopted in the same manner as is provided for cases of emergency. A declaration by the Board in any ordinance that it is of this kind is conclusive in the absence of fraud or gross abuse of discretion.

(Ch. 213, [Stats. 1969 p. 308](#); A — Ch. 305, [Stats. 1975 p. 420](#); Ch. 690, [Stats. 1979 p. 1865](#); Ch. 313, [Stats. 1983 p. 758](#))

Sec. 7.050 Bonded indebtedness of Ormsby County and Carson City.

1. The bonded indebtedness of Ormsby County incurred before the effective date of this Charter continues to be an obligation of Carson City and the Board shall continue annually to levy a special tax on all the taxable property within Carson City and shall cause it to be collected until all such bonded indebtedness is retired in full.

2. The bonded indebtedness of Carson City incurred prior to the effective date of this Charter continues to be an obligation of the former urban district and the Board shall continue annually to levy a special tax on all the taxable property within that district and shall cause it to be collected until all such bonded indebtedness is retired in full.

(Ch. 213, [Stats. 1969 p. 309](#); A — Ch. 690, [Stats. 1979 p. 1866](#); Ch. 425, [Stats. 1983 p. 1061](#))

Sec. 7.060 Bonds of Ormsby County and Carson City declared valid. All bonds of Ormsby County and Carson City which have previously been authorized or issued pursuant to law, and which are now outstanding and have not been declared invalid by a court of competent jurisdiction, are hereby validated and declared to be legal and binding obligations in accordance with their terms, notwithstanding any question as to the validity of such bonds which could have been raised except for the adoption of this Charter. (Ch. 213, [Stats. 1969 p. 309](#))

ARTICLE 8 - Revenue

Sec. 8.010 Municipal taxes.

1. The Board shall annually, at the time prescribed by law for levying taxes for State and County purposes, levy taxes at the appropriate rates upon the assessed value of all real and personal property within Carson City. The taxes so levied must be collected at the same time and in the same manner and by the same officers, exercising the same functions, as prescribed and provided in the revenue laws of the State for the collection of State and County taxes. The revenue laws of the State are, in every respect not inconsistent with the provisions of this Charter, applicable to the levying, assessing and collecting of the municipal taxes.

2. For the purposes of the equalization of assessments, the rights of Carson City and the inhabitants thereof must be protected in the same manner and to the same extent by the action of the Board of Equalization as are the State and the several counties.

3. Whenever or wherever practicable and expedient, all forms and blanks used in levying, assessing and collecting the revenues of the State and the several counties must, with such alterations or additions as may be necessary, be used in levying, assessing and collecting the revenues of Carson City. The Board shall enact all such ordinances as it may deem necessary and not inconsistent with this Charter and the laws of the State for the prompt, convenient and economical collecting of the revenue.

(Ch. 213, [Stats. 1969 p. 309](#); A — Ch. 690, [Stats. 1979 p. 1866](#); Ch. 425, [Stats. 1983 p. 1061](#))

Sec. 8.020 Revenue ordinances. The Board shall have full power to pass and enact all ordinances necessary to carry into effect the revenue laws in Carson City and to enlarge, fix and determine the powers and duties of all officers in relation thereto. (Ch. 213, [Stats. 1969 p. 309](#))

ARTICLE 8A - Local Sales and Use Tax for Open Spaces, Parks, Trails and Recreational Facilities

Sec. 8A.010 Definitions. Except as otherwise provided in this article or where the context otherwise requires, terms used or referred to in this article have the meanings ascribed to them in [chapter 374](#) of NRS, as from time to time amended; but the definitions in sections 8A.020 to 8A.060, inclusive, except where the context otherwise requires, govern the construction of this article.

(Added — Ch. 16, [Stats. 1997 p. 42](#); A — Ch. 37, [Stats. 1999 p. 86](#))

Sec. 8A.020 “Department” defined. “Department” means the Department of Taxation. (Added — Ch. 16, [Stats. 1997 p. 42](#))

Sec. 8A.030 “Open space” defined. “Open space” means real property that is undeveloped or partially developed natural landscape, including, but not limited to, ridges, stream corridors, natural shoreline, scenic areas, watershed areas, viewsheds, agricultural or other land devoted exclusively to open-space use, conservation easements and easements devoted or connecting to open-space use. (Added — Ch. 16, [Stats. 1997 p. 42](#))

Sec. 8A.040 “Park” defined. “Park” means real property designed to serve the recreational and outdoor needs of natural persons.

(Added — Ch. 16, [Stats. 1997 p. 42](#))

Sec. 8A.050 “Recreational facility” defined. “Recreational facility” means personal property and improvements to real property for athletic and leisure activities and all appurtenant or customary facilities and uses associated therewith.

(Added — Ch. 16, [Stats. 1997 p. 42](#))

Sec. 8A.060 “Trail” defined. “Trail” means a path for recreational or leisure activities through or connecting open space, parks or recreational facilities for use by nonmotorized traffic. The term includes a path or additional lane for bicycles.

(Added — Ch. 16, [Stats. 1997 p. 42](#))

Sec. 8A.070 Imposition of tax; use of proceeds.

1. The Board may enact an ordinance imposing a local sales and use tax for the acquisition, development, construction, equipping, operation, maintenance, improvement and management of open spaces, parks, trails and recreational facilities located within Carson City.

2. The proceeds from the tax imposed pursuant to this article and the interest and other income earned on the proceeds of the tax must be used as follows:

(a) Forty percent of the proceeds of the tax, including interest and other income, may be used for the acquisition, development, construction, equipping, improvement, maintenance and management of real property for open spaces.

(b) Except as otherwise provided in paragraph (e), 40 percent of the proceeds of the tax, including interest and other income, may be used for the acquisition, development, construction, equipping and improvement of parks, trails and recreational facilities.

(c) Twenty percent of the proceeds of the tax, including interest and other income, may be used for the operation, maintenance and management of parks, trails and recreational facilities.

(d) Except as otherwise provided in paragraph (e), the Board may authorize expenditures in an amount that varies from the percentage stated in paragraphs (a), (b) and (c) by not more than 2 percent for each use.

(e) If operation, maintenance and management expenses for parks, trails and recreational facilities do not equal or exceed 20 percent of the proceeds of the tax, including interest and other income, the balance of the proceeds of the tax, including interest and other income, authorized in paragraph (c) may be used for the acquisition, development, construction, equipping and improvement of parks, trails and recreational facilities in addition to the amount authorized in paragraph (b).

(f) At the end of a fiscal year, the proceeds of the tax, including interest and other income, not expended or otherwise obligated for the purposes set forth in this section must be carried forward and become part of the total proceeds of the tax, including interest and other income, available in the next fiscal year.

3. The Board shall submit to the voters any proposal to change the previously approved uses for the proceeds of the tax, including interest and other income. (Added — Ch. 16, [Stats. 1997 p. 42](#))

Sec. 8A.080 Required provisions of ordinance. An ordinance enacted pursuant to this article, except an ordinance authorizing the issuance of bonds or other securities, must include provisions in substance as follows:

1. A provision imposing a tax of not more than one-quarter of 1 percent of the gross receipts of any retailer from the sale of all personal property sold at retail, or stored, used or otherwise consumed in Carson City.
2. Provisions substantially identical to those contained in [chapter 374](#) of NRS, insofar as applicable.
3. A provision that an amendment to [chapter 374](#) of NRS after the date of enactment of the ordinance, not inconsistent with this article, automatically becomes a part of the ordinance imposing the tax.
4. A provision that the Board shall contract before the effective date of the ordinance with the Department to perform all the functions incident to the administration or operation of the tax in Carson City.
5. A provision that a purchaser is entitled to a refund, in accordance with the provisions of [NRS 374.635](#) to [374.720](#), inclusive, of the amount of the tax required to be paid that is attributable to the tax imposed upon the sale of tangible personal property used for the performance of a written contract for the construction of an improvement to real property:
 - (a) That was entered into on or before the effective date of the tax; or
 - (b) For which a binding bid was submitted before that date if the bid was afterward accepted, ➔ and pursuant to the terms of the contract or bid, the contract price or bid amount may not be adjusted to reflect the imposition of the tax.
6. A provision that specifies the date on which the tax is first imposed or on which any changes in the rate of the tax becomes effective, which must be the first day of the first calendar quarter that begins at least 120 days after the effective date of the ordinance.

(Added — Ch. 16, [Stats. 1997 p. 43](#); A — Ch. 400, [Stats. 2003 p. 2391](#); Ch. 421, [Stats. 2005 p. 1778](#))

Sec. 8A.090 Amendatory ordinances. An ordinance amending an ordinance enacted pursuant to this article, except an ordinance authorizing the issuance of bonds or other securities, must include a provision in substance that Carson City shall amend a contract made pursuant to subsection 4 of section 8A.080 by a contract made between the Board and the Department before

the effective date of the amendatory ordinance, unless the Board determines with the written concurrence of the Department that no such amendment of the contract is needed.

(Added — Ch. 16, [Stats. 1997 p. 44](#))

Sec. 8A.100 Payment of proceeds of tax to Department; distribution of proceeds.

1. All fees, taxes, interest and penalties imposed and all amounts of a tax required to be paid to Carson City pursuant to this article must be paid to the Department in the form of remittances payable to the Department.
2. The Department shall deposit the payments with the State Treasurer for credit to the Sales and Use Tax Account in the State General Fund.
3. The State Controller, acting upon the collection data furnished by the Department, shall monthly:
 - (a) Transfer from the Sales and Use Tax Account to the appropriate account in the State General Fund 1.75percent of all fees, taxes, interest and penalties collected pursuant to this article during the preceding month as compensation to the State for the cost of collecting the tax.
 - (b) Determine the amount equal to all fees, taxes, interest and penalties collected in or for Carson City pursuant to this article during the preceding month, less the amount transferred to the State General Fund pursuant to paragraph (a).
 - (c) Transfer the amount determined pursuant to paragraph (b) to the Intergovernmental Fund and remit the money to the Treasurer for Carson City.

(Added — Ch. 16, [Stats. 1997 p. 44](#); A — Ch. 387, [Stats. 2009 p. 2097](#))

Sec. 8A.110 Redistribution of proceeds of tax by Department. The Department may redistribute any tax proceeds, interest or penalty collected pursuant to this article which is determined to be improperly distributed, but no such redistribution may be made as to amounts originally distributed more than 6 months before the date on which the Department obtains knowledge of the improper distribution. (Added — Ch. 16, [Stats. 1997 p. 44](#))

Sec. 8A.120 Creation of fund for use of proceeds from tax.

1. The Treasurer for Carson City shall deposit money received from the State Controller pursuant to paragraph (c) of subsection 3 of section 8A.100 into the Treasury of Carson City for credit to the fund created for the use of the proceeds from the tax authorized by this article.
2. The fund of Carson City created for the use of the proceeds from the tax authorized by this article must be accounted for as a separate fund and not as a part of any other fund. (Added — Ch. 16, [Stats. 1997 p. 44](#))

Sec. 8A.130 Use of proceeds of tax; issuance of bonds and other securities.

1. Money for the acquisition, development, construction, equipping, operation, maintenance, improvement and management of open spaces, parks, trails and recreational facilities located within Carson City may be obtained:
 - (a) By the issuance of bonds and other securities as provided in subsection 2, subject to any pledges, liens and other contractual limitations made pursuant to this article;
 - (b) By direct distribution from the fund created pursuant to section 8A.120; or
 - (c) By both the issuance of such securities and by direct distribution, as the Board may determine appropriate.
2. The Board may, after the enactment of the ordinance imposing the tax, from time to time issue bonds and other securities, which are general or special obligations of Carson City and that may be secured as to principal and interest by a pledge of the proceeds from the tax authorized by this article.

3. An ordinance authorizing the issuance of such a bond or other security must describe the purpose for which the bond or other security is issued. (Added — Ch. 16, [Stats. 1997 p. 45](#))

Sec. 8A.140 Types of securities; pledged revenue.

1. For the acquisition, development, construction, equipping, operation, maintenance, improvement and management of open spaces, parks, trails and recreational facilities authorized by this article, the Board may issue:

- (a) General obligation bonds;
- (b) General obligation bonds for which payment is additionally secured by a pledge of the proceeds of the tax imposed pursuant to this article, and if so determined by the Board, further secured by a pledge of the gross or net revenues derived from the operation of the recreational facilities, and any other project of the City which produces income, or from any license fees or other excise taxes imposed for revenue by the City, or otherwise, as may be legally made available for payment of the bonds;
- (c) Revenue bonds for which payment is solely secured by a pledge of the proceeds of the tax imposed pursuant to this article, and if so determined by the Board, further secured by a pledge of the gross or net revenues derived from the operation of the recreational facilities, and any other project of the City which produces income, or from any license fees or other excise taxes imposed for revenue by the City, or otherwise, as may be legally made available for payment of the bonds; and
- (d) Medium-term obligations pursuant to [NRS 350.087](#) to [350.095](#), inclusive.

2. Money pledged to the payment of bonds or other securities pursuant to subsection 1 may be treated for the purposes of subsection 3 of [NRS 350.020](#) as pledged revenue for the uses authorized by this article. (Added — Ch. 16, [Stats. 1997 p. 45](#); A — Ch. 456, [Stats. 2001 p. 2337](#))

Sec. 8A.150 Impairment of obligations prohibited. The Board shall not repeal or amend or otherwise directly or indirectly modify the ordinance imposing the tax authorized by this article in such a manner as to impair an outstanding bond issued pursuant to this article, or other obligations incurred pursuant to this article, until all obligations for which revenue from an ordinance have been pledged or otherwise made payable from such revenue pursuant to this article have been discharged in full or provision for full payment and redemption has been made.

(Added — Ch. 16, [Stats. 1997 p. 46](#))

Sec. 8A.160 Department may act for Carson City in certain actions. In a proceeding arising from an ordinance imposing a tax pursuant to this article, the Department may act for and on behalf of Carson City. (Added — Ch. 16, [Stats. 1997 p. 46](#))

Sec. 8A.170 Construction of article.

1. The powers conferred by this article are in addition and supplemental to, and not in substitution for, the powers conferred by any other law and the limitations imposed by this article do not affect the powers conferred by any other law.
2. This article must not be construed to prevent the exercise of any power granted by any other law to Carson City or any officer, agent or employee of the City.
3. This article must not be construed to repeal or otherwise affect any other law or part thereof.
4. This article is intended to provide a separate method of accomplishing the objectives of the article but not an exclusive method.

(Added — Ch. 16, [Stats. 1997 p. 46](#))

ARTICLE 9 - Miscellaneous Provisions

Sec. 9.010 Severability of provisions. If any portion of this Charter is by any reason held to be unconstitutional or invalid for any reason by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Charter. The Legislature hereby declares that it would have passed the Charter and each portion thereof, irrespective of the portion which may be deemed unconstitutional or otherwise invalid. (Ch. 213, [Stats. 1969 p. 310](#))

Sec. 9.020 Effective date.

1. This Charter shall become effective upon passage and approval only for the purposes of conducting the preliminary municipal elections in May and June 1969, as provided by section 10.020. All officers of Carson City and Ormsby County in office prior to the effective date of this Charter shall perform all acts required for the proper conduct of such preliminary municipal elections in May and June 1969.
2. For all other purposes, this Charter shall become effective at 12 m. on July 1, 1969.
(Ch. 213, [Stats. 1969 p. 310](#))

OPTION 1: MAYOR PRO TEM ASSUMES OFFICE OF MAYOR FOR THE DURATION OF THE UNEXPIRED TERM OF FORMER MAYOR

Sec. 2.030 Board of Supervisors: Vacancies.

Except as otherwise provided in section 3.015 and NRS 268.325:

1. A vacancy in the office of Supervisor must be filled by appointment by a majority of the members of the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board pursuant to this section. The appointee must have the qualifications required by section 2.010.

2. No such appointment extends beyond the first Monday in January after the next general election, at which election a new Supervisor must be elected to fill the unexpired term.

Sec. 3.015 Mayor Pro Tempore: Selection; duties.

The Board shall elect one of its members, for such term as the Board determines, to be Mayor Pro Tempore. He or she shall:

1. ~~Hold~~ Except as otherwise provided in subsection 3, hold the office and title at all times during the term for which he or she was elected without additional compensation.
2. Perform the duties of Mayor during the absence or disability of the Mayor.
3. ~~Act as~~ Assume the office of Mayor ~~until the next general election for the unexpired term of the former incumbent~~ if the ~~Office office~~ of Mayor becomes vacant. The resulting vacancy in the office of Supervisor must be filled as provided in section 2.030.

OPTION 2: MAYOR PRO TEM ASSUMES OFFICE OF MAYOR UNTIL OFFICE IS FILLED AT SOONEST POSSIBLE GENERAL ELECTION

Sec. 2.030 Board of Supervisors: Vacancies.

Except as otherwise provided in section 3.015 and NRS 268.325:

1. A vacancy in the office of Supervisor must be filled by appointment by a majority of the members of the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board pursuant to this section. The appointee must have the qualifications required by section 2.010.

2. No such appointment extends beyond the first Monday in January after the next general election, at which election a new Supervisor must be elected to fill the unexpired term.

Sec. 3.015 Mayor Pro Tempore: Selection; duties.

The Board shall elect one of its members, for such term as the Board determines, to be Mayor Pro Tempore. He or she shall:

1. ~~Hold~~Except as otherwise provided in subsections 3 and 4, hold the office and title at all times during the term for which he or she was elected without additional compensation.

2. Perform the duties of Mayor during the absence or disability of the Mayor.

3. ~~Act as Mayor until the next general election if~~ If the ~~Office~~ office of Mayor becomes vacant:

(a) During the first year of the former incumbent's term; or

(b) 30 days or more before the first day for filing a declaration of candidacy by a candidate for nonjudicial office in the year following the first year of the former incumbent's term.

the office of Mayor must be included on the general election ballot at the next general election. The term of the person elected shall begin on the first Monday in January succeeding the general election, and the person elected shall serve the remainder of the unexpired term of the former incumbent. The Mayor Pro Tempore shall assume the office of Mayor until the beginning of the term of the person elected.

4. If the office of Mayor becomes vacant at any time other than the times set forth in subsection 3, the Mayor Pro Tempore shall assume the office of Mayor for the unexpired term of the former incumbent.

5. Upon the assumption of the office of Mayor by the Mayor Pro Tempore, the resulting vacancy in the office of Supervisor must be filled as provided in section 2.030.

OPTION 3: MAYOR PRO TEMPORE ACTS AS MAYOR UNTIL THE OFFICE OF MAYOR IS FILLED BY ELECTION; INTERIM SUPERVISOR APPOINTED TO SERVE UNTIL MAYOR PRO TEMPORE RESUMES POSITION AS SUPERVISOR

Sec. 2.030 Board of Supervisors: Vacancies.

Except as otherwise provided in [section 3.015 and](#) NRS 268.325:

1. A vacancy in the office of Supervisor must be filled by appointment by a majority of the members of the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board pursuant to this section. The appointee must have the qualifications required by section 2.010.

2. No such appointment extends beyond the first Monday in January after the next general election, at which election a new Supervisor must be elected to fill the unexpired term.

Sec. 3.015 Mayor Pro Tempore: Selection; duties.

The Board shall elect one of its members, for such term as the Board determines, to be Mayor Pro Tempore. He or she shall:

1. Hold the office and title at all times during the term for which he or she was elected without additional compensation.

2. Perform the duties of Mayor during the absence or disability of the Mayor.

3. Act as Mayor until the next general election if the ~~Office~~ office of Mayor becomes vacant. As used in this subsection, the term "next general election" means:

(a) The next general election at which the office of Mayor would normally be included on the ballot; or

(b) The general election preceding the general election referenced in paragraph (a), but only if the vacancy occurs 30 days or more before the first day for filing a declaration of candidacy by a candidate for nonjudicial office in the general election.

4. The Board may appoint a person to serve as Supervisor in the place of the Mayor Pro Tempore during any period the Mayor Pro Tempore is acting as Mayor pursuant to subsection 3. The term of the person appointed to serve as Supervisor begins at the time specified by the Board and ends when the Mayor Pro Tempore ceases to act as Mayor pursuant to subsection 3 at which time the Mayor Pro Tempore resumes his or her office as Supervisor.



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: August 18, 2022

Staff Contact: Melanie Bruketta, Human Resources Director

Agenda Title: For Discussion Only: Discussion and presentation of the annual report from the Human Resources Department for Fiscal Year 2022. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: One of Carson City's goals adopted as part of the Strategic Plan for Fiscal Years 2022-2026 is organizational culture, to "Foster innovation, productivity, and professional growth through a cohesive, ethical, and positive work environment." An objective identified under this goal is the strengthening of employee development. The preparation of an annual Human Resources report for presentation to the Board of Supervisors is intended to help facilitate accomplishment of that objective.

Agenda Action: Other / Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Board's Strategic Goal

Organizational Culture

Previous Action

N/A

Background/Issues & Analysis

The City adopted a Strategic Plan for Fiscal Years 2022-2026. One of the City's established goals in that Strategic Plan is organizational culture, and an objective identified under this goal is the strengthening of employee development. This is the first annual Human Resources report to be presented to the Board of Supervisors for the purpose of furthering employee development. The report reviews the strategic plan objectives, workforce, employee engagement and development.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

N/A

Attachments:

[Annual Report.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



HUMAN RESOURCES ANNUAL REPORT

July 2021 – June 2022

Human Resources Staff

Mission:

To attract and retain a diverse workforce that has the City's Mission, Vision and Values as its priority.

Vision:

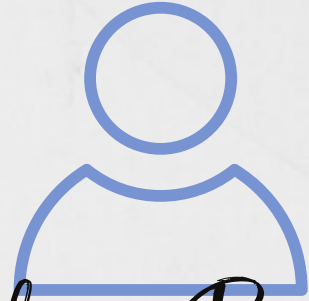
We aspire to build employee/employer relations that promote a quality work environment which leads to high work productivity rates and excellent customer service.



HR Organizational Structure

Human Resources

Director



Melanie Bruketta

Melanie attended **Carson High School** and obtained her undergraduate degrees in **Criminal Justice** and Spanish from the **University of Nevada** and her **law degree** from **Gonzaga University**. She was admitted to the Nevada State bar in 1994. She has worked for Washoe County, the State of Nevada and Carson City. In 2010, she obtained her **professional human resources credentials**.

HR Generalist



Jacque Cassinelli

Jacque graduated from **Carson High School** and **Western Nevada College** with two associates degrees. Jacque has obtained her **Human Resource Management certificate** from UNR, **Essential Management Skills** in the Public Sector certificate, as well as **Human Resources Representative certificate**. She is currently studying to obtain Professional in Human Resources (PHR) certification. Jacque enjoys working with current City employees as well as City retirees.

HR Generalist



Kristina Reyna

Kristina has had the great pleasure of being a Human Resources Generalist for Carson City, Nevada since 2019. She began her career in public employment in 2003 with **Nevada PERS as a Manager**. She graduated from the **University of Nevada, Reno** with a Bachelor of Science **degree in General Studies** in 2007. She has recently continued her professional development by obtaining her **Human Resources Management Certificate** from UNR in 2022. She enjoys interacting everyday with current and new employees.

HR Generalist



Alana Mills

Alana has lived in Carson City since 1993. She has worked for Carson City since 2014. She has obtained her **Human Resource Management certificate** from UNR as well as her **Human Resources Representative Certificate**. She loves her job and really enjoys working with the Carson City employees.

Recruitment Analyst

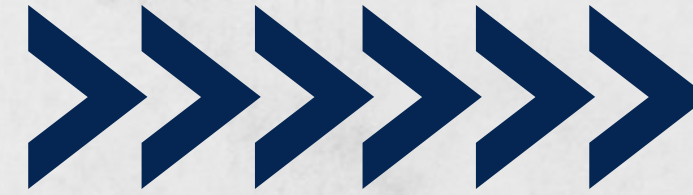


Megan McCarthy

Megan graduated from **Carson High School** and the **University of Nevada, Reno** with a **bachelor's degree in Business Administration**. She started with Carson City Human Resources as an Intern and came on board as an HR Generalist after completing college in 2017. Since then, Megan has continued her education by obtaining a **Human Resource Management certificate** from UNR in 2021. She is currently studying to obtain Professional in Human Resources (PHR) certification.

HR Strategic Plan Objectives

1.) Conduct an employee satisfaction survey every year and use to create efficiencies, maintain a positive working environment and identify needs.



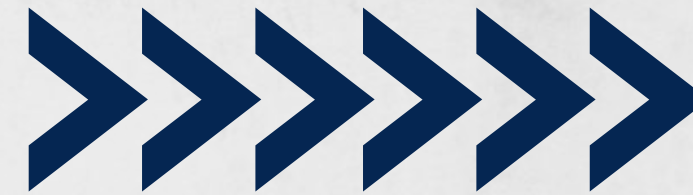
370 employees responded.

2.) Prepare annual Human Resources Report to present to the Board of Supervisors.



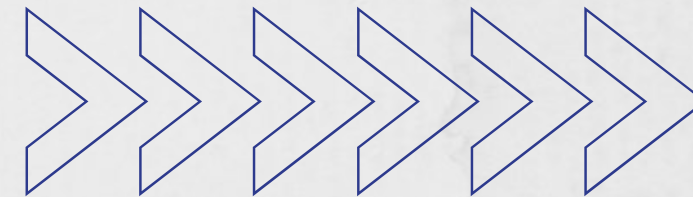
Report to be presented to the Board on August 18th.

3.) Expand efforts to ensure City employees and departments are aware of training and career development resources available.



229 welcome packets provided to new hires during the fiscal year which included information on training opportunities.

4.) Develop a personal career development plan for participating employees.



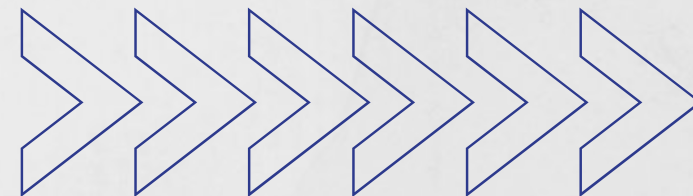
7,000 hours of training reported by Departments/Elected Offices.

5.) Promote the Employee-of-the-Quarter Program and employee longevity awards.



85 longevity awards issued and 4 employee-of-the-quarter awards presented.

6.) Explore opportunities and other incentives used to attract and retain talented staff.

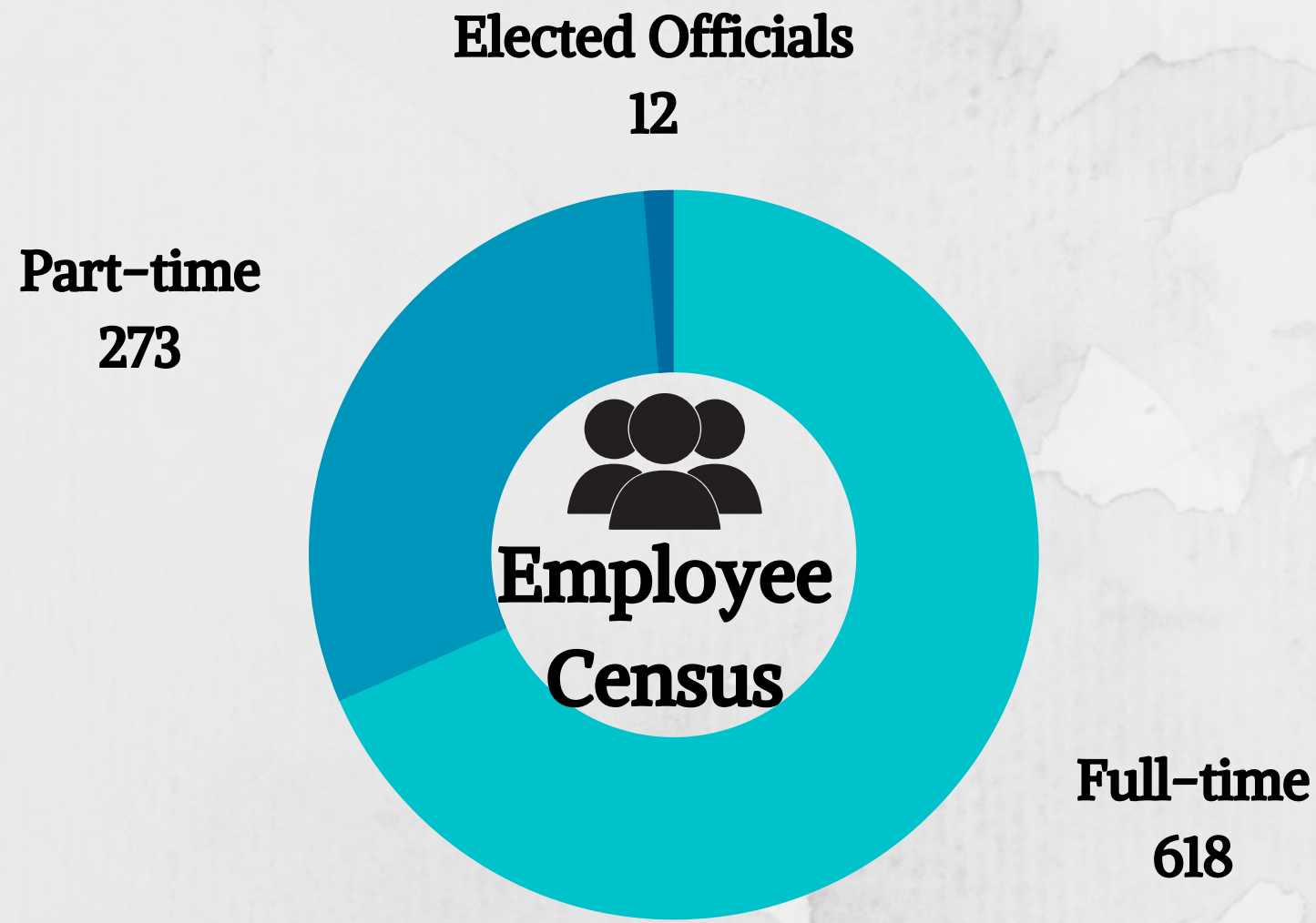


216 recruitments and 3,982 applications received.

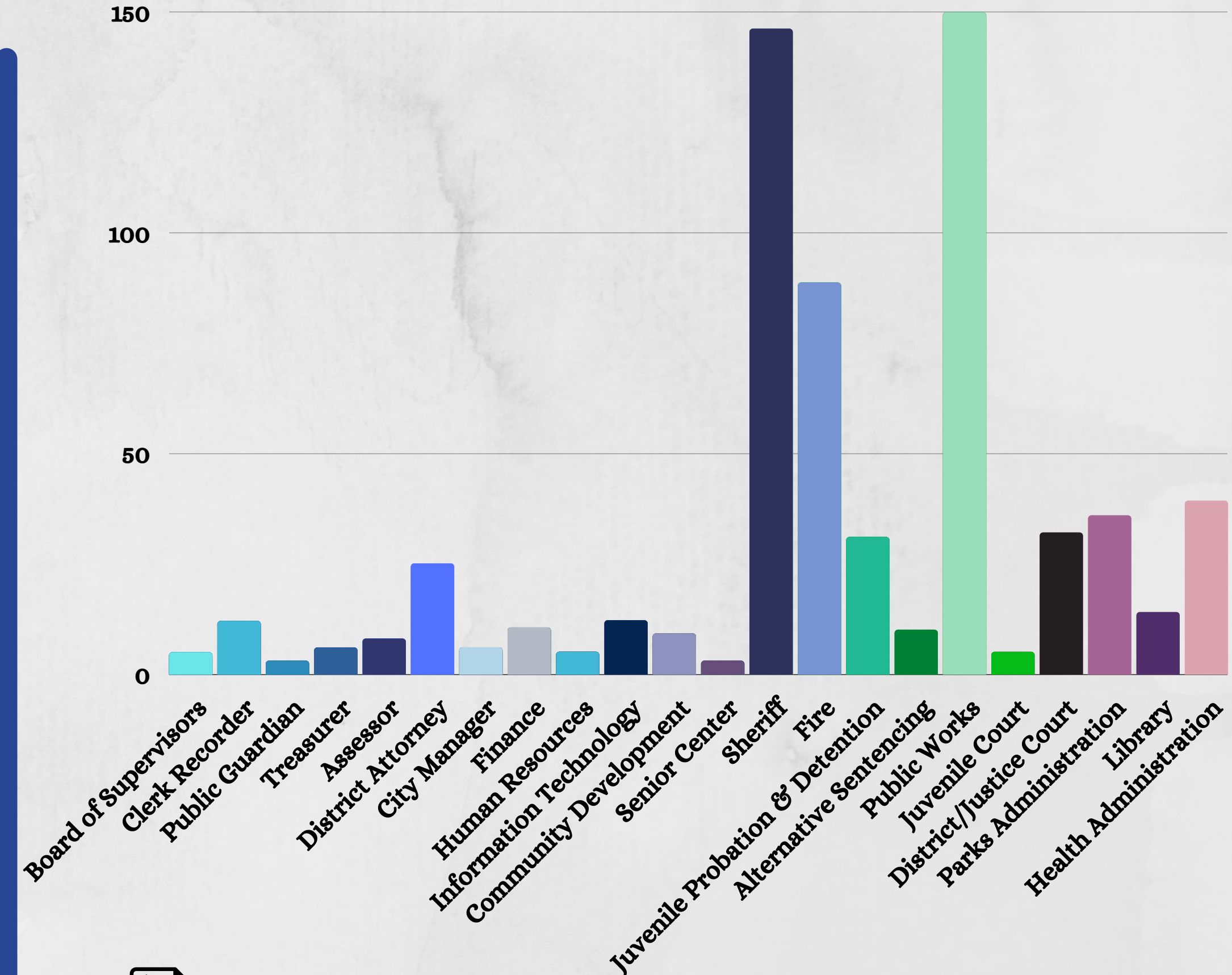
FY22 Key Accomplishments

- Completed an **audit conducted by POOL/PACT** and **awarded \$1,000** for participating in the audit to be used for employee engagement **and \$500** for the individual excellence award.
- **Labor negotiations** were completed with the Carson City Employee's Association and the Fraternal Order of Police and staff began negotiations with the Wildland Firefighters.
- Created **city-wide organizational charts** to be used for budget.
- Attended meetings with the **State for the Civil Change Process** that will affect the City's processing of background checks.
- Compiled and filed the Federal EEO-4 report.
- Compiled the data for the annual **EMRB assessment**.
- Reviewed, revised and administered **110 employee policies and procedures**.
- Send **monthly newsletter** to all employees and retirees.
- Employee/Employer Relations- coordinated events such as the **NV Day parade, movie night & egg hunt, Ace's baseball**, and other events that recognize employee contributions and provide rewards.
- Assisted Departments/Elected Offices with **compensation studies, promotions, reclassifications and updates to job descriptions**.
- Sent **133 new hires in for background checks** through the State and Federal governments.
- Administered the **E-Verify program** for new hires.

Workforce

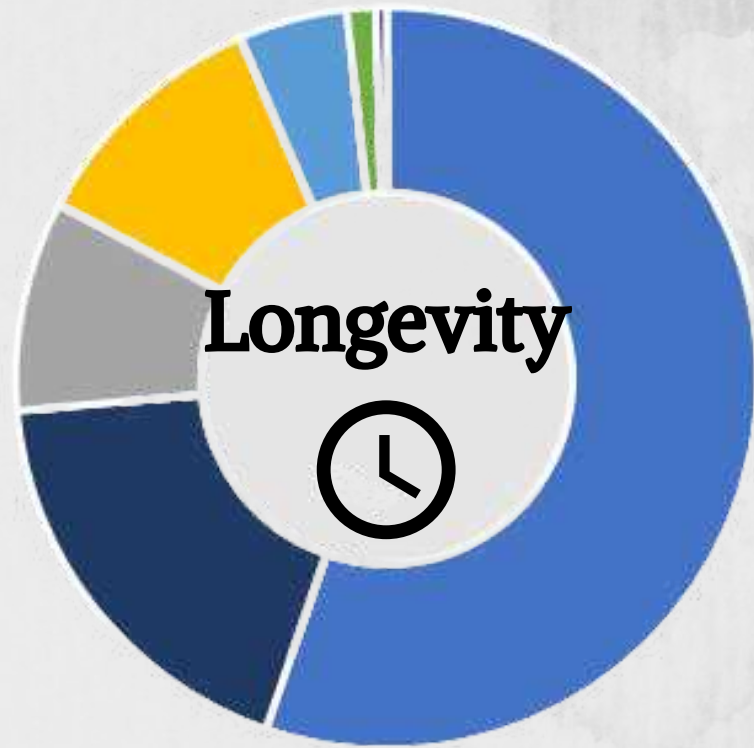


Total: 903



Full-time Budgeted Positions by Dept.

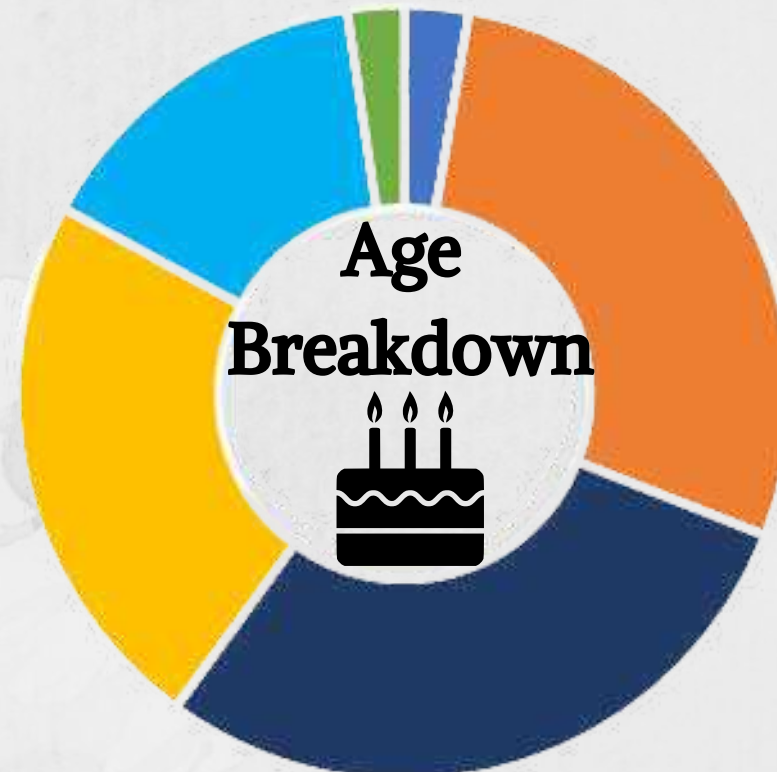
Employee Engagement



The majority of Carson City employees (**55.3%**) have been with the City for **5 years or less**.

■ 0 to 5 ■ 6 to 10 ■ 11 to 15 ■ 16 to 20 ■ 21 to 25 ■ 26 to 30 ■ above 30

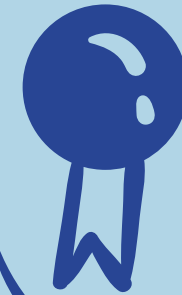
Carson City continues to reflect the nationwide trend of not being able to attract younger workers to government positions. **69% of our workforce is over age 35.**



■ 18-24 (2.6%) ■ 25-34 (28.3%) ■ 35-44 (29%)
 ■ 45-54 (22.9%) ■ 55-64 (14.7%) ■ 65+ (2.4%)

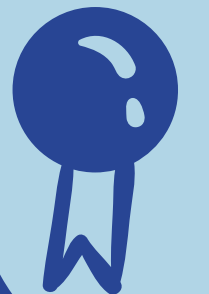
Longevity
Certificates
Issued:

85



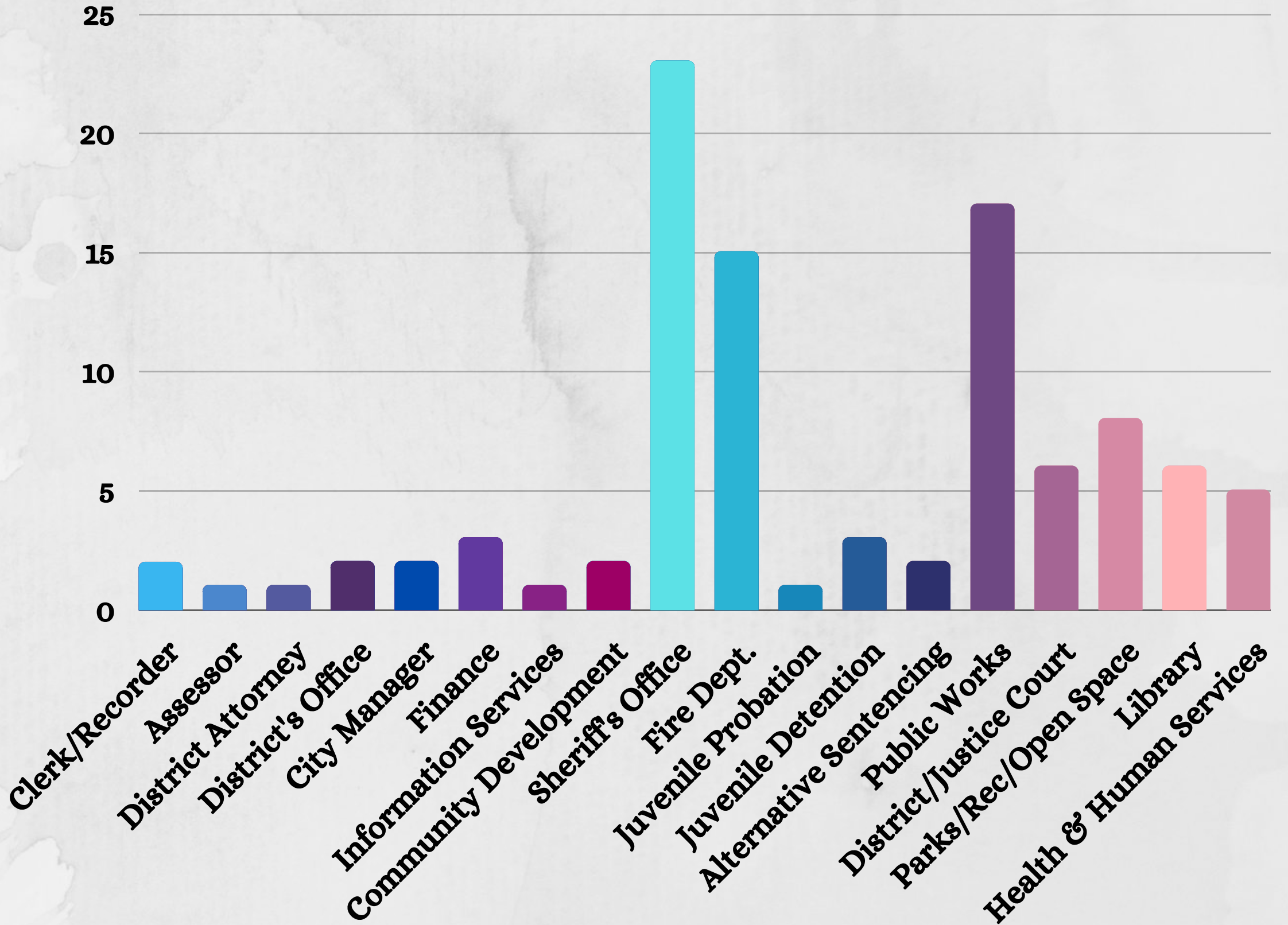
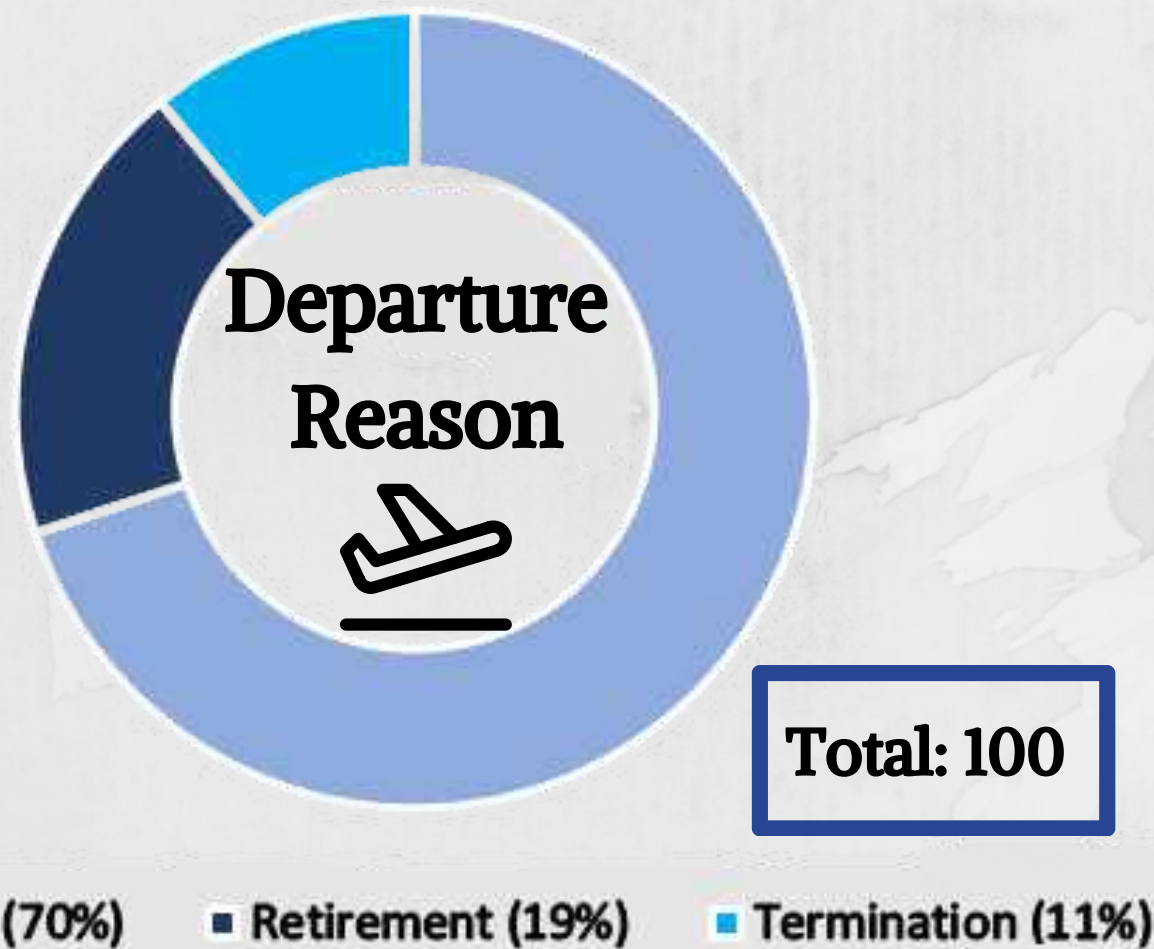
Employee-of-the
Quarter
Nominations:

20



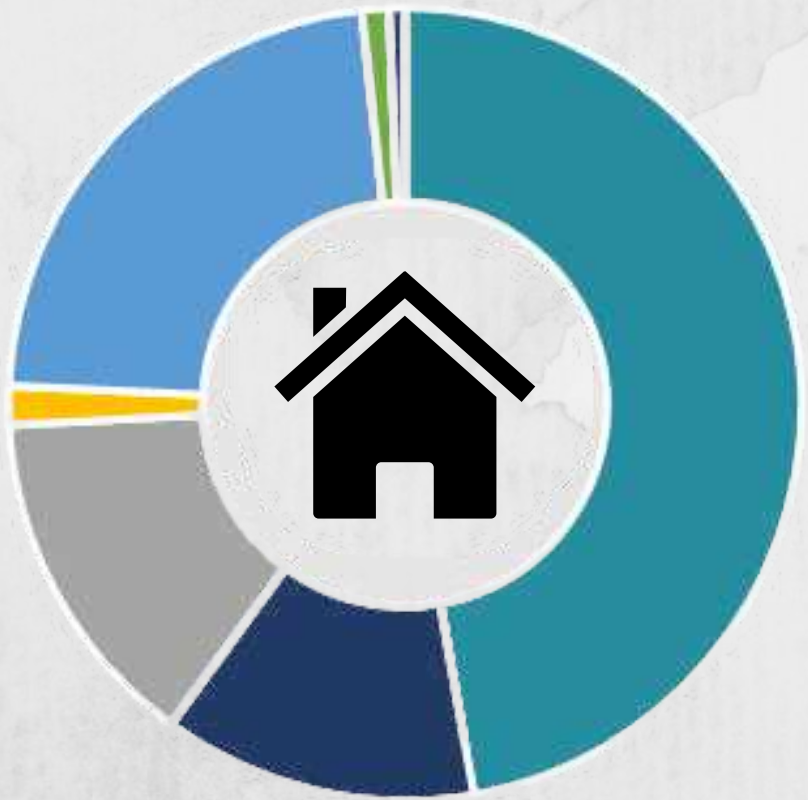
Full-time Employee Turnover

Human Resources filed Employer Responses for approximately **15 unemployment claims** through the Usides program used by the State of Nevada Department of Employment, Training and Rehabilitation.

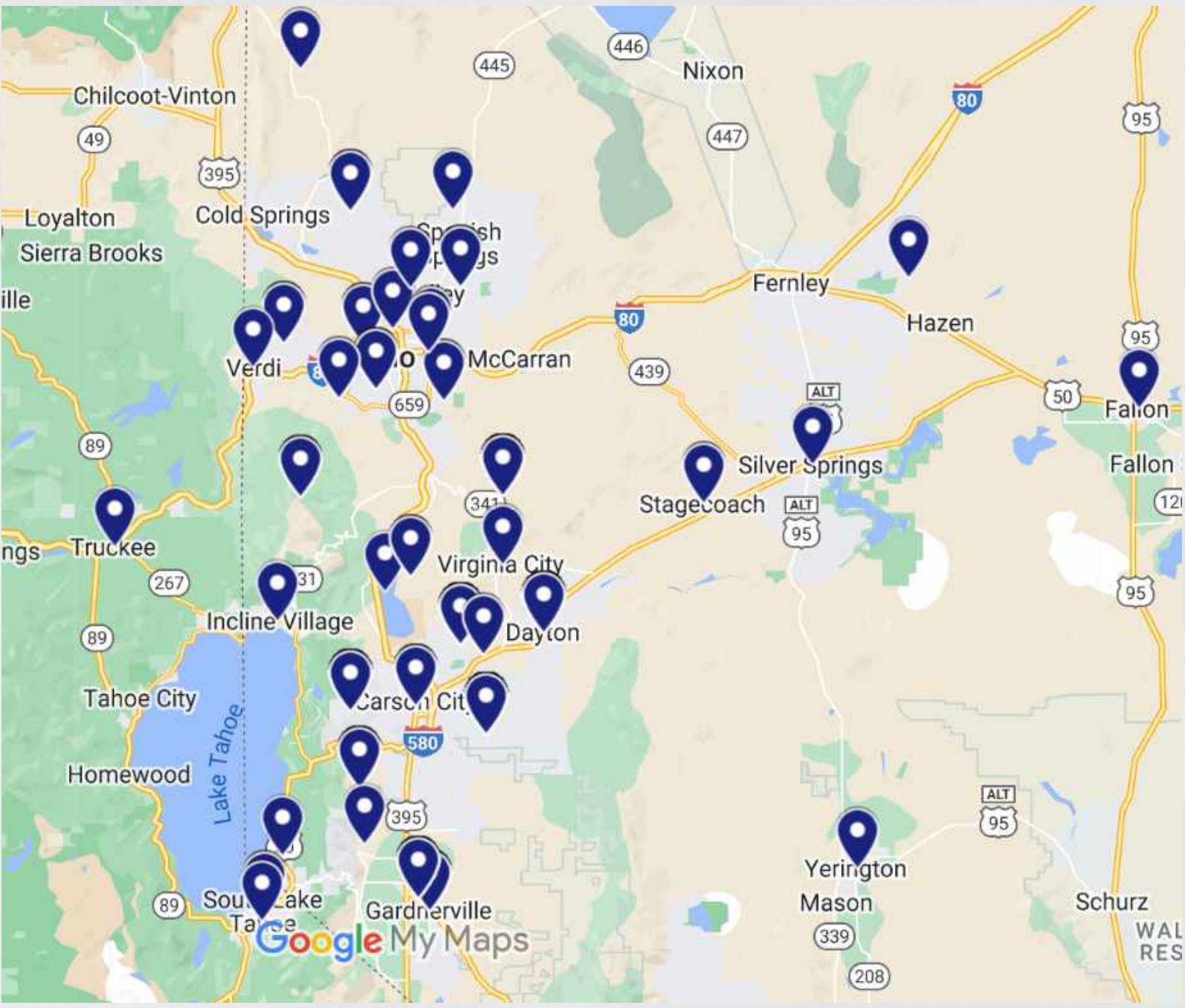


Departures by Department

Where do Carson City employees live?

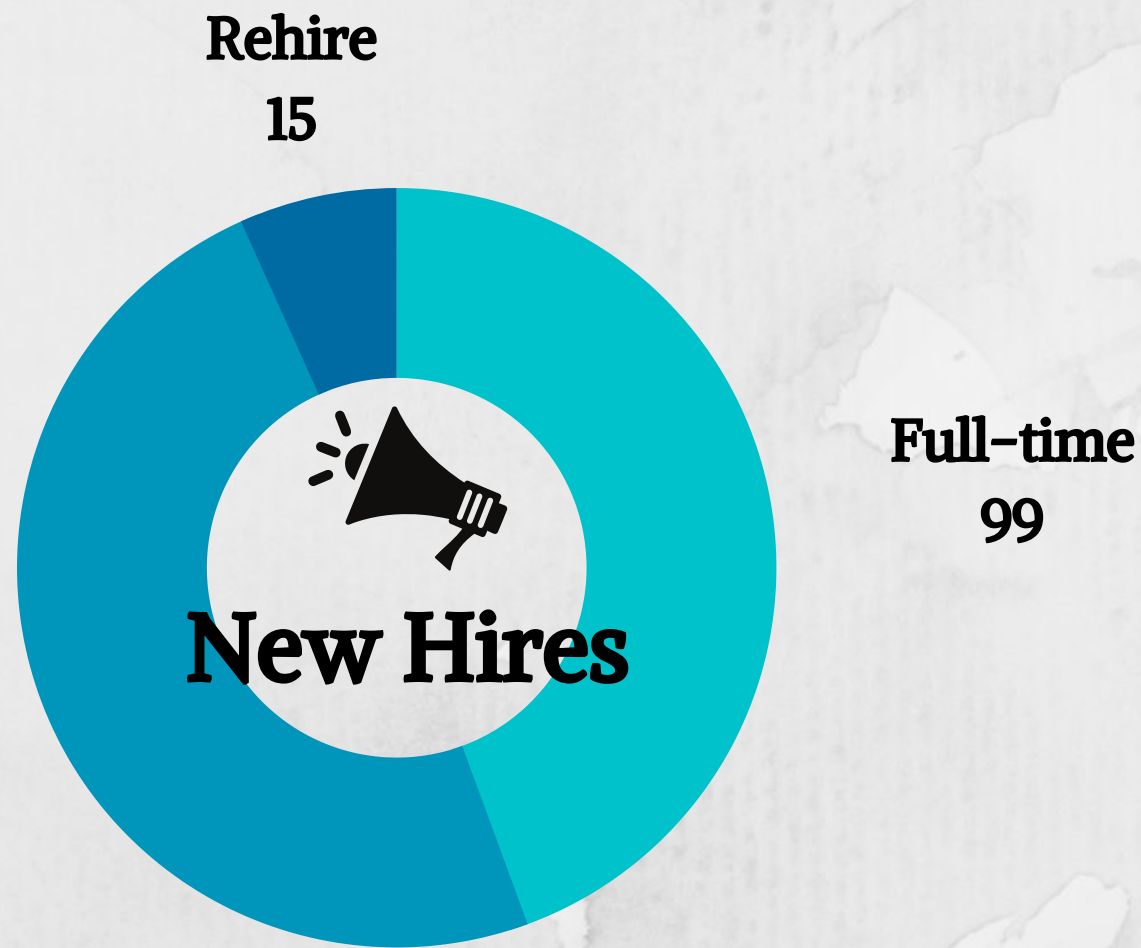


■ Carson City ■ Dayton ■ Carson Valley ■ Lake Tahoe ■ Reno ■ Fallon ■ Misc.

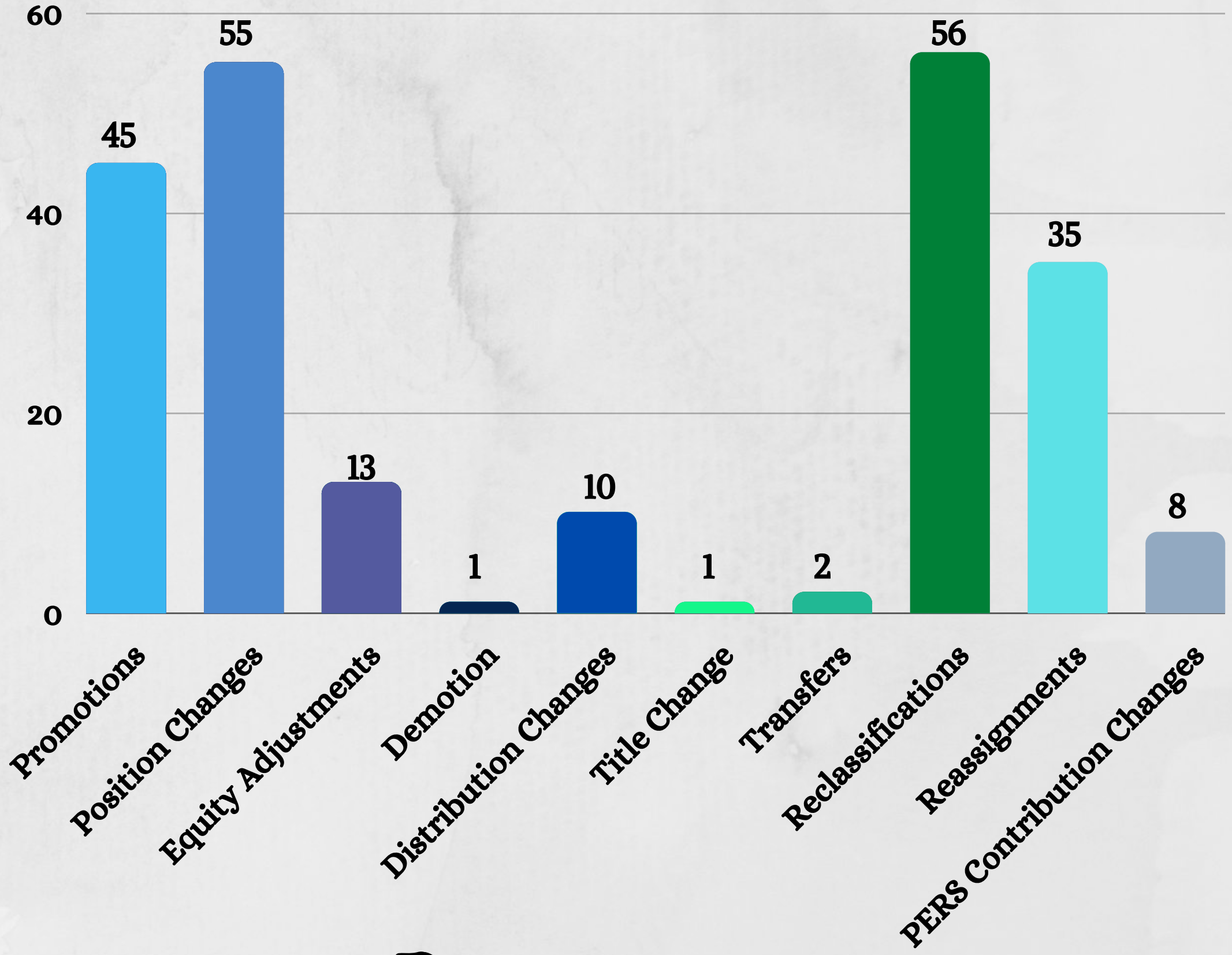


47.2% of Carson employees **live in Carson City**. A sizable portion of employees (**22.5%**) **live in the Reno area**.

Personnel Actions Processed



Total: 223



Salary Changes

10
358

Personnel Actions Processed

3-month evaluations:

62

annual evaluations:

Outstanding

33.1%

139

Above
Expectations

53.6%

225

Meets
Expectations

13.3%

56

Below
Expectations

0

=420

6-month evaluations:

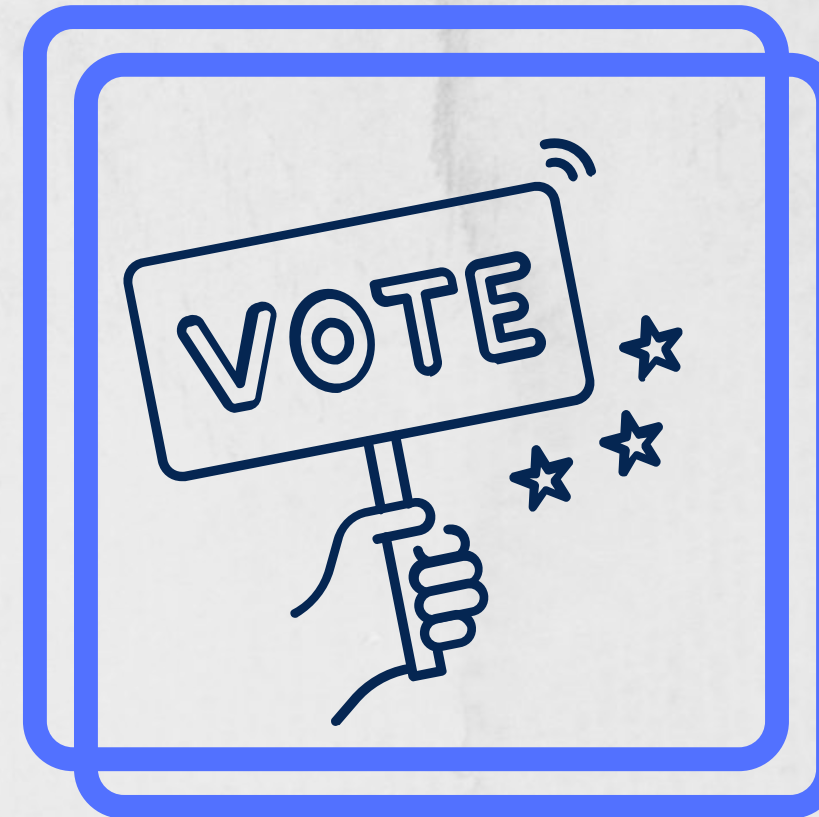
46

Outreach Events



Summer Job Fair at
Carson High School

UNR Spring Career Fair
UNR STEM Career Fair



Spoke to CHS senior
government classes
about working /
volunteering during
election

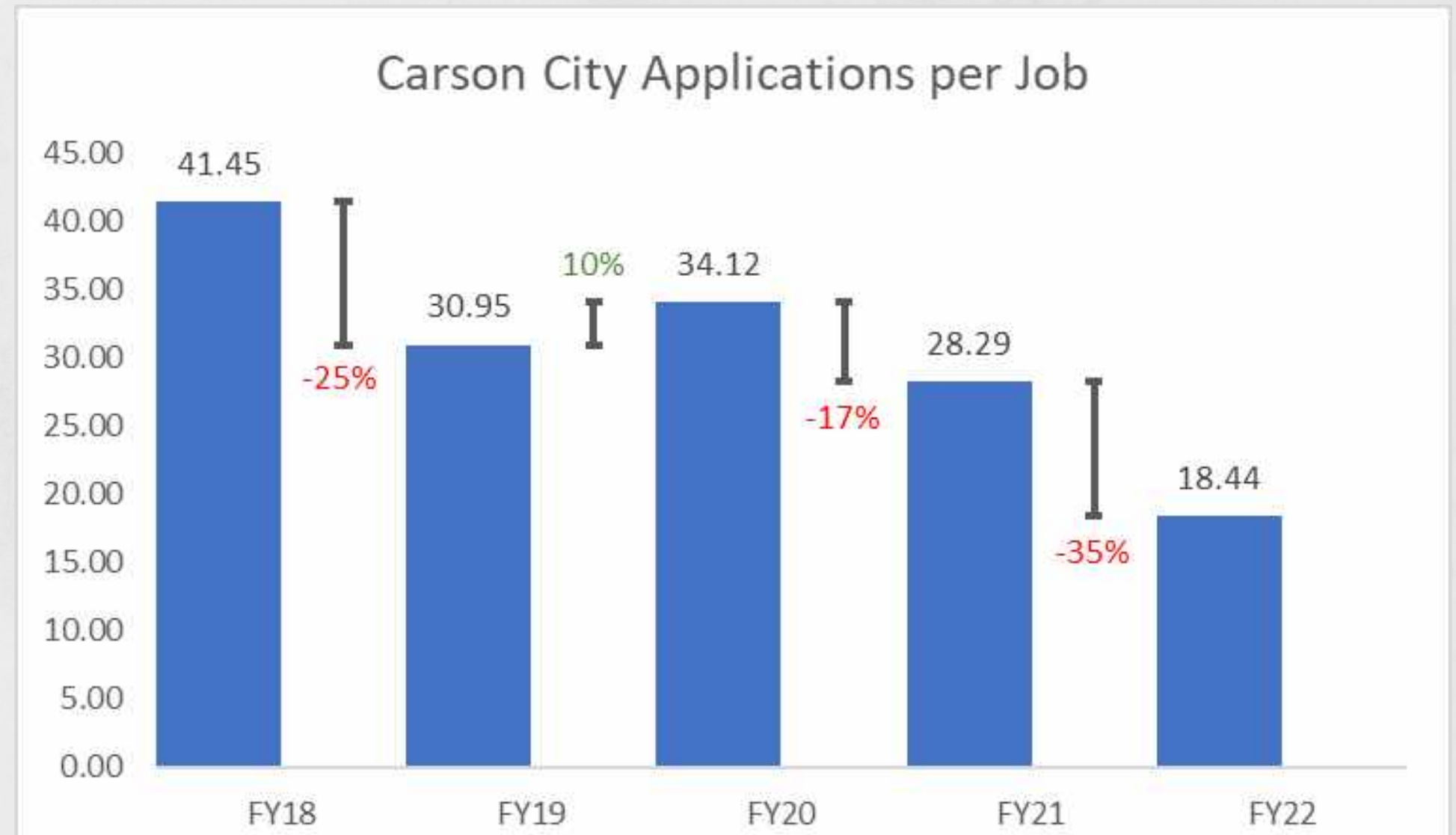
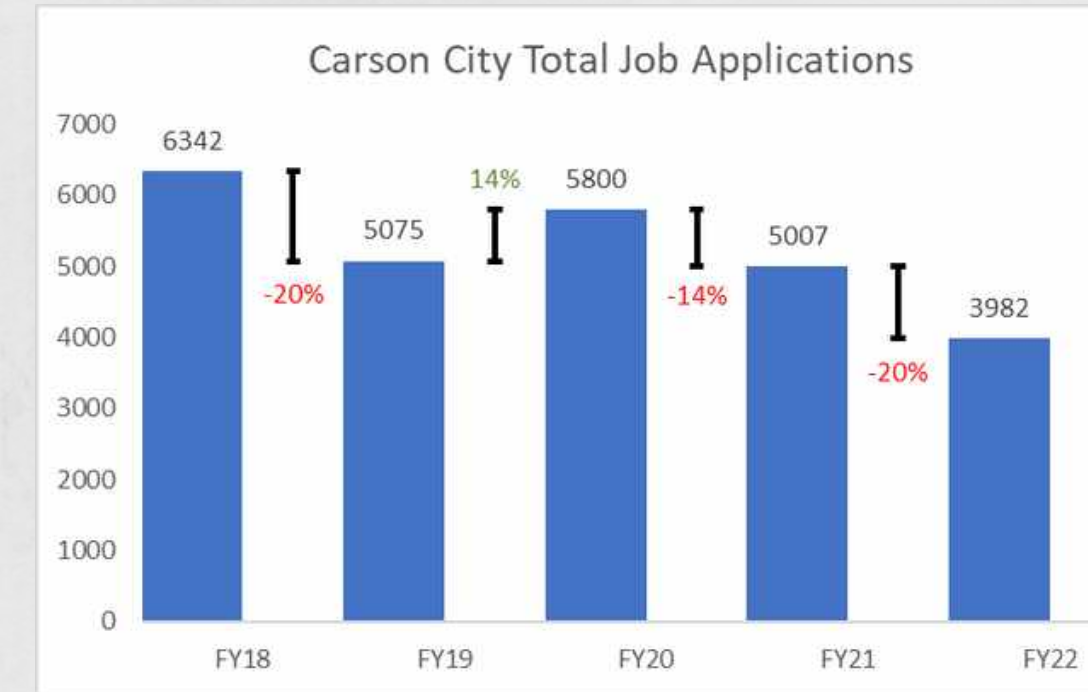
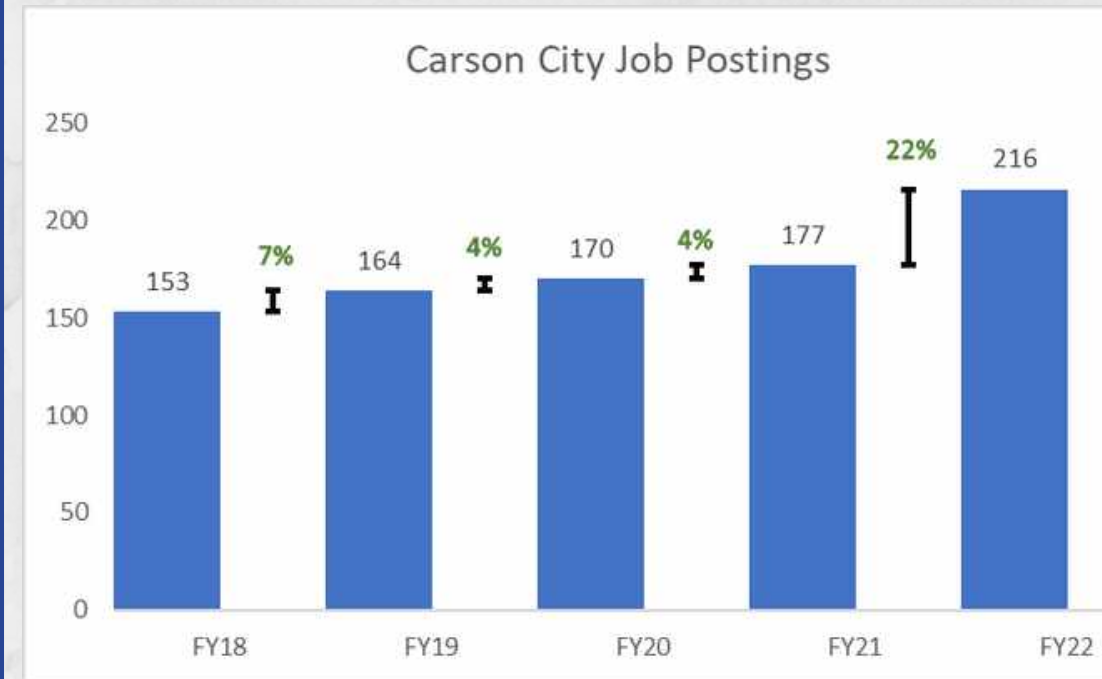
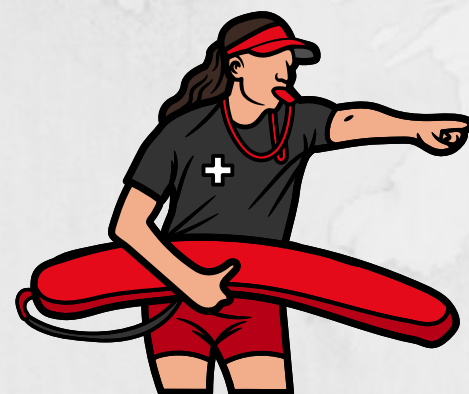
Public Sector Job Fair
(Reno Town Mall)





Difficult Positions to Fill

Part-time and seasonal positions continue to be difficult to fill, as is being experienced by many employers. We have seen a **22% increase in the number of job openings** and a **20% decrease in the number of applications received** compared to FY21. While our **average number of applications per job is down 35%** from last fiscal year, this is still well above the **national average for public sector employers, which is down 56%** (and down 74% over the last six years).



Employee Development

In addition to the annual performance reviews received by every full-time employee, Human Resources and individual Departments and Elected Offices provide training to employees. This past year, Human Resources provided the following training opportunities:

- Drug & Alcohol/Reasonable Suspicion
- New Supervisor Orientation
- Performance Management
- Open Enrollment meetings
- New Hire Benefits meetings completed one on one
- Leadership Training
- Recruitment Lifecycle
- Recruitment Update
- NeoGov Training for Supervisors
- Munis Training
- Employee Self-Service Training
- Performance Review Training
- Knowledge City courses (best practices annual training and voluntary training courses)
- Pool/PACT courses



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Heather Manzo, Associate Planner

Agenda Title: For Possible Action: Discussion and possible action regarding (1) a final subdivision map known as Andersen Ranch (SUB-2021-0361) creating 203 residential lots, common areas and rights-of-way on property zoned Single Family Residential 6,000 ("SF6") and Single Family Residential 12,000 ("SF12"), located at 1450 Mountain Street and on North Ormsby Boulevard generally west of Mountain Street, east of North Ormsby Boulevard, and south of Long Street, Assessor's Parcel Numbers ("APNs") 007-573-09, -10 and -11; and (2) approval of a neighborhood park construction and residential construction tax credits agreement for the Andersen Ranch project. (Heather Manzo, hmanzo@carson.org)

Staff Summary: The Board of Supervisors ("Board") granted approval of a Tentative Subdivision Map ("TSM") for Andersen Ranch, a common open space development, on January 3, 2020. Since that time, the applicant has obtained a site improvement permit, has graded the site, and has begun the installation of infrastructure necessary to serve the subdivision. The applicant is proposing dedication of rights-of-way and parcels that will provide connections to the unified pathways network with the map. The acceptance of these dedications will be deferred until such time that the improvements have been completed and have been constructed to City standards. Per Carson City Municipal Code ("CCMC") 17.06.005, the Board has the authority to approve a final map and may direct it to be recorded and entered as a legal document in the records of Carson City.

Agenda Action: Formal Action / Motion **Time Requested:** 10 minutes

Proposed Motion

I move to approve the final subdivision map and the residential construction tax credit agreement as presented.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

The Board approved the tentative subdivision map on January 3, 2020.

Background/Issues & Analysis

Final subdivision maps must be reviewed and approved by the Board. Approval of the final subdivision map is required to allow the applicant to subdivide the property pursuant to the provisions of CCMC and Nevada Revised Statutes. All conditions of approval must be met. Compliance with the conditions of approval are addressed in the attached staff memo. Of note, Condition No. 38 requires an agreement between the developer and the City for improvements in lieu of residential construction tax fees. This agenda item contemplates the Board of Supervisors' approval of the residential construction tax agreement in conjunction

with the final subdivision map approval. The residential construction tax agreement is undergoing final edits and will be provided as late material.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 17.06; CCMC 18.02.050

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

If the applicant has not met the conditions of approval of the tentative subdivision map:

1. Deny the final subdivision map; or
2. Continue the item.

Attachments:

[SUB-2021-0361 \(Andersen Ranch FSM\)](#)

[Applicant Response to Andersen Ranch Conditions of Approval - 9-27-2021.pdf](#)

[Andersen Ranch Final Map - Signed.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2180
Hearing Impaired: 711

MEMORANDUM

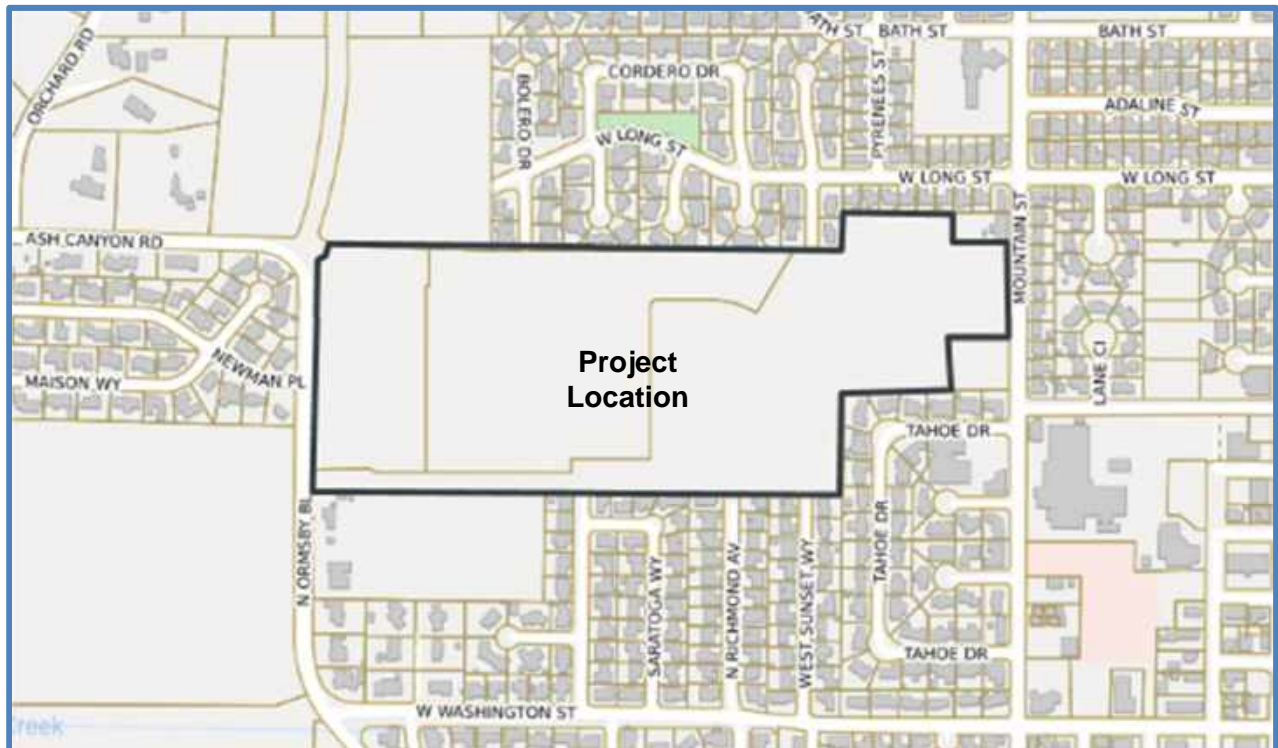
Board of Supervisors Meeting of August 18, 2022

TO: Mayor and Board of Supervisors

FROM: Heather Manzo, Associate Planner
Planning Division

DATE: August 18, 2022

SUBJECT: For Possible Action: Discussion and possible action regarding (1) a final subdivision map known as Andersen Ranch creating 203 residential lots, common areas, and rights-of-way on property zoned Single Family Residential 6,000 ("SF6") and Single Family Residential 12,000 ("SF12"), located at 1450 Mountain Street and on North Ormsby Boulevard generally west of Mountain Street, east of North Ormsby Boulevard, and south of Long Street, Assessor's Parcel Numbers ("APNs") 007-573-09, -10, and -11; and (2) approval of a neighborhood park construction and residential construction tax credits agreement for the Andersen Ranch project



In order for the Board of Supervisors ("Board") to consider approval of the Final Subdivision Map, the conditions of approval, and whether the applicant has fulfilled the conditions of approval, must be reviewed. The conditions of approval associated with SUB-2019-0022, the Tentative Map for the subdivision known as Andersen Ranch have been reviewed by staff and satisfied by the applicant as indicated in this memorandum.

At its meeting of January 3, 2020, the Board approved Tentative Map SUB-2020-0022 by a vote of 4-1, subject to the following conditions. Compliance with each of these conditions is addressed below:

The following are conditions of approval required per CCMC 18.02.105.5:

- 1. All final maps shall be in substantial accord with the approved tentative map.**

Staff Response: Staff has reviewed the final map and had determined it is substantially the same as the tentative map approved by the Board on January 3, 2020.

- 2. Prior to submittal of any final map, the development engineering department shall approve all on-site and off-site improvements. The applicant shall provide construction plans to the development engineering department for all required on-site and off-site improvements, prior to any submittals for approval of a final map. The plan must adhere to the recommendations contained in the project soils and geotechnical report.**

Staff Response: Development Engineering has reviewed the improvement plans associated with this map and finds that the plans adhere to the recommendations contained in the project soils and geotechnical report.

- 3. Lots not planned for immediate development shall be left undisturbed and mass grading and clearing of natural vegetation shall not be allowed. Any and all grading shall comply with city standards. A grading permit from the Nevada Division of Environmental Protection shall be obtained prior to any grading. Noncompliance with this provision shall cause a cease-and-desist order to halt all grading work.**

Staff Response: The improvement plans comply with City Standards. There is no mass grading planned for this project.

- 4. All lot areas and lot widths shall meet the zoning requirements approved as part of this tentative map with the submittal of any final map.**

Staff Response: The lot areas and widths shown on the final map are consistent with the requirements of Carson City Municipal Code and the approved tentative map.

- 5. With the submittal of any final maps, the applicant shall provide evidence to the planning and community development department from the health and fire departments indicating the agencies' concerns or requirements have been satisfied. Said correspondence shall be included in the submittal package for any final maps, and shall include approval by the fire department of all hydrant locations.**

Staff Response: The Health and Fire Departments have reviewed and approved the final map and improvement plans indicating their concerns and requirements have been satisfied.

6. **The following note shall be placed on all final maps stating:
"These parcels are subject to Carson City's growth management ordinance and all property owners shall comply with provisions of said ordinance."**

Staff Response: The required note has been added to the final map (see Note 8 on sheet 1 of the final map).

7. **Placement of all utilities, including AT&T Cablevision, shall be underground within the subdivision. Any existing overhead facilities shall be relocated prior to the submittal of a final map.**

Staff Response: The improvement plans have incorporated underground utilities within the subdivision.

8. **The applicant must sign and return the Notice of Decision for conditions for approval within ten (10) days of receipt of notification after the Board of Supervisors meeting. If the Notice of Decision is not signed and returned within ten (10) days, then the item may be rescheduled for the next Planning Commission meeting for further consideration.**

Staff Response: The Notice of Decision was signed and returned to the Planning Division.

9. **Hours of construction will be limited to 7:00 a.m. to 7:00 p.m., Monday through Friday, and 9:00 a.m. to 5:00 p.m. on Saturday and Sunday. If the hours of construction are not adhered to, the Carson City Building Department will issue a warning for the first violation, and upon a second violation, will have the ability to cause work at the site to cease immediately.**

Staff Response: The applicant has stated this condition will be adhered to. Construction hours are noted on Sheet T-1 of the improvement plans.

10. **The applicant shall adhere to all City standards and requirements for water and sewer systems, grading and drainage, and street improvements.**

Staff Response: The improvement plans are consistent with City standards for water and sewer systems, grading and drainage, and street improvements.

11. **The applicant shall obtain a dust control permit from the Nevada Division of Environmental Protection. The site grading must incorporate proper dust control and erosion control measures.**

Staff Response: A dust control permit has been obtained.

12. **A detailed storm drainage analysis, water system analysis, and sewer system analysis shall be submitted to the Development Engineering Department prior to approval of a final map.**

Staff Response: A detailed storm drainage analysis, water system analysis, and sewer system analysis has been reviewed and approved by Development Engineering.

13. **Prior to the recordation of the final map for any phase of the project, the improvements associated with the project must either be constructed and approved by Carson City, or the specific performance of said work secured, by providing the City with a proper surety in the amount of one hundred fifty percent (150%) of the engineer's estimate. In either case, upon acceptance of the improvements by the City, the developer shall provide the City with a proper surety in the amount of ten percent (10%) of the engineer's estimate to secure the developer's obligation to repair defects in workmanship and materials which appear in the work within one (1) year of acceptance by the City.**

Staff Response: The work, as approved in the improvement plans, has been secured with a bond and a subdivision improvement agreement.

14. **A "will serve" letter from the water and wastewater utilities shall be provided to the Nevada Health Division prior to approval of a final map.**

Staff Response: A will serve letter has been provided by the City to the Nevada Health Division.

15. **The District Attorney's Office shall approve any Covenants, Conditions & Restrictions (CC&R's) prior to recordation of the first final map.**

Staff Response: The CC&R's have been provided to the District Attorney's office and are ready to be recorded with the final map.

The following conditions are required per CCMC 17.10.050

16. **Three-Year Maintenance Plan. Provisions shall be made to monitor and maintain, for a period of three (3) years regardless of ownership, a maintenance plan for the common open space area. The maintenance plan for the common open space area shall, at a minimum, address the following:**
 - a. **Vegetation management;**
 - b. **Watershed management;**
 - c. **Debris and litter removal;**
 - d. **Fire access and suppression;**
 - e. **Maintenance of public access and/or maintenance of limitations to public access; and**
 - f. **Other factors deemed necessary by the commission or the board: vector control and noxious weed control.**

The maintenance plan shall be submitted prior to final map recordation, recorded at the time of final map recordation, and referenced on the final map.

Staff Response: A three-year maintenance plan has been submitted with the final map and will be recorded at the time of final map recordation.

17. **Permanent Preservation and Maintenance. Provisions shall be made for the permanent preservation and ongoing maintenance of the common open space and other common areas using a legal instrument acceptable to the city. This shall be addressed prior to final map recordation. A homeowner’s association (HOA) or similar entity must be formed for maintenance of common open space and other common areas.**

Staff Response: This has been addressed. A HOA will be formed for the maintenance of common open space as well as the public trail system being developed with this project that provides connectivity to the broader pedestrian and multi-use pathway network.

18. **Screening and Buffering of Adjoining Development. Provisions shall be made to assure adequate screening and buffering of existing and potential developments adjoining the proposed common open space development. To meet this requirement, landscaping and buffering shall be installed along the rear of Lots 1 – 6, and on the side of Lot 7. A detailed landscape plan shall be submitted with the site improvement permit application demonstrating compliance with this requirement. The landscaping may be installed with the development of the individual lots, although a deed restriction must be recorded if the landscaping is placed in a buffer easement explaining the function of the buffer easement.**

Staff Response: This condition has been addressed. A buffer easement has been identified on the final map, a restrictive covenant will be recorded for Lots 1 through 7, and landscaping plans have been approved with the site improvement permit to include the required landscaping within the northern yards of each of these lots.

19. **Common Open Space Restrictions. Designated common open space shall not include areas devoted to public or private vehicular streets or any land which has been, or is to be, conveyed to a public agency via a purchase agreement for such uses as parks, schools or other public facilities. This shall be demonstrated at the time of final map.**

Staff Response: This condition has been addressed. Common open space parcels have been identified on the map, consistent with the approved tentative map.

Other Conditions of Approval

20. **The required setback shall be minimum front setback of 10 feet to the house, minimum front setback of 20 feet to the garage, minimum rear setback 20 feet, minimum side setback 5 feet, and minimum street side setback 10 feet. These setbacks shall be stated on the final map as well as in the CC&Rs.**

Staff Response: The setbacks are addressed on Note 13 on sheet 1 of the final map and in the CC&Rs.

21. **All lots will front the internal roadway system, resulting in the peripheral setbacks being the rear setback, which is 20 feet. Note that in most cases, open space is located between the rear of the lot and the perimeter.**

Staff Response: The rear setback on peripheral lots is 20 feet as represented by Note 13 on the final map.

22. **Conceptual design for the trailhead improvements are to be submitted at the time the site improvement permit application is submitted. The improvements will be subject to review and approval by the Parks and Recreation Commission.**

Staff Response: The trailhead improvements have been approved and will be constructed.

23. **The minimum lot area shall be 5,000 square feet.**

Staff Response: The map demonstrates compliance with this requirement.

24. **The site improvement plans must demonstrate that the project meets Carson City Development Standards and Standard Details including but not limited to:**

- a. **The project must obtain FEMA LOMR approval and any necessary flood volume mitigation must be included in the site improvement plans.**
- b. **Half-street improvements must be installed on North Ormsby Boulevard along the project frontage. This will include striping, curb, gutter, and paving to meet the City standard detail for a two-lane urban collector with bike lanes. Bike lane striping must be installed on both sides of the street. The final map submittal must include a clear history of the width of this segment of North Ormsby Boulevard, and right-of-way must be dedicated as necessary to contain the required improvements.**
- c. **A five foot sidewalk must be installed along the entire Mountain Street frontage.**
- d. **Main locations must meet standard detail C-1.2.4.**
- e. **Public utility easements must be shown on all parcels and must meet minimum width standards.**
- f. **The unified pathways master plan indicates bike lanes on Mountain Street. The street has sufficient width to meet the standard detail for a 2-lane urban collector with bike lanes with parking on one side only. Mountain Street must be striped on both sides with bike lanes. The bike lane must be offset for parking on the east side, and “No Parking” signage installed on the west side.**
- g. **A full water main analysis must be submitted with the site improvement permit application, which analyzes the capacity and pressures of the proposed and existing mains. This site is located within two pressure zones. The water design will need to consider accommodating both pressure zones. Pressure reducing station(s) will likely be required.**
- h. **Street suffixes of new streets must meet the naming convention provided in the Carson City Development Standards.**
- i. **The following street names conflict with existing or reserved street names and must be changed: Fletcher Street, John Henry and Mesquite Lane.**
- j. **The North-South and East-West segments of “Fletcher Street” must have separate names.**

Staff Response:

- a. **The LOMR Case #20-09-0437P has been accepted by FEMA effective as of 2/18/2021 which removed the Zone AO flood zone from the property making the overall subdivision Zone X (shaded) which does not require special mitigation.**
- b. **This condition has been met. The bike lane that is not along the frontage was waived by the Transportation Manager due to the width of the existing street.**
- c. **This condition has been met.**

- d. This condition has been met other than W Sunset Way from La Mirada Street and Mountain St which was approved to have the water on the North side of the street and Sewer and Storm Water on the South side due to possible clearance issues that would have occurred if the mains were per C-1.2.5.
 - e. This condition has been met.
 - f. This condition has been met. The bike lane on the opposite side of Ormsby Boulevard was waived by the Transportation Manager due to width constraints of the street.
 - g. This condition has been met. Private Pressure Regulating Valves are to be provided downstream of the water meters for every lot of the subdivision.
 - h. This condition has been met.
 - i. This condition has been met.
 - j. This condition has been met.
25. **The City's Transportation Master Plan includes extending North Ormsby Boulevard to West Winnie Lane. This project must enter into a development agreement with the City to pay for its pro rata share of the cost of these improvements, based on AM and PM peak traffic volumes. This agreement must be fully executed prior to Board approval of the first final map.**

Staff Response: The agreement has been executed and the pro-rata share of the future North Ormsby Boulevard improvements have been provided.

26. **The interior streets must have a minimum asphalt thickness of 4" as shown, or per the geotechnical engineer's recommendations, whichever is thicker.**

Staff Response: This condition has been met with a detail in the plans showing that all local streets will have a minimum of 4-inches thick asphalt.

27. **A site specific geotechnical report must be submitted with the site improvement permit submittal. This report must give construction recommendations for foundations, paving, and utilities, must provide the observed groundwater depth if encountered, and must provide minimum construction requirements for high groundwater if applicable.**

Staff Response: This condition has been satisfied.

28. **Haul route(s) for cut/fill must be approved by the transportation manager and included in the site improvement plans.**

Staff Response: This condition has been satisfied.

29. **A sampling tap must be installed in a common area of the project near one of the entrances. The sampling tap must be a Kupferle Eclipse #88 or approved equal. This improvement must be included on the site improvement plans.**

Staff Response: This condition has been met with the approved site improvement plans.

30. **At the time of recordation of the final map, a private Homeowner's Association (HOA), or similar entity, must be formed to provide maintenance for all the following areas in perpetuity: common area landscapes/medians, open space, buffer areas between the**

development and neighborhoods, path system, street corridors, recreation facilities/amenities. The HOA will also be responsible for snow removal on path system, trailhead improvements, and snow storage. The maintenance and funding shall be addressed in the development's CC&R's to the satisfaction of the Carson City Parks and Recreation Director. Common area maintenance shall include at a minimum, but not limited to the following:

- Debris, weed, and litter removal
- Noxious weed management
- Maintaining firebreaks/defensible space
- Care and replacement of plant material
- Plant material: irrigation, system repairs, plant health (pruning, planting and replacement)

A recorded covenant or deed restriction shall be placed on all properties within the proposed development to ensure maintenance of these amenities is funded in perpetuity.

Staff Response: The HOA will be formed with the recordation of the final map. A recorded covenant will be made with the recordation of the final map.

31. **The HOA will provide 100% funding and maintenance for all public park and recreation amenities (i.e. multi-use path system and trailhead improvements). The maintenance and funding shall be addressed in the development's CC&R's to the satisfaction of the Carson City District Attorney and Carson City Parks and Recreation Director. A separate agreement regarding maintenance of these facilities shall be entered into between the HOA and the City at time of recordation of the first final map. A recorded covenant or deed restriction shall be placed on all properties within the proposed development to ensure maintenance of these amenities is funded in perpetuity. The restrictions will provide that should the HOA ever cease to exist, an assessment will then be implemented by the City to form a Landscape Maintenance District (LMD), per CCMC to provide for 100% of the maintenance and upkeep of the public recreation amenities, including the trailhead and the multi-use path.**

Staff Response: The HOA will fund and maintain the recreational amenities.

32. **The applicant will construct and dedicate to the City the multi-use path, as well as implement recreation improvements to the Mountain Street trailhead. This shall be coordinated through and agreed upon by the Parks, Recreation & Open Space Department. The applicant shall provide a 30' wide (minimum) easement for the path. Easement shall be a non-motorized public access trail easement. The easement document shall indicate that maintenance of the easement shall be the responsibility of the HOA in perpetuity. The applicant will design and construct a multi-use path (off street/paved/shared) at a 10' wide (minimum) AASHTO standard concrete path with an adjacent 3' wide decomposed granite path, including interpretive/wayfinding signage, pet waste receptacles, trash receptacles, benches and related amenities. The path will be constructed from the City's Mountain Street Trailhead to Ormsby Blvd, and have an at grade pedestrian crossing with flashing lights on North Ormsby Boulevard. All other street crossings associated with the multi-use path must be reviewed and approved by Carson City Public Works and Parks, Recreation & Open Space (PROS)**

Departments to ensure pedestrian safety. This trail must be constructed or bonded for prior to Board consideration of the first final map, and dedicated with the final map.

Staff Response: The multiuse path is on land shown to be dedicated to the City and the HOA documents include maintenance of this facility.

33. **Paths, sidewalks and on-street bike lanes along the street frontage shall conform to the standards as outlined in the Carson City Unified Pathways Master Plan. The Unified Pathways Master Plan (UPMP) identifies on-street bike lanes along the street frontage of the proposed development on North Ormsby Boulevard. This UPMP requirement needs to be coordinated with Development Engineering's requirements for the development's street frontage design and improvements.**

Staff Response: This condition has been satisfied.

34. **A multi-use path shall be constructed in the buffer area on the west side of the property, connecting to a five foot paved trail on the north side of the property to create a looped trail system. Both trails will be owned and maintained by the HOA. All street crossings associated with these paths must be reviewed and approved by Carson City Public Works and PROS to ensure pedestrian safety.**

Staff Response: This condition has been satisfied.

35. **The developer shall use best management practices during construction to prevent the spread of noxious weeds and will incorporate language in construction documents to ensure contractors and subcontractors comply. The Parks, Recreation, and Open Space Department will assist the applicant with this condition.**

Staff Response: This condition has been satisfied through the approved landscaping and erosion control plan.

36. **The applicant shall demonstrate connectivity between the trailhead/multi-use path and the development's sidewalk/path system. Sidewalk connections to the trailhead and multi-use path will provide convenient and logical access to these facilities and the overall sidewalk network within the development.**

Staff Response: Trail connectivity has been provided with the approved site improvement plans.

37. **All drainage facilities (channels, ditches, and detention basins) within the development will be the responsibility of the HOA in perpetuity and shall be maintained to City Standards. A recorded covenant or deed restriction shall be placed on all properties within the proposed development to ensure maintenance of these amenities is funded in perpetuity.**

Staff Response: The drainage facilities will be maintained in perpetuity by the HOA. This responsibility is addressed in the CC&Rs and through agreements that are associated with this map.

38. **The City and the developer will enter into a development agreement that will waive the Residential Construction Tax in exchange for the construction and dedication of**

improvements. This agreement should be executed at the time of final map consideration.

Staff Response: The agreement has been reviewed by City staff and is presented for Board approval with the final map.

39. **Neighborhood Park improvements shall be incorporated into the existing Mountain Street Trailhead. The applicant developer, at its sole expense, shall design and construct park improvements. A design plan shall be determined through a public input process and approved by the Parks and Recreation Commission. Park improvements shall include design modifications to the trailhead, including but not limited to a picnic shelter and signage, and a 10 foot wide concrete multi-use path with an adjacent 3 foot wide decomposed granite path, built to City standards, shall connect to the trailhead. It is expected the identified trailhead improvements shall be constructed or bonded for prior to Board of Supervisors consideration of the first final map.**

Staff Response: An improvement permit has been issued for the neighborhood park improvements. Any work not complete has been bonded for.

40. **The multi-use path shall be located outside the project's perimeter fence, if one is installed, for ease of access by the general public. Gate(s)/fence openings providing pedestrian/ADA access for the development's residents to the path will be allowed at locations approved by the Parks, Recreation & Open Space Department.**

Staff Response: The parcels containing the multi-use pathway have been offered for dedication and acceptance is deferred until the necessary improvements have been completed. The HOA will maintain the improvements and easements will be granted to allow access for HOA maintenance.

41. **The multi-use path will include landscaping with a variety of non-fruit bearing trees (either evergreen or deciduous) that will be planted to International Society of Arboriculture (ISA) standards at approximately 1 tree per 50 lineal feet (tree groupings are acceptable) with a minimum of 6 shrubs per tree.**

Staff Response: This condition has been satisfied. The landscape plans were approved with the site improvement plans.

42. **Carson City is a Bee City USA. As a result, the applicant shall use approximately 50% pollinator friendly plant material for any required common landscaping areas/open space on the project site. Also, any remaining landscape plant material selection needs to be consistent with the City's approved tree species list or other tree species, as approved by the City.**

Staff Response: This condition has been satisfied. The landscape plans were approved with the site improvement plans.

43. **The applicant shall construct a multi-use path on the west side of the property, and a 5 foot wide concrete path in the buffer area on the north side of the property to complete a loop trail system surrounding the development. The loop will connect at the multi-use pathway on west side of the property, and connect with the sidewalk on**

the east side of the development. The path design, construction and alignment shall be to City standards in a manner acceptable to Carson City Public Works and PROS Departments. The trail shall have a non-motorized trail easement dedicated to the City and maintained by the HOA in perpetuity.

Staff Response: The multi-use path has been designed to comply with these requirements. The parcels containing the pathways are offered for dedication to the City and will be maintained by the HOA in perpetuity.

44. **At the time of application for site improvement permit, the applicant shall provide an open space diagram demonstrating compliance with the provisions of CCMC 17.10.046.**

Staff Response: The applicant provided an open space plan that demonstrates compliance with the Common Open Space development standards contained in CCMC 17.10.046.

45. **Architecture styles shall be limited to traditional, craftsman, or farmhouse architectural styles. No Spanish or Mediterranean architecture shall be utilized.**

Staff Response: The CC&Rs address this condition.

46. **Each home must include two of the following:**
- **Brick or masonry products;**
 - **Stained, painted, or weathered wood siding or shingles, or cementitious product.**
 - **Tinted or textured stucco.**
 - **Natural stone.**
 - **Non-reflective metal accents.**

Staff Response: The CC&Rs address this condition.

47. **Along the northern perimeter, homes will be limited to a single story.**

Staff Response: There is a note on the final map limiting the development to single story homes. Additionally, the CC&Rs address this condition.

48. **Conditions 45 – 47 will be included in the CC&R's and enforced by the HOA.**

Staff Response: The CC&Rs address conditions 45 through 47. Additionally, the final map includes a note limiting the development to single story homes.

49. **Within 30 days of property acquisition, the entire property must be mowed to remove all tumbleweed and tumble mustard weed, so as to avoid weeds from breaking off and migrating off the property. This condition shall be maintained. Also, a 30 foot mowed fire break must be maintained from mid-June through September in the unimproved areas.**

Staff Response: The project is currently under construction. The applicant has obtained dust control and site improvement permits for the construction of the development.



September 27, 2021
Carson City Planning Division
108 E. Proctor Street
Carson City, NV 89701

Re: Response to Board of Supervisors
January 3, 2020
Notice of Decision SUB-2019-0022

To Whom It May Concern:

Christy Corporation offers the following response to Conditions of Approval by the Board of Supervisors, Carson City Planning Division, dated January 3, 2020.

CONDITIONS OF APPROVAL

The following are conditions of approval required per CCMC 18.02.105.5:

1. All final maps shall be in substantial accordance with the approved tentative map.
Noted and addressed.
2. Prior to submittal of any final map, the Development Engineering Department shall approve all on-site and off-site improvements. The applicant shall provide construction plans to the Development Engineering Department for all required on-site and off-site improvements, prior to any submittals for approval of a final map. The plan must adhere to the recommendations contained in the project soils and geotechnical report.
Improvement plans were submitted to the City for review on April 26, 2021 and subsequently on September 27, 2021 and adhere to the geotechnical investigation.
3. Lots not planned for immediate development shall be left undisturbed and mass grading and clearing of natural vegetation shall not be allowed. Any and all grading shall comply with City standards. A grading permit from the Nevada Division of Environmental Protection shall be obtained prior to any grading. Noncompliance with this provision shall cause a cease and desist order to halt all grading work.
Noted. Grading operations will comply with City standards and a permit will be obtained from NDEP. Permit submittal has been made to NDEP.
4. All lot areas and lot widths shall meet the zoning requirements approved as part of this tentative map with the submittal of any final map.
Noted and complied.
5. With the submittal of any final maps, the applicant shall provide evidence to the Planning and Community Development Department from the Health and Fire Departments indicating the agencies' concerns or requirements have been satisfied. Said correspondence shall be included in the submittal package for any final maps and shall include approval by the Fire Department of all hydrant locations.
Submittal has been made to said departments.
6. The following note shall be placed on all final maps stating:
"These parcels are subject to Carson City's Growth Management Ordinance and all property owners shall comply with provisions of said ordinance."
Note included on the Final Map

7. Placement of all utilities, including AT&T Cablevision, shall be underground within the subdivision. Any existing overhead facilities shall be relocated prior to the submittal of a final map.
All proposed utilities are proposed underground.
8. The applicant must sign and return the Notice of Decision for conditions for approval within ten (10) days of receipt of notification after the Board of Supervisors meeting. If the Notice of Decision is not signed and returned within ten (10) days, then the item may be rescheduled for the next Planning Commission meeting for further consideration
Previously signed and returned by the Owner.
9. Hours of construction will be limited to 7:00 a.m. to 7:00 p.m., Monday through Friday, and 9:00 a.m. to 5:00 p.m. on Saturday and Sunday. If the hours of construction are not adhered to, the Carson City Building Department will issue a warning for the first violation, and upon a second violation, will have the ability to cause work at the site to cease immediately.
Hours of construction will be adhered to.
10. The applicant shall adhere to all City standards and requirements for water and sewer systems, grading and drainage, and street improvements.
Noted and addressed on the Civil Improvement Plans.
11. The applicant shall obtain a dust control permit from the Nevada Division of Environmental Protection. The site grading must incorporate proper dust control and erosion control measures.
A dust control permit will be obtained prior to any site grading. Submittal has been made to NDEP.
12. A detailed storm drainage analysis, water system analysis, and sewer system analysis shall be submitted to the Development Engineering Department prior to approval of a final map.
A detailed Technical Drainage Study was preformed by House Moran Consulting, Ltd. A sewer system analysis was performed by Christy Corporation. Both were included with the initial submittal to engineering on April 26, 2021.
13. Prior to the recordation of the final map for any phase of the project, the improvements associated with the project must either be constructed and approved by Carson City, or the specific performance of said work secured, by providing the City with a proper surety in the amount of one hundred fifty percent (150%) of the engineer's estimate. In either case, upon acceptance of the improvements by the City, the developer shall provide the City with a proper surety in the amount of ten percent (10%) of the engineer's estimate to secure the developer's obligation to repair defects in workmanship and materials which appear in the work within one (1) year of acceptance by the City.
The owner will provide a bond for non-constructed improvements.
14. A "will serve" letter from the water and wastewater utilities shall be provided to the Nevada Health Division prior to approval of a final map.
A "will serve" letter from the water and wastewater utilities has been obtained from Carson City and will be submitted to the State at the time they are requested to sign the final map.
15. The District Attorney's Office shall approve any Covenants, Conditions & Restrictions (CC&R's) prior to recordation of the first final map.
CC&R's will be submitted to the District Attorney's Office for approval prior to recordation of the first final map.

The following conditions are required per CCMC 17.10.050

16. Three-Year Maintenance Plan. Provisions shall be made to monitor and maintain, for a period of three (3) years regardless of ownership, a maintenance plan for the common open space area. The maintenance plan for the common open space area shall, at a minimum, address the following:
- a. Vegetation management;
 - b. Watershed management;
 - c. Debris and litter removal;
 - d. Fire access and suppression;
 - e. Maintenance of public access and/or maintenance of limitations to public access; and
 - f. Other factors deemed necessary by the commission or the board: vector control and noxious weed control.

The maintenance plan shall be submitted prior to final map recordation, recorded at the time of final map recordation, and referenced on the final map.

A Maintenance Plan will be submitted prior to final map recordation by the developer.

17. Permanent Preservation and Maintenance. Provisions shall be made for the permanent preservation and ongoing maintenance of the common open space and other common areas using a legal instrument acceptable to the city. This shall be addressed prior to final

map recordation. A homeowners association (HOA) or similar entity must be formed for maintenance of common open space and other common areas.

Permanent Preservation and Maintenance shall be addressed to include the responsibilities of the HOA or similar entity for the maintenance of common open space etc.... by the Owner prior to the closing of the first lot.

18. Screening and Buffering of Adjoining Development. Provisions shall be made to assure adequate screening and buffering of existing and potential developments adjoining the proposed common open space development. To meet this requirement, landscaping and buffering shall be installed along the rear of Lots 1 - 6, and on the side of Lot 7. A detailed landscape plan shall be submitted with the site improvement permit application demonstrating compliance with this requirement. The landscaping may be installed with the development of the individual lots, although a deed restriction must be recorded if the landscaping is placed in a buffer easement explaining the function of the buffer easement.

Buffering and Landscaping areas have been addressed and shown on the Landscape Plans. A deed of restriction will be recorded following map recordation for landscaping placed in the buffer easement to be maintained by the individual homeowner. The landscaping buffer and no-build easement are shown on the final map.

19. Common Open Space Restrictions. Designated common open space shall not include areas devoted to public or private vehicular streets or any land which has been, or is to be, conveyed to a public agency via a purchase agreement for such uses as parks, schools or other public facilities. This shall be demonstrated at the time of final map.

Noted and addressed on the final map.

Other Conditions of Approval

20. The required setback shall be minimum front setback of 10 feet to the house, minimum front setback of 20 feet to the garage, minimum rear setback 20 feet, minimum side setback 5 feet, and minimum street side setback 10 feet. These setbacks shall be stated on the final map as well as in the CC&Rs.
The setbacks are noted on the Final Map and the CC&Rs. The rear yard setback has been modified to 15' for single story homes in accordance with Carson City staff coordination.
21. All lots will front the internal roadway system, resulting in the peripheral setbacks being the rear setback, which is 20 feet. Note that in most cases, open space is located between the rear of the lot and the perimeter.
Plans are in compliance with this condition. The rear setback has been modified by Carson City to be 15' for single story construction.
22. Conceptual design for the trailhead improvements are to be submitted at the time the site improvement permit application is submitted. The improvements will be subject to review and approval by the Parks and Recreation Commission.
Trailhead improvements were submitted and approved by the Parks Department.
23. The minimum lot area shall be 5,000 square feet.
Minimum Lot size is 5,000 square feet. Plans are in compliance with this condition.
24. The site improvement plans must demonstrate that the project meets Carson City Development Standards and Standard Details including but not limited to:
- The project must obtain FEMA LOMR approval and any necessary flood volumemitigation must be included in the site improvement plans.
Plans are in compliance with this condition. Reference FEMA LOMR case 20-09-0437P, Effective February 18, 2021.
 - Half-street improvements must be installed on North Ormsby Boulevard along the project frontage. This will include striping, curb, gutter, and paving to meet the City standard detail for a two-lane urban collector with bike lanes. Bike lane striping must be installed on both sides of the street. The final map submittal must include a clear history of the width of this segment of North Ormsby Boulevard, and right-of-way must be dedicated as necessary to contain the required improvements.
North Ormsby Boulevard frontage includes half-street improvements per a two-lane urban collector with bike lanes as coordinated with Carson City Traffic Engineering. Clear history of widths are noted on the Final Map.
 - A five foot sidewalk must be installed along the entire Mountain Street frontage.
Plans are in compliance with this condition.
 - Main locations must meet standard detail C-1.2.4.
Plans are in compliance with this condition.
 - Public utility easements must be shown on all parcels and must meet minimum width standards.
Addressed on Final Map
 - The unified pathways master plan indicates bike lanes on Mountain Street. The street has sufficient width to meet the standard detail for a 2-lane urban collector with bike lanes with parking on one side only. Mountain Street must be striped on both sides with bike lanes. The bike lane must be offset for parking on the east side, and "No Parking" signage installed on the west side.
Bike Lane striping was added to Mountain Street but removed per Transportation

Review comment redline, dated June 26, 2021 as coordinated with Carson City Traffic Engineering.

- g. A full water main analysis must be submitted with the site improvement permit application, which analyzes the capacity and pressures of the proposed and existing mains. This site is located within two pressure zones. The water design will need to consider accommodating both pressure zones. Pressure reducing station(s) will likely be required.
A full water system network analysis was performed by SB Engineering and included with the initial submittal to the City on April 26, 2021.
- h. Street suffixes of new streets must meet the naming convention provided in the Carson City Development Standards.
Standards were reviewed and suffixes updated accordingly.
- i. The following street names conflict with existing or reserved street names and must be changed: Fletcher Street, John Henry and Mesquite Lane.
Street names were revised from approved street name list.
- j. The North-South and East-West segments of "Fletcher Street" must have separate names.
Addressed with revised approved street names
25. The City's Transportation Master Plan includes extending North Ormsby Boulevard to West Winnie Lane. This project must enter into a development agreement with the City to pay for its pro rata share of the cost of these improvements, based on AM and PM peak traffic volumes. This agreement must be fully executed prior to Board approval of the first final map.
This is in process by the Owner.
26. The interior streets must have a minimum asphalt thickness of 4" as shown, or per the geotechnical engineer's recommendations, whichever is thicker.
Noted and addressed per Geotechnical Engineer report addendum, dated April 19, 2021.
27. A site specific geotechnical report must be submitted with the site improvement permit submittal. This report must give construction recommendations for foundations, paving, and utilities, must provide the observed groundwater depth if encountered, and must provide minimum construction requirements for high groundwater if applicable.
A site specific Geotechnical and Construction Services report was prepared by Black Eagle Consulting, Inc., Dated April 12, 2021. This was submitted to engineering with the improvement plans.
28. Haul route(s) for cut/fill must be approved by the transportation manager and included in the site improvement plans.
The site balances earthwork and therefore a haul route is not required.
29. A sampling tap must be installed in a common area of the project near one of the entrances. The sampling tap must be a Kupferle Eclipse #88 or approved equal. This improvement must be included on the site improvement plans.
Plans are in compliance with this condition.
30. At the time of recordation of the final map, a private Homeowner's Association (HOA), or similar entity, must be formed to provide maintenance for all the following areas in perpetuity: common area landscapes/medians, open space, buffer areas between the development and neighborhoods, path system, street corridors, recreation facilities/amenities. The HOA will also be responsible for snow removal on path system, trailhead improvements, and snow storage. The maintenance and funding shall be addressed in the development's CC&R's to the satisfaction of the Carson City Parks

and Recreation Director. Common area maintenance shall include at a minimum, but not limited to the following:

- Debris, weed, and litter removal
- Noxious weed management
- Maintaining firebreaks/defensible space
- Care and replacement of plant material
- Plant material: irrigation, system repairs, plant health (pruning, planting and replacement)

A recorded covenant or deed restriction shall be placed on all properties within the proposed development to ensure maintenance of these amenities is funded in perpetuity.

A private HOA or similar entity will be formed and a recorded covenant or deed restriction will be placed within the proposed development.

31. The HOA will provide 100% funding and maintenance for all public park and recreation amenities (i.e. multi-use path system and trailhead improvements). The maintenance and funding shall be addressed in the development's CC&R's to the satisfaction of the Carson City District Attorney and Carson City Parks and Recreation Director. A separate agreement regarding maintenance of these facilities shall be entered into between the HOA and the City at time of recordation of the first final map. A recorded covenant or deed restriction shall be placed on all properties within the proposed development to ensure maintenance of these amenities is funded in perpetuity. The restrictions will provide that should the HOA ever cease to exist, an assessment will then be implemented by the City to form a Landscape Maintenance District (LMD), per CCMC to provide for 100% of the maintenance and upkeep of the public recreation amenities, including the trailhead and the multi-use path.

To be addressed prior to recordation of first final map.

32. The applicant will construct and dedicate to the City the multi-use path, as well as implement recreation improvements to the Mountain Street trailhead. This shall be coordinated through and agreed upon by the Parks, Recreation & Open Space Department. The applicant shall provide a 30' wide (minimum) easement for the path. Easement shall be a non-motorized public access trail easement. The easement document shall indicate that maintenance of the easement shall be the responsibility of the HOA in perpetuity. The applicant will design and construct a multi-use path (off street/paved/shared) at a 10' wide (minimum) AASHTO standard concrete path with an adjacent 3' wide decomposed granite path, including interpretive/wayfinding signage, pet waste receptacles, trash receptacles, benches and related amenities. The path will be constructed from the City's Mountain Street Trailhead to Ormsby Blvd, and have an at grade pedestrian crossing with flashing lights on North Ormsby Boulevard. All other street crossings associated with the multi-use path must be reviewed and approved by Carson City Public Works and Parks, Recreation & Open Space Departments to ensure pedestrian safety. This trail must be constructed or bonded for prior to Board consideration of the first final map, and dedicated with the final map.

Plans are in compliance with this condition. Flashing lights will be delivered to Public Works at Traffic Engineering's request in lieu of installing them. Installation to be at a future date by Carson City when the trail is extended offsite.

33. Paths, sidewalks and on-street bike lanes along the street frontage shall conform to the standards as outlined in the Carson City Unified Pathways Master Plan. The Unified Pathways Master Plan (UPMP) identifies on-street bike lanes along the street frontage

of the proposed development on North Ormsby Boulevard. This UPMP requirement needs to be coordinated with Development Engineering's requirements for the development's street frontage design and improvements.

Paths, sidewalks and on-street bikes lanes along street frontage conform to the city standards and UPMP on North Ormsby Boulevard.

34. A multi-use path shall be constructed in the buffer area on the west side of the property, connecting to a five foot paved trail on the north side of the property to create a looped trail system. Both trails will be owned and maintained by the HOA. All street crossings associated with these paths must be reviewed and approved by Carson City Public Works and PROS to ensure pedestrian safety.

A five foot paved loop trail system is incorporated in the design and will be owned and maintained by the HOA.

35. The developer shall use best management practices during construction to prevent the spread of noxious weeds and will incorporate language in construction documents to ensure contractors and subcontractors comply. The Parks, Recreation, and Open Space Department will assist the applicant with this condition.

Addressed on the Landscaping and Erosion Control Plan and supporting documents.

36. The applicant shall demonstrate connectivity between the trailhead/multi-use path and the development's sidewalk/path system. Sidewalk connections to the trailhead and multi-use path will provide convenient and logical access to these facilities and the overall sidewalk network within the development.

Connectivity between trailhead/multi-use path and sidewalk system has been addressed.

37. All drainage facilities (channels, ditches, and detention basins) within the development will be the responsibility of the HOA in perpetuity and shall be maintained to City Standards. A recorded covenant or deed restriction shall be placed on all properties within the proposed development to ensure maintenance of these amenities is funded in perpetuity.

Final map complies with this condition.

38. The City and the developer will enter into a development agreement that will waive the Residential Construction Tax in exchange for the construction and dedication of improvements. This agreement should be executed at the time of final map consideration.

Agreement to be executed at the time of final map consideration.

39. Neighborhood Park improvements shall be incorporated into the existing Mountain Street Trailhead. The applicant developer, at its sole expense, shall design and construct park improvements. A design plan shall be determined through a public input process and approved by the Parks and Recreation Commission. Park improvements shall include, but are not limited to, at its expense design modifications to the trailhead, including but not limited to a picnic shelter and signage, and a 10 foot wide concrete multi-use path with an adjacent 3 foot wide decomposed granite path, built to City standards, shall connect to the trailhead. It is expected the identified trailhead improvements shall be constructed or bonded for prior to Board of Supervisors consideration of the first final map.

Plans are in compliance with this condition. Improvements will be bonded for.

40. The multi-use path shall be located outside the project's perimeter fence, if one is installed, for ease of access by the general public. Gate(s)/fence openings providing pedestrian/ADA access for the development's residents to the path will be allowed at locations approved by the Parks, Recreation & Open Space Department.

Plans are in compliance with this condition.

41. The multi-use path will include landscaping with a variety of non-fruit bearing trees (either evergreen or deciduous) that will be planted to International Society of Arboriculture (ISA) standards at approximately 1 tree per 50 lineal feet (tree groupings are acceptable) with a minimum of 6 shrubs per tree.
Addressed and identified on the Landscaping Plans.
42. Carson City is a Bee City USA. As a result, the applicant shall use approximately 50% pollinator friendly plant material for any required common landscaping areas/open space on the project site. Also, any remaining landscape plant material selection needs to be consistent with the City's approved tree species list or other tree species, as approved by the City.
Addressed and noted on the Landscaping Plans.
43. The applicant shall construct a multi-use path on the west side of the property, and a 5 foot wide concrete path in the buffer area on the north side of the property to complete a loop trail system surrounding the development. The loop will connect at the multi-use pathway on west side of the property, and connect with the sidewalk on the east side of the development. The path design, construction and alignment shall be to City standards in a manner acceptable to Carson City Public Works and PROS Departments. The trail shall have a non-motorized trail easement dedicated to the City and maintained by the HOA in perpetuity.
Plans are in compliance with this condition.
44. At the time of application for site improvement permit, the applicant shall provide an openspace diagram demonstrating compliance with the provisions of CCMC 17.10.046.
The requested exhibit is included in this submittal.
45. Architecture styles shall be limited to traditional, craftsman, or farmhouse architectural styles. No Spanish or Mediterranean architecture shall be utilized.
Noted and to be addressed by Developer.
46. Each home must include two of the following:
 - Brick or masonry products;
 - Stained, painted, or weathered wood siding or shingles, or cementitious product.
 - Tinted or textured stucco.
 - Natural stone.
 - Non-reflective metal accents.**Noted and to be addressed by Developer. Identified on and enforceable with building repeat permits for homes.**
47. Along the northern perimeter homes will be limited to a single story.
Noted and to be addressed by Developer. Identified on and enforceable with plot plans for building permit for homes.
48. Conditions 45 - 47 will be included in the CC&R's and enforced by the HOA.
To be included in the CC&R's and enforced by the HOA.
49. Within 30 days of property acquisition, the entire property must be mowed to remove all tumbleweed and tumble mustard weed, so as to avoid weeds from breaking off and migrating off the property. This condition shall be maintained. Also, a 30 foot mowed firebreak must be maintained from mid-June through September in the unimproved areas.
Noted and to be addressed by the Developer on an ongoing basis. Site was mowed within 30 days of property acquisition.

I hope that this response satisfactorily addresses your comments and concerns. If you have any

questions, comments, or concerns, please do not hesitate to contact me by email at doug@christynv.com , or by phone at (775) 527-0707

Regards,

A handwritten signature in blue ink that reads "Douglas H. Buck". The signature is written in a cursive style with a large initial 'D'.

CHRISTY CORPORATION, LTD.
Douglas Buck, PE

OWNER'S CERTIFICATE

THIS IS TO CERTIFY THAT THE UNDERSIGNED, LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY IS THE OWNER OF THE TRACT OF LAND REPRESENTED ON THIS PLAT, THAT THE UNDERSIGNED IS THE DULY APPROVED COMPANY OFFICER, AND THAT THE SAME IS EXECUTED IN COMPLIANCE WITH AND SUBJECT TO THE PROVISIONS OF NRS CHAPTER 278, THAT THE PUBLIC PLACES SHOWN ON THIS PLAT ARE HEREBY OFFERED FOR DEDICATION AND THAT THOSE ACCEPTED BY CARSON CITY ARE SET APART TO BE USED AS PUBLIC THOROUGHFARES FOREVER; THAT ALL EASEMENTS SHOWN HEREON ARE DEDICATED AS PERMANENT EASEMENTS FOR THE STATED PURPOSE. ANY WATER RIGHTS PERTINENT TO THE LANDS OFFERED FOR DEDICATION BY THIS MAP ARE HEREBY RESERVED AND SHALL REMAIN WITH PROPERTY OF THE PRESENT OWNER.

I CONSENT TO THE PREPARATION AND RECORDATION OF THE FINAL MAP.

LENNAR RENO, LLC
A NEVADA LIMITED LIABILITY COMPANY

BY: _____
ITS: _____

NAME/TITLE PRINTED

NOTARY CERTIFICATE

STATE OF _____)
)SS
COUNTY OF _____)

ON THIS _____ DAY OF _____, 202__ PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC IN AND FOR THE SAID STATE AND COUNTY, _____ AS _____ OF LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY PERSONALLY KNOWN TO ME OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON WHO EXECUTED THE ABOVE INSTRUMENT FOR THE PURPOSES HEREIN STATED.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

TITLE COMPANY CERTIFICATE

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS PLAT HAS BEEN EXAMINED AND LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY, OWNER OF RECORD, AN INTEREST IN THE LANDS DELINEATED HEREON AND THAT THEY ARE THE ONLY OWNER OF RECORD OF SAID LAND; THAT THE OWNER OF RECORD OF THE LAND HAS SIGNED THE FINAL MAP; THAT NO ONE HOLDS OF RECORD A SECURITY INTEREST IN THE LANDS TO BE DIVIDED EXCEPT AS SHOWN BELOW; THAT THERE ARE NO LIENS OF RECORD AGAINST THE LANDS DELINEATED HEREON, OR ANY PART THEREOF, FOR DELINQUENT STATE, COUNTY, MUNICIPAL, FEDERAL OR LOCAL TAXES OR ASSESSMENTS COLLECTED AS TAXES OF SPECIAL ASSESSMENTS AND THAT A GUARANTEE DATED _____, FOR THE BENEFIT OF THE COUNT OF CARSON CITY, NEVADA, HAS BEEN ISSUED WITH REGARD TO ALL OF THE ABOVE.

STEWART TITLE COMPANY

BY: _____ DATE: _____

NAME/TITLE PRINTED

TREASURER'S CERTIFICATE

THE UNDERSIGNED HEREBY CERTIFIES THAT ALL PROPERTY TAXES ON THE LAND SHOWN HEREON FOR THE FISCAL YEAR HAVE BEEN PAID AND THAT THE FULL AMOUNT OF ANY DEFERRED PROPERTY TAXES FOR THE CONVERSION OF THE PROPERTY FROM AGRICULTURAL USE HAS BEEN PAID PURSUANT TO N.R.S. 361A.265.

007-573-09, 10 & 11

CARSON CITY TREASURER

BY: _____ TREASURER DATE: _____

NAME/TITLE PRINTED

UTILITY COMPANY'S CERTIFICATE

THE UTILITY EASEMENTS SHOWN ON THIS PLAT HAVE BEEN CHECKED, ACCEPTED, AND APPROVED BY THE UNDERSIGNED CABLE TELEVISION AND PUBLIC UTILITY COMPANIES AND THE CARSON CITY UTILITY DEPARTMENT.

SIERRA PACIFIC POWER COMPANY, DBA NV ENERGY DATE

NEVADA BELL TELEPHONE COMPANY, DBA AT&T NEVADA DATE

CHARTER COMMUNICATIONS DATE

CARSON CITY UTILITY DEPARTMENT DATE

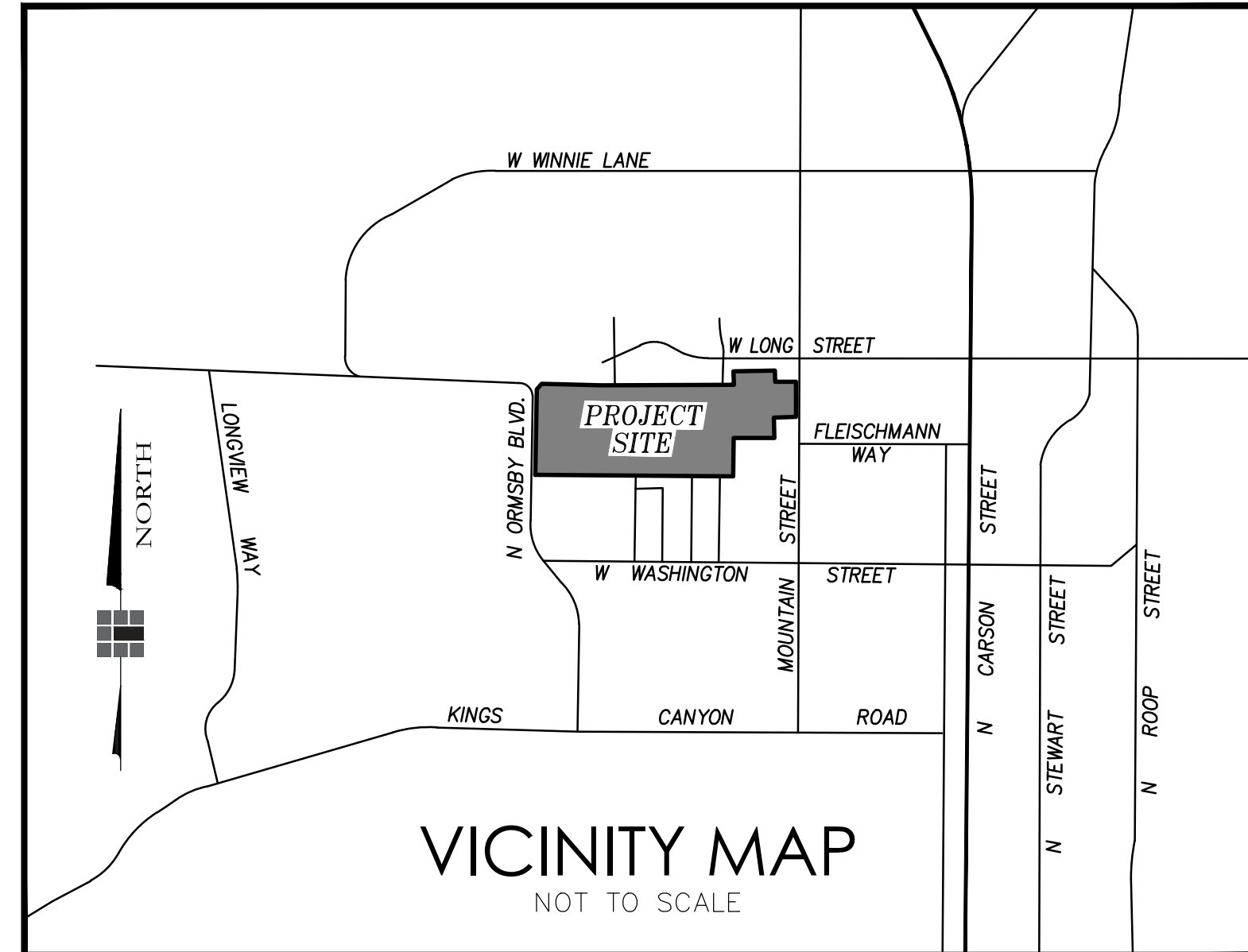
BOARD OF SUPERVISORS APPROVAL

THE COMMON AREAS AND RIGHTS OF WAY OFFERED FOR DEDICATION HEREON INCLUDE BRAVESTONE AVENUE, BOLERO DRIVE, LOVELOCK STREET, NEWMAN PLACE, DRIFTWOOD STREET, COPPER HILL AVENUE, WESTHAVEN AVENUE, LEXINGTON AVENUE, LA MIRADA STREET, N RICHMOND AVENUE, WEST SUNSET WAY, PICKAXE STREET, COMMON AREAS A, B, C, D, E AND F ARE BEING DEFERRED AT THIS TIME BY CARSON CITY WITH THE OFFER TO REMAIN OPEN IN ACCORDANCE WITH THE PROVISIONS OF N.R.S. CHAPTER 278.390. ALL PROVISIONS OF N.R.S. 278, AND ALL LOCAL ORDINANCES HAVE BEEN COMPLIED WITH. THE TENTATIVE MAP WAS APPROVED AND ACCEPTED BY THE CARSON CITY BOARD OF SUPERVISORS ON THIS _____ DAY OF _____, 202__.

MAYOR DATE

CITY CLERK DATE

**OFFICIAL PLAT OF
ANDERSEN RANCH
A COMMON OPEN SPACE DEVELOPMENT**



NOTES:

- 1) A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED WITHIN EACH LOT FOR THE EXCLUSIVE PURPOSE OF INSTALLING AND MAINTAINING UTILITY SERVICE FACILITIES TO THAT LOT AND THE RIGHT TO EXIT THAT LOT WITH SAID UTILITY FACILITIES FOR THE PURPOSE OF SERVING OTHER LOTS AT LOCATIONS MUTUALLY AGREED UPON BY THE OWNER OF RECORD AT THE TIME OF INSTALLATION AND THE UTILITY COMPANY.
- 2) PUBLIC UTILITY EASEMENTS INCLUDE THE USE FOR INSTALLATION AND MAINTENANCE OF CABLE TELEVISION.
- 3) PUBLIC UTILITY EASEMENTS ARE HEREBY GRANTED 10 FEET IN WIDTH COINCIDENT WITH ALL DEDICATED STREET RIGHTS-OF-WAY, 5' IN WIDTH WITH ALL OTHER EXTERIOR BOUNDARIES AND 10' IN WIDTH CENTERED ON ALL INTERIOR LOT LINES.
- 4) A BLANKET PUBLIC UTILITY, SANITARY SEWER, STORM DRAIN, WATER FACILITIES AND DRAINAGE EASEMENT IS HEREBY GRANTED OVER ALL COMMON AREAS AS SHOWN HEREON.
- 5) COMMON AREAS G, H & I ARE TO BE OWNED AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION IN PERPETUITY.
- 6) COMMON AREAS A, B, C, D, E & F ARE TO BE OWNED BY CARSON CITY AND ARE TO BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION IN PERPETUITY.
- 7) THE CURRENT ZONING DESIGNATION AT THE TIME OF MAP RECORDATION FOR THE SUBJECT PROPERTY IS SF12 AND SF6.
- 8) THESE PARCELS ARE SUBJECT TO CARSON CITY'S GROWTH MANAGEMENT ORDINANCE, AND ALL PROPERTY OWNERS SHALL COMPLY WITH THE PROVISIONS OF SAID ORDINANCE.
- 9) THERE ARE NO WELLS OR SEPTIC SYSTEMS OR STRUCTURES ON THE SUBJECT PROPERTY AND ALL PARCELS AND LOTS SHALL CONNECT TO CITY WATER AND SEWER.
- 10) ALL DEVELOPMENT SHALL BE IN ACCORDANCE WITH THE APPROVED TENTATIVE MAP, SUB-2019-0022.
- 11) THE FEMA FLOOD ZONE FOR THIS PROJECT IS LOCATED IN ZONE X WHICH ARE AREAS WITH AN 0.2% ANNUAL CHANCE FLOOD HAZARD, AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTH LESS THAN ONE FOOT OR WITH DRAINAGE AREAS OF LESS THAN ONE SQUARE MILE PER FEMA FLOOD INSURANCE MAP NO.S 3200010092G & 3200010091G WITH MAP REVISED DATES OF DECEMBER 22, 2016 AND FEMA LETTER OF MAP REVISION (LOMR) CASE NO. 20-09-0437P WITH AN EFFECTIVE DATE OF FEBRUARY 18, 2021.
- 12) THE 30' LANDSCAPE BUFFER OVER THE REAR OF LOTS 1-6 AND THE 8' LANDSCAPE BUFFER ON THE NORTH SIDE OF LOT 7 ARE ALSO NO-BUILD EASEMENTS.
- 13) SETBACK MINIMUMS FOR THE LOTS SHOWN HEREON ARE AS FOLLOWS:
FRONT SETBACKS = 10' TO HOUSE AND 20' TO GARAGE
REAR = 20' ON EXTERIOR LOTS (LOTS 1-6B) AND 15' ON INTERIOR LOTS (LOTS 69-203).
SIDE = 5' STREET SIDE = 10'
- 14) NO DIRECT ACCESS FROM LOTS 7, 8, 9 AND 10 ARE ALLOWED ONTO MOUNTAIN STREET.
- 15) THE 16' ACCESS OPENINGS PER FILE NO. 80846 AND BLANKET STORM DRAINAGE EASEMENT GRANTED PER FILE NO. 125664 ARE HEREBY RELINQUISHED PER THIS MAP.
- 16) NO BUILDING SHALL EXCEED ONE STORY IN HEIGHT.
- 17) THE DRAINAGE BASINS WITHIN THIS PROJECT ARE TO BE PRIVATELY MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.
- 18) THE OWNER HEREBY RESERVES A BLANKET EASEMENT WITHIN THE AREAS OFFERED FOR DEDICATION FOR THE PLACEMENT AND MAINTENANCE OF LANDSCAPE IRRIGATION LINES. ANY LANDSCAPE IRRIGATION LINES PLACED UNDERNEATH IMPROVED SURFACES SHALL BE PLACED WITHIN SLEEVES APPROVED BY CARSON CITY. ANY MODIFICATION, RELOCATION, AND OR MAINTENANCE OF SAID LANDSCAPE IRRIGATION LINES SHALL BE AT THE EXPENSE OF THE OWNER, THEIR SUCCESSORS AND ASSIGNS AND SHALL REQUIRE AN ENCROACHMENT PERMIT FROM CARSON CITY.
- 19) THIS PROJECT IS SUBJECT THE MAINTENANCE PLAN AS SET FORTH IN DOCUMENT NO. _____.

SOUTHWEST GAS CERTIFICATE

SOUTHWEST GAS CORPORATION
A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED WITHIN EACH PARCEL FOR THE EXCLUSIVE PURPOSE OF INSTALLING AND MAINTAINING UTILITY SERVICE FACILITIES TO THAT PARCEL, WITH THE RIGHT TO EXIT THAT PARCEL WITH SAID UTILITY FACILITIES FOR THE PURPOSE OF SERVING ADJACENT PARCELS.

SOUTHWEST GAS CORPORATION AMANDA MARCUCCI, PE, SUPERVISOR DATE

DIVISION OF WATER RESOURCES CERTIFICATE

THIS PLAT IS APPROVED BY THE STATE OF NEVADA DIVISION OF WATER RESOURCES OF THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES CONCERNING WATER QUANTITY, SUBJECT TO THE REVIEW OF APPROVAL ON FILE IN THIS OFFICE.

DIVISION OF WATER RESOURCES DATE

NEVADA DIVISION OF ENVIRONMENTAL PROTECTION

THIS FINAL MAP IS APPROVED BY THE NEVADA DIVISION OF ENVIRONMENTAL PROTECTION OF THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES. THIS APPROVAL CONCERNS SEWAGE DISPOSAL, WATER POLLUTION, WATER QUALITY AND WATER SUPPLY FACILITIES AND IS PREDICATED UPON PLANS FOR A PUBLIC WATER SUPPLY AND A COMMUNITY SYSTEM FOR DISPOSAL OF SEWAGE.

NEVADA DIVISION OF ENVIRONMENTAL PROTECTION BUREAU OF WATER POLLUTION CONTROL DATE

PLANNING DIVISION CERTIFICATE

THIS FINAL MAP CONFORMS TO THE APPROVED TENTATIVE MAP (SUB-2019-0022) AND ALL THE CONDITIONS OF APPROVAL APPLICABLE TO THIS FINAL MAP HAVE BEEN SATISFIED.

HOPE SULLIVAN, AICP, COMMUNITY DEVELOPMENT DIRECTOR DATE

CITY ENGINEER'S CERTIFICATE

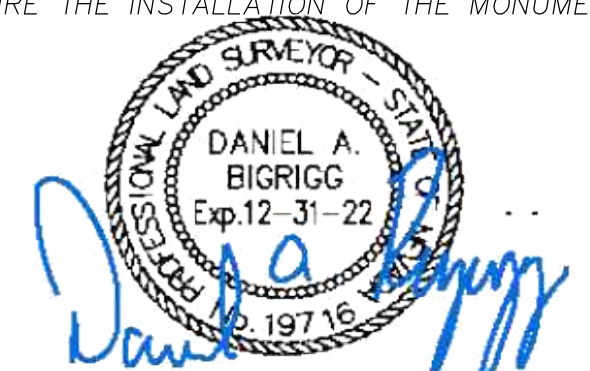
I DO HEREBY CERTIFY THAT I HAVE EXAMINED THE SUBDIVISION SHOWN ON THIS PLAT. THAT IS IN SUBSTANTIALLY AS IT APPEARED ON THE TENTATIVE MAP AND ANY ALTERATIONS THEREOF. THAT ALL PROVISIONS OF N.R.S. 278 AND ALL LOCAL ORDINANCES HAVE BEEN COMPLIED WITH AND THAT THIS MAP IS TECHNICALLY CORRECT. A PROPER PERFORMANCE BOND HAS BEEN DEPOSITED GUARANTEEING THAT THE MONUMENTS WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED WITHIN ONE YEAR OF THE RECORDING DATE OF THIS MAP.

CITY ENGINEER DATE

SURVEYOR'S CERTIFICATE

I, DANIEL A. BIGRIGG, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, CERTIFY THAT:

- 1. THIS PLAT REPRESENTS THE RESULTS OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION AT THE INSTANCE OF LENNAR RENO, LLC, A NEVADA DELAWARE LIMITED LIABILITY COMPANY.
- 2. THE LANDS SURVEYED LIE WITHIN THE SOUTH 1/2 OF SECTION 7 AND THE NORTH 1/2 OF SECTION 18, T15N, R20E, MDM, CARSON CITY, NEVADA AND THE SURVEY WAS COMPLETED ON OCTOBER 6, 2020.
- 3. THIS PLAT COMPLIES WITH THE APPLICABLE STATE STATUTES AND ANY LOCAL ORDINANCES IN EFFECT ON THE DATE THAT THE GOVERNING BODY GAVE ITS FINAL APPROVAL.
- 4. THE MONUMENTS DEPICTED ON THE PLAT ARE OF THE CHARACTER SHOWN AND WILL OCCUPY THE POSITIONS INDICATED BY _____ AND AN APPROPRIATE FINANCIAL GUARANTEE WILL BE POSTED WITH THE GOVERNING BODY BEFORE RECORDATION TO ENSURE THE INSTALLATION OF THE MONUMENTS.



DANIEL A. BIGRIGG, PLS
NEVADA CERTIFICATE NO. 19716

6/22/2022

CLERK-RECORDER'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 202__, AT _____ M. IN
BOOK _____, PAGE _____ OF THE OFFICIAL RECORDS OF CARSON CITY, NEVADA, AT THE REQUEST OF
LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY.
RECORDING FEE: _____ FILE NO.: _____

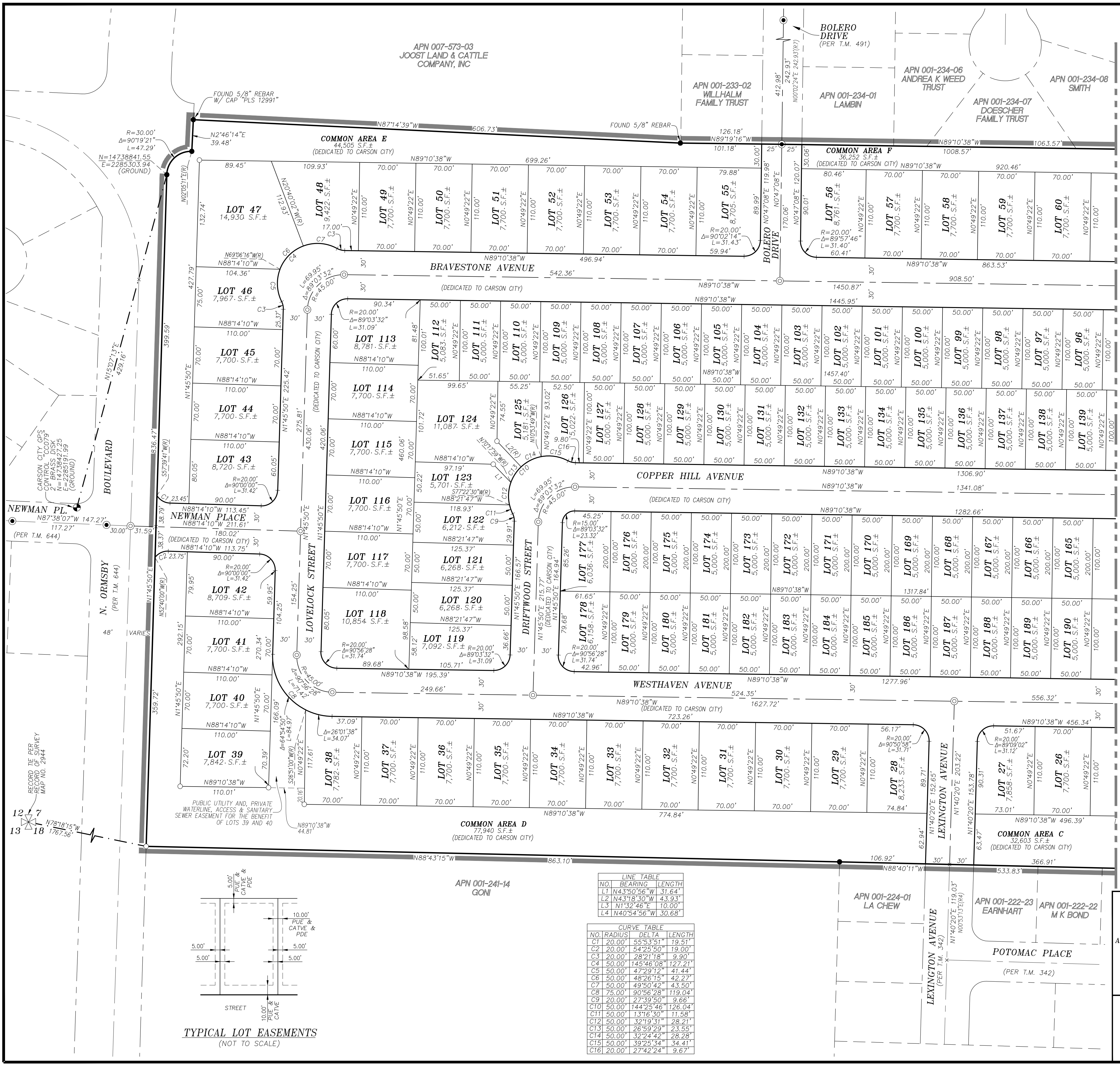
BY: _____ CLERK-RECORDER DATE

SUB-2021-0361

OFFICIAL PLAT OF
ANDERSEN RANCH
A COMMON OPEN SPACE DEVELOPMENT
A MERGER AND RESUBDIVISION OF ADJUSTED PARCELS 1A, 2A AND 3A
PER LOT LINE ADJUSTMENT DOCUMENT NO. 486339 AND SHOWN ON
RECORD OF SURVEY FILE NO. 486340
SITUATE WITHIN THE SOUTH 1/2 OF SECTION 7
AND THE NORTH 1/2 OF SECTION 18,
TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.
CARSON CITY NEVADA

CHRISTY
CORPORATION
1000 Kiley Pkwy | Sparks Nevada 89436
775.502.8552 christynv.com

SHEET
1
OF
3



BASIS OF BEARINGS:
 NEVADA STATE PLANE COORDINATE SYSTEM, WEST ZONE, NORTH AMERICAN DATUM OF 1983/1994, HIGH ACCURACY REFERENCE NETWORK (NAD 83/94-HARN), AS DETERMINED USING REAL TIME KINEMATIC (RTK) GPS OBSERVATIONS WITH CORRECTIONS TRANSMITTED BY THE NEVADA GPS NETWORK (NGN GPS). THE BEARING BETWEEN CARSON CITY GPS REFERENCE STATION "CC029" AND "CC028" IS TAKEN AS NORTH 75°30'15" EAST. DIMENSIONS SHOWN ARE GROUND DISTANCES. COMBINED GRID TO GROUND FACTOR = 1.0002.

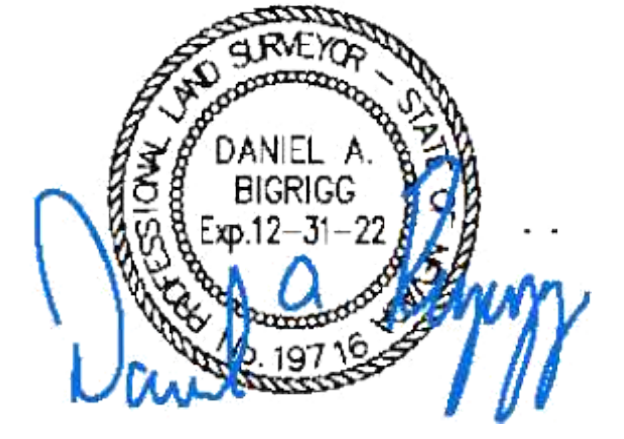
- REFERENCES**
- 1) SUBDIVISION TRACT MAP FILE NO. 12862, MAP NO. 108, 4/10/1957.
 - 2) SUBDIVISION TRACT MAP FILE NO. 26795, MAP NO. 106, 8/14/1959.
 - 3) SUBDIVISION TRACT MAP FILE NO. 52273, MAP NO. 165, 7/31/1962.
 - 4) SUBDIVISION TRACT MAP FILE NO. 84590, MAP NO. 342, 12/24/1970.
 - 5) SUBDIVISION TRACT MAP FILE NO. 2128, MAP NO. 369, 3/17/1971.
 - 6) SUBDIVISION TRACT MAP FILE NO. 91782, MAP NO. 356, 7/14/1971.
 - 7) SUBDIVISION TRACT MAP FILE NO. 60920, MAP NO. 491, 1/29/1976.
 - 8) SUBDIVISION TRACT MAP FILE NO. 78393, MAP NO. 644, 4/7/1978.
 - 9) RECORD OF SURVEY FILE NO. 403435, MAP NO. 2749, 8/11/2010.
 - 10) RECORD OF SURVEY FILE NO. 462192, MAP NO. 2856, 2/25/2016.
 - 11) RECORD OF SURVEY FILE NO. 486340, MAP NO. 2944, 6/27/2018.

ALL ABOVE IN THE OFFICIAL RECORDS OF CARSON CITY, NEVADA.

AREA SUMMARY

LOT AREA (203 LOTS) = 28.75 ACRES±
 COMMON AREA (9) = 7.84 ACRES±
 RIGHT-OF-WAY = 11.61 ACRES±
 TOTAL AREA = 48.20 ACRES±

- LEGEND**
- FOUND 5/8" REBAR W/ CAP "PLS 17616" UNLESS OTHERWISE NOTED
 - FOUND STREET CENTERLINE MONUMENT IN WELL
 - × DIMENSION POINT—NOTHING FOUND OR SET
 - ⊕ PLS CORNER AS NOTED
 - ⊙ CARSON CITY GPS CONTROL MONUMENT
 - ⊙ SET STANDARD STREET CENTERLINE MONUMENT
 - ⊙ SET 5/8" REBAR W/ CAP "PLS 19716" OR CURB SCRIBE ON PROPERTY LINE EXTENDED
 - PUBLIC UTILITY EASEMENT
 - RECORD OF SURVEY
 - TRACT MAP
 - SQUARE FEET
 - RADIAL BEARING
 - RECORD DIMENSION WITH REFERENCE NO.
 - COMMON AREA
 - PROJECT BOUNDARY
 - GRAPHIC BORDER
 - RIGHT OF WAY
 - CENTERLINE
 - ADJACENT PARCEL
 - ADJACENT RIGHT OF WAY
 - EASEMENT
 - TIE



OFFICIAL PLAT OF
ANDERSEN RANCH
 A COMMON OPEN SPACE DEVELOPMENT
 A MERGER AND RESUBDIVISION OF ADJUSTED PARCELS 1A, 2A AND 3A PER LOT LINE ADJUSTMENT DOCUMENT NO. 486339 AND SHOWN ON RECORD OF SURVEY FILE NO. 486340
 SITUATE WITHIN THE SOUTH 1/2 OF SECTION 7 AND THE NORTH 1/2 OF SECTION 18, TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M. CARSON CITY NEVADA

6/22/2022

CHRISTY CORPORATION
 1000 Kiley Pkwy | Sparks Nevada 89436
 775.502.8552 christynv.com

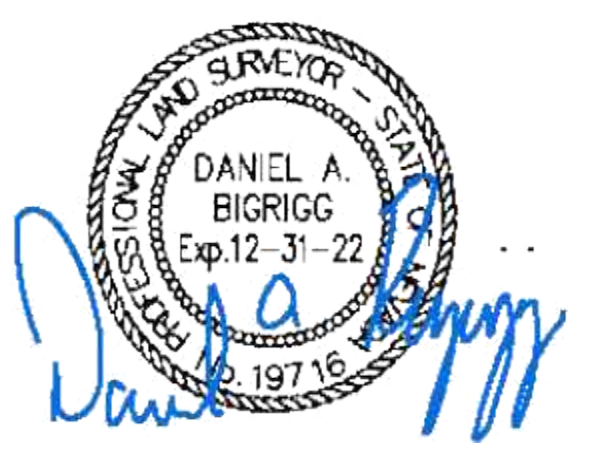
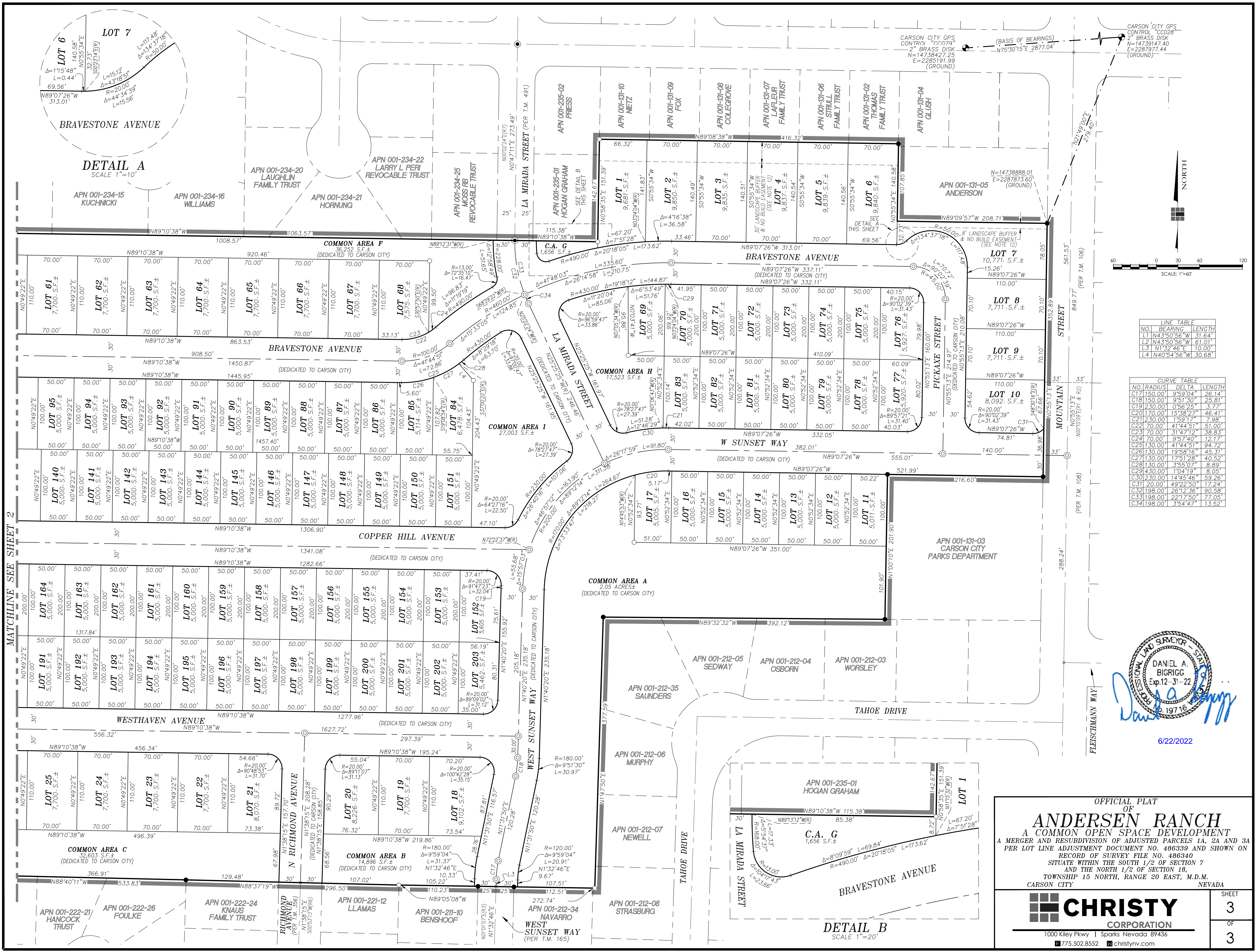
SHEET 2 OF 3

TYPICAL LOT EASEMENTS (NOT TO SCALE)

NO.	BEARING	LENGTH
L1	N43°50'56"W	31.64'
L2	N43°18'30"W	43.93'
L3	N1°32'46"E	10.00'
L4	N40°54'56"W	30.68'

NO.	RADIUS	DELTA	LENGTH
C1	20.00'	55°3'51"	19.51'
C2	20.00'	54°25'50"	19.00'
C3	20.00'	28°21'58"	9.90'
C4	50.00'	145°46'08"	127.21'
C5	50.00'	47°29'12"	41.44'
C6	50.00'	48°26'15"	42.27'
C7	50.00'	49°50'42"	43.50'
C8	75.00'	90°56'28"	119.04'
C9	20.00'	27°39'50"	9.66'
C10	50.00'	144°25'46"	126.04'
C11	50.00'	137°16'30"	11.58'
C12	50.00'	32°19'51"	28.21'
C13	50.00'	26°59'29"	23.55'
C14	50.00'	32°24'42"	28.28'
C15	50.00'	39°25'34"	34.41'
C16	20.00'	27°42'24"	9.67'

MATCHLINE SEE SHEET 3



OFFICIAL PLAT OF
ANDERSEN RANCH
 A COMMON OPEN SPACE DEVELOPMENT
 A MERGER AND RESUBDIVISION OF ADJUSTED PARCELS 1A, 2A AND 3A
 PER LOT LINE ADJUSTMENT DOCUMENT NO. 486339 AND SHOWN ON
 RECORD OF SURVEY FILE NO. 486340
 SITUATE WITHIN THE SOUTH 1/2 OF SECTION 7
 AND THE NORTH 1/2 OF SECTION 18,
 TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.
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SHEET 3 OF 3



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Heather Manzo, Associate Planner

Agenda Title: For Possible Action: Discussion and possible action regarding a final subdivision map known as Blackstone Ranch Phase 1-B creating 53 residential lots, common areas and rights-of-way on a ±10.47 acre site zoned Single Family Residential 6,000 ("SF6"), located south of Hogan Peak Street and east of Wildcat Peak Street and Porter Peak Drive, Assessor's Parcel Numbers ("APNs") 004-411-01 and -03 (SUB-2021-0332). (Heather Manzo, hmanzo@carson.org)

SUMMARY: The Board of Supervisors ("Board") granted approval of the Tentative Subdivision Map ("TSM") for Blackstone Ranch on March 16, 2017 and approved a modification to the TSM on April 18, 2019. Since that time, the applicant has obtained a site improvement permit and has commenced construction of the improvements. To the extent improvements are not completed, the developer has provided a subdivision improvement performance bond. Per Carson City Municipal Code ("CCMC") 17.06.005, the Board has the authority to approve a final map and may direct that it be recorded and entered as a legal document in the records of Carson City.

Agenda Action: Formal Action / Motion **Time Requested:** 10 Minutes

Proposed Motion

I move to approve the final subdivision map as presented.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

On March 16, 2017, the Board approved TSM-17-005 subject to conditions of approval.

On April 18, 2019, the Board approved an amendment to Condition No. 28 (TSM-17-005-1) so as to require only the construction of improvements that will benefit the project relative to the construction of the flood conveyance channels.

On June 17, 2021, the Board approved the first final map for Blackstone Ranch Phase 1 (Phase 1-A).

Background/Issues & Analysis

Final subdivision maps must be reviewed and approved by the Board. Approval of the final subdivision map is required to allow the applicant to subdivide the property pursuant to the provisions of CCMC and Nevada Revised Statutes. All conditions of approval must be met. Compliance with the conditions of approval are addressed in the attached staff memo.

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

If the applicant has not met the conditions of approval of the tentative subdivision map:

1. Deny the final subdivision map; or
2. Continue the item.

Attachments:

[SUB-2021-0332 \(Blackstone Ranch Phase 1-B FSM\)](#)

[Applicant Response to Conditions of Approval - 1-B.pdf](#)

[Blackstone Ranch Phase 1-B Final Map.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



MEMORANDUM

Board of Supervisors Meeting of August 18, 2022

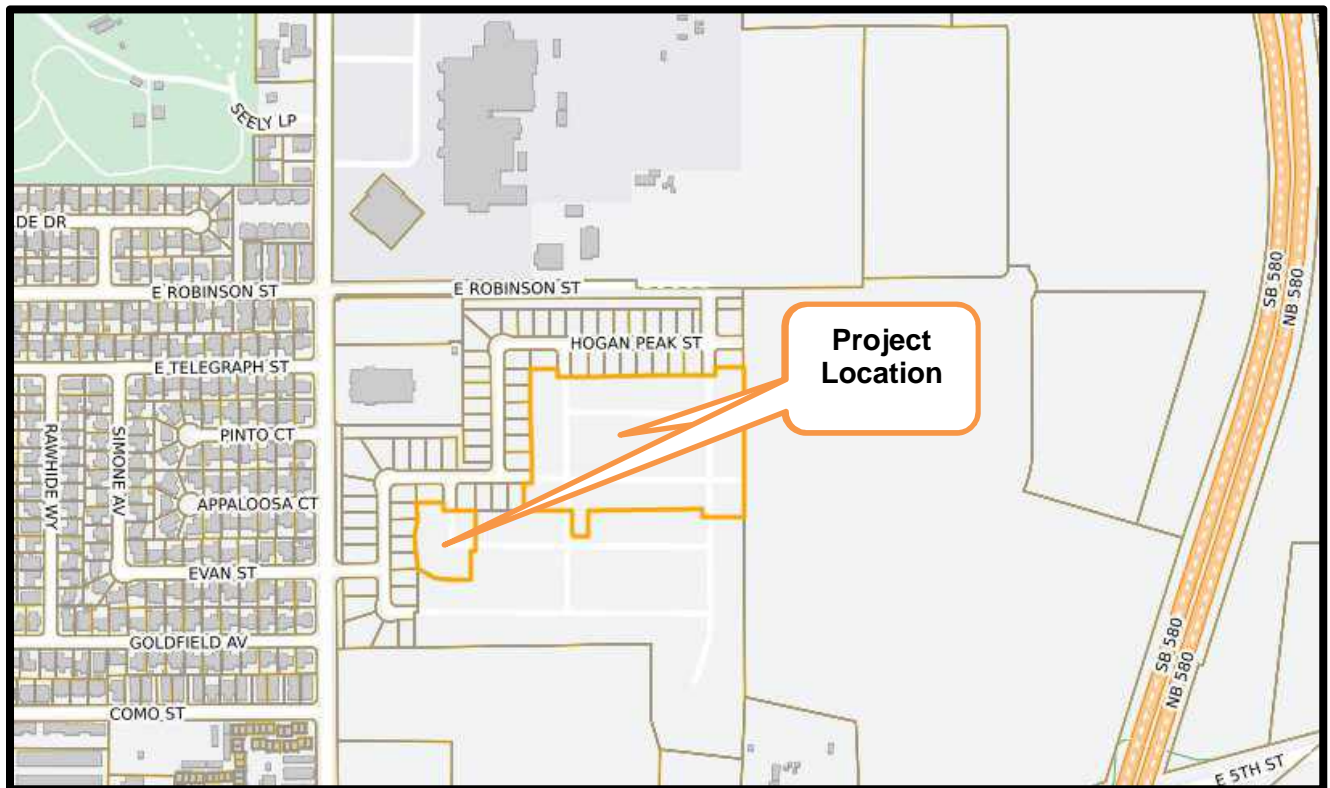
TO: Mayor and Board of Supervisors

FROM: Heather Manzo, Associate Planner

DATE: August 18, 2022

SUBJECT: For Possible Action: Discussion and possible action regarding the final subdivision map known as Blackstone Ranch Phase 1-B creating 53 residential lots, common areas, and rights-of-way on a ±10.47 acre site zoned Single Family Residential 6,000 ("SF6"), located south of Hogan Peak Street and east of Wildcat Peak Street and Porter Peak Drive, Assessor's Parcel Numbers ("APNs") 004-411-01 and -03 (SUB-2021-0332).

LOCATION:



In order for the Board of Supervisors (“Board”) to consider approval of the Final Subdivision Map, the conditions of approval, and whether the applicant has fulfilled the conditions of approval, must be reviewed. The conditions of approval associated with TSM-17-005-1, the Tentative Map for the subdivision known as the Blackstone Ranch Phase 1, have been reviewed by staff and satisfied by the applicant as indicated in this report.

At its meeting of April 18, 2019, the Board approved a modification to Tentative Map TSM-17-005-1 by a vote of 5-0, subject to the following conditions. Compliance with each of these conditions is addressed below.

1. **All final maps shall be in substantial accord with the approved tentative map.**

Staff Response: The final map is in substantial compliance with the tentative map.

2. **Prior to submittal of any final map, the Development Engineering Department shall approve all on-site and off-site improvements. The applicant shall provide construction plans to the Development Engineering Department for all required on-site and off-site improvements, prior to any submittals for approval of a final map. The plan must adhere to the recommendations contained in the project soils and geotechnical report.**

Staff Response: Site improvement permit ENG-2020-2407 has been issued for all on-site and off-site improvements.

3. **Lots not planned for immediate development shall be left undisturbed and mass grading and clearing of natural vegetation shall not be allowed. Any and all grading shall comply with City standards. A grading permit from the Nevada Division of Environmental Protection shall be obtained prior to any grading. Noncompliance with this provision shall cause a cease and desist order to halt all grading work.**

Staff Response: The site improvement permit approval and implementation is consistent with this condition. Note the on-site grading includes the drainage channel improvements.

4. **All lot areas and lot widths shall meet the zoning requirements approved as part of this tentative map with the submittal of any parcel map or preferably final map.**

Staff Response: Each lot meets the minimum lot area of 6,000 square feet and the minimum lot width of 60 feet.

5. **With the submittal of any final maps, the applicant shall provide evidence to the Planning and Community Development Department from the Health and Fire Departments indicating the agencies’ concerns or requirements have been satisfied. Said correspondence shall be included in the submittal package for any parcel map or preferably final maps and shall include approval by the Fire Department of all hydrant locations.**

Staff Response: Requirements of the Fire Department and the Health Department are incorporated into site improvement permit ENG-2020-2407.

6. **The following note shall be placed on all final maps stating:**

"These parcels are subject to Carson City's Growth Management Ordinance and all property owners shall comply with provisions of said ordinance."

Staff Response: The required note is note 8 on Sheet 5 of the plan set.

- 7. All other departments' conditions of approval, which are attached, shall be incorporated as conditions of this report.**

Staff Response: The conditions of approval incorporate the comments from all departments.

- 8. Placement of all utilities, including AT&T Cablevision, shall be underground within the subdivision. Any existing overhead facilities shall be relocated prior to the submittal of a parcel map or preferably final maps.**

Staff Response: Site improvement permit ENG-2020-2407 reflects the undergrounding of the utilities within the subdivision.

- 9. The applicant must sign and return the Notice of Decision for conditions for approval within ten (10) days of receipt of notification after the Board of Supervisors meeting. If the Notice of Decision is not signed and returned within ten (10) days, then the item may be rescheduled for the next Planning Commission meeting for further consideration.**

Staff Response: The applicant has signed and returned the Notice of Decision.

- 10. Hours of construction will be limited to 7:00 a.m. to 7:00 p.m., Monday through Friday, and 7:00 a.m. to 5:00 p.m. on Saturday and Sunday. If the hours of construction are not adhered to, the Carson City Building Department will issue a warning for the first violation, and upon a second violation, will have the ability to cause work at the site to cease immediately.**

Staff Response: This condition is enforced during construction.

- 11. The applicant shall adhere to all City standards and requirements for water and sewer systems, grading and drainage, and street improvements.**

Staff Response: Site improvement permit ENG-2020-2407 incorporates improvements consistent with the City's standards and requirements for water and sewer systems, grading and drainage, and street improvements.

- 12. The applicant shall obtain a dust control permit from the Nevada Division of Environmental Protection. The site grading must incorporate proper dust control and erosion control measures.**

Staff Response: Nevada Division of Environmental Protection has issued surface air disturbance permit #AP16294039. Site improvement permit ENG-2020-2407 incorporates erosion control measures.

13. **A detailed storm drainage analysis, water system analysis, and sewer system analysis shall be submitted to the Development Engineering Department prior to approval of a final map.**

Staff Response: The required technical analysis was submitted with the application for site improvement permit.

14. **Prior to the recordation of the final map for any phase of the project, the improvements associated with the project must either be constructed and approved by Carson City, or the specific performance of said work secured, by providing the City with a proper surety in the amount of one hundred fifty percent (150%) of the engineer's estimate. In either case, upon acceptance of the improvements by the City, the developer shall provide the City with a proper surety in the amount of ten percent (10%) of the engineer's estimate to secure the developer's obligation to repair defects in workmanship and materials which appear in the work within one (1) year of acceptance by the City. Improvements associated with the Conditional Letter of Map Revision must be constructed and may not be secured for in lieu of construction.**

Staff Response: The applicant has provided bonds for outstanding improvements, and the City's Development Engineering Division has agreed with the cost estimate.

15. **A "will serve" letter from the water and wastewater utilities shall be provided to the Nevada Health Division prior to approval of a final map.**

Staff Response: The City has issued "will-serve" letters for water and wastewater.

16. **The District Attorney shall approve any CC&R's prior to recordation of the first final map.**

Staff Response: CC&R's have been submitted and provided to the District Attorney's office.

Specific Conditions to be included in the Design of the Improvement Plans, to be met prior to approval of construction permit:

17. **The improvement plans shall include all improvements identified in the approved Phasing Plan as being executed as part of Phase 1-B.**

Staff Response: Site improvement permit ENG-2020-2407 includes the improvements identified in the approved Phasing Plan.

18. **In order to allow for the full functionality of East Robinson Street, the applicant shall work with the School District to move the loading and unloading school bus function off of East Robinson Street. The identified solution shall be included in the improvement plans.**

Staff Response: The applicant has made on-site improvements at the High School to allow for on-site loading and unloading of school buses.

- 19. Project must comply with the currently adopted fire code and applicable amendments adopted by Carson City.**

Staff Response: Site Improvement permit ENG-2020-2407 demonstrates compliance with the adopted fire code and applicable amendments.

- 20. Hydrant spacing as shown on Alexis Ave doesn't meet the 2012 IFC Appendix C spacing.**

Staff Response: Site Improvement permit ENG-2020-2407 demonstrates compliance with the adopted fire code and applicable amendments.

- 21. The cul-de-sac at the end of Achilles Street is too small. It must comply with the 2012 IFC Appendix D figure D103.1.**

Staff Response: Site Improvement permit ENG-2020-2407 demonstrates compliance with the adopted fire code and applicable amendments.

- 22. The traffic must have at least 20' total width for travel lanes.**

Staff Response: Site Improvement permit ENG-2020-2407 demonstrates compliance with the adopted fire code and applicable amendments.

- 23. The improvement plans must demonstrate compliance with CCMC Title 18 Division 15.5, and all applicable codes found in Chapters 7 and 10 of the 2012 Uniform Plumbing Code.**

Staff Response: Site Improvement permit ENG-2020-2407 demonstrates compliance with the referenced codes.

- 24. Two parking spaces must be provided per residence per Division 2.2 of the Carson City Development Standards. Parking spaces must not be tandem. If the driveway is used to count towards parking spaces, the driveway must be the appropriate length and width for the number of spaces per standard detail C-5.5.1**

Staff Response: This condition will be enforced during construction of the individual lots.

- 25. At the end of the cul-de-sac, at the southeast end of the development, additional drainage/access space must be provided to give City maintenance equipment sufficient space to turn around.**

Staff Response: Site improvement permit ENG-2020-2407 includes the improvements identified in the approved Phasing Plan.

- 26. Underground storm drain systems that connect to flood conveyance channels shall do so completely above the base flood elevation of the channel.**

Staff Response: Storm drain piping in the streets is above the base flood elevation of the channel, but where the pipe goes into the channel, it is not above the base flood elevation. Per the City's floodplain manager, the implemented design will hydrologically work.

- 27. Any changes to the Master Phasing Drainage Study must be reflected in changes to the drainage study for the subject subdivision.**

Staff Response: No significant changes to the Master Phasing Drainage Study have been made.

- 23. Low Impact Design (LID) measures will be required to be implemented as part of the development storm drainage system.**

Staff Response: LID measures are incorporated into the design including water quality basins with low flow channels wrapped in rip-rap.

- 24. The Conditional Letter of Map Revision (CLOMR) must be approved by FEMA prior to approval of any construction permits. All improvements associated with the CLOMR must be included in the improvement plans.**

Staff Response: The CLOMR has been approved by FEMA, and the associated improvements are included in the improvement plans.

- 25. The CC&R's must clearly state that a Landscape Maintenance District (LMD), a Home Owners Association (HOA) or similar entity is responsible for maintaining private storm drain infrastructure including any mains, basins, and LID infrastructure.**

Staff Response: The CC&Rs have been submitted and identify the Association as responsible for the maintenance of the landscaping, drainage channels, slopes, detention basins, ponds, streams, and roadways within the Areas of Common Responsibility.

- 26. The minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Staff Response: The site improvement plans ENG-2020-2409 reflect this condition.

- 27. The irrigation diversion structure on the north side of E 5th St must be shown in the improvement plans and referenced in the technical drainage study for the subdivision.**

Staff Response: Permission was provided by the private property owner to remove the irrigation diversion structure. Therefore, this structure is not shown on the improvement plans.

- 28a. The Ash Canyon and Kings Canyon flood conveyance channels associated with the approved Lompa Ranch North Specific Plan Area CLOMR, FEMA case number 17-09-1196R, must be built prior to or concurrently with the first phase of this subdivision. The Vicee flood conveyance channel associated with the approved CLOMR must be constructed concurrently with the first phase of any development that occurs north of the Ash Canyon Channel, on any of the properties identified as APN 010-041-52, 010-041-38, or 010-041-71. Prior to recordation of the Blackstone Ranch Phase 1 final map, a deed restriction shall be recorded declaring the**

obligation to construct the Vicee channel flood control improvements. This deed restriction shall be recorded against APNs 010-041-52, 010-041-38, and 010-041-71.

Staff Response: The deed restriction was recorded in advance of the final map for Phase 1-A.

- 28b. The development shall fund and file a Letter of Map Revision to FEMA once the channel improvements are completed and accepted by Carson City. This condition must be met prior to recordation of final map.**

Staff Response: Channels have been constructed consistent with the improvement plans and are substantially complete. JK Architecture Engineering is preparing the Letter of Map Revision. The channels have been offered to the City with the subject final map, but staff recommends that the City defer the offer of dedication.

- 29. Alexis Avenue must be renamed to make a continuation of Appaloosa.**

Staff Response: All street names have been changed and are acceptable.

- 30. Landscaping plans for the construction permit must include site distance triangles showing that sight distance is not inhibited.**

Staff Response: Sight distance triangles are shown on the Landscape Plan to demonstrate no conflict.

- 31. Landscaping plans for the construction permit must show distances to existing and proposed water, sewer and storm drain mains to ensure a minimum of 10 foot spacing from trees.**

Staff Response: As utilities are located within the public rights-of-way and trees are a minimum of five feet from the face of curb, this condition should be met. However, a note has been added to the landscape plan stating that no trees shall be planted within ten feet of any utility main.

- 32. A 10 foot wide multiuse pedestrian access path must be provided between the development and the future phase to the south.**

Staff Response: This condition was met with the site improvements for Phase 1-C.

- 33. The following street names cannot be used: Adam St, Maximus Ave, Alexis Ave, and Dianna St.**

Staff Response: All street names on the final map are acceptable.

- 34. The utility plans for the construction permit must indicate precast manholes and bases. Cast in place manholes will not be allowed, regardless of the depth of new sewer mains. Riser depths must meet Carson City Standard Details.**

Staff Response: This condition is addressed in the construction plans.

- 35. A geotechnical report will be required for the subdivision prior to approval of any construction permits.**

Staff Response: A geotechnical report was provided at the time of construction.

- 36. Local roads will have a minimum ACC pavement thickness of 4 inches.**

Staff Response: The improvement plans reflect this requirement.

Conditions to be Addressed with the Final Map

- 37. A development agreement reflecting the approved phasing plan for the Lompa Ranch Specific Plan must be fully executed prior to Final Map approval. The development agreement will address drainage, water, sewer, roadways and traffic, parks, recreation, trails, open space, and fire station improvements, including the timing of improvements, design standards, funding, and operation and maintenance responsibilities consistent with the conditions of approval with this Tentative Map and the Lompa Ranch Specific Plan.**

Staff Response: A development agreement has been executed consistent with this requirement.

- 38. All channels and associated access must be shown as separate parcels on the final map to be dedicated to the City.**

Staff Response: All channels and associated access are separate parcels, and the owner's certificate include dedication to the City.

- 39. The final mylar will be presented to the State Engineer for approval and signature.**

Staff Response: The State Engineer has signed the final mylar.

Conditions Related to the Lompa Ranch Specific Plan Phasing Plan

- 40. The master phasing plans and reports must be included as part of a development agreement for the entire SPA area prior to approval of any construction permit within the Lompa Ranch Specific Plan Area. If construction is in a phase that does not involve subdivision of land, the required development agreement must be fully executed prior to issuance of any construction permits. The conditions of approval associated with Tentative Map TSM-17-005 and the Lompa Ranch Phasing Plan take precedence over the Specific Plan. These conditions are established by the Board of Supervisors, and may only be modified by the Board of Supervisors upon receiving a recommendation from the Planning Commission.**

Staff Response: The development agreement has been executed.

- 41. Note that geotechnical investigations will be required to establish design parameters for individual phases.**

Staff Response: A geotechnical report was issued at the time of site improvement permit.

WATER:

- 42. The parallel water mains in the phasing plan must be shown as one single water main, however looping must be maintained.**

Staff Response: The water infrastructure is addressed in the site improvement permit consistent with this condition.

- 43. The water infrastructure improvements exhibit must be updated to accurately reflect the new facilities required or predecessor to each phase. This column must indicate which mains are required to create looping for each phase. For instance, phase B1 calls for a main to be extended along Robinson Street, however a main would also need to be extended along the Spine Road from 5th Street in order to create a loop.**

Staff Response: The water infrastructure is addressed in the site improvement permit consistent with this condition.

- 44. Note that no water main shall have more than 15 services without looping.**

Staff Response: The water infrastructure is addressed in the site improvement permit consistent with this condition.

SEWER:

- 45. The sewer infrastructure improvements exhibit must note that cast in place manholes will not be allowed, regardless of depth of new sewer mains, and that riser depths must meet Carson City Standard Details.**

Staff Response: The wastewater infrastructure is addressed in the site improvement permit consistent with this condition.

STORM DRAIN & FLOOD MANAGEMENT:

- 46. Plans must show and note that all flood channels (Ash Canyon, and Kings Canyon) must provide sufficient access for City maintenance equipment along the full length, with access points spaced out no more than every 660 feet, and must note that Robinson St, the Spine Road, E 5th St, and N Saliman Rd are not to be considered part of this access.**

Staff Response: Designed access to the channels is acceptable.

- 47. Note that all flood channels and associated access must be on separate parcels to be dedicated to the City. Maintenance of these lands will be funded through a maintenance district or similar instrument, to be established prior to Final Map approval.**

Staff Response: The flood channels are on their own parcels and dedicated to the City in the owner's certificate. The channels will be maintained by the HOA until such time the City accepts them for maintenance. A petition for the LMD was submitted on August 2, 2022. The petition will be scheduled for consideration by the Parks and Recreation Commission and will be subsequently scheduled for Board consideration.

- 48. Note that privately owned and maintained LID/Water Quality facilities are required for each development.**

Staff Response: Water quality basins are low flow channels lined with rip-rap to assist in LID measures.

- 49. The phasing drainage study must demonstrate the ability of downstream drainage facilities to handle increased runoff if detention is not used.**

Staff Response: The phasing drainage study adequately demonstrates this standard to the satisfaction of the City's Stormwater Manager.

- 50. Note in the phasing plan that all structures must meet the Flood Protection Ordinance where the lowest floor is two feet above the base flood elevation of the FEMA 1% chance flood or the onsite 1% chance flood whichever is higher.**

Staff Response: If the FEMA mapping is not amended in advance of the request for building permits, elevation certificates will be required at the time of building permit to verify the lowest floor is two feet above the base flood elevation.

- 51. Note in the phasing plan that the minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Staff Response: This separation is demonstrated in the site improvement plans for the channels.

- 52. Note in the phasing plan that any crossings of flood channels must meet a 100-year flow capacity plus 18 inches of freeboard and must be a clear opening, no multi barrel pipes.**

Staff Response: This standard is demonstrated in the site improvement plans.

- 53. Note that drainage studies for all development phases shall demonstrate compliance with Floodplain Storage Capacity Protection requirements of CCMC 12.09.080 (9).**

Staff Response: This condition is met as demonstrated in CLOMR showing that the volume of fill is mitigated with the excavation of the channels.

- 54. Note that drainage studies for all development phases shall provide emergency flow paths for a one hundred (100) year peak storm in accordance with Development Standards.**

Staff Response: Phase 1 is designed to provide an overland flow path to either the Ash Canyon Channel or the Kings Canyon Channel.

- 55. The developer must design the Kings Canyon flood channel such that the drainage and/or any water rights associated with parcels 010-041-34 and 010-041-035 are not adversely affected.**

Staff Response: This standard was demonstrated at the time of site improvement permit

for the channels.

TRAFFIC:

- 56. Note that Traffic Impact Studies required for all phases must demonstrate that the segment of N Saliman Rd between E William St and E Robinson St will have a projected level of service of C or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to William Street prior to any development that would cause a level of service worse than C for this segment of road.**

Staff Response: A traffic study was submitted with the site improvement permit application and demonstrates compliance with this condition.

- 57a. Note that Traffic Impact Studies required for all phases must demonstrate that the northbound leg and the westbound left turning movement of the N Saliman Rd/E William St intersection and the overall intersection will have a projected level of service of D or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to E William Street prior to any development that would cause a level of service worse than D for the northbound leg or the westbound left turning movement of this intersection. Also note that traffic impact studies for each phase west of I580 will require traffic counts at this intersection.**

Staff Response: A traffic study was submitted with the site improvement permit application and demonstrates compliance with this condition.

- 57b. On the portion of Lompa Ranch west of I-580, building permit for no more than 810 dwelling units shall be issued unless a road connecting to William Street has been improved and the improvements accepted by Carson City.**

Staff Response: With the recording of 189 units associated with Phase 1 which consists of Phases 1-A, 1-B, and 1-C, and the 360-unit multifamily development near the intersection of Saliman Road and East 5th Street, there will be a total of 549 residential lots located on the west side of I-580.

- 58. Phasing plan maps must be updated to show east-west connectivity between streets in phase A1 and phase B1, and a 10 foot multiuse path between phase A1 and phase A2.**

Staff Response: This condition has been met with the approved site improvement plans.

PARKS, TRAILS, AND OPEN SPACE

- 59. General Comments**

- a. The applicant will enter into a developer agreement with the City. This agreement will include terms and conditions for the funding of the design, construction, and dedication of park, recreation and path facilities within the Lompa Ranch North Specific Plan area. The agreement will outline the City's process for the collection and distribution of Residential Construction Tax (RCT) compliant with CCMC 15.60.**

The agreement must be considered and approved by the Board of Supervisors prior to recording the Final Map.

Staff Response: The development agreement has been approved.

- b. The phasing plan will be modified to identify phase triggers and unit counts for park, recreation and path facilities for the Lompa Ranch North Specific Plan area. The phasing plan will be modified and approved by the Board of Supervisors prior to recording the Final Map.**

Staff Response: The development agreement identifies the triggers and unit counts for the park and path facilities.

- c. A private Home Owner's Association (HOA), Landscape Maintenance District (LMD), or similar instrument will be established for the Lompa Ranch North Specific Plan area to provide for the operations and maintenance of all park, recreation and path facilities. Operation and maintenance standards for these facilities will be established by the City. The applicant will draft an agreement for the Board of Supervisor's consideration and approval no later than issuance of the certificate of occupancy for the 200th residential unit.**

Staff Response: The HOA will be responsible for the operation and maintenance of park and recreation facilities.

- d. A private Home Owner's Association (HOA), Landscape Maintenance Association (LMA), or similar instrument will be formed to provide 100% funding and maintenance for all the following areas in perpetuity: Common landscape and open space areas, buffer areas between the development and neighborhoods, landscaping associated with the development's path system, landscape medians, street corridors, non-public recreation facilities/amenities, detention basins, and drainage channels. The maintenance and funding shall be addressed in the developer agreement to the satisfaction of the Board of Supervisors. Common area maintenance shall include at a minimum, but not limited to the following:**
- i. Debris, weed, and litter removal**
 - ii. Noxious and invasive weed management, including fire prevention**
 - iii. Care and replacement of plant material**
 - iv. Plant material irrigation and irrigation system repair**

Additionally, a recorded covenant or deed restriction will be placed on all properties within the Specific Plan area to ensure maintenance of these amenities is funded in perpetuity. The restrictions will provide that should the HOA ever cease to exist or becomes inactive; an assessment will then be implemented by the city via a Landscape Maintenance District (LMD) per the Carson City Municipal Code at the time of initiation to provide for the maintenance and upkeep of the public improvements.

Staff Response: A HOA is being created. The maintenance and funding are addressed in the approved development agreement.

- e. **As the development's phases are implemented, the plans will be submitted for review by the City. The applicant shall be required to demonstrate pedestrian connectivity between the neighborhood parks, "off-street/paved/shared" multi-use paths, and sidewalks. This shall be done to the satisfaction of the Parks, Recreation, and Open Space Department.**

Staff Response: This condition has been satisfied with the site improvement plans.

- a. **All "off-street/paved/shared" multi-use paths and sidewalks will conform to the standards and policies outlined in of the Carson City Unified Pathways Master Plan adopted April 6, 2006 (as revised March 15, 2007) and as amended in the future. There will be adequate pedestrian connectivity, throughout the development that provides convenient and logical access to neighborhood parks and paths and enhances the overall sidewalk network within the development.**

Staff Response: The site improvement plans have been designed so the paths and sidewalks conform to the standards and policies of the City's Master Plan.

60. Neighborhood Park Comments (10 acre park / west of I-580)

- a. **The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 400th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation and Open Space Department.**

Staff Response: With the recording of 189 units associated with Phase 1 which consists of Phases 1-A, 1-B, and 1-C, and the 360-unit multifamily development near the intersection of Saliman Road and East 5th Street, there will be a total of 549 residential lots located on the west side of I-580. As of the date this report was prepared 11 certificates of occupancy had been issued.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Staff Response: Design is not required until the 400th certificate of occupancy. With the recording of 189 units associated with Phase 1 which consists of Phases 1-A, 1-B, and 1-C, and the 360-unit multifamily development near the intersection of Saliman Road and East 5th Street, there will be a total of 549 residential lots located on the west side of I-580. As of the date this report was prepared 11 certificates of occupancy had been issued.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 750th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation and Open Space Department.**

Staff Response: The parcel for the 10 acre park site has been created. Park design, construction and dedication will be triggered as development continues on the west side of I-580.

61. Neighborhood Park Comments (3 acre park / east of I-580)

- a. **The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 100th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation, and Open Space Department.**

Staff Response: The subject property is west of I-580.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Staff Response: The subject property is west of I-580.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 250th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation, and Open Space Department.**

Staff Response: The subject property is west of I-580.

62. Off-street/paved/shared Path Comments

- a. **Robinson Street and the Spine Road shall be constructed as full street improvements, to City standards and engineering requirements, including the construction of "on-street bike lanes" and concrete "off-street/shared/paved" multi-use paths. The path along Robinson Street will be constructed on the road's south side and the path along the Spine Road will be constructed on the road's east side.**

Staff Response: Improvements to Robinson Street were reviewed and approved as part of the site improvement permit ENG-2020-2411. It includes a 12 foot wide multi-use path.

- b. **All multi-use paths will be designed and constructed to a 10' wide (minimum) AASHTO standard concrete multi-use path (off street/paved/shared) with an adjacent 3' wide decomposed granite path.**

Staff Response: Per ENG-2020-2411, the concrete multi-use path has a width of 12 feet.

- c. The multi-use paths will include landscaping with a variety of trees (either evergreen or deciduous) that will be planted at a rate of 1 tree per 50 lineal feet (tree groupings are acceptable) with a minimum of 4 shrubs per tree.**

Staff Response: Site improvement permit ENG-2020-2411 includes the required landscaping.

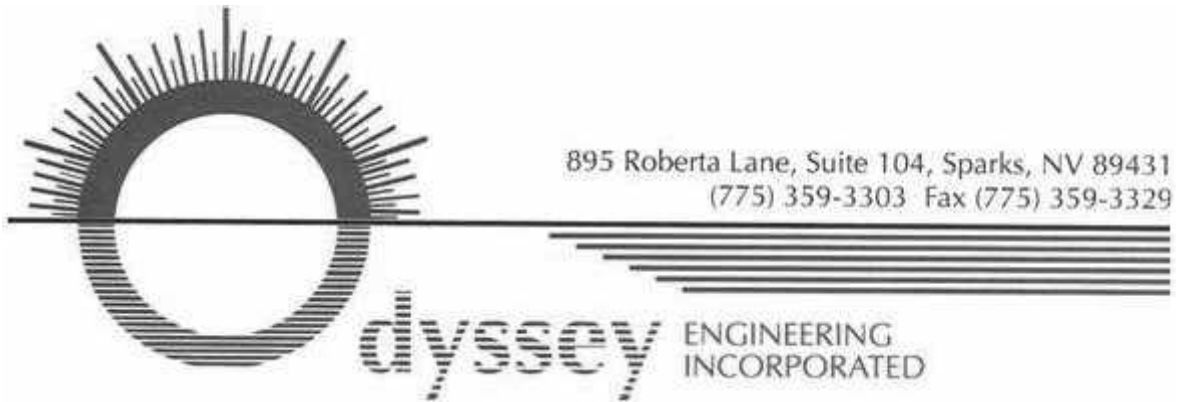
- d. Path amenities include but are not limited to park benches/seating areas (per 1000 lineal feet of trail along the path), pet waste stations/trash cans, signage depicting direction and trail distance.**

Staff Response: No path amenities are proposed along the path on the southside of Robinson Street.

Other comments

- 63. The applicant is required to use best management practices during construction to prevent the spread of noxious and invasive weeds and will incorporate language in construction documents to ensure contractors and subcontractors comply. The Parks, Recreation and Open Space Department will assist the applicant with this condition.**

Staff Response: This condition is addressed during construction.



September 3, 2021

City of Carson City
Community Development Department
108 East Proctor Street
Carson City, Nevada 89701

Re: BLACKSTONE RANCH (TSM-17-005-1) Phase 1B CONDITION RESPONSE LETTER

To Whom It May Concern:

Below is the response to the Conditions for the aforementioned Tentative Map. The tentative map was approved by the Board of Supervisors on March 16, 2017. Conditions are identified in bold with the response in italics.

1. All final maps shall be in substantial accord with the approved tentative map.

A final map is being submitted at this time for Phase 1B. Improvements have been started and an engineer's estimate has been submitted based on site improvements required for completion. The Site Improvement Bond and Site Improvement Agreement are forthcoming as construction is underway.

2. Prior to submittal of any final map, the Development Engineering Department shall approve all on-site and off-site improvements. The applicant shall provide construction plans to the Development Engineering Department for all required on-site and off-site improvements, prior to any submittals for approval of a final map. The plan must adhere to the recommendations contained in the project soils and geotechnical report.

A final map is being submitted at this time. Improvement plans for Phase 1-B were submitted for review and approved as Permit ENG2020-2407 and ENG2020-2408. The plans have been approved through all appropriate agencies and a major portion of the underground improvements are substantially complete. A final map has been submitted in paper copy for review and Technical Map Check.

3. Lots not planned for immediate development shall be left undisturbed and mass grading and clearing of natural vegetation shall not be allowed. Any and all grading shall comply with City standards. A grading permit from the Nevada Division of Environmental Protection shall be obtained prior to any grading. Noncompliance with this provision shall cause a cease and desist order to halt all grading work.

Improvements necessary for the construction of Phase 1-B are provided on this plan set. All other portions of the project are identified as "Future".

- 4. All lot areas and lot widths shall meet the zoning requirements approved as part of this tentative map with the submittal of any parcel map or preferably final map.**

All lots within this phase meet the requirements of the Tentative Map and the SF6 zoning designation.

- 5. With the submittal of any final maps, the applicant shall provide evidence to the Planning and Community Development Department from the Health and Fire Departments indicating the agencies' concerns or requirements have been satisfied. Said correspondence shall be included in the submittal package for any parcel map or preferably final maps and shall include approval by the Fire Department of all hydrant locations.**

The plans have been approved and construction is underway. Permit ENG-2020-2407; Blackstone Ranch Phase 1-B

- 6. The following note shall be placed on all final maps stating: "These parcels are subject to Carson City's Growth Management Ordinance and all property owners shall comply with provisions of said ordinance."**

A final map has been submitted in paper copy for Technical Map Check. This note is present on the final map.

- 7. All other departments' conditions of approval, which are attached, shall be incorporated as conditions of this report.**

The plans have been approved and construction is underway; Permit ENG-2020-2408 Blackstone Ranch 1-B

- 8. Placement of all utilities, including AT&T Cablevision, shall be underground within the subdivision. Any existing overhead facilities shall be relocated prior to the submittal of a parcel map or preferably final maps.**

All utilities shown on the improvement plans are underground. Design of the proposed dry utilities (ie. electric, cable, phone, etc.) will be underground. These designs are prepared by entities such as NV Energy and are not a part of the approved improvement plans.

- 9. The applicant must sign and return the Notice of Decision for conditions for approval within ten (10) days of receipt of notification after the Board of Supervisors meeting. If the Notice of Decision is not signed and returned within ten (10) days, then the item may be rescheduled for the next Planning Commission meeting for further consideration.**

This condition has already been met.

- 10. Hours of construction will be limited to 7:00 a.m. to 7:00 p.m., Monday through Friday, and 7:00 a.m. to 5:00 p.m. on Saturday and Sunday. If the hours of construction are not adhered to, the Carson City Building Department will issue a warning for the first violation, and upon a second violation, will have the ability to cause work at the site to cease immediately.**

The plans have been approved and construction is underway. Permit ENG-2020-2407; Blackstone Ranch 1-B

- 11. The applicant shall adhere to all City standards and requirements for water and sewer systems, grading and drainage, and street improvements.**

The plans have been approved and construction is underway; Permit ENG-2020-2407; Blackstone Ranch 1-B

- 12. The applicant shall obtain a dust control permit from the Nevada Division of Environmental Protection. The site grading must incorporate proper dust control and erosion control measures.**

A Surface Air Disturbance Permit (SAD) was obtained through NDEP on January 16, 2019. A copy has been provided to the Carson City Engineering Department for their records as NDEP Permit #AP16294039

- 13. A detailed storm drainage analysis, water system analysis, and sewer system analysis shall be submitted to the Development Engineering Department prior to approval of a final map.**

The plans have been approved and construction is underway; Permit ENG-2020-2407; Blackstone Ranch 1-B

14. **Prior to the recordation of the final map for any phase of the project, the improvements associated with the project must either be constructed and approved by Carson City, or the specific performance of said work secured, by providing the City with a proper surety in the amount of one hundred fifty percent (150%) of the engineer's estimate. In either case, upon acceptance of the improvements by the City, the developer shall provide the City with a proper surety in the amount of ten percent (10%) of the engineer's estimate to secure the developer's obligation to repair defects in workmanship and materials which appear in the work within one (1) year of acceptance by the City. Improvements associated with the Conditional Letter of Map Revision must be constructed and may not be secured for in lieu of construction.**

A final map has been submitted for Technical Map Check. Improvements have been started and an engineer's estimate has been submitted based on work remaining. The Site Improvement Bond and Improvement Agreement are forthcoming as construction is underway.

15. **A "will serve" letter from the water and wastewater utilities shall be provided to the Nevada Health Division prior to approval of a final map.**

Water and Wastewater "Will Serves" have been submitted with Phase IA which covered all 189 lots that make up the Blackstone Ranch Phase 1. ENG-2020-2407 Blackstone Ranch I-B

16. **The District Attorney shall approve any CC&R's prior to recordation of the first final map.**

The CC&R's have been submitted to the City of Carson City and approved for recordation.

Specific Conditions to be included in the Design of the Improvement Plans, to be met prior to approval of construction permit:

17. **The improvement plans shall include all improvements identified in the approved Phasing Plan as being executed as part of Phase A1.**

This project has been broken into three (3) separate phases for the completion of the development. All items identified as being required for the development and necessary for the construction of Phase I-A have been completed.

18. **In order to allow for the full functionality of East Robinson Street, the applicant shall work with the School District to move the loading and unloading school bus function off of East Robinson Street. The identified solution shall be included in the improvement plans.**

This condition has been met and was completed the summer of 2018.

19. **Project must comply with the currently adopted fire code and applicable amendments adopted by Carson City.**

The plans have been approved and construction is underway; Permit ENG-2020-2407; Blackstone Ranch I-B

20. **Hydrant spacing as shown on Alexis Ave doesn't meet the 2012 IFC Appendix C spacing.**

The plans have been approved and construction is underway. Permit ENG-2020-2407; Blackstone Ranch I-B

21. **The cul-de-sac at the end of Achilles Street is too small. It must comply with the 2012 IFC Appendix D figure D103.1**

Comment Noted. This area is not a part of the Phase I-B improvement plans.

22. **The traffic must have at least 20' total width for travel lanes.**

Prior to submittal and approval of Phase I-A, coordination with Stephen Pottey and the Carson City Fire Department occurred to ensure that the road section provided on the civil improvement plans meets the appropriate requirements.

23. **The improvement plans must demonstrate compliance with CCMC Title 18 Division 15.5, and all applicable codes found in Chapters 7 and 10 of the 2012 Uniform Plumbing Code.**

The plans have been approved and construction is underway; Permit ENG-2020-2407; Blackstone Ranch 1-B

24. **Two parking spaces must be provided per residence per Division 2.2 of the Carson City Development Standards. Parking spaces must not be tandem. If the driveway is used to count towards parking spaces, the driveway must be the appropriate length and width for the number of spaces per standard detail C-5.5.1**

It is anticipated that each home will have a 3- car garage. It is also shown on the improvement plans that the driveways will meet the 2-car parking requirement as well for each home within Phase 1A, 1B and 1C.

25. **At the end of the cul-de-sac, at the southeast end of the development, additional drainage/access space must be provided to give City maintenance equipment sufficient space to turn around.**

Comment Noted. This area is not a part of this phase.

26. **Underground storm drain systems that connect to flood conveyance channels shall do so completely above the base flood elevation of the channel.**

Per conversations with Robb Fellows, a drainage study has been provided showing that the proposed storm drain system functions appropriately based on the provided channel water surface elevations.

27. **Any changes to the Master Phasing Drainage Study must be reflected in changes to the drainage study for the subject subdivision.**

To the best of my knowledge, no changes to the Master Phasing Drainage Study have occurred with this project. Several conversations have taken place with Robb Fellows to ensure that the proposed project is in substantial compliance with the approved study.

Note discrepancy in condition numbering:

23. **Low Impact Design (LID) measures will be required to be implemented as part of the development storm drainage system.**

Two separate detention basins have been provided for this project that were not previously shown on the Tentative Map. These basins will have low flow channels lined with rip-rap to assist in LID measures. Other LID measures for this project included front yard landscaping as well in areas abutting drainage ways, lots were designed to drain to the rear of the lots.

24. **The Conditional Letter of Map Revision (CLOMR) must be approved by FEMA prior to approval of any construction permits. All improvements associated with the CLOMR must be included in the improvement plans.**

The CLOMR has been approved by FEMA. Improvement plans for the channel construction have been submitted, approved and constructed with oversight by Carson City.

25. **The CC&R's must clearly state that a Landscape Maintenance District (LMD), a Home Owners Association (HOA) or similar entity is responsible for maintaining private storm drain infrastructure including any mains, basins, and LID infrastructure.**

CC&R's are attached for your review as Exhibit E.

26. **The minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Channel improvements are not a part of the Phase 1-B project, however, improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel construction by Joy Engineering. Permit #ENG-2020-2409.

- 27. The irrigation diversion structure on the north side of E 5th St must be shown in the improvement plans and referenced in the technical drainage study for the subdivision.**

Channel improvements are not a part of the Phase 1-B project. Improvement plans for the channel construction were submitted to and approved by the City of Carson City. Channel construction by Joy Engineering. ENG-2020-2409 Blackstone Ranch Flood Channels.

- 28a. The Ash Canyon and Kings Canyon flood conveyance channels associated with the approved Lompa Ranch North Specific Plan Area CLOMR, FEMA case number 17-09-1196R, must be built prior to or concurrently with the first phase of this subdivision. The Vicee flood conveyance channel associated with the approved CLOMR must be constructed concurrently with the first phase of any development that occurs north of the Ash Canyon Channel, on any of the properties identified as APN 010-041-52, 010-041-38, or 010-041-71. Prior to recordation of the Blackstone Ranch Phase 1 final map, a deed restriction shall be recorded declaring the obligation to construct the Vicee channel flood control improvements. This deed restriction shall be recorded against APNs 010-041-52, 010-041-38, and 010-041-71.**

Channel improvements are not a part of the Phase 1-B project, Improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel Construction by Joy Engineering. ENG-2020-2409 Blackstone Ranch Flood Channels

The required deed restrictions against APN(s) 010-041-38, -52, and -71 has been recorded as document # 521818 recorded June 24, 2021.

- 28b. The development shall fund and file a Letter of Map Revision to FEMA once the channel improvements are completed and accepted by Carson City. This condition must be met prior to recordation of final map.**

The Blackstone Channel Improvements have been approved and constructed in conformance with the approved CLOMR. JK Architecture & Engineering is actively working to complete the LOMR submittal with a tentative submittal date to the City of Carson on September 23, 2021.

- 29. Alexis Avenue must be renamed to make a continuation of Appaloosa.**

All street names have been changed and submitted for the future phases of the Blackstone Ranch. Odyssey Engineering worked with Stephen Pottey and obtained an approved street name list prior to the preparation of these plans. All names shown on these plans have been approved.

- 30. Landscaping plans for the construction permit must include site distance triangles showing that sight distance is not inhibited.**

Sight distance triangles are shown on both the Landscape Plans as well as the Signage, Striping, and Fencing Plans.

- 31. Landscaping plans for the construction permit must show distances to existing and proposed water, sewer and storm drain mains to ensure a minimum of 10 foot spacing from trees.**

Proposed water, sewer, and storm drain mains are located within the public right-of-ways where trees are not located at a minimum of 5' off the front face of curb. This project has a min. 5' wide sidewalk adjacent to all roadways. Based on this information no tree should be within 10' of any main, however, a note has been added to the Landscape Plans stating that no trees shall be planted within 10' of any utility main.

- 32. A 10 foot wide multiuse pedestrian access path must be provided between the development and the future phase to the south.**

Comment Noted. This area is not a part of the Phase 1-B improvement plans. An access road for maintenance and pedestrian access between the subdivision (Pilot Peak Court) and the access road along the Kings Canyon Drainage Channel will be provided with a future phase.

33. **The following street names cannot be used: Adam St, Maximus Ave, Alexis Ave, and Dianna St.**

All street names have been changed. Odyssey Engineering worked with Stephen Pottey and obtained an approved street name list prior to the preparation of these plans. All names shown on these plans have been approved.

34. **The utility plans for the construction permit must indicate precast manholes and bases. Cast in place manholes will not be allowed, regardless depth of new sewer mains. Riser depths must meet Carson City Standard Details.**

The plans have been approved and construction is underway. Permit ENG-2020-2407; Blackstone Ranch 1-B.

35. **A geotechnical report will be required for the subdivision prior to approval of any construction permits.**

A geotechnical report authored by Wood Rodgers was provided with the initial submittal of this phase of the project. If additional copies are required, we are happy to provide them.

36. **Local roads will have a minimum ACC pavement thickness of 4 inches.**

The structural section for the roadways is shown on Sheet N-1 of the improvement plans.

Conditions to be Addressed with the Final Map

37. **A development agreement reflecting the approved phasing plan for the Lompa Ranch Specific Plan must be fully executed prior to Final Map approval. The development agreement will address drainage, water, sewer, roadways and traffic, parks, recreation, trails, open space, and fire station improvements, including the timing of improvements, design standards, funding, and operation and maintenance responsibilities consistent with the conditions of approval with this Tentative Map and the Lompa Ranch Specific Plan.**

The Development Agreement has been completed and a copy submitted to Carson City.

38. **All channels and associated access must be shown as separate parcels on the final map to be dedicated to the City.**

All channels and common areas are identified on the improvement plans as separate parcels along with the maintenance responsibilities. Except those are as designated easements.

39. **The final mylar will be present to the State Engineer for approval and signature.**

A final map is being submitted at this time. Once this is accepted the City the mylar will be submitted with the State Engineers signature.

Conditions Related to the Lompa Ranch Specific Plan Phasing Plan

40. **The master phasing plans and reports must be included as part of a development agreement for the entire SPA area prior to approval of any construction permit within the Lompa Ranch Specific Plan Area. If construction is in a phase that does not involve subdivision of land, the required development agreement must be fully executed prior to issuance of any construction permits. The conditions of approval associated with Tentative Map TSM-17-005 and the Lompa Ranch Phasing Plan take precedence over the Specific Plan. These conditions are established by the Board of Supervisors and may only be modified by the Board of Supervisors upon receiving a recommendation from the Planning Commission.**

Comment Noted.

41. **Note that geotechnical investigations will be required to establish design parameters for individual phases.**

A geotechnical report authored by Wood Rodgers was provided with the initial submittal of this phase of the project. If additional copies are required, we are happy to provide them.

WATER:

42. **The parallel water mains in the phasing plan must be shown as one single water main, however looping must be maintained.**

A Water Main Analysis Report for the entirety of the Phase 1 project was prepared and submitted for this project. This analysis has also been submitted to NDEP for review and approval. Looping will be maintained within each phase as well as the ultimate buildout of the project.

43. **The water infrastructure improvements exhibit must be updated to accurately reflect the new facilities required or predecessor to each phase. This column must indicate which mains are required to create looping for each phase. For instance, phase B1 calls for a main to be extended along Robinson Street, however a main would also need to be extended along the Spine Road from 5th Street in order to create a loop.**

A Water Main Analysis Report for the entirety of the Phase 1 project was prepared and submitted for this project. This analysis has also been submitted to NDEP for review and approved. Looping will be maintained within each phase as well as the ultimate buildout of the project. The plans have been approved and construction is underway. Permit ENG-2020-2407 Blackstone Ranch 1-B.

44. **Note that no water main shall have more than 15 services without looping.**

A Water Main Analysis Report for the entirety of the Phase 1 project was prepared and submitted for this project. This analysis has also been submitted to NDEP for review and approved. Looping will be maintained within each phase as well as the ultimate buildout of the project. The plans have been approved and construction is underway. Permit ENG-2020-2407 Blackstone Ranch 1-B.

SEWER:

45. **The sewer infrastructure improvements exhibit must note that cast in place manholes will not be allowed, regardless depth of new sewer mains, and that riser depths must meet Carson City Standard Details.**

Carson City Standard Detail C-2.1.3 – Manhole Type 1 as well as C-2.1.2 – Sewer Manhole Notes are included with the plan set.

STORM DRAIN & FLOOD MANAGEMENT:

46. **Plans must show and note that all flood channels (Vicee Canyon, Ash Canyon, and Kings Canyon) must provide sufficient access for City maintenance equipment along the full length, with access points spaced out no more than every 660 feet, and must note that Robinson St, the Spine Road, E 5th St, and N Saliman Rd are not to be considered part of this access.**

Channel improvements are not a part of the Phase 1-B project. Improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel Construction by Joy Engineering., Permit ENG-2020-2409 Blackstone Ranch Flood Channels

47. **Note that all flood channels and associated access must be on separate parcels to be dedicated to the City. Maintenance of these lands will be funded through a maintenance district or similar instrument, to be established prior to Final Map approval.**

Given the initial delays in permitting with the USACE, the construction of the flood channels was delayed. An HOA is proposed as a similar instrument to handle maintenance while the channels are being completed. A landscape maintenance district is in the process of being created and will take over maintenance once the channels are accepted by Carson City, as stated on the final map and the CC&R's. Maintenance will be handled as is addressed in Exhibit I; Blackstone Channel Landscape Maintenance District Scope, an attachment to the email authored by Stephen Pottey dated March 29, 2021. (Labeled Exhibit J)

48. **Note that privately owned and maintained LID/Water Quality facilities are required for each development.**

Two separate detention/sedimentation basins have been provided for this project that were not previously shown on the Tentative Map. These basins will have low flow channels lined with rip-rap to assist in LID measures. Other LID measures for this project included front yard landscaping as well in areas abutting drainage ways, lots were designed to drain to the rear of the lots.

49. **The phasing drainage study must demonstrate the ability of downstream drainage facilities to handle increased runoff if detention is not used.**

This condition has been met. The Phasing Drainage Study was approved prior to Phase 1 has been approved.

50. **Note in the phasing plan that all structures must meet the Flood Protection Ordinance where the lowest floor is two feet above the base flood elevation of the FEMA 1% chance flood or the onsite 1% chance flood whichever is higher.**

The Phasing Plan has been approved prior to the submittal of the first phase of (Phase 1-A) the project. All structures within Phase 1 have been designed to meet the requirement. All finish floor elevations shown on the plans are a minimum of 2' above the FEMA 1% chance flood event.

51. **Note in the phasing plan that the minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Channel improvements are not a part of the Phase 1-B project. Improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel Construction by Joy Engineering. Permit# ENG-2020-2409 Blackstone Ranch Flood Channels.

52. **Note in the phasing plan that any crossings of flood channels must meet a 100-year flow capacity plus 18 inches of freeboard and must be a clear opening, no multi barrel pipes.**

There are no flood channel crossings within this project.

53. **Note that drainage studies for all development phases shall demonstrate compliance with Floodplain Storage Capacity Protection requirements of CCMC 12.09.080 (9).**

This condition has been met. The Drainage Master Plan has been approved. This report provides a Flood Mitigation section addressing this item.

54. **Note that drainage studies for all development phases shall provide emergency flow paths for a one hundred (100) year peak storm in accordance with Development Standards.**

The entirety of the Phase 1 project has been designed to provide an overland flow path to either the Ash Canyon Channel or the Kings Canyon Channel. At no point will drainage pond up to a point that can flood a residential home.

55. **The developer must design the Kings Canyon flood channel such that the drainage and/or any water rights associated with parcels 010-041-34 and 010-041-035 are not adversely affected.**

Channel improvements are not a part of the Phase 1-A project. Improvement plans for the channel construction have been submitted, approved and are nearing completion. Permit# ENG-2020-2409 Blackstone Ranch Flood Channels

TRAFFIC:

56. **Note that Traffic Impact Studies required for all phases must demonstrate that the segment of N Saliman Rd between E William St and E Robinson St will have a projected level of service of C or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to William Street prior to any development that would cause a level of service worse than C for this segment of road.**

A Traffic Impact Study has been prepared for the buildout of the Lompa Ranch West project. A copy has been provided with the previous plan submittal.

- 57a. **Note that Traffic Impact Studies required for all phases must demonstrate that the northbound leg and the westbound left turning movement of the N Saliman Rd/E William St intersection and the overall intersection will have a projected level of service of D or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to E William Street prior to any development that would cause a level of service worse than D for the northbound leg or the westbound left turning movement of this intersection. Also note that traffic impact studies for each phase west of I580 will require traffic counts at this intersection.**

A Traffic Impact Study has been prepared for the buildout of the Lompa Ranch West project. A copy has been provided with the previous plan submittal.

- 57B. **On the portion of Lompa Ranch west of I-580, building permit for no more than 810 dwelling units shall be issued unless a road connecting to William Street has been improved and the improvements accepted by Carson City.**

Comment Noted.

58. **Phasing plan maps must be updated to show east-west connectivity between streets in phase A1 and phase B1, and a 10 foot multiuse path between phase A1 and phase A2.**

This condition has been met. This area is not a part of the Phase I-B improvement plans. An access road for maintenance and pedestrian access between the subdivision (Pilot Peak Court) and the access road along the Kings Canyon Drainage Channel will be provided with a future phase.

PARKS, TRAILS, AND OPEN SPACE

59. **General Comments**

- a. **The applicant will enter into a developer agreement with the City. This agreement will include terms and conditions for the funding of the design, construction, and dedication of park, recreation and path facilities within the Lompa Ranch North Specific Plan area. The agreement will outline the City's process for the collection and distribution of Residential Construction Tax (RCT) compliant with CCMC 15.60. The agreement must be considered and approved by the Board of Supervisors prior to recording the Final Map.**

Complete. The Agreement has been approved.

- b. **The phasing plan will be modified to identify phase triggers and unit counts for park, recreation and path facilities for the Lompa Ranch North Specific Plan area. The phasing plan will be modified and approved by the Board of Supervisors prior to recording the Final Map.**

Complete. The Phasing Plan has been approved.

- c. **A private Home Owner's Association (HOA), Landscape Maintenance District (LMD), or similar instrument will be established for the Lompa Ranch North Specific Plan area to provide for the operations and maintenance of all park, recreation and path facilities. Operation and maintenance standards for these facilities will be established by the City. The applicant will draft an agreement for the Board of Supervisor's consideration and approval no later than issuance of the certificate of occupancy for the 200th residential unit.**

At the time prior to the C of O for the 200th lot, this condition will ultimately require to be met.

- d. **A private Home Owner's Association (HOA), Landscape Maintenance Association (LMA), or similar instrument will be formed to provide 100% funding and maintenance for all the following areas in perpetuity:**

Common landscape and open space areas, buffer areas between the development and neighborhoods, landscaping associated with the development's path system, landscape medians, street corridors, non-public recreation facilities/amenities, detention basins, and drainage channels. The maintenance and funding shall be addressed in the developer agreement to the satisfaction of the Board of Supervisors. Common area maintenance shall include at a minimum, but not limited to the following:

- i. Debris, weed, and litter removal
- ii. Noxious and invasive weed management, including fire prevention
- iii. Care and replacement of plant material
- iv. Plant material irrigation and irrigation system repair

Additionally, a recorded covenant or deed restriction will be placed on all properties within the Specific Plan area to ensure maintenance of these amenities is funded in perpetuity. The restrictions will provide that should the HOA ever cease to exist or becomes inactive; an assessment will then be implemented by the city via a Landscape Maintenance District (LMD) per the Carson City Municipal Code at the time of initiation to provide for the maintenance and upkeep of the public improvements.

Given the initial delays in permitting with the USACE, the construction of the flood channels was delayed. An HOA is proposed as a similar instrument to handle maintenance while the channels are being completed. A landscape maintenance district is in the process of being created and will take over maintenance once the channels are accepted by Carson City, as stated on the final map and the CC&R's. Maintenance will be handled as is addressed in Exhibit I; Blackstone Channel Landscape Maintenance District Scope, an attachment to the email authored by Stephen Pottety dated March 29, 2021. (Labeled Exhibit J)

- e. As the development's phases are implemented, the plans will be submitted for review by the City. The applicant shall be required to demonstrate pedestrian connectivity between the neighborhood parks, "off-street/paved/shared" multi-use paths, and sidewalks. This shall be done to the satisfaction of the Parks, Recreation, and Open Space Department.

Upon completion of the entirety of the Phase 1 project, pedestrian connectivity as identified on the approved Phasing Plan will be completed.

- f. All "off-street/paved/shared" multi-use paths and sidewalks will conform to the standards and policies outlined in of the Carson City Unified Pathways Master Plan adopted April 6, 2006 (as revised March 15, 2007) and as amended in the future. There will be adequate pedestrian connectivity, throughout the development that provides convenient and logical access to neighborhood parks and paths and enhances the overall sidewalk network within the development.

Upon completion of the entirety of the Phase 1 project, pedestrian connectivity as identified on the approved Phasing Plan will be completed.

60. Neighborhood Park Comments (10 acre park / west of I-580)

- a. The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 400th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation and Open Space Department.

"Master Developer" Condition: At the time prior to the C of O for the 400th residential unit, this condition will ultimately require to be met.

- b. The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will

be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.

Comment Noted.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 750th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation and Open Space Department.**

Prior to the C of O for the 750th residential unit, the Master Developer will construct the Park.

61. Neighborhood Park Comments (3-acre park / east of I-580)

- a. **The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 100th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation, and Open Space Department.**

This condition should be addressed with Lompa Ranch East and is not a part.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Comment Noted.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 250th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation, and Open Space Department.**

This condition should be addressed with Lompa Ranch East and is not a part.

62. Off-street/paved/shared Path Comments

- a. **Robinson Street and the Spine Road shall be constructed as full street improvements, to City standards and engineering requirements, including the construction of "on-street bike lanes" and concrete "off-street/shared/paved" multi-use paths. The path along Robinson Street will be constructed on the road's south side and the path along the Spine Road will be constructed on the road's east side.**

Spine Road improvements are not required as a part of this phase of the project. Robinson Street improvements along the frontage of Phase 1 have been submitted, approved and accepted to Carson City.

- b. **All multi-use paths will be designed and constructed to a 10' wide (minimum) AASHTO standard concrete multi-use path (off street/paved/shared) with an adjacent 3' wide decomposed granite path.**

Comment Noted. There are no multi-use paths associated with this phase of the project.

- c. **The multi-use paths will include landscaping with a variety of trees (either evergreen or deciduous) that will be planted at a rate of 1 tree per 50 lineal feet (tree groupings are acceptable) with a minimum of 4 shrubs per tree.**

Comment Noted. There are no multi-use paths associated with this phase of the project.

- d. **Path amenities include but are not limited to park benches/seating areas (per 1000 lineal feet of trail along the path), pet waste stations/trash cans, signage depicting direction and trail distance.**

Comment Noted. There are no multi-use paths associated with this phase of the project.

Other comments

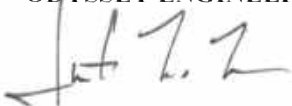
- 63. The applicant is required to use best management practices during construction to prevent the spread of noxious and invasive weeds and will incorporate language in construction documents to ensure contractors and subcontractors comply. The Parks, Recreation and Open Space Department will assist the applicant with this condition.**

As a requirement of the State of Nevada's construction stormwater program, the site will need to meet the requirements of a construction stormwater discharge permit. This requires the development of a Stormwater Pollution Prevention Plan (SWPPP). The SWPPP incorporates Best Management Practices the contractor shall follow during the construction of the project.

Please feel free to contact me if you have any questions or comments.

Sincerely,

ODYSSEY ENGINEERING, INC.



Justin Moore, P.L.S.
Project Manager

OWNER'S CERTIFICATE:

I/US DO TO CERTIFY THAT THE UNDERSIGNED, RD LOMPA, LLC, A NEVADA LIMITED LIABILITY COMPANY IS THE OWNER OF THE TRACT OF LAND REPRESENTED ON THIS PLAT, THAT THE UNDERSIGNED IS THE DULY APPROVED CORPORATE OFFICER, AND THAT THE SAME IS EXECUTED IN COMPLIANCE WITH AND SUBJECT TO THE PROVISIONS OF N.R.S. CHAPTER 278A. THAT THE STREETS AND DRIVES SHOWN FOR DEDICATION ON THIS PLAT ARE HEREBY OFFERED FOR DEDICATION AND THAT THOSE ACCEPTED BY CARSON CITY ARE SET APART TO BE USED AS PUBLIC THROUGHFARES FOREVER. THAT ALL EASEMENTS SHOWN HEREON ARE DEDICATED AS PERMANENT EASEMENTS UNLESS STATED OTHERWISE, AND FOR THE STATED PURPOSE THE OWNER DECLARES THAT HE/SHE EXECUTED THIS CERTIFICATE FOR THE PURPOSES STATED HEREON IN WITNESS WHEREOF THE UNDERSIGNED HAVE AFFIXED HIS/HER NAME, I CONSENT TO THE PREPARATION AND RECORDATION OF THE FINAL MAP.

RD LOMPA, LLC, A NEVADA LIMITED LIABILITY COMPANY.

BY: *Steve Thomsen* 11/26/2021
 TITLE: NEVADA GENERAL MANAGER

STATE OF Nevada } CO. }
 COUNTY OF Washoe } S.D. }

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON November 16, 2021
 BY STEVE THOMSEN AS THE NEVADA GENERAL MANAGER OF RD LOMPA, LLC, A NEVADA LIMITED LIABILITY COMPANY, PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC, WHO ACKNOWLEDGED THAT THEY EXECUTED THE ABOVE INSTRUMENT.

Patricia Morrison
 NOTARY PUBLIC
 (MY COMMISSION EXPIRES 6-01-2025)

TITLE COMPANY CERTIFICATE:

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS PLAT HAS BEEN EXAMINED AND THAT RD LOMPA, LLC, A NEVADA LIMITED LIABILITY COMPANY OWNS OF RECORD AN INTEREST IN THE LANDS DELINEATED HEREON AND THAT IT IS THE ONLY OWNER OF RECORD OF SAID LAND. THAT ALL THE OWNERS OF RECORD OF THE LAND HAVE SIGNED THE FINAL MAP, THAT NO ONE HOLDS A RECORD OF SECURITY INTEREST IN SAID LAND, AND THAT THERE ARE NO LIENS OF RECORD AGAINST THE LANDS DELINEATED HEREON, OR ANY PART THEREOF, FOR DELINQUENT STATE, COUNTY, MUNICIPAL, FEDERAL, OR LOCAL TAXES, COLLECTED AS TAXES.

ON SPECIAL ASSIGNMENTS AS OF November 13, 2019

FIRST CENTENNIAL TITLE COMPANY OF NEVADA
 BY: *Lisa Guillel* 11-23-2021
 TITLE: Secretary

TREASURER'S CERTIFICATE:

THE UNDERSIGNED HEREBY CERTIFIES THAT ALL PROPERTY TAXES HAVE BEEN PAID FOR THE CURRENT FISCAL YEAR ON LAND PORTRAED ON THIS PARCEL MAP.

A.P.N. 304-411-01 & 004-411-03
 CARSON CITY TREASURER

BY: _____ DATE: _____
 TITLE: _____

CITY ENGINEER'S CERTIFICATE:

I DO HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT, THAT IT IS SUBSTANTIALLY AS IT APPEARED ON THE TENTATIVE MAP AND ANY ALTERATIONS THEREOF, THAT ALL PROVISIONS OF N.R.S. 278A.430 THROUGH 278A.500 AND ALL LOCAL ORDINANCES HAVE BEEN COMPLIED WITH AND THAT THIS MAP IS TECHNICALLY CORRECT. A PROPER PERFORMANCE BOND HAS BEEN DEPOSITED GUARANTEEING THAT THE MONUMENTS WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED WITHIN ONE YEAR OF THE RECORDING DATE OF THIS MAP.

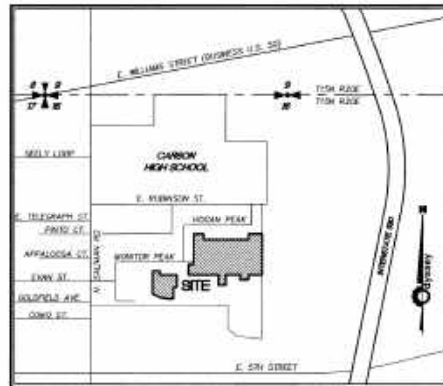
CITY ENGINEER _____ DATE _____
 RANGALL RICE, P.E.

DIVISION OF WATER RESOURCES CERTIFICATE:

THIS FINAL MAP HAS BEEN APPROVED BY THE DIVISION OF WATER RESOURCES OF THE STATE OF NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES CONSIDERING THE WATER QUANTITY SUBJECT TO THE REVIEW OF APPROVAL ON FILE IN THIS OFFICE.

BY: *Malcolm J. Wilson, P.E.* 12/3/21
 TITLE: Chief Water Rights
 DIVISION OF WATER RESOURCES

**FINAL MAP
 BLACKSTONE RANCH PHASE 1-B**



VICINITY MAP

NOT TO SCALE

UTILITY COMPANY'S CERTIFICATE:

THE UTILITY EASEMENTS SHOWN ON THIS PLAT HAVE BEEN CHECKED, ACCEPTED AND APPROVED BY THE UNDERSIGNED CABLE TV, PUBLIC UTILITY COMPANIES, AND CARSON CITY UTILITY DEPARTMENT.

BY: *Seth Horn* 11/18/21
 TITLE: LANDS DRAFTSMAN

BY: *Cliff Cooper* 1/24/21
 TITLE: PLANNING

BY: *Amanda Elpino* 11/17/21
 TITLE: Supervisor

CARSON CITY UTILITY DEPARTMENT
 BY: _____ DATE: _____

BY: *Amanda Morrison* 11/21/21
 TITLE: Supervisor/Engineering

NEVADA DIVISION OF ENVIRONMENTAL PROTECTION:

THIS FINAL MAP HAS BEEN APPROVED BY THE NEVADA DIVISION OF ENVIRONMENTAL PROTECTION OF THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES. THIS APPROVAL CONCERNS DEWATER, OCEANOGRAPHY, WATER POLLUTION, WATER QUALITY, AND WATER SUPPLY FACILITIES AND IS PREDICATED UPON PLANS FOR A PUBLIC WATER SUPPLY AND A COMMUNITY SYSTEM FOR DISPOSAL OF DEWATER.

BY: *April Hobbs, P.E.* 12/10/2021
 DATE: _____

NEVADA DIVISION OF ENVIRONMENTAL PROTECTION
 BUREAU OF WATER POLLUTION CONTROL

CLERK'S CERTIFICATE:

THE CITY HAS APPROVED THIS MAP AND THE OFFER OF DEDICATION OF THE STREETS AS SHOWN HEREON ARE BEING DEFERRED AT THIS TIME BY THE CITY WITH THE OFFER TO REMAIN OPEN IN ACCORDANCE WITH THE PROVISIONS OF NRS CHAPTER 278.390.

BY: _____ DATE: _____
 CLERK: _____

SURVEYOR'S CERTIFICATE:

I, JUSTIN M. MOORE, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, AS AGENT FOR ODYSSEY ENGINEERING, INC., DO HEREBY CERTIFY THAT:

- THIS PLAT REPRESENTS THE RESULTS OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION AT THE INSTANCE OF RD LOMPA, LLC, A NEVADA LIMITED LIABILITY COMPANY.
- THE LANDS SURVEYED LEAD TO THE WEST 1/2 OF SECTION 16, T7N N., R20 E., M24M., AND THE SURVEY WAS COMPLETED ON November 5, 2021.
- THIS PLAT COMPLIES WITH THE APPLICABLE STATE STATUTES AND ANY LOCAL ORDINANCES IN EFFECT ON THE DATE THAT THE GOVERNING BODY GAVE ITS FINAL APPROVAL.
- THE MONUMENTS DEPICTED ON THE PLAT WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED BY DECEDER 31, 2022, AND AN APPROPRIATE FINANCIAL GUARANTEE WILL BE POSTED WITH THE GOVERNING BODY BEFORE RECORDATION TO ENSURE THE INSTALLATION OF THE MONUMENTS.



JUSTIN M. MOORE, P.L.S.
 NEVADA CERTIFICATE No. 23362

BOARD OF SUPERVISORS APPROVAL:

THE RIGHTS OF WAY AND DEDICATIONS DEFERRED BY CARSON CITY INCLUDE OLSON PEAK STREET, PLOT PEAK DRIVE, PEARL PEAK DRIVE, MONTON PEAK STREET, AND OPTON PEAK STREET. ALL PROVISIONS OF N.R.S. 278, AND ALL LOCAL ORDINANCES HAVE BEEN COMPLIED WITH. THE TENTATIVE MAP WAS APPROVED AND ACCEPTED BY THE CARSON CITY BOARD OF SUPERVISORS ON THIS _____ DAY OF _____, 20__.

BY: _____ DATE: _____

CITY CLERK _____ DATE: _____

PLANNING DIVISION CERTIFICATE:

THIS FINAL MAP HAS BEEN EXAMINED AND FOUND TO BE SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP (79M-17-002-1) APPROVED ON MARCH 26, 2017 AND AMENDED ON APRIL 16, 2019 BY THE BOARD OF SUPERVISORS AND ALL CONDITIONS IMPOSED UPON ITS APPROVAL HAVE BEEN SATISFIED. THE FINAL MAP SHOWN HEREON WAS REVIEWED BY THE COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION ON THE _____ DAY OF _____, 20__.

COMMUNITY DEVELOPMENT DIRECTOR _____ DATE: _____

HOPE SULLIVAN, AICP

RECORDER'S CERTIFICATE:

FILED FOR RECORD AT THE REQUEST OF ODYSSEY ENGINEERING, INC., ON THIS _____ DAY OF _____, 20__ AT _____ MINUTES PAST _____ O'CLOCK _____ M., IN BOOK _____, PAGE _____, THE OFFICIAL RECORDS OF CARSON CITY, NEVADA.

RECORDING FEE: _____ BY: _____
 RECORDER

FILE NUMBER: _____ BY: _____
 DEPUTY

FINAL MAP
 FOR
BLACKSTONE RANCH PHASE 1-B
 OWNER OF RECORD
RD LOMPA, LLC.

BOWE PARCEL'S 1-B AND 1-D AS SHOWN ON TRACT MAP NO. 3014
 SITUATE WITHIN A PORTION OF THE WEST 1/2 OF SECTION 16,
 TOWNSHIP 7N NORTH, RANGE 20 EAST, MERIDIAN

CARSON CITY STATE OF NEVADA

188 ROBERTA LANE, SUITE 104, SPARKS, NV 89431
 (775) 350-2500
 WWW.ODYSSEY-CIVIL-ENGINEERING.COM

odyssey ENGINEERING INCORPORATED

SHEET 1 OF 5

SUB-2021-0332



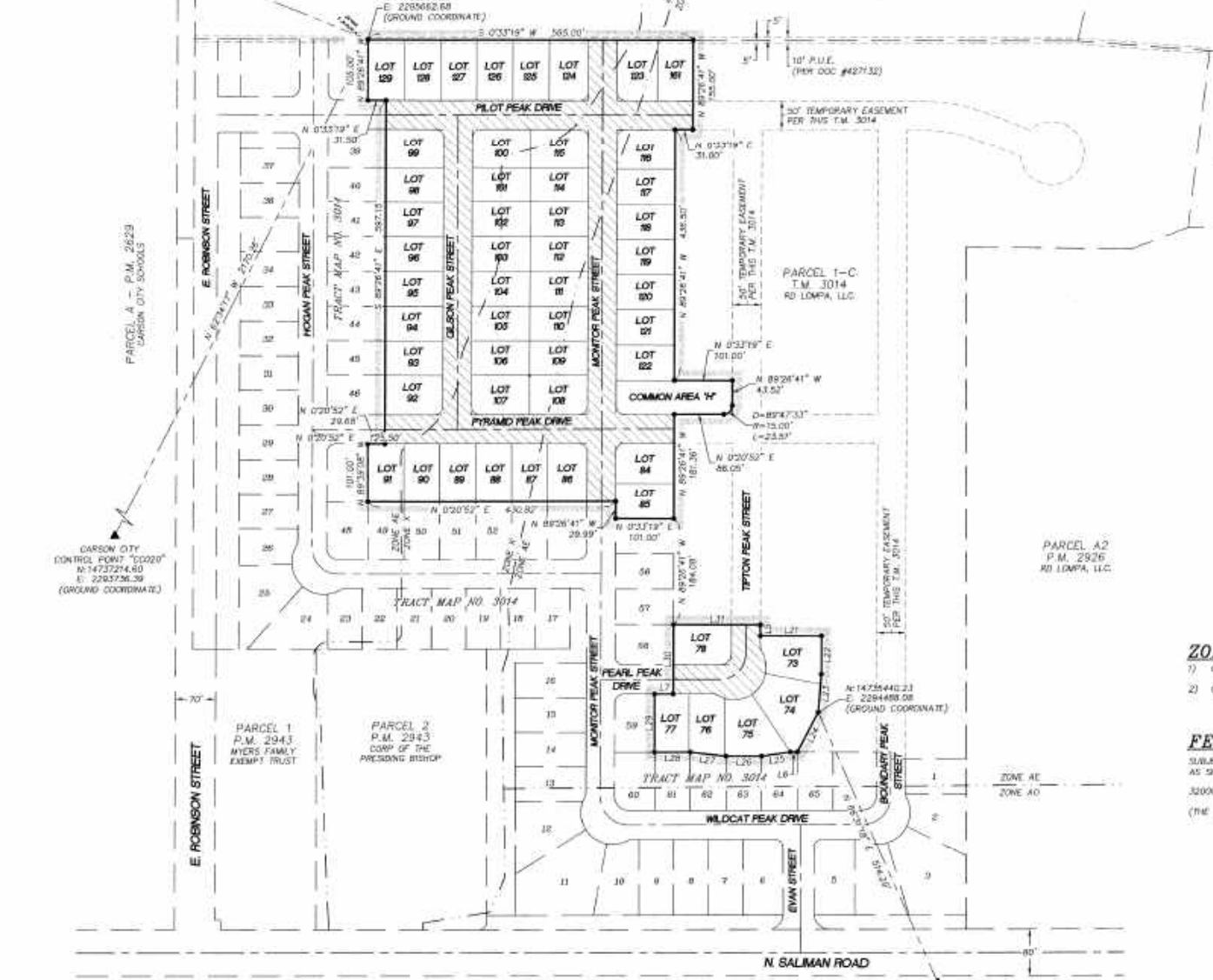
FOUND 1 1/2" IRON PIPE WITH TAG "PLS 2096" N-14732214.60 E-2295452.46 (GROUND COORDINATE)

PARCEL B1 DEED DOC #519867 RD LOMPA, LLC

PARCEL E - P.M. 374 D & S.V. LLC

BASIS OF BEARING
THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE NEVADA COORDINATE SYSTEM OF 1983, WEST ZONE, NAD 83/94, CARSON CITY DATUM. DISTANCES SHOWN ARE GROUND DISTANCES USING A PROJECT COMBINED UTM TO GROUND SCALE FACTOR OF 1.000200.

LINE & CURVE TABLES:
SEE SHEET 3 OF 5.



- LEGEND:**
- SUBJECT BOUNDARY LINE
 - - - ADJACENT BOUNDARY LINE
 - EASEMENT BOUNDARY LINE
 - SURVEY TIE
 - FEMA FLOOD DESIGNATION LINE
 - GRAPHIC BORDER
 - TEMPORARY EASEMENT PER T.M. 3014 (SEE EASEMENT NOTE #1)
- ◆ FOUND QUARTER CORNER AS NOTED
 ▲ FOUND CARSON CITY CONTROL POINT AS NOTED
 ● FOUND PROPERTY CORNER AS NOTED
 ○ SET 5/8" REBAR AND CAP ON NAIL WITH TAG "PLS 20362"
 SFB SINGLE FAMILY 6000 SQUARE FEET - ZONING
 P.M. PARCEL MAP
 T.M. TRACT MAP
 (W) RADIAL BEARING
 P.U.E. PUBLIC UTILITY EASEMENT
 C.A. COMMON AREA

ZONING:
1) CURRENT MASTER PLAN: MEDIUM DENSITY RESIDENTIAL
2) CURRENT ZONING DISTRICT: "SINGLE FAMILY 6000 SQ. FT." (SFB)

FEMA NOTE:
SUBJECT PROPERTY IS SITUATE WITHIN FEMA FLOOD DESIGNATION'S "ZONE X", AND "ZONE AE" AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP(S) (FIRM) NUMBER(S): 320001011H - EFFECTIVE DATE: JUNE 30, 2019.
(THE FLOOD DESIGNATION LINE(S) SHOWN HEREON ARE APPROXIMATE BASED ON SAID FIRM MAP(S).)

D:\3386 - LOMPA RANCH PH\DRWG\PHASE B FINAL MAP\3386 FM PH-B.DWG

FINAL MAP
FOR
BLACKSTONE RANCH PHASE I-B
OWNER OF RECORD:
RD LOMPA, LLC.

(BEING PARCELS 1-B AND 1-C AS SHOWN ON TRACT MAP NO. 3014
SITUATE WITHIN A PORTION OF THE WEST 1/2 OF SECTION 06,
TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.)

CARSON CITY STATE OF NEVADA

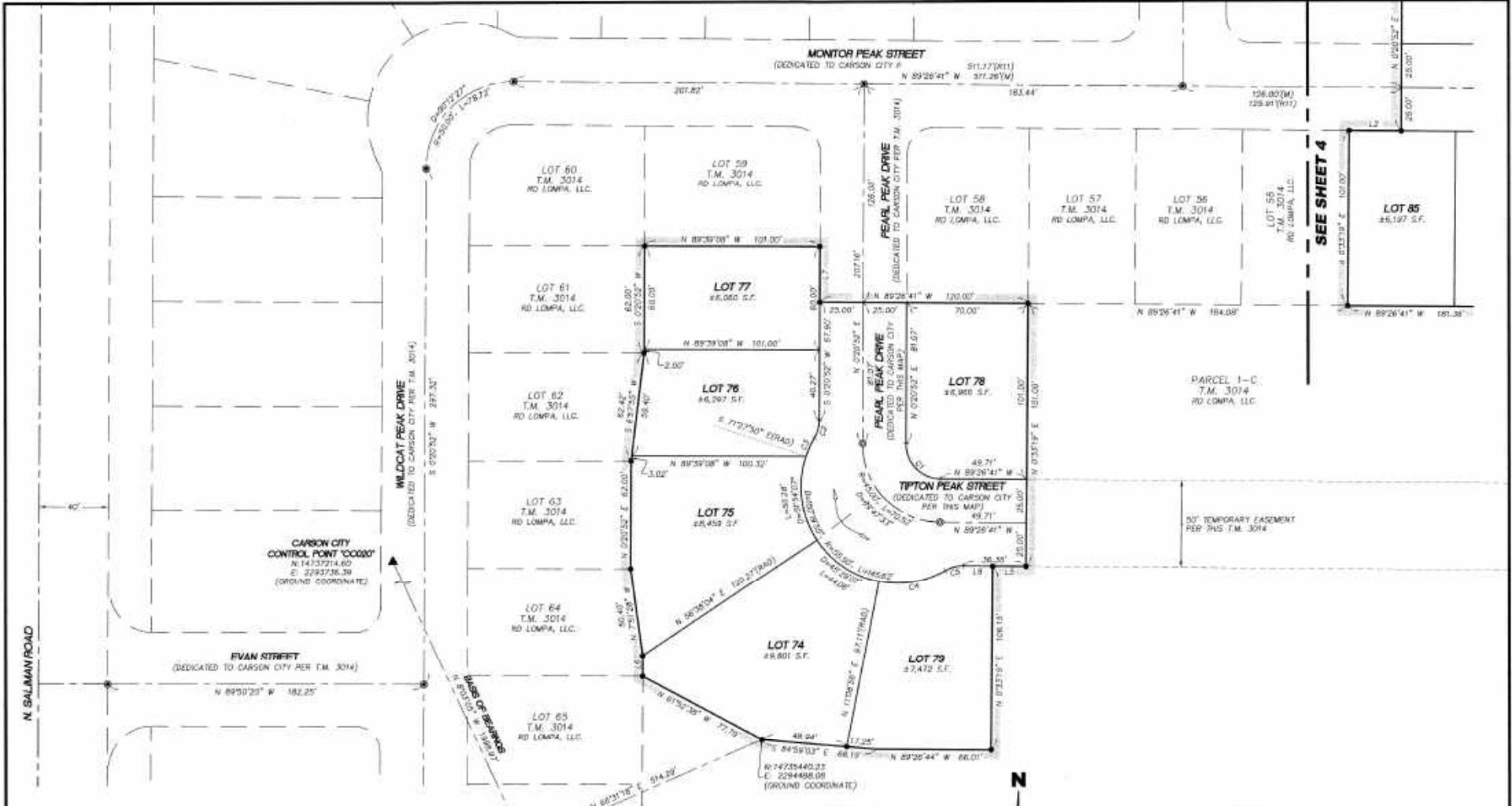
835 ROBERTA LANE, SUITE 104, SPARKS, NV 89431 (795) 888-3303
WWW.DYSSEY-CIVIL-ENGINEERING.COM

SHEET
2
OF
5

EASEMENT NOTES:
1) THE TEMPORARY MAINTENANCE, ACCESS, AND PUBLIC UTILITY EASEMENT GRANTED WITHIN TRACT MAP NO. 3014 AND SITUATE WITHIN THE BOUNDS OF THIS FINAL MAP SHALL BE REINSTATEMENT UPON FUTURE ACCEPTANCE OF ROADWAYS BY CARSON CITY FOR EACH PARCEL CREATED HEREIN.
2) SEE SHEET 5 OF 5 FOR TYPICAL LOT EASEMENT DETAIL.

CARSON CITY CONTROL POINT "00020" N-14732214.60 E-2295452.39 (GROUND COORDINATE)

CARSON CITY CONTROL POINT "00019" N-14735235.33 E-2294916.37 (GROUND COORDINATE)

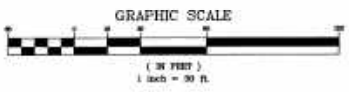


PARCEL LINE TABLE			PARCEL LINE TABLE		
LINE #	DIRECTION	LENGTH	LINE #	DIRECTION	LENGTH
L1	N 033°19' E	31.00'	L17	N 89°26'41" W	25.00'
L2	N 89°26'41" W	29.93'	L18	N 89°26'41" W	25.00'
L3	N 02°03'2" E	29.68'	L19	N 89°26'41" W	25.00'
L4	N 033°19' E	31.50'	L20	N 84°26'41" W	25.00'
L5	N 89°26'41" W	19.26'	L21	S 033°19' E	106.15'
L6	N 02°03'2" E	12.12'	L22	N 89°26'41" W	06.01'
L7	N 02°03'2" E	32.32'	L23	N 84°59'03" W	66.19'
L8	N 84°26'41" W	17.08'	L24	N 81°52'38" W	77.79'
L9	N 02°03'2" E	25.00'	L25	N 75°12'28" W	50.40'
L10	N 02°03'2" E	25.00'	L26	N 02°03'2" E	82.00'
L11	N 89°26'41" W	25.00'	L27	N 83°37'35" E	82.42'
L12	N 89°26'41" W	25.00'	L28	N 02°03'2" E	82.00'
L13	N 89°26'41" W	23.00'	L29	S 89°39'08" E	101.00'
L14	N 89°26'41" W	25.00'	L30	S 89°26'41" E	100.00'
L15	N 033°19' E	23.00'	L31	S 033°19' W	151.00'
L16	N 033°19' E	25.00'			

CURVE TABLE				CURVE TABLE			
CURVE #	DELTA	RADIUS	LENGTH	CURVE #	DELTA	RADIUS	LENGTH
C1	88°47'33"	395.00'	36.34'	C10	90°12'27"	15.00'	23.56'
C2	30°16'11"	20.00'	10.57'	C11	88°47'33"	15.00'	23.56'
C3	12°14'33"	55.50'	11.70'	C12	90°00'00"	15.00'	23.56'
C4	46°51'48"	55.50'	38.58'	C13	90°00'00"	15.00'	23.56'
C5	30°16'11"	20.00'	10.57'	C14	90°00'00"	15.00'	23.56'
C6	88°47'33"	15.00'	23.56'	C15	90°00'00"	15.00'	23.56'
C7	90°12'27"	15.00'	23.56'	C16	90°00'00"	15.00'	23.56'
C8	88°47'33"	15.00'	23.56'	C17	90°00'00"	15.00'	23.56'
C9	90°12'27"	15.00'	23.56'				

LEGEND:
SEE SHEET 3 OF 5

BASIS OF BEARING:
THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE NEVADA COORDINATE SYSTEM OF 1983, WEST ZONE, NAD 83/04, CARSON CITY DATUM. DISTANCES SHOWN ARE GROUND DISTANCES USING A PROJECT CORRECTED SMO TO GROUND SURFACE FACTOR OF 1.000000.



FINAL MAP
FOR
BLACKSTONE RANCH PHASE 1-B
OWNER OF RECORD
RD LOMPA, LLC.

BEING PARCELS 1-B AND 1-C AS SHOWN ON TRACT MAP NO. 3014
SITUATE WITHIN A PORTION OF THE WEST 1/2 OF SECTION 16,
TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.

CARSON CITY STATE OF NEVADA

odyssey ENGINEERING
INCORPORATED

SHEET
3
OF
5

188 ROBERTA LANE, SUITE 104, SPARKS, NV 89435
(702) 399-3383
WWW.ODYSSEY-CIVIL-ENGINEERING.COM



FIG. 1 1/2" ROW PPL
 WITH TAG TOLS 2094'
 N-14738216.16
 E-229482.46
 (GROUND COORDINATE)

FIG. 1 1/2" ROW PPL
 WITH TAG TOLS 2094'
 N-14738216.16
 E-229482.46
 (GROUND COORDINATE)

PARCEL 1-B
 COORD. 0000000000
 RD LOMPA, LLC



BASIS OF BEARING:
 THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE NEVADA
 COORDINATE SYSTEM OF 1983, WEST ZONE, HAD 53/94, CARSON CITY
 DATUM. DISTANCES SHOWN ARE GROUND DISTANCES USING A PROJECT
 COMBINED GRID TO GROUND SCALE FACTOR OF 1.000200.

GENERAL NOTES:

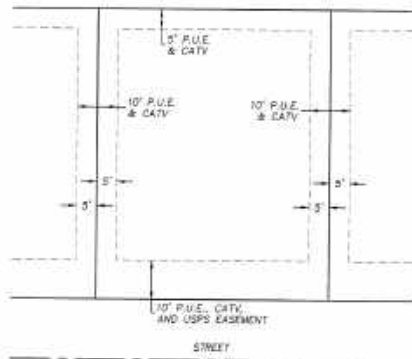
- 1) TOTAL AREA: 11.02 ACRES (SEE AREA TABULATIONS BELOW)
- 2) THERE ARE NO WELLS OR SEPTIC TANKS ON THIS SITE.
- 3) ALL LOTS ARE REQUIRED TO HOOD-UP TO CITY WATER AND SEWER SYSTEM.
- 4) ALL DEVELOPMENT SHALL BE IN ACCORD WITH TENTATIVE MAP 75M-17-005 AND ITS ASSOCIATED CONDITIONS OF APPROVAL.
- 5) A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED ENTIRELY WITHIN COMMON AREA H.
- 6) A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED WITHIN EACH LOT FOR THE EXCLUSIVE PURPOSE OF INSTALLING AND MAINTAINING UTILITY SERVICE FACILITIES TO THAT LOT AND THE RIGHT TO EXIST SHALL LOT WITH SAID UTILITY SERVICE FACILITIES FOR THE PURPOSE OF SERVING OTHER LOTS AT LOCATIONS MUTUALLY AGREED UPON BY THE OWNER OF RECORD, AT THAT TIME, AND THE UTILITY AND CABLE TV COMPANIES.
- 7) ALL PUBLIC UTILITY EASEMENTS GRANTED HEREON SHALL INCLUDE INSTALLATION AND MAINTENANCE OF CABLE TELEVISION FACILITIES.
- 8) THESE PARCELS ARE SUBJECT TO CARSON CITY'S GROWTH MANAGEMENT ORDINANCE AND ALL PROPERTY OWNERS SHALL COMPLY WITH THE PROVISIONS OF SAID ORDINANCE.
- 9) UPON DEVELOPMENT, ALL LOTS WILL BE REQUIRED TO INSTALL WATER AND SANITARY SEWER LATERALS OF SUFFICIENT SIZE TO SERVE EACH LOT, INCLUDING ANY OVERSIZING REQUIRED PER THE PROVISIONS OF COMC 12.01 AND 12.05.
- 10) RIGHT OF WAY TO BE OFFERED FOR DEDICATION TO CARSON CITY WITH THIS FINAL MAP AND: RYTON PEAK STREET, AZARAL PEAK DRIVE, PILOT PEAK DRIVE, MONITOR PEAK STREET, SILVER PEAK STREET, AND PYRAMID PEAK DRIVE (24.77 ACRES).
- 11) A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED TO SOUTHWEST GAS WITHIN EACH PARCEL AS SHOWN FOR THE EXCLUSIVE PURPOSE OF INSTALLING AND MAINTAINING UTILITY SERVICE FACILITIES TO THAT PARCEL, WITH THE RIGHT TO EXIT THAT PARCEL WITH SAID UTILITY FACILITIES FOR THE PURPOSE OF SERVING ADJACENT PARCELS.
- 12) COMMON AREA H SHALL BE MAINTAINED BY THE HOME OWNERS ASSOCIATION.
- 13) THE LANDSCAPE MAINTENANCE DISTRICT (LMD) SHALL BE FUNDED THROUGH A MAINTENANCE DISTRICT OR SIMILAR INSTRUMENT PRIOR TO THE FINAL MAP APPROVAL.

REFERENCES:

- (R1) PRELIMINARY TITLE REPORT PREPARED BY FIRST CENTENNIAL TITLE COMPANY OF NEVADA, ORDER NO. 8223962-CY, COMMITMENT DATED SEPTEMBER 7, 2020
- (R2) ABANDONMENT OF PUBLIC RIGHT OF WAY, (DRAWING) NO. 499221, RECORDED OCTOBER 7, 2019, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R3) RECORD OF SURVEY NO. 2781, RECORDED OCTOBER 12, 2012, AS FILE NO. 427133, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R4) PARCEL MAP NO. 975, RECORDED JUNE 29, 1983, AS FILE NO. 16422, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R5) PARCEL MAP NO. 974, RECORDED JUNE 27, 1983, AS FILE NO. 16350, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R6) PARCEL MAP NO. 876, RECORDED AUGUST 21, 1976, AS FILE NO. 82033, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R7) PARCEL MAP NO. 346, RECORDED FEBRUARY 3 1977, AS FILE NO. 68249, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R8) PARCEL MAP NO. 2925, RECORDED OCTOBER 6, 2017, AS FILE NO. 479250, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R9) PARCEL MAP NO. 2943, RECORDED JUNE 12, 2018, AS FILE NO. 485886, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R10) RECORD OF SURVEY MAP NO. 2749, RECORDED AUGUST 11, 2010, AS FILE NO. 403438, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
- (R11) TRACT MAP NO. 3014, RECORDED JUNE 24, 2021, AS FILE NO. 824829, OFFICIAL RECORDS OF CARSON CITY, NEVADA.

LEGEND:

- SUBJECT BOUNDARY LINE
- ADJACENT BOUNDARY LINE
- EASEMENT BOUNDARY LINE
- CENTERLINE
- SURVEY TIE
- FEMA FLOOD DESIGNATION LINE
- RADIAL LINE
- GRAPHIC BORDER
- TEMPORARY EASEMENT PER THIS MAP *SEE EASEMENT NOTE #1 ON SHEET 2 HEREIN.
- FOUND QUARTER CORNER AS NOTED
- FOUND CARSON CITY CONTROL POINT AS NOTED
- CENTERLINE MONUMENT PER T.M. 3014
- SET CENTERLINE MONUMENT IN WELL STAMPED "PLS 22362"
- FOUND 5/8" REBAR AND CAP, "PLS 22362"
- SET 5/8" REBAR AND CAP OF NAL WITH TAG, "PLS 22362"
- DIMENSION POINT (NOTHING FOUND OR SET)
- SFS SINGLE FAMILY 6000 SQUARE FEET - ZONING
- T.M. TRACT MAP
- P.M. PARCEL MAP
- (RAD) RADIAL BEARING
- (WB) RECORD COURSE AND DISTANCE PER REFERENCED DOCUMENT
- (M) MEASURED COURSE AND DISTANCE
- P.U.E. PUBLIC UTILITY EASEMENT
- S.F. SQUARE FEET
- C.A. COMMON AREA
- CATV. CABLE TELEVISION
- USPS UNITED STATES POSTAL SERVICE
- STREET BREAK FOR ADDRESS ASSIGNMENT



TYPICAL LOT EASEMENT DETAIL
NOT TO SCALE

LOT TABULATIONS:

RESIDENTIAL LOTS	53
COMMON AREAS	1
TOTAL	54

AREA TABULATIONS:

LOTS	8 7.90 ACRES
RIGHT OF WAY	± 2.85 ACRES
COMMON AREA	±11,757 SQUARE FEET
TOTAL AREA	±11.02 ACRES



FINAL MAP
FOR
BLACKSTONE RANCH PHASE 1-B
OWNER OF RECORD
RD LOMPA, LLC.

BEING PARCELS 1-B AND 1-D AS SHOWN ON TRACT MAP NO. 3014
SITUATE WITHIN A PORTION OF THE WEST 1/2 OF SECTION 16,
TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.

CARSON CITY STATE OF NEVADA

	SHEET
	5
	OF 5

866 ROBERTA LANE, SUITE 104, SPARKS, NV 89431
(770) 388-3333
WWW.DYSSEY-ENGINEERING.COM

Dyssey ENGINEERING INCORPORATED



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Heather Manzo, Associate Planner

Agenda Title: For Possible Action: Discussion and possible action regarding a final subdivision map known as Blackstone Ranch Phase 1-C creating 70 residential lots, common areas and rights-of-way on a ±16.21 acre parcel zoned Single Family Residential 6,000 ("SF6"), located south of Hogan Peak Street and east of Wildcat Peak Street, Assessor's Parcel Number ("APN") 004-411-02 (SUB-2021-0331). (Heather Manzo, hmanzo@carson.org)

Staff Summary: The Board of Supervisors ("Board") granted approval of the Tentative Subdivision Map ("TSM") for Blackstone Ranch on March 16, 2017 and approved a modification to the TSM on April 18, 2019. Since that time, the applicant has obtained a site improvement permit and has commenced construction of the improvements. To the extent improvements are not completed, the developer has provided a subdivision improvement performance bond. Per Carson City Municipal Code ("CCMC") 17.06.005, the Board has the authority to approve a final map and may direct that it be recorded and entered as a legal document in the records of Carson City.

Agenda Action: Formal Action / Motion **Time Requested:** 10 Minutes

Proposed Motion

I move to approve the final subdivision map as presented.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

On March 16, 2017, the Board approved TSM-17-005 subject to conditions of approval.

On April 18, 2019, the Board approved an amendment to Condition No. 28 (TSM-17-005-1) so as to require only the construction of improvements that will benefit the project relative to the construction of the flood conveyance channels.

On June 17, 2021, the Board approved the first final map for Blackstone Ranch Phase 1 (Phase 1-A).

Background/Issues & Analysis

Final subdivision maps must be reviewed and approved by the Board. Approval of the final subdivision map is required to allow the applicant to subdivide the property pursuant to the provisions of CCMC and Nevada Revised Statutes. All conditions of approval must be met. Compliance with the conditions of approval are addressed in the attached staff memo.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 17.06; CCMC 18.02.050

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

If the applicant has not met the conditions of approval of the tentative subdivision map:

1. Deny the final subdivision map; or
2. Continue the item.

Attachments:

[SUB-2021-0331 \(Blackstone Ranch Phase 1-C FSM\)](#)

[Applicant Response to Conditions of Approval - 1-C.pdf](#)

[Blackstone Ranch 1-C Final Map.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2180
Hearing Impaired: 711

MEMORANDUM

Board of Supervisors Meeting of August 18, 2022

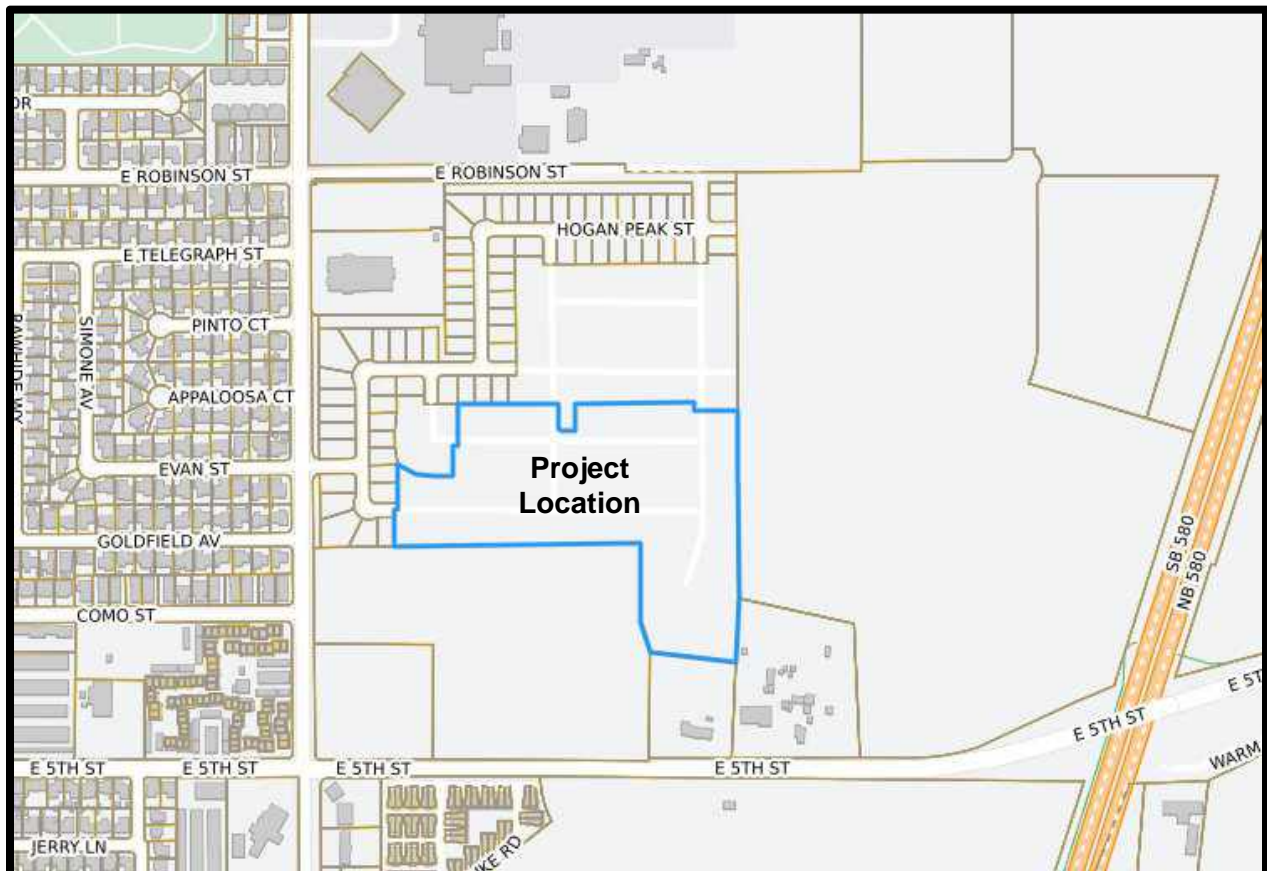
TO: Mayor and Board of Supervisors

FROM: Heather Manzo, Associate Planner

DATE: August 18, 2022

SUBJECT: For Possible Action: Discussion and possible action regarding the final subdivision map known as Blackstone Ranch Phase 1-C creating 70 residential lots, common areas, and rights-of-way on a ±16.21 acre parcel zoned Single Family Residential 6,000 ("SF6"), located south of Hogan Peak Street and east of Wildcat Peak Street, Assessor's Parcel Number ("APN") 004-411-02 (SUB-2021-0331).

LOCATION:



In order for the Board of Supervisors (“Board”) to consider approval of the Final Subdivision Map, the conditions of approval, and whether the applicant has fulfilled the conditions of approval, must be reviewed. The conditions of approval associated with TSM-17-005-1, the Tentative Map for the subdivision known as the Blackstone Ranch Phase 1, have been reviewed by staff and satisfied by the applicant as indicated in this report.

At its meeting of April 18, 2019, the Board approved a modification to Tentative Map TSM-17-005-1 by a vote of 5-0, subject to the following conditions. Compliance with each of these conditions is addressed below.

1. **All final maps shall be in substantial accord with the approved tentative map.**

Staff Response: The final map is in substantial compliance with the tentative map.

2. **Prior to submittal of any final map, the Development Engineering Department shall approve all on-site and off-site improvements. The applicant shall provide construction plans to the Development Engineering Department for all required on-site and off-site improvements, prior to any submittals for approval of a final map. The plan must adhere to the recommendations contained in the project soils and geotechnical report.**

Staff Response: Site improvement permit ENG-2020-2408 has been issued for all on-site and off-site improvements.

3. **Lots not planned for immediate development shall be left undisturbed and mass grading and clearing of natural vegetation shall not be allowed. Any and all grading shall comply with City standards. A grading permit from the Nevada Division of Environmental Protection shall be obtained prior to any grading. Noncompliance with this provision shall cause a cease and desist order to halt all grading work.**

Staff Response: The site improvement permit approval and implementation is consistent with this condition. Note the on-site grading includes the drainage channel improvements.

4. **All lot areas and lot widths shall meet the zoning requirements approved as part of this tentative map with the submittal of any parcel map or preferably final map.**

Staff Response: Each lot meets the minimum lot area of 6,000 square feet and the minimum lot width of 60 feet.

5. **With the submittal of any final maps, the applicant shall provide evidence to the Planning and Community Development Department from the Health and Fire Departments indicating the agencies' concerns or requirements have been satisfied. Said correspondence shall be included in the submittal package for any parcel map or preferably final maps and shall include approval by the Fire Department of all hydrant locations.**

Staff Response: Requirements of the Fire Department and the Health Department are incorporated into site improvement permit ENG-2020-2408.

6. **The following note shall be placed on all final maps stating:**

"These parcels are subject to Carson City's Growth Management Ordinance and all property owners shall comply with provisions of said ordinance."

Staff Response: The required note is note 5 on Sheet 5 of the plan set.

7. **All other departments' conditions of approval, which are attached, shall be incorporated as conditions of this report.**

Staff Response: The conditions of approval incorporate the comments from all departments.

8. **Placement of all utilities, including AT&T Cablevision, shall be underground within the subdivision. Any existing overhead facilities shall be relocated prior to the submittal of a parcel map or preferably final maps.**

Staff Response: Site improvement permit ENG-2020-2408 reflects the undergrounding of the utilities within the subdivision.

9. **The applicant must sign and return the Notice of Decision for conditions for approval within ten (10) days of receipt of notification after the Board of Supervisors meeting. If the Notice of Decision is not signed and returned within ten (10) days, then the item may be rescheduled for the next Planning Commission meeting for further consideration.**

Staff Response: The applicant has signed and returned the Notice of Decision.

10. **Hours of construction will be limited to 7:00 a.m. to 7:00 p.m., Monday through Friday, and 7:00 a.m. to 5:00 p.m. on Saturday and Sunday. If the hours of construction are not adhered to, the Carson City Building Department will issue a warning for the first violation, and upon a second violation, will have the ability to cause work at the site to cease immediately.**

Staff Response: This condition is enforced during construction.

11. **The applicant shall adhere to all City standards and requirements for water and sewer systems, grading and drainage, and street improvements.**

Staff Response: Site improvement permit ENG-2020-2408 incorporates improvements consistent with the City's standards and requirements for water and sewer systems, grading and drainage, and street improvements.

12. **The applicant shall obtain a dust control permit from the Nevada Division of Environmental Protection. The site grading must incorporate proper dust control and erosion control measures.**

Staff Response: Nevada Division of Environmental Protection has issued surface air disturbance permit #AP16294039. Site improvement permit ENG-2020-2408 incorporates erosion control measures.

13. **A detailed storm drainage analysis, water system analysis, and sewer system analysis shall be submitted to the Development Engineering Department prior to approval of a final map.**

Staff Response: The required technical analysis was submitted with the application for site improvement permit.

14. **Prior to the recordation of the final map for any phase of the project, the improvements associated with the project must either be constructed and approved by Carson City, or the specific performance of said work secured, by providing the City with a proper surety in the amount of one hundred fifty percent (150%) of the engineer's estimate. In either case, upon acceptance of the improvements by the City, the developer shall provide the City with a proper surety in the amount of ten percent (10%) of the engineer's estimate to secure the developer's obligation to repair defects in workmanship and materials which appear in the work within one (1) year of acceptance by the City. Improvements associated with the Conditional Letter of Map Revision must be constructed and may not be secured for in lieu of construction.**

Staff Response: The applicant has provided bonds for outstanding improvements, and the City's Development Engineering Division has agreed with the cost estimate.

15. **A "will serve" letter from the water and wastewater utilities shall be provided to the Nevada Health Division prior to approval of a final map.**

Staff Response: The City has issued "will-serve" letters for water and wastewater.

16. **The District Attorney shall approve any CC&R's prior to recordation of the first final map.**

Staff Response: CC&R's have been submitted and provided to the District Attorney's office.

Specific Conditions to be included in the Design of the Improvement Plans, to be met prior to approval of construction permit:

17. **The improvement plans shall include all improvements identified in the approved Phasing Plan as being executed as part of Phase 1-A.**

Staff Response: Site improvement permit ENG-2020-2408 includes the improvements identified in the approved Phasing Plan.

18. **In order to allow for the full functionality of East Robinson Street, the applicant shall work with the School District to move the loading and unloading school bus function off of East Robinson Street. The identified solution shall be included in the improvement plans.**

Staff Response: The applicant has made on-site improvements at the High School to allow for on-site loading and unloading of school buses.

- 19. Project must comply with the currently adopted fire code and applicable amendments adopted by Carson City.**

Staff Response: Site Improvement permit ENG-2020-2408 demonstrates compliance with the adopted fire code and applicable amendments.

- 20. Hydrant spacing as shown on Alexis Ave doesn't meet the 2012 IFC Appendix C spacing.**

Staff Response: Site Improvement permit ENG-2020-2408 demonstrates compliance with the adopted fire code and applicable amendments.

- 21. The cul-de-sac at the end of Achilles Street is too small. It must comply with the 2012 IFC Appendix D figure D103.1.**

Staff Response: Site Improvement permit ENG-2020-2408 demonstrates compliance with the adopted fire code and applicable amendments.

- 22. The traffic must have at least 20' total width for travel lanes.**

Staff Response: Site Improvement permit ENG-2020-2408 demonstrates compliance with the adopted fire code and applicable amendments.

- 23. The improvement plans must demonstrate compliance with CCMC Title 18 Division 15.5, and all applicable codes found in Chapters 7 and 10 of the 2012 Uniform Plumbing Code.**

Staff Response: Site Improvement permit ENG-2020-2408 demonstrates compliance with the referenced codes.

- 24. Two parking spaces must be provided per residence per Division 2.2 of the Carson City Development Standards. Parking spaces must not be tandem. If the driveway is used to count towards parking spaces, the driveway must be the appropriate length and width for the number of spaces per standard detail C-5.5.1**

Staff Response: This condition will be enforced during construction of the individual lots.

- 25. At the end of the cul-de-sac, at the southeast end of the development, additional drainage/access space must be provided to give City maintenance equipment sufficient space to turn around.**

Staff Response: Site improvement permit ENG-2020-2408 includes the improvements identified in the approved Phasing Plan.

- 26. Underground storm drain systems that connect to flood conveyance channels shall do so completely above the base flood elevation of the channel.**

Staff Response: Storm drain piping in the streets is above the base flood elevation of the channel, but where the pipe goes into the channel, it is not above the base flood elevation. Per the City's floodplain manager, the implemented design will hydrologically work.

- 27. Any changes to the Master Phasing Drainage Study must be reflected in changes to the drainage study for the subject subdivision.**

Staff Response: No significant changes to the Master Phasing Drainage Study have been made.

- 23. Low Impact Design (LID) measures will be required to be implemented as part of the development storm drainage system.**

Staff Response: LID measures are incorporated into the design including water quality basins with low flow channels wrapped in rip-rap.

- 24. The Conditional Letter of Map Revision (CLOMR) must be approved by FEMA prior to approval of any construction permits. All improvements associated with the CLOMR must be included in the improvement plans.**

Staff Response: The CLOMR has been approved by FEMA, and the associated improvements are included in the improvement plans.

- 25. The CC&R's must clearly state that a Landscape Maintenance District (LMD), a Home Owners Association (HOA) or similar entity is responsible for maintaining private storm drain infrastructure including any mains, basins, and LID infrastructure.**

Staff Response: The CC&Rs have been submitted and identify the Association as responsible for the maintenance of the landscaping, drainage channels, slopes, detention basins, ponds, streams, and roadways within the Areas of Common Responsibility.

- 26. The minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Staff Response: The site improvement plans ENG-2020-2409 reflect this condition.

- 27. The irrigation diversion structure on the north side of E 5th St must be shown in the improvement plans and referenced in the technical drainage study for the subdivision.**

Staff Response: Permission was provided by the private property owner to remove the irrigation diversion structure. Therefore, this structure is not shown on the improvement plans.

- 28a. The Ash Canyon and Kings Canyon flood conveyance channels associated with the approved Lompa Ranch North Specific Plan Area CLOMR, FEMA case number 17-09-1196R, must be built prior to or concurrently with the first phase of this subdivision. The Vicee flood conveyance channel associated with the approved CLOMR must be constructed concurrently with the first phase of any development that occurs north of the Ash Canyon Channel, on any of the properties identified as APN 010-041-52, 010-041-38, or 010-041-71. Prior to recordation of the Blackstone Ranch Phase 1 final map, a deed restriction shall be recorded declaring the**

obligation to construct the Vicee channel flood control improvements. This deed restriction shall be recorded against APNs 010-041-52, 010-041-38, and 010-041-71.

Staff Response: The deed restriction was recorded in advance of the final map for Phase 1-A.

- 28b. The development shall fund and file a Letter of Map Revision to FEMA once the channel improvements are completed and accepted by Carson City. This condition must be met prior to recordation of final map.**

Staff Response: Channels have been constructed consistent with the improvement plans and are substantially complete. JK Architecture Engineering is preparing the Letter of Map Revision. The channels have been offered to the City with the subject final map, but staff recommends that the City defer the offer of dedication.

- 29. Alexis Avenue must be renamed to make a continuation of Appaloosa.**

Staff Response: All street names have been changed and are acceptable.

- 30. Landscaping plans for the construction permit must include site distance triangles showing that sight distance is not inhibited.**

Staff Response: Sight distance triangles are shown on the Landscape Plan to demonstrate no conflict.

- 31. Landscaping plans for the construction permit must show distances to existing and proposed water, sewer and storm drain mains to ensure a minimum of 10 foot spacing from trees.**

Staff Response: As utilities are located within the public rights-of-way and trees are a minimum of five feet from the face of curb, this condition should be met. However, a note has been added to the landscape plan stating that no trees shall be planted within ten feet of any utility main.

- 32. A 10 foot wide multiuse pedestrian access path must be provided between the development and the future phase to the south.**

Staff Response: This condition was met with the site improvements for Phase 1-C.

- 33. The following street names cannot be used: Adam St, Maximus Ave, Alexis Ave, and Dianna St.**

Staff Response: All street names on the final map are acceptable.

- 34. The utility plans for the construction permit must indicate precast manholes and bases. Cast in place manholes will not be allowed, regardless of the depth of new sewer mains. Riser depths must meet Carson City Standard Details.**

Staff Response: This condition is addressed in the construction plans.

- 35. A geotechnical report will be required for the subdivision prior to approval of any construction permits.**

Staff Response: A geotechnical report was provided at the time of construction.

- 36. Local roads will have a minimum ACC pavement thickness of 4 inches.**

Staff Response: The improvement plans reflect this requirement.

Conditions to be Addressed with the Final Map

- 37. A development agreement reflecting the approved phasing plan for the Lompa Ranch Specific Plan must be fully executed prior to Final Map approval. The development agreement will address drainage, water, sewer, roadways and traffic, parks, recreation, trails, open space, and fire station improvements, including the timing of improvements, design standards, funding, and operation and maintenance responsibilities consistent with the conditions of approval with this Tentative Map and the Lompa Ranch Specific Plan.**

Staff Response: A development agreement has been executed consistent with this requirement.

- 38. All channels and associated access must be shown as separate parcels on the final map to be dedicated to the City.**

Staff Response: All channels and associated access are separate parcels, and the owner's certificate include dedication to the City.

- 39. The final mylar will be presented to the State Engineer for approval and signature.**

Staff Response: The State Engineer has signed the final mylar.

Conditions Related to the Lompa Ranch Specific Plan Phasing Plan

- 40. The master phasing plans and reports must be included as part of a development agreement for the entire SPA area prior to approval of any construction permit within the Lompa Ranch Specific Plan Area. If construction is in a phase that does not involve subdivision of land, the required development agreement must be fully executed prior to issuance of any construction permits. The conditions of approval associated with Tentative Map TSM-17-005 and the Lompa Ranch Phasing Plan take precedence over the Specific Plan. These conditions are established by the Board of Supervisors, and may only be modified by the Board of Supervisors upon receiving a recommendation from the Planning Commission.**

Staff Response: The development agreement has been executed.

- 41. Note that geotechnical investigations will be required to establish design parameters for individual phases.**

Staff Response: A geotechnical report was issued at the time of site improvement permit.

WATER:

- 42. The parallel water mains in the phasing plan must be shown as one single water main, however looping must be maintained.**

Staff Response: The water infrastructure is addressed in the site improvement permit consistent with this condition.

- 43. The water infrastructure improvements exhibit must be updated to accurately reflect the new facilities required or predecessor to each phase. This column must indicate which mains are required to create looping for each phase. For instance, phase B1 calls for a main to be extended along Robinson Street, however a main would also need to be extended along the Spine Road from 5th Street in order to create a loop.**

Staff Response: The water infrastructure is addressed in the site improvement permit consistent with this condition.

- 44. Note that no water main shall have more than 15 services without looping.**

Staff Response: The water infrastructure is addressed in the site improvement permit consistent with this condition.

SEWER:

- 45. The sewer infrastructure improvements exhibit must note that cast in place manholes will not be allowed, regardless of depth of new sewer mains, and that riser depths must meet Carson City Standard Details.**

Staff Response: The wastewater infrastructure is addressed in the site improvement permit consistent with this condition.

STORM DRAIN & FLOOD MANAGEMENT:

- 46. Plans must show and note that all flood channels (Ash Canyon, and Kings Canyon) must provide sufficient access for City maintenance equipment along the full length, with access points spaced out no more than every 660 feet, and must note that Robinson St, the Spine Road, E 5th St, and N Saliman Rd are not to be considered part of this access.**

Staff Response: Designed access to the channels is acceptable.

- 47. Note that all flood channels and associated access must be on separate parcels to be dedicated to the City. Maintenance of these lands will be funded through a maintenance district or similar instrument, to be established prior to Final Map approval.**

Staff Response: The flood channels are on their own parcels and dedicated to the City in the owner's certificate. The channels will be maintained by the HOA until such time the City accepts them for maintenance. A petition for the LMD was submitted on August 2, 2022. The petition will be scheduled for consideration by the Parks and Recreation Commission and will be subsequently scheduled for Board consideration.

- 48. Note that privately owned and maintained LID/Water Quality facilities are required for each development.**

Staff Response: Water quality basins are low flow channels lined with rip-rap to assist in LID measures.

- 49. The phasing drainage study must demonstrate the ability of downstream drainage facilities to handle increased runoff if detention is not used.**

Staff Response: The phasing drainage study adequately demonstrates this standard to the satisfaction of the City's Stormwater Manager.

- 50. Note in the phasing plan that all structures must meet the Flood Protection Ordinance where the lowest floor is two feet above the base flood elevation of the FEMA 1% chance flood or the onsite 1% chance flood whichever is higher.**

Staff Response: If the FEMA mapping is not amended in advance of the request for building permits, elevation certificates will be required at the time of building permit to verify the lowest floor is two feet above the base flood elevation.

- 51. Note in the phasing plan that the minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Staff Response: This separation is demonstrated in the site improvement plans for the channels.

- 52. Note in the phasing plan that any crossings of flood channels must meet a 100-year flow capacity plus 18 inches of freeboard and must be a clear opening, no multi barrel pipes.**

Staff Response: This standard is demonstrated in the site improvement plans.

- 53. Note that drainage studies for all development phases shall demonstrate compliance with Floodplain Storage Capacity Protection requirements of CCMC 12.09.080 (9).**

Staff Response: This condition is met as demonstrated in CLOMR showing that the volume of fill is mitigated with the excavation of the channels.

- 54. Note that drainage studies for all development phases shall provide emergency flow paths for a one hundred (100) year peak storm in accordance with Development Standards.**

Staff Response: Phase 1 is designed to provide an overland flow path to either the Ash Canyon Channel or the Kings Canyon Channel.

- 55. The developer must design the Kings Canyon flood channel such that the drainage and/or any water rights associated with parcels 010-041-34 and 010-041-035 are not adversely affected.**

Staff Response: This standard was demonstrated at the time of site improvement permit

for the channels.

TRAFFIC:

- 56. Note that Traffic Impact Studies required for all phases must demonstrate that the segment of N Saliman Rd between E William St and E Robinson St will have a projected level of service of C or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to William Street prior to any development that would cause a level of service worse than C for this segment of road.**

Staff Response: A traffic study was submitted with the site improvement permit application and demonstrates compliance with this condition.

- 57a. Note that Traffic Impact Studies required for all phases must demonstrate that the northbound leg and the westbound left turning movement of the N Saliman Rd/E William St intersection and the overall intersection will have a projected level of service of D or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to E William Street prior to any development that would cause a level of service worse than D for the northbound leg or the westbound left turning movement of this intersection. Also note that traffic impact studies for each phase west of I580 will require traffic counts at this intersection.**

Staff Response: A traffic study was submitted with the site improvement permit application and demonstrates compliance with this condition.

- 57b. On the portion of Lompa Ranch west of I-580, building permit for no more than 810 dwelling units shall be issued unless a road connecting to William Street has been improved and the improvements accepted by Carson City.**

Staff Response: With the recording of 189 units associated with Phase 1 which consists of Phases 1-A, 1-B, and 1-C, and the 360-unit multifamily development near the intersection of Saliman Road and East 5th Street, there will be a total of 549 residential lots located on the west side of I-580.

- 58. Phasing plan maps must be updated to show east-west connectivity between streets in phase A1 and phase B1, and a 10 foot multiuse path between phase A1 and phase A2.**

Staff Response: This condition has been met with the approved site improvement plans.

PARKS, TRAILS, AND OPEN SPACE

59. General Comments

- a. The applicant will enter into a developer agreement with the City. This agreement will include terms and conditions for the funding of the design, construction, and dedication of park, recreation and path facilities within the Lompa Ranch North Specific Plan area. The agreement will outline the City's process for the collection and distribution of Residential Construction Tax (RCT) compliant with CCMC 15.60.**

The agreement must be considered and approved by the Board of Supervisors prior to recording the Final Map.

Staff Response: The development agreement has been approved.

- b. The phasing plan will be modified to identify phase triggers and unit counts for park, recreation and path facilities for the Lompa Ranch North Specific Plan area. The phasing plan will be modified and approved by the Board of Supervisors prior to recording the Final Map.**

Staff Response: The development agreement identifies the triggers and unit counts for the park and path facilities.

- c. A private Home Owner's Association (HOA), Landscape Maintenance District (LMD), or similar instrument will be established for the Lompa Ranch North Specific Plan area to provide for the operations and maintenance of all park, recreation and path facilities. Operation and maintenance standards for these facilities will be established by the City. The applicant will draft an agreement for the Board of Supervisor's consideration and approval no later than issuance of the certificate of occupancy for the 200th residential unit.**

Staff Response: The HOA will be responsible for the operation and maintenance of park and recreation facilities.

- d. A private Home Owner's Association (HOA), Landscape Maintenance Association (LMA), or similar instrument will be formed to provide 100% funding and maintenance for all the following areas in perpetuity: Common landscape and open space areas, buffer areas between the development and neighborhoods, landscaping associated with the development's path system, landscape medians, street corridors, non-public recreation facilities/amenities, detention basins, and drainage channels. The maintenance and funding shall be addressed in the developer agreement to the satisfaction of the Board of Supervisors. Common area maintenance shall include at a minimum, but not limited to the following:**
- i. Debris, weed, and litter removal**
 - ii. Noxious and invasive weed management, including fire prevention**
 - iii. Care and replacement of plant material**
 - iv. Plant material irrigation and irrigation system repair**

Additionally, a recorded covenant or deed restriction will be placed on all properties within the Specific Plan area to ensure maintenance of these amenities is funded in perpetuity. The restrictions will provide that should the HOA ever cease to exist or becomes inactive; an assessment will then be implemented by the city via a Landscape Maintenance District (LMD) per the Carson City Municipal Code at the time of initiation to provide for the maintenance and upkeep of the public improvements.

Staff Response: A HOA is being created. The maintenance and funding are addressed in the approved development agreement.

- e. **As the development's phases are implemented, the plans will be submitted for review by the City. The applicant shall be required to demonstrate pedestrian connectivity between the neighborhood parks, "off-street/paved/shared" multi-use paths, and sidewalks. This shall be done to the satisfaction of the Parks, Recreation, and Open Space Department.**

Staff Response: This condition has been satisfied with the site improvement plans.

- f. **All "off-street/paved/shared" multi-use paths and sidewalks will conform to the standards and policies outlined in of the Carson City Unified Pathways Master Plan adopted April 6, 2006 (as revised March 15, 2007) and as amended in the future. There will be adequate pedestrian connectivity, throughout the development that provides convenient and logical access to neighborhood parks and paths and enhances the overall sidewalk network within the development.**

Staff Response: The site improvement plans have been designed so the paths and sidewalks conform to the standards and policies of the City's Master Plan.

60. Neighborhood Park Comments (10 acre park / west of I-580)

- a. **The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 400th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation and Open Space Department.**

Staff Response: With the recording of 189 units associated with Phase 1 which consists of Phases 1-A, 1-B, and 1-C, and the 360-unit multifamily development near the intersection of Saliman Road and East 5th Street, there will be a total of 549 residential lots located on the west side of I-580. As of the date this report was prepared 11 certificates of occupancy had been issued.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Staff Response: Design is not required until the 400th certificate of occupancy. With the recording of 189 units associated with Phase 1 which consists of Phases 1-A, 1-B, and 1-C, and the 360-unit multifamily development near the intersection of Saliman Road and East 5th Street, there will be a total of 549 residential lots located on the west side of I-580. As of the date this report was prepared 11 certificates of occupancy had been issued.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 750th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation and Open Space Department.**

Staff Response: The parcel for the 10-acre park site has been created. Park design, construction and dedication will be triggered as development continues on the west side of I-580.

61. Neighborhood Park Comments (3 acre park / east of I-580)

- a. **The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 100th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation, and Open Space Department.**

Staff Response: The subject property is west of I-580.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Staff Response: The subject property is west of I-580.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 250th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation, and Open Space Department.**

Staff Response: The subject property is west of I-580.

62. Off-street/paved/shared Path Comments

- a. **Robinson Street and the Spine Road shall be constructed as full street improvements, to City standards and engineering requirements, including the construction of "on-street bike lanes" and concrete "off-street/shared/paved" multi-use paths. The path along Robinson Street will be constructed on the road's south side and the path along the Spine Road will be constructed on the road's east side.**

Staff Response: Improvements to Robinson Street were reviewed and approved as part of the site improvement permit ENG-2020-2411. It includes a 12 foot wide multi-use path.

- b. **All multi-use paths will be designed and constructed to a 10' wide (minimum) AASHTO standard concrete multi-use path (off street/paved/shared) with an adjacent 3' wide decomposed granite path.**

Staff Response: Per ENG-2020-2411, the concrete multi-use path has a width of 12 feet.

- c. The multi-use paths will include landscaping with a variety of trees (either evergreen or deciduous) that will be planted at a rate of 1 tree per 50 lineal feet (tree groupings are acceptable) with a minimum of 4 shrubs per tree.**

Staff Response: Site improvement permit ENG-2020-2411 includes the required landscaping.

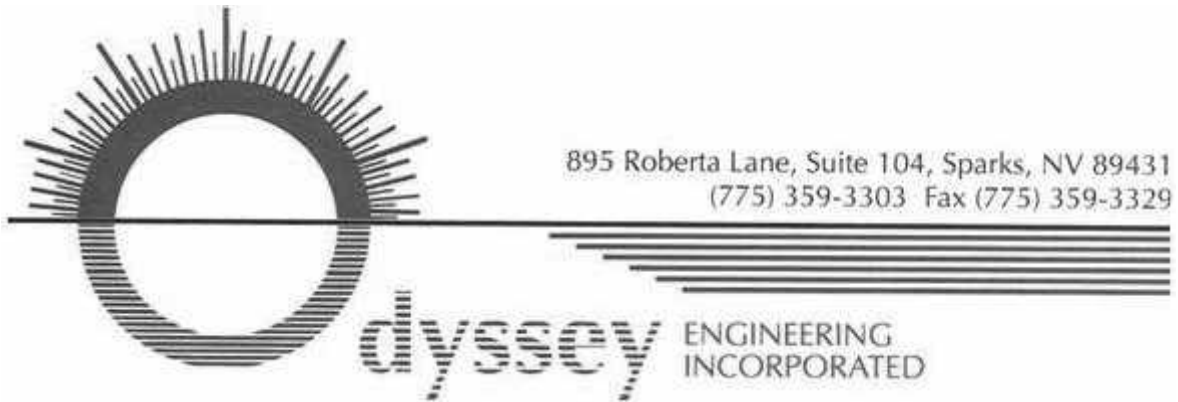
- d. Path amenities include but are not limited to park benches/seating areas (per 1000 lineal feet of trail along the path), pet waste stations/trash cans, signage depicting direction and trail distance.**

Staff Response: No path amenities are proposed along the path on the southside of Robinson Street.

Other comments

- 63. The applicant is required to use best management practices during construction to prevent the spread of noxious and invasive weeds and will incorporate language in construction documents to ensure contractors and subcontractors comply. The Parks, Recreation and Open Space Department will assist the applicant with this condition.**

Staff Response: This condition is addressed during construction.



September 7, 2021

City of Carson City
Community Development Department
108 East Proctor Street
Carson City, Nevada 89701

Re: BLACKSTONE RANCH (TSM-17-005-1) PHASE 1C CONDITION RESPONSE LETTER

To Whom It May Concern:

Below is the response to the Conditions for the aforementioned Tentative Map. The tentative map was approved by the Board of Supervisors on March 16, 2017. Conditions are identified in bold with the response in italics.

1. All final maps shall be in substantial accord with the approved tentative map.

A final map is being submitted at this time for Phase 1C. Improvements have been started and an engineer's estimate has been submitted based on site improvements required for completion. The Site Improvement Bond and Site Improvement Agreement are forthcoming as construction is underway.

2. Prior to submittal of any final map, the Development Engineering Department shall approve all on-site and off-site improvements. The applicant shall provide construction plans to the Development Engineering Department for all required on-site and off-site improvements, prior to any submittals for approval of a final map. The plan must adhere to the recommendations contained in the project soils and geotechnical report.

A final map is being submitted at this time. Improvement plans for Phase 1-C were submitted for review and approved as Permit ENG2020-2408. The plans have been approved through all appropriate agencies and a major portion of the underground improvements are substantially complete. A final map has been submitted in paper copy for review and Technical Map Check.

3. Lots not planned for immediate development shall be left undisturbed and mass grading and clearing of natural vegetation shall not be allowed. Any and all grading shall comply with City standards. A grading permit from the Nevada Division of Environmental Protection shall be obtained prior to any grading. Noncompliance with this provision shall cause a cease and desist order to halt all grading work.

Improvements necessary for the construction of Phase 1-C are provided on this plan set. All other portions of the project are identified as "Future".

4. **All lot areas and lot widths shall meet the zoning requirements approved as part of this tentative map with the submittal of any parcel map or preferably final map.**

All lots within this phase meet the requirements of the Tentative Map and the SF6 zoning designation.

5. **With the submittal of any final maps, the applicant shall provide evidence to the Planning and Community Development Department from the Health and Fire Departments indicating the agencies' concerns or requirements have been satisfied. Said correspondence shall be included in the submittal package for any parcel map or preferably final maps and shall include approval by the Fire Department of all hydrant locations.**

The plans have been approved and construction is underway. Permit ENG-2020-2408; Blackstone Ranch Phase 1-

C

6. **The following note shall be placed on all final maps stating: "These parcels are subject to Carson City's Growth Management Ordinance and all property owners shall comply with provisions of said ordinance."**

A final map has been submitted in paper copy for Technical Map Check. This note is present on the final map.

7. **All other departments' conditions of approval, which are attached, shall be incorporated as conditions of this report.**

The plans have been approved and construction is underway; Permit ENG-2020-2408 Blackstone Ranch 1-C

8. **Placement of all utilities, including AT&T Cablevision, shall be underground within the subdivision. Any existing overhead facilities shall be relocated prior to the submittal of a parcel map or preferably final maps.**

All utilities shown on the improvement plans are underground. Design of the proposed dry utilities (ie. electric, cable, phone, etc.) will be underground. These designs are prepared by entities such as NV Energy and are not a part of the approved improvement plans.

9. **The applicant must sign and return the Notice of Decision for conditions for approval within ten (10) days of receipt of notification after the Board of Supervisors meeting. If the Notice of Decision is not signed and returned within ten (10) days, then the item may be rescheduled for the next Planning Commission meeting for further consideration.**

This condition has already been met.

10. **Hours of construction will be limited to 7:00 a.m. to 7:00 p.m., Monday through Friday, and 7:00 a.m. to 5:00 p.m. on Saturday and Sunday. If the hours of construction are not adhered to, the Carson City Building Department will issue a warning for the first violation, and upon a second violation, will have the ability to cause work at the site to cease immediately.**

The plans have been approved and construction is underway. Permit ENG-2020-2408; Blackstone Ranch 1-C

11. **The applicant shall adhere to all City standards and requirements for water and sewer systems, grading and drainage, and street improvements.**

The plans have been approved and construction is underway; Permit ENG-2020-2408; Blackstone Ranch 1-C

12. **The applicant shall obtain a dust control permit from the Nevada Division of Environmental Protection. The site grading must incorporate proper dust control and erosion control measures.**

A Surface Air Disturbance Permit (SAD) was obtained through NDEP on January 16, 2019. A copy has been provided to the Carson City Engineering Department for their records as NDEP Permit #AP16294039

13. **A detailed storm drainage analysis, water system analysis, and sewer system analysis shall be submitted to the Development Engineering Department prior to approval of a final map.**

The plans have been approved and construction is underway; Permit ENG-2020-2407; Blackstone Ranch I-B

14. **Prior to the recordation of the final map for any phase of the project, the improvements associated with the project must either be constructed and approved by Carson City, or the specific performance of said work secured, by providing the City with a proper surety in the amount of one hundred fifty percent (150%) of the engineer's estimate. In either case, upon acceptance of the improvements by the City, the developer shall provide the City with a proper surety in the amount of ten percent (10%) of the engineer's estimate to secure the developer's obligation to repair defects in workmanship and materials which appear in the work within one (1) year of acceptance by the City. Improvements associated with the Conditional Letter of Map Revision must be constructed and may not be secured for in lieu of construction.**

A final map has been submitted for Technical Map Check. Improvements have been started and an engineer's estimate has been submitted based on work remaining. The Site Improvement Bond and Improvement Agreement are forthcoming as construction is underway.

15. **A "will serve" letter from the water and wastewater utilities shall be provided to the Nevada Health Division prior to approval of a final map.**

Water and Wastewater "Will Serves" have been submitted with Phase IA which covered all 189 lots that make up the Blackstone Ranch Phase I. ENG-2020-2408 Blackstone Ranch I-C

16. **The District Attorney shall approve any CC&R's prior to recordation of the first final map.**

The CC&R's have been submitted to the City of Carson City and approved for recordation.

Specific Conditions to be included in the Design of the Improvement Plans, to be met prior to approval of construction permit:

17. **The improvement plans shall include all improvements identified in the approved Phasing Plan as being executed as part of Phase A1.**

This project has been broken into three (3) separate phases for the completion of the development. All items identified as being required for the development and necessary for the construction of Phase I-A have been completed.

18. **In order to allow for the full functionality of East Robinson Street, the applicant shall work with the School District to move the loading and unloading school bus function off of East Robinson Street. The identified solution shall be included in the improvement plans.**

This condition has been met and was completed the summer of 2018.

19. **Project must comply with the currently adopted fire code and applicable amendments adopted by Carson City.**

The plans have been approved and construction is underway; Permit ENG-2020-2408; Blackstone Ranch I-C

20. **Hydrant spacing as shown on Alexis Ave doesn't meet the 2012 IFC Appendix C spacing.**

The plans have been approved and construction is underway. Permit ENG-2020-2408; Blackstone Ranch I-C

21. **The cul-de-sac at the end of Achilles Street is too small. It must comply with the 2012 IFC Appendix D figure D103.1**

Comment Noted. This area is not a part of the Phase I-C improvement plans.

22. **The traffic must have at least 20' total width for travel lanes.**

Prior to submittal and approval of Phase I-A, coordination with Stephen Pottey and the Carson City Fire Department occurred to ensure that the road section provided on the civil improvement plans meets the appropriate

requirements.

23. **The improvement plans must demonstrate compliance with CCMC Title 18 Division 15.5, and all applicable codes found in Chapters 7 and 10 of the 2012 Uniform Plumbing Code.**

The plans have been approved and construction is underway; Permit ENG-2020-2408; Blackstone Ranch 1-C

24. **Two parking spaces must be provided per residence per Division 2.2 of the Carson City Development Standards. Parking spaces must not be tandem. If the driveway is used to count towards parking spaces, the driveway must be the appropriate length and width for the number of spaces per standard detail C-5.5.1**

It is anticipated that each home will have a 3- car garage. It is also shown on the improvement plans that the driveways will meet the 2-car parking requirement as well for each home within Phase 1A, 1B and 1C.

25. **At the end of the cul-de-sac, at the southeast end of the development, additional drainage/access space must be provided to give City maintenance equipment sufficient space to turn around.**

Comment Noted. This area is not a part of this phase.

26. **Underground storm drain systems that connect to flood conveyance channels shall do so completely above the base flood elevation of the channel.**

Per conversations with Robb Fellows, a drainage study has been provided showing that the proposed storm drain system functions appropriately based on the provided channel water surface elevations.

27. **Any changes to the Master Phasing Drainage Study must be reflected in changes to the drainage study for the subject subdivision.**

To the best of my knowledge, no changes to the Master Phasing Drainage Study have occurred with this project. Several conversations have taken place with Robb Fellows to ensure that the proposed project is in substantial compliance with the approved study.

Note discrepancy in condition numbering:

23. **Low Impact Design (LID) measures will be required to be implemented as part of the development storm drainage system.**

Two separate detention basins have been provided for this project that were not previously shown on the Tentative Map. These basins will have low flow channels lined with rip-rap to assist in LID measures. Other LID measures for this project included front yard landscaping as well in areas abutting drainage ways, lots were designed to drain to the rear of the lots.

24. **The Conditional Letter of Map Revision (CLOMR) must be approved by FEMA prior to approval of any construction permits. All improvements associated with the CLOMR must be included in the improvement plans.**

The CLOMR has been approved by FEMA. Improvement plans for the channel construction have been submitted, approved and constructed with oversight by Carson City.

25. **The CC&R's must clearly state that a Landscape Maintenance District (LMD), a Home Owners Association (HOA) or similar entity is responsible for maintaining private storm drain infrastructure including any mains, basins, and LID infrastructure.**

CC&R's are attached for your review as Exhibit E.

26. **The minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Channel improvements are not a part of the Phase 1-C project, however, improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel construction by Joy Engineering. Permit #ENG-2020-2409.

- 27. The irrigation diversion structure on the north side of E 5th St must be shown in the improvement plans and referenced in the technical drainage study for the subdivision.**

Channel improvements are not a part of the Phase 1-C project. Improvement plans for the channel construction were submitted to and approved by the City of Carson City. Channel construction by Joy Engineering. ENG-2020-2409 Blackstone Ranch Flood Channels.

- 28a. The Ash Canyon and Kings Canyon flood conveyance channels associated with the approved Lompa Ranch North Specific Plan Area CLOMR, FEMA case number 17-09-1196R, must be built prior to or concurrently with the first phase of this subdivision. The Vicee flood conveyance channel associated with the approved CLOMR must be constructed concurrently with the first phase of any development that occurs north of the Ash Canyon Channel, on any of the properties identified as APN 010-041-52, 010-041-38, or 010-041-71. Prior to recordation of the Blackstone Ranch Phase 1 final map, a deed restriction shall be recorded declaring the obligation to construct the Vicee channel flood control improvements. This deed restriction shall be recorded against APNs 010-041-52, 010-041-38, and 010-041-71.**

Channel improvements are not a part of the Phase 1-C project, Improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel Construction by Joy Engineering. ENG-2020-2409 Blackstone Ranch Flood Channels

The required deed restrictions against APN(s) 010-041-38, -52, and -71 has been recorded as document # 521818 recorded June 24, 2021.

- 28b. The development shall fund and file a Letter of Map Revision to FEMA once the channel improvements are completed and accepted by Carson City. This condition must be met prior to recordation of final map.**

The Blackstone Channel Improvements have been approved and constructed in conformance with the approved CLOMR. JK Architecture & Engineering is actively working to complete the LOMR submittal with a tentative submittal date to the City of Carson on September 23, 2021.

- 29. Alexis Avenue must be renamed to make a continuation of Appaloosa.**

All street names have been changed and submitted for the future phases of the Blackstone Ranch. Odyssey Engineering worked with Stephen Pottey and obtained an approved street name list prior to the preparation of these plans. All names shown on these plans have been approved.

- 30. Landscaping plans for the construction permit must include site distance triangles showing that sight distance is not inhibited.**

Sight distance triangles are shown on both the Landscape Plans as well as the Signage, Striping, and Fencing Plans.

- 31. Landscaping plans for the construction permit must show distances to existing and proposed water, sewer and storm drain mains to ensure a minimum of 10 foot spacing from trees.**

Proposed water, sewer, and storm drain mains are located within the public right-of-ways where trees are not located at a minimum of 5' off the front face of curb. This project has a min. 5' wide sidewalk adjacent to all roadways. Based on this information no tree should be within 10' of any main, however, a note has been added to the Landscape Plans stating that no trees shall be planted within 10' of any utility main.

- 32. A 10 foot wide multiuse pedestrian access path must be provided between the development and the future phase to the south.**

Comment Noted. This area is not a part of the Phase I-C improvement plans. An access road for maintenance and pedestrian access between the subdivision (Pilot Peak Court) and the access road along the Kings Canyon Drainage Channel will be provided with a future phase.

- 33. The following street names cannot be used: Adam St, Maximus Ave, Alexis Ave, and Dianna St.**

All street names have been changed. Odyssey Engineering worked with Stephen Pottey and obtained an approved street name list prior to the preparation of these plans. All names shown on these plans have been approved.

- 34. The utility plans for the construction permit must indicate precast manholes and bases. Cast in place manholes will not be allowed, regardless depth of new sewer mains. Riser depths must meet Carson City Standard Details.**

The plans have been approved and construction is underway. Permit ENG-2020-2408; Blackstone Ranch I-C.

- 35. A geotechnical report will be required for the subdivision prior to approval of any construction permits.**

A geotechnical report authored by Wood Rodgers was provided with the initial submittal of this phase of the project. If additional copies are required, we are happy to provide them.

- 36. Local roads will have a minimum ACC pavement thickness of 4 inches.**

The structural section for the roadways is shown on Sheet N-1 of the improvement plans.

Conditions to be Addressed with the Final Map

- 37. A development agreement reflecting the approved phasing plan for the Lompa Ranch Specific Plan must be fully executed prior to Final Map approval. The development agreement will address drainage, water, sewer, roadways and traffic, parks, recreation, trails, open space, and fire station improvements, including the timing of improvements, design standards, funding, and operation and maintenance responsibilities consistent with the conditions of approval with this Tentative Map and the Lompa Ranch Specific Plan.**

The Development Agreement has been completed and a copy submitted to Carson City.

- 38. All channels and associated access must be shown as separate parcels on the final map to be dedicated to the City.**

All channels and common areas are identified on the improvement plans as separate parcels along with the maintenance responsibilities. Except those are as designated easements.

- 39. The final mylar will be present to the State Engineer for approval and signature.**

A final map is being submitted at this time. Once this is accepted the City the mylar will be submitted with the State Engineers signature.

Conditions Related to the Lompa Ranch Specific Plan Phasing Plan

- 40. The master phasing plans and reports must be included as part of a development agreement for the entire SPA area prior to approval of any construction permit within the Lompa Ranch Specific Plan Area. If construction is in a phase that does not involve subdivision of land, the required development agreement must be fully executed prior to issuance of any construction permits. The conditions of approval associated with Tentative Map TSM-17-005 and the Lompa Ranch Phasing Plan take precedence over the Specific Plan. These conditions are established by the Board of Supervisors and may only be modified by the Board of Supervisors upon receiving a recommendation from the Planning Commission.**

Comment Noted.

41. **Note that geotechnical investigations will be required to establish design parameters for individual phases.**

A geotechnical report authored by Wood Rodgers was provided with the initial submittal of this phase of the project. If additional copies are required, we are happy to provide them.

WATER:

42. **The parallel water mains in the phasing plan must be shown as one single water main, however looping must be maintained.**

A Water Main Analysis Report for the entirety of the Phase 1 project was prepared and submitted for this project. This analysis has also been submitted to NDEP for review and approval. Looping will be maintained within each phase as well as the ultimate buildout of the project.

43. **The water infrastructure improvements exhibit must be updated to accurately reflect the new facilities required or predecessor to each phase. This column must indicate which mains are required to create looping for each phase. For instance, phase B1 calls for a main to be extended along Robinson Street, however a main would also need to be extended along the Spine Road from 5th Street in order to create a loop.**

A Water Main Analysis Report for the entirety of the Phase 1 project was prepared and submitted for this project. This analysis has also been submitted to NDEP for review and approved. Looping will be maintained within each phase as well as the ultimate buildout of the project. The plans have been approved and construction is underway. Permit ENG-2020-2408 Blackstone Ranch I-C.

44. **Note that no water main shall have more than 15 services without looping.**

A Water Main Analysis Report for the entirety of the Phase 1 project was prepared and submitted for this project. This analysis has also been submitted to NDEP for review and approved. Looping will be maintained within each phase as well as the ultimate buildout of the project. The plans have been approved and construction is underway. Permit ENG-2020-2408, Blackstone Ranch I-C.

SEWER:

45. **The sewer infrastructure improvements exhibit must note that cast in place manholes will not be allowed, regardless depth of new sewer mains, and that riser depths must meet Carson City Standard Details.**

Carson City Standard Detail C-2.1.3 – Manhole Type 1 as well as C-2.1.2 – Sewer Manhole Notes are included with the plan set.

STORM DRAIN & FLOOD MANAGEMENT:

46. **Plans must show and note that all flood channels (Vicee Canyon, Ash Canyon, and Kings Canyon) must provide sufficient access for City maintenance equipment along the full length, with access points spaced out no more than every 660 feet, and must note that Robinson St, the Spine Road, E 5th St, and N Saliman Rd are not to be considered part of this access.**

Channel improvements are not a part of the Phase 1-C project. Improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel Construction by Joy Engineering, Permit ENG-2020-2409 Blackstone Ranch Flood Channels

47. **Note that all flood channels and associated access must be on separate parcels to be dedicated to the City. Maintenance of these lands will be funded through a maintenance district or similar instrument, to be established prior to Final Map approval.**

Given the initial delays in permitting with the USACE, the construction of the flood channels was delayed. An HOA is proposed as a similar instrument to handle maintenance while the channels are being completed. A landscape

maintenance district is in the process of being created and will take over maintenance once the channels are accepted by Carson City, as stated on the final map and the CC&R's. Maintenance will be handled as is addressed in Exhibit I; Blackstone Channel Landscape Maintenance District Scope, an attachment to the email authored by Stephen Pottey dated March 29, 2021. (Labeled Exhibit J)

- 48. Note that privately owned and maintained LID/Water Quality facilities are required for each development.**

Two separate detention/sedimentation basins have been provided for this project that were not previously shown on the Tentative Map. These basins will have low flow channels lined with rip-rap to assist in LID measures. Other LID measures for this project included front yard landscaping as well in areas abutting drainage ways, lots were designed to drain to the rear of the lots.

- 49. The phasing drainage study must demonstrate the ability of downstream drainage facilities to handle increased runoff if detention is not used.**

This condition has been met. The Phasing Drainage Study was approved prior to Phase 1 has been approved.

- 50. Note in the phasing plan that all structures must meet the Flood Protection Ordinance where the lowest floor is two feet above the base flood elevation of the FEMA 1% chance flood or the onsite 1% chance flood whichever is higher.**

The Phasing Plan has been approved prior to the submittal of the first phase of (Phase 1-A) the project. All structures within Phase 1 have been designed to meet the requirement. All finish floor elevations shown on the plans are a minimum of 2' above the FEMA 1% chance flood event.

- 51. Note in the phasing plan that the minimum clear space between the top edge of the Ash Canyon flood channel and the 24 inch water main is to be 10 feet.**

Channel improvements are not a part of the Phase 1-C project. Improvement plans for the channel construction have been submitted to and approved by the City of Carson City. Channel Construction by Joy Engineering. Permit# ENG-2020-2409 Blackstone Ranch Flood Channels.

- 52. Note in the phasing plan that any crossings of flood channels must meet a 100-year flow capacity plus 18 inches of freeboard and must be a clear opening, no multi barrel pipes.**

There are no flood channel crossings within this project.

- 53. Note that drainage studies for all development phases shall demonstrate compliance with Floodplain Storage Capacity Protection requirements of CCMC 12.09.080 (9).**

This condition has been met. The Drainage Master Plan has been approved. This report provides a Flood Mitigation section addressing this item.

- 54. Note that drainage studies for all development phases shall provide emergency flow paths for a one hundred (100) year peak storm in accordance with Development Standards.**

The entirety of the Phase 1 project has been designed to provide an overland flow path to either the Ash Canyon Channel or the Kings Canyon Channel. At no point will drainage pond up to a point that can flood a residential home.

- 55. The developer must design the Kings Canyon flood channel such that the drainage and/or any water rights associated with parcels 010-041-34 and 010-041-035 are not adversely affected.**

Channel improvements are not a part of the Phase 1-C project. Improvement plans for the channel construction have been submitted, approved and are nearing completion. Permit# ENG-2020-2409 Blackstone Ranch Flood Channels

TRAFFIC:

56. Note that Traffic Impact Studies required for all phases must demonstrate that the segment of N Saliman Rd between E William St and E Robinson St will have a projected level of service of C or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to William Street prior to any development that would cause a level of service worse than C for this segment of road.

A Traffic Impact Study has been prepared for the buildout of the Lompa Ranch West project. A copy has been provided with the previous plan submittal.

- 57a. Note that Traffic Impact Studies required for all phases must demonstrate that the northbound leg and the westbound left turning movement of the N Saliman Rd/E William St intersection and the overall intersection will have a projected level of service of D or better for year 2025 unless the North-South Spine Road is connected to William Street. The North-South Spine Road must connect to E William Street prior to any development that would cause a level of service worse than D for the northbound leg or the westbound left turning movement of this intersection. Also note that traffic impact studies for each phase west of I580 will require traffic counts at this intersection.

A Traffic Impact Study has been prepared for the buildout of the Lompa Ranch West project. A copy has been provided with the previous plan submittal.

- 57B. On the portion of Lompa Ranch west of I-580, building permit for no more than 810 dwelling units shall be issued unless a road connecting to William Street has been improved and the improvements accepted by Carson City.

Comment Noted.

58. Phasing plan maps must be updated to show east-west connectivity between streets in phase A1 and phase B1, and a 10 foot multiuse path between phase A1 and phase A2.

This condition has been met. This area is not a part of the Phase I-C improvement plans. An access road for maintenance and pedestrian access between the subdivision (Pilot Peak Court) and the access road along the Kings Canyon Drainage Channel will be provided with a future phase.

PARKS, TRAILS, AND OPEN SPACE

59. General Comments

- a. The applicant will enter into a developer agreement with the City. This agreement will include terms and conditions for the funding of the design, construction, and dedication of park, recreation and path facilities within the Lompa Ranch North Specific Plan area. The agreement will outline the City's process for the collection and distribution of Residential Construction Tax (RCT) compliant with CCMC 15.60. The agreement must be considered and approved by the Board of Supervisors prior to recording the Final Map.

Complete. The Agreement has been approved.

- b. The phasing plan will be modified to identify phase triggers and unit counts for park, recreation and path facilities for the Lompa Ranch North Specific Plan area. The phasing plan will be modified and approved by the Board of Supervisors prior to recording the Final Map.

Complete. The Phasing Plan has been approved.

- c. A private Home Owner's Association (HOA), Landscape Maintenance District (LMD), or similar instrument will be established for the Lompa Ranch North Specific Plan area to provide for the operations and maintenance of all park, recreation and path facilities. Operation and maintenance standards for these facilities will be established by the City. The applicant will draft an agreement for the Board of Supervisor's consideration and approval no later than issuance of the certificate of occupancy for the 200th residential unit.

At the time prior to the C of O for the 200th lot, this condition will ultimately require to be met.

- d. A private Home Owner's Association (HOA), Landscape Maintenance Association (LMA), or similar instrument will be formed to provide 100% funding and maintenance for all the following areas in perpetuity: Common landscape and open space areas, buffer areas between the development and neighborhoods, landscaping associated with the development's path system, landscape medians, street corridors, non-public recreation facilities/amenities, detention basins, and drainage channels. The maintenance and funding shall be addressed in the developer agreement to the satisfaction of the Board of Supervisors. Common area maintenance shall include at a minimum, but not limited to the following:
- i. Debris, weed, and litter removal
 - ii. Noxious and invasive weed management, including fire prevention
 - iii. Care and replacement of plant material
 - iv. Plant material irrigation and irrigation system repair

Additionally, a recorded covenant or deed restriction will be placed on all properties within the Specific Plan area to ensure maintenance of these amenities is funded in perpetuity. The restrictions will provide that should the HOA ever cease to exist or becomes inactive; an assessment will then be implemented by the city via a Landscape Maintenance District (LMD) per the Carson City Municipal Code at the time of initiation to provide for the maintenance and upkeep of the public improvements.

Given the initial delays in permitting with the USACE, the construction of the flood channels was delayed. An HOA is proposed as a similar instrument to handle maintenance while the channels are being completed. A landscape maintenance district is in the process of being created and will take over maintenance once the channels are accepted by Carson City, as stated on the final map and the CC&R's. Maintenance will be handled as is addressed in Exhibit I; Blackstone Channel Landscape Maintenance District Scope, an attachment to the email authored by Stephen Pottey dated March 29, 2021. (Labeled Exhibit J)

- e. As the development's phases are implemented, the plans will be submitted for review by the City. The applicant shall be required to demonstrate pedestrian connectivity between the neighborhood parks, "off-street/paved/shared" multi-use paths, and sidewalks. This shall be done to the satisfaction of the Parks, Recreation, and Open Space Department.

Upon completion of the entirety of the Phase 1 project, pedestrian connectivity as identified on the approved Phasing Plan will be completed.

- f. All "off-street/paved/shared" multi-use paths and sidewalks will conform to the standards and policies outlined in of the Carson City Unified Pathways Master Plan adopted April 6, 2006 (as revised March 15, 2007) and as amended in the future. There will be adequate pedestrian connectivity, throughout the development that provides convenient and logical access to neighborhood parks and paths and enhances the overall sidewalk network within the development.

Upon completion of the entirety of the Phase 1 project, pedestrian connectivity as identified on the approved Phasing Plan will be completed.

60. Neighborhood Park Comments (10 acre park / west of I-580)

- a. The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 400th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation and Open Space Department.

"Master Developer" Condition: At the time prior to the C of O for the 400th residential unit, this condition will ultimately require to be met.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Comment Noted.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 750th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation and Open Space Department.**

Prior to the C of O for the 750th residential unit, the Master Developer will construct the Park.

61. Neighborhood Park Comments (3-acre park / east of I-580)

- a. **The planning for the park will commence with the completion of a conceptual site plan no later than the issuance of the certificate of occupancy for the 100th residential unit subject to review, approval, and execution of agreed upon terms and conditions memorialized in the developer agreement. The planning process and public meetings shall be coordinated through and agreed upon by the Carson City Parks, Recreation, and Open Space Department.**

This condition should be addressed with Lompa Ranch East and is not a part.

- b. **The applicant, at its expense, will design the park. The design will incorporate a universally accessible playground, compliant with the Americans with Disability Act, and be consistent with the department's guidelines and development standards, including water conservation design elements. The design process will be coordinated with the Parks, Recreation, and Open Space Department and include consideration by the Carson City Parks and Recreation Commission.**

Comment Noted.

- c. **At the applicant's expense, the park will be constructed, accepted, and the land dedicated to the City prior to the issuance of the certificate of occupancy for the 250th residential unit. Upon successful completion, final project acceptance of said work will be done to the satisfaction of the City, through its Parks, Recreation, and Open Space Department.**

This condition should be addressed with Lompa Ranch East and is not a part.

62. Off-street/paved/shared Path Comments

- a. **Robinson Street and the Spine Road shall be constructed as full street improvements, to City standards and engineering requirements, including the construction of "on-street bike lanes" and concrete "off-street/shared/paved" multi-use paths. The path along Robinson Street will be constructed on the road's south side and the path along the Spine Road will be constructed on the road's east side.**

Spine Road improvements are not required as a part of this phase of the project. Robinson Street improvements along the frontage of Phase 1 have been submitted, approved and accepted by the City of Carson City.

- b. **All multi-use paths will be designed and constructed to a 10' wide (minimum) AASHTO standard concrete multi-use path (off street/paved/shared) with an adjacent 3' wide decomposed granite path.**

Comment Noted. There are no multi-use paths associated with this phase of the project.

- c. **The multi-use paths will include landscaping with a variety of trees (either evergreen or deciduous) that will be planted at a rate of 1 tree per 50 lineal feet (tree groupings are acceptable) with a minimum of 4 shrubs per tree.**

Comment Noted. There are no multi-use paths associated with this phase of the project.

- d. Path amenities include but are not limited to park benches/seating areas (per 1000 lineal feet of trail along the path), pet waste stations/trash cans, signage depicting direction and trail distance.**

Comment Noted. There are no multi-use paths associated with this phase of the project.

Other comments

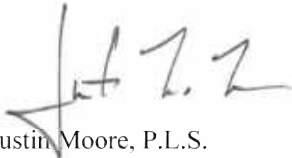
- 63. The applicant is required to use best management practices during construction to prevent the spread of noxious and invasive weeds and will incorporate language in construction documents to ensure contractors and subcontractors comply. The Parks, Recreation and Open Space Department will assist the applicant with this condition.**

As a requirement of the State of Nevada's construction stormwater program, the site will need to meet the requirements of a construction stormwater discharge permit. This requires the development of a Stormwater Pollution Prevention Plan (SWPPP). The SWPPP incorporates Best Management Practices the contractor shall follow during the construction of the project.

Please feel free to contact me if you have any questions or comments.

Sincerely,

ODYSSEY ENGINEERING, INC.



Justin Moore, P.L.S.
Project Manager

OWNER'S CERTIFICATE:

THIS IS TO CERTIFY THAT THE UNDERSIGNED, LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY IS THE OWNER OF THE TRACT OF LAND REPRESENTED ON THIS PLAT, THAT THE UNDERSIGNED IS THE DULY APPROVED CORPORATE OFFICER, AND THAT THE SAME IS EXECUTED IN COMPLIANCE WITH AND SUBJECT TO THE PROVISIONS OF N.R.S. CHAPTER 278A. THAT PARCEL "L" SHOWN HEREON IS HEREBY DEEDED TO CARSON CITY IN FEE TITLE, AND THAT THE STREETS, AND DRIVES SHOWN FOR DEDICATION ON THIS PLAT ARE HEREBY OFFERED FOR DEDICATION AND THAT THOSE ACCEPTED BY CARSON CITY ARE SET APART TO BE USED AS PUBLIC THOROUGHFARES FOREVER. THAT ALL EASEMENTS SHOWN HEREON ARE DEDICATED AS PERMANENT EASEMENTS, UNLESS STATED OTHERWISE, AND FOR THE STATED PURPOSE. ANY WATER RIGHTS PERTINENT TO THE LANDS OFFERED FOR DEDICATION BY THIS MAP ARE HEREBY RESERVED AND SHALL REMAIN WITH THE PROPERTY OF THE PRESENT OWNER.

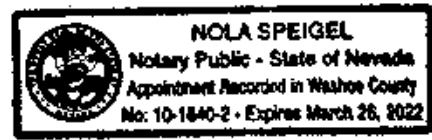
THE OWNER DECLARES THAT HE/SHE EXECUTED THIS CERTIFICATE FOR THE PURPOSE STATED HEREIN, IN WITNESS WHEREOF, THE UNDERSIGNED HAVE AFFIXED HIS/HER NAME. I CONSENT TO THE PREPARATION AND RECORDATION OF THE FINAL MAP.

LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY

BY: Dustin Barber DATE: 2.14.22
 BY (PRINT): _____
 TITLE: VP

STATE OF Nevada } S.S.
 COUNTY OF Washoe

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON February 14, 2022
 BY Dustin Barber AS Vice President OF LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY, PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC, WHO ACKNOWLEDGED THAT THEY EXECUTED THE ABOVE INSTRUMENT.

BY: Nola Speigel
 NOTARY PUBLIC
 (MY COMMISSION EXPIRES 3.26.2022)


TITLE COMPANY CERTIFICATE:

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS PLAT HAS BEEN EXAMINED AND THAT LENNAR RENO, LLC, A NEVADA LIMITED LIABILITY COMPANY, OWNS OF RECORD AN INTEREST IN THE LANDS DELINEATED HEREON AND THAT IT IS THE ONLY OWNER OF RECORD OF SAID LAND; THAT ALL THE OWNERS OF RECORD OF THE LAND HAVE SIGNED THE FINAL MAP; THAT NO ONE HOLDS A RECORD OF SECURITY INTEREST IN SAID LAND; AND THAT THERE ARE NO LIENS OF RECORD AGAINST THE LANDS DELINEATED HEREON, OR ANY PART THEREOF, FOR DELINQUENT STATE, COUNTY, MUNICIPAL, FEDERAL, OR LOCAL TAXES COLLECTED AS TAXES

OR SPECIAL ASSESSMENTS AS OF November 15th, 2021.

FIRST AMERICAN TITLE INSURANCE COMPANY
 BY: [Signature] DATE: 11/15/21
 TITLE: VP, Nevada Division File # 2622476

TREASURER'S CERTIFICATE:

THE UNDERSIGNED HEREBY CERTIFIES THAT ALL PROPERTY TAXES HAVE BEEN PAID FOR THE CURRENT FISCAL YEAR ON LAND PORTRAYED ON THIS PARCEL MAP.

A.P.N. 004-411-02
 CARSON CITY TREASURER
 BY: _____ DATE: _____
 NAME: _____
 TITLE: _____

CITY ENGINEER'S CERTIFICATE:

I DO HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT, THAT IT IS SUBSTANTIALLY AS IT APPEARED ON THE TENTATIVE MAP AND ANY ALTERATIONS THEREOF, THAT ALL PROVISIONS OF N.R.S. 278A.430 THROUGH 278A.590 AND ALL LOCAL ORDINANCES HAVE BEEN COMPLIED WITH AND THAT THIS MAP IS TECHNICALLY CORRECT. A PROPER PERFORMANCE BOND HAS BEEN DEPOSITED GUARANTEEING THAT THE MONUMENTS WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED WITHIN ONE YEAR OF THE RECORDING DATE OF THIS MAP.

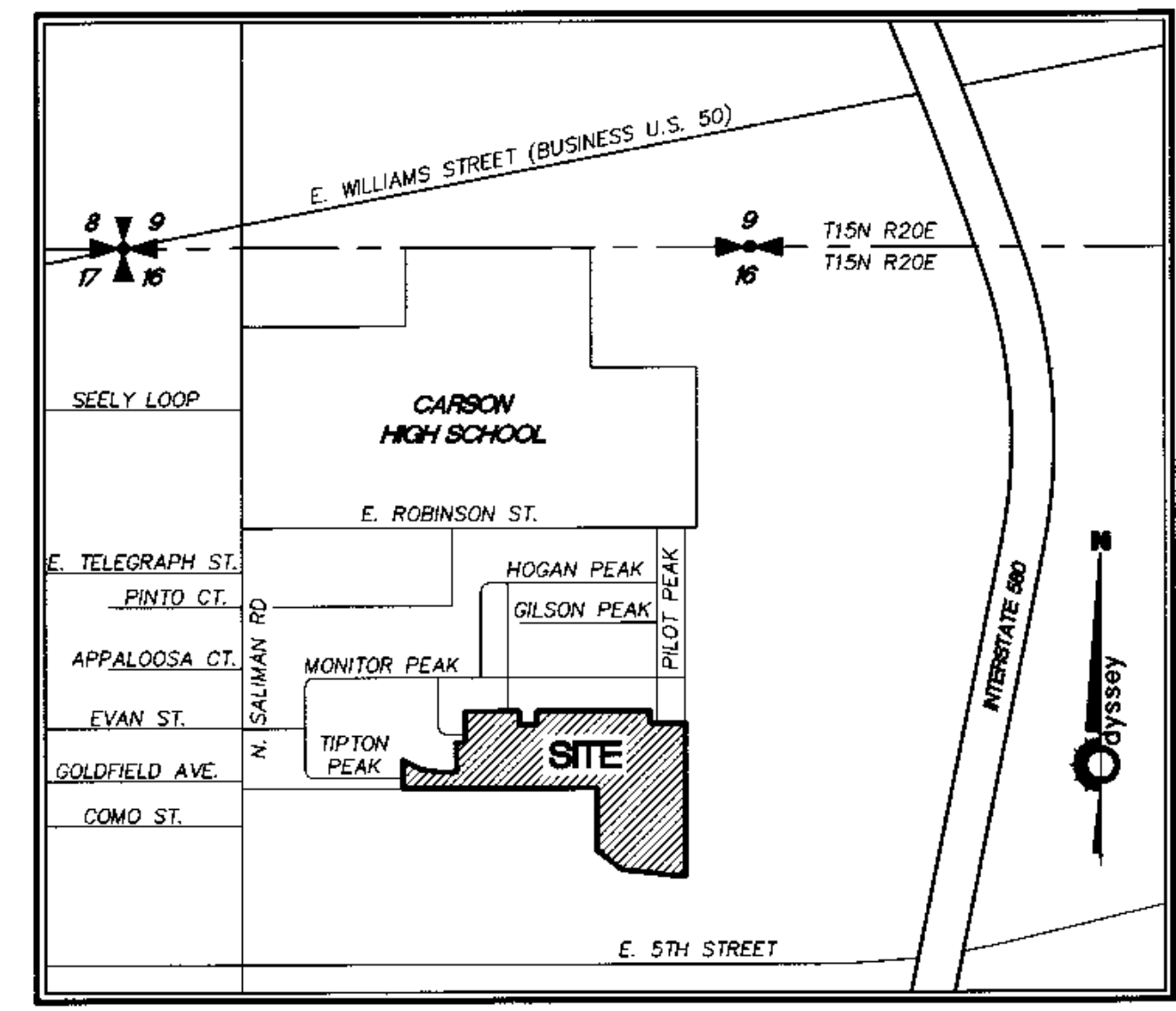
CITY ENGINEER _____ DATE _____
 RANDALL RICE, P.E.

DIVISION OF WATER RESOURCES CERTIFICATE:

THIS FINAL MAP HAS BEEN APPROVED BY THE DIVISION OF WATER RESOURCES OF THE STATE OF NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES CONCERNING THE WATER QUANTITY SUBJECT TO THE REVIEW OF APPROVAL ON FILE IN THIS OFFICE.

BY: Malcolm J. Wilson, P.E. DATE: 12/3/21
Malcolm J. Wilson, P.E., Chief Water Rights
 DIVISION OF WATER RESOURCES

**FINAL MAP
 BLACKSTONE RANCH PHASE 1-C**



VICINITY MAP
 NOT TO SCALE

UTILITY COMPANY'S CERTIFICATE:

THE UTILITY EASEMENTS SHOWN ON THIS PLAT HAVE BEEN CHECKED, ACCEPTED AND APPROVED BY THE UNDERSIGNED CABLE TV, PUBLIC UTILITY COMPANIES, AND CARSON CITY UTILITY DEPARTMENT.

BY: Seth Horn DATE: 11/18/21
 SIERRA PACIFIC POWER COMPANY d/b/a NV ENERGY
 BY: Seth Horn
 TITLE: LANDS DRAFTSMAN

BY: Cliff Cooper DATE: 11/24/21
 NEVADA BELL d/b/a AT&T NEVADA
 BY: Cliff Cooper
 TITLE: MGR OSP PLANNING

BY: Armando Espino DATE: 11/19/21
 CHARTER COMMUNICATIONS
 BY: Armando Espino
 TITLE: Supervisor

CARSON CITY UTILITY DEPARTMENT
 BY: _____ DATE _____
 TITLE: _____

BY: Amanda Marucci DATE: 11/22/21
 SOUTHWEST GAS CORPORATION
 BY: Amanda Marucci
 TITLE: Supervisor/Engineering

NEVADA DIVISION OF ENVIRONMENTAL PROTECTION:

THIS FINAL MAP HAS BEEN APPROVED BY THE NEVADA DIVISION OF ENVIRONMENTAL PROTECTION OF THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES. THIS APPROVAL CONCERNS SEWAGE DISPOSAL, WATER POLLUTION, WATER QUALITY, AND WATER SUPPLY FACILITIES AND IS PREDICATED UPON PLANS FOR A PUBLIC WATER SUPPLY AND A COMMUNITY SYSTEM FOR DISPOSAL OF SEWAGE.

BY: April Holt DATE: 12/10/2021

NEVADA DIVISION OF ENVIRONMENTAL PROTECTION
 BUREAU OF WATER POLLUTION CONTROL

CLERK'S CERTIFICATE:

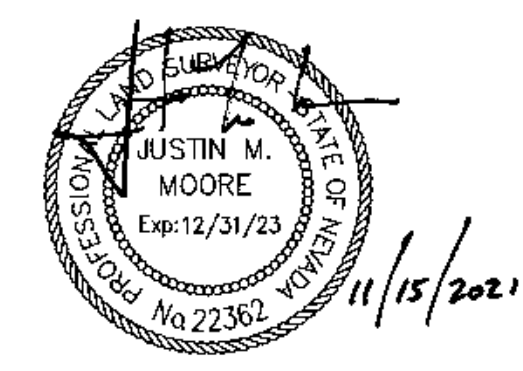
THE CITY HAS APPROVED THIS MAP AND THE OFFER OF DEDICATION OF THE STREETS AND ACCEPTANCE OF DEEDED PARCEL "L" AS SHOWN HEREON ARE BEING DEFERRED AT THIS TIME BY THE CITY WITH THE OFFER TO REMAIN OPEN IN ACCORDANCE WITH THE PROVISIONS OF NRS CHAPTER 278.390

BY: _____ DATE _____
 CLERK

SURVEYOR'S CERTIFICATE:

I, JUSTIN M. MOORE, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, AS AGENT FOR ODYSSEY ENGINEERING, INC., DO HEREBY CERTIFY THAT:

- 1) THIS PLAT REPRESENTS THE RESULTS OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION AT THE INSTANCE OF RD LOMPA, LLC, A NEVADA LIMITED LIABILITY COMPANY.
- 2) THE LANDS SURVEYED LIE WITHIN THE SOUTHWEST 1/4 OF SECTION 16, T.15 N., R.20 E., M.D.M., AND THE SURVEY WAS COMPLETED ON November 15, 2021.
- 3) THIS PLAT COMPLIES WITH THE APPLICABLE STATE STATUTES AND ANY LOCAL ORDINANCES IN EFFECT ON THE DATE THAT THE GOVERNING BODY GAVE ITS FINAL APPROVAL.
- 4) THE MONUMENTS DEPICTED ON THE PLAT WILL BE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED BY DECEMBER 31, 2022, AND AN APPROPRIATE FINANCIAL GUARANTEE WILL BE POSTED WITH THE GOVERNING BODY BEFORE RECORDATION TO ENSURE THE INSTALLATION OF THE MONUMENTS.



JUSTIN M. MOORE, P.L.S.
 NEVADA CERTIFICATE No. 22362

BOARD OF SUPERVISORS APPROVAL:

THE RIGHTS OF WAY AND DEDICATIONS DEFERRED BY CARSON CITY INCLUDE PILOT PEAK DRIVE, PILOT PEAK COURT, BOUNDARY PEAK STREET, PYRAMID PEAK DRIVE, AND TIPTON PEAK STREET. ALL PROVISIONS OF N.R.S. 278, AND ALL LOCAL ORDINANCES HAVE BEEN COMPLIED WITH. THE TENTATIVE MAP WAS APPROVED AND ACCEPTED BY THE CARSON CITY BOARD OF SUPERVISORS ON THIS _____ DAY OF _____, 20_____.

MAYOR _____ DATE _____
 CITY CLERK _____ DATE _____

PLANNING DIVISION CERTIFICATE:

THIS FINAL MAP HAS BEEN EXAMINED AND FOUND TO BE SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP (TSM-17-005-1) APPROVED ON MARCH 16, 2017 AND AMENDED ON APRIL 18, 2019 BY THE BOARD OF SUPERVISORS AND ALL CONDITIONS IMPOSED UPON ITS APPROVAL HAVE BEEN SATISFIED. THE FINAL MAP SHOWN HEREON WAS REVIEWED BY THE COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION ON THE _____ DAY OF _____, 202_____.

COMMUNITY DEVELOPMENT DIRECTOR _____ DATE _____
 HOPE SULLIVAN, AICP

RECORDER'S CERTIFICATE:

FILED FOR RECORD AT THE REQUEST OF LENNAR RENO, LLC., ON THIS _____ DAY OF _____, 202_____, AT _____ MINUTES PAST _____ O'CLOCK _____ M., IN BOOK _____, PAGE _____, THE OFFICIAL RECORDS OF CARSON CITY, NEVADA.

RECORDING FEE: _____ BY: _____
 RECORDER
 FILE NUMBER: _____ BY: _____
 DEPUTY

FINAL MAP FOR BLACKSTONE RANCH PHASE 1-C
 OWNER OF RECORD
LENNAR RENO, LLC.
 BEING PARCEL 1-C AS SHOWN ON TRACT MAP NO. 3014
 SITUATE WITHIN A PORTION OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.

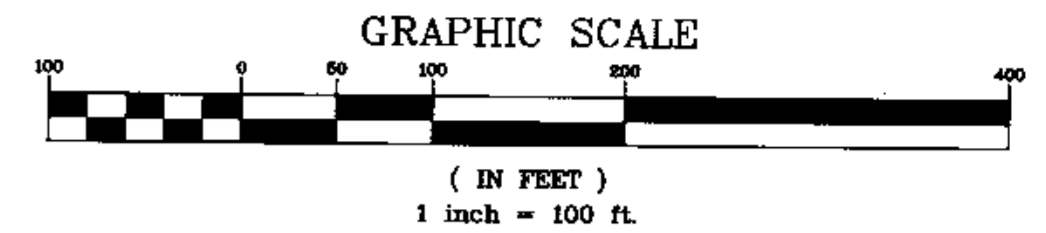
CARSON CITY STATE OF NEVADA

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 (775) 359-3303
 WWW.ODYSSEY-CIVIL-ENGINEERING.COM

Odyssey ENGINEERING INCORPORATED

SHEET 1 OF 5

SUB-2021-0331



BASIS OF BEARING
 THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE NEVADA COORDINATE SYSTEM OF 1983, WEST ZONE, NAD 83/94, CARSON CITY DATUM. DISTANCES SHOWN ARE GROUND DISTANCES USING A PROJECT COMBINED GRID TO GROUND SCALE FACTOR OF 1.000200.

LEGEND:
 SEE SHEET 5 OF 5

LINE AND CURVE TABLES:
 SEE SHEET 5 OF 5

EASEMENT NOTES:

- 1) THE TEMPORARY MAINTENANCE, ACCESS, AND PUBLIC UTILITY EASEMENT GRANTED WITHIN TRACT MAP NO. 3014, AND SITUATE WITHIN THE BOUNDS OF THIS FINAL MAP SHALL BE RELINQUISHED UPON FUTURE ACCEPTANCE OF ROADWAYS BY CARSON CITY FOR EACH PARCEL CREATED HEREIN.
- 2) A BLANKET DRAINAGE AND PUBLIC UTILITY EASEMENT IS HEREBY GRANTED ENTIRELY WITHIN COMMON AREA'S "I", "J", "K", AND PARCEL "L" SHOWN HEREIN.
- 3) A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED WITHIN EACH LOT FOR THE EXCLUSIVE PURPOSE OF INSTALLING AND MAINTAINING UTILITY SERVICE FACILITIES TO THAT LOT AND THE RIGHT TO EXIST THAT LOT WITH SAID UTILITY SERVICE FACILITIES FOR THE PURPOSE OF SERVING OTHER LOTS AT LOCATIONS MUTUALLY AGREED UPON BY THE OWNER OF RECORD, AT THAT TIME, AND THE UTILITY AND CABLE TV COMPANIES.
- 4) ALL PUBLIC UTILITY EASEMENTS GRANTED HEREON SHALL INCLUDE INSTALLATION AND MAINTENANCE OF CABLE TELEVISION FACILITIES.
- 5) A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED TO SOUTHWEST GAS WITHIN EACH PARCEL AS SHOWN FOR THE EXCLUSIVE PURPOSE OF INSTALLING AND MAINTAINING UTILITY SERVICE FACILITIES TO THAT PARCEL, WITH THE RIGHT TO EXIT THAT PARCEL WITH SAID UTILITY FACILITIES FOR THE PURPOSE OF SERVING ADJACENT PARCELS.
- 6) A BLANKET EMERGENCY ACCESS EASEMENT, AND MAINTENANCE ACCESS EASEMENT ARE GRANTED ENTIRELY WITHIN COMMON AREA "J" FOR THE BENEFIT OF PARCEL A2 AS SHOWN ON PARCEL MAP NO. 2926 (REFERENCE #8).
- 7) SEE SHEET 5 OF 5 FOR TYPICAL LOT EASEMENT DETAIL.
- 8) A BLANKET ACCESS EASEMENT IS HEREBY GRANTED TO CARSON CITY OVER COMMON AREA "J" FOR THE PURPOSE OF ACCESSING PARCEL "L" HEREIN.

ZONING:

- 1) CURRENT MASTER PLAN: MEDIUM DENSITY RESIDENTIAL.
- 2) CURRENT ZONING DISTRICT: "SINGLE FAMILY 6000 SQ. FT." (SF6).

FEMA NOTE:

SUBJECT PROPERTY IS SITUATE WITHIN FEMA FLOOD DESIGNATION "ZONE AE" AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP'S (FIRM) NUMBER:
 3200010111H - EFFECTIVE DATE: JUNE 20, 2019
 (THE FLOOD DESIGNATION LINE'S SHOWN HEREIN ARE APPROXIMATE BASED ON SAID FIRM MAP'S.)

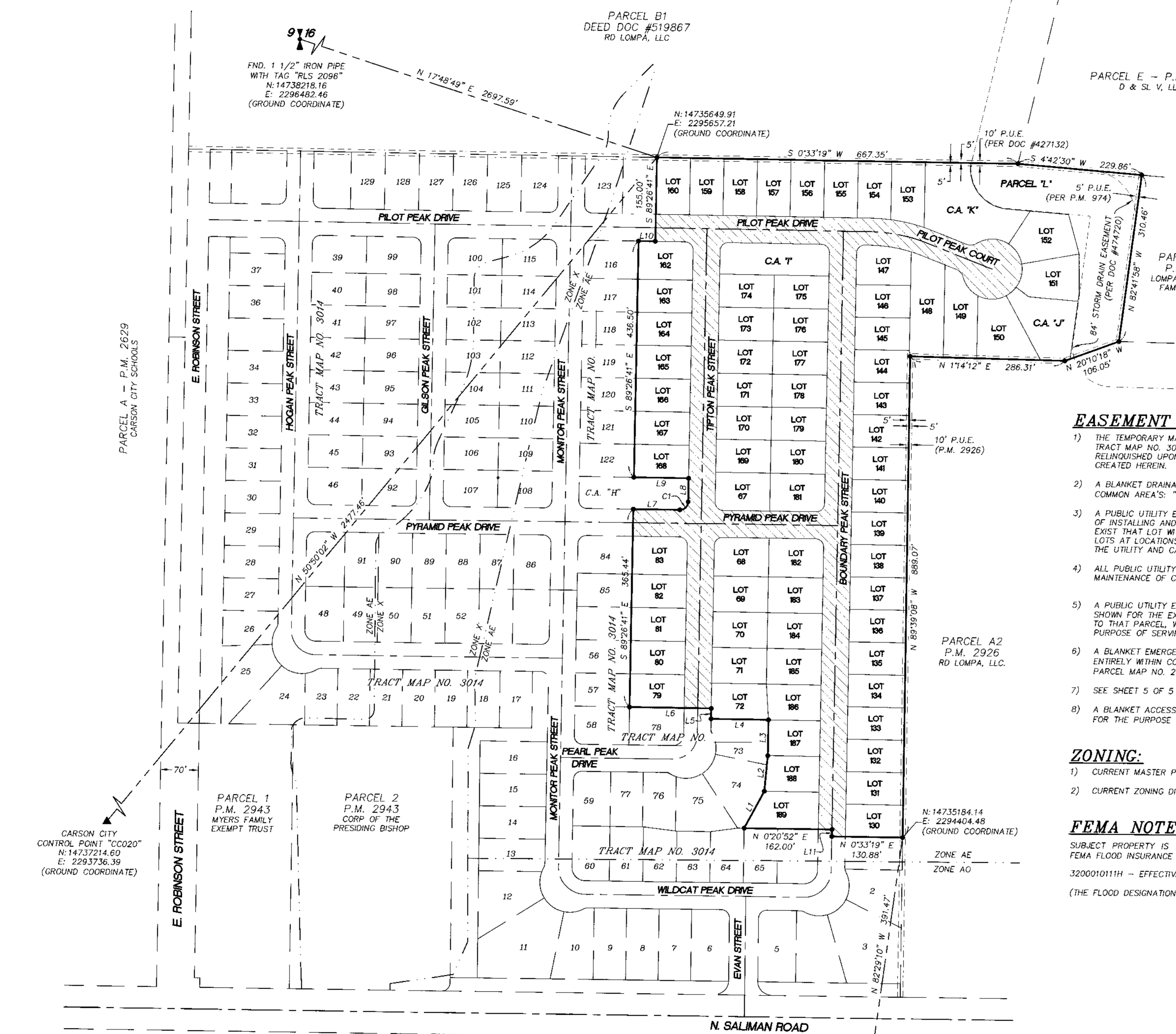
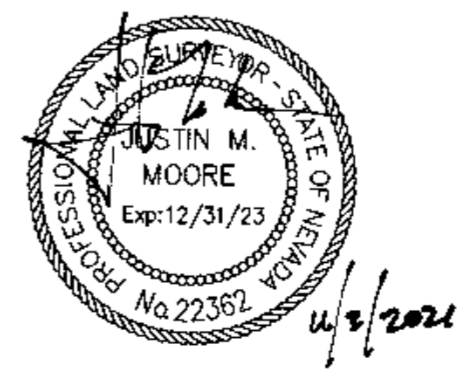
G:\3866 - LOMPA RANCH PM\DWG\PHASE 1C FINAL MAP\3866 TM PH-1C.DWG

FINAL MAP
 FOR
BLACKSTONE RANCH PHASE 1-C
 OWNER OF RECORD
LENNAR RENO, LLC.
 BEING PARCEL 1-C AS SHOWN ON TRACT MAP NO. 3014
 SITUATE WITHIN A PORTION OF THE SOUTHWEST 1/4 OF SECTION 16,
 TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.

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SHEET
2
 OF
5



BASIS OF BEARINGS
 CARSON CITY CONTROL POINT "CC020"
 N: 14737214.60
 E: 2293736.39
 (GROUND COORDINATE)

N 8°03'05" W 1998.97'

CARSON CITY CONTROL POINT "CC019"
 N: 14735235.33
 E: 2294016.37
 (GROUND COORDINATE)

PARCEL 1
 P.M. 2943
 MYERS FAMILY
 EXEMPT TRUST

PARCEL 2
 P.M. 2943
 CORP OF THE
 PRESIDING BISHOP

PARCEL A2
 P.M. 2926
 RD LOMPA, LLC.

PARCEL B+
 P.M. 678
 LOMPA, SAMUEL A
 FAMILY TRUST

PARCEL E - P.M. 974
 D & SL V, LLC.

PARCEL B1
 DEED DOC #519867
 RD LOMPA, LLC

FND. 1 1/2" IRON PIPE
 WITH TAG "RLS 2096"
 N: 14738218.16
 E: 2296482.46
 (GROUND COORDINATE)

N: 14735649.91
 E: 2295657.21
 (GROUND COORDINATE)

10' P.U.E.
 (PER DOC #427132)

5' P.U.E.
 (PER P.M. 974)

10' P.U.E.
 (P.M. 2926)

N: 14735184.14
 E: 2294404.48
 (GROUND COORDINATE)

CARSON CITY
 CONTROL POINT "CC020"
 N: 14737214.60
 E: 2293736.39
 (GROUND COORDINATE)



SEE SHEET 4

LOT 2
T.M. 3014
RD LOMPA, LLC.

CARSON CITY CONTROL POINT "CC019"
N: 14735235.33
E: 2294016.37
(GROUND COORDINATE)

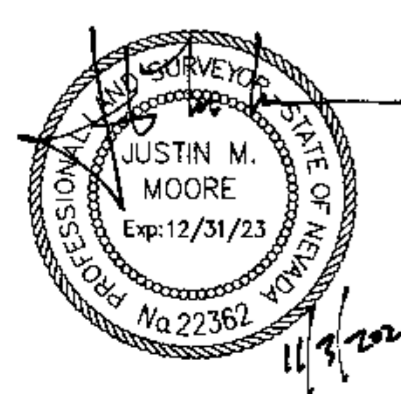
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E: 2294404.48
(GROUND COORDINATE)

PARCEL A2
P.M. 2926
RD LOMPA, LLC.

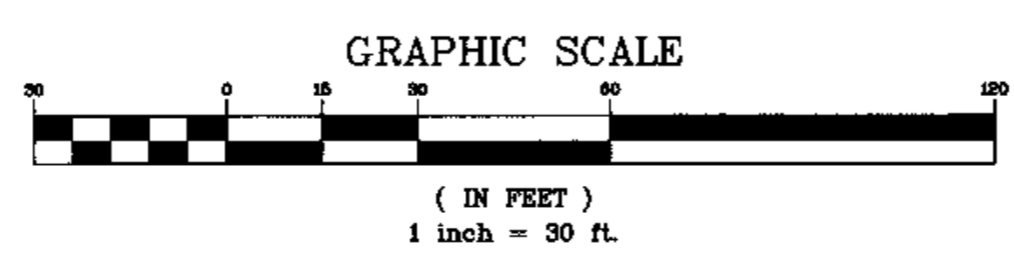
FINAL MAP
FOR
BLACKSTONE RANCH PHASE 1-C
OWNER OF RECORD
LENNAR RENO, LLC.

BEING PARCEL 1-C AS SHOWN ON TRACT MAP NO. 3014
SITUATE WITHIN A PORTION OF THE SOUTHWEST 1/4 OF SECTION 16,
TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.

CARSON CITY STATE OF NEVADA



BASIS OF BEARING:
THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE NEVADA COORDINATE SYSTEM OF 1983, WEST ZONE, NAD 83/94, CARSON CITY DATUM. DISTANCES SHOWN ARE GROUND DISTANCES USING A PROJECT COMBINED GRID TO GROUND SCALE FACTOR OF 1.000200.



LEGEND:
SEE SHEET 5 OF 5

LINE & CURVE TABLES:
SEE SHEET 5 OF 5

G:\3866 - LOMPA RANCH PM\DWG\PHASE 1C FINAL MAP\3866 TM PH-1C.DWG

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Odyssey ENGINEERING INCORPORATED

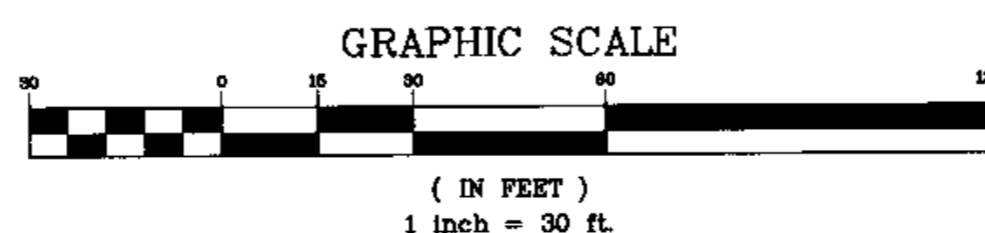
SHEET	3
OF	5



SEE SHEET 3

SEE SHEET 5

BASIS OF BEARING:
 THE BASIS OF BEARING FOR THIS SURVEY IS BASED ON THE NEVADA COORDINATE SYSTEM OF 1983, WEST ZONE, NAD 83/94, CARSON CITY DATUM. DISTANCES SHOWN ARE GROUND DISTANCES USING A PROJECT COMBINED GRID TO GROUND SCALE FACTOR OF 1.000200.



LEGEND:
 SEE SHEET 5 OF 5

LINE & CURVE TABLES:
 SEE SHEET 5 OF 5

FINAL MAP
 FOR
BLACKSTONE RANCH PHASE 1-C
 OWNER OF RECORD
LENNAR RENO, LLC.

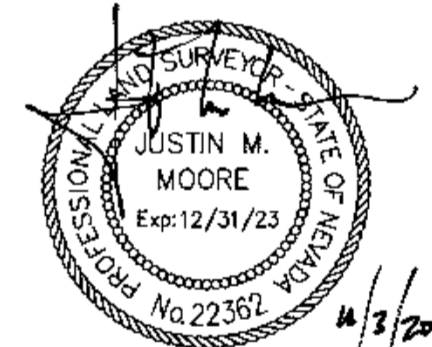
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odyssey ENGINEERING INCORPORATED

SHEET
 4
 OF
 5



PARCEL B1
 DEED DOC #519867
 RD LOMPA, LLC

CARSON CITY CONTROL POINT "CC020"
 N: 14737214.60
 E: 2293736.39
 (GROUND COORDINATE)

LOT 161
 T.M. RD LOMPA, LLC.

N: 14735649.91
 E: 2295657.21
 (GROUND COORDINATE)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PYRAMID PEAK DRIVE
 (DEDICATED TO CARSON CITY PER T.M.)

LOT 122
 T.M. RD LOMPA, LLC.

LOT 121
 T.M. RD LOMPA, LLC.

LOT 120
 T.M. RD LOMPA, LLC.

LOT 119
 T.M. RD LOMPA, LLC.

LOT 118
 T.M. RD LOMPA, LLC.

LOT 117
 T.M. RD LOMPA, LLC.

LOT 116
 T.M. RD LOMPA, LLC.

C.A. "H"
 T.M. RD LOMPA, LLC.

LOT 168
 ±6,161 S.F.

LOT 167
 ±6,161 S.F.

LOT 166
 ±6,161 S.F.

LOT 165
 ±6,161 S.F.

LOT 164
 ±6,161 S.F.

LOT 163
 ±6,161 S.F.

LOT 162
 ±7,072 S.F.

LOT 160
 ±6,510 S.F.

LOT 159
 ±6,510 S.F.

LOT 158
 ±6,510 S.F.

LOT 157
 ±6,510 S.F.

LOT 156
 ±6,510 S.F.

LOT 155
 ±6,510 S.F.

LOT 154
 ±6,538 S.F.

LOT 181
 ±7,004 S.F.

LOT 180
 ±6,161 S.F.

LOT 179
 ±6,161 S.F.

LOT 178
 ±6,161 S.F.

LOT 177
 ±6,161 S.F.

LOT 176
 ±6,161 S.F.

LOT 175
 ±6,161 S.F.

LOT 67
 ±7,040 S.F.

LOT 169
 ±6,161 S.F.

LOT 170
 ±6,161 S.F.

LOT 171
 ±6,161 S.F.

LOT 172
 ±6,161 S.F.

LOT 173
 ±6,161 S.F.

LOT 174
 ±6,161 S.F.

COMMON AREA "I"
 ±11,704 S.F.

SEE SHEET 3

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

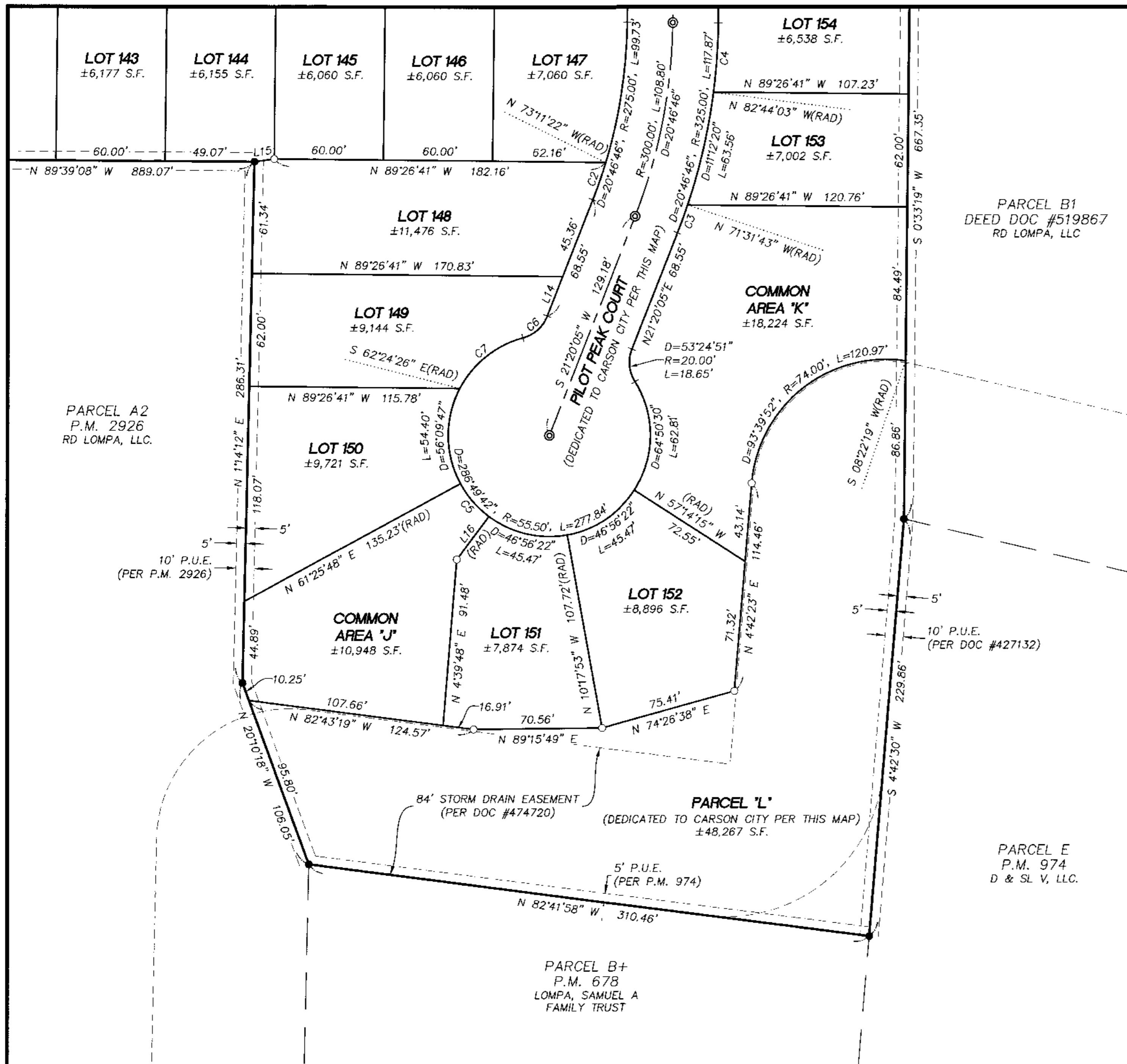
PILOT PEAK DRIVE
 (DEDICATED TO CARSON CITY PER THIS MAP)

PARCEL A2
 P.M. 2926
 RD LOMPA, LLC.

LOT 148
 ±11,476 S.F.

SEE SHEET 5

SEE SHEET 5



LEGEND:

	SUBJECT BOUNDARY LINE	SF6	SINGLE FAMILY 6000 SQUARE FEET - ZONING
	ADJACENT BOUNDARY LINE	T.M.	TRACT MAP
	EASEMENT SIDELINE	P.M.	PARCEL MAP
	CENTERLINE	(RAD)	RADIAL BEARING
	SURVEY TIE	(R#)	RECORD COURSE AND DISTANCE PER REFERENCED DOCUMENT
	FEMA FLOOD DESIGNATION LINE	(M)	MEASURED COURSE AND DISTANCE
	RADIAL LINE	P.U.E.	PUBLIC UTILITY EASEMENT
	GRAPHIC BORDER	S.F.	SQUARE FEET
	TEMPORARY EASEMENT PER THIS MAP *SEE EASEMENT NOTE #1 ON SHEET 2 HEREIN.	C.A.	COMMON AREA
	FOUND QUARTER CORNER AS NOTED	CATV	CABLE TELEVISION
	FOUND CARSON CITY CONTROL POINT AS NOTED	USPS	UNITED STATES POSTAL SERVICE
	CENTERLINE MONUMENT PER T.M. 3014		STREET BREAK FOR ADDRESS ASSIGNMENT
	SET CENTERLINE MONUMENT IN WELL STAMPED "PLS 22362"		
	FOUND 5/8" REBAR AND CAP, "PLS 22362"		
	SET 5/8" REBAR AND CAP OR NAIL WITH TAG, "PLS 22362"		
	DIMENSION POINT (NOTHING FOUND OR SET)		

- GENERAL NOTES:**
- TOTAL AREA: 16.21 ACRES (SEE AREA TABULATIONS BELOW).
 - THERE ARE NO WELLS OR SEPTIC TANKS ON THIS SITE.
 - ALL LOTS ARE REQUIRED TO HOOK-UP TO CITY WATER AND SEWER SYSTEM.
 - ALL DEVELOPMENT SHALL BE IN ACCORD WITH TENTATIVE MAP TSM-17-005 AND ITS ASSOCIATED CONDITIONS OF APPROVAL.
 - THESE PARCELS ARE SUBJECT TO CARSON CITY'S GROWTH MANAGEMENT ORDINANCE AND ALL PROPERTY OWNERS SHALL COMPLY WITH THE PROVISIONS OF SAID ORDINANCE.
 - UPON DEVELOPMENT, ALL LOTS WILL BE REQUIRED TO INSTALL WATER AND SANITARY SEWER LATERALS OF SUFFICIENT SIZE TO SERVE EACH LOT, INCLUDING ANY OVERSIZING REQUIRED PER THE PROVISIONS OF CCMC 12.01 AND 12.05.
 - RIGHT OF WAY TO BE OFFERED FOR DEDICATION TO CARSON CITY WITH THIS FINAL MAP ARE: TIPTON PEAK STREET, PEARL PEAK DRIVE, PILOT PEAK DRIVE, MONITOR PEAK STREET, GILSON PEAK STREET, AND PYRAMID PEAK DRIVE (±4.77 ACRES).
 - COMMON AREA'S "J", "K", AND "L" SHALL BE MAINTAINED BY THE HOME OWNERS ASSOCIATION.
 - THE LANDSCAPE MAINTENANCE DISTRICT (LMD) SHALL BE IN PLACE NO LATER THAN THE 200TH CERTIFICATE OF OCCUPANCY, OR WITHIN 12 MONTHS AFTER RECORDING THE FIRST FINAL MAP (RECORDING DATE: JUNE 24, 2021), WHICHEVER COMES FIRST.

- REFERENCES:**
- (R1) PRELIMINARY TITLE REPORT PREPARED BY FIRST CENTENNIAL TITLE COMPANY OF NEVADA, ORDER NO. B223962-CT, COMMITMENT DATE: SEPTEMBER 7, 2020
 - (R2) ABANDONMENT OF PUBLIC RIGHT OF WAY, DOCUMENT NO. 499221, RECORDED OCTOBER 7, 2019, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R3) RECORD OF SURVEY NO. 2781, RECORDED OCTOBER 12, 2012, AS FILE NO. 427133, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R4) PARCEL MAP NO. 975, RECORDED JUNE 29, 1983, AS FILE NO. 19422, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R5) PARCEL MAP NO. 974, RECORDED JUNE 27, 1983, AS FILE NO. 19350, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R6) PARCEL MAP NO. 678, RECORDED AUGUST 21, 1978, AS FILE NO. 82033, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R7) PARCEL MAP NO. 546, RECORDED FEBRUARY 3 1977, AS FILE NO. 68249, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R8) PARCEL MAP NO. 2926, RECORDED OCTOBER 6, 2017, AS FILE NO. 479250, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R9) PARCEL MAP NO. 2943, RECORDED JUNE 12, 2018, AS FILE NO. 485886, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R10) RECORD OF SURVEY MAP NO. 2749, RECORDED AUGUST 11, 2010, AS FILE NO. 403435, OFFICIAL RECORDS OF CARSON CITY, NEVADA.
 - (R11) TRACT MAP NO. 3014, RECORDED JUNE 24, 2021, AS FILE NO. 521829, OFFICIAL RECORDS OF CARSON CITY, NEVADA.

PARCEL A2
P.M. 2926
RD LOMPA, LLC.

PARCEL B1
DEED DOC #519867
RD LOMPA, LLC

PARCEL E
P.M. 974
D & S L V, LLC.

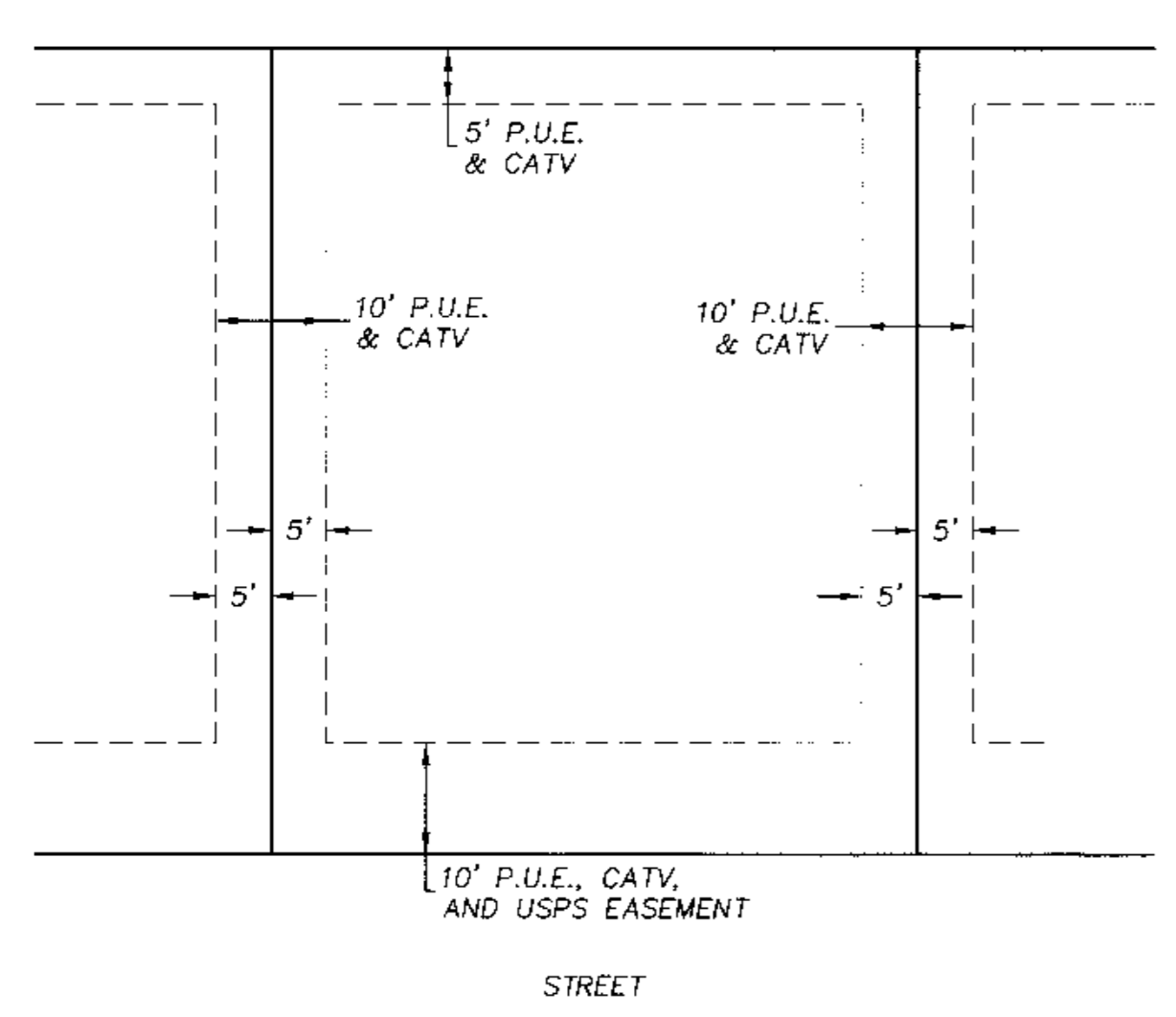
PARCEL B+
P.M. 678
LOMPA, SAMUEL A
FAMILY TRUST

PARCEL LINE TABLE

LINE #	DIRECTION	LENGTH
L1	N 61° 52' 38" W	77.79'
L2	N 84° 59' 03" W	66.19'
L3	N 89° 26' 44" W	66.01'
L4	N 0° 33' 19" E	106.15'
L5	N 89° 26' 41" W	19.26'
L6	N 0° 33' 19" E	151.00'
L7	N 0° 20' 52" E	86.05'
L8	N 89° 26' 41" W	43.52'
L9	N 0° 33' 19" E	101.00'
L10	N 0° 33' 19" E	31.00'
L11	N 89° 26' 41" W	12.74'
L12	N 0° 33' 19" E	9.02'
L13	N 0° 20' 52" E	126.00'
L14	N 21° 20' 05" E	23.19'
L15	N 81° 53' 54" E	11.06'
L16	N 36° 38' 30" E	29.47'

CURVE TABLE

CURVE #	DELTA	RADIUS	LENGTH
C1	89°47'33"	15.00'	23.51'
C2	4°31'27"	275.00'	21.71'
C3	2°51'49"	325.00'	16.24'
C4	6°42'38"	325.00'	38.06'
C5	24°47'18"	55.50'	24.01'
C6	53°24'51"	20.00'	18.65'
C7	47°09'22"	55.50'	45.68'



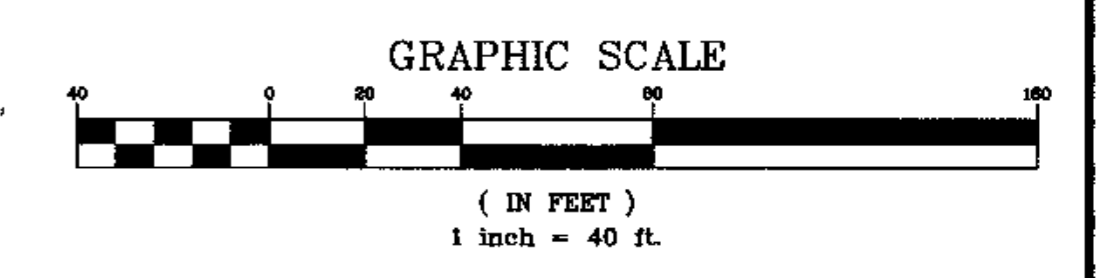
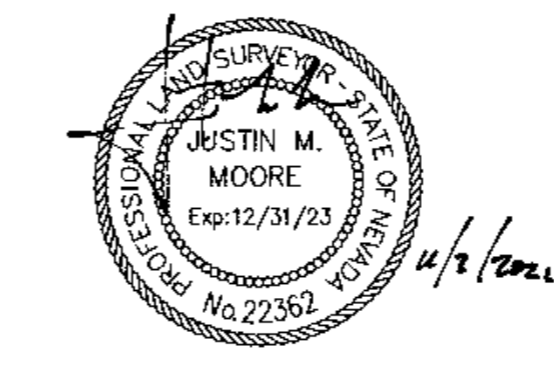
TYPICAL LOT EASEMENT DETAIL
NOT TO SCALE

LOT TABULATIONS:

RESIDENTIAL LOTS:	70
DRAINAGE PARCEL:	1
COMMON AREAS:	3
TOTAL:	74

AREA TABULATIONS:

LOTS:	±10.71 ACRES
RIGHT OF WAY:	± 3.48 ACRES
PARCEL:	±48,267 SQUARE FEET
COMMON AREA'S:	±39,649 SQUARE FEET
TOTAL AREA:	±16.21 ACRES



FINAL MAP
FOR
BLACKSTONE RANCH PHASE 1-C
OWNER OF RECORD
LENNAR RENO, LLC.

BEING PARCEL 1-C AS SHOWN ON TRACT MAP NO. 3014
SITUATE WITHIN A PORTION OF THE SOUTHWEST 1/4 OF SECTION 16,
TOWNSHIP 15 NORTH, RANGE 20 EAST, M.D.M.

CARSON CITY STATE OF NEVADA

895 ROBERTA LANE, SUITE 104, SPARKS, NV 89431 (775) 359-3303 WWW.ODYSSEY-CIVIL-ENGINEERING.COM	SHEET 5 OF 5
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Odyssey ENGINEERING INCORPORATED



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to introduce, on first reading, a proposed ordinance relating to marijuana; establishing various provisions governing curbside pickup service for medical marijuana dispensaries and retail marijuana stores; and providing other matters properly related thereto. (Heather Ferris, hferris@carson.org)

Staff Summary: The Board of Supervisors ("Board") previously directed staff to submit at a later date an ordinance establishing provisions to regulate curbside pickup service for medical marijuana dispensaries and retail marijuana stores. If adopted, this ordinance would establish development standard provisions specifying the requirement of a Special Use Permit for such services and the related conditions limiting the manner in which the services may be provided. Pursuant to Nevada Revised Statutes ("NRS") Chapter 237, a business impact statement is not required to be prepared with this ordinance.

Agenda Action: Ordinance - First Reading **Time Requested:** 20 minutes

Proposed Motion

I move to introduce, on first reading, Bill No. ____

Board's Strategic Goal

Quality of Life

Previous Action

June 29, 2022: The Planning Commission recommended approval by a vote of 7 – 0.

Background/Issues & Analysis

On August 5, 2021, the Board considered an ordinance to prohibit curbside pick-up service for medical marijuana dispensaries and retail marijuana stores. The Board rejected the proposed ordinance and instead directed staff to submit, at a later date, a revised ordinance to establish various curbside pick-up service provisions. The proposed ordinance was initially delayed and the provisions were to be added in conjunction with the comprehensive revisions to CCMC Title 18, which are currently in progress. However, because another application requesting an amendment to the same section of CCMC has been received (ZA-2022-0263) and will be considered by the Board, this proposed ordinance addressing curbside pickup service is being submitted at the same time.

The Planning Commission considered this request at its meeting on June 29, 2022. During discussion, the Commissioners noted that they had no issues with the request if it does not conflict with the State regulations related to curbside pickup services. Please reference the attached June 29, 2022 staff report to the Planning Commission for additional information and analysis.

Except as specifically exempted, NRS 237.080 requires a business impact statement to be prepared whenever an ordinance by the adoption of which the governing body of a local government exercises legislative powers. Under these exemptions, a business impact statement is not required to be prepared with this ordinance because the ordinance is proposed pursuant to a provision of NRS Chapter 278.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapters 237 and 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not introduce the ordinance, modify the ordinance and/or provide alternative direction to staff.

Attachments:

[ZA-2022-0292_curbside_cannabis_Ord-_1st_reading_revised.docx](#)

[6-29-22 PC minutes \(excerpt\).pdf](#)

[ZA-2022-0263 & ZA-2022-0292 \(drive-thru, curbside, and increase number of dispensaries\).docx](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Summary: An ordinance establishing various provisions governing curbside pickup service for medical marijuana dispensaries and retail marijuana stores.

BILL NO. _____

ORDINANCE NO. 2022 - _____

AN ORDINANCE RELATING TO MARIJUANA; ESTABLISHING VARIOUS PROVISIONS GOVERNING CURBSIDE PICKUP SERVICE FOR MEDICAL MARIJUANA DISPENSARIES AND RETAIL MARIJUANA STORES; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

That Title 18 Appendix (CARSON CITY DEVELOPMENT STANDARDS), Division 1 (LAND USE AND SITE DESIGN), Section 1.20 (Medical Marijuana Establishments and Marijuana Establishments), is hereby amended (**bold, underlined** text is added, ~~stricken~~ text is deleted) as follows:

1.20 – Medical Marijuana Establishments and Marijuana Establishments. (NRS Title 56)

The following standards are intended to establish minimum standards and Special Use Permit review criteria for Medical Marijuana Establishments and Marijuana Establishments, in addition to other standards for commercial and industrial development.

1. The following standards apply to all Medical Marijuana Establishments and Marijuana Establishments:

(a) Medical Marijuana Establishments and Marijuana Establishments require the issuance of a Special Use Permit. Special Use Permits for Medical Marijuana Establishments and Marijuana Establishments are only valid at the specific location for which a person has obtained the required approval through the applicable state agency to operate as a Medical Marijuana Establishment or Marijuana Establishment. A Special Use Permit that is issued in accordance with this Division automatically expires and shall be deemed void if the Medical Marijuana Establishment or Marijuana Establishment loses or otherwise forfeits the required state approval to operate. A Special Use Permit issued in accordance with this Division is not transferable between operators and locations within Carson City. Except as otherwise provided in this Division and notwithstanding any other provision of CCMC, a separate Special Use Permit is not required for a Medical Marijuana Establishment or Marijuana Establishment that will be established in an existing location at which a Medical Marijuana Establishment or Marijuana Establishment in good standing already operates. The expansion of any location of a Medical Marijuana Establishment or Marijuana Establishment that will result in an increase of more than 10 percent of the space in which the Medical Marijuana Establishment or Marijuana

Establishment has been approved to operate requires the issuance of an amended Special Use Permit.

(b) The consumption of marijuana products is prohibited on the premises of any Medical Marijuana Establishment and Marijuana Establishment.

(c) All business activities related to Medical Marijuana Establishments and any marijuana cultivation facility, marijuana testing facility, marijuana product manufacturing facility or retail marijuana store must be conducted indoors and within a permanent building. The use of an office trailer or other temporary structure is prohibited. All Medical Marijuana Establishments and Marijuana Establishments must at all times maintain an interior and exterior appearance that is professional, orderly, dignified and consistent with the traditional style of pharmacies and medical offices.

(d) The outdoor display or sale of any Medical Marijuana Establishment and Marijuana Establishment merchandise or product is prohibited.

(e) Accessory outside storage for Medical Marijuana Establishments and Marijuana Establishments must comply with the provisions of Title 18 Appendix (Carson City Development Standards), Division 1.12 (Outside Storage).

(f) Access to Medical Marijuana Establishment or Marijuana Establishment must comply with all applicable state and federal laws and regulations.

(g) Medical Marijuana Establishment and Marijuana Establishment merchandise and products must not be visible when viewed from outside the building in which the Marijuana Establishment or Marijuana Establishment is located.

(h) All signage for Medical Marijuana Establishments and Marijuana establishments must be discreet, professional and consistent with the traditional style of signage for pharmacies and medical offices. All Medical Marijuana establishments and Marijuana Establishments are limited to following signage:

(1) A maximum of 30 square feet of wall sign area.

(2) A maximum of 32 square feet of freestanding sign area.

(3) The maximum freestanding sign height for Marijuana Dispensaries and Marijuana Retail Stores shall be determined by the applicable commercial or shopping center regulations of Division 4 (Signs).

(4) The maximum freestanding sign height for all Medical Marijuana Establishments and Marijuana Establishments other than Marijuana Dispensaries and Marijuana Retail Stores shall be 10 feet.

(5) Where a Medical Marijuana Establishment and Marijuana Establishment are jointly located on a single property, the maximum permitted sign area applies to the property and not each type of Establishment.

(i) Off-street parking must be provided for Medical Marijuana Establishments and Marijuana Establishments in accordance with the following:

(1) For Medical Marijuana Dispensaries and Marijuana Retail Stores, a minimum of one space for every 300 square feet of gross floor area.

(2) For Medical Marijuana Cultivation Facilities and Marijuana Cultivation Facilities, a minimum of one space for every 1,000 square feet of gross floor area.

(3) For Medical Marijuana Product Manufacturing Facilities and Marijuana Product Manufacturing Facilities, a minimum of one space for every 500 square feet of gross floor area.

(4) For Medical Marijuana Testing and Marijuana Testing Facilities, a minimum of one space for every 400 square feet of gross floor area.

(j) Notwithstanding any other provision of CCMC, not more than 2 Medical Marijuana Dispensaries are allowed to operate at the same time in Carson City.

(k) A Marijuana Retail Store may only be jointly located within the same premises of an existing Medical Marijuana Dispensary that is operating in good standing.

(l) A Medical Marijuana Establishment or Marijuana Establishment is prohibited within 1,000 feet of a public or private school that provides formal education traditionally associated with preschool or kindergarten through grade 12, or within 300 feet of a facility that provides day care to children, a public park, a playground, a public swimming pool, and any other center or facility, the primary purpose of which is to provide recreational opportunities or services to children or adolescents, which already exists on the date the application for the proposed Medical Marijuana Establishment or Marijuana Establishment is submitted to the applicable state agency for approval to operate, as measured on a straight line from the property line of the nearest school or facility to the front door or primary entrance of the Medical Marijuana Establishment or Marijuana Establishment.

2. The following standards apply to all Medical Marijuana Dispensaries and Retail Marijuana Stores:

(a) A single point of secure public entry must be provided and identified.

(b) Hours of operation are limited to between 8:00 a.m. and 10:00 p.m., daily.

(c) Drive-through service is prohibited.

(d) A Medical Marijuana Dispensary or Retail Marijuana Store is prohibited on any property, or within a shopping center with frontage, that is located on the same street on which a residentially zoned property is also located unless the dispensary or store is located more than 300 feet from the residential property, as measured on a straight line from the nearest residential property line abutting the street right-of-way to the front door of the dispensary or store.

(e) Curbside pickup service may be authorized pursuant to a Special Use Permit. A Special Use Permit that is issued for curbside pickup service must expressly state that such service:

(1) Must be provided only through a customer appointment basis.

(2) Must be conducted in a manner which does not increase ordinary onsite or offsite vehicle traffic congestion, including, without limitation, an increase in parked or unparked vehicles awaiting curbside pickup service in any area outside the immediate premises of the property on which the Medical Marijuana Dispensary or Retail Marijuana Store is located.

(3) Must be provided in an area immediately adjacent to the Medical Marijuana Dispensary or Retail Marijuana Store.

(4) Must be provided in an area that is visible on an operable security surveillance system.

(5) Must not be provided on any property other than the private property on which the Medical Marijuana Dispensary or Retail Marijuana Store is located.

(6) Must not be provided in front of or adjacent to any other business in a manner that is disruptive to the other business.

(7) Must not be provided in any designated fire lane.

(8) Must not be facilitated through the use of any directional sign or shade structure that contains commercial advertisement for the Medical Marijuana Dispensary or Retail Marijuana Store.

3. In addition to the required findings for a Special Use Permit, the following standards must also be considered in the review of a request for a Special Use Permit for a Medical Marijuana Dispensary or Marijuana Retail Store to be located within the General Industrial zoning district:

- (a) That the proposed Medical Marijuana Dispensary or Marijuana Retail Store is located where sufficient, convenient and safe access is provided to the public.
- (b) That the proposed location has adequate lighting and street improvements for a use providing public access.

SECTION II:

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____, 2022.

PROPOSED by _____.

PASSED _____, 2022.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the 1st day of the month of September of the year 2022.

(7:23:48) – Commissioner Borders moved to approve Special Use Permit LU-2022-0261, based on the ability to make the required findings and subject to the Conditions of Approval contained in the Staff Report. The motion was seconded by Vice Chair Preston.

RESULT:	APPROVED (7-0-0)
MOVER:	Borders
SECONDER:	Preston
AYES:	Wiggins, Preston, Borders, Esswein, Killgore, Loyd, Perry
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(7:24:19) – Chairperson Wiggins recessed the meeting.

(7:30:34) – Chairperson Wiggins reconvened the meeting. A quorum was still present.

14.G ZA-2022-0263 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM QUALCAN, LLC (“APPLICANT”) FOR A RECOMMENDATION FROM THE PLANNING COMMISSION TO THE BOARD OF SUPERVISORS TO AMEND DIVISION 1.20 OF TITLE 18, APPENDIX OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) TO AMEND VARIOUS PROVISIONS RELATING TO MARIJUANA GOVERNING THE NUMBER OF RETAIL MARIJUANA STORES ALLOWED IN CARSON CITY AND THE AVAILABILITY OF DRIVE-THROUGH SERVICES AT MEDICAL MARIJUANA DISPENSARIES AND RETAIL MARIJUANA STORES.

(7:32:36) – Chairperson Wiggins introduced items 14.G and 14.H to be discussed concurrently. Ms. Ferris gave background and reviewed the appropriate Staff Reports. She explained that item 14.G had been requested by the applicant and was a proposal for an amendment to the Carson City Municipal Code (CCMC) to increase the number of retail marijuana stores authorized in Carson City from two to three and to provide for drive-through sales at medical marijuana dispensaries and retail marijuana stores. She noted that Section 678B.260 of the Nevada Revised Statutes (“NRS”) permits up to four retail marijuana stores in Carson City. Ms. Ferris also explained that item 14.H had been agendaized by Staff in response to a request from the Carson City Board of Supervisors for a recommendation from the Planning Commission to the Board to amend Division 1.20 of Title 18, Appendix of the CCMC to establish various provisions relating to marijuana governing curbside pickup at medical marijuana dispensaries and retail marijuana stores. Ms. Ferris and Mr. Reese responded to clarifying questions as well. Mr. Reese noted that the content of the proposed ordinance for item 14.G had been provided by the applicant; however, the proposed ordinance for item 14.H had been Drafted by the District Attorney’s Office. Ms. Sullivan reviewed the findings of fact and explained that item 14.G did not request a policy decision, but it was “a text amendment” recommendation to the Board of Supervisors.

(7:51:30) – Chairperson Wiggins was informed that drive-through alcohol sales were also not allowed in Carson City. Commissioner Perry was informed by Ms. Ferris that Southern Nevada allowed drive-through dispensaries. Mr. Reese clarified that the Nevada Cannabis Compliance Board had established regulations for curbside pickup. Chairperson Wiggins entertained public comments.

(7:54:13) – Applicant representatives Matt Robertson and Bruce Robertson introduced themselves. Matt Robertson believed that the drive-through was safer than the curbside pickup as they would have a security guard placed in the drive-through itself and all vehicle passengers must be over 21 years old. The Commission was informed that the applicants had established businesses in Clark and Washoe Counties and they would have security cameras in the drive-through areas. Commissioner Esswein was informed that a menu would not be available at the start of the drive-through as most items would be pre-ordered. Commissioner Loyd expressed concern that the security issues had not been addressed in the proposed ordinance and the Robertsons were amenable to addressing that concern. Ms. Ferris clarified that State law allowed for two medical marijuana dispensaries and up to four retail shops. Chairperson Wiggins entertained public comments.

(8:06:36) – Will Adler introduced himself as a representative of the two existing cannabis dispensaries Rise and Sierra Wellness and referenced his clients' written public comments, incorporated into the record. Mr. Adler noted that had his clients known there would be an effort to have additional recreational stores, they would have applied for that. He also believed that Rise and Sierra Wellness had "seen a noticeable drop in all sales in the Carson City market" after the opening of a store in Mound House. Mr. Adler noted that a curbside business was necessary during the COVID-19 pandemic when clients were not allowed inside a store, adding that they have streamlined their processes since then.

(8:11:56) – Deni French introduced himself as a Carson City resident and explained that he preferred the marijuana establishments over car washes; however, he was concerned about the locations, calling the process complicated, and recommended against approval of the request. Ms. Ferris clarified that a Special Use Permit would be required for the actual storefronts as a next step. Ms. Sullivan offered to explain the noticing process to Mr. French.

(8:16:35) – Mr. Adler was informed by Mr. Reese that the curbside pickup and the drive-through ordinances may conflict for now and he likened them to the introduction of two bills during the legislative session adding that the final recommendations were up to this Commission. Commissioner Borders was concerned about "who will get the final contract" should more than one applicant vie for the allowable establishments. Discussion ensued and Ms. Sullivan believed that having an effective date for applications may provide a solution; however, she believed that the agenda order may also be "tricky" should there be more applicants. Ms. Ferris clarified for Vice Chair Preston that the applicant had submitted an application for a Special Use Permit in addition to the proposed text amendment to the CCMC; however, it had not been agendaized because the applicant had "additional work to do with their traffic study." Mr. Adler explained to Commissioner Loyd that the two recreational marijuana establishments in Carson City had been grandfathered in because of State legislative action since they were also medical dispensaries.

(8:29:02) – Commissioner Esswein inquired whether a lottery system could be instituted based on Commissioner Border's previous question. Chairperson Wiggins noted that the Commission could a) recommend a third recreational marijuana establishment; b) deny the request; c) follow state law and approve four recreational marijuana establishments; or d) follow a lottery process or establish a deadline for the applications. Mr. Robertson did not object to the idea of having four stores. Commissioner Border reiterated his concern that the curbside pickup and the drive-through options are still prohibited in the City's ordinance and Chairperson Wiggins recommended addressing that first (item 14.H). Vice Chair Preston wished to ensure that the other restrictions, such as proximity to schools, are followed during the Special Use Permit process.

(8:36:36) – Chairperson Wiggins entertained additional Commissioner discussion regarding the addition of a third retail recreational marijuana store and explained "I don't like protectionist policies that only allow certain people to have economic advantage," and was in favor of following State law and allowing four recreational marijuana stores. Commissioner Killgore seemed to be in agreement with a "hear, hear" comment. Commissioner Perry stated, "I'm on the side of stay with two [stores]...don't add." He also believed that some of the findings such as the Master Plan and economic vitality could not be made, referencing the written public comments that were received, adding that having four establishments would impact public services. Commissioner Esswein was not opposed to having four stores; however, he wished to see "much broader public noticing." Commissioner Borders did not want to see any changes unless some rules were established on "how an additional license is going to be awarded." He also wished to add a section on drive-throughs. Mr. Reese explained that allowing four businesses "would allow both current applicants or awardees to come forward on a first-come-first-served basis.

Mr. Adler explained that there actually were fairness and timing issues, adding that the applicants already had a location in mind not far from his client's current location. Commissioner Preston wished to defer to the State's curbside pick-up regulations. She also believed that the City's population has not increased and recommended keeping the number at two stores. Commissioner Loyd was also in favor of following the State's curbside pick-up regulations and was in favor of increasing the number of retail establishments per State law and "capitalism will determine who the winner is." Chairperson Wiggins recapped the Commission's discussion noting that the members wished to follow the Cannabis Compliance Board's upcoming revisions.

Mr. Reese clarified that the City's ordinance did not allow drive-through sales; however, the curbside pickup was allowed. Mr. Adler noted that the City's curbside pickup regulations had additions above and beyond State regulations. Commissioner Perry explained that State Law had placed a cap on the number of dispensaries based on population and had provided an option whereby "the political subdivision of the State can decide whether they want recreational marijuana and how many." Discussion ensued regarding the public hearing process and Ms. Sullivan recommended noticing the four marijuana establishments "in the spirit of transparency" and explained that the public had most likely "not personalized the text amendment." Commissioner Preston recommended tabling the item as she personally had not received

proper notice due to the non-delivery of her paper. Discussion ensued and the applicant agreed to the continuation of the item and to the proposing of four stores instead of three.

(9:14:10) – Commissioner Esswein moved to continue the item to the July 27, 2022 Planning Commission meeting, subject to additional public notice regarding the approval of four possible recreational marijuana stores. The motion was seconded by Commissioner Killgore.

RESULT:	APPROVED (6-1-0)
MOVER:	Borders
SECONDER:	Preston
AYES:	Wiggins, Preston, Borders, Esswein, Killgore, Loyd
NAYS:	Perry
ABSTENTIONS:	None
ABSENT:	None

(9:16:03) - Commissioner Perry reiterated his concerns resulting in a “nay vote” noting that some of the findings such as the Master Plan and economic vitality could not be made and the impact the additional stores would have on public services.

14.H ZA-2022-0292 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM THE CARSON CITY BOARD OF SUPERVISORS (“BOARD” OR “APPLICANT”) FOR A RECOMMENDATION FROM THE PLANNING COMMISSION TO THE BOARD TO AMEND DIVISION 1.20 OF TITLE 18, APPENDIX OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) TO ESTABLISH VARIOUS PROVISIONS RELATING TO MARIJUANA GOVERNING CURBSIDE PICKUP AT MEDICAL MARIJUANA DISPENSARIES AND RETAIL MARIJUANA STORES.

Based on the discussion of item 14.H, Chairperson Wiggins entertained a motion.

(9:05:54) – Commissioner Esswein moved to recommend to the Board of Supervisors approval of an ordinance amending Division 1.20 of Title 18, Appendix of the Carson City Municipal Code to establish various provisions to marijuana governing curbside pickup under certain conditions at medical marijuana dispensaries and retail marijuana stores. The motion was seconded by Commissioner Borders.

RESULT:	APPROVED (7-0-0)
MOVER:	Esswein
SECONDER:	Bordeers
AYES:	Wiggins, Preston, Borders, Esswein, Killgore, Loyd, Perry
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

STAFF REPORT FOR PLANNING COMMISSION MEETING OF JUNE 29, 2022

FILE NO: ZA-2022-0263 & ZA-2022-0292

AGENDA ITEM: 14.G & 14.H

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE:

ZA-2022-0263 For Possible Action: Discussion and possible action regarding a request from Qualcan, LLC (“Applicant”) for a recommendation from the Planning Commission to the Board of Supervisors to amend Division 1.20 of Title 18, Appendix of the Carson City Municipal Code (“CCMC”) to amend various provisions relating to marijuana governing the number of retail marijuana stores allowed in Carson City and the availability of drive-through services at medical marijuana dispensaries and retail marijuana stores.

Staff Summary: The Applicant is proposing to amend the CCMC to increase the number of retail marijuana stores authorized in Carson City from two to three and to provide for drive-through sales at medical marijuana dispensaries and retail marijuana stores. Section 678B.260 of the Nevada Revised Statutes (“NRS”) permits up to four retail marijuana stores in Carson City.

ZA-2022-0292 For Possible Action: Discussion and possible action regarding a request from the Carson City Board of Supervisors (“Board” or “Applicant”) for a recommendation from the Planning Commission to the Board to amend Division 1.20 of Title 18, Appendix of the Carson City Municipal Code (“CCMC”) to establish various provisions relating to marijuana governing curbside pickup at medical marijuana dispensaries and retail marijuana stores.

Staff Summary: On August 5, 2021, the Board considered an ordinance banning curbside pickup at medical marijuana dispensaries and at retail marijuana stores. The Board rejected the proposed ordinance and requested that an ordinance establishing curbside pickup provisions be brought back before the Board. This ordinance proposes to amend the CCMC to allow curbside pickup under certain conditions at medical marijuana dispensaries and retail marijuana stores.

PROPOSED MOTIONS:

“I move to recommend to the Board of Supervisors approval of an ordinance amending Division 1.20 of Title 18, Appendix of the Carson City Municipal Code to amend various provisions relating to marijuana governing the number of retail marijuana stores allowed in Carson City and the availability of drive-through services at medical marijuana dispensaries and retail marijuana stores.”

“I move to recommend to the Board of Supervisors approval of an ordinance amending Division 1.20 of Title 18, Appendix of the Carson City Municipal Code to establish various provision to marijuana governing curbside pickup under certain conditions at medical marijuana dispensaries and retail marijuana stores.”

LEGAL REQUIREMENTS: CCMC 18.02.050 (Review); CCMC 18.02.075 (Zoning map amendments and zoning code amendments); and NRS 278.260.

KEY ISSUES: Is the request to increase the allowable number of marijuana retail stores and add the ability for drive-thru and curbside service appropriate?

DISCUSSION:

ZA-2022-0263:

The Applicant, Qualcan, LLC, has requested an amendment to the marijuana regulations in Division 1.20 of Title 18, Appendix of the CCMC (Title 18 Appendix is also known as the Carson

City Development Standards (“CCDS”)) to increase the number of retail marijuana stores allowed in Carson City and to include drive-through services.

Number of Retail Marijuana Stores: In 2016, Nevada voters passed The Regulation and Taxation of Marijuana Act (codified as NRS Chapter 453D and later amended and recodified as NRS Title 56), legalizing recreational marijuana in Nevada. In 2017, the Board of Supervisors adopted an ordinance to allow for recreational marijuana establishments under certain conditions. Currently, CCDS 1.20.1(j) limits the number of medical marijuana dispensaries to two and CCDS 1.20.1(k) allows for a marijuana retail store to be jointly located within the same premises as an existing medical marijuana dispensary, thereby limiting marijuana retail stores to two as well.

However, NRS 678B.220(c) permits a county with a population of 55,000 or more but less than 100,000 to have a maximum of two licenses for medical marijuana dispensaries, and NRS 678B.260(c) permits a county with a population of 55,000 or more but less than 100,000 to have up to four licenses for adult-use cannabis retail stores (adult-use cannabis retail stores are stated in the proposed ordinance as marijuana retail stores).

The applicant is requesting an amendment to the CCMC to allow for a total of three retail marijuana stores in Carson City. As noted above, per NRS and based on the population of Carson City, an additional two more retail marijuana stores could potentially be allowed in Carson City, if permitted by the City’s regulations.

As noted, however, CCDS 1.20.1(k) effectively prohibits more than two marijuana retail stores in Carson City because those stores must be co-located with a medical marijuana dispensary. (As a caveat, it is theoretically possible, although practically unlikely, that two marijuana retail stores could be co-located on the premises of one medical marijuana dispensary. However, as applied here, such a requirement would effectively prohibit the proposed, stand-alone marijuana retail store.) To alleviate this concern, the proposed ordinance reverses the co-location requirement, requiring medical marijuana dispensaries to be located within a marijuana retail store. This would permit additional retail stores in Carson City, but limit the total number of points of sale of marijuana.

Staff has consulted the Carson City Sheriff’s Office (“CCSO”) on this matter. The CCSO has no objections to an additional retail marijuana store and notes that they have not experienced any marked challenges with the existing operations in Carson City. Based on the input from the CCSO, staff recommends increasing the number of allowed marijuana retail stores.

Drive-through services: Currently, CCDS 1.20.2(c) expressly prohibits drive-through services at medical marijuana dispensaries and retail marijuana stores. The applicant has requested a text amendment to allow for drive-through services. As presented to the Planning Commission, the text amendment simply changes “prohibited” to “permitted” to allow for driver-through services at a marijuana retail store.

Staff has consulted with the CCSO on this matter as well. The CCSO has requested that this option be scrutinized to ensure that there are adequate safety and security measures for monitoring to prevent access to juveniles. The CCSO indicated that providing cameras at the drive-through with full access at the CCSO could help to alleviate these concerns.

Based on the input from the CCSO staff recommends allowing for drive-through service at marijuana retail stores only if adequate safety/security cameras are provided with access given to the CCSO for real time monitoring of the drive-through.

ZA-2022-0292:

The Applicant, the Carson City Board of Supervisors, has requested an amendment to the marijuana regulations in CCDS 1.20 to establish curbside pickup provisions for marijuana retail stores and medical marijuana dispensaries.

On August 5, 2021, the Board of Supervisors considered an ordinance banning curbside pick-up at medical marijuana dispensaries and at retail marijuana stores. The Board rejected the proposed ordinance and requested that an ordinance establishing curbside pick-up provisions be brought back before the Board. The proposed ordinance was initially delayed and the provisions were to be added in conjunction with the comprehensive revisions to CCMC Title 18. However, since another application requesting an amendment to the marijuana regulations has been received, the ordinance addressing curbside pickup is being brought forward at the same time.

Consistent with the prior discussion at the Board of Supervisors, staff recommends permitting curbside pickup of marijuana.

PUBLIC COMMENTS:

As of the writing of this staff report, no public comments were received. Any comments that are received after this report is complete will be submitted prior to or at the Planning Commission meeting, depending on their submittal date to the Planning Division of the Carson City Community Development Department.

OTHER CITY DEPARTMENTS OR OUTSIDE AGENCY COMMENTS:

The application was routed to commenting agencies and the following comments were received:

Development Engineering:

Carson City Public Works Department Engineering Division (“Development Engineering”) has no preference or objection to the amendment requested. Development Engineering has analyzed how a third retail marijuana establishment would affect city infrastructure. In general, retail marijuana establishments have minor to moderate impacts on City infrastructure, and City infrastructure can support the imposed demand, but specific projects will be required to be analyzed on a case-by-case basis.

Sheriff’s Office:

The CCSO has no objections to an additional retail marijuana store. The CCSO has not experienced any marked challenges with the existing regulations or existing operations in Carson City. The CCSO cautions, however, that the option to have drive-through service be scrutinized to ensure that there are adequate safety and security measures for monitoring to prevent access to juveniles. Providing cameras at the drive-through with full access at the CCSO could help to alleviate these concerns.

FINDINGS:

The Planning Commission, in forwarding a recommendation to the Board of Supervisors for approval of a zoning code amendment, shall make the findings of fact found in CCMC 18.02.075(5). The following findings are recommended by staff:

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the Master Plan.**

The proposed text amendments to allow for additional retail marijuana stores and drive-through and curbside services do not conflict with any goals or policies of the Master Plan. Goal 2.3 of the Master Plan encourages the City to provide opportunities for a range of retail services; and Guiding Principle 5: *A Strong Diversified Economic Base* encourages the City to maintain and enhance the base of primary jobs and provide a broader range of

retail services to serve residents of Carson City as well as those in surrounding counties. The state has authorized Medical Marijuana Establishments and Marijuana Establishments as a legal use in Nevada. In order to implement those uses in Carson City, the City must provide for any applicable regulations.

2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

The proposed text amendments will not change the type of land use permitted per the zoning ordinance; therefore, it will not create incompatible land uses. Allowing for additional retail marijuana stores and expanding services to curbside and drive-through would be consistent with other similar uses in the same zoning districts.

3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.

The requests include increasing the number of retail marijuana stores allowed in Carson City and expanding services to include drive-through and curbside. The proposed amendment would not result in increased impacts on public services or public health, safety and welfare. Each new retail marijuana store will be required to obtain a special use permit, at which time the project will be evaluated for project specific impacts. Additionally, any existing medical marijuana dispensary or retail marijuana store that wishes to expand its services to include drive-through and/or curb-side services will require an amendment to their special use permit, at which time the project will be evaluated for project specific impacts. The CCSO has reviewed the requested text amendment and has no objections to an additional retail marijuana store. The CCSO has noted concern with the possibility of drive-through service but also notes that cameras at the drive-through with full access at the CCSO could help to alleviate these concerns.

Attachments:

- 1) Draft ordinance for ZA-2022-0263
- 2) Draft ordinance for ZA-2022-0292
- 3) ZA-2022-0263 application packet



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a request from Qualcan, LLC ("Applicant") to introduce, on first reading, a proposed ordinance revising provisions to increase the number of authorized marijuana retail stores; revising provisions governing co-location requirements for marijuana retail stores and medical marijuana dispensaries; revising provisions to remove prohibitions against drive-through services for marijuana retail stores and medical marijuana dispensaries; and providing other matters properly relating thereto. (Heather Ferris, hferris@carson.org)

Staff Summary: Currently, only two marijuana retail stores are authorized to operate in Carson City, and such stores must be co-located with an existing medical marijuana dispensary. The Applicant is proposing to amend the Carson City Municipal Code ("CCMC") to authorize another retail marijuana store to be located in Carson City, to amend the co-location requirement such that medical marijuana dispensaries must be jointly located within the same premises of a marijuana retail store and to authorize drive-through sales for both types of facilities. Pursuant to Nevada Revised Statutes ("NRS") Chapter 237, a business impact statement is not required to be prepared with this ordinance. After considering this proposed ordinance, the Planning Commission recommends denying the proposed changes.

Agenda Action: Formal Action / Motion **Time Requested:** 20 minutes

Proposed Motion

I move not to introduce the ordinance.

Board's Strategic Goal

Quality of Life

Previous Action

June 29, 2022: The Planning Commission considered the proposed ordinance that would allow for a total of three marijuana retail stores in Carson City, to reverse the co-location requirement and to allow for drive-through services at marijuana retail stores and medical marijuana dispensaries. The Planning Commission continued the matter to the July 27, 2022, meeting to consider a total of 4 marijuana retail stores, consistent with the maximum allowed by state law, and to continue to prohibit drive-through services.

July 27, 2022: The Planning Commission considered a proposed ordinance that would allow for a total of four retail marijuana stores in Carson City, to reverse the co-location requirement, and to continue to prohibit drive-through uses. The Planning Commission voted 4-2, 1 absent to recommend to the Board of Supervisors ("Board") that the proposed changes to the ordinance be denied.

Background/Issues & Analysis

The Applicant has requested an amendment to the marijuana regulations in Section 1.20 of Division 1 of Title 18 Appendix (the Carson City Development Standards (“CCDS”)) of the CCMC. If adopted, the proposed amendment to CCDS 1.20 would allow for one additional retail marijuana store, reverse the co-location requirement and permit drive-through services.

In 2017, the Board adopted an ordinance to allow for recreational marijuana establishments under certain conditions. At that time, two medical marijuana dispensaries had been established in Carson City for a number of years. The Board took the approach in CCDS 1.20(1)(j) of limiting the number of medical marijuana dispensaries to two (the statutory maximum), and in CCDS 1.20(1)(k) requiring a marijuana retail store to be jointly located within the same premises as an existing medical marijuana dispensary, thereby effectively limiting marijuana retail stores to two as well. CCDS 1.20(2)(c) prohibits drive-through services.

However, NRS 678B.220(c) permits a county with a population of 55,000 or more but less than 100,000 to have a maximum of two licenses for medical marijuana dispensaries, and NRS 678B.260(c) permits a county with a population of 55,000 or more but less than 100,000 to have up to four licenses for marijuana retail stores. (Marijuana retail stores are now referred to in NRS as adult-use cannabis retail stores. This nomenclature change will be incorporated into CCMC with a global update of CCMC that is currently in progress.)

The Applicant is requesting an amendment to CCMC to allow for an additional retail store, not co-located at existing medical marijuana dispensaries, and to allow for drive-through services at retail marijuana stores and medical marijuana dispensaries in Carson City.

This matter was placed on the agenda for the Planning Commission’s consideration on June 29, 2022, concurrent with the City’s request to amend CCDS 1.20 to allow for curbside services. Under CCMC 18.02.075(5)(b), when considering a request for an amendment to the zoning code, the Planning Commission must make the following findings to recommend approval of the proposed ordinance to the Board:

- (1) That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan,
- (2) That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity, and
- (3) That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.

At the June 29, 2022 meeting, the Planning Commission continued the matter to the July 27, 2022, meeting to consider permitting a total of 4 retail marijuana stores, consistent with State law, and to continue to prohibit drive-through services. The Planning Commission also wanted to provide the public with additional noticing to inform the public that a total of four stores may be permitted and in hopes of receiving more public comment on the matter.

The Planning Commission considered this request again during its July 27, 2022 meeting and voted 4-2, 1 absent, to recommend to the Board no changes to existing CCMC provisions. During deliberations, many Commissioners noted that these policy decisions were more properly the province of the Board. Ultimately, the two Commissioners who voted to recommend approving the ordinance noted that it made sense to remove the number of allowable retail stores from the ordinance. They also noted that the existing facilities have not resulted in increased impacts on the Sheriff’s Office. The four Commissioners who voted to recommend denying the ordinance and keeping the current limitations in place noted that the findings could not be made because the increase would result in impacts to public services and the economic well-being of the existing facilities.

Under CCMC 18.02.075(5)(b), after consideration by the Planning Commission, the Applicant's proposed ordinance amending the zoning code is forwarded to the Board for its consideration, along with the recommendation of the Planning Commission.

Except as specifically exempted, NRS 237.080 requires a business impact statement to be prepared whenever an ordinance by the adoption of which the governing body of a local government exercises legislative powers. Under these exemptions, a business impact statement is not required to be prepared with this ordinance because the ordinance is proposed pursuant to a provision of NRS Chapter 278.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapters 237 and 244; CCMC 18.02.075; Article 2 of the Carson City Charter

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Introduce the ordinance on first reading, modify the proposed ordinance and/or provide alternative direction to staff.

Attachments:

[Number_of_Stores_Cannabis_Ordinance_6-2022_revised.docx](#)

[7-27-22 PC packet \(no curbside ord.\) & late material.pdf](#)

[7-27 PC- late materials- public comments.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Summary: An ordinance amending various provisions relating to marijuana retail stores and medical marijuana dispensaries.

BILL NO. _____

ORDINANCE NO. 2022 - _____

AN ORDINANCE RELATING TO MARIJUANA; REVISING PROVISIONS TO INCREASE THE NUMBER OF AUTHORIZED MARIJUANA RETAIL STORES; REVISING PROVISIONS GOVERNING CO-LOCATION REQUIREMENTS FOR MARIJUANA RETAIL STORES AND MEDICAL MARIJUANA DISPENSARIES; REVISING PROVISIONS TO REMOVE PROHIBITIONS AGAINST DRIVE-THROUGH SERVICES FOR MARIJUANA RETAIL STORES AND MEDICAL MARIJUANA DISPENSARIES; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

That Title 18 Appendix (CARSON CITY DEVELOPMENT STANDARDS), Division 1 (LAND USE AND SITE DESIGN), Section 1.20 (Medical Marijuana Establishments and Marijuana Establishments), is hereby amended (**bold, underlined** text is added, ~~stricken~~ text is deleted) as follows:

1.20 – Medical Marijuana Establishments and Marijuana Establishments. (NRS Title 56)

The following standards are intended to establish minimum standards and Special Use Permit review criteria for Medical Marijuana Establishments and Marijuana Establishments, in addition to other standards for commercial and industrial development.

1. The following standards apply to all Medical Marijuana Establishments and Marijuana Establishments:

(a) Medical Marijuana Establishments and Marijuana Establishments require the issuance of a Special Use Permit. Special Use Permits for Medical Marijuana Establishments and Marijuana Establishments are only valid at the specific location for which a person has obtained the required approval through the applicable state agency to operate as a Medical Marijuana Establishment or Marijuana Establishment. A Special Use Permit that is issued in accordance with this Division automatically expires and shall be deemed void if the Medical Marijuana Establishment or Marijuana Establishment loses or otherwise forfeits the required state approval to operate. A Special Use Permit issued in accordance with this Division is not transferable between operators and locations within Carson City. Except as otherwise provided in this Division and notwithstanding any other provision of CCMC, a separate Special Use Permit is not required for a Medical Marijuana Establishment or Marijuana Establishment that will be established in an existing location at which a Medical Marijuana Establishment or Marijuana

Establishment in good standing already operates. The expansion of any location of a Medical Marijuana Establishment or Marijuana Establishment that will result in an increase of more than 10 percent of the space in which the Medical Marijuana Establishment or Marijuana Establishment has been approved to operate requires the issuance of an amended Special Use Permit.

(b) The consumption of marijuana products is prohibited on the premises of any Medical Marijuana Establishment and Marijuana Establishment.

(c) All business activities related to Medical Marijuana Establishments and any marijuana cultivation facility, marijuana testing facility, marijuana product manufacturing facility or retail marijuana store must be conducted indoors and within a permanent building. The use of an office trailer or other temporary structure is prohibited. All Medical Marijuana Establishments and Marijuana Establishments must at all times maintain an interior and exterior appearance that is professional, orderly, dignified and consistent with the traditional style of pharmacies and medical offices.

(d) The outdoor display or sale of any Medical Marijuana Establishment and Marijuana Establishment merchandise or product is prohibited.

(e) Accessory outside storage for Medical Marijuana Establishments and Marijuana Establishments must comply with the provisions of Title 18 Appendix (Carson City Development Standards), Division 1.12 (Outside Storage).

(f) Access to Medical Marijuana Establishment or Marijuana Establishment must comply with all applicable state and federal laws and regulations.

(g) Medical Marijuana Establishment and Marijuana Establishment merchandise and products must not be visible when viewed from outside the building in which the Marijuana Establishment or Marijuana Establishment is located.

(h) All signage for Medical Marijuana Establishments and Marijuana establishments must be discreet, professional and consistent with the traditional style of signage for pharmacies and medical offices. All Medical Marijuana establishments and Marijuana Establishments are limited to following signage:

(1) A maximum of 30 square feet of wall sign area.

(2) A maximum of 32 square feet of freestanding sign area.

(3) The maximum freestanding sign height for Marijuana Dispensaries and Marijuana Retail Stores shall be determined by the applicable commercial or shopping center regulations of Division 4 (Signs).

(4) The maximum freestanding sign height for all Medical Marijuana Establishments and Marijuana Establishments other than Marijuana Dispensaries and Marijuana Retail Stores shall be 10 feet.

(5) Where a Medical Marijuana Establishment and Marijuana Establishment are jointly located on a single property, the maximum permitted sign area applies to the property and not each type of Establishment.

(i) Off-street parking must be provided for Medical Marijuana Establishments and Marijuana Establishments in accordance with the following:

(1) For Medical Marijuana Dispensaries and Marijuana Retail Stores, a minimum of one space for every 300 square feet of gross floor area.

(2) For Medical Marijuana Cultivation Facilities and Marijuana Cultivation Facilities, a minimum of one space for every 1,000 square feet of gross floor area.

(3) For Medical Marijuana Product Manufacturing Facilities and Marijuana Product Manufacturing Facilities, a minimum of one space for every 500 square feet of gross floor area.

(4) For Medical Marijuana Testing and Marijuana Testing Facilities, a minimum of one space for every 400 square feet of gross floor area.

(j) Notwithstanding any other provision of CCMC, not more than 2 Medical Marijuana Dispensaries **and 3 Marijuana Retail Stores** are allowed to operate at the same time in Carson City.

(k) A **Medical Marijuana Dispensary** [~~Marijuana Retail Store~~] may only be jointly located within the same premises of **a Marijuana Retail Store** [~~an existing Medical Marijuana Dispensary~~] that is operating in good standing.

(l) A Medical Marijuana Establishment or Marijuana Establishment is prohibited within 1,000 feet of a public or private school that provides formal education traditionally associated with preschool or kindergarten through grade 12, or within 300 feet of a facility that provides day care to children, a public park, a playground, a public swimming pool, and any other center or facility, the primary purpose of which is to provide recreational opportunities or services to children or adolescents, which already exists on the date the application for the proposed Medical Marijuana Establishment or Marijuana Establishment is submitted to the applicable state agency for approval to operate, as measured on a straight line from the property line of the nearest school or facility to the front door or primary entrance of the Medical Marijuana Establishment or Marijuana Establishment.

2. The following standards apply to all Medical Marijuana Dispensaries and Retail Marijuana Stores:

(a) A single point of secure public entry must be provided and identified.

(b) Hours of operation are limited to between 8:00 a.m. and 10:00 p.m., daily.

(c) Drive-through service is **permitted**. [~~prohibited.~~]

(d) A Medical Marijuana Dispensary or Retail Marijuana Store is prohibited on any property, or within a shopping center with frontage, that is located on the same street on which a residentially zoned property is also located unless the dispensary or store is located more than 300 feet from the residential property, as measured on a straight line from the nearest residential property line abutting the street right-of-way to the front door of the dispensary or store.

3. In addition to the required findings for a Special Use Permit, the following standards must also be considered in the review of a request for a Special Use Permit for a Medical Marijuana Dispensary or Marijuana Retail Store to be located within the General Industrial zoning district:

(a) That the proposed Medical Marijuana Dispensary or Marijuana Retail Store is located where sufficient, convenient and safe access is provided to the public.

(b) That the proposed location has adequate lighting and street improvements for a use providing public access.

SECTION II:

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____, 2022.

PROPOSED by _____.

PASSED _____, 2022.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the _____ day of the month of _____ of the year 2022.



108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2180
Hearing Impaired: 711

MEMORANDUM

Planning Commission Meeting of July 27, 2022

TO: Planning Commission

FROM: Heather Ferris, Planning Manager

DATE: July 20, 2022

SUBJECT: **Agenda Item 6.C-** ZA-2022-0263 For Possible Action: Discussion and possible action regarding a request from Qualcan, LLC (“Applicant”) for a recommendation from the Planning Commission to the Board of Supervisors to amend various provisions of the Carson city Municipal Code (“CCMC”) relating to marijuana to (1) authorize an increase in the number of retail marijuana stores allowed in Carson City, and (2) authorize drive-through services at medical marijuana dispensaries and retail marijuana stores.

The Applicant is proposing to amend the CCMC to increase the number of retail marijuana stores authorized in Carson City from two to three, and to authorize drive-through sales at medical marijuana dispensaries and retail marijuana stores.

At its meeting of June 29, 2022, the Planning Commission considered this request along with a request from the Board of Supervisors for amendments to Division 1.20 of Title 18 Appendix of CCMC as it relates to curbside pickup. The Planning Commission recommended approval of the draft ordinance for curbside pickup but continued this item to consider a maximum total of four retail marijuana stores as allowed by NRS 678B.260 and continue to prohibit drive-through uses.

Based on the discussion at the Planning Commission meeting, staff has revised the draft ordinance to increase the number of retail marijuana stores in Carson City from two to the maximum of four as allowed under state law. Additionally, this draft makes no changes to Division 1.20.2(c) which expressly prohibits drive-through uses.

As noted in the June 29, 2022 staff report (attached), the Planning Commission, in forwarding a recommendation to the Board of Supervisors for a zoning code amendment, shall make the findings of fact set forth in CCMC 18.02.075(5). Staff was able to make all findings in the affirmative.

As of the writing of this memo, staff has received written public comments from 17 members of the public concerning this proposed ordinance.

The Planning Commission makes recommendation to the Board of Supervisors.

Summary: An ordinance adding provisions to increase the number of allowed marijuana retail stores and permitting drive-through pickup.

BILL NO. _____

ORDINANCE NO. 2022 - _____

AN ORDINANCE RELATING TO MARIJUANA; ESTABLISHING DEVELOPMENT STANDARDS GOVERNING THE NUMBER OF RETAIL MARIJUANA STORES AND PERMITTING DRIVE-THROUGH PICKUP; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

That Title 18 Appendix (CARSON CITY DEVELOPMENT STANDARDS), Division 1 (LAND USE AND SITE DESIGN), Section 1.20 (Medical Marijuana Establishments and Marijuana Establishments), is hereby amended (**bold, underlined** text is added, ~~stricken~~ text is deleted) as follows:

1.20 – Medical Marijuana Establishments and Marijuana Establishments. (NRS Title 56)

The following standards are intended to establish minimum standards and Special Use Permit review criteria for Medical Marijuana Establishments and Marijuana Establishments, in addition to other standards for commercial and industrial development.

1. The following standards apply to all Medical Marijuana Establishments and Marijuana Establishments:

(a) Medical Marijuana Establishments and Marijuana Establishments require the issuance of a Special Use Permit. Special Use Permits for Medical Marijuana Establishments and Marijuana Establishments are only valid at the specific location for which a person has obtained the required approval through the applicable state agency to operate as a Medical Marijuana Establishment or Marijuana Establishment. A Special Use Permit that is issued in accordance with this Division automatically expires and shall be deemed void if the Medical Marijuana Establishment or Marijuana Establishment loses or otherwise forfeits the required state approval to operate. A Special Use Permit issued in accordance with this Division is not transferable between operators and locations within Carson City. Except as otherwise provided in this Division and notwithstanding any other provision of CCMC, a separate Special Use Permit is not required for a Medical Marijuana Establishment or Marijuana Establishment that will be established in an existing location at which a Medical Marijuana Establishment or Marijuana Establishment in good standing already operates. The expansion of any location of a Medical Marijuana Establishment or Marijuana Establishment that will result in an increase of more than 10 percent of the space in which the Medical Marijuana Establishment or Marijuana

Establishment has been approved to operate requires the issuance of an amended Special Use Permit.

(b) The consumption of marijuana products is prohibited on the premises of any Medical Marijuana Establishment and Marijuana Establishment.

(c) All business activities related to Medical Marijuana Establishments and any marijuana cultivation facility, marijuana testing facility, marijuana product manufacturing facility or retail marijuana store must be conducted indoors and within a permanent building. The use of an office trailer or other temporary structure is prohibited. All Medical Marijuana Establishments and Marijuana Establishments must at all times maintain an interior and exterior appearance that is professional, orderly, dignified and consistent with the traditional style of pharmacies and medical offices.

(d) The outdoor display or sale of any Medical Marijuana Establishment and Marijuana Establishment merchandise or product is prohibited.

(e) Accessory outside storage for Medical Marijuana Establishments and Marijuana Establishments must comply with the provisions of Title 18 Appendix (Carson City Development Standards), Division 1.12 (Outside Storage).

(f) Access to Medical Marijuana Establishment or Marijuana Establishment must comply with all applicable state and federal laws and regulations.

(g) Medical Marijuana Establishment and Marijuana Establishment merchandise and products must not be visible when viewed from outside the building in which the Marijuana Establishment or Marijuana Establishment is located.

(h) All signage for Medical Marijuana Establishments and Marijuana establishments must be discreet, professional and consistent with the traditional style of signage for pharmacies and medical offices. All Medical Marijuana establishments and Marijuana Establishments are limited to following signage:

(1) A maximum of 30 square feet of wall sign area.

(2) A maximum of 32 square feet of freestanding sign area.

(3) The maximum freestanding sign height for Marijuana Dispensaries and Marijuana Retail Stores shall be determined by the applicable commercial or shopping center regulations of Division 4 (Signs).

(4) The maximum freestanding sign height for all Medical Marijuana Establishments and Marijuana Establishments other than Marijuana Dispensaries and Marijuana Retail Stores shall be 10 feet.

(5) Where a Medical Marijuana Establishment and Marijuana Establishment are jointly located on a single property, the maximum permitted sign area applies to the property and not each type of Establishment.

(i) Off-street parking must be provided for Medical Marijuana Establishments and Marijuana Establishments in accordance with the following:

(1) For Medical Marijuana Dispensaries and Marijuana Retail Stores,] a minimum of one space for every 300 square feet of gross floor area.

(2) For Medical Marijuana Cultivation Facilities and Marijuana Cultivation Facilities,] a minimum of one space for every 1,000 square feet of gross floor area.

(3) For Medical Marijuana Product Manufacturing Facilities and Marijuana Product Manufacturing Facilities, a minimum of one space for every 500 square feet of gross floor area.

(4) For Medical Marijuana Testing and Marijuana Testing Facilities, a minimum of one space for every 400 square feet of gross floor area.

(j) Notwithstanding any other provision of CCMC, not more than 2 Medical Marijuana Dispensaries **and 4 Marijuana Retail Stores** are allowed to operate at the same time in Carson City.

(k) A **Medical Marijuana Dispensary** [~~Marijuana Retail Store~~] may only be jointly located within the same premises of **a Marijuana Retail Store** [~~an existing Medical Marijuana Dispensary~~] that is operating in good standing.

(l) A Medical Marijuana Establishment or Marijuana Establishment is prohibited within 1,000 feet of a public or private school that provides formal education traditionally associated with preschool or kindergarten through grade 12, or within 300 feet of a facility that provides day care to children, a public park, a playground, a public swimming pool, and any other center or facility, the primary purpose of which is to provide recreational opportunities or services to children or adolescents, which already exists on the date the application for the proposed Medical Marijuana Establishment or Marijuana Establishment is submitted to the applicable state agency for approval to operate, as measured on a straight line from the property line of the nearest school or facility to the front door or primary entrance of the Medical Marijuana Establishment or Marijuana Establishment.

2. The following standards apply to all Medical Marijuana Dispensaries and Retail Marijuana Stores:

- (a) A single point of secure public entry must be provided and identified.
- (b) Hours of operation are limited to between 8:00 a.m. and 10:00 p.m., daily.
- (c) Drive-through service is prohibited.

(d) A Medical Marijuana Dispensary or Retail Marijuana Store is prohibited on any property, or within a shopping center with frontage, that is located on the same street on which a residentially zoned property is also located unless the dispensary or store is located more than 300 feet from the residential property, as measured on a straight line from the nearest residential property line abutting the street right-of-way to the front door of the dispensary or store.

3. In addition to the required findings for a Special Use Permit, the following standards must also be considered in the review of a request for a Special Use Permit for a Medical Marijuana Dispensary or Marijuana Retail Store to be located within the General Industrial zoning district:

(a) That the proposed Medical Marijuana Dispensary or Marijuana Retail Store is located where sufficient, convenient and safe access is provided to the public.

(b) That the proposed location has adequate lighting and street improvements for a use providing public access.

SECTION II:

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____, 2022.

PROPOSED by _____.

PASSED _____, 2022.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the 1st day of the month of September of the year 2022.

From: [Carole Terry](#)
To: [Planning Department](#)
Subject: Amending Municipal Code...
Date: Wednesday, July 13, 2022 6:30:05 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Planning commission,

I urge you not to amend the municipal code limiting the number of marijuana dispensaries in Carson City. We currently have two marijuana stores and another two within a twenty minute drive. This is more than enough.

Additional dispensaries will do nothing to improve the quality of life in Carson City, in fact it will be a detriment.

Carole Terry
2651 Manhattan Dr.
Carson City, NV 89703
Phone: 775-841-0900

From: Doreen Mack
To: Planning Department
Subject: Re: Public Comment on Retail Marijuana Stores
Date: Thursday, July 7, 2022 5:57:16 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Commissioners,

CBC has a purpose and is miraculous for people with severe illnesses such as Cancer and Seizures. It is not a cure, but it does help with the side effects of Nausea and Vomiting due to medication and it can stop seizures. This is something I have witnessed first-hand.

For some people with anxiety and mental Issues it can be used as a tool to help them overcome symptoms, but it does need to over seen by a physician so it is not abused.

I am concerned about the abuse and it being used for recreational use. We are a 24 hr. State and that in itself leads to substance abuse and alcoholism. I feel two stores in our town is plenty.

Thank You for listening...
P.S. Copy sent to the Board of Supervisors

God Bless,
Doreen Mack ~Lofty Expressions

President Downtown 20/20~501c3
Ph: and Fx: 775-885-2444
Web-Site: Loftyexpressions.com

From: Mattia Healy
To: Planning Department; Public Comment
Subject: Re: Plans to increase number of Marijuana Dispensaries In Carson City
Date: Thursday, July 7, 2022 11:25:01 AM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Re: Plans to increase number of Marijuana Dispensaries in Carson City

Dear Planning Commission;

Dear Board of Supervisors;

This note is to register our opposition to increasing the number of marijuana dispensaries in Carson City. We already have two, which is 2 too many, and do not need more, especially ones controlled out of Las Vegas.

All you are doing is encouraging mental, psychological and long term physical problems associated with marijuana use.

We do not need any more of these businesses in our city.

Yours truly,
Thomas J. Healy
Mattia R. Healy
1822 Evergreen Dr
Carson City, NV, 89703

Healytj@hotmail.com
Tia2only@sbcglobal.net

From: Michel Hobby
To: Planning Department
Subject: Opening of additional marijuana stores
Date: Friday, July 8, 2022 2:06:31 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

This is in regards to a statement from Teri Preston with the Planning Commission. She stated in the Nevada Appeal

Dated July 2-5, 2022, "I don't think we have a good feel for what the community feels, in regards to allowing two more marijuana retail stores in Carson City.

Our community was not in favor of the first two marijuana retail stores, but our great Planning Commission and Supervisors pushed it through regardless.

The applicant Qualcan, a cannabis company in Las Vegas, and the two Representatives Matt and Bruce Robinson have stated that "**QUALCAN**

ALREADY HAS A SITE AND A SPECIAL USE PERMIT APPLICATION ALREADY IN HAND IF THE PLANNING COMMISSION AND BOARD OF SUPERVISORS ALLOW AN ADDITIONAL STORE." So why should the community waste their time

when we already know how the Commission

and Supervisors will vote...**ALL IN FAVOR...MAJORITY APPROVES ADDITIONAL STORE!**

It's time to bring Carson City back to what it once was. A clean community where adults and children had good clean living. Our kids are getting signals

every day that drugs are ok, and now we have stores selling the merchandise. One store was too many, and now we have two, with our responsible

Community leaders about to give the ok for two additional stores...WRONG!!!! I have lived here in Carson City for 60 years now, and have seen

many changes. Our family here in Carson City is now going on five generations. I use to love this town, but today it is being run by California and Las Vegas influence. Three cheers for Douglas

County to not allow the sale of marijuana, there is still good morals in their Community.

Carson City needs to look at developing activities for our younger generation, good clean fun rather than more marijuana shops. Use to be a Drug store is where you would go to buy items to assist you in healthy living, and now drug stores are just that..MARIJUANA SHOPS FOR THE BIG GUYS TO MAKE BIG MONEY.

I have spoken to many people here in our town, and they don't want more Marijuana shops. They agree with me, that no matter how much the people say no,

our so called leaders, people in charge, do as they damn well please. No longer can we go shopping, take a walk in the park, or to the movies,

without encountering someone causing problems while high on drugs. Another marijuana store is

just what Carson City does not need.

IF THE PLANNING COMMISSION AND BOARD OF SUPERVISORS APPROVE AN ADDITIONAL MARIJUANA STORE, SHAME SHAME ON YOU!!!!

Cc: Board of Supervisor's...**charged with providing orderly government and safeguarding the general health, welfare and safety of its citizens . so do your job!**

Concerned Citizens,

Michel and Marilyn Hobdy

From: Tom Healy
To: Planning Department; Public Comment
Subject: Re: Plans to increase number of Marijuana Dispensaries in Carson City
Date: Thursday, July 7, 2022 11:17:35 AM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Re: Plans to increase number of Marijuana Dispensaries in Carson City

Dear Planning Commission;

Dear Board of Supervisors;

This note is to register our opposition to increasing the number of marijuana dispensaries in Carson City. We already have two, which is 2 too many, and do not need more, especially ones controlled out of Las Vegas.

All you are doing is encouraging mental, psychological and long term physical problems associated with marijuana use.

We do not need any more of these businesses in our city.

Yours truly,
Thomas J. Healy
Mattia R. Healy
1822 Evergreen Dr
Carson City, NV, 89703

Healytj@hotmail.com
Tia2only@sbcglobal.net

RECEIVED

JUL 06 2022

CARSON CITY
PLANNING DIVISION

July 6, 2022

To: Board of Supervisors and the Carson City Planning Commission

From: Paul G. Corrado, MUP

RE: Additional Cannabis Store(s) Public Comment

Members of the Commission, please consider the following in your deliberations of your consideration of Additional Cannabis Store(s):

- In order to change the current restrictions, you, being the applicant with an analysis and review of the Planning Commission need to identify the reasons for the existing restrictions to begin with and come up with good reasons to change those restrictions, in a written point by point evaluation, discussion, justifications for change, and conclusions based on logic, consensus, as well as the perceived will and needs of the people.
- Carson City has an economic capture rate significantly greater than its current population would ever justify, hence, Costco, the vehicle dealerships, and medical care opportunities, among others. Where will the proposed new dispensary be located? What is the proximity to existing similar facilities? Will this negatively impact the existing facilities capture area? If so, to what extent? What will be the fiscal impact on the City revenues, if any?
- What are the specific justifications for Additional Cannabis stores within the City limits? Are they based on population growth? Increased per capita demand? The need for increased competition? A study of the economics of adding another seller, both pros and cons needs to be done. The requirements for additional parking? Given the time in the store, the need for increased parking spaces, with double lines between spaces, e.g., Costco? What are the positive and negative impacts of any proposed change?
- Why four marijuana establishments? Would four really drive down the price of the product? Increase competition? Would any future decision hold up in Court, since it restricts competition? How is that restriction justified? Are prices subject to any governmental review? If so, what are they? What has been done in other similarly sized governmental entities? These facilities are significant traffic generators. What is the impact of the proposed facility on adjacent facilities and permitted uses? Will this proposal increase costs and send the sales underground?

If you are going to change the availability of a controlled substance, some call it a gateway drug, you better have some very good, well thought out, and clearly elucidated reasons and reasoning so that your decisions will hold up in court.

From: [Nikki Demas-Butz](#)
To: [Planning Department](#)
Subject: Cannabis Stores
Date: Tuesday, July 5, 2022 10:18:39 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

To the Planning Commission:

RE: Additional Cannabis Stores

This is the opinion of my husband and myself, AND many of our friends and neighbors.

There is currently a limit of 2 cannabis stores in Carson City, NV. Please **DO NOT ALLOW** any additional stores in our town !! Additional businesses of that nature are NOT something we want in our community. We want Carson City to remain a wholesome family-oriented community. We admire Douglas County for standing up for their citizens by banning cannabis stores in their county. The two (2) stores currently in Carson City are **MORE THAN ENOUGH. PLEASE DO NOT ALLOW ADDITIONAL CANNABIS STORES - NOW OR IN THE FUTURE.**

Note: There is also a store in Washoe Valley.

Thank you,

Nikki Demas-Butz and Harry F. Butz Jr.

RECEIVED

JUL 06 2022

CARSON CITY
PLANNING DIVISION

July 6, 2022

To: Board of Supervisors and the Carson City Planning Commission

From: Paul G. Corrado, MUP

RE: Additional Cannabis Store(s) Public Comment

Members of the Commission, please consider the following in your deliberations of your consideration of Additional Cannabis Store(s):

- In order to change the current restrictions, you, being the applicant with an analysis and review of the Planning Commission need to identify the reasons for the existing restrictions to begin with and come up with good reasons to change those restrictions, in a written point by point evaluation, discussion, justifications for change, and conclusions based on logic, consensus, as well as the perceived will and needs of the people.
- Carson City has an economic capture rate significantly greater than its current population would ever justify, hence, Costco, the vehicle dealerships, and medical care opportunities, among others. Where will the proposed new dispensary be located? What is the proximity to existing similar facilities? Will this negatively impact the existing facilities capture area? If so, to what extent? What will be the fiscal impact on the City revenues, if any?
- What are the specific justifications for Additional Cannabis stores within the City limits? Are they based on population growth? Increased per capita demand? The need for increased competition? A study of the economics of adding another seller, both pros and cons needs to be done. The requirements for additional parking? Given the time in the store, the need for increased parking spaces, with double lines between spaces, e.g., Costco? What are the positive and negative impacts of any proposed change?
- Why four marijuana establishments? Would four really drive down the price of the product? Increase competition? Would any future decision hold up in Court, since it restricts competition? How is that restriction justified? Are prices subject to any governmental review? If so, what are they? What has been done in other similarly sized governmental entities? These facilities are significant traffic generators. What is the impact of the proposed facility on adjacent facilities and permitted uses? Will this proposal increase costs and send the sales underground?

If you are going to change the availability of a controlled substance, some call a gateway drug, you better have some very good, well thought out, and clearly elucidated reasons and reasoning so that your decisions will hold up in court.

Christie Overlay

From: manfredo121@gmail.com
Sent: Thursday, June 30, 2022 10:43 AM
To: Planning Department
Subject: Cannabis store

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Sirs-

I would not be in favor of another cannabis outlet store. There are enough of them to meet the demand. I don't see any lines outside the stores either. I don't really care to have them at all, but do realize they supply a need for a small population of our citizens. Please do not authorize anymore, I don't feel the need to have one on every corner in town. Thank you for this opportunity to be heard.

Sincerely,

A. Manfredo

Sent from my iPad

Christie Overlay

From: Robin Williams <bukamom@sbcglobal.net>
Sent: Thursday, June 30, 2022 1:16 PM
To: Planning Department; Robin Williams
Subject: Cannnabis Dispensary

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Please do not allow more cannabis dispensaries in the Carson City area. It effects our city, our families and our children. Younger children are using marijuana because it is legal for use by adults, so they think it is safe. Is anyone looking at the additional issues and need for additional sheriffs to police Carson City.

Please 2 are enough. Thank you!

Robin A. Williams Daytime phone: 775/885-8398 FAX: 775/885-2134

Christie Overlay

From: Nancy Campbell <campbellsdelight@gmail.com>
Sent: Thursday, June 30, 2022 1:05 PM
To: Planning Department
Subject: online comments

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Some of us can't make the meetings but would still like to be heard.

A place for us online to be heard too would make it possible for more voting residents to comment.

Thank you,

Nancy Campbell

Carson City resident

Christie Overlay

From: Nancy Campbell <campbellsdelight@gmail.com>
Sent: Thursday, June 30, 2022 10:28 PM
To: Christie Overlay
Subject: Polling the community

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Poll the community before adding more cannabis stores.
I say NO!

Christie Overlay

From: Lucinda Mahoney <Lucinda@cannabellakitchen.com>
Sent: Friday, July 1, 2022 10:01 AM
To: Planning Department
Subject: Additional Dispensaries in Carson City - Please pass along this note to Planning Commission members

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good morning Planning Department,

Will you please pass this email along to the members of the Planning Commission? Thank you

Good morning Commission members,

My name is Lucinda Mahoney and I am the owner of Cannabella Kitchen, a marijuana production facility located here in Carson City. I just became aware that you are considering adding additional dispensaries in Carson City. I am very interested in seeking one of these additional licenses.

I'd like to share the background of my current marijuana business located in Carson City. Cannabella is the producer of high quality edibles, many of which are all natural and healthy. We target customers who are seeking healthy solutions. We sell our products to dispensaries around the state. I received the first production license in Carson City in 2016 and I have been successfully operating my business since this time. I applied for a dispensary license in Carson City in 2015 with the State of Nevada and I was ranked 3rd. Additionally I applied for a license when the State reopened for dispensaries some years ago and noted Carson City as the jurisdiction, just in case Carson City opted to allow additional licenses. I wanted to be next in line.

We have been operating our business in the highest manner. We pay our taxes timely, we have passed all the inspections conducted by both the local and state inspectors. We hire Carson City locals for the production work. I also procure as many services as I can with local vendors. For example, I use Data Graphics to create all of our labels because I believe in supporting the local economy. We are a quiet neighbor off highway 50 and are respectful of our surroundings to ensure we are not in any way disruptive to the neighborhood. I have a home in Carson City.

I would appreciate the opportunity to be considered for one of the two additional licenses, should you decide to move forward on this decision. If you have any questions, feel free to contact me.

Also, I am respectfully asking to testify at the July 27 meeting on this topic.

Kind regards,

Lucinda Mahoney
Lucinda @ Cannabellakitchen.com
907-227-6010

Christie Overlay

From: Afre1941 <afre1941@aol.com>
Sent: Saturday, July 9, 2022 3:02 PM
To: Planning Department
Cc: Public Comment
Subject: Marijuana establishments

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

At the last Planning Commission meeting Community Director Hope Sullivan was correct when she stated, "(Residents) may not have personalized it like they would if they got notice of a physical construction site next to their house". This referenced the issue of lifting the municipal code restriction, and allowing up to two additional marijuana establishments. This was a very insightful comment inasmuch as the average citizen does not regularly read the agenda for all public meetings. We appreciate that this item was delayed until the next meeting to give concerned citizens an opportunity to provide input.

As long time residents of Carson City we enjoy living in a small neighborly community where history and recreation are valued. We were a bit dismayed when the city government originally decided to host two Marijuana stores as we feel this negatively impacted our city's image. Now that 2 additional Marijuana shops are under consideration we are concerned that Carson City will lose its image as a small, quaint, historical community and instead become known as the "Pot Capital" of Nevada. We urge you to please uphold the existing municipal code restriction for the benefit of our community.

Sincerely,

C. K. and Adrienne Freeman

Christie Overlay

From: Robin <robin@tristatecommercial.com>
Sent: Wednesday, July 13, 2022 11:18 AM
To: Planning Department
Subject: Amending Municipal Code

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Carson City Planning Commission,

There is no legitimate reason to amend the municipal code to allow additional marijuana dispensaries in Carson City. There are more than enough marijuana sources in our community and 2 additional dispensaries in Mound House and Washoe within a 20 minute drive. The easy access to pot has increased the burden on law enforcement as the Sheriff's department had to pay for an additional K-9 unit to sniff out drugs in school lockers – an occurrence that has increased significantly. There is no way to keep pot out of the hands of minors and adding another dispensary sends an additional message of acceptance.

Furthermore, an additional store would not increase the revenue to the city, it would simply divide the "pie" into smaller pieces.

Douglas County doesn't allow any marijuana stores which was a smart move. The additional revenue the industry generates for the City is insignificant compared to the cost of the increased demands on law enforcement and the negative impact on the lives of our children.

Please do not amend the municipal code.

Robin Stevenson
1821 Chaise Drive
Carson City, NV 89703
775-885-2772

Christie Overlay

From: shelly@tristatecommercial.com
Sent: Monday, July 18, 2022 4:22 PM
To: Planning Department
Subject: Qualcan Application

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Planning Commission Members:

I am writing to oppose the application by Qualcan, LLC to amend our municipal code to permit an additional retail marijuana store in Carson City. Given the increasing amount of evidence refuting the assertion that pot is a benign drug with few, if any, adverse impacts on the health of the consumer, I would have a difficult time, as a member of the Commission, making the finding that the proposed amendment and the resulting increase in the number of pot shops in Carson City, won't adversely impact the "public health, safety and welfare" of our citizens, especially the children in our community. When adults in authority are cavalier about the impacts of the actions they take, the children who witness this behavior are equally cavalier. According to Sheriff Furlong, the use of pot by kids in our community is "very high" and has necessitated the purchasing of a second drug sniffing dog specifically to ferret out pot in our schools. The applicant alleges that their project "will deliver much-needed development to the area ... and a sizable tax dollar infusion". The south end of Carson City is already a healthy commercial hub with a plethora of national retailers. As a property owner in the area, I reject the notion that a new retail development anchored by a marijuana business will someone strengthen the viability of an already vibrant retail community. In addition, no amount of additional tax revenue is worth placing our youth at further risk.

Respectfully,

Shelly Aldean
Eden Managements
504 W. Fifth Street
Carson City, NV 89703

MEMORANDUM

07/14/22

TO: Hope Sullivan
FROM: Paul McGrath
SUBJ: Retail Marijuana Stores



It is requested the attachments be made available to each Planning Commission member before their scheduled meeting on July 27th.

When the current Pot Shop(s) provide marijuana deliveries to the locals and to adjoining counties and then using all the frontage of the commercial property for drive thru pickups has saturated the marijuana market and declared the city to be "wide open" for drug activities.

Thanks for your assistance.

In November, 2016, Carson and Douglas voters were among 13 Nevada counties to vote against the "legalization" of marijuana in Nevada. Question 2, the marijuana-industry written initiative, passed statewide by 100,000 votes, with the entire victory margin coming from Clark County.

Passage of Question 2 put Nevada in direct conflict with federal law. Marijuana remains a Schedule 1 "dangerous drug" under the Controlled Substances Act, most recently reaffirmed by the Obama Administration after an exhaustive Health and Human Services review completed in August, 2016.

The Nevada initiative provides that individuals over 21 can possess, consume or purchase one ounce or less of marijuana. This "legalization" has statewide application. Marijuana is now "legal" in all 17 Nevada counties.

Notwithstanding "legalization", the initiative empowered "localities"—cities, towns and counties—to determine the extent of "commercialization", if any, they want in their own communities. Localities can limit or "zone out" entirely marijuana commercial establishments—"pot shops" and "grow operations".

In April, 2017, responding to passage of Question 2, with Douglas County having voted against "legalization", a unanimous county commission adopted an ordinance to "zone out" all marijuana establishments in Douglas County—cultivation, testing, product manufacture, distribution and retail facilities.

The action of Douglas County officials mirrors the actions of the overwhelming majority of localities across the country where statewide "legalization" initiatives have been adopted. In Colorado, with statewide "legalization" passing in 2012, the vast majority (73%) of localities—cities and counties—ban commercial marijuana establishments. Since California passed its statewide "legalization" in 2016, less than 30% of cities and towns allow pot shops—with only 18 of 58 California counties allowing pot shops in unincorporated areas.

Even in affluent Marin County, where "legalization" passed overwhelmingly, all eleven municipalities and the county itself slammed the door on commercial marijuana. Likewise, Compton voters soundly rejected pot businesses in their city by a 3-1 margin. Massachusetts, another state adopting "legalization" in 2016, now has an increasing majority of 190 of 351 state jurisdictions "opting out" of commercialized marijuana.

The 3-2 vote of the Carson Board of Supervisors in July, 2017 approving commercial marijuana is therefore a remarkable anomaly. The vast majority of jurisdictions in states that have legalized marijuana statewide reject commercial pot shops and grow operations in their local communities. The Supervisors' vote clearly defied majority public opinion in Carson City, where marijuana legalization was rejected by voters.

Carson City officials' approval of commercial marijuana raises questions about whether personal, private gain outweighed the public interest. Some Carson officials have been facilitators, boosters and enablers of the commercial marijuana industry. City Manager Nick Marano left his job on June 1 to go to work for Green Thumb, Inc, a Chicago-based multi-state cannabis operator that owns the RISE marijuana dispensary on Clearview Drive and the cultivation facility on Deer Run Road in Carson. Since his hiring in May 2014, Marano was city manager when RISE was awarded medical marijuana licenses resulting from Supervisors action in July, 2014 and recreational licenses from Board votes in July, 2017.

Similarly, Mayor Bob Crowell is identified as a partner on the Kaempfer Crowell law firm website, which promotes a nine lawyer "Cannabis Team". The law firm "assists clients with the filing of applications for dispensaries, cultivation and production establishments at the state and local level". Mayor Crowell voted in favor of licensing medical marijuana establishments in July 2014 and recreational establishments in July 2017.

Marijuana/illegal drug crises in the state's capital

From: Paul MCGRATH (pdmac_2@att.net)

To: lbagwell@carson.org; jbarrette@carson.org

Date: Wednesday, February 5, 2020, 12:46 PM PST

It has been nearly a month since a meeting with you was requested. Your response was appreciated, but prolonging a meeting won't make it go away. A tentative schedule has been developed to meet with local service clubs, women's groups, men's group, and others to get the word out of the drug crisis w/in our community and how we got there in the first place.

A number of solutions including making the effort to take our town back to where we were & using local resources. One plan is a board action for debate at a scheduled meeting using some of the information already provided. This would be taking a big step forward and would definitely cause some disruption in the community and on the board. We must remember we would not be in the current situation if certain board members had played by the rules. Information from you in resolving this issue could be discussed during the meeting.

Looking forward to hearing from you. If you want the sheriff involved (as observer)one of you needs to invite him.

Paul McGrath

On October 5, 2017 the **AB+C Cannabis Squad** was established within the Board of Supervisors with the passage of Bill No 124 & 125 (Ordinance #2017-21 & 2017-22). ("A" represents Supervisor Abowd; "B+" represents Supervisor Bonkowski colluding w/Supervisors Bagwell & Barrette; and "C" represents Mayor Crowell) to include recreational marijuana as a lawful Carson City business. The proposed Logo as indicated on the front cover depicts the names of those in their official capacity who override Carson City Voters rejection of recreational marijuana sales in the election of 2016. They violated their Oath of Office, ethical, and other federal and state statutes. This BOS will be known as **AB+C Capital City Cannabis Squad (AB+C CCCS)** on all future correspondence relating to this matter. Additional information would be forthcoming when a grand jury is impaneled to investigate license holder(s), funding sources and other matters under the jurisdiction of the State Taxation Department.

led pot program quits state job

Jenny Kane Reno Gazette Journal
USA TODAY NETWORK

Deonne Contine, the state official who charged Nevada forward into its recreational marijuana program, is resigning from her position as the director of the Department of Nevada Administration.

Contine's resignation was announced in an email to state workers sent on Thursday morning and signed by Sisolak's Chief of Staff, Michelle White, the Nevada Independent first reported. Contine will be replaced by Peter Long, the current administrator of the department's Division of Human Resource Management, as acting director.

Gov. Steve Sisolak appointed Contine as the director of the Department of Administration in February.

The Reno Gazette Journal is attempting to reach Contine for comment.

Contine served as the director of the department of taxation during the rollout of the state's recreational marijuana program, which began sales in July 2017. Contine was charged with creating the taxation, safety and security regulations that would dictate the day-in and day-out business of the fledgling industry.

Contine resigned from the position in January 2018 to pursue a career in the private sector, but she did not specify that she was pursuing work in the marijuana industry. The Reno Gazette Journal reported in July that Contine was listed as a board member for Sierra Well, which owns dispensaries in Reno and Carson City. Her name was published in both the May and August lists of some 8,900 names disclosed by Sisolak's bill to improve transparency surrounding the industry.

"I ultimately decided (actually very quickly) that the private sector just wasn't where my heart is. I was happy to have the opportunity to transition back to public service, which is really what I have a passion for," said Contine, who said at the time she has since left Sierra Well.

Contine said she was resigning from the Department of Administration because of family obligations, she told the Nevada Independent.

DRUGS IN THE CAPITAL CITY

03/01/2019

A notable quote from our new Governor on 2/13/19 in the joint hearing of the Senate and Assembly Judiciary committees: "I'm here because I believe that when the citizens of our state make a decision at the ballot box, government should do all it can to carry out that decision". This statement from Nevada's chief executive should have been made over two years ago to give proper direction for the Carson City Board of Supervisors (BOS) in determining that medical and recreational should not be legalized in Carson City.

The policy statement of the Governor should apply to our local elected Board of Supervisors (BOS) who have taken the opportunity to ignore the will of the citizens of the Capital City. The BOS enacted through resolutions and ordinances, recreational marijuana cultivation, testing, wholesale and retail sales. Public records disclose that recreational marijuana was going to be authorized for use by at least three of the board members before voting to legalizing retail sales on October 5, 2017 (this information was received from the former city manager, who has now an employee of the marijuana industry. It was also disclosed that Carson City was not going to be left out of the anticipated windfall tax dollars going to Washoe County"). The other two board members relented after colluding with other board members and the promise of drug dollars the city could expect when recreational marijuana was legal.

The state announces and reports revenue projections for marijuana sales statewide that exceed expectations. The citizens of Carson City have no knowledge of the dollar amounts collected for use in the city/county unless search of revenue categories is made at city hall. The expectations of city officials of 'drug dollars' coming to city coffers is disappointing. In determining revenue projections, categories are listed separately, "gasoline, liquor, tobacco and others", but marijuana taxes can't be easily located. Estimated revenues for 2016 was Business Licenses and Permit Fees \$292,000/State Shared Revenues \$160,000; FY 2018 Business License \$454,990.70/State Allocations \$160,611.41, far below what the promoters announced to the public.

Medical Marijuana sales and use was introduced in 2013 by Ward Two Supervisor Brad Bonkowski on December 5th. The commercial property managed by Bonkowski is the location for the retail sales of medical marijuana. This same location at Clearview and south Carson Street is still in use today but expanded to allow for retail sales of recreational and medical marijuana. This commercial property is managed by NAI Alliance, and Supervisor Brad Bonkowski is a "Principal" of NAI Alliance. Supervisor Bonkowski promotes on the website: that he "owns a commercial real estate brokerage, and has extensive experience with industrial, commercial and investment properties, redevelopment and economic development transaction, as well as land development and entitlement." Bonkowski is joined by associates in developing commercial properties in Carson City.

This commentary will address Bonkowski's actions as a Board of Supervisors member in introducing and directing others (board members) to authorize medical and recreational marijuana cultivation, testing, wholesale and retail sales in Carson City. Certain sections of the NRS apply to his actions on the BOS in addressing Carson City's expanding drug problem. NRS 281A requires public officers and employees to hold public office as a public trust and avoid conflicts between public duties and private interests (NRS 281A.020). Section 281A.400(1) "Seeking or accepting any gift, services, favor, employment, engagements, emolument or economic opportunity for himself or person to whom he has a commitment in a private capacity which would tend improperly to influence a reasonable person in his position to depart from the faithful and impartial discharge of his public duties" and Section 281A.400(2) "Using his position in government to secure or grant unwarranted privileges, preferences, exemption or advantages of himself, any business entity in which he has a significant pecuniary interest, or any person to whom he has a commitment in a private capacity". NRS 281A.400(5) "Acquiring, through his public duties or relationships, and information which by law or practice is not at the time available to people generally and using the information to further the pecuniary interests of himself or any other person or business entity". NRS 281A.420(3) "Failing to abstain from acting on an official matter which is materially affected by his acceptance of a gift or loan, pecuniary interest, or commitment in a private capacity to the interest of another person".

Bonkowski's commercial real estate business has become foremost in his dealings with Carson City growth and development. As a BOS member and seated on transportation and redevelopment committees he has firsthand knowledge of Carson City growth plans. As noted in BOS meetings back to 2013, Bonkowski has put the community into situations that jeopardizes the health, security, welfare and safety of Carson City residences and their visitors. Section NRS281A.420(3) that truly identifies Bonkowski's public voting on matters that enhance his own personal interest. For the public records references, the dates that are important for this commentary are: 2013 – 12/05 & 12/19; 2014 - 01/16, 02/06, 06/19, 07/03, 10/02 & 10/16; 2017 – 01/05, 01/19, *07/06, 07/20, *09/21 & *10/05.

Other records used in developing this commentary are 2016 Campaign donations, Carson City Public Works correspondence, Carson City Finance Office, the Secretary States office and newspaper articles published in the local and Reno newspapers. The July 6th footnote (*) is important reading as it was then the BOS approved commercial marijuana on a 3-2 vote.

The September 21st and October 5th footnotes (*) are also important votes because Bonkowski decides to be absent. The most important vote(s) a Supervisor could make for the future of this community, Bonkowski is a NO-SHOW. On the October 5th meeting, Bonkowski was going to be questioned about his involvement in developing and guiding other board members to approve recreational marijuana. The purpose was to put him on record of his voting history and using his position as a board member to bring this illegal drug into the community. The Supervisors' vote clearly defied majority public opinion in Carson City where marijuana legalization was rejected by voters. Important for this commentary is the fact that majority of jurisdictions in states that have legalized marijuana statewide reject commercial pot shops and grow operations in their local communities.

Normal protocol when concerned citizens have complaints about actions taken by public officials the states' Commission on Ethics requires a complaint be filed. During August 2018 a complaint comprised of more than one hundred fifty pages was hand delivered to the commission's office. The complaint outlined the voting history of Bonkowski in guiding other board members to approve commercial marijuana sales and cultivation in Carson City/County jurisdiction. The Carson District Attorney advised the BOS in a public meeting that commercial properties near the airport, FAA Airport dollars would cause a conflict with commercial marijuana businesses. The public record would reflect the personal efforts of Bonkowski to rezone the commercial properties that NAI has listings in the north-east Carson. After six weeks waiting period required by the Commission on Ethics, e-mail correspondence was received that no action on the ethics complaint would be taken, without explanation. This rejection was questioned and additional information could be forthcoming.

The information used for this commentary reveals conflict of interest and self-dealing to bring unwanted commercial marijuana operations to the city. The Public Corruption Unit of the Department of Justice was provided a summary of the ethics complaint in December 2018. Carson City needs a Grand Jury to review actions by the BOS and City Management as it relates to commercializing marijuana in our Capital City. The Grand Jury should also question why a rush job to allow commercial sales of marijuana six month early, why after approval the city manager become a plant manager of the Carson's Clearview Drive marijuana outlet, and why after approval the state's Taxation Director is employed of the Crowell's law firm.

Information developed in the preparation of this commentary reveal collusion by public officials and city staff. The questions need to be answered with the city's wide- open drug policies, that commercialization of marijuana, will bring other businesses, including drug lounges and other expansion of the marijuana industry. It is really to bad that the Board of Supervisors did not have the foresight of the new Governor when they did not know the meaning of NO from the voters.

4718 Ponderosa Drive
Carson City, NV 89701

July 24, 2019

Honorable Aaron Ford, Esq.
Attorney General
100 N. Carson Street
Carson City, NV 89701

Dear General Ford:

This correspondence is to request for an investigation by your staff into public corruption by elected city officials in Carson City. The out of control illegal drug use in the community was brought about by the mayor and certain board members who have violated their Oath of Office. They have used their positions not only to violate our civil liberties but have violated the state Ethics Laws on numerous occasions.

Criminal statutes are also being ignored that jeopardize the health and safety of our children and young adults and have brought Nevada's state capital to be known as the place to go for unrestricted public use of marijuana. On any given day, public use of marijuana can be observed. A few examples observed by the undersigned (1) "selfies" being taken by a couple in front of our Capitol building; (2) ordering from a fast food restaurant in south Carson street a different couple was so "stoned" they could not figure out how a two for one offer worked; (3) while at the doctor's office (wife's eye exam) a customer not wanting to wait, left the building, rolled a "joint" and smoked it; (4) while at the AT&T store a couple waiting stepped outside, entered their car and started smoking; and last, but not least (5) while leaving a local grocery store on Hwy 50, the couple with fifteen feet just pulled out a pipe from his jacket and began smoking, but at least he shared it with his female grocery shopper.

The complaint was directed to the Ethic Commission who acknowledged jurisdiction but stonewalled the response/request. The ethics complaint involved using their official position to not only introduced, but to participate and then vote on the agenda item. The complaint outlined alleged collusion, corruption, fraud, and conspiracy. The Department of Public Safety was contacted because of marijuana and other illegal drug violations and recommended your office be contacted due to certain protocols.

From my prospective, civil liberties (as a voter), and those of the majority of Carson City Voters have been violated. The Board of Supervisors has violated their Oath of Office, conspiring to bring an unwanted illegal substance into the community, using their official position(s) to enhance their financial wellbeing, malfeasance, defrauding the citizens and elevated the Capital of Nevada as the place to go for cannabis and other drugs. The open door policy that exists hampers any efforts for public safety agencies to properly enforce drug and associated criminal laws.

The two plus year file is lengthy, and contains times, dates, places, and voting records that put this community in a position where the drug industry is now in control. A few examples of related correspondence and other matters are enclosed. This file is available for your review and use.

Respectfully,



Paul B. McGrath

Enclosures

AARON D. FORD
Attorney General

KYLE E. N. GEORGE
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

JESSICA L. ADAIR
Chief of Staff

RACHEL J. ANDERSON
General Counsel

HEIDI PARRY STERN
Solicitor General

August 5, 2019

Via Electronic Mail

Mr. Paul B. McGrath
4718 Ponderosa Drive
Carson City, Nevada 89701
pdmac_2@att.net

Re: Carson City Board of Supervisors/Mayor Bob Crowell and Brad Bonkowski

Dear Mr. McGrath:

Thank you for contacting our office to file a complaint. It is being forwarded to the appropriate investigative unit within the Office of the Attorney General for review. As is the case with all law enforcement agencies, we can neither confirm nor deny the existence of any investigation. If any further information is needed, you will be contacted by a member of our staff.

Once again, thank you for reaching out to the Office of the Nevada Attorney General. I hope you will find the above-referenced information helpful.

Sincerely,

AARON D. FORD
Attorney General

By: Diana Herrera
Constituent Services Unit



AARON D. FORD
Attorney General

KYLE E. N. GEORGE
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

April 29, 2021

Via U.S. Mail

Paul McGrath
4718 Ponderosa Drive
Carson City, MN 89701
[pdmac 2@att.net](mailto:pdmac2@att.net)

Re: Cannabis

Dear Mr. McGrath:

Thank you for contacting our office to express your views on Cannabis in Carson City. As your Attorney General, Aaron D. Ford I look forward to learning about the issues facing each and every Nevadan. Hearing from you is one of the most effective ways our office has to protect Nevada's families.

We appreciate you taking the time to reach out to our office, and we will keep your correspondence on file.

Sincerely,

AARON D. FORD
Attorney General

By: Constituent Services Unit

From: Paul MCGRATH (pdmac_2@att.net)

To: atrumble@nevadaappeal.com; ralston@thenwindy.com; gwf2139@aol.com; jhart@mynews4.com; dana@nevadacurrent.com

Date: Saturday, December 21, 2019, 03:20 PM PST

Mr. Trumble/Appeal Editor

After attempts to have a review of the op-ed which pertains to out of control drug(s) availability and use in our community, the first version of the history of how Carson City became #1 in drug related deaths due to policies of our governing board is attached. The stonewalling from responsible community leaders to keep information from the public is another story. It appears the length of this op-ed maybe a problem, and if this is a reason for not responding, a couple of suggestions are: (1) make it a news story; (2) separate and publish on different week days that home delivery service is available as a two part series; (3) make the font smaller to fit in allocated space.

With the announcement from the Governor's office of a task force looking in marijuana licensing, and the sudden departure of the former state tax director from his employ, the hiring of the former city manager in the drug industry, commercial zoning changes to accommodate the marijuana industry, and property managing by board member(s) in established recreational and medical marijuana retail sales businesses should have been enough "red flags" to alert some responsible officials that something is not proper.

As the community's major news outlet you would think some type of reporting would have been forthcoming about the drug crisis that was reported in the National News last August, and now the crisis is almost out of control with the open city policies on marijuana use by the governing board.

Thank you for your attention.

Paul McGrath, 4718 Ponderosa Dr., Carson City, NV 89701
776-882-4886/pdmac_2@att.net

January 1, 2020

Supervisor Barrette (jbarrette@carson.org) & Bagwell (lbagwell@carson.org)

HOW CARSON CITY BECAME THE DRUG CAPITAL OF NEVADA

The attached has been directed to news outlets that cover the Carson area. The city has become a magnet for those who want to use drugs openly without any fear of being challenged by public safety or other officials. It has also become a magnet for the homeless who gravitate to jurisdictions with lax enforcement policies. The harm done to the community with respect to their health and safety is attributed to the Board of Supervisors who decided to override the vote of the citizen's in the election of 2016.

This op-ed/ commentary is for information and alert to both of you, the Board of Supervisor must take action to reverse the out of control availability of drugs in the state Capital. As public records reflect, both of you opposed retail sales of recreational marijuana, but then changed your vote. In a meeting with former city manager (Supervisor Barrette present) on another matter (road taxes) and just before final voting on the resolution/ordinance that authorized retail marijuana sales, the former manager stated "were not going to let Washoe County to get all the revenue" and approval was "in the bag". The former city manager was right and now works for the industry, and the sponsor(s) (Bonkowski/Abowd/Crowell) of the ordinance and Bonkowski who had so much confidence it would be passed decided to go on a vacation before the final vote(s). With Bonkowski's known ethic problems and statute violation(s) he did not want to be associated with bring the marijuana industry permanently into the community. A real leader who couldn't find time to vote on the most important issue in the community, and who mastermind arranging for approval.

Before questionable actions by the board is brought to the attention of Carson City residences, you both are requested to use your positions on the BOS to develop a reversal plan to get the Capital City out of the drug business. A simple board agenda with information used from the attached could be the starting position in developing information for the agenda and make it an "action" item. Other issues not revealed in public records are damning and indicate the collusion among public officials should be of interest in your quest to resolve the drug problems.

Should you desire to stonewall this matter and hoping it will go away, a couple of other actions will be considered that involve a campaign to notify the community. Using the attached as a brochure and handout along with other pertinent correspondence to local civic groups and political organizations that bypass the media who may have the same inclination to not cover outrageous violations of the public trust. A citizen's petition would be directed to the federal court for a grand jury. Some local officials who have been compromised in settling the community up to accept the marijuana industry would be disclosed. It is hard to accept the community as being a "3-C" member (collusion, corruption & collaboration) because of the policies adopted by our governing board. Maybe malfeasance should be added for conduct.

Honorable Cheryl A. Lau, Commission Chair

October 15, 2018

Nevada Commission on Ethics

Complaint No. 18-048C

704 West Nye Lane

Carson City, NV 89703

Dear Ms. Lau:

The Commission's email of September 12, 2018 setting forth Amended Order on jurisdiction and investigation in the above referenced complaint was received on October 8th. This just caused more confusion than the original order issued on August 16, 2018, which states "the Commission accepts jurisdiction because Subject is a public officer. However, it declines to investigate this matter and dismisses the Ethics Complaint based upon a lack of sufficient evidence to support alleged violations of the Ethics Law." My question is if the Commission declines to investigate, how can this dismissal be based on "a lack of sufficient evidence"? The amended Order provides information about Commissioner O'Neill which would be appropriate, however it should have been noted that Commissioner O'Neill has financially supported Mr. Bonkowski's reelection in 2016, according to finance reports filed with the Secretary of State. This report also reveals financial support by other current BOS members who supported/voted for the sale of recreational marijuana over the objections of this community. Marijuana is still a Class I drug that is against federal law and Bonkowski, an elected official used his position to introduce this drug into the community through his real estate business.

The 2016 election was important to this community because it has caused more illegal drugs into our homes and on the streets. In addition, the community sent a strong message to the BOS in their vote and during public testimony that recreational marijuana sales and cultivation was not wanted because of the problems associated with this illegal drug. Mr. Bonkowski's, as a member of the Carson City Board of Supervisors has placed himself on commissions and boards that allows advanced knowledge of changes in our community that have benefitted him personally and his associates. Because the Commission has failed to investigate the ethics complaint, they missed the sequence of events as outlined in the complaint, Bonkowski's voting history since 2013 on marijuana issue that is now plaguing our community. The creditability of Bonkowski as a board member has really been challenged when all his dealing with the other board members were abandoned during the critical vote to approve recreational marijuana. The most important vote of his political career, Bonkowski is a "NO SHOW".

A couple of examples personally witnessed while at the State Capitol In August, two persons were sitting on the south corner of the entrance steps enjoying a "smoke". The smell of marijuana was so strong, and when they were noticed immediately walk south away from observation. The second event just recently was at a local Fast Food place of business on the south end of Carson when a young couple trying to figure out a two for one meal coupon had them confused and took nearly five minutes just to place their order. These individuals smelled of recently smoke marijuana. These examples demonstrate the contempt for this communities' public safety laws, thanks to Bonkowski and other members of the BOS who were persuaded to change their vote, and who voted on the "windfall of dope dollars" to solve Carson City's financial shortfalls.

I would argue that Mr. Bonkowski (and others) is in violation of the Nevada Revised Statutes 281A.400 as his conduct did directly enhance his and others economic opportunity. NRS 281A.400(3) reads "A public officer or employee should not participate as an agent of government in the negotiation or execution of a contract between the government and any business entity in which the public officer or employee has a significant pecuniary interest". Mr. Bonkowski did in fact have a pecuniary interest in the property located 4385 S. Carson Street (dope headquarters for the city) in 2013, 2015, 2016, 2017 and 2018. The former City Manager is now one of their employees. Talk about collusion!

Prior to the final vote on approval of recreational marijuana, a meeting with the former City Manager and newly elected Ward 4 Supervisor Barrett about road maintenance and repairs was held. During this meeting, the recreational marijuana issue and vote was discussed. The former City Manager was insistent that the resolution would pass, and Barrett advised he was changing his vote. The reason for his change was the total drug dollars the city was expecting and the concerns for road maintenance and repairs in Ward 4 would be addressed with the anticipated revenue. The supervisor's reasoning for changing his vote has been completely disregarded because sales receipts go to the state. The city is only reimbursed for expenses and administrative costs. According to the recent city treasurer's report the anticipated "windfall" failed to appear.

"No More Pot Shops in Carson" was the headline in the Appeal on September 21, 2018. "Carson City is sending a message to cannabis businesses hoping to open more pot shops here – it's not going to happen." The article continues "Supervisor Brad Bonkowski, who's a broker owner with NIA Alliance, a commercial real estate broker, said he was aware of business holding on properties in the city in anticipation of locating marijuana outlets there." It should be noted that commercial properties near the Carson Airport had a "zoning change" caused by Bonkowski. The changes would have allowed marijuana businesses to exist in the north-eastern part of Carson City. With new offerings of NIA Alliance in this area, NIA Alliance must be the place to go if you want to be a cannabis wholesaler or retailer. The article continues "City ordinance allows for four marijuana outlets – two retail stores and two medical marijuana dispensaries, which must be co-located. Those outlets are already operated by Rise on Clearview Drive and Sierra Well on Highway 50 East." It looks like Bonkowski has the marijuana business under control. In the future you can be assured new businesses (smoke shops/smoking lounges, hotel bars, etc) will be petitioning the city to allow "their" business to locate in the city, like the downtown area. If Bonkowski has a commercial listing, how would he be voting?

Violations of the Ethic Laws are considered a civil matter and punishment is normally fines and to make corrections in conduct. Criminal statutes are different, and Public Corruption, Conspiracy, Fraud, and so on would require action from the Attorney General or the federal government.

Your cooperation to assure a proper "investigation" into this matter would be appreciated.

Contact information: 4718 Ponderosa Drive, Carson City, NV 89701; Telephone No. 775-882-4686; Email pdmac_2@att.net.

Respectfully,

Paul B. McGrath

CANNABIS IN NEVADA'S CAPITAL - HOW THIS HAPPENED

Carson City is one of those Nevada jurisdictions where "Big Marijuana" has found a home. Recreational marijuana should not be allowed in Carson City because voters rejected retail sales of recreational marijuana in the 2016 general election.

The Board of Supervisors who had already decided to allow both medical and recreational marijuana to be in our homes and with reduced enforcement on our streets ignored the vote of our citizens. This put our community on a course to become in two short years the number one community in drug related deaths (News 4-Fox11 Digital 8/4/19 study by 24/6 Wall St/USA Today). What a position to be in, out doing both Clark and Washoe counties for the most drug related deaths in Nevada as reflected in the survey. It should be noted that marijuana is a "gateway drug" and classified as a Class I drug under the Federal Controlled Substance Act.

In 2013, a proposal was introduced by a commercial real estate broker and Carson City Board of Supervisors member to allow retail sales of marijuana for medical use. This public official engaged in marketing of the property and business location, then introduced the agenda item, acted in discussions and voted for approval of the resolution and ordinance. There are Ethics Statutes that govern elected and public officials and prohibit this type of personal involvement. Public records from 2013 to 2017 show this board member directed and expanded other cannabis/marijuana businesses in Carson City. Zoning changes in certain locations, marketing certain properties, licensing marijuana type businesses and other actions that involved three of the board members in pursuing marijuana businesses would be part of the economic growth that was projected for the community.

The time has come to reverse the damage the former Board of Supervisors caused this city by their unethical conduct which has brought the city to be #1 in drug deaths.

Two board members are needed to introduce a resolution and bill to restrict sales of recreational marijuana. This action would open debate in the community and expose collusion, collaboration and malfeasance by public officials who have violated their oath(s) of office.

Complaints in writing to the Ethics Commission is the normal procedure when naming public officials that use their government position(s) to enhance their own personal interest. Certain officials are excluded from scrutiny. The Ethics Commission takes no responsibility to investigate certain complaints of misconduct by Carson City officials who violate ethic statutes. Other community members have experienced the same rejection by the commission when filing complaints against the same Carson City official(s).

Examples of collusion among elected officials, ethics commission, and city staff include, the former city manager leaving to work in the drug industry, the state tax director who rushed early start marijuana licensing then left his position to associate with the former law firm of the mayor. Another example of an ethic commission member who donated campaign dollars to the supervisor who originated, introduced, and acted upon medical and recreation marijuana sales and markets commercial property for the industry. These are violation of the state's Ethics Statutes and have exasperated the existing opioid crisis in Carson City.

City business records are not available for public review for the cannabis industry. Residents who use marijuana in their homes may influence their young children (students) who could become users and dependent on marijuana as well as experiment with other drugs. Past news articles involving juveniles as young as 13 using a gun to obtain marijuana, selling marijuana at the high school, or packing marijuana on their person to be used at lunch break or other school activities are just a few examples of how far the community is out of control.

The FBI has declared the marijuana industry "to be a public corruption threat" and "Nevada's regulatory structure is at best inept and at worst corrupt."

10/31/21

School Board Meeting

From: Paul MCGRATH (pdmac_2@att.net)

To: rvarner@carson.k12.nv.us

Date: Tuesday, March 15, 2022, 01:55 PM PDT

Rich - It has been a long time since we have talked. I'm requesting a meeting w/school board members on the out-of-control use and availability of drugs, especially marijuana, the (gate way drug). Service clubs, political organization, religious groups, and others have been provided with the information or being scheduled for the 10-15-minute presentation w/handouts. It addresses how Carson City became involved in the cannabis industry and BOS ignoring ethics laws and using their positions to enhance themselves. Carson City during the last five years has become #1 in drug related deaths (outing LV & RNO).

The pandemic has shut down communications with the community. Since 2017 the BOS overrode the voters and allowed recreational marijuana to be part of the business community, so starting from scratch. The push back from our current BOS is very noticeable.

If you could schedule a short presentation at your next meeting it would be appreciated. Please let me know. 775-882-4686/cell 775-742-6300 or email pdmac_2@att.net

Paul McGrath - 4718 Ponderosa Dr., CCNV

Information on Carson's Drug Problems

From: Paul MCGRATH (pdmac_2@att.net)

To: carsoncitylions@gmail.com

Date: Monday, March 28, 2022, 11:46 AM PDT

This is a request to make a presentation to your membership at a scheduled meeting during April. The presentation w/handout(s) will take about 10-15 minutes.

At the March 3rd BOS a handout was given to the board to be included as a public record during "public comment(s)". The handout relates to how and why Carson City has become the state's Drug Capital because of policies established from the previous BOS in 2018. This presentation will challenge the current BOS to address the issue and makes recommendations to reduce the availability of "illegal" drugs in the Capitol.

After the March 3rd board meeting, a number of local service organizations in March have contacted. The VFW, Democratic organization for a virtual presentation, and Kiwanis. The Republican Central Committee is scheduled for April 28th @ 6:30 pm.

If additional information is needed, please advise.

Thanks,

Paul McGrath

4718 Ponderosa Dr

Carson City, NV 89701 - 775-882-4686/Ce# 775-742-6300

COMMENTARY

Enough is enough



Shelly Aldean

The Carson City Planning Commission has delayed action on a request by Qualcan, a cannabis company based in Las Vegas, to open an additional retail marijuana outlet in Carson City. To the commission's credit, the matter was tabled in anticipation that a delay might encourage additional public input. The matter will be reconsidered at the commission's July 27 meeting.

For those of us who fought vigorously against the licensing of any recreational marijuana outlets, the very fact that this matter is back before the commission is disheartening.

In 2017, after some rather contentious hearings, the Board of Supervisors amended the municipal code to require that any retail pot establishment be co-located with the two existing medical marijuana dispensaries and confined to certain zoning districts as a way of restricting the retail growth of the industry in our city.

For those of us concerned about the impacts of the increased availability of

teens on youth substance abuse, mental health and suicide prevention, it was determined, not surprisingly, that more young people are using pot and experiencing greater mental health issues in states with permissive marijuana laws. In parts of the country where recreational marijuana is fully legalized, monthly consumption is 47% higher among adolescents and 81% higher among young adults than in states where pot is illegal. The increased use of pot correlates closely with the rise in self-reported cases of major depressive episodes, mental illness, and suicidal thoughts.

Ironically, one of the objectives of the Initiative to Regulate and Tax Marijuana in the state of Nevada included "Requirements to prevent the ... diversion of marijuana and marijuana products to persons under 21 years of age."

with any luck, the city could avoid many of the adverse impacts that the unbridled growth of the industry has had on other parts of the country. This is why the current action pending before the commission is such a disappointment.

While, as a businessperson I appreciate the importance of free enterprise, as a former elected official, I also understand the importance of honoring commitments to the people you serve and respecting the wisdom of your predecessors. It is bad public policy to amend a municipal ordinance simply to accommodate one applicant who wishes to change the rules.

In a recent nationwide study commissioned by the Drug Free America Foundation and Johnny's Ambassadors, an organization offering education for

ferretting out pot in our local schools. According to Sheriff Furkong, the use of pot by kids in our community is "very high."

While I suspect that not all of the marijuana being provided to our local youth, by careless or irresponsible third parties, is purchased at existing pot shops, the very fact that we are even considering the licensing of another retail outlet to further saturate the market and increase the risk to our children astounds me.

As a city we have always prided ourselves on our quality of life. Let's not sacrifice the welfare of our kids and the safety of our community simply because of an unwillingness to say "enough is enough."

Shelly Aldem in a Carson City resident.

CAPITAL CITY CANNABIS



**ILLEGAL DRUGS ARE IN
CARSON CITY**

**AB+C/CCCS
Supervisors
Abowd, Bonkowski, Barrett,
Bagwell, & Mayor Crowell
are....Carson City's
Cannabis Squad**

Carson City is one of the Nevada jurisdictions where "Big Marijuana" has found a home. Recreational and medical marijuana can be purchased openly at any of the city's approved retail businesses within Carson City and one of them provides deliveries and curb side retail. This means the location is a major distribution center for illegal marijuana as defined in the United States Code.

The former US Attorney for Nevada proclaimed the marijuana industry "to be a public corruption threat" and "Nevada's regulatory structure is at best inept and at worst corrupt." This proclamation has now been realized with a full-service cannabis industry in Carson City.

In 2013 a proposal was introduced by commercial real estate broker and Carson City Board of Supervisors member to allow retail sales of marijuana for medical use. This public official engaged in marketing of the property and business location, introduced the agenda item, acted in discussion, and voted for approval of both the resolution and ordinance in violation of state ethic laws.

Throughout 2017 and 2018 certain Squad member(s) repeatedly considered various issues regarding the marijuana industry in Carson City. Public records indicate three Squad members did habitually with purposeful intent conceal their business associations from the public, commercial property owners, and others owning parcels in new zoning areas within Carson City.

Carson City Public records are not available for review by the public of ownerships, financing, and responsible party(s) for the cannabis industry and citing limited access for disclosure as defined in legislation of 2018. The licensing information has the State Taxation Dept. responsible for cannabis licensing, with business licensing the responsibility of the individual counties.

Residents who use marijuana (*gateway drug*) in their homes influence children and visitors who could become users and dependent on marijuana as well as experimenting with other dangerous drugs. Past news articles report juveniles as

young as 13 using a gun to obtain marijuana, selling marijuana near the high school or packing marijuana on their person to be used at lunch breaks or other school activities, are just a few examples of how far the community is out of control. Concerns of jurisdictional enforcement of violations are confusing at best to both state and local officials.

The policy of declaring retail cannabis businesses as "essential business" during the COVID-19 crisis is another example of the hold the cannabis industry has over local and state officials.

Carson City has been reported to have the worst drug problem in Nevada. A study showed Carson to be #1 in drug deaths in the state (8/4/19-News 4 Fox11) and (12/4/21 NV Appeal) that over the past five years Carson City has steadily ranked among the least healthy of Nevada's Counties. One must wonder what has been the effect of cannabis on our health ranking with wide open sales and use in Carson City during the study period.

Information provided is recommended to reduce drug availability and usage to let the community heal from the shenanigans of Carson's Cannabis Squad. Carson City must come together to reverse the damage caused by the Squad's conduct while in elected office.

- **Frequent reporting of activities where "drugs" are involved in situations where public safety officials, first responders, or health care providers are summoned. CCMC should be revised to reflect changes for enforcement use and public health services.**

- **Revoke licenses of retail cannabis businesses in Carson City. These licenses should have never been issued as the voters rejected retail recreational marijuana. Collaboration by the Squad and abuse of their positions to cater to the Cannabis industry has caused Nevada's Capital City to be a distribution center of illegal drugs in Northern Nevada.**

- **Because of local, state, and federal statutes and violations by the Squad, the current Board of Supervisors should consider requesting impaneling of a Grand Jury. Some local and state officials appear to have been compromised.**

ADDITIONAL INFORMATION
CONTACT
PAUL McGRATH
www.CCCSABC.com

STAFF REPORT FOR PLANNING COMMISSION MEETING OF JUNE 29, 2022

FILE NO: ZA-2022-0263 & ZA-2022-0292

AGENDA ITEM: 14.G & 14.H

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE:

ZA-2022-0263 For Possible Action: Discussion and possible action regarding a request from Qualcan, LLC (“Applicant”) for a recommendation from the Planning Commission to the Board of Supervisors to amend Division 1.20 of Title 18, Appendix of the Carson City Municipal Code (“CCMC”) to amend various provisions relating to marijuana governing the number of retail marijuana stores allowed in Carson City and the availability of drive-through services at medical marijuana dispensaries and retail marijuana stores.

Staff Summary: The Applicant is proposing to amend the CCMC to increase the number of retail marijuana stores authorized in Carson City from two to three and to provide for drive-through sales at medical marijuana dispensaries and retail marijuana stores. Section 678B.260 of the Nevada Revised Statutes (“NRS”) permits up to four retail marijuana stores in Carson City.

ZA-2022-0292 For Possible Action: Discussion and possible action regarding a request from the Carson City Board of Supervisors (“Board” or “Applicant”) for a recommendation from the Planning Commission to the Board to amend Division 1.20 of Title 18, Appendix of the Carson City Municipal Code (“CCMC”) to establish various provisions relating to marijuana governing curbside pickup at medical marijuana dispensaries and retail marijuana stores.

Staff Summary: On August 5, 2021, the Board considered an ordinance banning curbside pickup at medical marijuana dispensaries and at retail marijuana stores. The Board rejected the proposed ordinance and requested that an ordinance establishing curbside pickup provisions be brought back before the Board. This ordinance proposes to amend the CCMC to allow curbside pickup under certain conditions at medical marijuana dispensaries and retail marijuana stores.

PROPOSED MOTIONS:

“I move to recommend to the Board of Supervisors approval of an ordinance amending Division 1.20 of Title 18, Appendix of the Carson City Municipal Code to amend various provisions relating to marijuana governing the number of retail marijuana stores allowed in Carson City and the availability of drive-through services at medical marijuana dispensaries and retail marijuana stores.”

“I move to recommend to the Board of Supervisors approval of an ordinance amending Division 1.20 of Title 18, Appendix of the Carson City Municipal Code to establish various provision to marijuana governing curbside pickup under certain conditions at medical marijuana dispensaries and retail marijuana stores.”

LEGAL REQUIREMENTS: CCMC 18.02.050 (Review); CCMC 18.02.075 (Zoning map amendments and zoning code amendments); and NRS 278.260.

KEY ISSUES: Is the request to increase the allowable number of marijuana retail stores and add the ability for drive-thru and curbside service appropriate?

DISCUSSION:

ZA-2022-0263:

The Applicant, Qualcan, LLC, has requested an amendment to the marijuana regulations in Division 1.20 of Title 18, Appendix of the CCMC (Title 18 Appendix is also known as the Carson

City Development Standards (“CCDS”)) to increase the number of retail marijuana stores allowed in Carson City and to include drive-through services.

Number of Retail Marijuana Stores: In 2016, Nevada voters passed The Regulation and Taxation of Marijuana Act (codified as NRS Chapter 453D and later amended and recodified as NRS Title 56), legalizing recreational marijuana in Nevada. In 2017, the Board of Supervisors adopted an ordinance to allow for recreational marijuana establishments under certain conditions. Currently, CCDS 1.20.1(j) limits the number of medical marijuana dispensaries to two and CCDS 1.20.1(k) allows for a marijuana retail store to be jointly located within the same premises as an existing medical marijuana dispensary, thereby limiting marijuana retail stores to two as well.

However, NRS 678B.220(c) permits a county with a population of 55,000 or more but less than 100,000 to have a maximum of two licenses for medical marijuana dispensaries, and NRS 678B.260(c) permits a county with a population of 55,000 or more but less than 100,000 to have up to four licenses for adult-use cannabis retail stores (adult-use cannabis retail stores are stated in the proposed ordinance as marijuana retail stores).

The applicant is requesting an amendment to the CCMC to allow for a total of three retail marijuana stores in Carson City. As noted above, per NRS and based on the population of Carson City, an additional two more retail marijuana stores could potentially be allowed in Carson City, if permitted by the City’s regulations.

As noted, however, CCDS 1.20.1(k) effectively prohibits more than two marijuana retail stores in Carson City because those stores must be co-located with a medical marijuana dispensary. (As a caveat, it is theoretically possible, although practically unlikely, that two marijuana retail stores could be co-located on the premises of one medical marijuana dispensary. However, as applied here, such a requirement would effectively prohibit the proposed, stand-alone marijuana retail store.) To alleviate this concern, the proposed ordinance reverses the co-location requirement, requiring medical marijuana dispensaries to be located within a marijuana retail store. This would permit additional retail stores in Carson City, but limit the total number of points of sale of marijuana.

Staff has consulted the Carson City Sheriff’s Office (“CCSO”) on this matter. The CCSO has no objections to an additional retail marijuana store and notes that they have not experienced any marked challenges with the existing operations in Carson City. Based on the input from the CCSO, staff recommends increasing the number of allowed marijuana retail stores.

Drive-through services: Currently, CCDS 1.20.2(c) expressly prohibits drive-through services at medical marijuana dispensaries and retail marijuana stores. The applicant has requested a text amendment to allow for drive-through services. As presented to the Planning Commission, the text amendment simply changes “prohibited” to “permitted” to allow for drive-through services at a marijuana retail store.

Staff has consulted with the CCSO on this matter as well. The CCSO has requested that this option be scrutinized to ensure that there are adequate safety and security measures for monitoring to prevent access to juveniles. The CCSO indicated that providing cameras at the drive-through with full access at the CCSO could help to alleviate these concerns.

Based on the input from the CCSO staff recommends allowing for drive-through service at marijuana retail stores only if adequate safety/security cameras are provided with access given to the CCSO for real time monitoring of the drive-through.

ZA-2022-0292:

The Applicant, the Carson City Board of Supervisors, has requested an amendment to the marijuana regulations in CCDS 1.20 to establish curbside pickup provisions for marijuana retail stores and medical marijuana dispensaries.

On August 5, 2021, the Board of Supervisors considered an ordinance banning curbside pick-up at medical marijuana dispensaries and at retail marijuana stores. The Board rejected the proposed ordinance and requested that an ordinance establishing curbside pick-up provisions be brought back before the Board. The proposed ordinance was initially delayed and the provisions were to be added in conjunction with the comprehensive revisions to CCMC Title 18. However, since another application requesting an amendment to the marijuana regulations has been received, the ordinance addressing curbside pickup is being brought forward at the same time.

Consistent with the prior discussion at the Board of Supervisors, staff recommends permitting curbside pickup of marijuana.

PUBLIC COMMENTS:

As of the writing of this staff report, no public comments were received. Any comments that are received after this report is complete will be submitted prior to or at the Planning Commission meeting, depending on their submittal date to the Planning Division of the Carson City Community Development Department.

OTHER CITY DEPARTMENTS OR OUTSIDE AGENCY COMMENTS:

The application was routed to commenting agencies and the following comments were received:

Development Engineering:

Carson City Public Works Department Engineering Division (“Development Engineering”) has no preference or objection to the amendment requested. Development Engineering has analyzed how a third retail marijuana establishment would affect city infrastructure. In general, retail marijuana establishments have minor to moderate impacts on City infrastructure, and City infrastructure can support the imposed demand, but specific projects will be required to be analyzed on a case-by-case basis.

Sheriff’s Office:

The CCSO has no objections to an additional retail marijuana store. The CCSO has not experienced any marked challenges with the existing regulations or existing operations in Carson City. The CCSO cautions, however, that the option to have drive-through service be scrutinized to ensure that there are adequate safety and security measures for monitoring to prevent access to juveniles. Providing cameras at the drive-through with full access at the CCSO could help to alleviate these concerns.

FINDINGS:

The Planning Commission, in forwarding a recommendation to the Board of Supervisors for approval of a zoning code amendment, shall make the findings of fact found in CCMC 18.02.075(5). The following findings are recommended by staff:

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the Master Plan.**

The proposed text amendments to allow for additional retail marijuana stores and drive-through and curbside services do not conflict with any goals or policies of the Master Plan. Goal 2.3 of the Master Plan encourages the City to provide opportunities for a range of retail services; and Guiding Principle 5: *A Strong Diversified Economic Base* encourages the City to maintain and enhance the base of primary jobs and provide a broader range of

retail services to serve residents of Carson City as well as those in surrounding counties. The state has authorized Medical Marijuana Establishments and Marijuana Establishments as a legal use in Nevada. In order to implement those uses in Carson City, the City must provide for any applicable regulations.

2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

The proposed text amendments will not change the type of land use permitted per the zoning ordinance; therefore, it will not create incompatible land uses. Allowing for additional retail marijuana stores and expanding services to curbside and drive-through would be consistent with other similar uses in the same zoning districts.

3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.

The requests include increasing the number of retail marijuana stores allowed in Carson City and expanding services to include drive-through and curbside. The proposed amendment would not result in increased impacts on public services or public health, safety and welfare. Each new retail marijuana store will be required to obtain a special use permit, at which time the project will be evaluated for project specific impacts. Additionally, any existing medical marijuana dispensary or retail marijuana store that wishes to expand its services to include drive-through and/or curb-side services will require an amendment to their special use permit, at which time the project will be evaluated for project specific impacts. The CCSO has reviewed the requested text amendment and has no objections to an additional retail marijuana store. The CCSO has noted concern with the possibility of drive-through service but also notes that cameras at the drive-through with full access at the CCSO could help to alleviate these concerns.

Attachments:

- 1) Draft ordinance for ZA-2022-0263
- 2) Draft ordinance for ZA-2022-0292
- 3) ZA-2022-0263 application packet

Summary: An ordinance adding provisions to increase the number of allowed marijuana retail stores and permitting drive-through pickup.

BILL NO. _____

ORDINANCE NO. 2022 - _____

AN ORDINANCE RELATING TO MARIJUANA; ESTABLISHING DEVELOPMENT STANDARDS GOVERNING THE NUMBER OF RETAIL MARIJUANA STORES AND PERMITTING DRIVE-THROUGH PICKUP; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

That Title 18 Appendix (CARSON CITY DEVELOPMENT STANDARDS), Division 1 (LAND USE AND SITE DESIGN), Section 1.20 (Medical Marijuana Establishments and Marijuana Establishments), is hereby amended (**bold, underlined** text is added, [~~stricken~~] text is deleted) as follows:

1.20 – Medical Marijuana Establishments and Marijuana Establishments. (NRS Title 56)

The following standards are intended to establish minimum standards and Special Use Permit review criteria for Medical Marijuana Establishments and Marijuana Establishments, in addition to other standards for commercial and industrial development.

1. The following standards apply to all Medical Marijuana Establishments and Marijuana Establishments:

(a) Medical Marijuana Establishments and Marijuana Establishments require the issuance of a Special Use Permit. Special Use Permits for Medical Marijuana Establishments and Marijuana Establishments are only valid at the specific location for which a person has obtained the required approval through the applicable state agency to operate as a Medical Marijuana Establishment or Marijuana Establishment. A Special Use Permit that is issued in accordance with this Division automatically expires and shall be deemed void if the Medical Marijuana Establishment or Marijuana Establishment loses or otherwise forfeits the required state approval to operate. A Special Use Permit issued in accordance with this Division is not transferable between operators and locations within Carson City. Except as otherwise provided in this Division and notwithstanding any other provision of CCMC, a separate Special Use Permit is not required for a Medical Marijuana Establishment or Marijuana Establishment that will be established in an existing location at which a Medical Marijuana Establishment or Marijuana Establishment in good standing already operates. The expansion of any location of a Medical Marijuana Establishment or Marijuana Establishment that will result in an increase of more than 10 percent of the space in which the Medical Marijuana Establishment or Marijuana

Establishment has been approved to operate requires the issuance of an amended Special Use Permit.

(b) The consumption of marijuana products is prohibited on the premises of any Medical Marijuana Establishment and Marijuana Establishment.

(c) All business activities related to Medical Marijuana Establishments and any marijuana cultivation facility, marijuana testing facility, marijuana product manufacturing facility or retail marijuana store must be conducted indoors and within a permanent building. The use of an office trailer or other temporary structure is prohibited. All Medical Marijuana Establishments and Marijuana Establishments must at all times maintain an interior and exterior appearance that is professional, orderly, dignified and consistent with the traditional style of pharmacies and medical offices.

(d) The outdoor display or sale of any Medical Marijuana Establishment and Marijuana Establishment merchandise or product is prohibited.

(e) Accessory outside storage for Medical Marijuana Establishments and Marijuana Establishments must comply with the provisions of Title 18 Appendix (Carson City Development Standards), Division 1.12 (Outside Storage).

(f) Access to Medical Marijuana Establishment or Marijuana Establishment must comply with all applicable state and federal laws and regulations.

(g) Medical Marijuana Establishment and Marijuana Establishment merchandise and products must not be visible when viewed from outside the building in which the Marijuana Establishment or Marijuana Establishment is located.

(h) All signage for Medical Marijuana Establishments and Marijuana establishments must be discreet, professional and consistent with the traditional style of signage for pharmacies and medical offices. All Medical Marijuana establishments and Marijuana Establishments are limited to following signage:

(1) A maximum of 30 square feet of wall sign area.

(2) A maximum of 32 square feet of freestanding sign area.

(3) The maximum freestanding sign height for Marijuana Dispensaries and Marijuana Retail Stores shall be determined by the applicable commercial or shopping center regulations of Division 4 (Signs).

(4) The maximum freestanding sign height for all Medical Marijuana Establishments and Marijuana Establishments other than Marijuana Dispensaries and Marijuana Retail Stores shall be 10 feet.

(5) Where a Medical Marijuana Establishment and Marijuana Establishment are jointly located on a single property, the maximum permitted sign area applies to the property and not each type of Establishment.

(i) Off-street parking must be provided for Medical Marijuana Establishments and Marijuana Establishments in accordance with the following:

(1) For Medical Marijuana Dispensaries and Marijuana Retail Stores,] a minimum of one space for every 300 square feet of gross floor area.

(2) For Medical Marijuana Cultivation Facilities and Marijuana Cultivation Facilities,] a minimum of one space for every 1,000 square feet of gross floor area.

(3) For Medical Marijuana Product Manufacturing Facilities and Marijuana Product Manufacturing Facilities, a minimum of one space for every 500 square feet of gross floor area.

(4) For Medical Marijuana Testing and Marijuana Testing Facilities, a minimum of one space for every 400 square feet of gross floor area.

(j) Notwithstanding any other provision of CCMC, not more than 2 Medical Marijuana Dispensaries **and 3 Marijuana Retail Stores** are allowed to operate at the same time in Carson City.

(k) A **Medical Marijuana Dispensary** [~~Marijuana Retail Store~~] may only be jointly located within the same premises of **a Marijuana Retail Store** [~~an existing Medical Marijuana Dispensary~~] that is operating in good standing.

(l) A Medical Marijuana Establishment or Marijuana Establishment is prohibited within 1,000 feet of a public or private school that provides formal education traditionally associated with preschool or kindergarten through grade 12, or within 300 feet of a facility that provides day care to children, a public park, a playground, a public swimming pool, and any other center or facility, the primary purpose of which is to provide recreational opportunities or services to children or adolescents, which already exists on the date the application for the proposed Medical Marijuana Establishment or Marijuana Establishment is submitted to the applicable state agency for approval to operate, as measured on a straight line from the property line of the nearest school or facility to the front door or primary entrance of the Medical Marijuana Establishment or Marijuana Establishment.

2. The following standards apply to all Medical Marijuana Dispensaries and Retail Marijuana Stores:

(a) A single point of secure public entry must be provided and identified.

(b) Hours of operation are limited to between 8:00 a.m. and 10:00 p.m., daily.

(c) Drive-through service is **permitted**. [~~prohibited.~~]

(d) A Medical Marijuana Dispensary or Retail Marijuana Store is prohibited on any property, or within a shopping center with frontage, that is located on the same street on which a residentially zoned property is also located unless the dispensary or store is located more than 300 feet from the residential property, as measured on a straight line from the nearest residential property line abutting the street right-of-way to the front door of the dispensary or store.

3. In addition to the required findings for a Special Use Permit, the following standards must also be considered in the review of a request for a Special Use Permit for a Medical Marijuana Dispensary or Marijuana Retail Store to be located within the General Industrial zoning district:

(a) That the proposed Medical Marijuana Dispensary or Marijuana Retail Store is located where sufficient, convenient and safe access is provided to the public.

(b) That the proposed location has adequate lighting and street improvements for a use providing public access.

SECTION II:

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____, 2022.

PROPOSED by _____.

PASSED _____, 2022.

VOTE:

AYES:

NAYS:

ABSENT:

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the 1st day of the month of September of the year 2022.

Carson City Planning Division
108 E. Proctor Street Carson City NV 89701
Phone: (775) 887-2180 • E-mail: planning@carson.org

For Office Use Only:

ZONING CODE AMENDMENT

FILE # ZCA - 18 - 2A-2022-0263

FEE: \$3,250.00 + noticing fee

APPLICANT

QUALCAN, LLC

- Application Form, Written Project Description and Supporting Documentation
- 6 Completed Application Packets (1 Original + 5 Copies)

MAILING ADDRESS, CITY STATE, ZIP

4145 Wagon Trail Ave, Las Vegas, NV 89117

Application Reviewed and Received By:

PHONE #

(702) 960-7778 / (702) 253-2033 *

FAX #

Submittal deadline: see attached PC application submittal schedule.

Note: Submittals must be of sufficient clarity and detail such that all departments are able to determine if they can support the request. Additional information may be required.

EMAIL ADDRESS

mcristalli@qualcan.com

Requested Amendment to Development Standards: _____ or Title 18 1.20(1)(j)

SEE Attachment

Required Findings: Title 18 of the Carson City Municipal Code (CCMC) requires that the applicant must present evidence justifying the revision to the Code, that the proposed addition/deletion will be consistent with the objectives of the Master Plan and will not be detrimental to the surrounding properties. A statement relative to findings from Page 2 **MUST** be included herewith, or on an attached sheet.

Please remember that the requested code revision will affect **all** of Carson City and not only your parcel of land. Present your statement with that in mind. In addition to the brief description of your project and proposed use, provide additional page(s) to show more detailed summary of your project and proposal.

SEE Attachment

ACKNOWLEDGMENT OF APPLICANT:

I certify that the foregoing statements are true and correct to the best of my knowledge and belief.

Applicant's signature

Matt Robinson signing on behalf of Michael Cristalli, I am his designated representative.

Date

5/19/2022



May 19, 2022

Nancy Paulson
City Manager, Carson City
201 N. Carson Street, Suite 2
Carson City, NV 89701

Dear Ms. Paulson,

On behalf of Qualcan and Mystic LLC, we would like to submit the following text amendment for review and consideration. A special use permit application has been submitted for the corresponding project, to be named "Jade Carson City."

"1.20(1)(j) Notwithstanding any other provision of CCMC, not more than ~~two (2)~~ **three (3)** Medical Marijuana Dispensaries **or Marijuana Establishments** are allowed to operate at the same time in Carson City."

Justification for Text Amendment

(1) That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan

- The proposed amendment is in substantial compliance with and supports the goals and policies of the master plan. We believe this project will deliver much-needed development to the area, improvements to shared infrastructure, and a sizable tax dollar infusion to the city.

(2) That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity

- The proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity. Qualcan, through our representatives, will continue working with surrounding landowners to ensure this.

(3) That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety, and welfare.

- The proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety, and welfare. Through talks with law enforcement and other stakeholders we are confident this amendment and project will be in alignment with the health and welfare interests of the public, as well as surrounding businesses and property owners.



We look forward to the opportunity to continue to work with and in Carson City and are always available to answer any questions and address any concerns. Thank you.

Regards,

Michael Cristalli, CEO
Qualcan
mcristalli@qualcan.com

Carson City Planning Commissioners:

Sierra Well wishes to express its concern with the proposed expansion of Carson City's cannabis dispensary market. Specifically, Sierra Well is concerned whether or not this community is able to support another cannabis dispensary and what the addition of another cannabis sales outlet would do in a market that has yet to express any concern for being inadequately supplied with cannabis.

COVID and its impacts on our economy were felt statewide and the cannabis industry felt those impacts too, but that never stopped Sierra Well. Sierra Well adapted to a curbside model and met the cannabis community where it was at: to continue servicing the medical patients and recreational customers who needed us the most.

2022 may be the most challenging year to date when it comes to cannabis operations in Carson City. COVID and its impacts, the forced adaptations required of the cannabis industry, inflationary constraints, general labor force challenges, rising prices for the cost of goods and supplies, and increased industrywide regulatory expenses create a compounding, complex, and challenging environment for a cannabis licensee to operate in. Additionally, the opening of a competing cannabis operation in Mound House just 5 miles away has already caused a much more strained Carson City cannabis market that raises the question: what benefit is it to Carson City to allow another cannabis operator to open? As Sierra Well sees no demonstrated need for another cannabis dispensary in Carson City and with the inelastic nature of demand for cannabis, an additional cannabis dispensary is unlikely to increase local revenue generated by the sale of cannabis products. As a point in fact, the opposite is likely to occur if Carson City's cannabis market does reach a level of sales saturation. This has been seen in Clark County and other highly competitive cannabis markets across Nevada, where the addition of recreational dispensary licensees has not increased total sales.

Sierra Well is proud of its Carson City store and thinks of it as the heart and flagship of its Nevada operations, but it has been a long journey to get to this moment. From medical sales and concerns over patient rights, to communication with our local Sheriff's office, followed by an industry-lead education campaign that hired Marine McNamara to help our employees achieve that higher level of security our community had asked for, Sierra Well and Carson City have done it together. In this way, Sierra Well would ask Carson City to do it with us together, again. If there is a question of updating some of Carson City's cannabis regulations, Sierra Well would like to have a seat at that table and advocate for changes to the code such as the addition of cannabis drive throughs or bigger store signs.

At this time, Sierra Well would ask that the Carson City Planning Commission dismiss the petition from Qualcan LLC as it appears to be insufficiently thought out and detrimental to the interests of Carson City as a whole. Conversely, Sierra Wellness would welcome a finalizing of the language around Carson City's curbside delivery policy as well as any discussion around drive through sales and larger signs for facilities.

Thank You,

Michael Livak
Chief Executive Officer
Sierra Wellness

Members of the Carson City Planning Commission,

It is with mild interest and general dissatisfaction that Green Thumbs Industries (GTI, dba Rise Carson City) learned of the proposal before the Carson City Planning Commission to amend the ordinance regarding cannabis retail store licensure in Carson City. This proposal would allow for the addition of one recreational-only cannabis retail store, in opposition to Carson City's previously stated position that it would only be allowing the operations of its medical and recreational cannabis stores, not the recreational-only licenses issued in 2018. Carson City stated this in ordinance, issued prior to the close of the licensing rounds of 2018, that clarified its intent to not allow the perfecting of any new recreational-only licenses. That ordinance announcement has been attached for clarification.

This is of interest to GTI because GTI is also the owner of Essence Henderson LLC, the winner of the third license, the first of the recreational-only license awarded in the 2018 state licensing round. Again, as one of the two owners of a recreational-only cannabis store certificate in Carson City, it is thought of as improper that we have had no opportunity to perfect that license, scope out properties, or allowed to follow through with our own due diligence when it comes to the development of our Carson City recreational license and did not seek to do so in respect for what our understanding of Carson City's wishes were: medical and recreational licenses only; no recreational-only license.

As there is no difference in the status of the license the applicants are asking to open compared to the license GTI also possesses, it is our opinion at this time the only determination, as seen in other jurisdiction in Nevada, is to refer back to the state licensing round of 2018 and the scores issued in that process to determine who is to be the "third" or "fourth" retail cannabis store within Carson City. As such, GTI is unaware why the applicant has asked for the activating of our "third" license in Carson City but at this time it is the opinion of GTI that we would much rather stick with the current status of cannabis in Carson City, "No recreational-only cannabis stores withing Carson City."

GTI has been the proud owner and operator of Rise Carson City since 2016 as Carson City's first medical marijuana dispensary. Since that day, we have grown with this community and have become welcome within it. As this is more than just a retail outlet but part of GTI's origin story, they have always felt a special connection to this community. Rise has always operated with Carson City in mind and have tried to give back in any way they have asked that starts with food banking and goes to participated as top tear contributor to the Carson City Boys and Girls Luau every year. So, we ask

this Commission to recognize this for what it is: planting a competitor a block away from our back door.

We previously asked and were told by members of the Board of Supervisors and by staff that at no time Carson City was considering cannabis expansion. If that has changed, we'd also ask for an expansion of zoning areas that allow for cannabis as we were previously limited to a selection of corridors where "medical marijuana sales" would previously be allowed. If there is to be an opening of Carson City's zoning code to allow for additional recreational-only cannabis operations we ask that it be a more informed and inclusive conversation.

Thank you,

Aaron Walden
Commercial General Manager
GTI, dba Rise Carson City



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

IMPORTANT NOTICE TO ALL PARTIES SEEKING TO LICENSE A NEW FACILITY FOR RETAIL SALES OF MARIJUANA IN CARSON CITY

To All Interested Parties:

Please be advised that the consolidated municipality of Carson City has recently adopted an ordinance which governs the local licensing of marijuana retail stores in Carson City. That ordinance, Bill No. 124 (Ordinance No. 2017-21) was effective on October 8, 2017 and can be viewed by using the following link:

https://library.municode.com/nv/carson_city/ordinances/code_of_ordinances?nodeId=856070

The ordinance requires a marijuana retail store to be jointly located with an existing medical marijuana dispensary in Carson City that is operating in good standing. Because Nevada law currently limits the number of registration certificates that may be issued for medical marijuana dispensaries within each county under NRS 453A.324 and Carson City already has met the statutory cap pursuant to this statutory limitation, the effect of Ordinance No. 2017-21 is that **no additional marijuana retail stores may be licensed in Carson City**. This ordinance was prepared with significant public input and adopted in accordance with state law and with Carson City's commitment to ensuring the proper balance between the community's concerns and the medical and retail marijuana industries.

Accordingly, please be aware that even if you obtain a state-issued license, Carson City staff are currently unable to process or issue any special use permit or business license to operate a marijuana retail store in Carson City.

For more information, please contact:

Nancy Paulson, Interim City Manager at:

npaulson@carson.org or by phone at 775-887-2100

Adriana Fralick, Interim Deputy City Manager at:

afralick@carson.org or by phone at 775-887-2100

Lee Plemel, Community Development Director at:

lplemel@carson.org or by phone at 775-887-2180

CITY MANAGER'S OFFICE • 201 N. Carson Street, Suite 2 • 89701 • (775) 887-2100
Fax: (775) 887-2286 • E-mail: cceo@carson.org

2018 Retail Marijuana Store Application Scores and Rankings

Revised 4 pm 5/14/2019

CARSON CITY				
Rank	Business Name	DBA/LOGO	Score	Conditional License Yes/No
1	ESSENCE MEDICAL, LLC	ESSENCE	233.97	Yes
2	NEVADA ORGANIC REMEDY, LLC	THE SOURCE	221.66	Yes
3	LOVE MOUNTAIN PARTNERS, LLC	VENUSAJ	214.50	No
4	TRIVPORE, LLC	GRASSROOTS	190.49	No
5	CLARK NATURAL MEDICINAL SOLUTIONS, LLC	NUVEDA (THE GREEN SOLUTION)	191.67	No
6	NYE NATURAL MEDICINAL SOLUTIONS, LLC	NUVEDA (THE GREEN SOLUTION)	191.67	No
7	BIONEVA INNOVATIONS OF CARSON CITY, LLC	BIONEVA INNOVATIONS	189.80	No
8	CLARK NMSD, LLC	NUVEDA (THE GREEN SOLUTION)	178.84	No
9	DT.OX, LLC	D.LUX	150.49	No
10	CN LICENSED, INC	CANA NEVADA	130.01	No
11	CARSON CITY AGENCY SOLUTIONS, LLC	CARSON CITY AGENCY SOLUTIONS	128.67	No

CHURCHILL COUNTY				
Rank	Business Name	DBA/LOGO	Score	Conditional License Yes/No
NO APPLICATIONS RECEIVED				

CLARK COUNTY - HENDERSON				
Rank	Business Name	DBA/LOGO	Score	Conditional License Yes/No
1	ESSENCE MEDICAL, LLC	ESSENCE	227.98	Yes
2	NEVADA ORGANIC REMEDY, LLC	THE SOURCE	221.66	No
3	DEEP ROOTS MEDICAL, LLC	DEEP ROOTS DISPENSARY	218.49	Yes
4	GREEN LEAF MEDICAL, LLC	GREEN LEAF	216.67	Yes
5	THE HERBARIUM OF NEVADA, INC	HERBARIUM	215.71	Yes
6	CLEAR RIVER, LLC	KASHUVEE	210.17	Yes
7	QUALCAN, LLC	QUALCAN	209.66	No
8	CIRCLE'S FARMS, LLC	CIRCLE'S	208.00	No
9	WACC, INC	SIERRA WELL	201.50	No
10	VEGAS VALLEY GROWERS	KIEP PREMIUM CANNABIS	197.83	No
11	TRIVPORE, LLC	GRASSROOTS	196.49	No
12	HARVEST OF NEVADA, LLC	HARVEST	195.04	No
13	RED EARTH, LLC	RED EARTH	194.67	No
14	GRAVITAS NEVADA, LTD	THE APOTHECARIUM	194.66	No
15	CLARK NATURAL MEDICINAL SOLUTIONS, LLC	NUVEDA (THE GREEN SOLUTION)	191.67	No
16	NYE NATURAL MEDICINAL SOLUTIONS, LLC	NUVEDA (THE GREEN SOLUTION)	191.67	No
17	FRANKLIN BIO SCIENCE NV, LLC	BEYONDMELLO	190.66	No
18	GREEN THERAPEUTICS, LLC	PROVISIONS	188.34	No
19	NY J&B PARTNERS, LLC	EVERGREEN ORGANIX	180.00	No
20	SERENITY WELLNESS CENTER, LLC	CANIS CANNABIS	180.17	No
21	GUS NEVADA PARTNERS, LLC	SNOW GROW	180.17	No
22	CLARK NMSD, LLC	NUVEDA (THE GREEN SOLUTION)	178.84	No
23	ROMBOUGH REAL ESTATE, INC	MOTHER HERB	178.83	No
24	NEVADA GROUP WELLNESS, LLC	PRIME	178.16	No
25	WELLNESS & CAREGIVERS OF NEVADA, INC	MIND	172.16	No
26	GOOD CHEMISTRY NEVADA, LLC	GOOD CHEMISTRY	167.17	No
27	TWEET WELLS, LLC	THE DISPENSARY	166.67	No
28	GLOBAL HARMONY, LLC	COPNOTCH	166.34	No
29	JURY QUALITY, LLC	PANACA CANNABIS (GUSH)	163.83	No
30	ETW MANAGEMENT GROUP, LLC	GASSEM	158.17	No
31	GREEN LEAF FARMS, LLC	PLAYER'S NETWORK	148.34	No
32	LIBRA WELLNESS CENTER, LLC	LIBRA WELLNESS	130.17	No
33	NYE FARM TECH, LTD	URBAN LEAF	133.34	No
34	GREENLEAF WELLNESS, INC	GREENLEAF WELLNESS	114.83	No
35	GREENWAY HEALTH COMMUNITY, LLC	GREENWAY HEALTH COMMUNITY	87.33	No

CLARK COUNTY - LAS VEGAS				
Rank	Business Name	DBA/LOGO	Score	Conditional License Yes/No
1	ESSENCE TROPICANA, LLC	ESSENCE	227.98	Yes
2	NEVADA ORGANIC REMEDY, LLC	THE SOURCE	221.66	Yes
3	DEEP ROOTS MEDICAL, LLC	DEEP ROOTS DISPENSARY	220.49	Yes
4	HEALING HANDS WELLNESS CENTER, INC	HEALING HANDS WELLNESS CENTER	218.49	Yes
5	GREEN LEAF MEDICAL, LLC	GREEN LEAF	216.67	Yes
6	LOVE MOUNTAIN PARTNERS, LLC	VENUSAJ	214.50	Yes
7	THE HERBARIUM OF NEVADA, INC	HERBARIUM	212.13	Yes
8	TRIVPORE, LLC	GRASSROOTS	210.49	Yes
9	WACC PARTNERSHIP NEVADA, INC	CANTONER	207.17	Yes
10	CIRCLE'S FARMS, LLC	CIRCLE'S	208.00	Yes
11	QUALCAN, LLC	QUALCAN	207.33	No
12	PLANET IS / MEDICIN	PLANET IS / MEDICIN	206.01	No
13	WACC, INC	NATURE'S CHEMISTRY	202.83	No
14	WACC, INC	SIERRA WELL	200.83	No
15	ACRES MEDICAL, LLC	ACRES DISPENSARY	199.84	No
16	AS VEGAS WELLNESS & COMPARISON CENTER	MOLANUS NV	199.83	No
17	VEGAS VALLEY GROWERS	KIEP PREMIUM CANNABIS	197.83	No
18	NATURAL MEDICINE, LLC	NATURAL MEDICINE	192.17	No
19	IGHS, LLC	THE ORBIT	196.49	No
20	TRIVPORE, LLC	GRASSROOTS	196.49	No
21	TRIVPORE, LLC	GRASSROOTS	196.49	No
22	GRAVITAS HENDERSON, LLC	BETTER FRUITS	196.01	No
23	D.J. CLAMINGO, INC	THE APOTHECARY SOCIETY	196.00	No
24	HARVEST OF NEVADA, LLC	HARVEST	195.01	No
25	RED EARTH, LLC	RED EARTH	194.67	No
26	STYLVE WELLNESS OF NEVADA, LLC	STYLVE	190.00	No
27	CLARK NATURAL MEDICINAL SOLUTIONS, LLC	NUVEDA (THE GREEN SOLUTION)	191.67	No
28	NYE NATURAL MEDICINAL SOLUTIONS, LLC	NUVEDA (THE GREEN SOLUTION)	191.67	No
29	FRANKLIN BIO SCIENCE NV, LLC	BEYONDMELLO	190.66	No
30	EVERGREEN WELLNESS, LLC	THE DISPENSARY	190.17	No
31	DUO FINE CANNABIS DISPENSARY, LLC	DUO	189.68	No
32	TRIVIA COMPANY'S OF NV, LLC	REFF	189.33	No
33	NY J&B PARTNERS, LLC	EVERGREEN ORGANIX	188.00	No
34	AGUA STREET, LLC	CHALEAF	188.00	No
35	GREEN THERAPEUTICS, LLC	PROVISIONS	187.67	No
36	POLARIS WELLNESS CENTER, LLC	POLARIS M&P	184.83	No
37	HIGH SIERRA HOLDINGS, LLC	HSH	184.83	No

Christie Overlay

From: Joel <joe19728@yahoo.com>
Sent: Sunday, July 24, 2022 5:41 PM
To: Planning Department
Subject: Marajuana Dispensaries, NO!

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

My name is Joel Flamenbaum, I live on the Northside off of Arrowhead Drive.

An important prior commitment prevents my presence at this this weeks board meeting. I would like the following comments to be read into the public meeting records:

A few weeks ago Guy Farmer wrote a brief excellent comment as why the Carson Planning Commission should NOT vote in favor of changing the Municipal Code to allow a 4th marihuana dispensary entitled "Enough is Enough" I usually am not in agreement with most of Farmers comments but with this one, I am.
The areas encompassing Douglas, Carson and Washoe supplies enough Dispensaries within a short drive. I can see only one positive derived from allowing a 4th dispensary and that is a potential increase in tax revenues. But in my opinion that is a very small benefit with a lot of negative ones. While Marihuana has been made legal in most places around our nation I firmly believe our combined area has enough dispensaries to accommodate those that imbibe.
I ask strongly that the Planning Commission vote a unanimous NO on this proposal.

Respectfully,

Joel Flamenbaum

Sent from Yahoo Mail for iPhone

Christie Overlay

From: Ann James <anndomingosonntag@gmail.com>
Sent: Saturday, July 23, 2022 2:46 PM
To: Planning Department
Subject: 7/27/22 agenda item 6.C ZA-2022-0263

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

yes! we need more cbd stores, as many as possible. since they are so heavily regulated and taxed, it's great revenue for carson city. much better than car washes and slaughterhouses.

ann james, author
"Bienvenidos a Calzoncillos"

Christie Overlay

From: betsy strasburg <strasburgbetsy@gmail.com>
Sent: Monday, July 25, 2022 1:38 PM
To: Planning Department; Heather Ferris; Hope Sullivan
Subject: Public Comments for July 27th on Marijuana retail and drive thru
Attachments: Did Carson City residents say that we need another Cannabis retail outlet.docx

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello Heather and Hope,

I will make some comments at the meeting but wanted to send you in advance due to the 3-minute limit.

Thank you,
Betsy

Public Comment at Planning Commission, July 27th regarding increased # of cannabis retail stores in Carson City

Betsy Strasburg and Richard Nagel

Did Carson City residents say that we need another Cannabis retail outlet?

Who is Qualcan? Qualcan is a Las Vegas cannabis company – has anyone asked how many outlets they have in Las Vegas compared with the population size of Las Vegas? <https://investqualcan.com/>

“The Las Vegas Market is exploding. Nevada’s first year recreational retail sales of \$425M drastically outpaced that of Oregon, Washington and Colorado. Marijuana is already generating more tax revenue than alcohol. If it continues at this pace it should pass the estimated forecast revenue of \$814M by 2025.”

Is this what we want in our rural community where we value the quality of life of current and future generations? **We are not Las Vegas or Reno.**

What is the worth of City Commission approvals? In 2017, after some rather contentious hearings, the Board of Supervisors amended the municipal code to require that any retail pot establishment be co-located with the two existing medical marijuana dispensaries and confined to certain zoning districts as a way of restricting the retail growth of the industry in our city.

A subsequent Commission should not override public policy simply because a single applicant wants a change in the City rules. Do you believe in the Book of Rules or do you change them based on convenience?

Today, Marijuana, has become three to four times more potent than it was only a few years ago and has, according to the National Institute on Drug Abuse, led to psychosis at a rate five times greater than among those who do not smoke pot - not to mention a reported link between marijuana use and schizophrenia, paranoia, and other psychotic disorders.

With increased access, consumption is significantly higher among adolescents and young adults which correlates closely with the rise in self-reported cases of major depressive episodes, mental illness, and suicidal thoughts. Isolation during Covid has increased mental illness so do we now need to invent another way to harm our community?

Anyone remember the “Just Say No” programs? If you read the sheriff’s arrest records in the Nevada Appeal, every single incident have associated possession charges.

One study of pot products seized by the U.S. Drug Enforcement Administration (DEA) found the potency has increased from about 4% THC in 1995 to about 12% in 2014. Newer products called marijuana concentrates can have levels of THC as high as 85% to 90%. Do you know the consequences of this very high content of THC?

Who is the beneficiary other than the applicant with increased profits? Sales tax revenue to the City? San Francisco just eliminated the sales tax on marijuana sales to compete with illegal sales just like underground cigarette sale. If you approve the change in City Ordinance, it is the same as Defund the Police – unforeseen consequences of a decision. Will Carson City need to build drug addiction treatment centers just like Las Vegas? Or should we leave the addicts live in tent cities on the sidewalks as in San Francisco?

Alexia Benschhoff of the Nevada Division of Child and Family Services said nearly 20 percent of expectant mothers reported using pot. She said the percentage of pregnant women using illegal drugs and those using prescription drugs has remained stable over the past decade but that pot use is up 212 percent since recreational use was legalized. The testimony came during the Interim Joint Committee on Health and Human Services. 15-28 percent of women in their child-bearing years now admit to using pot so access will cause addiction from birth and mental disorders.

This Commission should require a due diligence study of the adverse long term effect of increased access before tossing a deliberate action of a prior Board of Supervisors. This is so much more worse than a slaughter house outside the town.

Christie Overlay

From: Lisa Partee <dlpartee@sbcglobal.net>
Sent: Monday, July 25, 2022 2:04 PM
To: Planning Department
Subject: Marijuana dispensary

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello,

My name is Lisa Partee and I'm a resident of Carson City (my hometown).

I am against changing the laws and rules by allowing yet another Marijuana dispensary here. A recent article in the paper recently surmised that the current rules in place shouldn't be changed to accommodate one business who is asking for us to change the rules. I couldn't agree more! Because then there would be exceptions for EVERY applicant going forward to the point of oversaturation.

I'm sure those that wish the rules to be changed to allow it are just looking at the tax revenue the city will receive.
It's always about the money.

If I recall, the whole reason for allowing these dispensaries in the first place was because they were mainly to be used for medicinal purposes? Of course we've completely gone WAY past that by now. It's mostly recreational use now and that was the goal all along.

Next thing you'll be allowing pot lounges and smoking in public??

Just Say No, Please.

Lisa Partee
775-841-6452
1100 Fremont St
Carson City NV 89701

Christie Overlay

From: Madeline Nichols <mcnichols7@gmail.com>
Sent: Tuesday, July 26, 2022 6:59 AM
To: Planning Department

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

To Whom this Concerns,

Concerns for this development are huge...making this availability sounds like it's must be very profitable for you rather than the concerns that marijuana opens the door to other more addicting drugs...the research is very clear and very defined.....you must reconsider with different opposition.

Respectfully,

Madeline Nichols

Christie Overlay

From: Mary DeFelice <Marenang@hotmail.com>
Sent: Monday, July 25, 2022 6:12 PM
To: Planning Department
Subject: Pot stores

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

No more pot stores!

40 year Carson City resident!

Sent from my iPhone

From: JACK ELDRIDGE
To: Planning Department
Subject: i think that each person should be able to make their own decisions on cannabis use. I am 91 years old and I don't use any form of cannabis, but I think it is up to each person to make their own decision as to make cannabis part of their life.
Date: Monday, July 25, 2022 6:47:41 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Sent from my iPad

Christie Overlay

From: Donald Asp <d.asp@sbcglobal.net>
Sent: Monday, July 25, 2022 7:11 PM
To: Planning Department
Subject: No more marijuana stores in Carson City

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hopefully you will not approve additional marijuana stores in Carson City. The number of stores currently in existence is more than sufficient.

Donald Asp
Carson City, Nevada

Christie Overlay

From: Mark Paloolian <m.paloolian@icloud.com>
Sent: Monday, July 25, 2022 7:42 PM
To: Planning Department
Subject: Additional "pot" stores in CC....

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

I want to add my comments to the proposed additional pot stores within the city. I am opposed to doubling the available stores. I see no benefit for the city. We have enough dysfunctional humans within our city limits. There is no benefit to more impaired people walking our streets. Although you rarely turn down any development, this is one opportunity you have to do the right thing for the quality of life within the community.
Mark.....

Sent from my iPhone

From: Shelle
To: Planning Department
Subject: Marijuana dispensary
Date: Monday, July 25, 2022 6:04:42 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

As a native Carsonite, I am asking the board to reject changing the law or ordinance to allow yet another dispensary.

Do we need to start investigating kickbacks? Why is it the rules always change when a big company wants to come in? Do we need to start investigating the bank accounts of, or gifts to the supervisors? This is getting ridiculous.

Thank you,

Shellie Shannon
Carson City

Sent from my iPhone

Christie Overlay

From: Mary Bryan <meadowmary@aol.com>
Sent: Tuesday, July 26, 2022 4:46 AM
To: Planning Department
Subject: Marijuana

Follow Up Flag: Follow up
Flag Status: Flagged

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

No need for more. Certainly no need for drive through.

Sent from my iPhone

Christie Overlay

From: CHERYL PAWLUK <cheryljp@aol.com>
Sent: Tuesday, July 26, 2022 10:38 AM
To: Planning Department
Subject: New pot stores

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

My spouse has used medical marijuanas fir years and relies on it for his glaucoma. He says we do not need more pot stores in Carson. Please vote no on this measure.

Thank you.

Sent from my iPhone

Christie Overlay

From: Derrick Miles <derrickxmiles@yahoo.com>
Sent: Tuesday, July 26, 2022 11:10 AM
To: Public Comment
Cc: Planning Department
Subject: Public Comment LU-2022-0262 (Qualcan proposal)

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

I am a cannabis industry professional and retail cannabis guest consultant in Carson City speaking on behalf of myself.

Since the initial request and discussion to increase the number of retail cannabis dispensaries to either 3 or the approved amount of 4 set by the state, I have read and heard a few arguments against that have been primarily fear based and quite disheartening.

I hope eventually we can move past the notions that cannabis is equally or more dangerous than the widely accessible and acceptable use of alcohol and tobacco. In reality, the barriers in place for those incredibly harmful substances pale in comparison to cannabis.

Unsurprisingly cannabis industry professionals and consumers alike are still reversing decades of miseducation and downright propaganda used to scare people about cannabis.

I'm not going to dissuade anyone of their fears of cannabis right now. Instead I ask the Commission to focus on two issues that I find vastly more important.

The first is with whom and where exactly Carson City's massive amounts of cannabis profits (not taxes) end up. Personally, I'd much rather see a local minority owned retail cannabis business that will proudly stand with, invest in and support our community in more ways than just selling cannabis.

I would ask the Commission to look into whatever avenues are available and within their control to seek only cannabis license candidates that will contribute to a locally based cannabis culture and directly give back to our community; to stray away from a complete corporate takeover of the industry in Carson City by multi-state operators.

All that being said, the Vegas headquartered Qualcan does operate several Jade dispensaries in the state, and would hopefully be a step up from having 3-4 Chicago based entities with large presences elsewhere pulling Carson's profits to Illinois.

The second focus is on the current zoning limitations that likely restrict where the few dispensaries allocated to our community can even exist. The freedom to choose from 3-4 different dispensaries is hampered when the ability to access them isn't equitable. Again compared to alcohol and tobacco access the particular discrimination in our cannabis policy is apparent.

This proposal places the third dispensary mere blocks from another off HWY 395. The other current dispensary is approximately 5 miles away on Lincoln HWY. I'm unsure how this increases the equity in accessing products for those living in various areas of the municipality, putting additional risks on the consumer that is well within their right to purchase retail cannabis. Many of whom are using cannabis products for severe medical issues.

With large gaps in accessibility, favoring proposals filling these "dry" spaces would significantly increase the equitability of access in our community.

I'd like to thank you all for your time and your consideration in seeking the community's input on this important proposal.

With Respect,

Derrick Miles
Carson City

Christie Overlay

From: D M Aunkst <agctry.a6@outlook.com>
Sent: Tuesday, July 26, 2022 12:58 PM
To: Planning Department
Subject: Planning Commission Meeting 7/27/22

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

I would oppose any further cannabis outlets in Carson City. We have two too many now. The consensus of the voters several years ago was against any recreational cannabis outlets in the City. (Only medical outlets were generally approved.)

And we do not need any drive-up or delivery cannabis services. The verification of customers would be compromised.

I think, the reason you are not getting more feed-back from the public is a lack of confidence in the decision making. People figure what's the use of input, they are going to approve it anyway.

David Aunkst
Carson City
775-410-7266

CARSON CITY BOARD OF HEALTH
Minutes of the March 3, 2022 Meeting
Page 1

DRAFT

A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, March 3, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Chairperson Dr. Colleen Lyons
Vice Chair Stacey Giomi
Member Lori Bagwell
Member Ken Furlong
Member Stan Jones
Member Lisa Schuette
Member Maurice White

STAFF:

Nancy Paulson, City Manager
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk’s Office, and available for review during regular business hours.

17. CALL TO ORDER & ROLL CALL - BOARD OF HEALTH

(9:19:06) – Chairperson Lyons called the meeting to order. Ms. Warren called roll and noted the presence of a quorum.

18. PUBLIC COMMENT

(9:19:30) – Chairperson Lyons entertained public comments. Deni French expressed concern that with the rapid increase of waste, the landfill would eventually outgrow its location and the paved areas would be used for waste disposal as well. Mr. French also recommended reconsidering the placement of cell towers near schools as they impacted brain development, especially in children. He believed that the 5G global wireless technology harmed birds and other creatures as well.

(9:22:43) – Debra Songer introduced herself and objected to the COVID-19 vaccine and its side effects. She also objected to several types of treatments received by individuals with COVID symptoms.

19. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - DECEMBER 2, 2021

(9:26:18) – Chairperson Lyons introduced the item and entertained comments or a motion.

CARSON CITY BOARD OF HEALTH
Minutes of the March 3, 2022 Meeting
Page 2

DRAFT

(9:26:26) – Member Bagwell moved to approve the minutes of the December 2, 2021 meeting. The motion was seconded by Member Schuette and carried 7-0-0.

20. HEALTH AND HUMAN SERVICES

20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A REPORT OF THE CARSON CITY HEALTH OFFICER.

(9:27:00) – Chairperson Lyons introduced the item and presented her report which is incorporated into the record along with the Staff Report. Member Bagwell thanked Chair Lyons for a thorough report and appreciated the fact that it was in written format for reference.

(9:42:17) – Member Jones moved to accept the report as presented. Member White seconded the motion.

RESULT:	APPROVED (7-0-0)
MOVER:	Member Jones
SECONDER:	Member White
AYES:	Members Bagwell, Furlong, Giomi, Jones, Schuette, White, and Chair Lyons
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

20.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE REPORT OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”) DIRECTOR, NICKI AAKER.

(9:42:31) – Chairperson Lyons introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker welcomed newly-hired Clinical Services Manager Katharyn Kurek, replacing Veronica Galas who was still at CCHHS, in another capacity. She also noted that a revised copy of her report had been distributed to the Board as late material [and incorporated into the record]. Ms. Aaker entertained suggestions on the Board on how they preferred to receive her report. Member Bagwell thanked Ms. Aaker for the written report in advance and noted that the material would provide her “the ability to talk [to] the public about what’s going on” with good statistics and information. Ms. Aaker reviewed the presentation, incorporated into the record, and responded to clarifying questions. She also invited Julia Peek, deputy administrator of Community Health Services for the Nevada Division of Public and Behavioral Health, participating via WebEx, to discuss the State’s role in providing treatments for the City’s residents. Ms. Peek provided the following number 1-800-401-0946 for Nevadans to navigate through vaccination information, testing options, and therapeutics.

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(9:51:44) – Ms. Peek reviewed information on the State’s website <https://nvhealthresponse.nv.gov/find-treatment/> and specifically addressed the *Free State-Supported Services*. She noted the availability of the free pre-exposure therapeutic Evusheld and the telehealth support for free screening and treatment. Ms. Peek responded to clarifying questions as well. Chair Lyons encouraged wearing masks for viral respiratory illnesses, washing hands, and staying home when exhibiting symptoms of viral illnesses. She also entertained public comments.

(9:58:50) – Mr. French stated that information about teenage pregnancies, sexually transmitted diseases (STDs), abortions, sexual assault, domestic violence, teen vaping was “a little bit hard to find” and inquired about CCHHS’s coordination with the schools regarding those issues. Chairperson Lyons noted that vaping has been “a huge issue in Carson City” and “is outranking the State” at this time and explained that CCHHS has provided outreach to teens and parents on the issue. Chairperson Lyons also provided information on the State’s Board of Health meeting and Ms. Songer stated that she would email her the information she wished to have passed along to the State.

(10:03:53) – Chairperson Lyons recessed the meeting for a Board of Supervisors presentation.

(10:04:11) – Mayor Bagwell thanked the Foundation for Carson City Parks and Recreation, “a fundraising arm to beautify all of the areas of our parks [system]” and invited former Carson City Mayor Ray Masayko (1996 – 2004) to join the Board as she presented his biography, noting he was honored as Citizen of the Year in Carson City in 1991. Mayor Bagwell credited Mr. Masayko for relocating City Hall to Downtown Carson City and the reconstruction of the Courthouse building. She also thanked him for donating a kiosk and four benches at Mayors Park, noting that a ribbon-cutting event was being planned for the future. Mr. Masayko would later join Mayor Bagwell and the Supervisors outside the Robert “Bob” Crowell Boardroom to unveil the Tree of Service, honoring all the mayors who had served the City, a gift from Mr. Masayko, who called himself the last living elected Mayor of Carson City. He also thanked Mayor Bagwell for her follow-through on his idea to have the Tree of Service, with each mayor’s name inscribed on a leaf. Mr. Masayko believed that it was a good way to honor the mayors who came before him and those who would take office later.

(10:15:53) – Mayor Bagwell invited the Board members to speak. Supervisor Jones recalled his first meeting with the former Mayor in Hawthorne, Nevada where they had served a free Thanksgiving meal “for those who needed it.” Supervisor Giomi thanked former Mayor Eugene Scrivner and the County Commission at that time for forming the Consolidated Municipality, calling it “unique in the State of Nevada,” which had created a great sense of community. Mr. Masayko was also grateful for “the visionaries back in 1969” who placed the consolidation question on the ballot. Mayor Bagwell, Mr. Masayko, and the Board of Supervisors stepped outside the Boardroom to unveil a symbolic Tree of Service featuring plaques as leaves with the names of the Carson City mayors and the dates of their service. The tree and plaques were a gift from Mr. Masayko, through the Foundation for Carson City Parks and Recreation. Mayor Bagwell noted that she was working with the Carson City Chamber of Commerce and Mr. Masayko to create thumbnail biographies of the former Mayors. She also thanked Chairperson Lyons for recessing the Board of Health meeting to unveil the plaque.

(10:31:50) – Chairperson Lyons reconvened the meeting. A quorum was still present.

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(10:30:51) – Ms. Aaker continued reviewing the CCHHS Director’s Report. and presented a video on chronic diseases and one on youth tobacco prevention activities. She stated that she was planning a future presentation regarding tobacco products and cessation efforts, and offered a similar presentation to agencies who would request them. Ms. Aaker identified several vacancies in her organization and congratulated CCHHS employee Christie Contreras for completing the Community Health Worker Certification. Member Bagwell called Ms. Contreras “a great find.” Ms. Aaker clarified that the committee on affordable housing would be bringing forward their recommendations to the Board of Supervisors, possibly during the second meeting in April 2022. Member Schuette recommended stressing to teens the financial burden of vaping as well. She also was in favor of addressing healthy lifestyles such as “healthcare versus sick-care.” Chairperson Lyons highlighted the consequences of vaping due to the oils and stressed the importance of prevention education. She also highlighted the vacancy for the position of Deputy Director and the other open positions and entertained a motion to accept the CCHHS Director’s Report.

(11:08:47) – Vice Chair Giomi moved to accept the report. Member White seconded the motion.

RESULT:	APPROVED (7-0-0)
MOVER:	Vice Chair Giomi
SECONDER:	Member White
AYES:	Members Bagwell, Furlong, Giomi, Jones, Schuette, White, and Chair Lyons
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(11:09:14) – Chairperson Lyons noted that item 20.D would be heard prior to item 20.C.

20.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE 2021 ANNUAL REPORT OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”).

(11:36:09) – Chairperson Lyons introduced the item. Ms. Aaker presented the 2021 CCHHS Annual Report, which is incorporated into the record, and highlighted several items, noting that the Department was 71 percent grant-funded. Vice Chair Giomi recommended including success metrics for programs. Member Schuette wished to see whether the survey included data on students who had tried tobacco products just once and had not continued using them. Ms. Aaker made the following corrections to the food service establishment critical violations:

- ~~373~~ 175 Critical violations reported in Carson City
- ~~359~~ 138 Critical violations reported in Douglas County

(11:53:15) – Member Bagwell noted the Supportive Housing Grant information captured on page 11 of Ms. Aaker’s report and acknowledged the difficulty of the solutions and the expensive nature of the endeavor. Chairperson Lyons clarified that Access to Healthcare “priorities were deferred due to the

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massive outreach” related to the COVID-19 pandemic. Ms. Aaker stated that the report will be available on the CCHHS website. Member Bagwell noted that she would use excerpts of the report in her upcoming Coffee and Conversation with the Mayor as CCHHS was the subject matter. Chairperson Lyons entertained a motion.

(12:08:11) – Member Furlong moved to the report as presented with the corrections discussed on the record. Member Bagwell seconded the motion.

RESULT:	APPROVED (7-0-0)
MOVER:	Member Furlong
SECONDER:	Member Bagwell
AYES:	Members Bagwell, Furlong, Giomi, Jones, Schuette, White, and Chair Lyons
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

20.D FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON SEXUAL ASSAULT AWARENESS MONTH AND RESOURCES FOR SEXUAL ASSAULT VICTIM-SURVIVORS IN CARSON CITY.

(11:09:20) – Chairperson Lyons introduced the item. Ms. Aaker explained that since April was Sexual Assault Awareness Month, she had invited representatives from the Carson City Sheriff’s Office, Advocates to End Domestic Violence, and CCHHS to provide information about their collaborative efforts to coordinate awareness and prevention of sexual assault and to support the victims of sexual assault in the community.

(11:09:58) – Advocates to End Domestic Violence (AEDV) Sexual Assault Coordinator Traci Trenoweth and Carson City Sheriff’s Office (CCSO) Detective Erin McMahon introduced themselves and provided a chronological description of the steps that take place after receiving a call regarding sexual assault. The initial call might come as a result of an Emergency Room (ER) visit, a call to law enforcement, or a call to the AEDV crisis hotline. Ms. Aaker provided information on the Sexual Assault nurses and their role in the examinations. She also discussed the training involved for all parties. Ms. Trenoweth noted that there were two staff members and 23 community volunteers who answered the crisis calls.

(11:17:48) – Human Services Manager Mary Jane Ostrander reviewed CCHHS’s role in providing counseling and necessary medication, without being in contact with the victim. She noted that many victims seek counseling up to a year later. Ms. Trenoweth highlighted the fact that AEDV stays with the victims even if the exams are in Washoe County and explained that many of the underage victims may choose not to report immediately. Member Bagwell received clarification that the NRS mandate to pay up to \$1,000 for costs for medical and psychological treatment is only for reported crimes and invited Ms. Trenoweth to inform the Board whether that should be addressed in the future. Ms. Trenoweth noted that they would bring the item forward when the Carson City Municipal Code (CCMC) changes are discussed. Vice Chair Giomi commended the team members for their compassion. Member Furlong was informed that Carson City has a higher rate of reporting as the victims can report at a later date. Member White

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was informed by Chairperson Lyons that all sexual assault claims are subject to the “10 Steps to Believing,” presented as part of agenda item 20.A, who added that a victim’s memory could be distorted at times. She also stated that many incidents go unreported because of the negative responses victims receive from friends and family, adding “this is a man’s issue” and the next step is to help men not be perpetrators. Member Furlong clarified that the first step of getting a report dictates how the process ends. Chairperson Lyons announced that April was Sexual Assault Awareness Month, and that April 4, 2022 was Denim Day “in support of women who have suffered through this kind of trauma.”

21. PUBLIC COMMENT

(12:08:31) – Chairperson Lyons entertained final public comments. Mr. French thanked the Board for the information; however, he requested the presentation of additional information prior to voting on items. He also believed that caffeine should be considered an addictive substance due to its consumption by youth in concentrated amounts, in addition to electronic gadgets.

22. FOR POSSIBLE ACTION: TO ADJOURN

(12:11:42) – Chairperson Lyons adjourned the meeting at 12:11 p.m.

The Minutes of the March 3, 2021 Carson City Board of Health meeting are so approved this _____ day of _____, 2022.

DR. COLLEEN LYONS, Chair

ATTEST:

AUBREY ROWLATT, Clerk – Recorder



STAFF REPORT

Report To: Board of Health

Meeting Date: August 18, 2022

Staff Contact: Nicki Aaker, Health and Human Services Director

Agenda Title: For Possible Action: Discussion and possible action regarding the proposed acceptance of a report of the Carson City Health Officer. (Nicki Aaker; NAAaker@carson.org)

Staff Summary: This item is to provide an update on: (1) the Health Officer's activities; (2) clinical oversight and policy input; (3) training and education; and (4) general information for the Carson City Board of Health. Input is requested from the Board of Health regarding the Health Officer's report concerning activities the Health Officer is engaged in both internally and externally for the Carson City Department of Health and Human Services.

Agenda Action: Formal Action / Motion

Time Requested: 15 minutes

Proposed Motion

I move to accept the report as presented.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

A Health Officer's report is presented at each Board of Health meeting.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

N/A

Attachments:

[8.18.22 CC Hlth Officer Report_V2.docx](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



Carson City Health Officer Report

03Aug2022

Carson City Board of Health Meeting 18Aug2022

Health Officer Activities (since 01Jun2022)

- Attended the following meetings:
 - CCHHS Division Managers' meetings: 7/1 & 7/25
 - Quad-County Coalition meeting: 6/21
Reviewed all Quad-County PHP emails, attachments, and numerous national and state support materials
 - Behavioral Health Task Force (BHTF) meeting: 6/15 & 7/20
 - Nevada Health Officers' meeting: 6/13, 7/11 meeting cancelled
- Met with CCHHS Director: 6/13, 6/27, 7/11
- Reviewed Nevada State Board of Health Meeting Agenda items for 6/3 meeting
- Set agenda and Chaired Sexual Assault Response Team (SART): 7/28
Question of improved coverage for Horse therapy, which both AEDV & Detectives feel is very beneficial for victims.
- Participation in Community Health Needs Assessment planning and coordination meetings: 6/1, 6/8, 6/15 & 7/27
- Attended 1st CHNA Stakeholders' Briefing on initial demographics, Quad-County statistics, and impressions
- Average of 8 hours per month in review of CCHHS emails, CDC Covid Weekly Tracker and Health Alert Network (HAN), Trust for America's Health, Public Health Communication Collaborative, Nevada Department of Public & Behavioral Health (DPBH) emails and bulletins

Clinical Oversight and Policy Input

- Overview of new policy for Monkey Pox Virus (MPV) vaccine
- Created RN Shelter Kit OTC Medication list for: Use, Other Uses, Cautions and medication replacement or deletion plan
- Attended 4-hour RN Shelter Triage training provided by Quad-County PHP clinical consultant, Vicky A. Olson, MPS, BSN, RN

Training and Education

- CDC STLT Covid updates: 6/6, 6/9 & 6/21
- Infectious Disease Society Association (IDSA) webinar on Monkey Pox (MPV): 7/25



General Information for the Carson City Board of Health:

COVID-19 Pandemic Reverses Progress in Fight Against Antimicrobial Resistance in U.S. (July 13, 2022)

[sic] Centers for Disease Control and Prevention (CDC) Antimicrobial Resistance Definition - Antimicrobial resistance happens when germs like bacteria and fungi develop the ability to defeat the drugs designed to kill them. That means the germs are not killed and continue to grow (<https://www.cdc.gov/drugresistance/about.html>). One example is Methicillin-resistant *Staphylococcus aureus* (MRSA).

The COVID-19 pandemic pushed back years of progress made combating antimicrobial resistance (AR) in the United States. A new report from the CDC, [COVID-19: U.S. Impact on Antimicrobial Resistance, Special Report 2022](#), **concludes that the threat of antimicrobial-resistant infections is not only still present but has gotten worse**—with resistant hospital-onset infections and deaths both increasing at least 15% during the first year of the pandemic.

In the report, CDC analyzed the state of antimicrobial resistance in the United States immediately following the 2020 peaks of the COVID-19 pandemic. The data shows an alarming increase in resistant infections starting during hospitalization, growing an overall 15% from 2019 to 2020 among seven pathogens. These surges reflect a reversal of progress noted in [CDC's 2019 AR Threats Report](#), which previously showed a reduction of AR deaths by 18% overall from 2012 to 2017.

CDC is and will remain at the forefront of combating antimicrobial resistance.

Though the pandemic reversed much of the progress in the past decade on infection prevention and control, the fight will now take on a renewed fervor in prevention-focused public health actions to keep the nation safe.

Monkey Pox (MPV)

As of July 29, 2022, the Centers for Disease Control and Prevention (CDC), state and local public health partners are reporting 5,189 cases of Monkeypox virus infections in the United States across 47 states, Washington, D.C., and Puerto Rico. CDC is also reporting multiple outbreaks of monkeypox that have been reported globally in 71 countries that do not normally report monkeypox activity. On Friday, July 22, CDC reported the first two cases of monkeypox in children in the United States during the current outbreak.

I attended the Infectious Disease Society Association (IDSA) webinar of July 25th on Monkey Pox. One of the frontline clinicians caring for MPV patients in the southern



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

United States noted that we have known about MPV in the remote areas of western Africa for 50 years and didn't act to control it at its source. Now the cost of tracking, treatment, and prevention throughout the world will far exceed what would have been the cost to have an adequate public health system response at its source in western Africa.

It appears that MPV will be another viral illness to provide proof of the cost-benefit of public health pennies spent to save hundreds of dollars in an ever more connected world. Pennies that could have prevented much suffering, loss of income and productivity. The isolation period for an infection with MPV is 2-4 weeks until there is full healing of the rash with formation of a fresh layer of skin. Thankfully, rarely are lives lost to MPV in otherwise healthy individuals.



STAFF REPORT

Report To: Board of Health **Meeting Date:** August 18, 2022

Staff Contact: Nicki Aaker, Health and Human Services Director

Agenda Title: For Possible Action: Discussion and possible action regarding the first biannual 2022 report from Vitality Unlimited as required by Contract #1718-118 between Carson City and Vitality Unlimited. (Nicki Aaker, naaker@carson.org)

Staff Summary: As part of the services agreement between Carson City and Vitality Unlimited, Vitality Unlimited agreed to provide a biannual report to the Carson City Board of Health to include information on the following: (1) civil protective custody (“CPC”) admissions; (2) CPC denied/medical; (3) CPC no show; (4) CPC to residential; (5) women residential; (6) women detox; (7) men residential; (8) men detox; (9) number of Carson City residents treated at the Carson City facility; (10) number of Carson City residents treated at the Elko Facility; and (11) any other statistics requested by the Carson City Board of Health as determined reasonable by both parties.

Agenda Action: Formal Action / Motion **Time Requested:** 10 minutes

Proposed Motion

I move to accept the report as presented.

Board's Strategic Goal

Quality of Life

Previous Action

The last report provided by Vitality Unlimited to the Board of Health was on June 17, 2021.

Background/Issues & Analysis

The report is being presented to the Board of Health as required by Contract #1718-118, by and between Carson City and Vitality Unlimited, approved by the Board of Supervisors on December 21, 2017.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachments:

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Board of Health **Meeting Date:** August 18, 2022

Staff Contact: Nicki Aaker, Health and Human Services Director

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed acceptance of the report of the Carson City Department of Health and Human Services ("CCHHS") Director, Nicki Aaker. (Nicki Aaker, naaker@carson.org)

Staff Summary: The CCHHS Director's report will provide: (1) an update on COVID-19 pediatric vaccinations; (2) an overview of steps being taken to become a trauma informed agency; (3) an update on Monkeypox within the Carson City region; (4) a progress report on the 3rd Community Health Needs Assessment progress; and (5) a review of the behavioral health policy boards and an update on Northern Nevada Behavioral Health Policy Board activities.

Agenda Action: Formal Action / Motion **Time Requested:** 15 minutes

Proposed Motion

I move to accept the Director's report (with feedback and direction given by the Board as stated on the record, if any).

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

A report of the CCHHS Director is presented at each Board of Health meeting.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Modify the report.

Attachments:

[Carson City Board of Health Meeting - Director's Report Presentation - Final.pdf](#)

[8.18.22 CCHHS Report to State and City BOH.pdf](#)

[NNBHPB - BH Authority Subcommittee changes NRS 433C 8_4_22-DRAFT.pdf](#)

[BHAuthority Flowchart- Proposal-DRAFT.png](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Carson City Board of Health

Carson City Health and Human Services
August 18, 2022



1

COVID-19 Activities Update

- ▶ Vaccination
 - Pediatric vaccinations
 - Clinic and PHP staff running the events
- ▶ CCHHS continues to be a regional distributor
- ▶ Quad-Counties Hotline closed
 - All calls to the hotline are directed to the State COVID Hotline (1-800-401-0946) or website (nvhealthresponse.nv.gov) for information and resources

2

Trauma Informed Agency

- ▶ Transformation to a trauma informed agency
 - Trauma informed agency – all parties involved recognize and respond to the impact of psychological trauma on mental health and physical well-being
 - Year-long project
 - Adolescent Health and Human Services

3

Epidemiology

Monkeypox Update



4

3rd Community Health Needs Assessment

- ▶ Why is this an important assessment?
- ▶ Collaboration with Carson Tahoe Hospital
- ▶ Other assessments CCHHS will need to facilitate
 - Local Public Health Performance
 - Forces of Change
- ▶ Target date for completion



5

Northern Nevada Behavioral Health Policy Board (NNBHPB)

- ▶ Creation of policy boards – NRS 433.429
- ▶ Who is on the board?
- ▶ Each policy board can submit one Legislative Bill Draft Request (BDR)
 - The NNBHPB has voted to update and modernize NRS 433C – Community Mental Health Programs

6



- ▶ Difficult recruitment –
 - Health Fiscal/Grant Analyst
- ▶ Space for existing and new employees
- ▶ Significant reduction in Title X funding resulting in reduced services

7

Calendar of Events

- ▶ Affordable Housing/Transitional Housing – 1st Wednesday of each month (if interested, contact Mary Jane Ostrander – 887-2110)
- ▶ Carson City Behavioral Health Task Force – 3rd Wednesday of each month at 2:00 pm (if interested, contact Mary Jane Ostrander – 887-2110)
- ▶ Carson City Board of Health Resource Stewardship Advisory Group: TBD
- ▶ State of Nevada Board of Health – 9/2/22, 12/2/22
- ▶ Northern Nevada Behavioral Health Policy Board (if interested, please contact Nicki Aaker)
- ▶ National Association of Local Boards of Health (NALBOH) Webinar Series Available; nalboh.org (if interested, please contact Nicki Aaker)

8



9



**Carson City Health and Human Services Report
Carson City Board of Health Meeting
August 18, 2022 (1Q22 and 2Q22)**

County Health Officer Name	Dr. Colleen Lyons
County	Carson City: some services provided in Douglas, Lyon, and Storey Counties

****Statistics provided in the tables of this report include comparisons to 1Q21 and 2Q21 since 2 quarters for 2022 are being reported due to the timing of this report.**

COVID-19 Update

- Vaccination events continue to be offered throughout the Quad-Counties region on a limited schedule due to lack of public interest and numerous outlets in the community offering COVID vaccines. Vaccinations include all Moderna and Pfizer renditions for every age group.
- Carson City Health and Human Services (CCHHS) serves as a regional distributor for COVID vaccines to healthcare providers registered with Nevada State Immunization Program.
- The Quad-Counties COVID Hotline After-Action/Improvement Plan has been completed as of June 30, 2022.
- CCHHS is collaborating with Community Health Nurses in Dayton, Fernley, and Yerington as well as the Douglas County and Carson City Clinic to offer COVID vaccines to children under the age of 5. By offering vaccines in a more private and clinical environment, it provides comfort to parents to have the time they need to ask questions as well as ease their concerns about their child crying in a more open Point of Dispensing (POD) environment.

Clinical Services

- The clinic is currently working to restructure billing processes after the reduction in Title X (Family Planning) funding and a need to review revenue cycles for optimization.
- The Title X grant application was approved and funded for the first year within the project period at an amount well below the grant request. The Title X program will revisit funding allocations during their “non-compete” application in December 2022.

Program Statistics

Family Planning (Title X) Unduplicated Clients / Number of Visits					
2020 Total	2021 Total	1Q21	1Q22	2Q21	2Q22
1,682/3,016	1,627/2,846	679/857	655/798	532/675	504/604

Vaccinations Administered/Number of Individuals					
2020 Total	2021 Total	1Q21	1Q22	2Q21	2Q22
5,313/2,486	4,034/1,762	524/237	837/413	499/244	603/330

Carson City Pre-employment Drug Screens					
2020 Total	2021 Total	1Q21	1Q22	2Q21	2Q22
161	206	33	43	78	66

Tuberculosis (TB) Screening

A TB test is a two-visit process. One visit to place the test and the second visit to assess the results. Some individuals are required to have two tests within 7 to 21 days of each other which requires 4 visits to complete both rounds of screening. TB testing includes services provided both at the clinic and an inpatient drug treatment center.

Tuberculosis (TB) Screening/Number of Individuals					
2020 Total	2021 Total	1Q21	1Q22	2Q21	2Q22
566/414	629/467	105/84	115/87	154/123	117/87

Budget

- General Funds – 13%
- Grants – 49%
- Revenue – 38%

Staff Training

- 1/24/22 – Annual Skills Day for clinic staff and nurses
- Hands-on skills competency review, updating on and review of annual policies/procedures including OSHA regulations and Bloodborne pathogens, Point-of-Care testing competencies.
- Review of the 2022 Clinical Guideline for HIV, STI, and TB treatment put on by the Pacific AIDS Education and Training Center (PAETC)
- Nevada State Immunization Annual review
- Nevada Health Conference

Challenges

- March 30, 2022 - Significant reduction in Title X (Family Planning) funding resulting in reduced services.



Chronic Disease Prevention and Health Promotion (CDPHP)

Adolescent Health Education Programs

- April – May 2022 – “Start by Believing Campaign”.
- Ongoing communication and classes with Western Nevada Regional Youth Center (WNRYC) and China Springs.
- Promoted the comprehensive sexual education program through newer and renewed Community Partners – Boys and Girls Club Western Nevada in Carson City, Carson City Juvenile Detention, Carson City Juvenile Probation’s Wilderness Program, and Boys and Girls Club Western Nevada in Douglas County.
- Initiated regular community classes hosted at CCHHS in April and June. More classes will be offered in August.
- Outreach Events:
 - Carson City Parks and Recreation’s Annual Underwater Egg Hunt
 - Court Appointed Special Advocate (CASA) honored the National Child Abuse Prevention Month / Pinwheels for Prevention event at the McFadden Square, in Carson City
 - Carson City’s Kids to Parks Day
 - The Stewart Indian School Pow Wow

*Both the Sexual Risk Avoidance Education (SRAE) and Personal Responsibility Education Program (PREP) courses consist of 8 one-hour modules. The classes facilitated at the youth correction facilities have youth transitioning in and out of the facilities. They may be able to go home during the time we are facilitating the course or are entering the facility during our time with them.

Trauma Informed Care

- Adolescent Health staff are participating in a year-long Trauma Informed Care project along with Human Services. The project began with training. The topics of focus included the seven domains of trauma- informed care, resilience-oriented care, critical elements of the change process including visioning and communicating for buy-in, tools for organizational assessment and monitoring progress and consultation logistics.
- Staff have been engaged with the Sexual Assault Response Team (SART) gathering written materials to provide at classes within this grant cycle as well as producing Facebook posts for April which is Sexual Assault Awareness Month to promote the Start Believing Campaign to youth <https://startbybelieving.org/>

Trainings: (via self-study, live or pre-recorded webinars or Zoom)

- During January – June 2022, the full-time Adolescent Health Educator completed training as a facilitator for *Families Talking Together*, a curriculum which is a parent-based intervention to prevent and/or reduce sexual risk behavior in adolescents.
- Sexual Risk Avoidance Education (SRAE) Guidance for Obtaining Partnership Buy-In and Approval for Performance Measures at <https://vimeo.com/642430091>
- Online Survey Data Collection for SRAE Performance Measures Data at <https://vimeo.com/642430714>
- Engaging and Re-engaging Youth
- Communication Planning 101: How to Reach Your Teen Pregnancy Prevention (TPP) Program Audiences
- Talking to Teens About Sex Training, <https://rhntc.org/resources/talking-teens-about-sex-resources-caregivers>
- Link Between ACEs, Overdose, and Suicide available at: <http://urgentrelatedpreventable.org/> ****ACEs – Adverse Childhood Experiences**
- Nevada Youth Vaping Prevention by Parents against Vaping E-cigs (PAVE)
- Society, Sex and Science: Portrayal of Syphilis in the Victorian Era by Dr. Khalil and Dr. Jennifer Wally
- Chlamydia Self Study
- Creating Safe and Inclusive Spaces for LGBTQ+ Youth
- Teen Dating Violence, Human Trafficking, and Youth of Color: Understanding the Intersections
- Leadership Exchange for Adolescent Health Promotion - Youth Suicide Prevention for Black Indigenous People of Color and LGBTQ and youth with disabilities Webinar

Ryan White – Retention in Care Program

Ryan White Program Services Provided							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Number of Services provided/clients	1,591/ 512	524/ 150	411/ 104	101/48	108/65	103/47	71/48

Staff Training – Ryan White Retention in Care

- Viral Hepatitis National Plan
- Health Upkeep and Management for Older Adults Living with HIV
- 15th Annual HIV Symposium
- Staff Wellness, Vicarious Trauma, and Burnout
- Midwest Capacity Building Assistance (CBA) Virtual Symposium: the HIV Landscape During COVID-19
- Live with Leadership: HIV Among Women and Girls
- Mental Health and HIV Webinar Series 1: Addressing Depression In People with HIV

- HIV Sexually Transmitted for Infections and Oral Health for People with HIV
- Women and HIV: Intimate Partner Violence among Women with HIV
- Modified Adjusted Gross Income (MAGI) Training
- Mental Health and HIV Webinar Series 2: Pharmacotherapy for Depression
- National Suicide Prevention and Mental Health Crisis Hotline
- Women and HIV Series: Women, HIV, and Substance Misuse: Increasing Awareness to Support Care
- Mental Health and HIV Webinar
- Ending the HIV Epidemic (EHE) Regional Learning Collaborative Addressing the HIV Epidemic in Asian and Pacific Islanders
- Mental Health and HIV Webinar Series Part 4: Trauma and Stressors-Related Disorders
- When You Can't Stop the Party the Syndemic of HIV and Chemsex
- Communication Skills in the Context of HIV Service Delivery
- Recommendation for the Use of Antiretrovirals Drugs During Pregnancy and Intervention
- UCLA HIV Grand Rounds
- Multicultural Monday: HIV and DV: The Impact of Domestic Violence in the Hispanic/Latino
- Trauma – Informed Care Organizations in HIV Services Delivery
- Ending HIV Community of Practice: Session 3

Tobacco Control and Prevention Program

Funding consists of CDCs Tobacco Prevention, Health Disparities Grant through the Nevada Cancer Coalition, Nevada Clinical Services formerly the Funds for Healthy Nevada, and Nevada's Youth Vaping Prevention Funds.

- Hired a Community Health Worker and an intern to assist with program activities.
- CCHHS Tobacco program staff continue to participate in Nevada Tobacco Prevention Coalition as members, which will be important during the 2023 Legislative session.
- Outreach -
 - Thank you to Washoe County Health District for working so hard to make the Ace's Stadium tobacco free. CCHHS staff participated in a Family Day in June. CCHHS staff utilized a spin wheel game to educate attendees, including children, using questions related to facts, statistics, or risks associated with tobacco use and Tobacco 21. Spinning the wheel was a popular activity.



- Worked with a production company to develop a 30 sec Responsible Tobacco ad which is targeted to retailers to make sure they are only selling to individuals 21 and older. These ads were played before the movies at Galaxy Fandango and the Carson City Cinema in Carson City, along with the Ironwood movie theater in Minden.
- CCHHS has participated in events in-person and through other media outlets to promote the Nevada Tobacco Quitline and My Life, My Quit to reach youth and/or young adults.
- Twenty-four retailer toolkits were distributed to tobacco retailers. These kits include information for retailers about the Tobacco 21 (T21) law and how to abide by the tobacco laws.
- Staff and other individuals conducted the Standardized Tobacco Assessment for Retailer Settings (STARS) canvassing and achieved 100% of the goal of at least 10 retailers.
- Suzie Ledezma-Rubio, Program Coordinator, continues to be a member of Western Nevada College's (WNC) Healthy Campus Environment Committee.
 - In 2017, CCHHS assisted WNC with becoming a tobacco free campus.
 - Continuing to assist Western Nevada College with strengthening their Tobacco Free Policy.
 - It has been reported that there may be a problem with vaping in the restrooms on all campuses.
- CCHHS Tobacco program staff continue to participate in Nevada Tobacco Prevention Coalition as members.
 - Staff monitor meetings regarding the Cannabis Advisory Commission recommendations for the Cannabis Compliance Board.
 - Staff continue to work on policies related to the Nevada Clean Indoor Air Act, Tobacco Prevention and Control Funding, Restricting Flavored Tobacco Products, and Addressing Youth Access via Tobacco Retailers.
- Attracting Addiction's goals is to educate parents and adult influencers on the predatory practices of the tobacco industry, increase awareness of the dangers of smoking and vaping flavored tobacco products, prevent youth and adults from becoming tobacco users, and support the quitting of all flavored tobacco products. This project is a collaboration between CCHHS, Southern Nevada Health District, and Washoe County Health District.
 - CCHHS has posted social media ads created by an outside contractor that provide education to parents and youth.
- In collaboration with Healthy Communities Coalition in Lyon and Storey Counties, conducted 2 assembly presentations.
- In collaboration with Partnership Douglas County, conducted 1 class presentation.
- Supported Washoe County Health District's Nevada three series webinar with Parents Against Vaping E-cigs (PAVE) called "Ask the Expert" focused for parents and educators. Starting March and ending in May.

Budget

- General Funds – None
- Grants – 100%

Staff Training – Tobacco Control and Prevention

- 8-week Community Health Worker (CHW) course which began in January

- Vaping: Know the Truth – Empowering Students with the Facts on E-cigarettes & Tools to Quit by Truth Initiative
- The Inter-Tribal Council of Michigan's National Native Network with Indian Health Service Clinical Support Center (Accredited Provider) present a webinar on Healthy and Inclusive events
- Innovative Strategies to Promote Quitline's During the Pandemic by North American Quitline Consortium
- Webinar-Intersection of marijuana and smoke free multi-unit housing by American nonsmokers' rights foundation (ANRF)
- Society for Research on Nicotine & Tobacco (SRNT) Annual Meeting: Innovation and Opportunity in a Changing Landscape: Working Together to Advance Nicotine Science to Achieve Health Equity

Challenges – Tobacco Control and Prevention

- Being able to get back into all the schools to conduct classes (pre-COVID-19 levels). (Adolescent Health Education and Tobacco Control and Prevention)
- Finding youth to conduct focus groups and youth engagement in general. (Tobacco Control and Prevention)



Environmental Health

Permitted Establishments – Inspections Conducted							
Permitted Establishments	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Restaurants – Carson City	670	608	700	180	144	123	171
Restaurants – Douglas County	772	726	827	215	186	18	24
Temporary Events – Carson City	169	0	131	0	7	37	45
Temporary Events – Douglas County	78	2	169	0	5	27	35
Childcare Facilities	20	18	24	1	5	22	21
Public Pools, spas, aquatics – Carson City	49	50	66	0	6	23	47
Public Pools – Douglas County	94	79	100	2	2	5	5
Septic	9	5	10	2	1	18	27

Permitted Establishments – Inspections Conducted Cont.							
Permitted Establishments	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Hotels/Motels	24	4	42	4	1	13	16
Schools	15	16	24	0	0	11	11
Permitted Establishments – Violations, Carson City Only							
Permitted Establishments	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Food							
Critical	71	195	175	54	33	33	34
Non-critical	243	439	385	94	86	64	117
Pools							
Critical	4	17	12	0	0	2	8
Non-critical	4	25	148	0	6	23	47

Plans Reviewed							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Number of Plans	*	*	156	38	12	18	19

**Starting in 2021 staff changed the way plan reviews were tracked*

Mosquito Abatement							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Number of Hours by EH Staff	32	30	55	4	1	25	21

** EH – Environmental Health

Other News

- The Environmental Health Division Manager made possible by America Rescue Plan Act (ARPA) funding; Maria Menjivar started on May 6, 2022.
- Public outreach opportunities are being reviewed to spread the word about Environmental Health and what the Division will be doing this fiscal year.
- Environmental Health staff are looking to introduce some new fees including a “Coordinator” Event Fee, “Service Depot/Commissary” Fee and starting the research for implementing inspections for hotel/motels in Douglas County (picking up the work started from Dustin). Will be bringing to the BOS in the future.
- Environmental Health staff are looking into possibly offering the opportunity to provide English and Spanish Pool Operator Cards as well as English and Spanish Manager Food Safety Certifications.
- Environmental Health staff are developing New Environmental Health Specialist Manuals to mirror the FDA’s Retail Food Standards.
- Clark Mosquito Control Products, a vendor in which mosquito products are purchased, has been contacted to conduct a Mosquito Assessment later this fall to help plan, organize and proactively engage the Division in treating existing prevalent mosquito issue next season.
- Will begin accepting online payments as of September 2022
- Will be deploying an Environmental Health Customer Satisfaction Survey by October 2022

Staff Trainings

- Soil and Site Evaluation for Onsite Wastewater Systems

Budget

- General Funds – 8%
- Grant Funds – 81% - this percentage has increased substantially due to COVID-19 grants
- Revenue – Carson City Permit Fees – 1%
- Revenue – Douglas County Permit Fees – 5%
- Douglas County Interlocal Agreement – 5%

Epidemiology

The current Monkeypox outbreak is being closely monitored. There are constant communications with the Nevada Division of Public and Behavioral Health, the Centers for Disease Control and Prevention (CDC), local health authorities across the state, and local healthcare partners.

The Department of Health and Human Services (HHS) has been shipping doses of JYNNEOS vaccine to jurisdictions as part of an enhanced national vaccination strategy. This strategy is intended to help limit the spread of monkeypox in communities where transmission is highest and with populations most at risk. Currently, the Centers for Disease Control and Prevention (CDC) recommends vaccination for people who have been in close contact with people who have monkeypox.

At this point in time, there are no confirmed or suspected cases of monkeypox in the Quad-County Region. Following the national vaccination strategy and the vaccine priority being communities with high transmission rates, most of the Nevada allocation went to Southern Nevada. The monkeypox vaccine is extremely limited and currently is not available to the general public. Vaccines are currently only available for close contacts to a confirmed case. We will continue to work with the Nevada Division of Public and Behavioral Health and the CDC to obtain additional vaccines while following the National Vaccine Strategy. The public will be notified if the monkeypox vaccine were to be made available to the general population.

Sexual Health Statistics (Carson City)							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Chlamydia	265	188	206	43	49	58	65
Gonorrhea	42	43	52	11	6	11	4
Primary and Secondary Syphilis	8	6	10	4	4	3	1

Sexual Health Statistics (Douglas & Lyon Counties)							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Chlamydia	287	256	282	78	64	72	47
Gonorrhea	52	93	65	18	11	20	8
Primary and Secondary Syphilis	5	7	15	5	1	4	2

Vector Borne Diseases							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Carson City	None Reported	None Reported	None Reported	0	0	0	0
Douglas & Lyon Counties	None Reported	None Reported	1	0	0	0	0
Other Disease Investigations – Carson City, Douglas, and Lyon Counties							
	2019	2020	2021	1Q21	1Q22	2Q22	2Q22
Campylobacteriosis +	6	0	10	0	2	3	1
GI Outbreak (Childcare Facility)	0	0	1	0	0	0	0
Rabies, Animal (Bat)	0	0	1	0	0	0	1
RSV Outbreak (Childcare Facility)	0	0	2	0	0	0	0
Salmonellosis+	4	3	9	1	1	3	3

+ Common causes of foodborne illness

Influenza Hospitalizations - Carson City, Douglas, and Lyon Counties							
	2019	2020	2021	1Q21	1Q22	2Q21	2Q22
Influenza Hospitalizations	36	2	6	1	7	1	58

Staff Training

- Two staff attended the InFORM (Integrated Foodborne Outbreak Response and Management) Conference
- Two staff attended the Council of State and Territorial Epidemiologists (CSTE) Disaster Epidemiology Workshop
- Ten staff completed Disease Investigators (DIs) fundamentals Training Plan on CDC Train (100 hrs. of training each)

Budget

- General Funds – 5%
- Grants – 95%

**Note: Health authority investigation of reportable communicable diseases is required by NRS 441A.



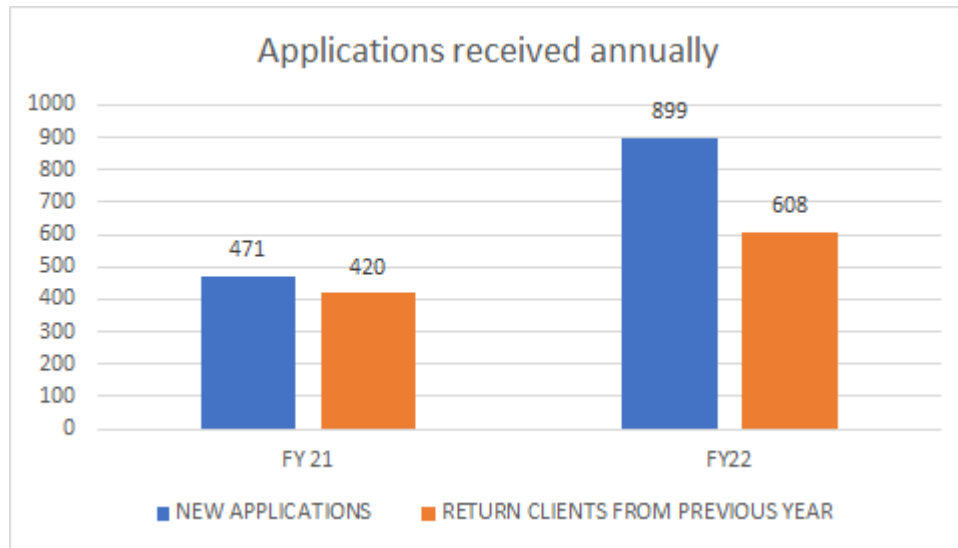
Human Services

Activities

- Since CCHHS is converting to a Trauma Informed Agency, the team has chosen two initial projects.
 - The first project is changing the Human Services Conference Room into an interview room. The interview room will have a living room style setting with calming features. This room can also be used by CCHHS employees needing to decompress. This will be completed as space becomes available.
 - The second project is ensuring our policies and procedures include trauma informed provisions.
- Staff participate in the Carson City Behavioral Health Taskforce, Carson City Community Coalition, Rural Nevada Continuum of Care (RNCOC), RNCOC Coordinated Entry (intake assessments of the homeless), Nevada Community Action Association, Nevada Association of County Human Services Administrators, and Carson City Forensic Assessment Services Triage Team (FASTT). In addition, Human Services is a resource for the Carson City Specialty Courts, Mobile Outreach Safety Team (MOST), and discharge planners for the hospital.
- Human Services Division has been approved for a \$32,472 HUD grant that will allow group living. This means if there are two roommates living together and only one needs rental assistance, we can assist without including the eligibility of the other roommate. In other words, we will be able to manage each roommate separately. Implementation is October 1, 2022.
- Faith Barber has attended the 38th Annual National Association of Workforce Development Professionals and has brought back some new strategies to assist employers and jobseekers.

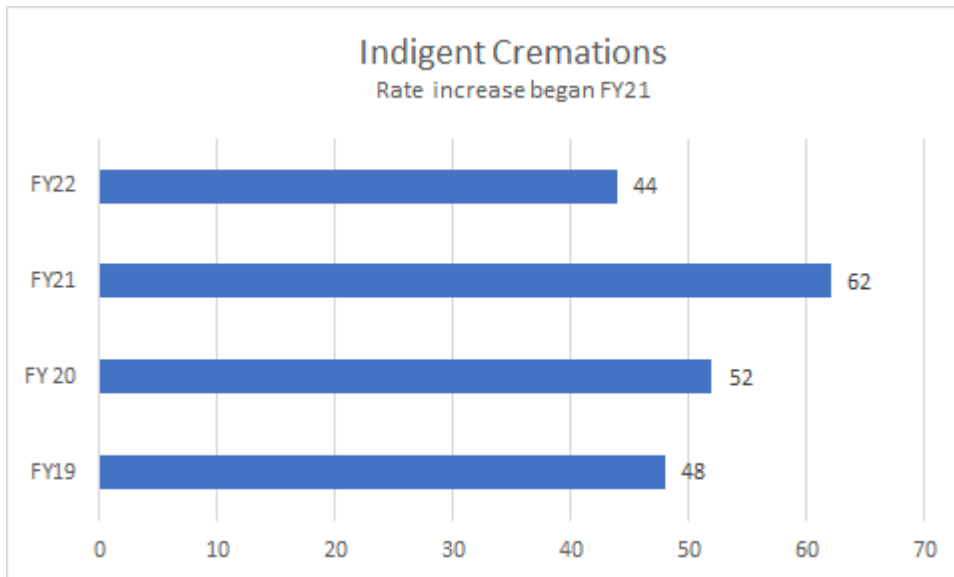
Individuals Assisted –July 1, 2021, to June 30, 2022

- Between July 1, 2021, and June 30, 2022 – Received a total of 899 assistance applications with 608 returning clients. Chart indicates total received previous fiscal year and received this fiscal year through June 30, 2022.



- Point in Time Count preliminary numbers have **69 unsheltered homeless and 611 in long term motels**.
- An on-going housing program, Shelter Plus Care, is assisting **9 households** that were previously chronically homeless individuals.
- Homeless prevention programs through the Emergency Solutions Grant-Homeless Prevention and Affordable Housing Tax Fund assisted **11 households**.
- The Emergency Solutions - Rapid Rehousing Grant made it possible to rehouse **2 households**.
- **Twenty-four individuals** were assisted with security deposits through the Welfare Set-Aside funds.
- **Nineteen households** received one-time rental assistance through the Welfare Set-Aside funds.
- **Fourteen individuals** were housed in the CCSHARES Program, which is the housing partnership between Human Services and the Carson City Specialty Courts.
- **One senior** gets a rent supplement funded through the Indigent Accident Funds (IAF).
- With the Emergency Solutions COVID-19 Grant, **38 households** impacted by COVID were assisted with rental assistance.
- There were **548 inmates** enrolled in Forensic Assessment Services Triage Team (FASTT).
- Human Services staff responded to **38 requests** for wrap-around services for quarantined residents due to COVID.
- **Nineteen residents** were housed in a location secured by CCHHS who did not have a place to isolate or quarantine due to COVID-19 or were at high risk due to medical needs.
- In FY22, **3 individuals** in the county received assistance for long term care. Two have since deceased and one continues to receive assistance. No new applications have been received.

- There are **134 individuals** (average) in the Medicaid County Match program (long term care) in FY22.



Women, Infants, and Children (WIC)

For calendar year 2022 to date:

- The Carson City Clinic has seen a total of **462 unduplicated participants**: 38 pregnant women, 25 fully breastfeeding, 15 partially breastfeeding, 33 not breastfeeding, 127 infants, and 224 children.
- The Gardnerville Clinic has seen a total of **249 unduplicated participants**: 28 pregnant women, 18 fully breastfeeding, 8 partially breastfeeding, 14 not breastfeeding, 77 infants, and 104 children.

Carson City Behavioral Health Task Force Update

- The Carson City Housing Plan was reviewed.
- At the next meeting, the new Regional Behavioral Health Coordinator, Cherlyn Rahr-Wood, will assist with updating strategic plans and reviewing the Open Beds dashboard and program.

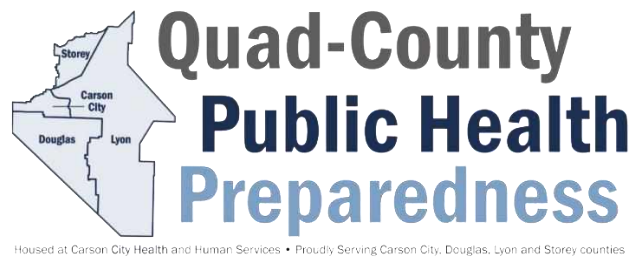
Other news, including staff trainings

- The Era of Homelessness Part 1 and Part 2
- All things Elogic [Community Services Block Grant (CSBG) database]
- National Association of Counties (NACO) Jail Reentry for People with Substance Use Parts 1, 2, and 3.
- CPR/First Aid/Bleed Control
- Helping Individuals Experiencing Homelessness Obtain ID
- GreenBusiness Training and Certification Program
- Introduction to Results-Oriented Management and Accountability (ROMA)

- Risk Code Assessment and Scheduling
- Effective Nutrition Education
- The Value of Lived Experience—from Peer Support to Policy
- Continuum of Care (CoC) Responsibilities and Best Practices
- Centering Racial Equity in the Work to End Homelessness
- Homelessness and Opioid Use Disorder—Best Practices for Whole Person Care
- The Psychological Origins of Stigma & Bias
- Supporting Resiliency in Housing and Health Professionals

Budget

- General Funds – 28%
- Grants – 72%*
 - *Includes the Indigent Accident Funds



Public Health Preparedness

Emergency & Disaster Preparation

- Quad-County Public Health Preparedness (PHP) staff attended the first annual national Access and Functional Needs Symposium. This was a two-day symposium with subject matter experts from across the country discussing planning, training, and serving the whole community during emergencies.
- Quad-County PHP staff attended the Rural Preparedness Summit in Fallon, NV.
- Quad-County PHP staff are revamping the Western NV Medical Reserve Corps operational capabilities. This includes building situation-specific trainings for volunteers to include mass care sheltering and points of dispensing (POD) activities.
- In collaboration with CCHHS Epidemiology, Quad-County PHP staff are holding bi-weekly operations meetings to discuss the Monkeypox cases in the state, nation, and around the world. PHP staff are leading the development of educational packets for clinicians, adult-entertainment industry workers, and hospitality workers. The packets will be delivered through door-to-door outreach by two staff – one from Epidemiology and one from PHP – so questions can be addressed. We will also be doing outreach to employers with migrant or transient workers in an effort to discourage workers from sharing clothing or other linens. While there are currently no cases of Monkeypox in the Quad-County Region, our efforts are to support our community partners in their efforts to educate and protect the public.

Health Care Emergency & Disaster Preparation

- The Quad-County PHP team continues to be actively engaged with local healthcare partners in response to the staffing shortages that most hospitals are experiencing across the country. Strategies from around the country are shared with healthcare partners to assist in their efforts to address these staffing concerns.
- The Quad-County Healthcare Ready and Response Coordinators are keeping the Coalition apprised of the Monkeypox situation and sharing information regarding Clinical Staff calls with the federal government, ordering processes, and symptomology.

Community Vaccinations

- Continuing to host COVID-19 vaccination events every week. Have plan ready to support any changes in COVID vaccination recommendations.

Staffing Trainings

- Two staff completed a set of courses regarding risk management for special events.

Staffing Challenges

- Challenges with hiring vaccinators to support all community vaccination responses.

Budget

- General Funds – None
- Grants – 100%
- Revenue – Collected from health insurance companies and individuals for influenza vaccinations. (Community Vaccination Revenue)

CCHHS Administrative/Fiscal

Staff Report

- Employees – Number of employees - 64
 - 32 FT City Employees - 50%
 - 14 PT City Employees – 22%
 - 18 Contract Employees (Marathon, Nevada System of Higher Education (NSHE), CDC Foundation) – 28%
 - 2 – Contracted (Health Officer; Clinic, PHP, and Sexual Assault Response Team (SART) Pharmacist) (not included in the percentages)

Other News

- Director manages 2 small grants – Sexual Assault Response Team and Preventive Health and Health Services

Challenges

- Hard to fill vacancy - Fiscal/Grant Analyst – Health

Budget

- General Funds – 100%

- * Three of the fiscal staff (1 FT and 2 PT) are partially grant funded and are included within the appropriate division statistics.



Accreditation

- Additional documents or explanations requested submitted 6/23/22
- Next Steps -
 - Review of documentation by the site reviewers
 - Request for more documentation or explanations
 - Virtual site visit
 - Public Health Accreditation Board Decision

3rd Community Health Needs Assessment (CHNA) Update

- CCHHS and Carson Tahoe Health are collaborating on the CHNA to complete the Community Themes & Strengths Assessment and the Community Health Status Assessment.
- CCHHS will conduct the Local Public Health System Assessment and the Forces of Change Assessment. Two staff members identified to complete this project.
- The Mobilizing for Action Through Planning and Partnership (MAPP) process will be used again for the upcoming Community Health Needs Assessment.

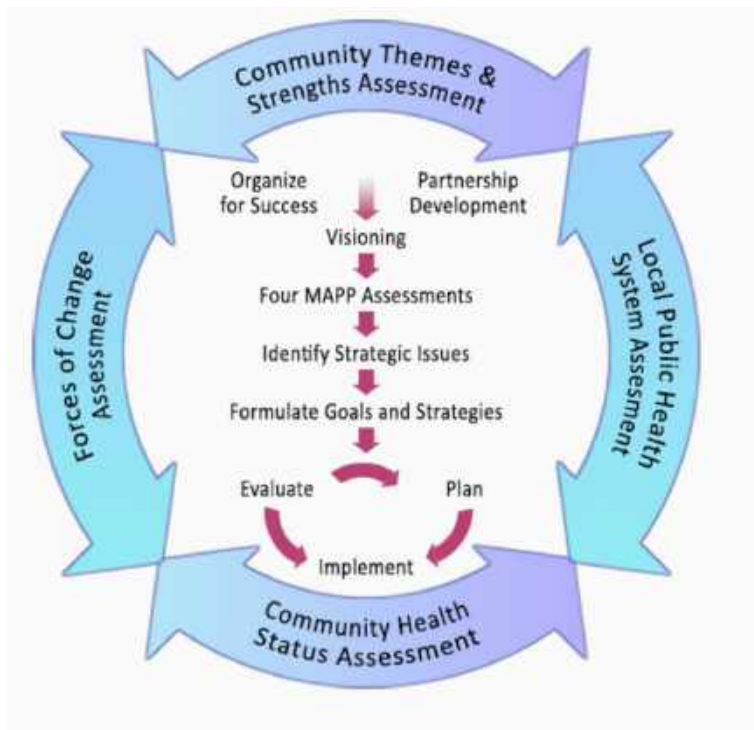


Diagram: MAPP Process

3rd Community Health Improvement Plan

After the Community Health Needs Assessment is completed, the Community Health Improvement Plan will be developed with the assistance of community partners. This plan is not CCHHS' plan but is the community's plan.

Current Community Health Improvement Plan

- Access to Healthcare – no new developments
- Behavioral Health – Carson City Behavioral Health Task Force – Community Health Improvement Plan is in the process of being updated based on the current Community Health Needs Assessment (CHNA)
- Nutrition – no new developments

Quality Improvement Projects (overseen by the Quality Improvement Committee)

- Open projects
 - Administration – Employee Satisfaction - Communication
 - Chronic Disease Prevention Health Promotion (CDPHP) – Video and Brand
 - Clinic – CAGE questions – screening for alcohol/drug abuse; Myriad hereditary cancer screening **CAGE – Cut, Annoyed, Guilty and Eye which is based on the questions that can help tell if one has a substance problem
 - EH – SWEEPS (EH database) Audit
 - EH - Septic/Well Scanning Project
 - Human Services – Trauma Informed Care Agency
 - Human Services – Homeless Individuals Program

Northern Nevada Behavioral Health Policy Board Update

- Created by NRS 433.429; currently there are 5 regional boards within the state
- Composition, NRS 433.429 (2-8):
 2. Each policy board consists of not less than 7 members and not more than 13 members appointed pursuant to this section.
 3. The Speaker of the Assembly shall appoint to each policy board one member who represents the criminal justice system.
 4. The Majority Leader of the Senate shall appoint to each policy board one member who represents law enforcement agencies and who has experience with and knowledge of matters relating to persons in need of behavioral health services.
 5. The Governor shall appoint to each policy board one member who has extensive experience in the delivery of social services in the field of behavioral health, including, without limitation, directors or officers of social service agencies in the behavioral health region.
 6. The Legislative Commission shall appoint to each policy board one member who is a Legislator.
 7. The Administrator shall appoint to each policy board:
 - (a) One member who represents the interests of hospitals, residential long-term care facilities or facilities that provide acute inpatient behavioral health services;
 - (b) One member who represents the interests of administrators or counselors who are employed at facilities for the treatment of alcohol or other substance use disorders; and

- (c) One member who represents providers of emergency medical services or fire services and who has experience providing emergency services to behavioral health patients, which may include, without limitation, a paramedic or physician.
- 8. The members appointed to a policy board pursuant to subsections 2 to 7, inclusive, may appoint to the policy board:
 - (a) One member who represents the interests of community-based organizations which provide behavioral health services.
 - (b) One member who represents the interests of owners or administrators of residential treatment facilities, transitional housing or other housing for persons with a mental illness or persons who have an alcohol or other substance use disorder.
 - (c) One member who is a health officer of a county or who holds a position with similar duties or, if no such person is available, an employee of a city, county or Indian tribe who has experience in the field of public health.
 - (d) One member who is a psychiatrist or a psychologist who holds the degree of doctor of psychology, has clinical experience and is licensed to practice in this State or, if no such person is available, a provider of health care, as defined in [NRS 629.031](#), who has experience working with persons with a mental illness or persons who have an alcohol or other substance use disorder.
 - (e) One member who represents private or public insurers who offer coverage for behavioral health services or, if no such person is available, another person who has experience in the field of insurance or working with insurers.
 - (f) One member who has received behavioral health services in this State, including, without limitation, services for substance use disorders, or a family member of such a person or, if such a person is not available, a person who represents the interests of behavioral health patients or the families of behavioral health patients.
- Each Board has the opportunity to submit 1 Bill Draft Request

Northern Region Behavioral Health Policy Board
NRS 433C Regional Behavioral Health Authority Concept

- **Aligns with national Roadmap to the Ideal Crisis System framework** – establishes an accountable entity for a community/catchment area with responsibility for designing, financing, and operating best practice crisis system, with the goal of ensuring people-centered services.
- **Braided funding model** – Allows for accountability and oversight of all funding streams braided under one umbrella with the goal of providing greater system efficiency to individuals and families in need of behavioral health care across the continuum. Further, a Regional Behavioral Health Authority will increase community oversight and use of federal block grants to deliver community-based services to individuals with serious mental illness and substance use disorders.
- **Allows for increased community oversight and participation in Medicaid-managed care** – Senate Bill 420, which passed in the 2021 Nevada Legislature, will allow for a managed public insurance option for rural areas in 2026. Enabling Regional Behavioral Health Authorities provides for community-based participation in approval of competitive bid process with managed care organizations in regional behavioral health service area.
- **Allows for opportunities to develop additional services** through intentional transparent democratic process with diverse leadership and community representatives.
- **Potential for quality assurance system and cost savings through system oversight** – establishes a safety net so consumers’ needs don’t fall through the cracks.
- **Offers communities access to necessary data** - to provide evidence-informed decision making and to address and mitigate spikes in behavioral health needs in the communities
- Increases access to care
- **Supports state behavioral health authority** - with additional value-based infrastructure to address program capacity, contract management and funding coordination, data collection, quality improvement, etc.
- **Allows for cross-jurisdictional sharing efforts** to obtain grant funding for regional projects

Background:

In response to efforts at deinstitutionalization and development of community-based mental health services, all states in the U.S., including Nevada, developed a legal mechanism to develop local mental health authorities in 1975. For multiple reasons, Nevada remains one of the only states who has been unable to bring a community-based mental health system to fruition.

Problem:

Current language in NRS 433C regarding local mental health authorities, including the 10% funding requirement, has circumvented counties and regions from moving forward in developing community-based behavioral health infrastructure. Lack of local or regional behavioral health infrastructure inhibits local participation and oversight in development and provision of community-community-based behavioral health services. Current language in NRS 433C regarding local mental health authorities, limits the ability for counties and regions to move forward in developing this infrastructure. This lack of local oversight causes issues with accountability regarding quality treatment and coordination of behavioral health services[1].

Proposed solution:

Modernizing existing law in NRS 433C, focused on local mental health authorities, to develop a feasible mechanism that enables counties and local community stakeholders to participate in Regional Behavioral Health Authorities.

Why now:

- Nevada is still seeing the behavioral health impact of COVID- 19, and regional stakeholders have recognized gaps in state infrastructure and their ability to respond.
- Since the pandemic, counties are assessing the need for increased local public and behavioral health infrastructure to help avoid or lessen the impacts of future pandemics or behavioral health crises.
- Regional infrastructure is crucial to aligning state initiatives with community needs and programming for a successful crisis response system.
- Nevada has the opportunity and funding to support regional board infrastructure development.
- Allows for community-based crisis response that aligns with the timeline for the roll out of 988 Implementation Act - centralized hub for community-level crisis response system

Concerns:

- Counties responsible for funding – ensure there are no unintended impacts to counties
- Equitable distribution of block grants - impact current providers
- Liability - what would counties be responsible for/ what could you get sued for?
- Administrative costs pulling from current funding – how does region measure cost-savings through greater system efficiency?
- Policy Board bandwidth – ensuring Board has capacity to take on oversight

Regional Behavioral Health Authorities Modeled in Other States:

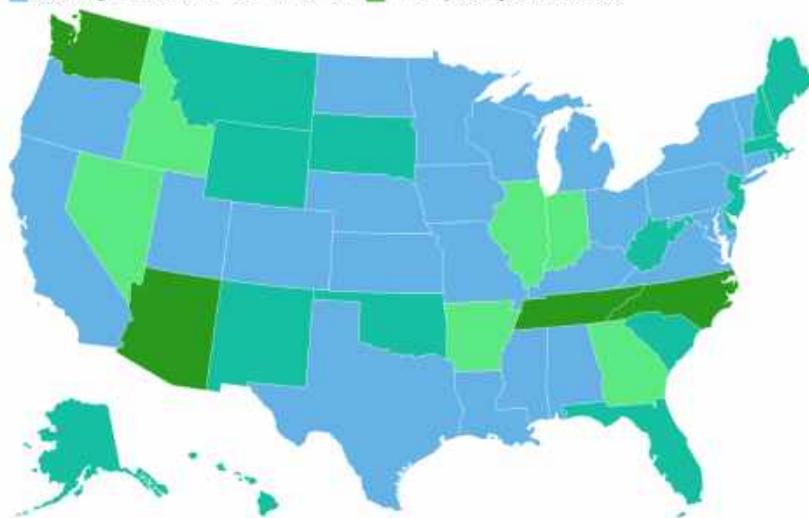
In 2022, the Northern Region Behavioral Health Policy Board conducted an analysis of regional behavioral health authorities. This analysis sorted state models into the following categories:

- States with local/regional behavioral health authorities - housed at nonprofit community mental health centers, county behavioral health agencies, human services districts, and/or public health districts
- States with centralized state behavioral health authority – these states have a centralized behavioral health agency only. Some state agencies in this category may offer field offices for direct services in local communities.
- States with hybrid state authority/local community governing board coordination – models most similar to Nevada’s current system of a centralized State Behavioral Health Authority and regional behavioral health policy boards.
- States with primarily managed care contract intermediary models – for example, Arizona established regional Medicaid-managed care intermediaries to function as accountable entities. Regional behavioral health authorities provide oversight to services outlined in regional managed care contracts.

50 State/Regional/Local Behavioral Health Authorities

2022 Northern Nevada Regional Behavioral Health Policy Board conducted a review of state, regional, and local behavioral health authority models in all 50 states.

- Centralized State Behavioral Health Authority
- Hybrid State Authority/Community Board Coordination
- Local/Regional Behavioral Health Authorities
- Primarily Managed Care Models



Map: Nevada Northern Region Behavioral Health Policy Board - Created with Datawrapper

Nebraska’s Model

The Northern Region Behavioral Health Policy Board is looking to Nebraska’s Regional Behavioral Health Authority model as an option for RBHA implementation in Nevada.

In 1974, Nebraska’s Legislature organized a statewide regional system (six regions) to coordinate and oversee the delivery of a full range of behavioral health services to youth and adults. The regions are local units of government that the state behavioral health authority partners with to do planning and service implementation. The regions purchase services from providers in their area. If necessary, services are purchased from other service providers across the state.

Each region is governed by a Regional Governing Board (RGB), a local unit of government organized under the Inter-local Cooperation Act. Its authority is based on [Nebraska Revised Statute §71-801 through §71-818 \(Nebraska Behavioral Health Services Act, the Inter-local Agreement\)](#) and the Board's bylaws. The Act outlines the Roles and Responsibilities for the RGB.

The RGB consists of elected officials, county commissioners or supervisors, one from each of the 16 counties in the region. These individuals represent their county and participate in the decision making of the board.

The RGB is by statute responsible for the development and coordination of both adult and children's publicly funded behavioral health services within the region. The RGB appoints a regional administrator who is responsible for the administration and management of Region V Systems. The RGB also appoints a Behavioral Health Advisory Committee.

The RGB appoints a Behavioral Health Advisory Committee (BHAC), comprised of 15-20 members, responsible for advising the Board on behavioral health issues and funding allocations. Consideration for membership is given to geographic location, direct and indirect consumers, cultural diversification, and the community at large.

Proposed changes to update and modernize NRS 433C:

Regional Behavioral Health Authority Proposed Changes to NRS 433C

NRS 433C.110	Purposes of chapter.
NRS 433C.120	Definitions.
NRS 433C.130	Responsibility of Department for developing and administering preventive and other services for mental health.
NRS 433C.140	Administration by Division; standards and regulations governing county programs.
NRS 433C.150	Power of county to establish program.
NRS 433C.160	County mental health advisory board: Composition; terms of members.
NRS 433C.170	County board: Duties.
NRS 433C.180	County director: Appointment.
NRS 433C.190	County director: Duties.
NRS 433C.200	Establishment of joint community programs by counties.
NRS 433C.210	Agreement for joint program: Provisions.
NRS 433C.220	Provisions of chapter applicable to joint programs.
NRS 433C.230	Contract with hospital, clinic, laboratory or other institution.
NRS 433C.240	Expenses: Charge against county.
NRS 433C.250	Legislative appropriations; payment of claims.
NRS 433C.260	Reimbursement by State for expenditures by county.
NRS 433C.270	Services included in county program.
NRS 433C.280	Eligibility for reimbursement: Requirements.
NRS 433C.290	Reimbursement for expenditures for certain items; investigation and audit of expenditures.
NRS 433C.300	Amount of reimbursement; disbursements through Division.
NRS 433C.310	Reimbursement for joint programs.
NRS 433C.320	Expenditures subject to reimbursement; reimbursement prohibited for certain expenditures.
NRS 433C.330	Claims for reimbursement.
NRS 433C.340	Fees charged according to ability to pay; limitation.
NRS 433C.350	Nevada Conference of County Community Mental Health Programs: Establishment; organization; meetings; purposes.

NRS 433C.110 Purposes of chapter. The Legislature declares that the purposes of this chapter are:

1. To encourage and provide financial assistance to counties *to develop a local or regional behavioral health authority for* ~~in~~ the establishment and development of mental health services, including services to persons with intellectual disabilities and persons with developmental disabilities, through locally controlled community mental health programs.

2. To promote the improvement and, if necessary, the expansion of already existing services which help to conserve the mental health of the people of Nevada. It is the intent of this chapter that services to individuals be rendered only upon voluntary application.

(Added to NRS by [1965, 764](#); A [1971, 1019](#); [1975, 1625](#); [1999, 2603](#); [2013, 679](#); [2017, 2807](#))

NRS 433C.120 Definitions. As used in this chapter, unless the context requires otherwise:

1. “~~County Regional advisory~~ board” means a ~~county mental health advisory~~ *Regional Behavioral Health Policy-Advisory* board[2][CRW3].

2. “~~County-d~~ Director” means the director of ~~a county program~~ *Regional Behavioral Health Authority*[4].

3. “County program” means a county community mental health program.

4. “Governing body” means the board of county commissioners.

5. “Service” means a mental health service.

(Added to NRS by [1965, 764](#); A [1971, 1019](#); [1975, 1625](#))

NRS 433C.130 Responsibility of Department for developing and administering preventive and other services for mental health. The Department is designated as the official state agency responsible for developing

and administering preventive and outpatient mental health services. The Department shall function in the following areas:

1. Assisting and consulting with local health authorities, local governments and all law enforcement agencies in this State in providing community mental health services, which services may include prevention, rehabilitation, case finding, diagnosis and treatment of persons with mental illness, and consultation and education for groups and individuals regarding mental health.
 2. Coordinating mental health functions with other state agencies.
 3. Participating in and promoting the development of facilities for training personnel necessary for implementing such services.
 4. Collecting and disseminating information pertaining to mental health.
 5. Performing such other acts as are necessary to promote mental health in the State.
- (Added to NRS by [1961, 615](#); A [1963, 936](#); [1965, 373](#); [1969, 925](#); [2013, 3036](#); [2015, 1817](#))

NRS 433C.140 Administration by Division; standards and regulations governing ~~county programs~~ *Regional Behavioral Health Authorities*. The Division shall, subject to the supervision of the Commission, administer this chapter. The Commission shall adopt guidelines for ~~county programs~~ *Regional Behavioral Health Authorities* and regulations necessary thereto, but these standards and regulations must be adopted only after consultation with and approval of the ~~county~~ *Regional Behavioral Health Authority* director of each ~~program~~ *Authority* being so administered. These standards and regulations must support and maximize local responsibility for and control of ~~county programs~~ *Authority* within the framework of general guidelines.

(Added to NRS by [1971, 1018](#); A [1973, 1406](#); [1975, 1626](#); [1985, 2274](#))

NRS 433C.150 Power of county to establish program. The governing body of any county may by ordinance or resolution establish ~~a county community mental health program~~ *a regional behavioral health authority on its own or in partnership with other counties*, which may cover the entire area of the county *or counties within the regional behavioral health authority*.

(Added to NRS by [1965, 764](#); A [1971, 1019](#); [1975, 1626](#))

Regional behavioral health authority; power and duties. Each regional behavioral health authority shall be responsible for the development and coordination of publicly funded behavioral health services within the behavioral health region pursuant to rules and regulations adopted and promulgated by the Department (Division), which may include:

- (a) administration and management of the regional behavioral health authority*
- (b) integration and coordination of the public behavioral health system within the behavioral health region*
- (c) comprehensive planning for the provision of an appropriate array of community-based behavioral health services and continuum of care for the region*
- (d) submission for approval by the division of an annual budget and a proposed plan for the funding and administration of publicly funded behavioral health services within the region (including review and approval of managed care contracts for the delivery of behavioral health services).*
- (e) submission of annual reports and other reports as required by the division*
- (f) initiation and oversight of contracts for the provision of publicly funded behavioral health services, and*
- (g) coordination with the division in conducting audits of publicly funded behavioral health programs and services.*

(From Nebraska law re: Regional Behavioral Health Authority, [NE Code § 71-809 \(2013\)](#))

NRS 433C.160 ~~Mental~~ *Regional Behavioral Health Authority* Advisory Board: Composition; terms of members.

1. The ~~county program~~ *Regional Behavioral Health Authority* shall have a ~~mental~~ *regional advisory board*. ~~The Regional Behavioral Health Policy Board from the behavioral health region of participating counties will~~

~~serve as the regional advisory board.~~ **regional behavioral** health advisory board of 7 to 15 members appointed by the governing body. The composition of the county board shall be representative of providers of mental health services, recipients or consumers of mental health services, agencies and occupations having a working involvement with mental health services and the general public, but such representation need not be in any fixed proportion. ~~consists of:~~

(a) Representatives selected by the following entities from their elected members:

(1) Two representatives of the board of county commissioners, city or town which participated in establishing the Regional Behavioral Health Authority, to be appointed by the governing body of the county, city or town in which they reside.

(b) The following representatives, selected by the elected representatives of the regional advisory board pursuant to paragraph (a), who shall represent the regional advisory board at large and who must be selected based on their qualifications without regard to the location within the regional behavioral health service area of their residence:

(1) One representative for each participating county in the regional behavioral health authority professionally qualified in the field of behavioral health

(2) One advocate for persons with serious mental illness, substance use, and other behavioral health disorders, including persons with intellectual disabilities or persons with developmental disabilities^[TAS]

2. The term of each member of the advisory board shall be for 3 years, but of the members first appointed approximately one-third shall be appointed for a term of 1 year, one-third for a term of 2 years and one-third for a term of 3 years.

(Added to NRS by [1965, 764](#); A [1971, 1019](#); [1975, 1626](#))

NRS 433C.170 County-board Regional Advisory Board: Duties. The ~~county-board~~ **Regional Advisory Board** shall:

1. Review and evaluate communities' needs, services, facilities and special problems in the fields of **mental behavioral** health, intellectual disabilities and developmental disabilities.

2. Advise the ~~Regional governing body~~ **Behavioral Health Authority** as to programs of community **mental behavioral** health services and facilities and services to **persons with mental-serious mental illness, substance use, and other behavioral health disorders**, persons with intellectual disabilities, and persons with developmental disabilities and, ~~when requested by the governing body, make recommendation regarding the~~

3. ~~Appointment of a county~~ **Regional Behavioral Health Authority** director.

3. Obtain reports from the Boards of Health of participating counties and the Regional Behavioral Health Policy Board overseeing the counties participating in the Regional Behavioral Health Authority.

3. After adoption of a program, continue to act in an advisory capacity to the ~~county~~ **Regional Behavioral Health Authority** director.

(Added to NRS by [1965, 765](#); A [1975, 1626](#); [1999, 2604](#); [2013, 679](#); [2017, 2807](#))

NRS 433C.180 Regional Behavioral Health Authority County director: Appointment. The ~~county-board regional advisory board, with the approval of a majority of the governing body,~~ shall:

1. ~~a~~ Appoint a **Regional Behavioral Health Authority County Director who shall be responsible for the administration and management of the regional behavioral health authority**; who ~~must~~ **may** be a person professionally qualified in the field of ~~psychiatric mental~~ **behavioral**^[6]~~[CRW7]~~ health. ~~The choice of appointing a physician or one who is not a physician rests with the county regional advisory board, and in making such choice the county board shall consider the duties that the county director is expected to perform.~~

2. **The regional advisory body may appoint a clinical director to oversee the clinical operations of the Regional Behavioral Health Authority. The clinical director must be a person professionally qualified in the field of behavioral health.**

(Added to NRS by [1965, 765](#); A [1971, 1019](#); [1975, 1627](#))

NRS 433C.190 Regional Behavioral Health Authority County director: Duties. The ~~county~~ director shall^[CRW8]^[CRW9]^[CRW10]^[CRW11]:

1. Serve as chief executive officer of the ~~county~~ **Regional Behavioral Health Authority program** and be accountable to the **regional advisory** board.

2. Exercise administrative responsibility and authority over the ~~county~~ **Regional Behavioral Health Authority** including programs and facilities furnished, operated or supported in connection therewith, and over services to persons with **serious mental illness, substance use, and other behavioral health disorders**, intellectual disabilities or persons with developmental disabilities, except as administrative responsibility is otherwise provided for in this title.

3. Recommend to the **regional advisory board**, after consultation with the ~~county-board~~ **Regional Behavioral Health Policy Board and Boards of Health of the participating counties**, the providing of services, establishment of facilities, contracting for services or facilities and other matters necessary or desirable to accomplish the purposes of this chapter.

4. Submit an annual report to the ~~governing body~~ **regional advisory board** reporting all activities of the program, including a financial accounting of expenditures and a forecast of anticipated needs for the ensuing year.

5. Carry on such studies as may be appropriate for the discharge of his or her duties, including **oversight of control and prevention, treatment, and recovery services for** ~~of psychiatric~~ **serious mental illness, substance use, and other behavioral health** disorders and the treatment of intellectual disabilities and developmental disabilities.

(Added to NRS by [1965, 765](#); A [1971, 1020](#); [1975, 1627](#); [1999, 2604](#); [2013, 679](#); [2017, 2807](#))

NRS 433C.200 Establishment of joint community programs by counties. The governing body of any county may by agreement with the governing body or bodies of any other county or counties establish ~~joint community mental health programs~~ **a Regional Behavioral Health Authority to offer joint community programs**.

NRS 433C.210 Agreement for joint-program county participation in Regional Behavioral Health Authority: Provisions.

1. Any agreement between two or more counties for the establishment of ~~joint county programs~~ **a Regional Behavioral Health Authority** shall ~~may~~ provide:

(a) That each county shall bear its share of the cost of the joint county program in proportion to the population of each county served.

(b) ~~That the county treasurer of one participating county~~ **The Regional Behavioral Health Authority** shall be the custodian of moneys made available for the purposes of **providing of services, establishment of facilities, contracting for services or facilities and other matters necessary or desirable to accomplish the purposes of this chapter**. ~~such joint program~~ and that the ~~county treasurer~~ **Regional Behavioral Health Authority** may make payments from such moneys upon warrant of the appropriate officer or body of the counties ~~y for which he or she is county treasurer participating in the Behavioral Health Authority~~.

2. Any such agreement may also provide:

(a) For the joint provision and operation of services and facilities or for the provision and operation of services and facilities by one participating county under contract for the other participating counties.

~~(b) For appointments of members of the board for the joint program regional authority by the several participating counties.~~

(c) ~~That for specified purposes officers and employees of such joint county programs shall be considered to be officers and employees of one participating county only.~~

(d) For such other matters as are necessary or proper to effectuate the purposes of this chapter.

(Added to NRS by [1965, 765](#); A [1971, 1020](#); [1975, 1627](#))

NRS 433C.220 Provisions of chapter applicable to joint programs. Unless otherwise expressly provided or required by the context, the provisions of this chapter relating to ~~county community mental health programs~~ **regional behavioral health authorities** and the appointment of ~~county regional~~ boards or ~~county regional~~ directors shall ~~may~~ apply to joint-county programs.

(Added to NRS by [1965, 766](#); A [1971, 1021](#); [1975, 1628](#))

NRS 433C.230 Contract with hospital, clinic, laboratory or other institution. The **Regional Behavioral Health Authority** ~~County~~ director may, with the approval of a majority of the **regional advisory board** ~~governing body~~, contract for services and facilities with any hospital, clinic, laboratory or other similar institution.

(Added to NRS by [1965, 766](#); A [1971, 1021](#); [1975, 1628](#))

NRS 433C.240 Expenses: Charge against county. The expenses incurred under the provisions of this chapter shall be a charge against the county and shall be audited, levied, collected and paid in the same manner as other charges.

(Added to NRS by [1965, 766](#); A [1971, 1021](#); [1975, 1628](#))

NRS 433C.250 Legislative appropriations; payment of claims. Except as otherwise provided in this chapter:

1. Funds to carry out the provisions of this chapter shall be provided by ~~direct legislative appropriation from the General Fund~~ *funds designated by the Division*. Such funds shall be expended in accordance with the allotment, transfer, work program and budget provisions of [NRS 353.150](#) to [353.246](#), inclusive, and transfers to and from salary allotments, travel allotments, operating expense allotments, equipment allotments, and other allotments shall be allowed and made in accordance with the provisions of [NRS 353.215](#) to [353.225](#), inclusive, and after separate consideration of the merits of each request.

2. All moneys in any fund available to the Division for carrying out the provisions of this chapter shall be paid out on claims approved by the Administrator as other claims against the State are paid.

(Added to NRS by [1961, 616](#); A [1963, 937](#); [1965, 374, 769](#); [1969, 925](#); [1971, 1018](#); [1975, 1625](#))

NRS 433C.260 Reimbursement by State for expenditures by county. Expenditures made by ~~counties~~ *the Regional Behavioral Health Authority* for ~~county~~ programs, including services to *persons with mental serious mental illness, substance use, and other behavioral health disorders, and* persons with intellectual disabilities or persons with developmental disabilities, pursuant to this chapter must be reimbursed by the State pursuant to [NRS 433C.270](#) to [433C.350](#), inclusive.

(Added to NRS by [1965, 766](#); A [1971, 1021](#); [1975, 1628](#); [1999, 2604](#); [2013, 680](#); [2017, 2807](#))

NRS 433C.270 Services included in county program.

1. A service operated within a ~~county program~~ *Regional Behavioral Health Authority* must be directed to at least one of the following mental health areas:

- (a) Mental illness;
- (b) Intellectual disabilities;
- (c) Developmental disabilities;
- (d) Organic brain and other neurological impairment; and
- (e) Alcohol or other substance use disorders
- (f) *Gambling disorder.*

2. A service is any of the following:

- (a) Diagnostic service *or assessment service*;
 - (b) Emergency service *or Crisis services*;
- (c) Inpatient service;
- (d) Outpatient or partial hospitalization service;
- (e) Residential, sheltered or protective care service;
- (f) Habilitation or rehabilitation service;
- (g) Prevention, consultation, collaboration, education or information service; and CRW12
- h) Peer support specialist services*
- i) Community health worker*
- j) family peer support*
- k) Case management or linkages to care*
- l) Recovery support services*
- (h) Any other service approved by the Division.

(Added to NRS by [1965, 766](#); A [1971, 1021](#); [1975, 1628](#); [1999, 2604](#); [2013, 680](#); [2017, 2808](#))

NRS 433C.280 Eligibility for reimbursement: Requirements. To be eligible for reimbursement a county, or in the case of joint county programs, two or more counties, shall first:

1. Establish one or more of the services provided for in [NRS 433C.270](#). In-service training necessary to providing such services shall be proper items of expenditures subject to state reimbursement.

2. Annually submit to the Administrator a plan for proposed expenditures. The Administrator shall review such plan to determine compliance with standards established in this chapter and fix the amount subject to state reimbursement. Existing services may qualify pursuant to the provisions of this chapter for reimbursement upon determination by the county board that such services shall be subject to and administered under the provisions of this chapter.

(Added to NRS by [1965, 766](#); A [1971, 1022](#); [1975, 1629](#))

NRS 433C.290 Reimbursement for expenditures for certain items; investigation and audit of expenditures. Expenditures incurred for the items specified in [NRS 433C.270](#) shall be subject to reimbursement in accordance with the regulations of the Division whether incurred by direct or joint operation of such services, by contracting for such services or by other arrangement pursuant to the provisions of this chapter. The Administrator may make such investigations and audits of such expenditures as the Administrator may deem necessary.

(Added to NRS by [1965, 767](#); A [1971, 1022](#); [1975, 1629](#))

NRS 433C.300 Amount of reimbursement; disbursements through Division.

1. Money provided by direct legislative appropriation for purposes of reimbursement as provided by [NRS 433C.260](#) to [433C.290](#), inclusive, must be allotted to the governing body as follows:

(a) The State shall pay to each ~~county~~ **Regional Behavioral Health Authority** a sum equal to 90 percent of the total proposed expenditures as reflected by the plan of proposed expenditures submitted pursuant to [NRS 433C.280](#) if the ~~county~~ **Behavioral Health Authority** has complied with the ~~[13]~~^[CRW14]^[CRW15] provisions of paragraph (b).

(b) Before payment under this subsection, the ~~governing body~~ **Regional Behavioral Health Authority** of a county must submit **a plan including the services and expenditures provided by the Regional Behavioral Health Authority, as well as total proposed expenditures associated.** ~~evidence to the Administrator that 10 percent of the total proposed expenditures have been raised and budgeted by the county for the establishment or maintenance of a county program.~~

2. All state and federal moneys appropriated or authorized for the promotion of mental health or for services to persons with intellectual disabilities or persons with developmental disabilities in the State of Nevada must be disbursed through the Division in accordance with the provisions of this chapter and rules and regulations adopted in accordance therewith.

(Added to NRS by [1965, 767](#); A [1969, 926](#); [1971, 1022](#); [1975, 1629](#); [1999, 2605](#); [2013, 680](#); [2017, 2808](#))

NRS 433C.310 Reimbursement for joint programs. Where counties have established joint county programs, expenditures subject to reimbursement are the prorated expenditures of such ~~counties~~ **Regional Behavioral Health Authority** as provided by the agreement establishing the joint ~~program~~^[CRW16].

(Added to NRS by [1965, 767](#); A [1971, 1023](#); [1975, 1630](#))

NRS 433C.320 Expenditures subject to reimbursement; reimbursement prohibited for certain expenditures^[CRW17].

1. Expenditures subject to reimbursement include:

- (a) Expenditures for the items specified in [NRS 433C.270](#);
- (b) Salaries of personnel;
- (c) Approved facilities and services provided through contract;
- (d) Operation, maintenance and service costs; and
- (e) Such other expenditures as may be approved by the Administrator.

2. Reimbursement may not be made for:

- (a) Expenditures for capital improvements;
- (b) The purchase or construction of buildings;
- (c) Compensation to members of a county board, except for actual and necessary expenses incurred in the performance of official duties;
- (d) Expenditures for a purpose for which state reimbursement is claimed under any other provision of law;
- (e) Expenditures incurred for court procedures under this or any other provision of law; or
- (f) The cost of confinement of any person in excess of 90 days in any 1 calendar year.

3. Reimbursement may not be made to any county or counties which employ a physician in the county program who is not a lawful permanent resident of the United States.

(Added to NRS by [1965, 767](#); A [1971, 1023](#); [1973, 10](#); [1975, 1630](#))

NRS 433C.330 Claims for reimbursement.

1. Claims for state reimbursement shall be made in such form, at such times, and for such periods as the Administrator shall determine.

2. When certified by the Administrator, claims for state reimbursement shall be presented to the State Board of Examiners.

(Added to NRS by [1965, 768](#))

NRS 433C.340 Fees charged according to ability to pay; limitation. Fees for mental health services, including services to persons with intellectual disabilities or persons with developmental disabilities, rendered pursuant to an approved county plan must be charged in accordance with ability to pay, but not in excess of actual cost.

(Added to NRS by [1965, 768](#); A [1975, 1630](#); [1999, 2605](#); [2013, 681](#); [2017, 2808](#))

NRS 433C.350 Nevada Conference of ~~County Community Mental Health Programs~~ *Regional Behavioral Health Authorities*: Establishment; organization; meetings; purposes.

1. There is hereby established the Nevada Conference of ~~County Community Mental Health Programs~~ *Regional Behavioral Health Authorities*. The Division shall take appropriate steps to effectuate the establishment of the Conference as provided in this section.

2. The voting membership of the Conference shall consist of the county director of each county program and one member of the county board of each county program to be chosen by such board. The nonvoting membership of the Conference shall consist of the Administrator and such other employees of the Division as the Administrator shall designate, but such employees shall be not less than two nor more than 15 in number.

3. A scheduled meeting of the Conference shall be convened at least once every 6 months. A nonscheduled meeting shall be convened upon the request of two-thirds of the voting membership. Meetings shall be called and chaired by the Administrator or the Administrator's official designee.

4. The Conference may organize itself in such manner and adopt such procedures as it deems appropriate.

5. The purpose of the Conference is to serve as an organized forum for the discussion of the following matters:

(a) Recommendations for rules of the Division to implement this chapter as provided in [NRS 433C.140](#);

(b) Coordination and integration of county program services and state services; and

(c) Such other matters as members may bring before the Conference in connection with county programs or the relationship between county programs and the Division.

6. A resolution, proclamation, recommendation or similar pronouncement of the Conference does not have any legal effect.

(Added to NRS by [1965, 768](#); A [1975, 1631](#))

Recommendations for Northern Region Behavioral Health Policy Board

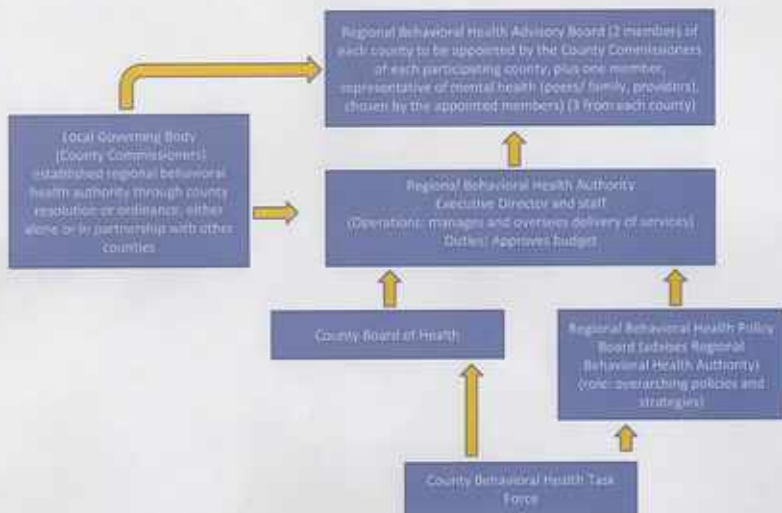
[If the Northern Regional Behavioral Health Policy Board votes to move forward with adopting enabling language for regional behavioral health authorities...On August 3, 2022, the Regional Behavioral Health Authority Subcommittee to the Northern Region Behavioral Health Policy Board voted to recommend the full policy board move forward with a Regional Behavioral Health Authority bill draft request \(BDR\) in the 2023 Legislature that enables community-based behavioral health services.](#)

[Below are notes for consideration in the draft BDR language based on the 8/3/22 subcommittee meeting:](#)

- Problem statement: specifically, we had a comment to address the 10% match in the language of 433C as it will be the biggest barrier to counties and communities to lift. For the rewrite on this section potentially remove "limits the ability to move.." and add more of this is a dead stop language or absolute language. Knowing this 10% match will be a huge barrier for regions potentially, counties and communities which will enable them to move forward.

- Section NRS433C.170: Check to see if any duties between policy board and authority overlap. Read language in SB366 to determine duties of policy board.
- Section NRS433C.180-190: Identify language for structure of. Make it broad enough to make each region look a little different in their needs. Making the language enabling so regions can move ahead with this concept or not. Look at regionalizing these positions. The way it is written now is that the Policy board is the Advisory board. Look at defining and word smithing here a bit more.
- NRS433C.240: This section needs a deeper dive for language; it is like as appropriate or “what is appropriate” something to that extent. It is kind of the expenses incurred as community driven programs. It is a question mark as to how this section should move forward. Potentially here is where we have to separate programs. For instance, if we have a program that is funded from a federal block grant that goes out to providers from the RBHA it is entirely different than if partners come together to pay portions that pay into a regional project that is not part of the state negotiated contracts for the RBHA. Language that applies to just the state contract for community based behavioral health services. Also potentially add language that provides authority for the RBHA to apply for other additional funding elsewhere and out of state if applicable.
- NRS433C.250: 1.) Make sure the citations make sense are they still aligning with the statutes. How would funding look like for this position? Is there seed money to plan and test this RBHA model. What do we need to look for as a board too?
- NRS433C.300: Language change to reflect and is negotiable– potential language - state shall pay each RBHA the total proposed expenditures allocated for each region, but not necessarily all projects – language not committing to any funding or fiscal note
- NRS433.350: This section may need to be removed from this bill draft request. If we are doing a pilot this may be something that doesn’t need to be in here. Eliminate as opposed to a legislation requirement.

Proposed flowchart for Regional Behavioral Health Authority in NRS 433C update





STAFF REPORT

Report To: Board of Health

Meeting Date: August 18, 2022

Staff Contact: Nicki Aaker, Health and Human Services Director and Mary Jane Ostrander, Human Services Division Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed recommendation to the Board of Supervisors to recognize that both unsheltered individuals and emergency housing are critical issues in Carson City and that the American Rescue Plan Act ("ARPA") funding be awarded for programs that support unsheltered individuals and emergency housing, as well as the Carson City Housing Plan ("Housing Plan"). (Nicki Aaker, naaker@carson.org; and Mary Jane Ostrander, mostrander@carson.org)

Staff Summary: On August 5, 2021, the Board of Supervisors approved Carson City's Plan of Expenditure for ARPA funding for services to address mental health and substance abuse treatment, crisis intervention and other behavioral health services, and affordable housing/rent subsidies/homelessness. Carson City has seen a significant increase in the homeless population in the last few years. The Carson City Housing Committee ("Committee") was created to develop a comprehensive housing plan with the goal of assisting the Carson City homeless population in transitioning from being unsheltered to sheltered.

Agenda Action: Formal Action / Motion

Time Requested: 15 Minutes

Proposed Motion

I move to authorize the recommendation to be made to the Board of Supervisors as presented.

Board's Strategic Goal

Quality of Life

Previous Action

At the August 5, 2021, Board of Supervisors meeting, Carson City's Plan of Expenditure for ARPA funding was approved. At the February 25, 2022, Special Workshop of the Board of Supervisors, the Plan of Expenditure for the ARPA Funding was refined.

Background/Issues & Analysis

The Committee is comprised of individuals with a wide range of expertise and includes representatives of Carson City Health and Human Services, Carson City leadership, the Carson City Community Development Department, Carson Tahoe Regional Healthcare, Friends in Service Helping, Nevada Rural Housing Authority and the State of Nevada Department of Business and Industry Housing Division. The Committee also includes homeless advocates, housing developers, individuals who have experienced homelessness, multi-unit housing owners and realtors.

The Committee has been working on the Housing Plan since December 2021. This Housing Plan takes into consideration that individuals transitioning off the streets are not immediately prepared to meet the criteria

required to live in permanent housing. The Housing Plan includes the following three phases to assist these individuals with obtaining independent and permanent housing:

- (1) a street outreach program;
- (2) live-in modular sheltering and group living housing; and
- (3) transition to independent and stable housing.

During all these phases, the individuals will have access to intensive case management to assist with barriers and challenges to independent living.

This Housing Plan will be funded by ARPA funds if the Board of Supervisors formally recognizes that unsheltered individuals and emergency housing are a critical issue in Carson City. Previously, the remaining ARPA funding amount of approximately \$1.1 million was reserved by the Board of Supervisors for allocation to nonprofit organizations. All project contracts and agreements will still require Board of Supervisors approval.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not authorize the recommendation to be made to the Board of Supervisors as requested and/or provide alternative direction to staff.

Attachments:

[Carson City Housing Presentation.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

CARSON CITY HOUSING PLAN

AUGUST 18, 2022



February 24, 2022 ~ Point in Time Count: 69 unsheltered individuals

1

HOUSING COMMITTEE FORMED TO ADDRESS UNSHELTERED INDIVIDUALS

Members of the committee include agency representatives from –

- Carson City Health and Human Services (CCHHS)
- Carson City Leadership
- Carson City Community Development Department
- Carson Tahoe Regional Healthcare
- Friends in Service Helping (FISH)
- Nevada Rural Housing Authority
- State of Nevada Housing Division

▪ Along with –

- Homeless advocates
- Housing developers
- Individuals who have experienced homelessness
- Multi-unit housing owners

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GOAL: UNSHELTERED TO SHELTERED

SURVIVE STABILIZE THRIVE

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STREET OUTREACH PROGRAM PHASE ONE: *SURVIVE*

Provide outreach services designed to build relationships with people who are without shelter.

Contract with vendor to provide a team to work toward building a plan.

Give notice and implement camp clean up day.

Connect residents to CCHHS for services and shelter.

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STREET OUTREACH PROGRAM PHASE ONE: *SURVIVE*

Projected Costs: \$67,000 to \$88,000



Emergency Solutions Grant (ESG)
Indigent Accident Fund
American Rescue Plan

**Create an opportunity to
contribute to one's own success.**

Implementation timeline: 2-3 months

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POTENTIAL STREET OUTREACH TEAM PHASE ONE: *SURVIVE*

Previously Homeless Individuals

Management Team/Leader

Volunteer Advocates

Veteran Volunteers

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HOUSING PRIORITIES PHASE TWO: *STABILIZE*

- Housing First Model – make housing available
- Supportive Services - Case Management
 - ✓ Behavioral Health (mental health and substance abuse, crisis intervention and other behavioral health services)
 - ✓ Physical Health
 - ✓ Life Skills
 - ✓ Transportation

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HOUSING PRIORITIES PHASE TWO: *STABILIZE* GROUP LIVING HOUSING

- Short Term Housing
- Wrap Around Services (services or outreach to achieve access to health and social services)
 - ✓ Access to transportation
 - ✓ Assistance with obtaining important documents: birth certificates, social security cards, ID
 - ✓ Address medical needs including set up appointment with primary care physician
 - ✓ Assist with legal and financial services
 - ✓ Rental lease compliance, housekeeping, hygiene, cooking, shopping and yard maintenance

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HOUSING PRIORITIES PHASE TWO: *STABILIZE* GROUP LIVING HOUSING

\$ Projected Costs: \$600,000
2 homes, staffed 24/7

Indigent Accident Fund
American Rescue Plan
Once implemented: Sheltering grants

Implementation timeline: 3 – 6 months

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HOUSING PRIORITIES PHASE TWO: *STABILIZE* GROUP LIVING HOUSING

NEXT STEPS

- Locate and lease housing unit(s)
- Furnish and prepare home for occupancy

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HOUSING PRIORITIES PHASE TWO: STABILIZE MODULAR SHELTER

- Minimum 8 x 8 per bedroom
- Electricity to each unit, option solar panels
- Proposed minimum 20 units
- Bathroom and showers facilities provided
- Community room/flex space
- 180-day maximum stay
- Case Management services provided

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HOUSING PRIORITIES PHASE TWO: STABILIZE MODULAR SHELTER



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HOUSING PRIORITIES PHASE TWO: STABILIZE MODULAR SHELTER

- Projected Costs:
- \$200,000 shelter purchases
 - \$300,000 / year operations

Indigent Accident Fund
American Rescue Plan

Cost of Homelessness to a Community - \$40,000 to \$60,000 per person / per year

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HOUSING PRIORITIES PHASE TWO: STABILIZE MODULAR SHELTER

NEXT STEPS

- ENTITLEMENTS & PERMITTING
- RFP FOR VENDOR PROPOSALS

14

14

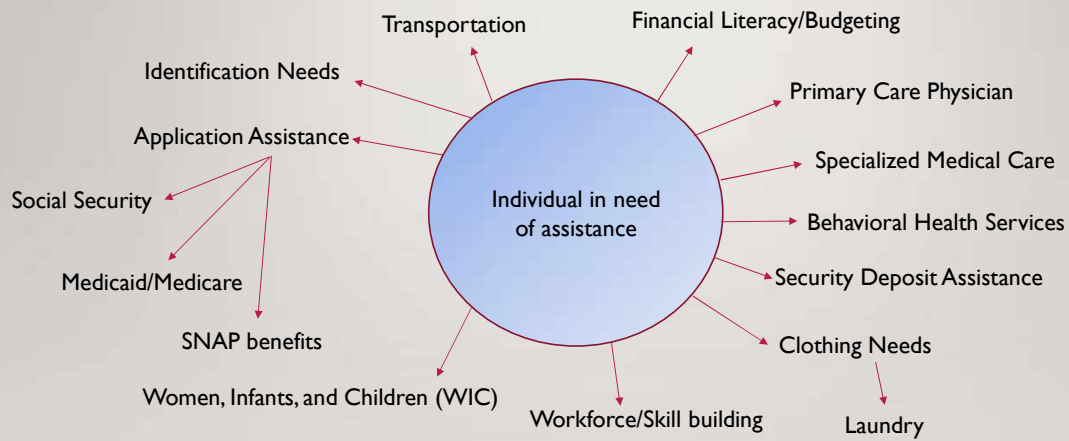
PHASE THREE: *THRIVE*

- Move into independent living

\$ PRICELESS...

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PHASE THREE: *THRIVE*

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RECOMMENDATION FROM BOARD OF HEALTH

Proposed recommendation to the Board of Supervisors to recognize that both unsheltered individuals and emergency housing are critical issues in Carson City and that the American Rescue Plan Act ("ARPA") funding be awarded for programs that support unsheltered individuals and emergency housing, as well as the Carson City Housing Plan ("Housing Plan").

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THANK YOU FOR YOUR CONSIDERATION



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STAFF REPORT

Report To: Board of Supervisors

Meeting Date: August 18, 2022

Staff Contact: Mirjana Gavric, Carson City Grants Administrator and Nicki Aaker, Director, Carson City Health and Human Services

Agenda Title: For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors from the Board of Health to recognize that both unsheltered individuals and emergency housing are critical issues in Carson City and that the American Rescue Plan Act ("ARPA") funding be awarded for programs that support unsheltered individuals and emergency housing, as well as the Carson City Housing Plan ("Housing Plan"). (Nicki Aaker, naaker@carson.org; and Mirjana Gavric, mgavric@carson.org)

Staff Summary: On August 5, 2021, the Board of Supervisors approved Carson City's Plan of Expenditure for ARPA funding for services to address mental health and substance abuse treatment, crisis intervention and other behavioral health services, and affordable housing/rent subsidies/homelessness. Carson City has seen a significant increase in the homeless population in the last few years. The Carson City Housing Committee ("Committee") was created to develop a comprehensive housing plan with the goal of assisting the Carson City homeless population in transitioning from being unsheltered to sheltered.

Agenda Action: Formal Action / Motion

Time Requested: 15 min

Proposed Motion

I move to accept the recommendation from the Board of Health as presented, and direct staff to implement the recommendation as necessary.

Board's Strategic Goal

Quality of Life

Previous Action

At the August 5, 2021, Board of Supervisors meeting, the Carson City's Plan of Expenditure for ARPA funding was approved.

At the February 25, 2022, Special Workshop of the Board of Supervisors, the ARPA Funding Plan of Expenditure was refined.

Background/Issues & Analysis

The Committee is comprised of individuals with a wide range of expertise and includes representatives of Carson City Health and Human Services, Carson City leadership, the Carson City Community Development Department, Carson Tahoe Regional Healthcare, Friends in Service Helping, Nevada Rural Housing Authority and the State of Nevada Department of Business and Industry Housing Division. The Committee also includes homeless advocates, housing developers, individuals who have experienced homelessness, multi-unit housing owners and realtors.

The Committee has been working on the Housing Plan since December 2021. The Housing Plan takes into consideration that individuals transitioning off the streets are not immediately prepared to meet the criteria required to live in permanent housing. Therefore, the Housing Plan includes the following three phases to assist these individuals with obtaining independent and permanent housing:

- (1) a street outreach program;
- (2) live-in modular sheltering and group living housing; and
- (3) transition to independent and stable housing.

During all these phases, the individuals will have access to intensive case management to assist with barriers and challenges to independent living.

The Board of Health is recommending the use of ARPA funding to begin implementing the Housing Plan if the Board of Supervisors accepts the recommendation from the Board of Health and formally recognizes that unsheltered individuals and emergency housing are a critical issue in Carson City. Previously, the remaining ARPA funding amount of approximately \$1.1 million was reserved by the Board of Supervisors for allocation to nonprofit organizations.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: 2750600-501225, G070121010 - ARPA Funding

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Remaining available ARPA Funding, originally set aside for non-profit grants is \$1,090,414, this funding must be spent by December 31, 2024.

Alternatives

Do not accept the recommendation and/or provide alternative direction to staff.

Attachments:

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)